



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **18/04/22**
Period end date

Period start date To **31/08/23**

Charity name: Dogs First

Charity registration number: 1198644

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To benefit the public to relieve the suffering of animals in need of care and in particular to provide and maintain rescue homes for the care and treatment of such animals, and to actively seek new homes.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	We rescue, transport, feed and seek veterinary care for all the animals that come in to our care. We provide pet food to those in need in order for them to keep their animals.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Trustees have been given the appropriate Charity Commission documentation to read.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	We rescued, cared for and rehomed over two hundred animals over this period. Providing vet care and treatment. We supported families through the difficult process of rehoming their pets. We supported over 90 families via the pet food bank, enabling them to keep the pets. And provided ongoing support for all the families using either the food bank or by adopting from us.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	We have exceeded the targets we set ourselves, and received recognition for our achievements via local awards.
Performance of fundraising activities against objectives set	Para 1.41	Fundraising has been particularly difficult, with outgoings often exceeding income, but plans are being put in place to ensure that fundraising meets our future objectives.
Investment performance against objectives	Para 1.41	N/A
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Balance of £14067
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The reserves held are to cover outgoings on vet bills, food, insurances and vehicle upkeep
Amount of reserves held	Para 1.22	£14067
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	We have taken steps to ensure the ongoing financial security of the charity. Uncertainties arise due to rising bills and rising expenditure.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	We apply for and receive grants from grant providers. Supporters have set up direct debits and make donations. We host fundraising events and run football cards.
Investment policy and objectives including any social investment policy adopted	Para 1.46	At this period of time, we do not have a social investment policy.
A description of the principal risks facing the charity	Para 1.46	The amount of animals coming in to rescue, and the need for vet care and neutering puts a strain on resources.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	Trust Deed
How is the charity constituted? (e.g unincorporated association , CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are selected and appointed by the board of trustees.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Safeguarding, Code of Conduct, Discipline, Data Protection, and Health and Safety Policies.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	A Board of trustees, led by the chair, and a team of volunteers that answer to the trustees.
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Dogs First
Other name the charity uses	Dogs First Rescue
Registered charity number	1198644
Charity's principal address	32 Falmouth Walk Cramlington Northumberland NE23 1RU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Pat Heard	Chair		
2	Lyndsay Henning	Treasurer		
3	Heather Moran			
4	Pauline Wales			
5	Andrew Wales			
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Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

PAHeard

Full name(s)

Patricia Anne Heard

Position (eg Secretary,
Chair, etc)

Chair

Date

September 2023

Dogs First
Accounts for the period 18th April 2022 to 31st August 2023
Charity Number 1198644

Income & Expenditure Account for the 18th April 2022 to 31st August 2023

Expenditure	£	Income	£
<u>Direct Costs</u>		<u>Donations</u>	
Veterinary Fees	55,044	Adoption	28,437
Cremations	810	Regular Giving	15,054
Supplies	4,757	Grants & Other	13,399
<u>Other Costs</u>			56,890
Accountancy	250		
Fund Raising Costs	1,803	Fund Raising	9,498
Insurance	107		
Postage	163		
Storage	286		
Taxi	527		
Vans	3,281		
Workwear	557		
		Deficit for the period	1,197
	67,585		67,585

Balance Sheet as at 31st August 2023

	£		£	£
<u>General Fund</u>		<u>Fixed Assets</u>		
Balance transfer	15,264	Small Equipment		100
Deficit for the year	1,197	Vehicles	7,200	
Balance carried forward	14,067	less depreciation	6,200	1,000
		Bank Balance		12,967
	14,067			14,067

PA Heard
Chair
2nd October 2024

Independent Examiner's Report

I have examined the financial records and supporting records for the Dogs First charity for the period 18th April 2022 to 31st August 2023. It was noted that the charity's financial year will normally be from the 1st September to the 31st August, but that these accounts cover a period of almost 17 months from the registration of the charity to the 31st August 2023.

Having qualified ACMA and CIPFA, although no longer a member of either body, and with many years accounting and audit experience, I have the required experience to undertake the inspection of the accounts.

I have completed my examination and can confirm that there are no material matters that need to be drawn to the trustees' attention. However, the format of the records, while accurate and adequate for the day-to-day management of the charity, do not lend themselves to the preparation of final accounts. It is recommended that the style of financial record keeping should be reviewed.

John Harvey
Independent Examiner
2nd October 2024

Notes to the Accounts

Debtors & Creditors – While the accounts have been prepared on an accrual basis, there were no outstanding transactions at the year end.

Balance Transfer - The charity was registered from the 18th April 2022, at which point the assets of the previous group were transferred. These assets were a bank balance of £14164, two vans, and small items including baskets, blanket, and a gazebo.

Depreciation – Assets costing more than £500 are written down in equal amounts over the anticipated life of item. The small items were notionally valued at £100, and the vans at their depreciated value of £500 each.

Reserves Policy – The Charity anticipates annual expenditure of around £48,000, and seeks to keep £12,000 in hand to ensure continuity of its service.

Trustees – No trustee received payment for their involvement with the charity.

Employees – The charity's activities are undertaken by volunteers, and it has no employees.