



## Trustees' Annual Report for the period

From **1st January 2022** to **31st December 2022**

Charity name: **Hockliffe Street Baptist Church**

Charity registration number: **1131841 - CUA Charity**  
**1198879 – CIO Charity created 9<sup>th</sup> May 2022**  
**(Charities were merged on 31 December 2022)**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<ol style="list-style-type: none"><li>1. the advancement of the Christian faith in accordance with the Basis of Faith primarily but not exclusively within Leighton Buzzard and the surrounding neighbourhood.</li><li>and</li><li>2. such other charitable purposes as shall, in the opinion of the Managing Trustees, further the work of the Church.</li></ol>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<ol style="list-style-type: none"><li>1. The running of Sunday morning Christian worship services with a preaching and teaching ministry.</li><li>2. The running of midweek bible study and prayer groups to advance understanding of Christian doctrine and its application to life.</li><li>3. The provision of children's &amp; youth activities on Sundays and midweek.</li><li>4. The running of a weekly drop-in café.</li><li>5. The running of a weekly group for toddlers and their mothers or other carers.</li><li>6. Proclamation of the Christian gospel, evangelism and outreach to the local community, including door to door visiting and regular visiting where invited.</li><li>7. Ad hoc counselling services</li><li>8. Prayerful support and financial grant making to other Christian ministries within the UK and abroad.</li></ol>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity	Para 1.18	In running the church's activities, the Trustees have taken due cognisance of the guidance provided by the Charity Commission to ensure that the activities

Commission on public benefit		are available to the public and for their benefit.
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### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making.	Para 1.38	The church supports several individuals and organisations, primarily by making restricted financial gifts to other registered charities. The proportion of the total income distributed in this way is set by the Trustees and is administered by a sub-committee comprising trustees and church members; the decisions are reported to the church members' meeting. Those who receive gifts are regularly reminded that their support is reviewed at least annually and may change according to circumstances and the availability of funds. The total amount of gifts made in the year amounted to £25,625 and an analysis of these grants may be found in notes 13.1 and 13.2 to the financial statements.
Policy on social investment including program related investment.	Para 1.38	The church does not have a social investment programme.
Contribution made by volunteers.	Para 1.38	The church's programme of activities depends very heavily on voluntary work by church members and others regularly attending church activities. Our Sunday School & Youth work programmes, the Hub mid-week group and Toddler group are all entirely run by volunteers. There are over 100 individuals identified as volunteering in at least one capacity to deliver the church's activities.
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>During 2022 the church activities were returned to normal operations as the Covid Pandemic risks decreased and Government Lockdowns ceased.</p> <p>We ran Sunday morning worship services but continued to provide an on-line streamed service each Sunday via social media applications. Our attendance at Sunday services was around 150-170 people, up to 20 people would view the on-line streamed service, either live or later in the week.</p> <p>We also run Sunday School services, and all our normal mid-week activities.</p> <p>Toddler activities were run during 2022 as were youth groups. The mid-week drop-in café which was halted post March 2020 was replaced with "The Hub", a bi-weekly Wednesday morning event open to all ages and attended by an average of 30-40 people.</p> <p>Our "Neighbourhood Chaplains" programme, in which members of the church seek to befriend and support &amp; serve those within the town who may be elderly or lonely continued; albeit in a more restricted form and adhering to remaining COVID regulations.</p> <p>Sermons and teaching resources continued to be made available through the internet including audio recordings.</p> <p>Midweek "Growth Groups" which are embedded in church life and allow people to discuss the application of the Christian faith in their lives (often by discussing questions set around the recent sermon topics), and to provide prayerful and practical support for each other were able to continue using on-line applications and when permissible, to meet within social distancing guidelines.</p> <p>The church has continued to support people in Romania, Tanzania, Spain, and the Middle East.</p>

**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set.	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	We do not fundraise (in the sense of making public appeals for funds), we rely entirely on voluntary donations including the weekly offering made as part of the church worship service.
Investment performance against objectives	Para 1.41	We do not set out to maximise the return on investments; we hold surplus money in interest bearing banking accounts from our bankers and the Baptist Union Corporation.
Other		

**Financial Review**

Review of the charity's financial position at the end of the period	Para 1.21	For 2022, the Trustees set a budget to fund two Ministerial positions for the full year. Income for the year was above the budget target, and expenditure was also below the target, resulting in a surplus amounting to £16,390.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Trustees consider that the minimum level of income reserves required are three months expenditure. This is sufficient to meet the Church's needs, including legal obligations. The fund designated in 2018 to the establishment of a new Christian witness in the area continues to amount to £17k.
Amount of reserves held	Para 1.22	£ 112,743
Reasons for holding zero reserves	Para 1.22	Not applicable
Details of fund materially in deficit	Para 1.24	No fund is in deficit.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are no uncertainties given the current level of donation income and the value of the reserves.

**Additional information (optional)**

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	In 2022 the Charity's principal source of income (99.6%) is via voluntary donations from the congregation who attend the church, supported by Gift Aid refunds where possible. Small amounts of income derive from letting out space within the buildings to other charities and organisations, and from interest on savings and investments.
Investment policy and objectives including any social investment policy adopted.	Para 1.46	The church's reserves are held in low-risk bank accounts and on deposit with the Baptist Union. It is not the church's policy to invest to secure higher rates of return on its relatively small cash reserve.
A description of the principal risks facing the charity	Para 1.46	Almost all the charity's income comes from voluntary donations from the church's congregation. Although a significant proportion of this is in standing orders supported by Gift Aid, and can be expected to continue, there is always a risk that donors could leave the church and the income could drop as a result. The finance management team review trends regularly and they report to the Trustees each quarter on income & expenditure. Some budgeted expenditure can be delayed or stopped if income drops.
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<p>The church was founded in the first half of the 19th century. The land where it now meets was acquired under a property trust dated 12th June 1890. However, it operated as an unincorporated association under a constitution which was revised and adopted on 26th April 2009.</p> <p>On 9<sup>th</sup> May 2022 A new CIO charity was created and approved by the charity commission under a constitution and handbook, both created and adopted by the church on 17<sup>th</sup> April and approved by the Charity Commission on 9<sup>th</sup> May 2022. This charity took over the running of the church with the old CUA charity merging with the new CIO charity on 31<sup>st</sup> December 2022.</p>
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	<p>CIO</p> <p>See above - the Unincorporated Association was merged with the CIO charity on 31<sup>st</sup> December 2022.</p>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>Trustees are made up of three classes:</p> <p>1) Ministers appointed as Elders of the Church become Trustees whilst they are employed by the Church; a decision to appoint them as Ministers and Elders (and hence Trustees) is made by the Church Members by secret ballot at a Special Church Meeting. At the end of 2022, there were two Trustees who were a Minister.</p> <p>2) The Church is run by an Eldership; ministers may also be appointed to the Eldership because of their ministerial appointment, but the church also appoints Elders from within its membership in a special meeting and they may either be nominated by serving Elders or by 10% or more of the church membership making a request in writing. The Eldership is primarily responsible for setting the spiritual direction of the church and thus delivering on the first part of the charitable objectives. They are, therefore, appointed as Trustees at the time of their election as Elders. At the end of 2022 there were two Trustees who were Elders.</p> <p>3) Recognising that the Elders do not necessarily possess all the skills required for the effective running of a charity, the rules permit the church to appoint additional Trustees who will bring these necessary skills. They are appointed by the church in a special meeting and may either be nominated by serving Trustees or by 10% or more of the church membership making a request in writing. At the end of 2022, there were three Other Trustees.</p>

**Additional information (optional)**

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	New trustees are provided with a briefing pack on the role of a trustee and basic information about the operation of the church as a charity.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p>During the year the church employed a full-time Senior Minister/Pastor and an Associate Minister together with a part-time Operations Manager, and both a financial administrator and a caretaker/cleaner on a part-time basis.</p> <p>We also employed a community staff worker on a part-time basis.</p> <p>The paid ministerial staff work with the Eldership to determine the spiritual direction of the church and with the wider Trustee group to deliver the charitable objectives. The Trustees meet regularly to review and discuss the affairs of the church. At church members' meetings, held regularly throughout the year, members review and make recommendations concerning the affairs of the church in response to the leadership of the Trustees and Elders. Some matters, as defined in the Constitution, are decided at the church members' meeting; others, related to the running of the charity, are decided by the Trustees.</p> <p>The church is in membership of the Baptist Union of Great Britain (charity reg'n 1125912) from which it draws guidance and advice on legal &amp; organisational matters.</p>
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	Hockliffe Street Baptist Church
Other name the charity uses	
Registered charity number	1131841 1198879 (from 9 <sup>th</sup> May 2022)
Charity's principal address	Delta House 33 Hockliffe Street Leighton Buzzard, Bedfordshire LU7 1EZ

Names of the charity trustees who manage the charity.

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr Peter Chilvers	Minister and Chair of Elders; Chair of Trustee Board		The Members of the Church
2	Mr Tim Mills	Associate Minister & Elder		The Members of the Church
3	Mr Paul Daggett	Trustee		The Members of the Church
4	Mr David Knightley	Elder		The Members of the Church
5	Mr Ryan Luke	Elder		The Members of the Church
6	Mrs Ailsa Mansfield	Trustee	15 <sup>th</sup> July to 31 <sup>st</sup> December	The Members of the Church
7	Mr Alan Bourne	Trustee Treasurer	15 <sup>th</sup> July to 31 <sup>st</sup> December	The Members of the Church

Corporate trustees – names of the directors at the date the report was approved.

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Baptist Union Corporation (Custodian Trustee)		Church, Extension & Garden. Manse - 12 Carron Close
Mr Ian Watson, Rev'd Philip Hill, Rev'd Stephen Robinson, Dr David Butler		Delta House



## Funds held as custodian trustees on behalf of others.

Description of the assets held in this capacity.	None
Name and objects of the charity on whose behalf the assets are held and how these falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Bankers	Barclays Bank plc	2 Market Square, Leighton Buzzard LU7 2EZ
Accountant & Examiner	Peter M. Smith FCCA AFA	18D Matthew Street, Dunstable LU6 1SD

#### Name of chief executive or names of senior staff members (Optional information)

Ian Watson (from 13 January 2020)

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

Not applicable


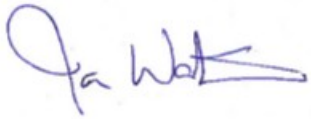
## Other optional information

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Peter Roger Chilvers	Ian Watson
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Position (e.g.,  
Secretary, Chair, etc)

Chair of Trustees	Secretary to Trustees
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Date

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CHARITY COMMISSION  
FOR ENGLAND AND WALES

Hockliffe Street Baptist Church			1131841		
Annual accounts for the period					
Period start date	01.01.2022	To	Period end date	31.12.2022	

## Section A Statement of financial activities

Guidance Notes

### Recommended categories by activity

#### Incoming resources (Note 3)

##### Income and endowments from:

Donations and legacies

Charitable activities

Other trading activities

Investments

Separate material item of income

Other

##### Total

#### Resources expended (Note 6)

##### Expenditure on:

Raising funds

Charitable activities

Separate material item of expense

Other

##### Total

#### Net income/(expenditure) before investment gains/(losses)

Net gains/(losses) on investments

#### Net income/(expenditure)

##### Extraordinary items

##### Transfers between funds

##### Other recognised gains/(losses):

Gains and losses on revaluation of fixed assets for the charity's own use

Other gains/(losses)

##### Net movement in funds

##### Reconciliation of funds:

Total funds brought forward

##### Total funds carried forward



	Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total funds £ F04	Prior year funds £ F05
S01	246,226	25,135	-	271,361	243,319
S02	-	-	-	-	-
S03	-	-	-	-	-
S04	2,123	-	-	2,123	281
S05	5,477	-	-	5,477	1,460
S06	-	-	-	-	-
S07	253,826	25,135	-	278,961	245,060
S08	-	-	-	-	-
S09	253,186	4,728	-	257,914	254,097
S10	-	-	-	-	-
S11	1,100	-	-	1,100	1,100
S12	254,286	4,728	-	259,014	255,197
S13	- 460	20,407	-	19,947	- 10,137
S14	-	-	-	-	-
S15	- 460	20,407	-	19,947	- 10,137
S16	-	-	-	-	-
S17	-	-	-	-	-
S18	-	-	-	-	-
S19	-	-	-	-	-
S20	- 460	20,407	-	19,947	- 10,137
S21	1,198,354	34,207	-	1,232,561	1,242,698
S22	1,197,894	54,614	-	1,252,508	1,232,561

## Section B

## Balance sheet

		Guidance Notes	Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total this year £ F04	Total last year £ F05
<b>Fixed assets</b>							
Intangible assets	(Note 15)	B01	-	-	-	-	-
Tangible assets	(Note 14)	B02	1,017,688	-	-	1,017,688	1,034,038
Heritage assets	(Note 16)	B03	-	-	-	-	-
Investments	(Note 17)	B04	-	-	-	-	-
<b>Total fixed assets</b>		B05	1,017,688	-	-	1,017,688	1,034,038
<b>Current assets</b>							
Stocks	(Note 18)	B06	-	-	-	-	-
Debtors	(Note 19)	B07	10,994	-	-	10,994	8,451
Investments	(Note 17.4)	B08	-	-	-	-	-
Cash at bank and in hand	(Note 24)	B09	172,893	54,614	-	227,507	192,367
<b>Total current assets</b>		B10	183,887	54,614	-	238,501	200,818
<b>Creditors: amounts falling due within one year</b>	(Note 20)	B11	3,681	-	-	3,681	2,295
<b>Net current assets/(liabilities)</b>		B12	180,206	54,614	-	234,820	198,523
<b>Total assets less current liabilities</b>		B13	1,197,894	54,614	-	1,252,508	1,232,561
<b>Creditors: amounts falling due after one year</b>	(Note 20)	B14	-	-	-	-	-
<b>Provisions for liabilities</b>		B15	-	-	-	-	-
<b>Total net assets or liabilities</b>		B16	1,197,894	54,614	-	1,252,508	1,232,561
<b>Funds of the Charity</b>							
Endowment funds	(Note 27)	B17	-	-	-	-	-
Restricted income funds	(Note 27)	B18	-	54,614	-	54,614	34,207
Unrestricted funds		B19	1,197,894	-	-	1,197,894	1,198,354
Revaluation reserve		B20	-	-	-	-	-
<b>Total funds</b>		B21	1,197,894	54,614	-	1,252,508	1,232,561

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval dd/mm/yyyy
	P.R. Chilvers	04/09/2023
	Alan Bourne	14/9/23

## Note 1 Basis of preparation

*This section should be completed by all charities .*

## 1.1 Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

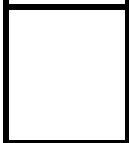
The accounts have been prepared in accordance with:

• and with\*



the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014

• and with\*



the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102)

• and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.\*



\* -Tick as appropriate

## 1.2 Going concern

*If there are material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern, please provide the following details or state "Not applicable", if appropriate:*

An explanation as to those factors that support the conclusion that the charity is a going concern;

***Not applicable***

Disclosure of any uncertainties that make the going concern assumption doubtful;

***Not applicable***

Where accounts are not prepared on a going concern basis, please disclose this fact together with the basis on which the trustees prepared the accounts and the reason why the charity is not regarded as a going concern.

***Not applicable***

### 1.3 Change of accounting policy

The accounts present a true and fair view and the accounting policies adopted are those outlined in note {2}.

Yes*	<input checked="checked" type="checkbox"/>	* -Tick as appropriate
No*	<input type="checkbox"/>	

**Please disclose:**

<b><i>(i) the nature of the change in accounting policy;</i></b>	<b>Not applicable</b>
<b><i>(ii) the reasons why applying the new accounting policy provides more reliable and more relevant information; and</i></b>	<b>Not applicable</b>
<b><i>(iii) the amount of the adjustment for each line affected in the current period, each prior period presented and the aggregate amount of the adjustment relating to periods before those presented, 3.44 FRS 102 SORP.</i></b>	<b>Not applicable</b>

### 1.4 Changes to accounting estimates

No changes to accounting estimates have occurred in the reporting period (3.46 FRS 102 SORP).

Yes*	<input checked="checked" type="checkbox"/>	* -Tick as appropriate
No*	<input type="checkbox"/>	

**Please disclose:**

<b><i>(i) the nature of any changes;</i></b>	<b>Not applicable</b>
<b><i>(ii) the effect of the change on income and expense or assets and liabilities for the current period; and</i></b>	<b>Not applicable</b>
<b><i>(iii) where practicable, the effect of the change in one or more future periods.</i></b>	<b>Not applicable</b>

### 1.5 Material prior year errors

No material prior year error have been identified in the reporting period (3.47 FRS 102 SORP).

Yes*	<input checked="checked" type="checkbox"/>	* -Tick as appropriate
No*	<input type="checkbox"/>	

**Please disclose:**

<b><i>(i) the nature of the prior period error;</i></b>	<b>Not applicable</b>
<b><i>(ii) for each prior period presented in the accounts, the amount of the correction for each account line item affected; and</i></b>	<b>Not applicable</b>
<b><i>(iii) the amount of the correction at the beginning of the earliest prior period presented in the accounts.</i></b>	<b>Not applicable</b>

## Note 2

## Accounting policies

Please complete this note when first reporting under FRS2102. Section 35 of FRS102, requires 3 reconciliations to be presented, if all are applicable.

## 2.1 RECONCILIATION WITH PREVIOUS GENERALLY ACCEPTED ACCOUNTING PRACTICE

Please provide a description of the nature of each change in accounting policy

Not applicable

### Reconciliation of funds per previous GAAP to funds determined under FRS 102

	Start of period £	End of period £
Fund balances as previously stated		
<i>Adjustments:</i>		

Fund balance as restated

### Reconciliation of net income/(net expenditure) per previous GAAP to net income/(net expenditure) under FRS 102

	End of £
Net income/(expenditure) as previously stated	
<i>Adjustments:</i>	

Previous period net income/(expenditure)  
as restated



## Note 2 Accounting policies

### 2.2 INCOME

*This standard list of accounting policies has been applied by the charity except for those ticked "No" or "N/a". Where a different or additional policy has been adopted then this is detailed in the box below.*

<b>Recognition of income</b>	These are included in the Statement of Financial Activities (SoFA) when: <ul style="list-style-type: none"> <li>the charity becomes entitled to the resources;</li> <li>it is more likely than not that the trustees will receive the resources; and</li> <li>the monetary value can be measured with sufficient reliability.</li> </ul>	<div>Yes No N/a</div> <div><input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></div>
<b>Offsetting</b>	There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.	<div>Yes No N/a</div> <div><input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></div>
<b>Grants and donations</b>	Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP).	<div>Yes No N/a</div> <div><input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></div>
	In the case of performance related grants, income must only be recognised to the extent that the charity has provided the specified goods or services as entitlement to the grant only occurs when the performance related conditions are met (5.16 FRS 102 SORP).	<div>Yes No N/a</div> <div><input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/></div>
<b>Legacies</b>	Legacies are included in the SOFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met.	<div>Yes No N/a</div> <div><input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/></div>
<b>Government grants</b>	The charity has received government grants in the reporting period	<div>Yes No N/a</div> <div><input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/></div>
<b>Tax reclaims on donations and gifts</b>	Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.	<div>Yes No N/a</div> <div><input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></div>
<b>Contractual income and performance related grants</b>	This is only included in the SoFA once the charity has provided the related goods or services or met the performance related conditions.	<div>Yes No N/a</div> <div><input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/></div>
<b>Donated goods</b>	Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so.	<div>Yes No N/a</div> <div><input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/></div>
	The cost of any stock of goods donated for distribution to beneficiaries is deemed to be the fair value of those gifts at the time of their receipt and they are recognised on receipt. In the reporting period in which the stocks are distributed, they are recognised as an expense at the carrying amount of the stocks at distribution.	<div>Yes No N/a</div> <div><input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/></div>
	Donated goods for resale are measured at fair value on initial recognition, which is the expected proceeds from sale less the expected costs of sale, and recognised in 'Income from other trading activities' with the corresponding stock recognised in the balance sheet. On its sale the value of stock is charged against 'Income from other trading activities' and the proceeds from sale are also recognised as 'Income from other trading activities'.	<div>Yes No N/a</div> <div><input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/></div>
	Goods donated for on-going use by the charity are recognised as tangible fixed assets and included in the SoFA as incoming resources when receivable.	<div>Yes No N/a</div> <div><input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/></div>
	Gifts in kind for use by the charity are included in the SoFA as income from donations when receivable.	<div>Yes No N/a</div> <div><input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/></div>
<b>Donated services and facilities</b>	Donated services and facilities are included in the SOFA when received at the value of the gift to the charity provided the value of the gift can be measured reliably.	<div>Yes No N/a</div> <div><input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/></div>

	Donated services and facilities that are consumed immediately are recognised as income with an equivalent amount recognised as an expense under the appropriate heading in the SOFA.	Yes	No	N/a
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Support costs</b>	The charity has incurred expenditure on support costs.	Yes	No	N/a
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Volunteer help</b>	The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.	Yes	No	N/a
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Income from interest, royalties and dividends</b>	This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.	Yes	No	N/a
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Income from membership subscriptions</b>	Membership subscriptions received in the nature of a gift are recognised in Donations and Legacies.	Yes	No	N/a
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Membership subscriptions which gives a member the right to buy services or other benefits are recognised as income earned from the provision of goods and services as income from charitable activities.	Yes	No	N/a
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Settlement of insurance claims</b>	Insurance claims are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP) and are included as an item of other income in the SoFA.	Yes	No	N/a
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Investment gains and losses</b>	This includes any realised or unrealised gains or losses on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.	Yes	No	N/a
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>2.3 EXPENDITURE AND LIABILITIES</b>				
<b>Liability recognition</b>	Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.	Yes	No	N/a
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Governance and support costs</b>	Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.	Yes	No	N/a
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.	Yes	No	N/a
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Grants with performance conditions</b>	Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.	Yes	No	N/a
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Grants payable without performance conditions</b>	Where there are no conditions attaching to the grant that enables the donor charity to realistically avoid the commitment, a liability for the full funding obligation must be recognised.	Yes	No	N/a
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Redundancy cost</b>	The charity made no redundancy payments during the reporting period.	Yes	No	N/a
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Deferred income</b>	No material item of deferred income has been included in the accounts.	Yes	No	N/a
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Creditors</b>	The charity has creditors which are measured at settlement amounts less any trade discounts	Yes	No	N/a
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Provisions for liabilities</b>	A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date	Yes	No	N/a
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Basic financial instruments</b>	The charity accounts for basic financial instruments on initial recognition as per paragraph 10.7 FRS102 SORP. Subsequent measurement is as per paragraphs 11.17 to 11.19, FRS102 SORP.	Yes	No	N/a
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## 2.4 ASSETS

<b>Tangible fixed assets for use by charity</b>	These are capitalised if they can be used for more than one year, and cost at least	<b>£250</b>
	They are valued at cost.	
<b>Intangible fixed assets</b>	The depreciation rates and methods used are disclosed in note 14.2.	
	The charity has intangible fixed assets, that is, non-monetary assets that do not have physical substance but are identifiable and are controlled by the charity through custody or legal rights. The amortisation rates and methods used are disclosed in note 9.5	
<b>Heritage assets</b>	They are valued at cost.	
	The charity has heritage assets, that is, non-monetary assets with historic, artistic, scientific, technological, geophysical or environmental qualities that are held and maintained principally for their contribution to knowledge and culture. The depreciation rates and methods used as disclosed in note 9.6.1.4.	
<b>Investments</b>	Fixed asset investments in quoted shares, traded bonds and similar investments are valued at initially at cost and subsequently at fair value (their market value) at the year end. The same treatment is applied to unlisted investments unless fair value cannot be measured reliably in which case it is measured at cost less impairment.	
	Investments held for resale or pending their sale and cash and cash equivalents with a maturity date of less than 1 year are treated as current asset investments	
<b>Stocks and work in progress</b>	Stocks held for sale as part of non-charitable trade are measured at the lower or cost or net realisable value.	
	Goods or services provided as part of a charitable activity are measured at net realisable value based on the service potential provided by items of stock.	
<b>Debtors</b>	Work in progress is valued at cost less any foreseeable loss that is likely to occur on the contract.	
	Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.	
<b>Current asset investments</b>	The charity has investments which it holds for resale or pending their sale and cash and cash equivalents with a maturity date less than one year. These include cash on deposit and cash equivalents with a maturity date of less than one year held for investment purposes rather than to meet short term cash commitments as they fall due.	
	They are valued at fair value except where they qualify as basic financial instruments.	

Yes	No	N/a
	✓	
		✓
		✓
		✓
		✓
		✓
		✓
		✓
✓		
		✓
		✓

### POLICIES ADOPTED ADDITIONAL TO OR DIFFERENT FROM THOSE ABOVE

**Tangible Fixed Assets:** Tangible Fixed Assets are included at cost apart from the church building and the organ. In 1996 these were included at their insured value and have subsequently been depreciated in accordance with the policies at note 14.2. This basis is consistent with previous years.

## Note 3

## Analysis of income

		Unrestricted funds	Restricted income funds	Endowment funds	Total funds £	Prior year £
	<b>Analysis</b>					
<b>Donations and legacies:</b>	Donations and gifts	198,317	20,180	-	218,497	198,506
	Gift Aid	44,448	4,955	-	49,403	43,628
	Legacies	-	-	-	-	-
	General grants provided by government/other charities	-	-	-	-	-
	Membership subscriptions and sponsorships which are in substance donations	-	-	-	-	-
	Donated goods, facilities and services	-	-	-	-	-
	Other	3,461	-	-	3,461	1,185
	<b>Total</b>	246,226	25,135	-	271,361	243,319
<b>Charitable activities:</b>		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Other	-	-	-	-	-
	<b>Total</b>	-	-	-	-	-
<b>Other trading activities:</b>		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Other	-	-	-	-	-
	<b>Total</b>	-	-	-	-	-
<b>Income from investments:</b>	Interest income	2,123	-	-	2,123	281
	Dividend income	-	-	-	-	-
	Rental and leasing income	-	-	-	-	-
	Other	-	-	-	-	-
	<b>Total</b>	2,123	-	-	2,123	281
<b>Separate material item of income:</b>	Non investment property rental	5,477	-	-	5,477	1,460
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	<b>Total</b>	5,477	-	-	5,477	1,460
<b>Other:</b>	Conversion of endowment funds into income	-	-	-	-	-
	Gain on disposal of a tangible fixed asset held for charity's own use	-	-	-	-	-
	Gain on disposal of a programme related investment	-	-	-	-	-

Royalties from the exploitation of intellectual property rights	-	-	-	-	-
Other	-	-	-	-	-
<b>Total</b>	-	-	-	-	-

**TOTAL INCOME**

253,826	25,135	-	278,961	245,060
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**Other information:**

**All income in the prior year was unrestricted except for:**  
(please provide description and amounts)

Donations and gifts £ 2,762	Gift Aid £ 611
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**Where any endowment fund is converted into income in the reporting period, please give the reason for the conversion.**

**Within the income items above the following items are material: (please disclose the nature, amount and any prior year amounts)**

Note 4

Analysis of receipts of government grants

	Description	This year £	Last year £
Government grant 1		-	-
Government grant 2		-	-
Government grant 3		-	-
Other		-	-
	Total	-	-

*Please provide details of any unfulfilled conditions and other contingencies attaching to grants that have been recognised in income.*

*Please give details of other forms of government assistance from which the charity has directly benefited.*

Note 5

Donated goods, facilities and services

	This year £	Last year £
Seconded staff	-	-
Use of property	-	-
Other	-	-
	-	-

Please provide details of the accounting policy for the recognition and valuation of donated goods, facilities and services.

Please provide details of any unfulfilled conditions and other contingencies attaching to resources from donated goods and services not recognised in income.

Please give details of other forms of other donated goods and services not recognised in the accounts, eg contribution of unpaid volunteers.

## Note 6

## Analysis of expenditure

	Analysis	Unrestricted funds	Restricted income funds	Endowment funds	Total funds £	Prior year £
<b>Expenditure on raising funds:</b>	Incurred seeking donations	-	-	-	-	-
	Incurred seeking legacies	-	-	-	-	-
	Incurred seeking grants	-	-	-	-	-
	Operating membership schemes and social lotteries	-	-	-	-	-
	Staging fundraising events	-	-	-	-	-
	Fundraising agents	-	-	-	-	-
	Operating charity shops	-	-	-	-	-
	Operating a trading company undertaking non-charitable trading activity	-	-	-	-	-
	Advertising, marketing, direct mail and publicity	-	-	-	-	-
	Start up costs incurred in generating new source of future income	-	-	-	-	-
	Database development costs	-	-	-	-	-
	Other trading activities	-	-	-	-	-
	Investment management costs:	-	-	-	-	-
	Portfolio management costs	-	-	-	-	-
	Cost of obtaining investment advice	-	-	-	-	-
	Investment administration costs	-	-	-	-	-
	Intellectual property licencing costs	-	-	-	-	-
	Rent collection, property repairs and maintenance charges	-	-	-	-	-
		-	-	-	-	-
	<b>Total expenditure on raising funds</b>	-	-	-	-	-
<b>Expenditure on charitable activities</b>	Ministry	102,347		-	102,347	98,268
	Mission and Evangelism	44,146	3,603	-	47,749	41,701
	Administration	87,472	1,125	-	88,597	94,745
	Depreciation	19,221	-	-	19,221	19,383
	<b>Total expenditure on charitable activities</b>	253,186	4,728	-	257,914	254,097



Separate material item of expense		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
Total		-	-	-	-	-

**Other**

Governance: Accountancy fees	1,100	-	-	1,100	1,100
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Total other expenditure</b>	<b>1,100</b>	<b>-</b>	<b>-</b>	<b>1,100</b>	<b>1,100</b>

**TOTAL EXPENDITURE**

254,286	4,728	-	259,014	255,197
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**Other information:**

**Analysis of expenditure on charitable activities**

Activity or programme	Activities undertaken directly	Grant funding of activities	Support Costs	Total this year	Total prior year
	£	£	£	£	£
Activity 1					
Activity 2					
Other					
<b>Total</b>					

Prior year expenditure on charitable activities can be analysed as follows:

Within the expenditure items above the following items are material: (please disclose the nature, amount and any prior year amounts)

## Note 7 Extraordinary items

*Please explain the nature of each extraordinary item occurring in the period.*

	Description	This year £	Last year £
Extraordinary item 1		-	-
Extraordinary item 2		-	-
Extraordinary item 3		-	-
Extraordinary item 4		-	-
Total extraordinary items		-	-

<b>Section C</b>	<b>Notes to the accounts</b>	<b>(cont)</b>
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**Note 8**                      **Funds received as agent**

**8.1 Please complete this note if the charity has agreed to administer the funds of another entity as its agent. Note: If a charity is acting as an agent, it should not recognise the income in the Statement of Financial Activities or the Balance Sheet.**

Description/name of party	Related party (Yes or No)	Amount received		Amount paid out		Balance held at period end	
		This year	Last year	This year	Last year	This year	Last year
		£	£	£	£	£	£
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
<b>Total</b>		-	-	-	-	-	-

**8.2 Where a consortia or similar arrangement exists whereby 2 or more charities co-operate to achieve economies in the purchase of goods or services, please disclose details of any balances outstanding between any participating members.**

Description/name of party	Balance held at period end	
	This year	Last year
	£	£
	-	-
	-	-
	-	-
	-	-
	-	-
	-	-
<b>Total</b>		-

**Note 9 Support Costs**

*Please complete this note if the charity has analysed its expenses using activity categories and has support costs.*

Support cost (examples)	Raising funds	Activity 1	Activity 2	Activity 3	Grand total	Basis of allocation (Describe method)
	£	£	£	£	£	
Governance	-	-		-	-	
	-	-		-	-	
	-	-		-	-	
	-	-		-	-	
Other	-	-		-	-	
<b>Total</b>	-	-		-	-	

*Please provide details of the accounting policy adopted for the apportionment of costs between activities and any estimation techniques used to calculate their apportionment.*

**Note 10** Details of certain items of expenditure**10.1 Fees for examination of the accounts**

*Please provide details of the amount paid for any statutory external scrutiny of accounts and other services provided by your independent examiner. If nothing was paid please enter '0' in the appropriate box(es).*

Independent examiner's fees

Assurance services other than audit or independent examination

Tax advisory fees

Other fees (for example: financial advice, consultancy, accountancy services) paid to the independent examiner

This year £	Last year £
1100	1100
0	0
0	0
0	0

## Note 11

## Paid employees

Please complete this note if the charity has any employees.

## 11.1 Staff Costs

	This year £	Last year £
Salaries and wages	127,315	125,373
Social security costs	4,526	5,010
Pension costs (defined contribution scheme)	9,100	8,923
Other employee benefits	4,149	2,898
<b>Total staff costs</b>	<b>145,090</b>	<b>142,204</b>

Please provide details of expenditure on staff working for the charity whose contracts are with and are paid by a related party

Not applicable

Please give details of the number of employees whose total employee benefits (excluding employer pension costs) fell within each band of £10,000 from £60,000 upwards. If there are no such transactions, please enter 'true' in the box provided.

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000

TRUE

Band	Number of employees
£60,000 to £69,999	None
£70,000 to £79,999	None
£80,000 to £89,999	None
£90,000 to £99,999	None
£100,000 to £109,999	None

Please provide the total amount paid to key management personnel (includes trustees and senior management) for their services to the charity

P.R. Chilvers: £39409  
T. Mills: £27274  
Total: £66683

## 11.2 Average head count in the year

This year Number	Last year Number
---------------------	---------------------

The parts of the charity in which the employees work

Fundraising	-	-
Charitable Activities		3
Governance	-	-
Administration		2
Total	-	5

### 11.3 Ex-gratia payments to employees and others (excluding trustees)

*Please complete if an ex-gratia payment is made.*

Please explain the nature of the payment

Please state the legal authority or reason for making the payment

Please state the amount of the payment (or value of any waiver of a right to an asset)

### 11.4 Redundancy payments

*Please complete if any redundancy or termination payment is made in the period.*

Total amount of payment

The nature of the payment (cash, asset etc.)

The extent of redundancy funding at the balance sheet date

Please state the accounting policy for any redundancy or termination payments



**Note 12**                      **Defined contribution pension scheme or defined benefit scheme accounted for as a defined contribution scheme.**

**12.1** *Please complete this note if a defined contribution pension scheme is operated.*

**Amount of contributions recognised in the SOFA as an expense**

£9,100

**Please explain the basis for allocating the liability and expense of defined contribution pension scheme between activities and between restricted and unrestricted funds.**

There is no liability at 31 December 2022. The expense has been wholly allocated to unrestricted funds due to the negligible activity on restricted funds.

**12.2** *Please complete this section where the charity participates in a defined benefit pension plan but is unable to ascertain its share of the underlying assets and liabilities.*

**Please confirm that although the scheme is accounted for as a defined contribution plan, it is a defined benefit plan.**

**Please provide such information as is available about the plan's surplus or deficit and the implications, if any, for the reporting charity**

**12.3** *Please complete this section where the charity participates in a multi-employer defined benefit pension plan that is accounted for as a defined contribution plan.*

**Describe the extent to which the charity can be liable to the plan for other entities' obligations under the terms and conditions of the multi-employer plan**

**Section C****Notes to the accounts****(cont)****Note 13 Grantmaking**

*Please complete this note if the charity made any grants or donations which in aggregate form a material part of the charitable activities undertaken.*

**13.1 Analysis of grants paid (included in cost of charitable activities)**

Analysis	Grants to institutions	Grants to individuals	Support costs	Total
			£	£
Activities advancing the Christian faith	25,075	550	nil	25,625
			-	-
			-	-
<b>Total</b>	<b>25,075</b>	<b>550</b>	<b>nil</b>	<b>25,625</b>

*Please enter "Nil" if the charity does not identify and/or allocate support costs.*

**13.2 Grants made to institutions**

*My charity has made grants to particular institutions that are material in the context of its grantmaking. Details of the institution supported, purpose of the grant and total paid to each institution is available on the charity's web site.*

	<i>Please provide details of charity's URL.</i>
<b>No</b>	<i>Provide details below</i>

Names of institution	Purpose	Total amount of grants paid £
Arab Baptist Churches in Israel (via Baptist Twinning Association, registered charity no. 1100407)	Support of Christian work in Israel	1,540
Baptist Missionary Society (Registered charity no. 1174364)	General support of worldwide Christian mission work and relief.	5,000
Baptist Union of Great Britain (Registered charity no. 1125912)	Support of Christian work within the UK.	4,800
Community Action Romania (Registered charity no. 1062573)	Support of Christian work in Romania.	4,685
Serving in Mission (Registered charity no. 219763)	Support of Christian work in the Middle East.	1,400
New Directions Counselling Service	Support for local Counselling Service.	500
United Christian Church of Dubai	Support of Christian work in United Arab Emirates.	1,000
Emmanuel International (Registered charity no. 289036)	Support of Christian-based Public Health and Sanitation projects.	5,650
Latin Link	Support of youth work overseas	500

<b><i>Total grants to institutions in reporting period</i></b>	<b>25,075</b>
<b><i>Other unanalysed grants (none over £500)</i></b>	<b>-</b>
<b>TOTAL GRANTS PAID</b>	<b>25,075</b>

**Note 14 Tangible fixed assets***Please complete this note if the charity has any tangible fixed assets***14.1 Cost or valuation**

	Freehold land & buildings	Other land & buildings	Pipe Organ	Fixtures, fittings and equipment	Total
	£	£	£	£	£
At the beginning of the year	1,283,715	-	85,000	91,534	1,460,249
Additions	-	-	-	2,871	2,871
Revaluations	-	-	-	-	-
Disposals	-	-	-	26,119	26,119
Transfers *	-	-	-	-	-
At end of the year	1,283,715	-	85,000	68,286	1,437,001

**14.2 Depreciation and impairments**

<b>**Basis</b>	SL	SL or RB	SL	SL	SL	Straight Line ("SL") or Reducing Balance ("RB")
<b>** Rate</b>	1%		5%	15% - 33%		

At beginning of the year	270,791	-	85,000	70,420	426,211
Disposals	-	-	-	26,119	26,119
Depreciation	12,737	-	-	6,484	19,221
Impairment	-	-	-	-	-
Transfers*	-	-	-	-	-
At end of the year	283,528	-	85,000	50,785	419,313

**14.3 Net book value**

Net book value at the beginning of the year	1,012,924	-	-	21,114	1,034,038
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Net book value at the end of the year	1,000,187	-	-	17,501	1,017,688
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#### 14.4 Impairment

*Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.*

Not applicable

#### 14.5 Revaluation

*If an accounting policy of revaluation is adopted, please provide:*

*the effective date of the revaluation*

*the name of independent valuer, if applicable*

*the methods applied and significant assumptions*

*the carrying amount that would have been recognised had the assets been carried under the cost model.*

#### 14.6 Other disclosures

*(i) Please state the amount of borrowing costs, if any, capitalised in the construction of tangible fixed assets and the capitalisation rate used.*

*(ii) Please provide the amount of contractual commitments for the acquisition of tangible fixed assets.*

*(iii) Details of the existence and carrying amounts of property, plant and equipment to which the charity has restricted title or that are pledged as security for liabilities.*

None

None

None

\* The "transfers" row is for movements between fixed asset categories.

\*\* Please indicate the method of depreciation by deleting the method not applicable (SL = straight

**Note 15 Intangible assets***Please complete this note if the charity has any intangible assets***15.1 Cost or valuation**

	Research & development	Patents and trademarks	Other	Total
	£	£	£	£
At beginning of the year	-	-	-	-
Additions	-	-	-	-
Disposals	-	-	-	-
Revaluations	-	-	-	-
Transfers *	-	-	-	-
At end of the year	-	-	-	-

**15.2 Amortisation and impairments**

<b>**Basis</b>	SL or RB	SL or RB	SL or RB	SL or RB	Straight Line ("SL") or Reducing Balance ("RB")
<b>** Rate</b>					

At beginning of the year	-	-	-	-
Disposals	-	-	-	-
Amortisation	-	-	-	-
Impairment	-	-	-	-
Transfers*	-	-	-	-
At end of year	-	-	-	-

### 15.3 Net book value

Nat book value at the beginning of the year

-	-	-	-
---	---	---	---

Net book value at the end of the year

-	-	-	-
---	---	---	---

### 15.4 Accounting policy

***Please disclose the accounting policy for intangible fixed assets including:***

***Reasons for choosing amortisation rates***

***Policies for the recognition of any capital development***


### 15.5 Impairment

***Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.***

--

### 15.6 Revaluation

***If an accounting policy of revaluation is adopted, please provide:***

***the effective date of the revaluation***

***the name of independent valuer, if applicable***

***the methods applied***

***the carrying amount that would have been recognised had the assets been carried under the cost model.***


#### 15.7 Other disclosures

**(i) If your intangible asset was acquired by way of grant, provide value on initial recognition and carrying amount of the asset.**

**(ii) Details of the carrying amounts of any intangible assets to which the charity has restricted title or that are pledged as security for liabilities.**

**(iii) Please provide the amount of contractual commitments for the acquisition of intangible assets.**

**(iv) State the amount of research and development expenditure recognised as expenditure in the year.**

**(vi) Please detail the headings in the SOFA in which a charge for amortisation of intangible assets is included.**

**(vii) For any material intangible assets, please provide a description, its carrying amount and any remaining amortisation period.**


\* The "transfers" row is for movements between fixed asset categories.

\*\* Please indicate the method of depreciation by deleting the method not applicable (SL = straight line; RB = reducing balance). Also please indicate the rate of depreciation: for straight line, what is the anticipated life of the asset (in years); for reducing balance, what is the percentage annual deduction.



**Note 16** Heritage assets*Please complete this note if the charity has heritage assets***16.1 General disclosures for all charities holding heritage assets**

(i) Explain the nature and scale of heritage assets held.

(ii) Explain the policy for the acquisition, preservation, management and disposal of heritage assets.


**16.2 Cost or valuation**

	Heritage asset 1 £	Heritage asset 2 £	Heritage asset 3 £	Heritage asset 4 £	Total £
At beginning of the year	-	-	-	-	-
Additions	-	-	-	-	-
Disposals	-	-	-	-	-
Revaluations	-	-	-	-	-
Transfers *	-	-	-	-	-
At end of the year	-	-	-	-	-

**16.3 Depreciation and impairments**

<b>**Basis</b>						Straight Line ("SL") or Reducing Balance
<b>** Rate</b>						

At beginning of the year	-	-	-	-	-
Disposals	-	-	-	-	-
Depreciation	-	-	-	-	-
Impairment	-	-	-	-	-
Transfers*	-	-	-	-	-
At end of year	-	-	-	-	-

**16.4 Net book value**

Net book value at the beginning of the year

-	-	-	-	-
---	---	---	---	---

Net book value at the end of the year

-	-	-	-	-
---	---	---	---	---

## 16.5 Impairment

*Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.*

--

## 16.6 Revaluation

*If an accounting policy of revaluation is adopted, please provide:*

*the effective date of the revaluation*

*the name of independent valuer, if applicable*

*qualifications of independent valuer*

*the methods applied and significant assumptions*

*any significant limitations on the valuation*


## 16.7 Analysis of heritage assets by class or group distinguishing those at cost and those at valuation

Carrying amount at the beginning of the period

Additions

Disposals

Depreciation/impairment

Revaluation

Carrying amount at the end of period

At valuation Group A	At cost Group B	Total
£	£	£
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-

## 16.8 Heritage assets (where heritage assets are not recognised on the balance sheet)

(i) Explain the reason why heritage assets have not been recognised on the balance sheet.

(ii) Describe the significance and nature of heritage assets.


(iii) Disclose information that is helpful in assessing the value of heritage assets.

(iv) Explain the reason why it is not practicable to obtain a valuation of heritage assets.


## 16.9 Five year summary of heritage assets transactions

	2018	2017	2016	2015	2014
	£	£	£	£	£
<b>Purchases</b>					
Group A	-	-	-	-	-
Group B	-	-	-	-	-
Group C	-	-	-	-	-
Other	-	-	-	-	-
<b>Donations</b>	-	-	-	-	-
Group A	-	-	-	-	-
Group B	-	-	-	-	-
Group C	-	-	-	-	-
Other	-	-	-	-	-
<b>Total additions</b>	-	-	-	-	-
<b>Charge for impairment</b>					
Group A	-	-	-	-	-
Group B	-	-	-	-	-
Group C	-	-	-	-	-
Other	-	-	-	-	-
<b>Total charge for impairment</b>	-	-	-	-	-
<b>Disposals</b>					
Group A - carrying amount	-	-	-	-	-
Group B - carrying amount	-	-	-	-	-
Group C	-	-	-	-	-
Other	-	-	-	-	-
<b>Total disposals</b>	-	-	-	-	-

**Note 17 Investment assets**

*Please complete this note if the charity has any investment assets.*

**17.1 Fixed assets investments (please provide for each class of investment)**

	Cash & cash equivalents	Listed investments	Investment properties	Social investments	Other	Total
Carrying (fair) value at beginning of period	-	-	-	-	-	-
<b>Add:</b> additions to investments during period*	-	-	-	-	-	-
<b>Less:</b> disposals at carrying value	-	-	-	-	-	-
<b>Less: impairments</b>	-	-	-	-	-	-
<b>Add: Reversal of impairments</b>	-	-	-	-	-	-
<b>Add/(deduct):</b> transfer in/(out) in the period	-	-	-	-	-	-
<b>Add/(deduct):</b> net gain/(loss) on revaluation	-	-	-	-	-	-
Carrying (fair) value at end of year	-	-	-	-	-	-

\*Please specify additions resulting from acquisitions through business combinations, if any.

--

*Please note that Fair Value in this context is the amount for which an asset could be exchanged between knowledgeable and willing parties in an arm's length transaction. For traded securities, the fair value is the value of the security quoted on the London Stock Exchange Daily Official List or equivalent. For other assets where there is no market price on a traded market, it is the trustees' or valuers' best estimate of fair value.*

**17.2 Please provide a breakdown of investments shown above agreeing with the balance sheet row B04 differentiating between those held at fair value and those held at cost less impairment.**

**Analysis of investments**

Cash or cash equivalents

Listed investments

Investment properties

Social investments

Fair value at year end	Cost less impairment
£	£
-	-
-	-
-	-
-	-

Other investments

Total

Grand total (Fair value at year end+Cost less impairment)

-	-
-	-

**17.3 If your charity holds investment properties, please complete the following note:**

- (i) Explain the methods and significant assumptions in determining the fair value of investment property held by the charity
- (ii) Name or independent valuer, if applicable, and relevant qualifications
- (iii) Provide details of any restrictions on the ability to realise investment property or on the remittance of income or disposal proceeds
- (iv) Explain any contractual obligations for the purchase, construction or development of investment property or for repairs, maintenance or enhancements


**17.4 Please provide a breakdown of current asset investments, if applicable, agreeing with the balance sheet.**

**Analysis of current asset investments**

Cash or cash equivalents  
Listed investments  
Investment properties  
Social investments  
Other investments  
Total

This year	Last year
£	£
-	-
-	-
-	-
-	-
-	-
-	-

**17.5 Guarantees**

Please provide details and amount of any guarantee made to or on behalf of a third party

Name of the entity or entities benefitting from those guarantees

Please explain how the guarantee furthers the charity's aims


## 17.6 Concessionary loans

Amount of concessionary loans made (*Multiple loans made may be disclosed in aggregate provided that such aggregation does not obscure significant information*).

<i>Description</i>	This year £	Last year £
<b>Total</b>		

Amount of concessionary loans received (*Multiple loans received may be disclosed in aggregate provided that such aggregation does not obscure significant information*).

<i>Description</i>	This year £	Last year £
<b>Total</b>		

Terms and conditions eg interest rate, security provided

Value of any concessionary loans which have been committed but not taken up at the reporting date

Amounts payable within 1 year

Amounts payable after more than 1 year

Amounts receivable within 1 year

Amounts receivable after more than 1 year

## 17.7 Additional information

Please provide information about the significance of investments to the charity's financial position or performance eg. terms and conditions of loans or the use of hedging to manage financial risk.

For all investments measured at fair value, the basis for determining the value, including any assumptions applied when using a valuation technique.




Where a charity has provided financial assets as a form of security, the carrying amount of the financial asset pledged as security and the terms and conditions relating to its pledge.

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## Note 18

## Stocks

*Please complete this note if the charity holds any stock items*

18.1 Please state the carrying amount of stock and work in progress analysed between activities.

	Stock		Donated goods		Work in progress
	For distribution	For resale	For distribution	For resale	
	£	£	£	£	£
<b>Charitable activities:</b>					
<i>Opening</i>	-	-	-	-	-
<i>Added in period</i>	-	-	-	-	-
<i>Expensed in period</i>	-	-	-	-	-
<i>Impaired</i>	-	-	-	-	-
<i>Closing</i>	-	-	-	-	-
<b>Other trading activities:</b>					
<i>Opening</i>	-	-	-	-	-
<i>Added in period</i>	-	-	-	-	-
<i>Expensed in period</i>	-	-	-	-	-
<i>Impaired</i>	-	-	-	-	-
<i>Closing</i>	-	-	-	-	-
<b>Other:</b>					
<i>Opening</i>	-	-	-	-	-
<i>Added in period</i>	-	-	-	-	-
<i>Expensed in period</i>	-	-	-	-	-
<i>Impaired</i>	-	-	-	-	-
<i>Closing</i>	-	-	-	-	-
<b>Total this year</b>	-	-	-	-	-
<b>Total previous year</b>	-	-	-	-	-

**18.2 Please specify the carrying amount of  
any stocks pledged as security for liabilities**

--

**Note 19 Debtors and prepayments**

*Please complete this note if the charity has any debtors or prepayments.*

**19.1 Analysis of debtors**

Trade debtors

Prepayments and accrued income

Other debtors (Gift Aid Recoverable)

Total

This year	Last year
£	£
-	-
-	-
9,618	7,777
1,376	674
10,994	8,451

*Please complete 19.2 where a material debtor is recoverable more than a year after the reporting date.*

**19.2 Analysis of debtors recoverable in more than 1 year (included in debtors above)**

Trade debtors

Prepayments and accrued income

Other debtors

This year	Last year
£	£
-	-
-	-
-	-
-	-
Total -	-

**Note 20 Creditors and accruals**

*Please complete this note if the charity has any creditors or accruals.*

**20.1 Analysis of creditors**

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Accruals for grants payable	-	-	-	-
Bank loans and overdrafts	-	-	-	-
Trade creditors	-	-	-	-
Payments received on account for contracts or performance-related grants	-	-	-	-
Accruals and deferred income	3,681	2,295	-	-
Taxation and social security	-	-	-	-
Other creditors	-	-	-	-
<b>Total</b>	<b>3,681</b>	<b>2,295</b>	<b>-</b>	<b>-</b>

**20.2 Deferred income**

*Please complete this note if the charity has deferred income.*

*Please explain the reasons why income is deferred.*

**Movement in deferred income account**

Balance at the start of the reporting period

Amounts added in current period

Amounts released to income from previous periods

Balance at the end of the reporting period

This year £	Last year £
-	-
-	-
-	-
-	-

**Note 21 Provisions for liabilities and charges**

*Please complete this note if you have included in charity expenditure any provisions. A provision is made when the charity has a liability of uncertain timing or amount.*

**21.1 Please provide:**

- a brief description of any obligations on the balance sheet and the expected amount and timing of resulting payments;
- an indication of the uncertainties about the amount or timing of those outflows; and
- the amount of any expected reimbursement, stating the amount of any asset that has been recognised for that expected reimbursement.


**21.2 Movements in recognised provisions and funding commitment during the period**

Balance at the start of the reporting period  
 Amounts added in current period  
 Amounts charged against the provision in the current period  
 Unused amounts reversed during the period  
 Balance at the end of the reporting period

This year £	Last year £
-	-
-	-
-	-
-	-
-	-

**21.3** For any funding commitment that is not recognised as a liability or provision, provide details of commitment made, the time frame of that commitment, any performance-related conditions and details of how the commitment will be funded (with contracts for capital expenditure separately identified).

--

**21.4** Where unrestricted funds have been designated to a fund commitment, please disclose the nature of any amounts designated and the likely timing of that expenditure.

--

**Note 22 Other disclosures for debtors, creditors and other basic financial instruments**

**22.1 Please provide information about the significance of financial instruments (eg. debtors, creditors, investments etc) to the charity's financial position or performance, for example, the terms and conditions of loans or the use of hedging to manage financial risk.**

**22.2 If the charity has provided financial assets as a form of security, the carrying amount of the financial assets pledged as security and the terms and conditions related to its pledge should be given here.**

**Note 23 Contingent liabilities and contingent assets****23.1 Contingent liabilities**

Where the charity has contingent liabilities, please complete the following section unless the possibility of their existence is remote.

Description of item including its legal nature. Please describe any security provided in connection to the liability.	Estimate of financial effect

**23.2 Contingent assets**

Where the charity has contingent assets, please complete the following section when their existence is probable

Description of item	Estimate of financial effect

**23.4 Other disclosures for contingent assets and/or liabilities**

Please provide the following information where practicable:

Explain any uncertainties relating to the amount or timing of settlement; and the possibility of any reimbursement

Where it is not practical to make one or more of these disclosures, please state this fact




**Note 24                      Cash at bank and in hand****Short term cash investments (less than 3 months maturity date)****Short term deposits****Cash at bank and on hand****Other****Total**

<b>This year £</b>	<b>Last year £</b>
	-
214,921	186,798
12,586	5,569
-	-
<b>227,507</b>	<b>192,367</b>

**Note 25 Fair value of assets and liabilities**

**25.1** Please provide details of the charity's exposure to credit risk (the risk of incurring a loss due to a debtor not paying what is owed) , liquidity risk (the risk of not being able to meet short term financial demands) and market risk (the risk that the value of an investment will fall due to changes in the market) arising from financial instruments to which the charity is exposed at the end of the reporting period and explain how the charity manages those risks.

Not applicable

**25.2** Please give details of the amount of change in the fair value of basic financial instruments (debtors, creditors, investments (see section 11, FRS 102 SORP)) measured at fair value through the SoFA that is attributable to changes in credit risk.

Not applicable

**Note 26**                      **Events after the end of the reporting period**

*Please complete this note events (not requiring adjustment to the accounts) have occurred after the end of the reporting period but before the accounts are authorised which relate to conditions that arose after the end of the reporting period.*

**Please provide details of the nature of the event**

None

**Provide an estimate of the financial effect of the event or a statement that such an estimate cannot be made**

Not applicable

## Note 27 Charity funds

## 27.1 Details of material funds held and movements during the CURRENT reporting period

Please give details of the movements of material individual funds in the reporting period together with a balancing figure for 'Other funds'. The 'Total funds' figure below should reconcile to 'Total funds' in the balance sheet.

\* Key: PE - permanent endowment funds; EE - expendable endowment funds; R - restricted income funds, including special trusts, of the charity; and U - unrestricted funds

Fund names	Type PE, EE R or UR *	Purpose and Restrictions	Fund balances brought forward £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances carried forward £
General	UR		1,198,354	253,826	(254,286)			1,197,894
								-
Building	R		1,975	2,610				4,585
								-
Welfare	R		13,065	750	(3,453)			10,362
Toddlers	R							-
Open Door	R		131					131
Restricted income	R		19,000	21,775	(1,275)			39,500
Replant	R		36					36
Revaluation Reserve	UR							-
Other funds	N/a	N/a						-
Total Funds			1,232,561	278,961	(259,014)	-	-	1,252,508

## Note 27 Charity funds (cont)

## 27.2 Details of material funds held and movements during the PREVIOUS reporting period

Please give details of the movements of material individual funds in the reporting period together with a balancing figure for 'Other funds'. The 'Total funds' figure below should reconcile to 'Total funds' in the balance sheet.

\* Key: PE - permanent endowment funds; EE - expendable endowment funds; R - restricted income funds, including special trusts, of the charity; and U - unrestricted funds

Fund names	Type PE, EE R or UR *	Purpose and Restrictions	Fund balances brought forward £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances carried forward £
General	UR		1,211,216	241,687	(254,549)	-	-	1,198,354
			-	-	-	-	-	-
Building	R		-	2,623	(648)	-	-	1,975
			-	-	-	-	-	-
Welfare	R		13,065	-	-	-	-	13,065
Toddlers	R		-	-	-	-	-	-
Open Door	R		131	-	-	-	-	131
Restricted Income	R		18,250	750	-	-	-	19,000
Replant			36	-	-	-	-	36
Revaluation Reserve	UR		-	-	-	-	-	-
Other funds	N/a	N/a	-	-	-	-	-	-
Total Funds			1,242,698	245,060	(255,197)	-	-	1,232,561

## Note 27

## Charity funds (cont)

## 27.3 Transfers between funds

	Reason for transfer and where endowment is converted to income, legal power for its conversion	Amount
Between unrestricted and restricted funds		
Between endowment and restricted funds		
Between endowment and unrestricted funds		

## 27.4 Designated funds

Planned use	Purpose of the designation	Amount
Replant	<i>For use in establishing a new church in the east side of Leighton Buzzard</i>	16,693
Ministerial	For costs of employing a further minister or to be used for other costs as deemed applicable by trustees	50,000
Short Term Mission	To support some of our young people who may wish to go on short term mission work, either overseas or in the UK.	500

# Independent examiner's report on the accounts



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Section A

## Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Hockliffe Street Baptist Church

On accounts for the year  
ended

31<sup>st</sup> December 2022

Charity no  
(if any)

1131841

Set out on pages

1 - 52

(remember to include the page numbers of additional sheets)

Respective  
responsibilities of  
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent  
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent  
examiner's statement

In connection with my examination, no matter has come to my attention ~~(other than that disclosed below \*)~~

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

11 September 2023

Name:

Peter M. Smith

Relevant professional

Chartered Certified Accountant

qualification(s) or body  
(if any):

--

Address:

18D Matthew Street

Dunstable

Bedfordshire LU6 1SD

## Section B

### Disclosure

Only complete if the examiner needs to highlight material problems.(E.g. accounting records have not been kept in accordance with s132 of the Charities' Act 2011 and those accounts do not comply with the requirements of the 2008 Regulations setting out the form and content of charity accounts; any material expenditure or action which appears not to be in accordance with the trusts of the charity; any failure to be provided with information and explanations by any past or present trustee, officer or employee; and any material consistency between the accounts and the trustees' annual report.)

Give here brief details of  
any items that the  
examiner wishes to  
disclose.

--