
THE BRIDGE PLUS+ LIMITED
(A company limited by guarantee)

UNAUDITED

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 JANUARY 2023

THE BRIDGE PLUS+ LIMITED
(A company limited by guarantee)

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**REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 31 JANUARY 2023**

Trustees	Gordon Ronald Turner, Chair (appointed 16 January 2020) Nicholas Rennie (appointed 03 July 2023) Judith Ekirapa Omasete (appointed 03 July 2023) Luxley Musoni (appointed 09 March 2012) Jacques M'vita Kalume (appointed 08 March 2012) Pa Musa Jobarteh (appointed 13 January 2012) Gervais Kouloungou-Mambs (appointed 13 January 2012, resigned 16 November 2023)
Company registered number	07909389
Charity registered number	1198642
Registered office	6 Broadland Court Wherry Road Norwich NR1 1UN
Principal place of business	Charing Cross Centre 17-19 St John Maddemarket Norwich NR2 1DN
Accountants and Independent Examiner	YBSM Partners Ltd - Chartered Certified Accountants 44 Broadway Stratford London E15 1XH
Bankers	Lloyds Bank plc Gentleman's Walk Norwich NR2 1LZ

THE BRIDGE PLUS+ LIMITED
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TRUSTEES' REPORT
FOR THE YEAR ENDED 31 JANUARY 2023

The Directors are pleased to present their report and financial statements for the year ended 31 January 2023.

Structure, Governance and Management

The Bridge Plus+ Limited is a voluntary organisation, which first registered as a not-for-profit company with Companies House in 2012. Its registration with the Charity Commission was successfully completed on 14th April 2022

The charitable company is also known as The Bridge Plus+.

The organisation's activities are governed by a Board of Directors whose names are listed above on page 2. The document regulating the purposes and administration of the charity is the Articles of Association of The Bridge Plus+ Limited whose most recent version was adopted on 5th April 2022, having been approved by the Charity Commission.

The Trustees are responsible for managing the charity and supervising its operations in accordance with its stated charitable objectives. They meet a minimum of four times a year with ad hoc meetings and electronic means of communications used when necessary.

The Executive Coordinator is the most senior member of staff and is currently employed on a full-time basis. They report to the Board of Directors and are responsible to them for both the day-to-day operations and the future development of the organisation. They are supported by a small team of paid staff (3 FTE by the end of this reporting period) and volunteers.

The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

The directors have a duty to identify and review the risks to which the charity is exposed and ensure appropriate controls are in place to provide reasonable assurance against fraud and error. Over the course of time, directors have conducted reviews of the major risks to which the charity is exposed and systems have been put in place to mitigate those risks.

Objectives and activities

The Bridge Plus+ operates in Norfolk, primarily from its office base in Norwich. The objects of the charity are:

1. the relief of financial hardship of people from ethnic minority backgrounds and/or migrant backgrounds by, for example (but without limitation), the provision of free advice, advocacy, education and/or training in the English language and/or in vocational skills and/or by providing facilities and/or events and/or other forms of assistance to such persons to relieve the needs of such people.
2. the promotion of social inclusion by preventing people from ethnic minority backgrounds and/or migrant backgrounds from becoming socially excluded.
3. the promotion of equality and diversity in particular, but not exclusively, by: (i) advancing education and raising awareness in equality and diversity; (ii) promoting activities to foster understanding between people from diverse backgrounds; (iii) conducting or commissioning research on equality and diversity issues and publishing the results to the public; and (iv) cultivating a sentiment in favour of equality and diversity.
4. the promotion of racial harmony in particular, but not exclusively, by: (i) promoting knowledge and mutual understanding between different racial groups; (ii) advancing education and raising awareness about different racial groups to promote good relations between persons of different racial groups; (iii) working towards the elimination of discrimination on the grounds of race.

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5. the development of the capacity and skills of those people from ethnic minority and/or migrant backgrounds who are socially and/or economically disadvantaged in such a way that they are better able to identify, and help meet, their needs and to participate more fully in society.

The Bridge Plus+ runs the following activities to fulfil its charitable objects for the public benefit:

- information, advice and advocacy support services on a range of issues including social welfare benefits, housing, employment and job search, and access to mainstream services, tailored to the needs of people from ethnic minority and/or migrant backgrounds, many of whom may have limited English language skills. Our approach is person-centred, holistic and time intensive. We offer phone as well as face-to-face appointments, depending on the service user's preferences and support needs.
- community lunches which bring together Bridge Plus+ service users, other community members, representatives from other services, Bridge Plus+ volunteers and staff.
- learning and skills development activities that respond to needs expressed by service users and that complement what other local stakeholders already offer to people from ethnic minority and/or migrant backgrounds.
- Consultation and community engagement activities with service users on issues that matter to them. We collate evidence and feedback to decision-makers to inform policy and practice.

The Trustees have referred to the guidance contained in the Charity Commission's general guidance on Public Benefit when reviewing the charitable company's aims and objectives and in planning future activities.

Strategic report

Achievements and performance

Despite the long-lasting impact of the Covid-19 pandemic and challenges arising from other external factors, The Bridge Plus+ has had a successful year during the reporting period, delivering essential services for the public benefit.

While fostering partnerships with other charities supporting ethnic minority and migrant communities, we have extended our collaborations with mainstream and quality assured advice sector organisations in Norfolk (via NCAN – Norfolk Community Advice Network). While remaining community-based and led by people with lived experience, we have further established ourselves as a reputable advice and advocacy service for diverse communities.

Demand for our services has continued to grow and we successfully supported 303 service users with 837 issues, over 5,521 information, advice and advocacy sessions. We enabled them to access their rights and entitlements and find solutions to deal with a range of issues, from welfare benefits to housing and from access to local services to financial hardship. As well as the number of clients and cases increasing, the complexity of service user's needs continued to increase. An overwhelming majority of beneficiaries have limited English language skills; those in work are in low-paid and insecure employment; others are long-term unemployed; just over 20% of households include someone with disabilities and/or long-term health issues.

56% of service users received advice and support on welfare benefits issues, 35% on housing issues and 54% on money matters and alleviation of financial hardship. Other areas of work included referrals to specialist immigration legal advice, help with job search and/or employment, access to local services including physical and mental health services. We worked with people from 45 nationalities. The support we provide is ongoing, open-ended and involves casework for two-thirds of our service users. Many service users have known the organisation for several years; thanks to our innovative approach to complex issues, we have earned the trust and respect of service users and their communities.

The beginning of the financial year coincided with the team's gradual return to face-to-face information, advice and advocacy work. Although the need for remote service delivery during the pandemic has showed us new ways of working, including the benefits of phone appointments, it has also highlighted the added value which face-to-face interactions bring to advice and advocacy work, especially when working with people who have additional communication needs in English.

Thanks to the end to social distancing during the reporting period, we relaunched our community lunches, which bring together Bridge Plus+ service users, other community members, representatives from other services, Bridge Plus+ volunteers and staff. It is very pleasing to see how popular these events have become. Their popularity perhaps reflects people's eagerness to develop and experience a sense of community in Norwich. Pre-pandemic, each lunch would attract between 20 and 30 community members. By contrast, the lunch organised in January 2023 brought together 97 participants. Each lunch is very informal and serve multiple purposes: meet new people and make new friends; hear about local support services; taste food from all around the world and enjoy a free hot meal;

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learn new skills, improve self-esteem and give back to the community for those who volunteer on the day as community cook, kitchen assistant or community event assistant. We pro-actively advertise lunches to groups whom we do not otherwise work with, e.g. asylum-seekers living in hotels, refugees who came to Norfolk through the resettlement programme with support from Norfolk County Council (People from Abroad Team).

In May 2022, The Bridge Plus+ was given an award by the Deputy Lord Lieutenant of Norfolk, in recognition of our work during the Covid-19 pandemic.

Just as the impact of the pandemic on individuals and services reduced, the war in Ukraine and the cost-of-living crisis generated new levels of hardship for service users. Yet again, we adapted our offer, prioritising hardship support within our advice and advocacy work.

Even though The Bridge Plus+ does not directly work with asylum-seekers (our support begins once leave to remain is granted), we are very much aware of the future challenges that the Home Office's change of policy regarding dispersal accommodation and the increased number of people in Norwich seeking asylum, are likely to bring about in the coming months.

Finally, the digitalisation of access to healthcare services, together with the pressures on primary and secondary healthcare systems, have negatively impacted our service users. We responded by doing more advocacy work with people who have health related issues; thanks to funding from Norfolk Community Foundation on behalf of the Norfolk and Waveney Clinical Commissioning Group (CCG – now Integrated Care Board (ICB)), we gathered evidence of service users' health needs, particularly mental health needs and widely circulated the research findings to local stakeholders and via our website which we redesigned during this financial year.

Team, systems and premises

The office building where The Bridge Plus+ operated since 2013 experienced significant maintenance and repairs issues towards the end of the financial period. This led the Board to look for new offices from December 2022. The final move took place on the last day of the reporting period. The new premises are run by a charitable organisation (Charing Cross Centre) and its location is very convenient for our service users (city centre of Norwich, close to other advice agencies, council offices, banks etc); we therefore anticipate a smooth transition and limited disruption to frontline work.

Staff training and development has remained a top priority. During the financial year, we said goodbye to a member of staff who resigned after having worked with us since the early days of The Bridge Plus+. Delays in recruitment, for reasons beyond our control, meant that frontline capacity was restricted for a longer period than anticipated. However, two new members were recruited during the last quarterly period and have since settled in well. We are delighted that the Bridge Plus+ can attract people with lived experience of migration, who speak languages spoken by service users. Team members who are former service users of The Bridge Plus+ bring invaluable insight into and understanding of the issues we support current clients with.

Thanks to the relaunch of our community lunches, we have attracted new activity volunteers. We had to postpone the active recruitment of office-based volunteers to the next financial period, due to staff recruitment delays and issues at our office premises during the winter of 2022.

The case management programme adopted by The Bridge Plus+ at the end of the previous reporting period has proved extremely useful to help staff work efficiently and securely. It is an essential reporting tool which has enabled us to take advantage of new funding opportunities in relation to our information, advice and advocacy work.

Thanks to our partnership work with other NCAN Steering Group members, we have successfully accessed, for the first time during this financial year, funding from a district local authority (Norwich City Council) to run our core advice and advocacy frontline activities. It is also through NCAN that we have secured additional, multi-year funding from Norfolk County Council. It is also the first time that The Bridge Plus+ plays a sub-delivery role as part of a government contract (Norfolk County Council Information, Advice and Advocacy services Lot 3 contract held by Equal Lives which we are contracted by).

Thanks to the diversification of our sources of income during this financial year, The Bridge Plus+ is in a stronger position to respond to the increasing demand for its services and to adapt to more complex needs and external changes.

The Directors are extremely grateful to our staff and volunteers without whom we would not be able to carry out essential frontline work and make a positive difference to people's lives, for the benefit of the whole community. We

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also thank our funders for their generous support. Finally, we thank our service users for trusting us and sharing their issues with the Bridge Plus+ team. They have shown remarkable resilience in very difficult times.

Financial review

Principal funding sources

Norwich Consolidated Charities was the main funding source for our professional interpreting costs (Language Line), with additional costs charged to Norwich Health and Wellbeing Partnership.

Our flagship information, advice and advocacy services were funded by National Lotteries Community Fund (Partnerships grant), the Charity of Sir Richard Whittington/Mercers Company, Norwich City Council Financial Inclusion Consortium's grant, led by Norfolk Community Law Service (NCLS), Norwich Health and Wellbeing Partnership, and Norfolk County Council (Public Health Suicide Prevention grant and Hardship grant, both with NCLS as lead body)

Community lunch events were funded by National Lotteries Community Fund, the Charity of Sir Richard Whittington/Mercers Company and Norfolk County Council's Hardship grant (partnership grant funding with NCLS as lead body).

Norfolk Community Foundation's Household Fund enabled The Bridge Plus+ to provide 100 supermarket vouchers, each worth £50, to service user households experiencing financial hardship.

In April 2022, we signed a sub-contract agreement with the local charity Equal Lives, which in turn is into a contract agreement with Norfolk County Council, to deliver specialist support including complex advocacy support and systems advocacy to people from ethnic minority and/or migrant backgrounds.

Funding from Children's Society was received during the financial period. Disbursement will take place in the next financial period. Likewise, Norfolk Community Foundation's Ukraine Fund received in the financial period will be used to part fund increased staff hours in the next financial year, as already agreed with the funder.

We also acknowledge receipt of unrestricted funding from Septagon Charity and Community Action Norfolk (COMF).

Risk Management and Reserves Policy

The Directors have reviewed the major risks to the organisation and do not consider any significant matters of concern. The charity's financial position is strengthened compared to previous years, thanks to the increased diversification of income sources. The charity has not experienced any cashflow issues during this financial year as most restricted funds were paid up front to the charity. In addition, some restricted funds were received during the last quarter of the financial year and are to cover expenditure to be incurred in the next financial year, which in part explains the level of restricted funds carried forward as at 1 February 2023.

The Charity has designated funds worth £10,133. The designated amount reflects an outstanding HMRC Corporation Tax liability for the financial period 1 February 2020-31 January 2021, issued by HMRC in October 2021. HMRC has since then issued The Bridge Plus+ a backdated tax exemption certificate from 16 April 2020, in recognition of our charity status obtained in 2022. The Bridge Plus+ will settle any outstanding liability with HMRC for the period 1 Feb 2020-15 April 2020 in the next financial year.

It is the policy of the charity to maintain unrestricted funds, which are the free reserves of the charity, in accordance with the Charity Commission's guidance CC19 "Charity reserves: building resilience". The current target level set by the Directors is one that covers a minimum of three months of estimated essential operational costs as well as costs required to enable an orderly closure of the charity.

Our reserves target level amounts to £66,962. Our free reserves were £62,127. Although the target level has not been fully reached at the end of this financial year, Directors are confident that it will be during the next financial year.

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Financial position

In the year ended 31 January 2023 the Incoming Resources are £226,819 (2022: £169,471) and the Resources Expended are £147,726 (2022: £118,184).

The surplus in funds for the year ended 31 January 2023 is £79,093 (2022: £51,287) and the starting funds were £104,616 giving a total carried forward fund of £183,709.

Funds in deficit

There are no funds materially in deficit.

Statement of Trustees' Responsibilities.

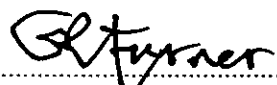
The Trustees (who are also the directors of the Charity for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial. Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees on 01 February 2024 and signed on their behalf by:



.....
Gordon Ronald Turner
(Chair of Trustees)

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INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE BRIDGE PLUS+ LIMITED
FOR THE YEAR ENDED 31 JANUARY 2023

Independent examiner's report to the Trustees of The Bridge Plus+ Limited ('the Charity')

I report to the charity Trustees on my examination of the accounts of the Charity for the year ended 31 January 2023.

Responsibilities and basis of report

As the Trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Your attention is drawn to the fact that the Charity has prepared the accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

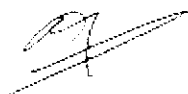
I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the Charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my work or for this report.



.....
Samuel Sylvester Mendy (FCCA, FMAAT, MCMI, MCSI, MA)
YBSM Partners Ltd - Chartered Certified Accountants
44 Broadway
Stratford
London
E15 1XH

01 February 2024

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**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 JANUARY 2023**

		Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
	Note				
<u>Income from:</u>					
Donations and Legacies	3	31,641	195,178	226,819	169,471
Total income		31,641	195,178	226,819	169,471
<u>Expenditure on:</u>					
Charitable activities	6	-	147,726	147,726	118,184
Total expenditure		-	147,726	147,726	118,184
Net movement in funds		31,641	47,452	79,093	51,287
Reconciliation of funds:					
Balance at 01 February 2022		65,280	39,336	104,616	53,329
Balance at 31 January 2023		96,921	86,788	183,709	104,616

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 10 to 18 form part of these financial statements.

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REGISTERED NUMBER: 07909389

BALANCE SHEET AS AT 31 JANUARY 2023

	Note	2023 £	2022 £
Current assets			
Debtors due within one year	10	13,518	-
Cash at bank and in hand		181,163	108,346
Total current assets		194,681	108,346
Creditors: amounts falling due within one year	11	10,972	3,730
Net current assets / (liabilities)		183,709	104,616
Total assets less current liabilities		183,709	104,616
Total net assets		183,709	104,616
Charity funds			
Unrestricted funds	13	96,921	65,280
Restricted funds	13	86,788	39,336
Total charity funds		183,709	104,616

The Charity was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit for the year in question in accordance with section 476 of Companies Act 2006.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees on 01 February 2024 and signed on their behalf by:



Gordon Ronald Turner
 (Chair of Trustees)

The notes on pages 10 to 18 form part of these financial statements.

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JANUARY 2023

1. Accounting policies

1.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The Grace Project (Incorporating Abundant Life Church) meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

1.2 Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Donated services or facilities are recognised when the Charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the

use of the Charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), the general volunteer time of the Friends is not recognised and refer to the Trustees' report for more information about their contribution.

On receipt, donated professional services and facilities are recognised on the basis of the value of the gift to the Charity which is the amount it would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

Other income is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.

1.3 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JANUARY 2023

1. Accounting policies (continued)

Support costs are those costs incurred directly in support of expenditure on the objects of the Charity and include project management carried out at Headquarters. Governance costs are those incurred in connection with administration of the Charity and compliance with constitutional and statutory requirements.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

Charitable activities and Governance costs are costs incurred on the Charity's operations, including support costs and costs relating to the governance of the Charity apportioned to charitable activities.

All expenditure is inclusive of irrecoverable VAT.

1.4 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.5 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of financial activities as a finance cost.

1.6 Financial instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

1.7 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JANUARY
2023**

2. General information

The Charity is a company limited by guarantee. The members of the company are the Trustees named on page 1. In the event of the Charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the Charity.

3. Income from donations and legacies

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £
Donations	561	-	561	14,530	-	14,530
Grants	31,080	195,178	226,258	31,000	123,941	154,941
Total income from donations and legacies	31,641	195,178	226,819	45,530	123,941	169,471

4. Grants receivable for core activities

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £
Community Action Norfolk COMF	5,080	-	5,080	5,000	-	5,000
Septagon Charity	26,000	-	26,000	26,000	-	26,000
Charity of Sir Richard Whittington/Mercers Company	-	25,000	25,000	-	25,000	25,000
NLC Fund Partnerships London SE region	-	65,625	65,625	-	31,500	31,500
Norfolk CC IAA contract/Equal Lives	-	13,518	13,518	-	-	-
Norfolk CC hardship funding	-	15,848	15,848	-	7,924	7,924
Norfolk CC Public Health Suicide Prevention	-	24,879	24,879	-	-	-
Norwich City Council Consortium	-	15,450	15,450	-	-	-
Norwich CC Good Economy Commission	-	-	-	-	3,000	3,000
Norwich Health & Wellbeing Board	-	10,412	10,412	-	-	-
Norfolk CF Seldom Heard Communities	-	5,445	5,445	-	-	-
Norwich Consolidated Charities	-	-	-	-	6,132	6,132
Norfolk Community Foundation Household Support Fund	-	4,000	4,000	-	-	-
Norfolk Community Foundation Ukraine Fund	-	10,000	10,000	-	-	-
Children's Society Crisis Support Grant	-	5,000	5,000	-	15,000	15,000
BLF Reaching Communities NIP2/New Routes	-	-	-	-	35,273	35,273
The Barrow Cadbury Trust Covid-19 Support Fund	-	-	-	-	112	112
Total income from grants receivable for core activities	31,080	195,177	226,257	31,000	123,941	154,941

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JANUARY
2023**

5. Analysis of expenditure on charitable activities

	Unrestricted	Restricted	Total	<i>Unrestricted</i>	<i>Restricted</i>	<i>Total</i>
	funds	funds	funds	<i>funds</i>	<i>funds</i>	<i>funds</i>
	2023	2023	2023	<i>2022</i>	<i>2022</i>	<i>2022</i>
	£	£	£	<i>£</i>	<i>£</i>	<i>£</i>
Salaries	-	73,468	73,468	4,761	61,990	66,751
Telephone and internet	-	2,458	2,458	379	1,204	1,583
Printing, postage and stationery	-	4,715	4,715	53	1,877	1,930
Community cuisines	-	3,287	3,287	307	-	307
Community Engagement	-	479	479	-	-	-
Staff Pension Costs	-	4,812	4,812	343	3,728	4,071
Employer NIC Costs	-	16,468	16,468	466	13,529	13,995
Team Meetings/Workshops	-	710	710	105	125	230
Supermarket Vouchers	-	3,963	3,963	222	1,913	2,135
Professional Interpreting Costs	-	3,106	3,106	-	2,687	2,687
Staff And Volunteer Training	-	5,262	5,262	150	1,862	2,012
Insurance	-	2,965	2,965	553	798	1,351
DBS Checks	-	26	26	-	26	26
Committee Meetings	-	-	-	-	29	29
Accountancy fees	-	3,667	3,667	1,493	1,163	2,656
Website	-	558	558	75	25	100
ICT subscriptions, consumables and maintenance	-	4,297	4,297	1,523	2,577	4,100
Staff travel and subsistence	-	1,001	1,001	169	967	1,136
Premises rent and utilities	-	16,412	16,412	2,613	10,346	12,959
Volunteer Costs	-	72	72	126	-	126
Total expenditure on charitable activities	-	147,726	147,726	13,338	104,846	118,184

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6. Governance costs

During the year ended 31 January 2022, the Charity incurred the following Governance costs:

£3,667 Accountancy fees (2022 - £2,656) included within the table above in respect of Charitable Activities

7. Independent examiner's remuneration

The independent examiner's remuneration amounts to a fee of £2,160 (2022 - £600).

8. Staff costs

	2023	2022
	£	£
Wages and salaries	73,468	66,751
Social security costs	16,468	13,995
Contribution to defined contribution pension schemes	4,812	4,071
Total staff costs	94,748.0	84,817

The average number of persons employed by the trust during the year was as follows:

	2023	2022
	No.	No.
Staff	3.2	3.1

No employee received remuneration amounting to more than £60,000 in either year.

9. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2022 - £NIL).

During the year, no Trustee expenses have been incurred (2022 - £NIL).

10. Debtors

Due within one year

	2023	2022
	£	£
Prepayments and accrued income	13,518	-
Total debtors due within one year	13,518	-

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FOR THE YEAR ENDED 31 JANUARY 2023**

11. Creditors: Amounts falling due within one year

	2023	2022
	£	£
Accruals and deferred income	10,972	3,730
Total creditors: falling due within one year	10,972	3,730

12. Financial instruments

	2022	2021
	£	£
Financial assets		
Financial assets measured at fair value through income and expenditure	181,163	108,346

Financial assets measured at fair value through income and expenditure comprise cash and cash equivalent.

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13. Movement of funds
- current year

	Balance at 01 February 2022 £	Income £	Expenditure £	Transfers £	Balance at 31 January 2023 £
Unrestricted					
General fund	25,147	5,641	-	(6,127)	24,661
Unrestricted - Septagon Trust	-	26,000	-	(26,000)	-
Designated:					
Corporation tax liability	10,133	-	-		10,133
Reserves fund	30,000	-	-	32,127	62,127
Total unrestricted funds	65,280	31,641	-	-	96,921
Restricted					
Charity of Sir Richard Whittington/Mercers Company	20,229	25,000	(22,650)		22,579
National Lottery Community Fund Partnerships London SE region	18,641	65,625	(61,272)		22,994
Norfolk CC IAA contract/Equal Lives	-	13,518	(13,518)		-
Norfolk County council hardship funding	4,573	15,848	(16,276)		4,145
Norfolk County Council Public Health Suicide Prevention	(8,605)	24,879	(12,728)		3,546
Norwich City Council Consortium	-	15,450	(10,624)		4,826
Norwich City Council Good Economy Commission	1,132	-	(1,132)		-
Norwich Health & Wellbeing Board	-	10,412	(2,216)		8,196
Norfolk Community Foundation Seldom Heard Communities	-	5,445	(405)		5,040
Norwich Consolidated Charities	3,395	-	(2,904)		491
Norfolk Community Foundation Household Support Fund	-	4,000	(4,000)		-
Norfolk Community Foundation Covid-19 Resilience Fund	1	-	-		1
Norfolk Community Foundation Ukraine Fund	-	10,000	-		10,000
Children's Society Crisis Support Grant	-	5,000	-		5,000
Big Lottery Fund Reaching Communities NIP2/New Routes	(30)	-	-		(30)
The Barrow Cadbury Trust Covid- 19 Support Fund	-	-	-		-
Total of restricted funds	39,336	195,177	(147,725)	-	86,788
Total funds	104,616	226,818	(147,725)	-	183,709

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JANUARY 2023

- prior year

	Balance at 01 February 2021 £	Income £	Expenditure £	Transfers	Balance at 31 January 2022 £
Unrestricted					
General fund	22,954	45,530	(13,337)	(30,000)	25,147
Unrestricted - Septagon Trust	-	-	-	-	-
Designated					
Corporation tax liability	10,133	-	-	-	10,133
Reserves fund	-	-	-	30,000	30,000
Total unrestricted funds	33,087	45,530	(13,337)	-	65,280
Restricted					
Charity of Sir Richard Whittington/Mercers Company	-	25,000	(4,771)	-	20,229
National Lottery Community Fund Partnerships London SE region	-	31,500	(12,859)	-	18,641
Norfolk CC IAA contract/Equal Lives	-	-	-	-	-
Norfolk County council hardship funding	-	7,924	(3,351)	-	4,573
Norfolk County Council Public Health Suicide Prevention	-	-	(8,605)	-	(8,605)
Norwich City Council Consortium	-	-	-	-	-
Norwich City Council Good Economy Commission	-	3,000	(1,868)	-	1,132
Norwich Health & Wellbeing Board	-	-	-	-	-
Norfolk Community Foundation Seldom Heard Communities	-	-	-	-	-
Norwich Consolidated Charities	(50)	6,132	(2,687)	-	3,395
Norfolk Community Foundation Covid-19 Resilience Fund	982	-	(981)	-	1
Norfolk Community Foundation Ukraine Fund	-	-	-	-	-
Children's Society Crisis Support Grant	-	15,000	(15,000)	-	-
Big Lottery Fund Reaching Communities NIP2/New Routes	9,325	35,273	(44,628)	-	(30)
The Barrow Cadbury Trust Covid-19 Support Fund	9,985	112	(10,097)	-	-
Total of restricted funds	20,242	123,941	(104,847)	-	39,336
Total funds	53,329	169,471	(118,184)	-	104,616

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NOTES TO THE FINANCIAL STATEMENTS
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14. Analysis of net assets between funds
- current year

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £
Current assets	96,921	97,760	194,681
Creditors due within one year	-	(10,972)	(10,972)
Total	96,921	86,788	183,709

- prior

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £
Current assets	65,280	43,066	108,346
Creditors due within one year	-	(3,730)	(3,730)
Total	65,280	39,336	104,616