



Trustees' Annual Report for the period

	Period start date				Period end date		
From	01	04	2023	To	31	03	2024

Section A Reference and administration details

Charity name

The Evergreen Community Trust

Other names charity is known by

Registered charity number (if any)

1198647

Charity's principal address

c/o Kirkby Stephen Town Council,
Local Links, Vicarage Lane, Kirkby Stephen, Cumbria
Cumbria.
Postcode CA17 4QX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Philip Dew	Chairman		Ex Officio (Cumbria County Council. Upper Eden Ward).
2	Alex Birtles			Appointed.
3	Gary Hartley			Kirkby Stephen Grammar School.
4	Paul Richardson			Ex Officio (Kirkby Stephen Town Council, Chairman).
5	Oliver Luke			Eden Valley Sports Partnership.

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
None	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Accountant	John Andrew Chartered Accountants	17-19 Market Street, Kirkby Stephen, Cumbria. CA17 4QS

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution (dated 7 January 2022)
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	2 x Ex Officio, 2 x Nominated, 1 Appointed.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

- The charity was constituted on the 7th of January 2022 as a Charitable Incorporated Organisation.
- Trustees are appointed or otherwise: - nominated (Kirkby Stephen Grammar School and the Eden Valley Sports Partnership) or Ex Officio (Elected Office Holders with Cumbria County Council, Upper Eden Ward & Kirkby Stephen Town Council, Chairman).
- Insurable Risks are dealt with via insurance (Zurich Policy No XAO1220740563).
- Trustees resolved to adopt a Safeguarding Policy in tandem with Kirby Stephen Youth Centre at their meeting on the 8 August 2022.
- Accounts are prepared on a Receipts and Payments basis.
- Trustees intend to review and manage ongoing risks through Insurance and through its lease to the Youth Service Provider (Kirkby Stephen Youth Centre CIO) dated 15 September 2023 which provides for an element of supervision.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Support and encouragement of the interests of Children and Young People in Kirkby Stephen and the Upper Eden catchment and specifically provision of premises for a Youth Centre to be known as 'Kirkby Stephen Youth Centre' at the Evergreen Building in Redmayne Road, Kirkby Stephen. Leasing of the Evergreen Building to the Kirkby Stephen Youth Centre.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

During the period of this report (the second year of the trust's operation) the trust:

1. Completed the refurbishment of the Evergreen Building.
2. Received funds and disbursed funds on behalf of the Kirkby Stephen Youth Centre CIO, registered charity 1200449, (KSYC) whilst they incorporated and established themselves.
3. Raised additional funds £14,695 for the refurbishment/finishing of the Evergreen Building as a Youth Centre.
4. Held an event for funders with the KSYC to celebrate the completion of the refurbishment.
5. Entered into a lease with the KSYC to facilitate their occupation of the Evergreen Building (Signed & Sealed on the 15 September 2023.)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Trustees have had due regard for the Charity Commission's guidance on public benefit in the exercise of their duties and powers.

During the period of this report the trust:

1. Completed the refurbishment of the Evergreen Building.
2. Received funds and disbursed funds on behalf of the Kirkby Stephen Youth Centre CIO, registered charity 1200449, (KSYC) whilst it incorporated and opened a bank account.
3. Raised additional funds £16,195 for the refurbishment/finishing of the Evergreen Building as a Youth Centre.
4. Held an event for funders with the KSYC celebrate the completion of the refurbishment.
5. Entered into a lease with the KSYC to facilitate their occupation of the Evergreen Building (Signed & Sealed on the 15 September 2023.)
6. Celebrated the opening of the Youth Centre and commencement of Youth Service provision on Kirkby Stephen in October 2023

Section E

Financial review

Brief statement of the charity's policy on reserves

It is the trustee's intention to review and adopt policy on reserves at their next meeting, by means of a minuted resolution with periodic review. It is proposed to hold a small, fixed balance of funds towards the repair and maintenance of the building and to apply any amount over this to its charitable purposes.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

During this period the Charity received grants totalling £16,194.82 to the refurbishment of the Evergreen Building and the provision of Youth Services as follows:

Kirkby Stephen Town Council £1,500
Cumbria County Council Area Planning £1,500
John Strutt Charity £5,000
Cumbria Community Foundation £8,195

For the year 2023/2024. It also received rent of £2,500 from the KSYC.

In addition, it received additional funds totalling £5,742 for the benefit of the Youth Centre Provider KSYC as follows:

KSYC Sexual Health Project £1,742
KSYC Westmorland and Furness Annual Grant £4,000

Which it disbursed together with funds previously raised for the Youth Service Provider in an overall payment of £29,901 to KSYC on the 7th July 2023.

The Charity spent £82,776 on refurbishment and £3,444 on the overheads of the building during the period covered by this Annual Report.

Section F

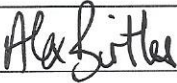
Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	ALEXANDER DOYLE BIRTLES	
Position (eg Secretary, Chair, etc)	TRUSTEE	
Date	24/10/2024	



CHARITY COMMISSION
FOR ENGLAND AND WALES

The Evergreen Community Trust

1198647

Receipts and payments accounts

CC16a

For the period
from

01/04/2023

To

31/03/2024

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants	16,195	4,000	-	20,195	138,838
Rent	2,500	-	-	2,500	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	18,695	4,000	-	22,695	138,838
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	18,695	4,000	-	22,695	138,838
A3 Payments					
Heat & Light	1,271	-	-	1,271	56
Insurance	718	-	-	718	434
Fees	8	-	-	8	5
Sign Design	132	-	-	132	-
Garden Maintenance	280	-	-	280	-
Grants	-	36,540	-	36,540	-
Energy Certificate	314	-	-	314	-
Accountancy	720	-	-	720	-
	-	-	-	-	-
Sub total	3,443	36,540	-	39,983	495
A4 Asset and investment purchases, (see table)					
Property Improvements	82,776	-	-	82,776	35,965
	-	-	-	-	-
Sub total	82,776	-	-	82,776	35,965
Total payments	86,219	36,540	-	122,759	36,460
Net of receipts/(payments)	- 67,524	- 32,540	-	- 100,064	102,378
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	69,838	32,540	-	102,378	-
Cash funds this year end	2,314	-	-	2,314	102,378

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at Bank	2,314	-	-
		-	-	-
		-	-	-
		-	-	-
	Total cash funds	2,314	-	-
(agree balances with receipts and payments account(s))				

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets	Property Improvements	Unrestricted	118,741	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities		Unrestricted	-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
Alex Butler	ALEXANDER DOYLE BIRTLES	24/10/2024
G. J. Hartley	SART HARTLEY	24/10/2024