

**Parochial Church Council of  
The Trinity Parish  
2022 Report and Accounts**

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## **2022 Report and Accounts for the Parochial Church Council of The Trinity Parish**

### **Trustees Annual Report for the Parochial Church Council of The Trinity Parish**

#### **Aims and Purposes**

Trinity Parochial Church Council (PCC) is responsible for cooperating with the Incumbent, the Revd Peter Lillicrap in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also responsible for the maintenance and insurance of St Mark's Church Layton and St Luke's Church Staining and for Hope church.

#### **Objectives and Activities**

The PCC is committed to enabling as many people as possible to worship in our churches and to become part of the Trinity parish community. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups living in our parish. Our services and worship put faith into practice through growing opportunities for service to the local population.

When planning our activities for the year, we have considered the Charity Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. In keeping with the Diocesan initiative, "Vision 2026" our objectives can be summarised as the growth of the Church and Parish Centre in the service of the local community as well as those who share our life from further afield.

We try to enable individuals to live out their faith as part of our parish community through:

- Worship and prayer; learning about the gospel; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work.

#### **Worship and Prayer**

2022 saw us establishing the new ministries set up coming out of lockdown and reviewing Hope Community church to establish a regular programme of events. We also took time to try new things at St Luke's Staining including prayers, Seasonal lunches, Bible study and a new service (Breakfast church) along with continuing to work with the church school.

At St Mark's we reviewed the way in which the building was used and submitted a faculty which was approved for renewing the building for mission. Tenders are currently being sort. The PCC agreed to find imaginative ways of funding these projects including grant applications and fund raising. The ministries established continue to reach out into the wider community bringing the good news of Jesus.

At St Luke's we have seen signs of growth through the breakfast church with new families joining. The building is in need of repairs and while we have reached out to the community over this year seeking to set up a friend's group this has not come to fruition as yet.

Hope Community Church (HCC) continues to see growth and establishing a set pattern for Prayers, service and outreach events has provided a more settled congregation. The church is becoming more integrated into the Parish adopting policies and procedures as

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appropriate. Captain Matt Rowley completed his ordination training and was ordained while continuing in the role of Lead Evangelist for the CoM and taking responsibility for HCC as curate in charge.

The Centre of Mission has thrived during 2022 with setting up a youth group, a girl's football team in partnership with Ambassadors football, taking part in a joint Mission week with St Thomas' Blackpool, developing links with Blackpool 6th form, and continuing to encourage parishes through training and support of Youth work.

The parish has taken on full responsibility and restricted the former Well Café bringing it under The Trinity parish. Both the newly named Trinity Café and Celebrate Recovery are now a part of our community outreach.

The Parish has benefitted from a parttime parish administrator which was brought together with the administration work for the Centre of Mission.

### **Deanery Synod**

We have three members of the PCC sit on the Blackpool Deanery Synod. This provides the PCC with an important link between The Trinity Parish and the wider network of the deanery helped by our vicar also carrying the responsibility of Blackpool Area Dean. This has also been helped by the Centre of Mission having SDF funding to help towards Deanery Mission events.

### **Financial Review**

Total receipts on unrestricted funds were £93,338 (2021 £76,874) of which £62,775 were unrestricted voluntary donations (2021 £54,551). This included the outstanding Gift Aid claims which have not been made up to 5 April 2022. Planned giving fell during the year.

Our parish share paid for 2022 amounted to £36,621 (2021 £30,491). Parish Share is a voluntary payment to the Diocese and provides in the main for the stipend, housing and pension contributions of clergy and also training for both ordained and lay people.

The net result for the year was a surplus (excess of general fund undesignated receipts over payments) of £16,529 (2021 shortfall of £1,659).

### **Reserves Policy**

At £56,271 (2021 £39,742) the unrestricted cash reserves were equivalent to just over 8 month's outgoings.

### **Volunteers**

We wish to thank everyone who volunteers to make all our churches and halls welcoming and accessible to all. Our thanks go to our wardens Ruth Gibson, Mark Surtees, Sarah Gardner and Liz Stowe (Who resigned at the APCM in 2022) who work tirelessly on our behalf.

We want to give thanks to the increasing number of volunteers in the parish carrying out a wide variety of work throughout the year. We are extremely grateful to the volunteers who have supported the Trinity Café, led by Greg and Catherine Doughty in providing much needed food and comfort to some of the poorest in our community.

### **Structure, governance and management**

The PCC is a corporate body established by the Church of England and it operates under the Parochial Church Powers Measure. The charity is registered with the Charity Commission and operates under the Charities Act 2011. The governing documents for the

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charity are the Parochial Church Councils (Powers) Measure 1956 (as amended) and the Church Representation Rules 2011. The appointment of PCC members is governed by, and set out in, the Church Representation Rules. The PCC comprises ex-officio members (which includes clergy and churchwardens), elected members and co-opted members. The PCC organises elections annually before the Annual Parochial Church Meeting (APCM) to fill vacancies. The members of the PCC are the charity's trustees for the purposes of charity law. Responsibility for setting policy and for determining the parameters within which the charity should operate rests with the PCC which meets regularly to monitor the activities of the charity. Responsibility for the day-to-day operation of the charity has been delegated to a team led by the incumbent. The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (which sets out the PCC's obligations to safeguard children and vulnerable adults).

The method of appointment of PCC members is set out in the Church Representation Rules.

## **2022 Report and Accounts for the Parochial Church Council of The Trinity Parish**

### **Composition of Trinity PCC:**

Reverend Peter Lillicrap (Vicar and chair to the PCC)

Reverend Mathew Robinson (Assistant Curate)

Reverend Dr Simon Cox (Honorary Assistant Curate) Part of this agreement is that he is a serving member of the PCC

Greg Doughty (Licensed Lay Minister and Vision Champion)

Church Wardens:

Mrs. Sarah Gardner (St Luke's)

Mr. Mark Surtees (St Mark's)

Mrs. Ruth Gibson (St Mark's)

Deanery Synod Representatives: Rita Templeton

Mark Surtees

Janet Rimmer

Ordinary PCC Members (end of term in brackets)

St Mark's - 6 Vacancies

Tina Cockshaw (2023) PCC Co-opted

Anne Flint (2023) PCC Co-opted

Charles Marks (2024)

Caroline Lillicrap (2023)

Rev'd Matthew Rowley Ex Officio from July 2022

Rev'd Simon Cox PTO

Greg Doughty Vision Champion (2023) PCC Co-opted

ST LUKE'S 2 Vacancies

The electorate comprises those members of the congregation who are on the electoral roll and the ex officio officers.

As part of our involvement in the life of the Blackburn Diocese as a whole, we are committed to deanery activities in Blackpool Deanery and have representation on both the Deanery and Diocesan Synods.

Approved by the PCC on ..... and signed on their behalf by the Reverend Peter Lillicrap as PCC Chairman.

.....  
Revd P Lillicrap  
PCC Chairman

## **2022 Report and Accounts for the Parochial Church Council of The Trinity Parish**

### **Independent Examiners' Report**

Independent Examiner's Report to the members/trustees of Trinity Parish

I report on the accounts for the year ended 31st December 2022 which are set out on pages 7 to 13.

#### **Respective responsibilities of the Trustees and Independent Examiner**

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act.
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

#### **Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

#### **Independent Examiner's Statement**

In connection with my examination, no matters have come to my attention.

1. which give me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with s.130 of the 2011 Act: or
- to prepare accounts which accord with these accounting records have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Stephanie Rankin FCA  
Ribble Accounting Services Limited  
56 Broadgate  
Preston  
PR1 8DU  
10 May 2023

# 2022 Report and Accounts for the Parochial Church Council of The Trinity Parish

## Receipts and Payments Account for the year ended 31 December 2022

	Not e	Unrestrict ed/ Designate d £	Restrict ed	2022 Total	2021 Total
<b>Voluntary Receipts</b>					
		35,	1,2	<b>36,</b>	41,3
<i>Planned Giving</i>		772	00	<b>972</b>	17
		2,		<b>2,</b>	1,9
<i>Collections at services</i>		867		<b>867</b>	12
		7,	4,1	<b>11,</b>	12,1
<i>Other giving/voluntary receipts</i>	4a	534	81	<b>715</b>	34
		9,		<b>9,</b>	
<i>Gift Aid recovered</i>		951	-	<b>951</b>	-
		6,	13,5	<b>20,</b>	7,0
<i>Grants received</i>	4b	650	41	<b>191</b>	65
		62,	18,9	<b>81,</b>	62,4
<i>Voluntary receipts</i>		774	22	<b>696</b>	28
		2,745	2,	<b>5,</b>	3,2
<b>Activities for generating funds</b>	4c		788	<b>533</b>	21
		6,		<b>6,</b>	7,5
<b>Investment income</b>	4d	202	-	<b>202</b>	86
		21,		<b>21,6</b>	11,1
<b>Church Activities</b>	4e	616	-	<b>16</b>	19
<b>Realised gain on disposal of investments</b>		-	-	<b>-</b>	6,6
					11
<b>Total receipts</b>		<b>93,337</b>	<b>21,710</b>	<b>115,047</b>	90,965
<b>A3 Payments</b>					
<b>Church Activities</b>					
		3,8	32,8	<b>36,</b>	30,4
<i>Diocesan Parish Share</i>		18	03	<b>621</b>	91
		9,		<b>9,</b>	7,8
<i>Clergy and related costs</i>		130	-	<b>130</b>	36
		37,	8,1	<b>45,</b>	35,9
<i>Church running expenses</i>	5a	686	65	<b>851</b>	70
		22,		<b>22,</b>	17,0
<i>Hall running costs</i>	5b	240	-	<b>240</b>	50
<i>Mission giving and charitable donations</i>	5c	-	610	<b>610</b>	5,670
		3,	1,9	<b>5,</b>	4
<b>Cost of Generating Funds</b>	5d	935	62	<b>897</b>	55
		-	-	<b>-</b>	-
<b>Governance Costs</b>		-	-	<b>-</b>	-
<b>Total payments</b>		<b>76,809</b>	<b>43,540</b>	<b>120,349</b>	97,472
<b>Surplus/(Shortfall) for the year before transfers</b>					
		£16,528	£21,830	-£5,302	-£6,507
		Surplus	Shortfall	Shortfall	Shortfall
<b>Transfers</b>		-	-	-	-
<b>Surplus/(Shortfall) for the year after</b>					
		£16,528	£21,830	-£5,302	-£6,507



## 2022 Report and Accounts for the Parochial Church Council of The Trinity Parish

### transfers

<b>Cash funds (excluding investments)</b>		<b>£70,32</b>	<b>£110,0</b>	<b>61,</b>
<b>brought forward</b>	<b>£39,741</b>	<b>5</b>	<b>66</b>	<b>536</b>
<i>Addition to cash funds from sale of investments</i>			-	<b>55,037</b>
<b>Cash funds (excluding investments)</b>		<b>£48,49</b>	<b>£104,7</b>	<b>£110,0</b>
<b>carried forward</b>	<b>£56,269</b>	<b>5</b>	<b>64</b>	<b>66</b>
			<b>SofA&amp;L</b>	<b>SofA&amp;L</b>
			<b>Note</b>	<b>Note</b>
			<b>2a</b>	<b>2a</b>

The parish holds no Endowments as all were released in the year ended 31 December 2021.

## 2022 Report and Accounts for the Parochial Church Council of The Trinity Parish

### Statement of assets and liabilities at 31 December 2022

	Unrestric ted £	Designa ted £	Restric ted £	2022 Total £	2021 Total £
<b>Current assets - Cash at bank and in hand</b>					
RBS Current Account	27,862	-	-	<b>27,862</b>	21,672
RBS Deposit Account	20,017	8,048	43,142	<b>71,207</b>	87,672
Trinity Café Account	-	-	5,353	<b>5,353</b>	-
Cash in hand at year end	342	-	-	<b>342</b>	-
<b>Total</b>	<b>£48,221</b>	<b>£8,048</b>	<b>£48,495</b>	<b>£104,764</b>	<b>£110,066</b>

#### Investment Assets

National Savings Income Bonds	6,000	-	-	<b>6,000</b>	6,000
Property - 2 St Mark's Place	90,000	-	-	<b>90,000</b>	90,000
<b>Total</b>	<b>£96,000</b>	<b>£0</b>	<b>£0</b>	<b>£96,000</b>	<b>£96,000</b>

#### Other amounts owing

Gift Aid to be claimed from April 2022 to December 2022 £6,000

# 2022 Report and Accounts for the Parochial Church Council of The Trinity Parish

## Notes to the accounts

### 1. Accounting Policies

a. Basis of preparation

The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.

b. Designated Funds

The designated funds relate to money that the PCC allocated to Hope church.

c. Restricted Funds

The Restricted Funds are mainly funds that have been given for specific purposes and will be utilised by the PCC as opportunities arise. More details are shown in note 3c.

### 2. Movement in designated and restricted funds during the year

The movements in the different funds can be summarised as follows:

#### Funds can be summarised as

		1 Jan 2022	Receip ts	Payme nts	31 Dec 2022
Cash/Bank - Undesignated	3 a	31,693	93,337	-	48,221
Cash/Bank - Designated	3 b	8,048	-	-	8,048
Total Unrestricted Funds		39,741	92,337	-	56,269
Cash/Bank - Restricted	3 c	70,325	21,710	-	48,495
Cash/Bank funds - <i>See Statement of Assets and Liabilities</i>		110,066	115,047	120,349	104,764
Investments - Unrestricted	3 d	96,000	-	-	96,000
Total Investments - <i>See Statement of Assets and Liabilities</i>		96,000	-	-	96,000
Total cash and investments		206,066	115,047	120,349	200,764



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The funds for clergy expenses and stipend was used to pay Parish Share which covers these costs.

	1 January 2022	Investments at 31 December 2022
<i>3d</i> <b>Unrestricted - Investments</b>		
National Savings Income Bonds	6,000	<b>6,000</b>
Property - 2 St Mark's Place	90,000	<b>90,000</b>
	<u>96,000</u>	<u><b>96,000</b></u>
<b>Total Investment assets</b>	<b>£96,000</b>	<b>£96,000</b>

**The investments have not been revalued during the year.**

## 2022 Report and Accounts for the Parochial Church Council of The Trinity Parish

### 4. Further Analysis of Receipts

	Unrestric ted	Restrict ed	2022 Total	2021 Total
Receipts				
4 <b>Other giving/voluntary</b>				
a <b>receipts</b>				
	1,	3,38	<b>4,5</b>	2,9
Donations	197	1	<b>78</b>	36
	1,	-	<b>1,7</b>	1,0
In Memorium donations	766	-	<b>66</b>	13
	4,	-	<b>4,5</b>	2,7
Gift Days	571	-	<b>71</b>	68
		80		4
Giving for other charities	-	0	<b>800</b>	17
		-		5,0
Legacies	-	-	<b>-</b>	00
	7,	4,18	<b>11,7</b>	12,1
	534	1	<b>15</b>	34

4				
b	<b>Grants received</b>			
		6,78	<b>6,78</b>	6,18
Diocese - for Centre of Mission	-	0	<b>0</b>	5
	3,5		<b>3,57</b>	
Diocese - for Heating	74	-	<b>4</b>	-
	2,0		<b>2,00</b>	
Diocese- for Summer Mission	01	-	<b>1</b>	-
	5,5		<b>12,35</b>	6,18
Grants from Diocese of Blackburn	75	6,780	<b>5</b>	5
Ambassadors in Football	75	-	<b>75</b>	-
		3	<b>3</b>	
Scripture Union - For Hope Church	-	50	<b>50</b>	
Blackpool Borough Council - Trinity	-	1,	<b>1,5</b>	
Café	-	500	<b>00</b>	-
		2,	<b>2,0</b>	
Other - Trinity Café	-	013	<b>13</b>	-
		2,	<b>2,79</b>	
Opening Bank Balance - Trinity Café	-	798	<b>8</b>	-
			<b>1</b>	
Baptist Church - Trinity Café	-	100	<b>00</b>	-
	1,0		<b>1,0</b>	
Blackpool Council	00	-	<b>00</b>	-
				4
HMRC Job Retention Scheme Grants	-	-	<b>-</b>	84
				3
Ecclesiastical	-	-	<b>-</b>	96
	6,	13,54	<b>20,</b>	7,0
	650	1	<b>191</b>	65

### 4 **Activities for generating funds**

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	-	-	-	91
Christmas Fair	-	-	-	4
Other Fundraising - Hope	-	2,788	<b>2,78</b>	66
Community Church			<b>8</b>	9
	2,7		<b>2,7</b>	1,63
Other Fundraising - St Mark's	45	-	<b>45</b>	8
	2,745	2,	<b>5,5</b>	3,2
		788	<b>33</b>	21

4  
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### **Investment income**

			<b>2</b>	1,58
Interest received	202	-	<b>02</b>	6
	6,0		<b>6,0</b>	6,00
Rental income - 2 St Mark's Place	00	-	<b>00</b>	0
	6,		<b>6,</b>	7,5
	202	-	<b>202</b>	86

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### **Church Activities**

	2,7		<b>2,7</b>	2,01
PCC fees	53	-	<b>53</b>	1
	16,4		<b>16,4</b>	7,95
Rental income - St Mark's	68	-	<b>68</b>	8
	2,3		<b>2,3</b>	1,09
Rental income - St Luke's	52	-	<b>52</b>	5
	43	-	<b>43</b>	55
Photocopying	21,6		<b>21,</b>	11,1
	16	-	<b>616</b>	19

## 2022 Report and Accounts for the Parochial Church Council of The Trinity Parish

### 5. Further Analysis of Payments

		Unrestric ted	Restrict ed	2022 Total	2021 Total
5					
a	<b>Church running expenses</b>				
	Premises costs	23,829	-	<b>23,829</b>	14,109
	Administration	7,752	4,880	<b>12,632</b>	13,172
	Cost of services	2,944	130	<b>3,074</b>	2,887
	Mission, evangelism and other church activities	3,161	3,155	<b>6,316</b>	5,802
		37,686	8,165	<b>45,851</b>	35,970
5					
b	<b>Hall running costs</b>				
			-		
	Cleaning	5,922	-	<b>5,922</b>	4,407
	Major repairs	14,693	-	<b>14,693</b>	12,643
	Routine repairs and cleaning sundries	1,625	-	<b>1,625</b>	-
		22,240	-	<b>22,240</b>	17,050
5					
c	<b>Mission giving and charitable donations</b>				
			610		
	Ukraine Appeal	-	10	<b>610</b>	-
	Barnabas Fund	-	-	-	600
	CMS	-	-	-	850
	CPAS	-	-	-	850
	Message Trust	-	-	-	2,700
	Life Association	-	-	-	350
	Romania Appeal	-	-	-	320
			610		5,670
		-	<b>10</b>	<b>610</b>	0
5					
d	<b>Cost of generating funds</b>				
	Costs for 2 St Mark's Place	3,929	-	<b>3,929</b>	199
	Trinity Café - Food etc	-	618	<b>569</b>	-
	Trinity Café - Rent	-	640	<b>640</b>	-
	Hope Café - costs	-	704	<b>704</b>	-
	Stewardship Envelopes	-	-	-	256



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SumUp charges	6	-	6	-
	3,935	1,962	5,897	455

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### **Premises costs**

Electricity - St Mark's	5,547	-	5,547	1,382
Gas - St Mark's	3,116	-	3,116	2,581
Insurance - St Mark's	2,273	-	2,273	2,183
Water - St Mark's	816	-	816	541
Electricity - St Luke's	211	-	211	255
Gas - St Luke's	576	-	576	949
Insurance - St Luke's	958	-	958	08
Water - St Luke's	206	-	206	97
Routine repairs - St Mark's	2,409	-	2,409	3,847
Routine repairs - St Luke's	866	-	866	1,838
Major repairs & maintenance - St Mark's	6,851	-	6,851	-
	523,829	-	523,829	14,109

### 5f **Administration**

	Unrestricted	Restricted	2022 Total	2021 Total
Centre of Mission Administrator		4,880	4,880	4,535
Computer software and licences	186		186	271
DBS charges	30		30	36
Parish Secretary	3,286		3,286	3,266
Payroll charges	288		288	276
Photocopying and paper	1,930		1,930	2,201
Postage and stationery	107		107	92
Church telephone	435		435	311
Website and internet charged	252		252	252
Church Housekeeping	968		968	1,130
Miscellaneous	270		270	802
	57,752	4,880	512,632	13,172

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### **Cost of services**

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Communion wine and wafers	131	-	<b>131</b>	150
Flowers	126	130	<b>256</b>	543
Leaflets, palm crosses, sundries	231	-	<b>231</b>	267
Music	2,456	-	<b>2,456</b>	1,927
	<b>2,944</b>	<b>130</b>	<b>3,074</b>	2,887

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### 5 **Mission, evangelism and other** h **church activities**

Wayside Pulpit	411	-	<b>411</b>	1,486
Groups and activities	419	2,000	<b>2,419</b>	1,882
Grange Park/Centre of Mission	-	1,154	<b>1,842</b>	1,149
Mission and outreach activities	2,331	-	<b>2,331</b>	1,285
	<b>3,161</b>	<b>3,154</b>	<b>6,315</b>	5,802

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a