

Charity registration number 1198767

Company registration number 03831570 (England and Wales)

SUFFOLK COUNTY FOOTBALL ASSOCIATION LIMITED
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2023

SUFFOLK COUNTY FOOTBALL ASSOCIATION LIMITED

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mr P Lawler	
	Miss J Mulcahy	
	Mr N Johnson	
	Mr B Badcock	
	Ms K Clarke	(Appointed 23 December 2022)
	Mr R Pearce	(Appointed 23 December 2022)
	Mr E J May	(Appointed 23 December 2022)
	Ms J Ogogo	(Appointed 26 June 2023)
	Mr A Dale	(Appointed 26 June 2023)
CEO	Mr O Langer	(Appointed 26 June 2023)
	Mr N Sharp	(Appointed 3 April 2023)
Charity number	1198767	
Company number	03831570	
Registered office	Bill Steward House The Buntings Stowmarket Suffolk IP14 5GZ	
Auditor	Ensors Accountants LLP Connexions 159 Princes Street Ipswich Suffolk IP1 1PB	
Solicitors	Prettys Solicitors LLP Elm House 25 Elm Street Ipswich Suffolk IP1 2AD	

SUFFOLK COUNTY FOOTBALL ASSOCIATION LIMITED

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SUFFOLK COUNTY FOOTBALL ASSOCIATION LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 30 JUNE 2023

The Trustees present their annual report together with the financial statements and auditors' report of Suffolk County Football Association from 1st July 2022 to 30th June 2023. The annual report serves the purposes of both a Trustee's report and a Directors' report under company law.

The accounts have been prepared in accordance with the accounting policies set out in note 1 of the accounts and comply with the charity's Articles of Association, as amended by special resolution 29th July 2021, the Companies Act 2006, and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)".

Trustees

The Trustees shown below have held office since 1 July 2022.

P S Lawler
B A Badcock
N Johnson
J Mulcahy
K E Morrison (resigned 21 December 2022)
A Grantham (resigned 31 October 2022)
G A Day (resigned 14 March 2023)
K I Clarke (appointed 23 December 2022)
E J May (appointed 23 December 2022)
R D Peace (appointed 23 December 2022)
N S Sharp (appointed 3 April 2023)
A J Dale (appointed 26 June 2023)
O A Langner (appointed 26 June 2023)
J Ogogo (appointed 26 June 2023)

No Trustee has an interest in the company as it is limited by guarantee and does not have a share capital.

No Trustee had, during or at the end of the period, a material interest in any contract that was significant in relation to the company's activities.

The company maintains qualifying third-party liability insurance for the benefit of the directors.

Method of Recruitment and Appointment of Trustees

The recruitment and appointment of Trustees is the responsibility of the Board of Trustees. Recruitment is by open advertisement, with interviews held with shortlisted candidates based on skills-match against required skills. The Nominations Committee annually reviews and recommends to the Board of Trustees the skills and experience that should be available to the Board. New Trustees are sought to enhance the Boards' skill base, particularly where certain skills and experience may be limited, either as additional Trustees or as part of the Boards succession plan.

Induction and Training of Trustees

New Trustees are inducted into the organisation over a period of time and which includes a full appraisal of the organisation, the processes for governance and operational delivery, as well as outlining the specific roles and responsibilities for each Trustee to undertake as a member of the Board. This includes mandatory training requirements.

SUFFOLK COUNTY FOOTBALL ASSOCIATION LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 30 JUNE 2023

An annual self-evaluation of the Boards effectiveness is undertaken each year to monitor effectiveness together to inform on the training and development strategy for the Trust. An external evaluation of the Board will be undertaken every three years.

Organisation Structure

The Trust is overseen by the Board of Trustees which is also supported by a number of sub-committees namely:

- Finance, Risk & Audit Committee
- HR & Remuneration Committee
- Nominations Committee
- Inclusion Advisory Group

Each sub-committee has a Terms of Reference.

There is also both a Council and Youth Council who also represent the various members throughout the County.

The Board of Trustees meet at least six times a year. The agenda for these meetings contain a number of standing items including sub committee meeting reports.

Objectives and Activities

The objects of the Association are for the public benefit generally but with particular reference to the inhabitants of the County and its surrounding areas:

To promote, develop and support community participation in healthy recreation by providing or assisting in the provision of facilities for the playing of the Game and such other sports or physical activities which improve fitness and health (and "facilities" in this Article 2 means land, buildings, equipment and organising sporting activities);

To advance amateur sport by promoting the amateur playing of the Game and such other sports or games which promote health by involving physical or mental skills or exertion and which are undertaken on an amateur basis;

To advance education (including academic and physical education) by such means as the Trustees think fit, including by:

- (a) helping and educating children and young people by providing facilities for the playing of the Game and other sports as to develop their physical, mental and social capacities that they may grow to full maturity as individuals and members of the community; and
- (b) helping and educating persons involved in the coaching and/or refereeing of the Game by providing relevant tuition and/or resources;

To support people with disabilities, learning difficulties or ill-health by the provision of facilities for the playing of the Game and other sport, recreation or leisure time occupation in the interests of social welfare and with the object of improving the conditions of life of such people.

SUFFOLK COUNTY FOOTBALL ASSOCIATION LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 30 JUNE 2023

Our Mission

Work together to support, develop and strengthen the local football community.

Our Vision

Suffolk FA's vision is 'A Thriving Local Game

Our Core Values are

Suffolk FA commit to;

- Always put the participant first to ensure our game is safe, inclusive and respectful for all
- Work collaboratively to strive for excellence
- Operate with integrity and transparency

'Reviving the Local Game' Strategy 2021-2024

Published for the funding period 2021-2024, the organisations 'Reviving the Local Game' was produced to outline how we would bring the organisation and local football out of the pandemic, returning participation and furthering our charitable objects.

The Strategy includes objectives and measures to achieve by the end of the strategy, some of which are included as part of our contract with The FA, others have been devised to meet local need.

These overall goals are broken down into annual targets, which are included in the annual Business Plan of the organisation and further individual performance and development review process, progress against which is monitored by both the Suffolk FA Board at Board meetings and The FA in quarterly review meetings.

2022/23 was the second season of our 2021-2024 'Reviving the Local Game' Strategy, and the first season since the pandemic that all competitions would resume; including league cups and Youth County Cups.

Whilst Covid-19 proved to be less of an administrative challenge than previous seasons, wet weather in December, frozen pitches in January, and what felt like torrential rainfall at every inopportune time throughout the spring posed significant challenges to all, with some clubs having extremely curtailed end-of-the-season schedules. To the great credit of clubs and leagues, the vast majority of fixture schedules were completed with those matches most meaningful prioritised.

Internally, after reducing the staff team to a team of 12 immediately following the pandemic, the Suffolk FA Board invested into the staff team with the re-introduction of two positions during the season. Nick Cooper joined as part-time Referee Appointments Officer in September 2022, and Isabel Chaplin joined as part-time Football Development Officer (Women and Girls) in March 2023. Other staff changes which occurred during the season saw Melissa Stickland leave the organisation in January 2023 before re-joining us in April, Ben Pugh replacing Alan Dale as Workforce Development Manager in April 2023, and most latterly Ian Atkins leaving his position as Referee Development Officer in June with a recruitment process for replacement underway at time of writing.

After the demise of a local charity, Suffolk FA took on operating of the Barnards Soccer Centre in Lowestoft from October 2022, including recruiting Chris Bond as Facilities & Football Development Officer based out of the site.

The Board of Suffolk FA underwent some change through the season. Amy Grantham, Kit Morrison and Geraldine Day resigned from their positions as Trustees between October 2022 and January 2023, with Eddie May, Robert Peace and Kirsty Clarke recruited to join the Board in December 2022.

SUFFOLK COUNTY FOOTBALL ASSOCIATION LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 30 JUNE 2023

The Board was further strengthened with Neil Sharp joining as Trustee in April 2023, and Oliver Langner, Alan Dale and Joanne Ogogo joining in June 2023. Joanne Ogogo will assume the important role of Board Safeguarding Champion, and Oliver Langner will provide an important young person's perspective and link with the Suffolk FA Youth Council as the first formally appointed Youth Trustee.

The Board of Suffolk FA comprise a combination of skills and experience from both within and beyond football, and features people from different backgrounds, with different perspectives on issues, all contributing to more rounded and robust decision making. Robustness is also included to our processes by having no less one third of our board members who are independent. The Suffolk FA Board has also committed to increasing the diversity of the Board by ensuring that The FA's Code of Governance gender target of 30% female representation is met by 2025, and that further diversity be achieved to ensure the Board is reflective of the Suffolk community by attracting members from varying ethnic and socio-economic backgrounds.

As well as monitoring organisational and staff performance, the Board have continued to investigate ways of maximising our charitable status alongside pursuing compliance against The FA's Code of Governance for County FAs. Evidence against the compliance requirements was submitted ahead of the June 2023 deadline, and in August 2023 Suffolk FA were recognised as achieving compliance against The FA's Code of Governance for County FAs version 1.2.

In parallel to the appointment of a Youth Trustee, a key project throughout the past season has been the re-establishment of Suffolk FA's Youth Council, representation of which has been attracted from across the county, aimed at ensuring young people have a voice and definitive role in the future development of football in Suffolk. The initial focus has been on rebuilding and rebranding the Youth Council, with an impending relaunch planned on social media. A special thanks to Youth Council Members and Suffolk FA staff who have taken such a commendable and active role in this initiative.

Achievements and Performance

On behalf of the Trustees and Staff at Suffolk FA, we extend a heartfelt congratulations the Suffolk football community on a number of notable achievements throughout the season, including:

- AFC Sudbury gaining promotion from Step 4 to Step 3 of the National League System by winning the Isthmian League Division One North playoffs.
- AFC Sudbury winning the Eastern Region Womens League and gaining promotion from Tier 5 to Tier 4 of the Women's Football Pyramid.
- Ipswich Wanderers winning the Thurlow Nunn League Premier Division to gain promotion from Step 5 to Step 4 of the National League System.
- Henley Athletic winning the SIL Premier Division and Morrisons Freight Bob Coleman Cup double.
- Thurlow Youth winning the Cambridgeshire County League Division CSI 2A.
- Mutford & Wrentham winning the Anglian Combination League Division 3.
- Redgrave Rangers winning the Anglian Combination League Division 5 South and the Anglian Combination League Subsidiary Cup.
- Lakenheath Casuals winning the Central & South Norfolk League Junior League Cup.
- Coplestonians FC celebrating their 50th birthday.
- Emily Heaslip being appointed as Referee for the 2022-23 Women's FA Cup Final, played at Wembley Stadium in May 2023.
- Suffolk County Schools FA U14 Boys representative side reaching the semi-finals of the national GE Knowles Cup by winning their group before losing 1-2 to Sussex Schools FA.
- Suffolk County Schools FA U14 Boys winning the Ray Carter Charity Cup.
- St Joseph's College winning the ESFA U18 Women's Super League Final.
- Borussia Martlesham reaching the Quarter-Final of the FA Sunday Cup before being beaten by eventual winners St Joseph's (Luton).

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FOR THE YEAR ENDED 30 JUNE 2023

- Needham Market reaching the First Round Proper of the Emirates FA Cup.
- Lowestoft Town reaching the Second Round Proper of the FA Youth Cup.
- The Three Tuns reaching the final of the BT Sport Pub Cup, playing at Wembley Stadium.
- Suffolk FA winning Project of the Year at the 2022 Active Suffolk Awards for our work with Refugees.
- Ollie Fraser being selected to represent England Schools.
- Phoebe Duffin and Autumn Wheaton selected to represent South East of England Schools.
- Captain Steve Finch selected to represent the Army to deliver the FA Cup to the Royal Box at the Emirates FA Cup Final.
- FA 50-Year Service Awards presented to Richard Kemp, Alf Woodhouse, and Mervyn Bignell.

Over the course of the season, Suffolk football sadly lost a number of colleagues who will be forever remembered. These include Gordon Rayner (Suffolk FA Honorary Life Member), Bill Tinkler (Referee and St Edmundsbury Football League), Barry Felgate (Referee and Brantham Athletic), David Beecher (Waveney FC, Lowestoft & District League, Norfolk & Suffolk Youth League), Alfred McGhee (Long Melford FC), Keith Miller (Bacton United 89 FC), Reg Payne (Brantham Athletic FC), Lee Adams (Holbrook Hornets FC), Geoff Squirrell (Stowmarket Town FC), Martin Swallow (Bury Town FC AND Ipswich Town FC Supporters Club), Ray Stanbridge (Felixstowe & Walton United FC), John Beecroft (Woodbridge Town FC, Ipswich & Suffolk Youth Football League), John Day (Hadleigh United FC), Ronald Jarrold (Referee, Westbury United FC), Harley Barfield (Haverhill Rovers FC), John Keeler (Beccles Town FC), Lance 'Rem' Brand (AFC Dragonfly), John Kerr MBE (Ipswich Town FC), Terry Studd (Referee, Bideston Rangers FC), Russell Driver (Referee), Jonny Calver (Saxmundam Sports FC), Will Kerslake (Halesworth Town FC), Malcolm Hayes (Referee), Norman Burtenshaw (Referee).

The following provides an overview of the activities and work of Suffolk FA during the 2022/23 season.

FA Contract Performance

The below table depicts Suffolk FAs performance against Key Performance Indicators as part of our FA contract.

KPIs	1 March 2021 Baseline	2021/22 Target	2021/22 Q1	2021/22 Q2	2021/22 Q3	2021/22 Final	Variance Actual v Target	2022/23 Target	2022/23 Q1	2022/23 Q2	2022/23 Q3	2022/23 Final	Variance Actual v Target	2023/24 Target
KPI 1 - Registered Male Players	22773	22773	23370	24498	24570	23081	808	22773	22229	23196		23610	837	22773
KPI 2 - Registered Female Players	2385	2500	2712	2825	3048	2956	436	2750	2978	3086		3131	381	3100
KPI 3 - Registered Disabled Players	165	216	187	195	267	239	23	245	255	277		279	34	260
KPI 4 - Referees	Recruitment	104	48	72	117	116	12	101	48	70		99	2	98
	Conversion	62	0	0	64	68	6	61	9	25		44	17	59
	Retention	333	300	305	314	337	4	323	318	321		330	7	313
	Progression	31	55	54	53	86	5	30	1	6		22	6	27
KPI 5 - Coaching	YTWQC	91.70%	89.00%	88.00%	89.00%	88.70%	0.30%	89.50%	85.20%	88.10%		91.20%	1.70%	90.00%
KPI 6 - Quality Grass Pitches	CPO	228	45	78	158	196	32	421	34	177		494	73	612
		96	123	114	125	115	8	138	145			171	33	165
Secondary Measures														
Weetabix Wildcats	34	37	33	33	27			16	16	17		24	8	29
Squad	N/A	N/A	N/A	N/A	N/A	N/A		7	4	4		5	2	14
Club and Community Opportunities for Girls	N/A	N/A	N/A	N/A	N/A	N/A		190	179	184		189	1	248
Female Youth Competition Pathway	Yes	Yes	No	No	No			Yes	No	Yes		Yes		Yes
1000 Clubs With a Female Pathway	7	4	TBC	TBC	TBC			9	5	5		5	4	15
England Football Adult Clubs	59%	60%	63%	61%	61%			65.00%	67.00%	65.52%		64.00%	1.00%	70.00%
Accreditation Youth Clubs	96%	89%	96%	95%	95%			89.50%	95.16%	93.88%		94.00%	4.50%	90.00%

Safeguarding

In November 2022, Suffolk FA passed the 2021-22 Safeguarding 365 Standard for County FAs.

Over the course of the 2022-23 season, 12 cases were escalated to The FA's Safeguarding Case Team.

17 unannounced safeguarding visits were undertaken at clubs throughout the season. Clubs are selected on criteria outlined within the Safeguarding 365 Standard.

58 Poor Practice/Low Level concerns were reported to us and addressed by the team during the season.

SUFFOLK COUNTY FOOTBALL ASSOCIATION LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 30 JUNE 2023

Discipline

The table below details the discipline statistics for this season compared to previous full seasons.

Action	2015-16	2016-17	2017-18	2018-19	2021-22	2022-23
C1 - Unsporting Behaviour	4760	4817	4771	4678	4918	5298
C2 - Dissent by Action or Word	1785	1880	1620	1564	69	94
C2 - Dissent by Action or Word (Sin Bin)	0	0	35	93	822	689
C3 - Persistently infringing the Laws of the Game	563	517	467	432	389	416
C4 - Delays the restart of play	379	333	358	300	429	440
C5 - Fails to respect the required distance	29	31	28	21	28	32
C6 - Entering or re-entering the field of play	24	23	21	18	20	28
C7 - Deliberately leaving the field of play	8	6	7	3	1	3
S1 - Serious Foul Play	59	68	69	62	72	75
S2 - Violent Conduct	197	168	187	157	171	176
S3 - Spitting at an Opponent	4	5	4	2	1	0
S4 - Denying the opposing team a goal or an obvious goal-scoring opportunity	35	39	27	25	29	28
S5 - Denying an obvious goal-scoring opportunity by physical	67	58	34	34	44	50
S6 - Use of offensive, insulting or abusive language or gestures	92	77	93	91	107	108
S7 - Receiving a second caution in the same match	244	244	233	231	145	172
Respect Sanction - 6	N/A	123	115	111	45	36
Respect Sanction - 10	N/A	47	46	41	6	3
Respect Sanction - 15	N/A	7	8	6	0	0
Respect Sanction - 20	N/A	1	0	0	0	0
Multi Player Misconduct	11	19	18	18	12	9
Playing Whilst Suspended	10	8	17	9	15	6
E20 - Failure to Control Players, Officials	77	77	62	54	83	59
E21 - Failure to Control Spectators	-	-	-	-	-	27
E3 - excluding aggravated breaches	141	126	125	103	108	116
E3 - physical contact with referee	8	8	9	5	6	6
E3 - including aggravated breaches	3	6	7	10	19	20

E3 incidents involving an aggravated breach have increased, which falls in line with the national trend.

The E21 charge was a new charge code introduced for this season.

Refereeing

Promotion Scheme

Please see a list below of successful promotions during the 2022/23 season:

L2B-2A Promotion
Callum Walchester

L3F-3E Promotion
Bradley Mingay

L4-3 Promotion
Alexander Shipp

L5-4 Promotions
Carl Beer (second promotion of the season)
Thomas Ling
Luke Hammond
Paul Staddon
Ryan Middleton
Kahlan Sannerude
Daniel Keeble

SUFFOLK COUNTY FOOTBALL ASSOCIATION LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 30 JUNE 2023

L6-5 Promotions

Carl Beer
Sully Mapplebeck
Andy Murphy
Vasile Boaru
Isabel Chaplin
Jarrod Dobing
Kevin Forde
Henry Harvey
Oliver Langner
Daniel McKenzie (second promotion of the season)
George Rampling (second promotion of the season)
Garry Roberts

L7-6 Promotions

Daniel McKenzie
George Rampling
Marcus Sanders
Samuel Bell
Alexandre Filipe Martins Da Silveira
Aaron Etti
Ella Karkoska
Alistar Lloyd
Ben Martin
Keith Phair
Jason Smith
Lee Webb

Referee Coverage

Referee coverage was a challenge throughout the season as we continue to feel the effects of not being able to recruit any new referees during the 2020-21 and 2021-22 seasons, coupled with other factors such as reduced referee availability. Coverage was particularly difficult on Saturday mornings.

County Cups

Endeavour Automotive Suffolk Premier Cup – Final hosted by Bury Town FC

Winners: Needham Market FC

Runners-up: Stowmarket Town FC

Officials: Bradley Mingay, Louis Dawson, Andy Gray, Callum Walchester

Referee Support Officer: Mick Thorpe

CNet Training Suffolk Senior Cup – Final hosted by Colchester United FC

Winners: Framlingham Town FC

Runners-up: AFC Sudbury Reserves

Officials: Jak Clark, Isabel Chaplin, Daniel Keeble, Adrian Copsey

Referee Support Officer: Ralph Hedley

MH Goals Suffolk Women's Cup – Final hosted by Colchester United FC

Winners: Needham Market FC Women

Runners-up: Bungay Town FC Ladies

Officials: Tom Ling, Niamh Bailey, Amy Stockley, Stephen Baldock

Referee Support Officer: Andy Wilding

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TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 30 JUNE 2023

Parkers Pitches Suffolk Junior Cup – Final hosted by Colchester United FC

Winners: AFC Kesgrave

Runners-up: Mutford & Wrentham FC

Officials: Paul Staddon, Calin Rogojan, Ian Hardy, Darren Stobbart

Referee Support Officer: Mark Potkins

Portable Space Suffolk Senior Reserve Cup – Final hosted by Leiston FC

Winners: Hadleigh United FC

Runners-up: Beccles Town FC

Officials: Carl Evans, Alistar Lloyd, Garry Roberts, Jason Smith

McDonald's Suffolk Primary Cup – Final hosted by Colchester United FC

Winners: Coddensham Athletic FC

Runners-up: Gipping Gnats FC

Officials: Andy Murphy, Daniel Barrack, Sam Holman, Graham Mackay

Referee Support Officer: Kevin Grimwood

Veo Suffolk U18 Midweek Cup – Final hosted by Colchester United FC

Winners: AFC Sudbury

Runners-up: Needham Market FC

Officials: Adrian Sannerude, Aaron Etti, Ella Karkoska, Gareth Moir

Referee Support Officer: Richard May

Best Badges Suffolk Sunday Cup – Final hosted by Needham Market FC

Winners: Moreton Hall Youth FC Ferals

Runners-up: Mellis FC

Officials: Henry Harvey, Anthony Reeve, Zachary Trundell, Oliver Morris-Sanders

Best Badges Suffolk Sunday Shield – Final hosted by Needham Market FC

Winners: Bacton United 89 Fc

Runners-up: Rushmere & Diamonds FC

Officials: Gareth Hayler, Mark Wright, Daniel McKenzie, Darrel Goddard

Best Badges Suffolk Sunday Trophy – Final hosted by Needham Market FC

Winners: Taverners FC

Runners-up: AFC Dragonfly

Officials: Marcus Sanders, Keith Phair, Robert Wakeling, Peter Own

Best Badges Suffolk Veterans Cup- Final hosted by Needham Market FC

Winners: Woodbridge Town FC

Runners-up: Haverhill Rovers FC

Officials: Chris Perkins, Mark Dyer, Irvin Flaherty, Sully Mapplebeck

Schools Football

U11 7v7 School Finals

Together with Suffolk's School Games Organiser network, Suffolk FA held the Finals of the U11 7v7 Schools competition.

U11 Girls Champions – Dale Hall Community Primary School

U11 Mixed Champions – Sebert Wood Community Primary School

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TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 30 JUNE 2023

Suffolk County Schools FA

12 Suffolk County Schools' FA County Cup Finals were held for U12, U13, U14, U15, U16, and U18 females, and U12, U13, U14, U15, U16 and U18 males.

U12 Girls Champions – Kesgrave High School
U12 Mixed Champions – Kesgrave High School
U13 Girls Champions – Kesgrave High School
U13 Mixed Champions – Mildenhall College Academy
U14 Girls Champions – Northgate High School
U14 Mixed Champions – Thomas Gainsborough School
U15 Girls Champions – Debenham High School
U15 Mixed Champions – Northgate High School
U16 Girls Champions – Kesgrave High School
U16 Mixed Champions – Northgate High School
U18 Girls Champions – St Joseph's College
U18 Mixed Champions – Farlingaye High School

SCSFA run representative teams for boys at U14, U15 & U16 and for girls at U14 & U16. They play in the South East England Schools Football Association (SEESFA) against counties which include, Essex, Bedfordshire, Hertfordshire, Norfolk & Cambridgeshire.

Futsal

Suffolk Schools Futsal Cup

The Suffolk Schools Futsal Cup has become a fixture of the Suffolk Youth football calendar and saw even more participants playing Futsal, with more age groups and therefore fixtures/dates required for the competition to go ahead.

This year's competition was the first year U12 (Year 7) & U14 (Year 9) boys and girls were part of the offering. Therefore, competitions took place at U11 (Year 6), U12 (Year7), U13 (Year 8), U14 (Year 9) & U15 (Year 10).

All participants were put into regional groups, with some requiring area finals before heading onto the county finals. The competition required 68 dates to reach its culmination, with 21 schools hosting fixtures throughout the season.

In total, 249 school teams participated in the competition, meaning over 1,000 players played in the competition during the 22/23 season.

U11 Girls Champions – St Johns CoE Primary, Ipswich
U11 Mixed Champions – St Marys CoE Primary School, Woodbridge
U12 Girls Champions – Kesgrave High School
U12 Mixed Champions – Debenham High School
U13 Girls Champions – Westbourne Academy
U13 Mixed Champions – Mildenhall College Academy
U14 Girls Champions – Northgate High School
U14 Mixed Champions – Sir John Leman High School
U15 Girls Champions – Debenham High School
U15 Mixed Champions – Thomas Gainsborough School

The FA Pokémon Futsal Cup (Suffolk Region)

The FA Pokémon Futsal Cup saw 60-plus teams from around the county and a handful from out of county compete to be crowned Suffolk champions and move on the regional rounds of the competition, which will be taking place in Northampton.

SUFFOLK COUNTY FOOTBALL ASSOCIATION LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 30 JUNE 2023

The competition took place earlier in the year with local rounds in Lowestoft, Ipswich, and Bury St Edmunds to determine which teams went through to the county finals.

All the competitions were completed by the end of April with the next stage of the competition taking place in June.

U10 Girls Champions – Kesgrave Kestrels
U10 Mixed Champions – Norwich City
U12 Girls Champions – Kesgrave Kestrels
U12 Mixed Champions – Norwich City
U14 Girls Champions – Woodbridge Town
U14 Mixed Champions – Beccles Town
U16 Girls Champions – Haverhill Rovers
U16 Mixed Champions – Haverhill Rovers

England Football and McDonald's Grassroots Football Awards 2023

Grassroots Club of the Year

Winner – Halesworth Town Youth FC

Grassroots Coach of the Year Male Pathway

Winner – Chris Collings (Ipswich Vale Exiles FC)

Grassroots Coach of the Year Female Pathway

Winner – Richard Davey (Coplestonians FC)

Grassroots Coach of the Year Disability Pathway

Winner – Lee Smith (Wot's Warriors FC)

Highly Commended – Alex Wilson (Lavenham Youth FC)

Grassroots League of the Year

Winner – Suffolk FA Wot's Up Disability league

Highly Commended – Norfolk & Suffolk Youth Football League

Grassroots Match Official of the Year

Winner – Jessica Marriott

Grassroots New Volunteer of the Year

Winner – Jeremy Birt (Stowupland Falcons FC)

Highly Commended – Jenni Prior (Wot's Warriors FC)

Positive Football Environment Award

Winner: Casey Arowosafe (Hope Church FC)

Highly Commended: Sharon Rawlinson (Burnt Hill Rockets FC)

Young Volunteer of the Year

Winner – Riley Barber (Beccles Town Youth FC)

Highly Commended – Isaac Mennie (AFC Sudbury) and Conner Leatherby (Ipswich Town FC Frame Football)

Suffolk Grounds Team of the Year sponsored by Jacobsen Ltd

Winner – Ipswich Vale Exiles FC (Simon Edwards)

Runner-Up – Ransomes Sports FC (Russell Haynes)

3rd Place – Bacton United 89 FC (Bryan Simonds, Roger Lawson, Clive Larke, Neil Hitter)

SUFFOLK COUNTY FOOTBALL ASSOCIATION LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 30 JUNE 2023

Football Foundation Investment

Total Grant Value – £1,375,437.59 (includes Football Foundation and Premier League Stadium Fund)

Total Project Value – £1,845,820.44 (includes Football Foundation and Premier League Stadium Fund)

Premier League Stadium Fund Total Grant Value – £43,434.92

Premier League Stadium Fund Total Project Value – £62,049.92

Grass Pitch Maintenance Fund Total Grant Value – £308,097.00

Grass Pitch Maintenance Fund Total Project Value – £457,856.00

Babergh

Total Grant Value – £34,212.00

Total Project Value – £55,294.00

Headlines – Capel St Mary Parish Council Pavilion Refurb (£25,000.00), East Bergholt United Junior & Womens FC Portable Floodlights (£4,563.00), Brantham Athletic FC PLSF Dugouts (£4,317.00).

Other clubs supported include Shotley Rangers

East Suffolk

Total Grant Value – £150,653.07

Total Project Value – £222,922.42

Headlines – Trimley Sports & Social Club Machinery (£20,160.00), Kirkley and Pakefield FC PLSF Replacement LED Floodlights (£18,438.00), Halesworth Town Juniors FC GPMF (Westhall) (£15,360.00), Halesworth Town FC GPMF (Dairy Hill) (£12,800.00), Leiston St Margarets FC GPMF (£12,800.00), Saxmundham Sports FC GPMF (£12,800.00), Halesworth Town Juniors FC GPMF (Dairy Hill) (£10,240.00), Halesworth Town Juniors FC Goalposts and Portable Floodlights (£10,052.00), Framlingham Town FC Youth Goalposts (£7,200.00)

Other clubs supported include Benhall St Mary Youth FC, Leiston FC Youth, Waveney FC, Kessingland FC, Beccles Caxton FC, Benhall St Mary FC

Ipswich

Total Grant Value – £34,474.60

Total Project Value – £45,167.00

Headlines – Ipswich Borough Council (Ransomes) Storage Container (£22,505.00), Ipswich Wanderers FC Goalposts (£3,510.60)

Other clubs supported include Ipswich Valley Rangers FC, Chantry Grasshoppers, Whitton United

Mid Suffolk

Total Grant Value – £80,947.92

Total Project Value – £123,336.02

Headlines – Walsham Le Willows Sports Club PLSF Pitch Perimeter Barrier (£18,478.92), Bacton United 98 FC GPMF (£12,800.00), Haughley United Youth FC GPMF (£12,800.00), Bacton United 98 FC Borehole (£12,788.00). Haughley United Youth FC Machinery and Portable Floodlights (£8,860.00)

Other clubs supported include Stradbroke Youth FC, Ipswich and Suffolk Youth FC, Bramford United FC, Needham Market Phoenix FC, Thurston FC

West Suffolk

Total Grant Value – £ 857,658.00

Total Project Value – £1,080,895.00

Headlines – The New Croft 3G Pitch (£825,662.00), Stanton Recreation Ground GPMF (£12,800.00), Bardwell Sports and Community Club GPMF (£10,667.00), Lakenheath FC PLSF New Boiler (£2,201.00)

Other clubs supported include Lakenheath Casuals FC, Bury Town Community FC

SUFFOLK COUNTY FOOTBALL ASSOCIATION LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 30 JUNE 2023

South Norfolk

Total Grant Value – £78,996.00

Total Project Value – £113,150.00

Headlines – Bungay Town FC GPMF (£56,534.00), Bungay & District Sports Association Ltd (£22,462.00)

Equity, Inclusion and Diversity work

Suffolk FA delivered a Football Welcomes event in conjunction with Suffolk New College. The event held at Goals in Ipswich was to celebrate the Amnesty International Football Welcomes project, recognising the contribution players with a refugee background make to the beautiful game, and the positive role football can play in bringing people together and creating more welcoming communities.

Suffolk FA also held a Kit-Out Day for Refugees in the Ipswich area. Kit and equipment donations were made by Ipswich-based Coplestonians FC, Mutford & Wrentham FC, and Suffolk Community Boot Room.

In June, Suffolk FA established and held the first meeting of our reformed Inclusion Advisory Group (IAG). Suffolk FA's IAG will embed inclusion into our county, through support and advice on all issues of diversity and inclusion within the strategic and operational workings of the Association. Members of our IAG represent the diversity of Suffolk and encompass the range of protected characteristics, with paramount importance placed on the diversity of experience, knowledge and thought. The aim will be to promote and address inclusion and diversity across all areas of football.

The process of achieving the Preliminary Level of the Equality Standard for Sport remains ongoing.

Suffolk FA Benevolent Fund, Safe Eyewear Fund, Youth Retention Fund

A total of £5,733.00 was awarded for 10 Benevolent Fund claims from 7 different claimants, and a further 23 claimants were awarded £1,519.00 through the Safe Eyewear Fund.

The Youth Retention Fund supported 27 players from 11 clubs to a total amount of £3,342.00.

The total amount awarded across the season in Player Support = £10,594.

Financial Review

Financial Results

The accounts for the year ending 30 June 2023 show net incoming resources of £700,173 (2022: £566,227). Total fund balances amounted to £637,708 (2022: £637,115).

In October 2022, Suffolk FA took on the operational management of Barnard's Meadow Football Centre, a football facility in Lowestoft. Whilst expecting this to require some initial investment from Suffolk FA funds, any works required to open and maintain the site was either externally funded through locally sourced opportunities or built into the financial management of the site.

Greater uptake on courses than forecast and higher than forecast discipline income allowed increased expenditure on the Grassroots Awards Ceremony and a return to hosting a number of County Cup Finals at a league stadium.

SUFFOLK COUNTY FOOTBALL ASSOCIATION LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 30 JUNE 2023

Reserves

Suffolk FA's policy is to maintain reserves at a discretionary minimum level of 6-8 months operating costs including restricted expenditure, in line with FA guidelines.

Our reserves level is monitored regularly by our Board of Trustees with cash monitored and managed internally on a daily basis by our CEO and Finance Officer. This ensures that sufficient resources are available to meet the needs of the Association.

The Trustees continue to explore strategies for investing any surplus reserves to support our charitable objectives.

Going Concern

With management policies and practices in place, there are no significant doubts about the going concern of the company.

Risk Management

Risk management is a continuous process embedded throughout the governance structures of the organisation. The Trustees focus on the major strategic risks facing the Association, with day-to-day management of operational risks the responsibility of the staff team. The Board receive updates on risks either as they occur (major level risks) or at each Board meeting (operational level risks)

Major risks include reduction or loss of funding, which is managed by continuous financial management including the reserves policy, not achieving strategic objectives including Safeguarding 365 Standards, which is monitored through the annual Business Plan and external assessment against the Safeguarding 365 Standards.

Executive Remuneration

The remuneration of the staff team is monitored on a regular basis to ensure salaries are comparable to role profiles and competitive within the sector; a key factor in managing risk of unwanted staff turnover.

Any changes are subject to appraisal outcomes and review against financial performance and forecasts of the organisation. Recommendations are made by a sub-committee to the full Board before formal adoption.

SUFFOLK COUNTY FOOTBALL ASSOCIATION LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 30 JUNE 2023

Auditor

In accordance with company's articles, a resolution proposing that Ensors Accountants LLP be reappointed as auditor of the company will be put at a General Meeting.

Disclosure of information to auditor

Each of the trustees has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditor is aware of such information.

The Trustees' report was approved by the Board of Trustees.


.....
Mr N Johnson
Trustee

Date: *26 February 2024*

SUFFOLK COUNTY FOOTBALL ASSOCIATION LIMITED

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 30 JUNE 2023

The Trustees, who are also the directors of Suffolk County Football Association Limited for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

SUFFOLK COUNTY FOOTBALL ASSOCIATION LIMITED

INDEPENDENT AUDITOR'S REPORT

TO THE MEMBERS OF SUFFOLK COUNTY FOOTBALL ASSOCIATION LIMITED

Opinion

We have audited the financial statements of Suffolk County Football Association Limited (the 'charity') for the year ended 30 June 2023 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 30 June 2023 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The Trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the Trustees' report for the financial year for which the financial statements are prepared, which includes the directors' report prepared for the purposes of company law, is consistent with the financial statements; and
- the directors' report included within the Trustees' report has been prepared in accordance with applicable legal requirements.

SUFFOLK COUNTY FOOTBALL ASSOCIATION LIMITED

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE MEMBERS OF SUFFOLK COUNTY FOOTBALL ASSOCIATION LIMITED

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report included within the Trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the Trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the Trustees' report and from the requirement to prepare a strategic report.

Responsibilities of Trustees

As explained more fully in the statement of Trustees' responsibilities, the Trustees, who are also the directors of the charity for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the Trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

In planning our audit, we identify and assess the risk of material misstatement within the financial statements, whether due to fraud or error. In assessing the risks, consideration is given to the control environment (including Trustees' and management's own processes for identification and risk assessment) as well as the nature of the entity, the industry in which it operates and the underlying performance. Consideration is also given to the attitudes and incentives of management to commit fraud, with specific procedures planned and performed to respond to the risk of inappropriate management override of controls.

We also obtained an understanding of the applicable laws and regulations to which the charity must adhere, through discussions with management and those charged with governance, as well as commercial knowledge of the sector and statutory legislation, in order to determine the key laws and regulations applicable to the charity.

SUFFOLK COUNTY FOOTBALL ASSOCIATION LIMITED

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE MEMBERS OF SUFFOLK COUNTY FOOTBALL ASSOCIATION LIMITED

After assessing the risk of fraud, we performed audit procedures to gain assurance regarding fraud and management override as follows:

- Auditing the risk of management override of controls, including through testing journal entries and other adjustments for appropriateness, and evaluating the rationale behind significant transactions outside the normal course of business.
- Assessment of accounting estimates within the financial statements in order to assess their reasonableness to determine whether there is any bias in the estimates.
- Review of meeting minutes of Trustees and management
- Enquiring of management and Trustees as to whether they are aware of any alleged, suspected or actual fraud during the year

We also performed procedures to satisfy ourselves regarding compliance with applicable laws and regulations, including:

- Enquiry of Trustees and management around actual and potential litigation and claims
- Reviewing minutes of meetings of those charged with governance
- Reviewing correspondence with relevant legal authorities
- Reviewing legal expense accounts for any indicators of litigations

All audit team members were made aware of the applicable laws and regulations, as well as potential fraud risks during the planning stage of the audit and this was discussed at the audit team planning meeting. It was therefore determined that team members all had the relevant awareness and competence to identify any instances of non-compliance or fraud.

There are, however, inherent limitations to our above audit procedures. Auditing standards only require us to enquire of the Trustees and management regarding non-compliance with laws and regulations, as well as review regulatory and legal correspondence (if there is any). It is therefore possible that instances of non-compliance could be missed, particularly where the law in itself is far removed from any financial transactions.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Malcolm McGready (Senior Statutory Auditor)
for and on behalf of Ensors Accountants LLP

....21 March 2024.....

Chartered Accountants
Statutory Auditor

SUFFOLK COUNTY FOOTBALL ASSOCIATION LIMITED

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 30 JUNE 2023

	Notes	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
Income from:							
Charitable activities	3	305,126	370,659	675,785	197,574	359,420	556,994
Other trading activities	4	8,733	-	8,733	7,122	-	7,122
Investments	5	15,655	-	15,655	2,161	-	2,161
Total income		329,514	370,659	700,173	206,857	359,420	566,277
Expenditure on:							
Charitable activities	6	347,046	352,116	699,162	229,530	329,189	558,719
Other		418	-	418	-	-	-
Total expenditure		347,464	352,116	699,580	229,530	329,189	558,719
Net (expenditure)/income for the year/							
Net movement in funds		(17,950)	18,543	593	(22,673)	30,231	7,558
Fund balances at 1 July 2022		494,403	142,712	637,115	517,076	112,481	629,557
Fund balances at 30 June 2023		476,453	161,255	637,708	494,403	142,712	637,115

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

SUFFOLK COUNTY FOOTBALL ASSOCIATION LIMITED

BALANCE SHEET

AS AT 30 JUNE 2023

	Notes	2023 £	£	2022 £	£
Fixed assets					
Tangible assets	11		310,393		312,583
Current assets					
Stocks	12	1,437		1,444	
Debtors	13	74,887		34,257	
Cash at bank and in hand		1,121,075		1,116,319	
		<u>1,197,399</u>		<u>1,152,020</u>	
Creditors: amounts falling due within one year	14	<u>(870,084)</u>		<u>(827,488)</u>	
Net current assets			327,315		324,532
Total assets less current liabilities			<u>637,708</u>		<u>637,115</u>
Income funds					
Restricted funds	15	161,255		142,712	
Unrestricted funds - general		476,453		494,403	
		<u>637,708</u>		<u>637,115</u>	

The financial statements were approved by the Trustees on 26 February 2024



Mr N Johnson
Trustee

Company registration number 03831570

SUFFOLK COUNTY FOOTBALL ASSOCIATION LIMITED

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 30 JUNE 2023

	Notes	2023 £	£	2022 £	£
Cash flows from operating activities					
Cash generated from operations	18		498		17,058
Investing activities					
Purchase of tangible fixed assets		(11,397)		(1,272)	
Investment income received		15,655		2,161	
Net cash generated from investing activities			4,258		889
Net cash used in financing activities			-		-
Net increase in cash and cash equivalents			4,756		17,947
Cash and cash equivalents at beginning of year			1,116,319		1,098,372
Cash and cash equivalents at end of year			1,121,075		1,116,319

SUFFOLK COUNTY FOOTBALL ASSOCIATION LIMITED

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2023

1 Accounting policies

Charity information

Suffolk County Football Association Limited is a private company limited by guarantee incorporated in England and Wales. The registered office is Bill Steward House, The Buntings, Cedars Park, Stowmarket, IP14 5GZ.

1.1 Accounting convention

Suffolk County Football Association Limited is a charitable company registered in England and Wales. Prior to its registration as a charity, Suffolk County Football Association Limited, was a not-for-profit organisation, established to administer the game of association football in the county of Suffolk. The company was formally registered as a charity with the charity commission on the 28th April 2022, with a charitable purpose to promote, develop and support community participation in a healthy recreation by providing or assisting in the provision of facilities for the playing of the game and such other sports or physical activities which improve fitness and health.

The financial statements have been prepared in accordance with the charity's governing document, the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, the principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

SUFFOLK COUNTY FOOTBALL ASSOCIATION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 JUNE 2023

1 Accounting policies

(Continued)

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost of assets less their residual values over their useful lives on the following bases:

Freehold land and buildings	2% straight line
Fixtures and fittings	10% - 25% straight line
Motor vehicles	25% straight line

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Stocks

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell.

Net realisable value is the estimated selling price less all estimated costs of completion and costs to be incurred in marketing, selling and distribution.

1.9 Cash and cash equivalents

Cash and cash equivalents are basic financial assets and include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

Included within cash is restricted cash relating to the Benevolent Fund. While the cash is held in a separate bank account of the company, the cash is not under the control of the company as it relates to the Benevolent Fund and a corresponding liability has been recognised in the balance sheet. Accordingly, cash included in the balance sheet relating to the Benevolent Fund is considered to be restricted in nature.

SUFFOLK COUNTY FOOTBALL ASSOCIATION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 JUNE 2023

1 Accounting policies

(Continued)

1.10 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.11 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.12 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

SUFFOLK COUNTY FOOTBALL ASSOCIATION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 JUNE 2023

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Charitable activities

	Total charitable activities	Total charitable activities
	2023	2022
	£	£
Discipline	127,835	121,695
Referee income	33,955	29,805
Football development	58,843	37,536
Insurance	97,389	35,102
Commercial income	24,700	25,350
FA grants	283,447	259,196
Other income	8,492	9,800
Cup competition	41,124	38,510
	<u>675,785</u>	<u>556,994</u>
Analysis by fund		
Unrestricted funds - general	305,126	197,574
Restricted funds	370,659	359,420
	<u>675,785</u>	<u>556,994</u>

4 Other trading activities

	Unrestricted funds general	Unrestricted funds general
	2023	2022
	£	£
Commission received	<u>8,733</u>	<u>7,122</u>

SUFFOLK COUNTY FOOTBALL ASSOCIATION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 30 JUNE 2023

5 Investments

	Unrestricted funds general 2023 £	Unrestricted funds general 2022 £
Interest receivable	15,655	2,161

6 Charitable activities

	Charitable Expenditure 2023 £	Charitable Expenditure 2022 £
Staff costs	264,548	248,212
Depreciation and impairment	2,903	2,903
Cup competitions	40,981	33,121
Insurance (Football related)	35,709	35,224
Referee expenses	35,404	33,146
Ticket costs	8,758	10,575
Football Development expenditure	15,169	14,194
Discipline Commissions expenditure	1,146	-
	404,618	377,375
Share of support costs (see note 7)	283,763	170,948
Share of governance costs (see note 7)	10,781	10,396
	699,162	558,719
Analysis by fund		
Unrestricted funds - general	347,046	229,530
Restricted funds	352,116	329,189
	699,162	558,719

SUFFOLK COUNTY FOOTBALL ASSOCIATION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 JUNE 2023

7 Support costs

	Support costs	Governance costs	2023	Support costs	Governance costs	2022
	£	£	£	£	£	£
Staff costs	175,419	-	175,419	116,350	-	116,350
Rent & Rates	1,171	-	1,171	1,004	-	1,004
Heat, Light & Water	18,029	-	18,029	2,114	-	2,114
Telephones (Including Mobiles)	7,435	-	7,435	4,573	-	4,573
Property Repairs & Maintenance Costs	33,102	-	33,102	6,843	-	6,843
Printing, Postage & Stationery	2,281	-	2,281	2,885	-	2,885
Legal & Professional Fees	-	2,673	2,673	-	5,758	5,758
Insurance - Non Football Related	2,073	-	2,073	2,762	-	2,762
Accountancy	-	-	-	1,420	-	1,420
Audit Fee (Including Independent Assessments)	-	8,095	8,095	-	4,500	4,500
Irrecoverable VAT	8,343	-	8,343	3,245	-	3,245
Other Overhead Costs	25,227	13	25,239	19,099	138	19,237
Depreciation	10,683	-	10,683	10,653	-	10,653
	<u>283,763</u>	<u>10,781</u>	<u>294,544</u>	<u>170,948</u>	<u>10,396</u>	<u>181,343</u>
Analysed between Charitable activities	<u>283,763</u>	<u>10,781</u>	<u>294,544</u>	<u>144,854</u>	<u>10,396</u>	<u>155,250</u>
	<u>283,763</u>	<u>10,781</u>	<u>294,544</u>	<u>144,854</u>	<u>10,396</u>	<u>155,250</u>

Governance costs includes payments to the auditors of £8,095 (2022 - £4,500) for audit fees.

8 Trustees

None of the Trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

9 Employees

The average monthly number of employees during the year was:

2023 Number	2022 Number
15	13

SUFFOLK COUNTY FOOTBALL ASSOCIATION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 JUNE 2023

9 Employees (Continued)

Employment costs	2023 £	2022 £
Wages and salaries	388,373	325,516
Social security costs	36,768	26,842
Other pension costs	14,689	12,203
	<u>439,830</u>	<u>364,561</u>

The number of employees whose annual remuneration was more than £60,000 is as follows:

	2023 Number	2022 Number
£60,000 to £70,000	<u>1</u>	<u>-</u>

10

The remuneration of key management personnel was £61,441 (2022 : £55,707). This includes employer pension contributions and employer national Insurance contributions.

11 Tangible fixed assets

	Freehold land and buildings £	Fixtures and fittings £	Motor vehicles £	Total £
Cost				
At 1 July 2022	446,542	115,151	6,829	568,522
Additions	-	11,397	-	11,397
At 30 June 2023	<u>446,542</u>	<u>126,548</u>	<u>6,829</u>	<u>579,919</u>
Depreciation and impairment				
At 1 July 2022	146,408	102,702	6,829	255,939
Depreciation charged in the year	7,971	5,616	-	13,587
At 30 June 2023	<u>154,379</u>	<u>108,318</u>	<u>6,829</u>	<u>269,526</u>
Carrying amount				
At 30 June 2023	<u>292,163</u>	<u>18,230</u>	<u>-</u>	<u>310,393</u>
At 30 June 2022	<u>300,134</u>	<u>12,449</u>	<u>-</u>	<u>312,583</u>

SUFFOLK COUNTY FOOTBALL ASSOCIATION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 JUNE 2023

12 Stocks

	2023 £	2022 £
Stock	1,437	1,444

13 Debtors

Amounts falling due within one year:	2023 £	2022 £
Trade debtors	29,958	1,642
Other debtors	31,950	22,262
Prepayments and accrued income	12,979	10,353
	74,887	34,257

14 Creditors: amounts falling due within one year

	2023 £	2022 £
Corporation tax payable	418	-
Other taxation and social security	9,884	10,038
Trade creditors	6,480	5,788
Other creditors	599,941	585,602
Accruals and deferred income	253,361	226,060
	870,084	827,488

15 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds			Movement in funds			
	Balance at 1 July 2021 £	Incoming resources £	Resources expended £	Balance at 1 July 2022 £	Incoming resources £	Resources expended £	Balance at 30 June 2023 £
Development/ courses	(43)	9,191	(9,148)	-	11,254	(11,254)	-
Insurance	(2,351)	35,102	(32,751)	-	37,131	(35,709)	1,422
Sponsorship / cup	24,460	63,860	(33,120)	55,200	65,824	(45,800)	75,225
FA grants	-	251,267	(251,267)	-	256,450	(256,450)	-
Head office grant	90,415	-	(2,903)	87,512	-	(2,903)	84,608
	112,481	359,420	(329,189)	142,712	370,659	(352,116)	161,255

SUFFOLK COUNTY FOOTBALL ASSOCIATION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 JUNE 2023

16 Analysis of net assets between funds

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total Unrestricted funds 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
Fund balances at 30 June 2023 are represented by:						
Tangible assets	310,393	-	310,393	312,583	-	312,583
Current assets/(liabilities)	166,060	161,255	327,315	181,819	142,712	324,531
	<u>476,453</u>	<u>161,255</u>	<u>637,708</u>	<u>494,402</u>	<u>142,712</u>	<u>637,114</u>

17 Related party transactions

There were no disclosable related party transactions during the year (2022 - none).

18 Cash generated from operations

	2023 £	2022 £
Surplus for the year	593	7,558
Adjustments for:		
Investment income recognised in statement of financial activities	(15,655)	(2,161)
Depreciation and impairment of tangible fixed assets	13,587	13,557
Movements in working capital:		
Decrease in stocks	7	201
(Increase) in debtors	(40,630)	(14,179)
Increase in creditors	42,596	12,082
Cash generated from operations	<u>498</u>	<u>17,058</u>

19 Analysis of changes in net funds

The charity had no debt during the year.