

Caddington Heathfield Centre

Trustees' Annual Report for the period

Year from 1 April 2024 to 31 March 2025

Objectives and Activities

To further or benefit the residents of Caddington and the neighbourhood and to provide facilities in the interest of social welfare for recreation and leisure time occupation.

To establish or secure the establishment of a Community Centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre.

The Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Achievements and Performance

Throughout the period, the Community Centre has been open for the residents of Caddington and the neighbourhood. On average, there has been over 500 residents a week using the Centre.

Financial Review

The Charity's financial position at the end of the period is deemed to be satisfactory for its purposes.

The Trustees consider that a reasonable level of reserves should held, so that funds are available if there is a significant cost required for a one-off significant repair/maintenance. The desired minimum amount of reserves to cover these costs at the period end is £5,000.

The Building and Land are currently owned by Central Bedfordshire Council, who are at present taking significant steps regarding the sale of the Site, which may include refurbishing the Building, which in turn may impact upon the Charity's ability to continue to provide a Community Centre. Given the uncertainty regarding how long the Building may not be usable for Caddington Heathfield Centre and what costs may be incurred when no income is being generated, and if it becomes usable again whether there will be sufficient business to sustain it, the Trustees have attempted to increase Reserves much more than the desired minimum in normal circumstances of £5,000 as noted above.

Structure, Governance and Management

Caddington Heathfield Centre is a Charitable Incorporated Organisation that is governed by a Constitution.

The agreement of the majority of the Trustees by a resolution is required to appoint a new Trustee. Any new Trustee will be appointed for a 3-year term. In the appointment process of a new Trustee, the Trustees must have regard to the skills, knowledge and experience needed for the administration of the Charity.

Declarations

The Trustees declare that they have approved the Trustees' Report above.
Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Mr R W Fitzsimmons	Mr J Waller
Position	Chair	Secretary
Date		

TRUSTEE ANNUAL REPORT

For the year

From 1st April 2024	to	31st March 2025
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SECTION A

REFERENCE AND ADMINISTRATION DETAILS

Charity Name	CADDINGTON HEATHFIELD CENTRE
Registered charity number	1198785
Charity's' principal address	Hyde Road Caddington Bedfordshire LU1 4HF

Names of the charity trustee who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Robert William Fitzsimmons	Chair	Reappointed 5 September 2025
2	John Waller	Secretary	Reappointed 5 September 2025
3	Ellen Rita Tims	Treasurer	Reappointed 5 September 2025
4	Roy Charles Catford		Reappointed 5 September 2025
5	David Soper		Reappointed 5 September 2025
6	Wendy Marian Soper		Reappointed 5 September 2025
7	Susan Diment		Reappointed 5 September 2025
8	Annette Susan McGovern		Reappointed 5 September 2025
9	Jane Maureen Payton		Reappointed 5 September 2025
10	Sarah Fitzsimmons		Reappointed 5 September 2025
11	Kevin Blake		Reappointed 5 September 2025

Names and addresses of advisors

Type of Advisor	Name	Address
Independent Examiner	Carol Hardy	13 Ledwell Road
		Caddington
Bankers	Lloyds Bank	Chequer Street
		St Albans

Caddington Heathfield Centre		1198785		Last Period covers 01-Apr-23 to 31-Mar-24
Receipts and payments accounts				
For the Year from	01-Apr-24	To	31-Mar-25	

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last Period to the nearest £
Receipts					
Hire of Hall/Facilities	25,979	-	-	25,979	20,991
Donations	1,304	-	-	1,304	499
Grants	1,230	-	-	1,230	2,162
Sale of Items	10	-	-	10	139
Bank Interest	15	-	-	15	-
Fundraising Events	1,479	-	-	1,479	1,268
Total receipts	30,017	-	-	30,017	25,059
Payments					
Light, Heat and Water	11,818	-	-	11,818	15,004
Repairs and Maintenance	3,391	-	-	3,391	1,429
Costs of Fundraising Events	321	-	-	321	-
Computer Costs	544	-	-	544	552
Insurance	-	-	-	-	96
Accountancy	750	-	-	750	-
Bank Charges	-	-	-	-	35
Lottery Licence	-	-	-	-	40
Sundry Expenses	227	-	-	227	36
Total payments	17,051	-	-	17,051	17,192
Net of receipts/(payments)	12,966	-	-	12,966	7,867

Section B Statement of assets and liabilities at the end of the period

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last Period to the nearest £
Cash Funds					
Bank Accounts	28,698	-	-	28,698	14,707
On behalf of Village Magazine	-	-	-	-	-
	28,698	-	-	28,698	14,707
Other Monetary Assets					
Trade Debtors	1,875	-	-	1,875	3,124
Other Debtors	-	-	-	-	2,191
	1,875	-	-	1,875	5,315
Non Monetary Assets					
Equipment	41,289	-	-	41,289	41,289
	41,289	-	-	41,289	41,289
Liabilities					
Village Magazine	-	-	-	-	500
Central Beds Council	-	-	-	2,863	-
Accruals	-	-	-	1,418	6,196
	-	-	-	4,281	6,696

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Caddington Heathfield Centre

**On accounts for the year
ended**

31st March 2025

**Charity no
(if any)**

1198785

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

28/08/2025

Name:

CAROL ANN HARDY

**Relevant professional
qualification(s) or body
(if any):**

Address:

13 LEDWELL ROAD

CADDINGTON, BEDS

LU1 4JH

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.