



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

**Charity name: Market Drayton Foodbank**

**Charity registration number: 1198835**

**Trustees' Annual Report**  
**for the period 5<sup>th</sup> May 2022 to 30<sup>th</sup> September 2023**

**Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The prevention or relief of poverty in Market Drayton, Shropshire and the surrounding area (or such wider area as may seem appropriate from time to time when working with partner agencies and networks)
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The provision of financial support, items and services to individuals in need/crisis and/or charities, or other organisations working to understand, prevent or relieve poverty and in particular by providing emergency food supplies, signposting to other agencies and any other means deemed appropriate by the trustees.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees of Market Drayton Foodbank have given due regard to the Charity Commission's guidance on public benefit.

**Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Contribution made by volunteers	Para 1.38	Market Drayton Foodbank has 1 full time and 1 part-time paid posts: the Foodbank Manager and Assistant Manager. A team of around 35 volunteers perform various roles including the collection of surplus food from supermarkets, the processing and weighing of donated foods, stores and stock management, sign-posting services, maintaining web and social media and client hospitality during their visits to the food bank.

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The duration of the following data is from 25 July 2022 until the year end of September 2023. The difference in dates is because Trussell Trust who hold our data for us did not complete the transfer until 25 July 2022 following our transfer to a CIO on 5 May 2022. Market Drayton Foodbank has provided...</p> <ul style="list-style-type: none"> <li>•</li> <li>• 1028 food parcels have been distributed feeding 1593 adults and 934 children, a total of 2527 people.</li> <li>• 44,340 kg of food was donated from local people, supermarkets, businesses, both small and corporate, churches, local organisations and groups.</li> <li>• Child holiday meals are also provided to feed school children during the school holidays when they haven't access to their usual free school meals.</li> <li>• Around 100 Christmas hampers were provided to families and individuals</li> <li>• Our food bank has also given top ups to pre-payment electric and gas cards/meters through a small fund it holds and partnerships with Fuel Bank, Marches Energy Agency (MEA) and other local funds have helped clients through the energy crisis. Signposting to council services/funds.</li> <li>• Signposting services were offered to every new client during that period of time, a total of 196 instances have been recorded such as giving out information leaflets, organising on site appointment with agencies on site and on-line support. <ul style="list-style-type: none"> <li>• A Partnership with Citizens Advice Shropshire was started in April 2023 and during the time from its commencement to 30 September 2023: New Individuals Accessing Advice – 17, Total Individuals Accessing Service – 31, Individuals With Financial Gains – 2, Confirmed Financial Gains - £32,804.00, Individuals With Debt Managed – 2, Total Debt Managed For Clients - £5,000.00, Individuals with Debt Written Off – 0, Total amount of debt written off - £0.00</li> </ul> </li> </ul>

**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Market Drayton Foodbank started a money advice project in partnership with Citizens Advice Shropshire on 1 April 2023. A Generalist Advisor was sited in the food bank centre for face-to-face support with income maximisation advice and a strong referrals process into the central CA team for specialist advice such as debt, and warm referrals made to external agencies. This was funded through a grant (for Financial Inclusion services) awarded from Trussell Trust giving 3 years of funding.
Performance of fundraising activities against objectives set	Para 1.41	N/A
Investment performance against objectives	Para 1.41	N/A
Other		

**Financial Review**

Review of the charity's financial position at the end of the period	Para 1.21	Maintained it's financial stability with no significant swings
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Trustees have agreed that reserves equivalent to 12 months' running costs will be held.
Amount of reserves held	Para 1.22	£44,730.00
Reasons for holding zero reserves	Para 1.22	Not applicable
Details of fund materially in deficit	Para 1.24	Not applicable
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	No uncertainties

**Additional information (optional)**

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Market Drayton Foodbank's principal source of funding is from regular individual donors. Occasional additional fundraising events are held by Foodbank supporters and other local organisations. From time to time grants are available from Trussell Trust for specific projects.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A

A description of the principal risks facing the charity	Para 1.46	The principal risks to the charity would be a decrease in the number of individual donors, or the risk that donors do not increase their giving periodically in line with inflation. This risk will be mitigated through appropriate communication with donors.
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Market Drayton Foodbank CIO is governed by a constitution approved by the Charities Commission.
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	When it was founded, Market Drayton Foodbank was initially part of St Mary's Drayton-in-Hales (Church of England) Charity (No 1144116). On the 5 <sup>th</sup> May 2022 the Foodbank became its own Charitable Incorporated Organisation (No 1198835).
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	There must be at least three charity trustees. Trustees are appointed for a three year term (renewable). In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO. Although there are no persons or organisations named in the Foodbank's constitution as being entitled to appoint trustees, it is the desire of the Market Drayton Foodbank Charity to continue its close association with the churches of Market Drayton, who played a major part in establishing the Foodbank in 2012. At least one Charity Trustee should be drawn from these churches. This is outlined in the Foodbank's trustee recruitment policy.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	As well as criteria provided in their Constitution, Market Drayton Foodbank also have a trustee recruitment policy describing the appointment and induction process.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Market Drayton Foodbank is part of the Trussell Trust network of more than 1,300 food banks through a franchise agreement. It supports a nationwide network of over 400 food banks to provide emergency food and support to people in crisis right now, whilst campaigning for the changes needed to create a future without the need for food banks. Our food bank is supported by a Trussell Trust

		Area Manager. The Foodbank Manager reports to the Board of Trustees. The Assistant Foodbank Manager reports to the Foodbank Manager.
Relationship with any related parties	Para 1.51	Market Drayton Foodbank is also a member of the Shropshire Food Poverty Alliance The Shropshire Food Poverty Alliance is a coalition formed by a diverse group of organisations (of which we are one), united by a single goal: to eradicate food poverty within Shropshire and are all committed to making a substantial difference in the lives of those facing food insecurity. Currently, the coordination of the alliance is led by Citizens Advice Shropshire, underpinned by the strategic guidance of a steering group that includes major stakeholders such as ourselves, other food banks, Shropshire Council, the NHS, Age UK and the Marches Energy Agency.
Other		

## Reference and Administrative details

Charity name	Market Drayton Foodbank
Other name the charity uses	
Registered charity number	1198835
Charity's principal address	Parish Rooms Church Street Market Drayton Shropshire TF9 1AF

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Catherine McBride	Chair		
2	Vince Craig			
3	Sally Gallivan			
4	David Edwards		21/06/2022-19/10/2023	
5	Roy Aldcroft		21/06/2022-present	
6				
7				
8				
9				
10				

Corporate trustees – names of the directors at the date the report was approved: None

Director name		

Name of trustees holding title to property belonging to the charity: None

Trustee name	Dates acted if not for whole year	

### Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Accountant	Stubbs Parkin South	28 Cheshire Street. Market Drayton TF9 1PF
Treasurer	Gail Ackerley	20 Forest Road, Market Drayton TF9 3HX

#### Name of chief executive or names of senior staff members (Optional information)

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### Exemptions from disclosure

Reason for non-disclosure of key personnel details

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### Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	C. S. McBride	
Full name(s)	Catherine Sarah McBride	
Position (eg Secretary, Chair, etc)	Chair	
Date	20.06.2024	



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Market Drayton Foodbank

On accounts for the year  
ended

30<sup>th</sup> September 2022

Charity no  
(if any)

1198835

Set out on pages

9 to 10

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/09/2022.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Roger Dodging

Date:

20/06/2024

Name:

Roger Dodington (of Stubbs Parkin South)

Relevant professional  
qualification(s) or body  
(if any):

FCCA

Address:

28 Cheshire Street

Market Drayton

Shropshire

TF9 1PF





CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
Market Drayton Foodbank

No (if any)  
1198835

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
5th May 2022

To

Period end date  
30th Sept 2022

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Regular donations	5,195	-	-	5,195	-
One off donations	1,967	-	-	1,967	-
Donations from churches	310	-	-	310	-
Donations from organisations	10,860	-	-	10,860	-
Grants	-	3,000	-	3,000	-
Just Giving/Go Fund Me	554	-	-	554	-
Bank Interest	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>18,886</b>	<b>3,000</b>	<b>-</b>	<b>21,886</b>	<b>-</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>18,886</b>	<b>3,000</b>	<b>-</b>	<b>21,886</b>	<b>-</b>
<b>A3 Payments</b>					
Salaries	-	-	-	-	-
Tax	-	-	-	-	-
Pensions	-	-	-	-	-
Rent	1,500	-	-	1,500	-
Telephone/Internet	569	-	-	569	-
General Running costs	432	-	-	432	-
Citizens Advice B Shrop/Trust Advice	537	-	-	537	-
Storage	840	-	-	840	-
Delivery/Travel expenses	232	-	-	232	-
Equipment	180	-	-	180	-
Annual Expenses	-	-	-	-	-
Sundry - Food	844	-	-	844	-
	-	-	-	-	-
<b>Sub total</b>	<b>5,134</b>	<b>-</b>	<b>-</b>	<b>5,134</b>	<b>-</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>5,134</b>	<b>-</b>	<b>-</b>	<b>5,134</b>	<b>-</b>
<b>Net of receipts/(payments)</b>	<b>13,752</b>	<b>3,000</b>	<b>-</b>	<b>16,752</b>	<b>-</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>104,328</b>	<b>-</b>	<b>-</b>	<b>104,328</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>118,080</b>	<b>3,000</b>	<b>-</b>	<b>121,080</b>	<b>-</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Barclays Business Community Account	33,436	3,000	-
	Barclays Active Saver Account	84,644	-	-
		-	-	-
	<b>Total cash funds</b>	<b>118,080</b>	<b>3,000</b>	<b>-</b>
	(agree balances with receipts and payments account(s))			
		OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
			20/06/24	





Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Market Drayton Foodbank

On accounts for the year  
ended

30<sup>th</sup> September 2023

Charity no  
(if any)

1198835

Set out on pages

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Responsibilities and  
basis of report

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I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Roger Dodging

Date:

20/06/2024

Name:

Roger Dodington (of Stubbs Parkin South)

Relevant professional  
qualification(s) or body  
(if any):

FCCA

Address:

28 Cheshire Street

Market Drayton

Shropshire

TF9 1PF



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
Market Drayton Foodbank

No (if any)  
1198835

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
01/10/2022

To

Period end date  
30/09/2023

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Regular donations	17,090	-	-	17,090	-
One off donations	10,406	-	-	10,406	-
Donations from churches	1,030	-	-	1,030	-
Donations from organisations	9,885	-	-	9,885	-
Grants	-	37,397	-	37,397	-
Just Giving/Go Fund Me	4,932	-	-	4,932	-
Bank Interest	543	-	-	543	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>43,886</b>	<b>37,397</b>	<b>-</b>	<b>81,283</b>	<b>-</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>43,886</b>	<b>37,397</b>	<b>-</b>	<b>81,283</b>	<b>-</b>
<b>A3 Payments</b>					
Salaries	52,118	-	-	52,118	-
Tax	939	-	-	939	-
Pensions	302	-	-	302	-
Rent	5,259	-	-	5,259	-
Telephone/Internet	650	-	-	650	-
General Running costs	770	-	-	770	-
Citizens Advice B Shrop	-	7,594	-	7,594	-
Storage	2,080	-	-	2,080	-
Fuel Top Up	500	-	-	500	-
Equipment	2,109	-	-	2,109	-
Annual Expenses	507	-	-	507	-
Sundry	750	-	-	750	-
Travel	16	-	-	16	-
Food	1,614	-	-	1,614	-
	-	-	-	-	-
<b>Sub total</b>	<b>67,614</b>	<b>7,594</b>	<b>-</b>	<b>75,208</b>	<b>-</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>67,614</b>	<b>7,594</b>	<b>-</b>	<b>75,208</b>	<b>-</b>
<b>Net of receipts/(payments)</b>	<b>- 23,728</b>	<b>29,803</b>	<b>-</b>	<b>6,075</b>	<b>-</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>118,080</b>	<b>3,000</b>	<b>-</b>	<b>121,080</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>94,352</b>	<b>32,803</b>	<b>-</b>	<b>127,155</b>	<b>-</b>



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bardlays Business Community Account	94,200	32,803	-
	Bardlays Business Community Account	152	-	-
		-	-	-
	<b>Total cash funds</b>	<b>94,352</b>	<b>32,803</b>	<b>-</b>
	(agree balances with receipts and payments account(s))			

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>	HMRC PAYE	938	-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
		20/06/24