

# Music Ministry Foundation

(Charitable Incorporated Organisation)

TRUSTEES' ANNUAL REPORT AND ACCOUNTS

for the year ended

31 August 2025

# Music Ministry Foundation

## TRUSTEES' ANNUAL REPORT

### For the year ended 31 August 2025

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The trustees of Music Ministry Foundation ('the charity') present their annual report for the year ended 31 August 2025.

#### OBJECTIVES AND ACTIVITIES

The objective of the charity is, for the public benefit, the advancement of the Christian faith, particularly, but not exclusively, through the training of Christian church musicians and leaders and the provision of resources for use in Christian worship.

To further this objective the charity:

- runs conferences, in-church workshops and regular training days to train, resource and equip Christian church musicians and leaders; and
- provides online resources such as course materials, songs, sheet music and service planning materials for Christian church musicians and leaders.

The trustees have had regard to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the aims and objectives and in planning future activities. The charity's activities are open to everyone, and its resources are accessible to everyone at minimal or no cost from its publicly available website.

#### ACHIEVEMENTS AND PERFORMANCE

During the year, the charity delivered:

- regional day conferences in Worcester, Newcastle and Dublin;
- music for several gatherings organised by regional gospel partnerships;
- training and bespoke workshops for music teams at churches in Ballymena, Bath, Edinburgh, Guildford, Henley-on-Thames, Kirkintilloch, Lisburn, Liverpool, London, Lurgan, Magherafelt, Oxford, Sheffield and Southampton.

These activities reflect an encouraging mix of return visits (building on relationships established in previous years) and new connections with churches through word-of-mouth recommendations and a growing reputation for delivering superb, tailored training, for which it is clear there is a growing appetite and a great need. A particular focus this year has been on resourcing smaller churches.

The charity maintained its excellent website (<https://www.music-ministry.org/>), allowing users to access service planning materials, talks and videos, to view and download free sheet music, and to register for and download the "Dwell Richly" music training course. The charity also maintained a blog, reviewing new songs and books about music, and delivering practical advice on serving as a musician in church.

Since the year end, the charity has appointed a training and resources manager so now has two part-time employees. This encouraging development is enabling the charity to expand its activities and further develop its resources. Plans for 2026 include new book groups and discussion groups, and a new podcast series.

The trustees are very grateful indeed to new and continuing regular and one-off donors, churches, trusts and other partners who have supported the charity's work financially. Without their generous donations, the charity could not have done its work. The trustees would also like to record their thanks to the volunteers who contributed their time and expertise to the charity's work during the year.

#### FINANCIAL REVIEW

Details of the charity's income and expenditure during the year and previous year is set out on page 4.

Total income for the year ended 31 August 2025 was £42,227 (2024: £40,261). Total expenditure for the year ended 31 August 2025 was £48,561 (2024: £48,675).

The charity therefore recorded a deficit for the year of £6,334 (2024: £8,414). The charity ended the year with cash of £14,883 (2024: £21,217).

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

The charity is governed by a constitution dated 25 April 2022 and is constituted as a Charitable Incorporated Organisation whose only voting members are its charity trustees.

Music Ministry Foundation was incorporated as a Charitable Incorporated Organisation ('CIO') and Registered Charity (England and Wales) on 28 April 2022. With effect from that date, the activities of a previous unincorporated association (also known as Music Ministry Foundation) ceased, and its funds were transferred to the newly incorporated charity.

Trustees are appointed by resolution passed at a properly convened meeting of the charity's trustees. In selecting individuals for appointment as trustees, the trustees pay close regard to the skills, knowledge and experience needed for the effective administration of the charity. In addition, all trustees must subscribe and adhere to, in belief and lifestyle, the charity's statement of faith which is the Evangelical Alliance's Statement of Faith. Trustees are appointed for three-year terms and retire in rotation. Any person retiring as a trustee is eligible for reappointment.

#### REFERENCE AND ADMINISTRATIVE DETAILS

Music Ministry Foundation is a Registered Charity (registration number 1198770) and is incorporated as a Charitable Incorporated Organisation ('CIO'). Its registered address is The Emmanuel Meeting House, Lewins Mead, Bristol, BS1 2NN.

The trustees who served the charity during the year and to the date of approval of this trustees' annual report were:

C D Gunter  
S D Pedley  
A S McKenna  
E Mullins (appointed 9 January 2026)

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

  
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C D Gunter  
Trustee

Date: 25 January 2026

Music Ministry Foundation  
INDEPENDENT EXAMINER'S REPORT  
For the year ended 31 August 2025

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**Responsibilities and basis of report**

I report to the trustees on my examination of the accounts of Music Ministry Foundation ('the Charity') for the year ended 31 August 2025.

As the charity trustees of the Charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that, in any material respect:

- accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



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Howard Evans  
6 Courtside Mews  
Redland  
Bristol  
BS6 6PS

Date: 25 January 2026

Music Ministry Foundation  
STATEMENT OF INCOME AND EXPENDITURE  
For the year ended 31 August 2025

	Unrestricted funds	Restricted funds	Total for year ended 31 August 2025	Total for year ended 31 August 2024
	£	£	£	£
<b>INCOME</b>				
Conference income	1,610	–	1,610	2,510
Donations	39,793	–	39,793	29,575
Donated royalty income	545	–	545	959
Gift aid	56	–	56	7,217
Bank interest income	223	–	223	–
<b>TOTAL INCOME</b>	<b>42,227</b>	<b>–</b>	<b>42,227</b>	<b>40,261</b>
<b>EXPENDITURE</b>				
<u>Conference related:</u>				
Conference technical production	–	–	–	(300)
Conference speakers' gifts and expenses	–	–	–	(320)
Conference marketing	(180)	–	(180)	(84)
Conference catering	(290)	–	(290)	(382)
Conference travel and subsistence	(1,322)	–	(1,322)	(225)
Conference other expenditure	(393)	–	(393)	(500)
	(2,185)	–	(2,185)	(1,811)
<u>Other expenditure:</u>				
Advertising and marketing	(1,495)	–	(1,495)	(30)
Bank charges	(60)	–	(60)	(5)
Books and resources	(37)	–	(37)	–
Contractors	(27,500)	–	(27,500)	(30,000)
Insurance	(178)	–	(178)	(165)
Legal and professional	–	–	–	(390)
Licences and subscriptions	(281)	–	(281)	(582)
Travel and subsistence	–	–	–	(1,114)
Wages and salaries	(14,520)	–	(14,520)	(14,181)
Website and design costs	(2,305)	–	(2,305)	(397)
<b>TOTAL EXPENDITURE</b>	<b>(48,561)</b>	<b>–</b>	<b>(48,561)</b>	<b>(48,675)</b>
<b>DEFICIT FOR THE YEAR</b>	<b>(6,334)</b>	<b>–</b>	<b>(6,334)</b>	<b>(8,414)</b>
<b>RECONCILIATION OF FUNDS</b>				
Total funds brought forward	21,217	–	21,217	29,631
<b>TOTAL FUNDS CARRIED FORWARD</b>	<b>14,883</b>	<b>–</b>	<b>14,883</b>	<b>21,217</b>


The statement of income and expenditure set out above is prepared on a receipts and payments basis. All income and expenditure in the current and previous period related to unrestricted funds.

Music Ministry Foundation  
STATEMENT OF NET ASSETS  
As at 31 August 2025

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	2025 £	2024 £
CURRENT ASSETS		
Cash at bank	<u>14,883</u>	<u>21,217</u>
NET ASSETS	<u>14,883</u>	<u>21,217</u>
FUNDS		
Unrestricted funds	14,883	21,217
Restricted funds	<u>-</u>	<u>-</u>
TOTAL FUNDS	<u>14,883</u>	<u>21,217</u>

These accounts were approved by the trustees on 25 January 2026 and are signed on their behalf by:

  
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C D Gunter  
Trustee