

# REFLECT COMMUNITY CHURCH

England & Wales · Charity number 1198881

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2022-05-09

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Reflect Community Church & Centre  
Grand Avenue  
Cardiff  
CF5 4HU

**Phone** 07762149573

**Email** [clivecornish7@hotmail.com](mailto:clivecornish7@hotmail.com)

**Website** <https://reflectely.wixsite.com/website>

## Activities

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**Objects:** THE OBJECTS OF THE CIO ARE1. THE ADVANCEMENT OF THE CHRISTIAN FAITH IN SUCH PARTS OF THE UNITED KINGDOM OR THE WORLD AS THE TRUSTEES MAY FROM TIME TO TIME THINK FIT INCLUDING THROUGH PROVIDING SERVICES FOR PRAYER AND WORSHIP AND PASTORAL CARE AND OUTREACH INTO THE COMMUNITY.2. TO PROMOTE THE BENEFIT OF THE INHABITANTS OF ELY, CARDIFF AND THE SURROUNDING AREA, IN PARTICULAR, BUT NOT EXCLUSIVELY, THOSE WHO ARE ECONOMICALLY OR SOCIALLY DISADVANTAGED, CHILDREN, THE ELDERLY AND THE DISABLED, BY PROVIDING FACILITIES IN THE INTERESTS OF SOCIAL WELFARE, FOR RECREATION AND LEISURE TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS.

**Activities:** Reflect Community Church exists to provide services to the community whether elderly, a youth or child. We are linked with Cardiff Council and assist in providing space to enable social activities as well as Church activities.

## Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** The Prevention Or Relief Of Poverty, Religious Activities
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

## Geography

- Cardiff

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£43,871	£43,344	-	-
2024-03-31	£63,812	£56,121	-	-
2023-03-31	£34,975	£30,455	-	-

## Trustees

Name	Role	Appointed
<b>Philip Davies</b>	Chair	2022-03-29
Charmaine Lloyd-Russel		2024-03-05
Clive Cornish		2020-05-09
Colin Prothero		2023-06-06
Nathan Scott Morgan		2021-01-05
Paul Thomas		2022-11-29
Philip Barry DOLPHIN		2021-01-05

**REFLECT COMMUNITY CHURCH**

England & Wales - Charity number 1198881

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# Accounts

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**REFLECT COMMUNITY CHURCH**

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**REPORT AND ACCOUNTS  
FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2025**

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**C Management Services  
69 Velindre Road  
Whitchurch  
Cardiff  
CF14 2TF**

**REFLECT COMMUNITY CHURCH**  
**FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2025**

**CHARITY INFORMATION**

<b>Trustees:</b>	Philip Davies Colin Prothero (appointed 6 <sup>th</sup> June 2023) Paul Thomas Philip Barry Dolphin Nathan Scott Morgan Clive Cornish Charmaine Lloyd-Russel (appointed 5 <sup>th</sup> March 2024)
<b>Charitable position:</b>	Charitable Incorporate Organisation no. 1198881
<b>Governing Document:</b>	Foundation Constitution dated 9/5/22
<b>Address for correspondence:</b>	Reflect Community Church & Centre Grand Avenue CARDIFF CF5 4HU
<b>Independent Examiner:</b>	Paul Burnell ACMI C Management Services 69 Velindre Road Whitchurch CARDIFF CF14 2TF
<b>Bankers:</b>	National Westminster Bank Plc

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## **REFLECT COMMUNITY CHURCH**

### **REPORT OF THE TRUSTEES**

#### **FOR THE YEAR ENDED 31<sup>st</sup> MARCH 2025**

The Trustees have pleasure in submitting the Report and Accounts for the year to 31<sup>st</sup> March 2025 .

#### **Objects of the Charity**

The object of the charity is the advancement of the Christian Faith and Gospel through the provision of services for prayer and worship. The charity also offers pastoral care for anyone who makes a request for care. The charity also performs a several outreach events in the community involving all generations. The charity also offers use of its building to appropriate organisations who are providing facilities for the community. The charity runs a community coffee shop known as Logos for which reasonable charges are made for the provision of the refreshments offered. The purpose of the coffee shop is to make links and offer support for members of the local community.

#### **Structure, Governance and Management**

##### **Nature of organisation**

The charity is constituted as a charitable incorporated organisation. It was formed and registered with the Charity Commission on 9 May 2022 (number 1198881)

##### **Appointment of Trustees**

The trustee body was formally established on the 9<sup>th</sup> May 2022 and since that time to date the trustees have sought to ensure that the composition of the trustees has sufficient people with the time and expertise to manage the charity effectively. As a newly formed charity new activities are being established on a regular basis requiring additional trustees.

##### **Income**

The income of the charity arises from three main sources. Contributions from the church members, income from the Logos Coffee Shop and grants from other Charitable organisations.

##### **Risk Management**

The charity is committed to ongoing assessment of the risks to which it and the Reflect Community Church. As new risks are identified risk assessments are undertaken and the appropriate actions taken. At the time that the charity was formed an insurance assessment was undertaken and a relevant Insurance Policy purchased.

##### **Organisational Structure**

The Trustees are responsible for all aspects of Reflect Community Church Centre relating to the fabric and maintenance of the building and coffee shop. The spiritual and pastoral

needs of the church are addressed by its Elders and other leaders who serve on a voluntary basis.

### **Responsibilities of the Trustees**

Charity law requires the Trustees to prepare financial statements for each accounting year which give a true and fair view of the state of the charity and of its income and expenditure for the year.

We are required to:

1. Select suitable accounting policies and apply them consistently
2. Make judgements and estimates that are reasonable and prudent
3. State whether the applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts
4. Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in business

We are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable us to ensure that the financial statements comply with the Charities Act 2011. We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

### **Our Aims and Objectives**

The objective of the charity as previously stated is the advancement of the Christian Faith and the Gospel.

These objectives are achieved by the arrangement of a number of meetings at the Church that include a weekly Communion and All Age Service when all are invited to attend. There is also a weekly prayer and bible study time and at least one children's activity each week.

The Logos Coffee shop is open several days of each week when a good number of the local community come in to enjoy friendship as well as refreshment.

Bibles and Christian Literature are provided free of charge upon request. This provision has brought about quite a few very interesting conversations about the Christian Faith.

Special services are held throughout the year to commemorate Christmas, Easter, Harvest, Mothering Sunday and Father's Day. Should other celebrations occur Special Services may be arranged.

### **Public Benefit requirement**

In planning the activities the Trustees have applied the guidance issued by the Charity Commission on public benefit in December 2008.

### **Financial Review**

The trustees of the newly formed trust meet on a regular basis when a detailed Financial Review is undertaken to ensure that the commitments of the Charity are being met.

## **Plans for Future Periods**

The charity continues to look for opportunities to contribute to and enhance the spiritual and physical needs of our church and community.

## **Independent Examiner**

Paul Burnell of CMS was appointed as the organisation's independent examiner during the year.

This Report was approved by the Trustees on 22<sup>nd</sup> January 2026 and is signed on their behalf by

Paul Thomas  
Trustee

## **INDEPENDENT EXAMINERS REPORT**

### **TO THE TRUSTEES OF**

### **REFLECT COMMUNITY CHURCH**

I report on the accounts of the Charity for the year ended 31<sup>st</sup> March 2025, which are set out on pages 4 to 7.

#### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

#### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*Paul Burnell*

Paul Burnell ACMI

22<sup>nd</sup> January 2026

For and on behalf of:

C Management Services (trading name of C Mgmt Services Ltd)

69 Velindre Road

Cardiff CF14 2TF

**REFLECT COMMUNITY CHURCH**  
**RECEIPTS AND PAYMENTS ACCOUNT**  
**FOR THE YEAR ENDED 31<sup>st</sup> MARCH 2025**

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2025 £	Total Funds 2024 £
<b>RECEIPTS</b>					
<i>Receipts from generated funds</i>	2	16,235	-	16,235	16,527
<i>Receipts from charitable activities</i>	3	12,636	-	12,636	28,185
<i>Other receipts</i>	4	15,000	-	15,000	19,100
Interest received		-	-	-	-
Total Receipts		43,871	-	43,871	63,812
<b>PAYMENTS</b>					
Charitable activities	5	43,344	-	43,344	56,121
Total payments		43,344	-	43,344	56,121
<b>Net Receipts/(Payments)</b>		527	-	527	7,691
Transfer from old charity		-	-	-	-
Fund balances at 1 <sup>st</sup> April 2024		17,143	-	17,143	9,452
Fund balances at 31 <sup>st</sup> March 2025		17,670	-	17,670	17,143

The notes on page 6 form part of these accounts.

**REFLECT COMMUNITY CHURCH**  
**STATEMENT OF ASSETS AND LIABILITIES**  
**FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2025**

**1. Fixed Assets**

	Insurance Value	
	2025	2024
	£	£
The value of assets owned are:		
Buildings	1,418,411	1,338,123
Equipment	<u>51,521</u>	<u>48,604</u>
	1,469,932	1,386,727

**2. Bank & Cash Balances**

	2025	2024
	£	£
Cash at bank and in hand	<u>17,670</u>	<u>17,143</u>
	17,670	17,143

**3. Other Assets and Liabilities**

	2025	2024
	£	£
<i>Assets</i>		
Gift aid tax recovery not yet received	3,300	1,700
<i>Liabilities</i>		
Unbilled fee for Independent Examination	150	150

The accounts were approved by the Trustees and signed on their behalf on 22<sup>nd</sup> January 2026

Paul Thomas

The notes on page 9 form part of these accounts.

**REFLECT COMMUNITY CHURCH**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2025**

**1. Accounting Policies**

The accounts have been prepared on a receipts and payments basis with a statement of assets and liabilities

**2. Voluntary receipts**

	Unrestricted Funds £	Restricted Funds £	Total 2025 £	Total 2024 £
Donations	16,235	-	16,235	16,527
	16,235	-	16,235	16,527

**3. Receipts from charitable activities**

Church Events	2,831	-	2,831	1,940
Coffee shop	2,096	-	2,096	6,485
Rental Income	7,709	-	7,709	19,760
	12,636	-	12,636	28,185

**4. Other Receipts**

	Unrestricted Funds £	Restricted Funds £	Total 2025 £	Total 2024 £
Grants	15,000	-	15,000	19,100
Other income	-	-	-	-
	15,000	-	15,000	19,100

**5. Charitable activities**

	Unrestricted Funds £	Restricted Funds £	Total 2025 £	Total 2024 £
<b>a. Direct Charitable Costs</b>				
Coffee shop costs	2,424	-	2,424	15,251
Sponsorship & missionary payments	20,298	-	20,298	18,847
Other ministry costs	4,094	-	4,094	301
	26,816	-	26,816	34,399
<b>b. Support and Administration</b>				
Premises costs	11,835	-	11,835	14,403
Insurance	1,625	-	1,625	1,430
Administration and general expenses	2,441	-	2,441	5,442
IT costs	627	-	627	447
	16,528	-	16,528	21,722

**6. Staff and Trustees**

The charity has no employed staff. Its activities are carried out by volunteers

Payments were made to Clive and Fiona Cornish during the year, totalling £15,000, which was given by The Laing Trust in support of their work in the church and the community.

**REFLECT COMMUNITY CHURCH**

England & Wales - Charity number 1198881

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# Accounts

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**REFLECT COMMUNITY CHURCH**

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**REPORT AND ACCOUNTS  
FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2024**

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**C Management Services  
69 Velindre Road  
Whitchurch  
Cardiff  
CF14 2TF**

**REFLECT COMMUNITY CHURCH  
FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2024**

**CHARITY INFORMATION**

<b>Trustees:</b>	Philip Davies Colin Prothero (appointed 6 <sup>th</sup> June 2023) Paul Thomas Philip Barry Dolphin Nathan Scott Morgan Clive Cornish Charmaine Lloyd-Russel (appointed 5 <sup>th</sup> March 2024)
<b>Charitable position:</b>	Charitable Incorporate Organisation no. 1198881
<b>Governing Document:</b>	Foundation Constitution dated 9/5/22
<b>Address for correspondence:</b>	Reflect Community Church & Centre Grand Avenue CARDIFF CF5 4HU
<b>Independent Examiner:</b>	Paul Burnell ACMI C Management Services 69 Velindre Road Whitchurch CARDIFF CF14 2TF
<b>Bankers:</b>	National Westminster Bank Plc

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## **REPORT OF THE TRUSTEES**

### **FOR THE YEAR ENDED 31<sup>st</sup> MARCH 2024**

The Trustees have pleasure in submitting the Report and Accounts for the year to 31<sup>st</sup> March 2024.

#### **Objects of the Charity**

The object of the charity is the advancement of the Christian Faith and Gospel through the provision of services for prayer and worship. The charity also offers pastoral care for anyone who makes a request for care. The charity also performs a several outreach events in the community involving all generations. The charity also offers use of its building to appropriate organisations who are providing facilities for the community. The charity runs a community coffee shop known as Logos for which reasonable charges are made for the provision of the refreshments offered. The purpose of the coffee shop is to make links and offer support for members of the local community.

#### **Structure, Governance and Management**

##### **Nature of organisation**

The charity is constituted as a charitable incorporated organisation. It was formed and registered with the Charity Commission on 9 May 2022 (number 1198881)

##### **Appointment of Trustees**

The trustee body was formally established on the 9<sup>th</sup> May 2022 and since that time to date the trustees have sought to ensure that the composition of the trustees has sufficient people with the time and expertise to manage the charity effectively. As a newly formed charity new activities are being established on a regular basis requiring additional trustees.

##### **Income**

The income of the charity arises from three main sources. Contributions from the church members, income from the Logos Coffee Shop and grants from other Charitable organisations.

##### **Risk Management**

The charity is committed to ongoing assessment of the risks to which it and the Reflect Community Church. As new risks are identified risk assessments are undertaken and the appropriate actions taken. At the time that the charity was formed an insurance assessment was undertaken and a relevant Insurance Policy purchased.

##### **Organisational Structure**

The Trustees are responsible for all aspects of Reflect Community Church Centre relating to the fabric and maintenance of the building and coffee shop. The spiritual and pastoral needs of the church are addressed by its Elders and other leaders who serve on a voluntary basis.

## **Responsibilities of the Trustees**

Charity law requires the Trustees to prepare financial statements for each accounting year which give a true and fair view of the state of the charity and of its income and expenditure for the year.

We are required to:

1. Select suitable accounting policies and apply them consistently
2. Make judgements and estimates that are reasonable and prudent
3. State whether the applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts
4. Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in business

We are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable us to ensure that the financial statements comply with the Charities Act 2011. We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

## **Our Aims and Objectives**

The objective of the charity as previously stated is the advancement of the Christian Faith and the Gospel.

These objectives are achieved by the arrangement of a number of meetings at the Church that include a weekly Communion and All Age Service when all are invited to attend. There is also a weekly prayer and bible study time and at least one children's activity each week.

The Logos Coffee shop is open Monday to Thursday each week when a good number of the local community come in to enjoy friendship as well as refreshment.

Bibles and Christian Literature are provided free of charge upon request. This provision has brought about quite few very interesting conversations about the Christian Faith.

Special services are held throughout the year to commemorate Christmas, Easter, Harvest, Mothering Sunday and Father's Day. Should other celebrations occur Special Services may be arranged.

## **Public Benefit requirement**

In planning the activities the Trustees have applied the guidance issued by the Charity Commission on public benefit in December 2008.

## **Financial Review**

The trustees of the newly formed trust meet on a regular basis when a detailed Financial Review is undertaken to ensure that the commitments of the Charity are being met.

## **Plans for Future Periods**

The charity continues to look for opportunities to contribute to and enhance the spiritual and physical needs of our church and community.

## **Independent Examiner**

Paul Burnell of C Management Services was appointed as the organisation's independent examiner during the year.

This Report was approved by the Trustees on 21<sup>st</sup> January 2025 and is signed on their behalf by

Paul Thomas

## **INDEPENDENT EXAMINERS REPORT**

### **TO THE TRUSTEES OF**

### **REFLECT COMMUNITY CHURCH**

I report on the accounts of the Charity for the year ended 31<sup>st</sup> March 2024, which are set out on pages 4 to 7.

#### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

#### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*Paul Burnell*

Paul Burnell ACMI

21<sup>st</sup> January 2025

For and on behalf of:

C Management Services (trading name of C Mgmt Services Ltd)

69 Velindre Road

Cardiff CF14 2TF

**REFLECT COMMUNITY CHURCH**

**RECEIPTS AND PAYMENTS ACCOUNT**  
**FOR THE YEAR ENDED 31<sup>st</sup> MARCH 2024**

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
<b>RECEIPTS</b>					
<i>Receipts from generated funds</i>	2	16,527	-	16,527	7,387
<i>Receipts from charitable activities</i>	3	28,185	-	28,185	19,030
<i>Other receipts</i>	4	19,100	-	19,100	8,558
Interest received		-	-	-	-
Total Receipts		63,812	-	63,812	34,975
<b>PAYMENTS</b>					
Charitable activities	5	56,121	-	56,121	30,455
Total payments		56,121	-	56,121	30,455
<b>Net Receipts/(Payments)</b>		7,691	-	7,691	4,520
Transfer from old charity		-	-	-	4,932
Fund balances at 1 <sup>st</sup> April 2023		9,452	-	9,452	-
Fund balances at 31 <sup>st</sup> March 2024		17,143	-	17,143	9,452

The notes on page 6 form part of these accounts.

**REFLECT COMMUNITY CHURCH**  
**STATEMENT OF ASSETS AND LIABILITIES**  
**FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2024**

**1. Fixed Assets**

	Insurance Value	
	2024	2023
	£	£
The value of assets owned are:		
Buildings	1,338,123	1,194,752
Equipment	<u>48,604</u>	<u>43,396</u>
	<u>1,386,727</u>	<u>1,238,148</u>

**2. Bank & Cash Balances**

	2024	2023
	£	£
Cash at bank and in hand	<u>17,143</u>	<u>9,452</u>
	17,143	9,452

**3. Other Assets and Liabilities**

	2024	2023
	£	£
<i>Assets</i>		
Gift aid tax recovery not yet received	1,700	349
<i>Liabilities</i>		
Unbilled fee for Independent Examination	150	150

The accounts were approved by the Trustees and signed on their behalf on 21<sup>st</sup> January 2025

Paul Thomas

The notes on page 6 form part of these accounts.

**REFLECT COMMUNITY CHURCH**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2024**

**1. Accounting Policies**

The accounts have been prepared on a receipts and payments basis with a statement of assets and liabilities

**2. Voluntary receipts**

	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
Donations	16,527	-	16,527	7,387
	16,527	-	16,527	7,387

**3. Receipts from charitable activities**

Church Events	1,940	-	1,940	555
Coffee shop	6,485	-	6,485	5,293
Rental Income	19,760	-	19,760	13,182
	28,185	-	28,185	19,030

**4. Other Receipts**

	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
Grants	19,100	-	19,100	8,558
Other income	-	-	-	-
	19,100	-	19,100	8,558

**5. Charitable activities**

	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
<b>a. Direct Charitable Costs</b>				
Coffee shop costs	15,251	-	15,251	12,348
Sponsorship & missionary payments	18,847	-	18,847	5,000
Other ministry costs	301	-	301	-
	34,399	-	34,399	17,348
<b>b. Support and Administration</b>				
Premises costs	14,403	-	14,403	5,137
Insurance	1,430	-	1,430	1,311
Administration and general expenses	5,442	-	5,442	6,364
IT costs	447	-	447	295
	21,722	-	21,722	13,107

**6. Staff and Trustees**

The charity has no employed staff. Its activities are carried out by volunteers

Payments were made to Clive and Fiona Cornish during the year, totalling £15,000, which was given by The Laing Trust in support of their work in the church and the community.

**REFLECT COMMUNITY CHURCH**

England & Wales - Charity number 1198881

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# Accounts

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**REFLECT COMMUNITY CHURCH**

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**REPORT AND ACCOUNTS  
FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2023**

---

**C Management Services  
69 Velindre Road  
Whitchurch  
Cardiff  
CF14 2TF**

**REFLECT COMMUNITY CHURCH**  
**FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2023**

**CHARITY INFORMATION**

<b>Trustees:</b>	Philip Davies Colin Prothero (appointed 6 <sup>th</sup> June 2023) Paul Thomas (appointed 29 <sup>th</sup> November 2022) Philip Barry Dolphin Nathan Scott Morgan Clive Cornish Chloe Jade Hancock (resigned xxxxxx)
<b>Charitable position:</b>	Charitable Incorporate Organisation no. 1198881
<b>Governing Document:</b>	Foundation Constitution dated 9/5/22
<b>Address for correspondence:</b>	Reflect Community Church & Centre Grand Avenue CARDIFF CF5 4HU
<b>Independent Examiner:</b>	Paul Burnell ACMI C Management Services 69 Velindre Road Whitchurch CARDIFF CF14 2TF
<b>Bankers:</b>	National Westminster Bank Plc

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## **REPORT OF THE TRUSTEES**

### **FOR THE YEAR ENDED 31<sup>st</sup> MARCH 2023**

The Trustees have pleasure in submitting the Report and Accounts for the year to 31<sup>st</sup> March 2023 .

#### **Objects of the Charity**

The object of the charity is the advancement of the Christian Faith and Gospel through the provision of services for prayer and worship. The charity also offers pastoral care for anyone who makes a request for care. The charity also performs a several outreach events in the community involving all generations. The charity also offers use of its building to appropriate organisations who are providing facilities for the community. The charity runs a community coffee shop known as Logos for which reasonable charges are made for the provision of the refreshments offered. The purpose of the coffee shop is to make links and offer support for members of the local community.

#### **Structure, Governance and Management**

##### **Nature of organisation**

The charity is constituted as a charitable incorporated organisation. It was formed and registered with the Charity Commission on 9 May 2022 (number 1198881)

##### **Appointment of Trustees**

The trustee body was formally established on the 9<sup>th</sup> May 2022 and since that time to date the trustees have sought to ensure that the composition of the trustees has sufficient people with the time and expertise to manage the charity effectively. As a newly formed charity new activities are being established on a regular basis requiring additional trustees.

##### **Income**

The income of the charity arises from three main sources. Contributions from the church members, income from the Logos Coffee Shop and grants from other Charitable organisations.

##### **Risk Management**

The charity is committed to ongoing assessment of the risks to which it and the Reflect Community Church. As new risks are identified risk assessments are undertaken and the appropriate actions taken. At the time that the charity was formed an insurance assessment was undertaken and a relevant Insurance Policy purchased.

##### **Organisational Structure**

The Trustees are responsible for all aspects of Reflect Community Church Centre relating to the fabric and maintenance of the building and coffee shop. The spiritual and pastoral

needs of the church are addressed by its Elders and other leaders who serve on a voluntary basis.

### **Responsibilities of the Trustees**

Charity law requires the Trustees to prepare financial statements for each accounting year which give a true and fair view of the state of the charity and of its income and expenditure for the year.

We are required to:

1. Select suitable accounting policies and apply them consistently
2. Make judgements and estimates that are reasonable and prudent
3. State whether the applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts
4. Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in business

We are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable us to ensure that the financial statements comply with the Charities Act 2011. We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

### **Our Aims and Objectives**

The objective of the charity as previously stated is the advancement of the Christian Faith and the Gospel.

These objectives are achieved by the arrangement of a number of meetings at the Church that include a weekly Communion and All Age Service when all are invited to attend. There is also a weekly prayer and bible study time and at least one children's activity each week.

The Logos Coffee shop is open Monday to Thursday each week when a good number of the local community come in to enjoy friendship as well as refreshment.

Bibles and Christian Literature are provided free of charge upon request. This provision has brought about quite a few very interesting conversations about the Christian Faith.

Special services are held throughout the year to commemorate Christmas, Easter, Harvest, Mothering Sunday and Father's Day. Should other celebrations occur Special Services may be arranged.

### **Public Benefit requirement**

In planning the activities the Trustees have applied the guidance issued by the Charity Commission on public benefit in December 2008.

### **Financial Review**

The trustees of the newly formed trust meet on a regular basis when a detailed Financial Review is undertaken to ensure that the commitments of the Charity are being met.

### **Plans for Future Periods**

The charity continues to look for opportunities to contribute to and enhance the spiritual and physical needs of our church and community.

### **Independent Examiner**

Paul Burnell of C Management Services was appointed as the organisation's independent examiner during the year.

This Report was approved by the Trustees on 29<sup>th</sup> January 2024 and is signed on their behalf by

Paul Thomas

## **INDEPENDENT EXAMINERS REPORT**

### **TO THE TRUSTEES OF**

### **REFLECT COMMUNITY CHURCH**

I report on the accounts of the Charity for the year ended 31<sup>st</sup> March 2023, which are set out on pages 4 to 7.

#### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

#### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*Paul Burnell*

Paul Burnell ACMI

29<sup>th</sup> January 2024

For and on behalf of:

C Management Services (trading name of C Mgmt Services Ltd)

69 Velindre Road

Cardiff CF14 2TF

**REFLECT COMMUNITY CHURCH**  
**RECEIPTS AND PAYMENTS ACCOUNT**  
**FOR THE YEAR ENDED 31<sup>st</sup> MARCH 2023**

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
<b>RECEIPTS</b>				
<i>Receipts from generated funds</i>	2	7,387	-	7,387
<i>Receipts from charitable activities</i>	3	19,030	-	19,030
<i>Other receipts</i>	4	8,558	-	8,558
Interest received		-	-	-
Total Receipts		34,975	-	34,975
<b>PAYMENTS</b>				
Charitable activities	5	30,455	-	30,455
Total payments		30,455	-	30,455
<b>Net Receipts/(Payments)</b>		4,520	-	4,520
Transfer from old charity		4,932	-	4,932
Fund balances at 1 <sup>st</sup> April 2022		-	-	-
Fund balances at 31 <sup>st</sup> March 2023		9,452	-	9,452

The notes on page 6 form part of these accounts.

**REFLECT COMMUNITY CHURCH**  
**STATEMENT OF ASSETS AND LIABILITIES**  
**FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2023**

**1. Fixed Assets**

	Insurance Value 2023 £
The value of assets owned are:	
Buildings	1,194,752
Equipment	<u>43,396</u>
	1,238,148

**2. Bank & Cash Balances**

	2023 £
Cash at bank and in hand	<u>9,452</u>
	9,452

**3. Other Assets and Liabilities**

	2023 £
<i>Assets</i>	
Gift aid tax recovery not yet received	349
 <i>Liabilities</i>	
Unbilled fee for Independent Examination	150

The accounts were approved by the Trustees and signed on their behalf on 29<sup>th</sup> January 2024

Paul Thomas

The notes on page 6 form part of these accounts.

**REFLECT COMMUNITY CHURCH**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2023**

**1. Accounting Policies**

The accounts have been prepared on a receipts and payments basis with a statement of assets and liabilities

<b>2. Voluntary receipts</b>	Unrestricted Funds £	Restricted Funds £	Total 2023 £
Donations	7,387	-	7,387
	7,387	-	7,387

<b>3. Receipts from charitable activities</b>	Unrestricted Funds £	Restricted Funds £	Total 2023 £
Church Events	555	-	555
Coffee shop	5,293	-	5,293
Rental Income	13,182	-	13,182
	19,030	-	19,030

<b>4. Other Receipts</b>	Unrestricted Funds £	Restricted Funds £	Total 2023 £
Grants	8,558	-	8,558
	8,558	-	8,558

<b>5. Charitable activities</b>	Unrestricted Funds £	Restricted Funds £	Total 2023 £
<b>a. Direct Charitable Costs</b>			
Coffee shop costs	12,348	-	12,348
Sponsorship & missionary payments	5,000	-	5,000
	17,348	-	17,348
<b>b. Support and Administration</b>			
Premises costs	5,137	-	5,137
Insurance	1,311	-	1,311
Administration and general expenses	6,364	-	6,364
IT costs	295	-	295
	13,107	-	13,107

**6. Staff and Trustees**

The charity has no employed staff. Its activities are carried out by volunteers

No remuneration or trustee expenses were paid to any trustee during the year, nor to any person connected to them.