

POTHI SEVA

England & Wales · Charity number 1198623

Details

Status Registered

Legal form CIO

Registered 2022-04-13

Register [View on the Charity Commission register](#)

Contact

Address 8 Rowland Hill Court
Osney Lane
Oxford
OX1 1LE

Phone 07821269324

Email sevadar@pothiseva.net

Website www.pothiseva.net

Activities

Objects: THE OBJECT OF THE CIO IS, FOR THE PUBLIC BENEFIT, THE ADVANCEMENT OF EDUCATION AND THE CONSERVATION AND PRESERVATION OF PRINTED AND MANUSCRIPT HERITAGE OF HISTORIC MERIT, PRIMARILY SACRED TEXTS FROM THE SIKH TRADITION.

Activities: We provide a conservation service for printed and manuscript heritage, primarily sacred texts from the Sikh tradition. We provide preservation advice for individuals as well as Gurdwaras and institutions who are custodians of printed and manuscript heritage.

Classification

- **How:** Makes Grants To Individuals, Makes Grants To Organisations, Provides Services, Provides Advocacy/advice/information, Sponsors Or Undertakes Research, Acts As An Umbrella Or Resource Body
- **What:** Education/training, Religious Activities, Arts/culture/heritage/science
- **Who:** People Of A Particular Ethnic Or Racial Origin, The General Public/mankind

Geography

- India
- Scotland
- Throughout England And Wales

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£12,928	£21,687	-	-
2024-03-31	£18,765	£9,230	-	-
2023-03-31	£12,082	£8,812	-	-

Trustees

Name	Role	Appointed
Jasdip Dhillon BA MA PGCE	Chair	2022-01-29
Dr Amanpreet Singh Kahlon		2022-01-29
Jasdip Singh Dhillon BA,MA,PGCE		2022-01-29
Jaswinder Kaur Bhachu		2022-01-29
Jivanpal Singh Bansal BA, MA		2022-01-29
Mandave Singh		2022-01-29
Navjot Singh Samplay		2024-09-17
Sukhraj Singh Dosanjh		2022-01-29

POTHI SEVA

England & Wales - Charity number 1198623

Accounts

Trustees' Annual Report for the period

From

Period start date

To

Period end date

1

April

2024

31

March

2025

Section A Reference and administration details

Charity name	Pothis Seva		
Other names charity is known by			
Registered charity number (if any)	1198623		
Charity's principal address	Gurdwara Sri Guru Singh Sabha		
	Guru Nanak Road		
	Southall, Middlesex		
	Postcode	UB2 4NP	

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jasdip Singh Dhillon	Chair and Lead Researcher	n/a	Original Trustee
2	Sukhraj Singh Dosanjh	Scholarship Team and chief volunteer	n/a	Original Trustee
3	Amanpreet Singh Kahlon	Strategic Adviser	n/a	Original Trustee
4	Elissa Kaur Dhillon	Research Assistant	n/a	Original Trustee
5	Jivanpal Singh Bansal	Gurbani specialist	n/a	Original Trustee
6	Mandeep Singh Kalsi	Artist and font specialist	n/a	Original Trustee
7	Jaswinder Kaur Bhachu	Scholarship Team and chief volunteer	n/a	Original Trustee
8	Mandave Singh	Strategic Adviser	n/a	Original Trustee
10				
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18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Mandeep Singh	01/04/2024 to 17/09/2024
Navjot Singh	17/09/2024 to present

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointment

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The charity operates within the premises of three separate registered organisations:

1. Gurdwara Singh Sabha, Southall (UK).
2. Gurdwara Sector 23, Chandigarh (India).
3. Gurdwara Shaheedi Bagh, Anandpur Sahib

The use of these facilities is contingent and based upon the ongoing support, understanding and cooperation with these Gurdwaras. The relationship is fully reciprocal as we continually ensure that time is spent caring for the Gurdwara collections. The charity maintains a continuous and frequent dialogue with key Sikh institutions in Punjab, India, in particular with the SGPC (Shiromani Gurdwara Parbandhak Committee) since the objectives of our charity are key matters of policy for such institutions.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

For public benefit, the object of the CIO is to develop and advance the education in conservation and preservation of printed and manuscript sacred texts and heritage (of historic merit and significance), from primarily the Sikh tradition.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

- 1) The charity runs weekly sessions for its sevadars (volunteers) and the public every Saturday from 10:00am to 4:00pm at Gurdwara Singh Sabha Southall, Guru Nanak Road, Southall, UB2 4NP. The sessions are attended by at least two trustees. Weekly sessions are also held at the two India sites but they are also open six days a week due to the presence of paid sevadars.
- 2) Pothis focus on repairing Gurmukhi scriptures, Pothis and books using techniques, materials and methods in line with historic Sikh tradition, and by employing scientifically grounded conservation where necessary.
- 3) We provide a systematic training programme for volunteers to perform the above objectives during the open sessions. The charity also offers training to external individuals/parties at events arranged by other independent organisations.
- 4) Ongoing research into traditional methods of bookbinding, paper repair and conservation, and developing new methods where necessary.
- 5) Providing an opportunity for students and individuals who would like to pursue training or research into book and manuscript conservation to apply for a scholarship to fund for their studies.
- 6) Advising and equipping individuals and Gurdwaras with knowledge on the preservation of books and manuscripts. Documenting, filming and archiving of all the conservation projects undertaken by the charity.
- 7) The re-circulation of repaired and undamaged Gurmukhi Pothis and books within the Sikh community.

Additional details of objectives and activities (Optional information)

The Baba Shaam Singh Sevapanthi Scholarship was set up in 2019 to help support further research and training in the conservation of Sikh heritage. The scholarship was set up in memory of a saint Baba Shaam Singh Sevapanthi, who was also a kirtani (sacred musician) at Sri Darbar Sahib, Amritsar, who performed kirtan for almost 75 years, and lived from 1803 to 1926. Baba Shaam Singh personally funded and paid for the repair of Sri Guru Granth Sahib manuscripts, hiring the last few remaining skilled bookbinders during that time to restore and conserve the Sikh holy scriptures. They also encouraged others to do the same. In memory of Baba Shaam Singh's spirit of heritage preservation, a scholarship and grant programme was set up by Pothis Seva to help fund new research and training in this field.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the yearProjects

This financial year, Pothis Seva completed a number of significant single projects which had been long standing work-in-progress projects these past few years. Some of these projects have been instrumental in being important case studies because of the techniques and methods used in their repairs and conservation. They have subsequently helped inform us on a number of separate projects which have shared features.

Some of the important projects are listed below:

UK***India (Chandigarh)***Team

The regular teams of regular sevadars across the UK and India has expanded sustainably over the year. As ever, new sevadars gain skills but also bring their own expertise which has helped many aspects of Pothis Seva develop. Our team in Chandigarh is led by Surjit Singh (Darja 4-5 Sambhal Sevdar) whilst the Anandpur Sahib team is led by Hoshiar Singh (Darja 2-3 Sambhal Sevdar).

In addition to the above, there are a number of sevadar who have received expense-claim payments to help support their process of learning.

Media

This year has been a slightly quieter period in terms of documentaries and media. However, the next focus is on a new documentary project which is currently in the pipeline.

Research

2024 has been an important year for driving the 'Dhan Su Kagad' Project.

At the centre of this is Jasdip Singh's PhD thesis which is progressing well and is expected to be completed in late 2025.

Scholarship

This year, the Baba Shaam Singh Scholarship has continued to support, Gagandeep Singh, a student who enrolled on the MA Conservation course at the Indian Institute of Heritage. The scholarship is helping support Gagandeep Singh with his student fees and accommodation expenses, and his studies have progressed well this year and has gained much knowledge about the conservation of the wide range of historic materials.

Brief statement of the charity's policy on reserves

The charity ensures it has sufficient cash reserves to meet ongoing expenditure requirements and payment of the two contractors performing functions in India.

Details of any funds materially in deficit

Not applicable.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity received cash of £12,928 (2024: £18,765) in the form of its income and made payments of £21,687 (2024: £9,230) in the form of its expense during the financial year. This resulted in the charity making a deficit of £8,759 (2023: £9,535 surplus) in the year ended 31 March 2025.

The sole source of fundings was from donations by members and non members and Gift aid tax relief claimed on those donations from HMRC where Gift Aid declarations were made. The donations support monthly payment towards the operation costs including equipment and supplies. The bulk of the income received in the current year was spent on contractors both domestically and in india of £11,205 (2024: £6,533).

The cash position of the charity as at the balance sheet date was £17,193 (2024: £25,952). The Trustees' believe that all of the reserves are unrestricted both in the current year and prior year. The charity aims to maintain cash reserves at a level where atleast 2 years of expenditure can be maintained. This is to ensure that the charity has enough time to arrange funding should donation income reduce without bringing operations to a halt.

Section F

Other optional information

Empty box for optional information.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Jasdip Singh Dhillon	S.D
Full name(s)	Jasdip Singh Dhillon	Sukhraj Singh Dosanjh
Position (eg Secretary, Chair, etc)	Chair	Secretary
Date	11.08.25	

Sukhr



Receipts and payments accounts

CC16a

For the period from	Period start date 1-Apr-24	To	Period end date 31-Mar-25
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	11,715	-	-	11,715	15,649
Gift Aid	1,213	-	-	1,213	3,116
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	12,928	-	-	12,928	18,765
(see table).	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	12,928	-	-	12,928	18,765
A3 Payments					
Computer & IT	418	2%	-	418	272
Telephone	86	0%	-	86	116
Scholarships and Stipends	1,005	5%	-	1,005	570
Supplies	4,312	20%	-	4,312	1,739
Equipment	1,912	9%	-	1,912	-
Contractors	11,205	52%	-	11,205	6,533
Donations	256		-	256	-
Expense claim	2,495	0%	-	2,495	-
	-		-	-	-
	-		-	-	-
	-		-	-	-
Sub total	21,687		-	21,687	9,230
A4 Asset and investment					
	-		-	-	-
	-		-	-	-
Sub total	-		-	-	-
Total payments	21,687		-	21,687	9,230
Net of receipts/(payments)	8,759		-	8,759	9,535
A5 Transfers between funds	-		-	-	-
A6 Cash funds last year end	25,952		-	25,952	16,417
Cash funds this year end	17,193		-	17,193	25,952

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted to nearest £	Restricted funds to nearest £	Endowment to nearest £
B1 Cash funds	Co-operative Bank	17,193	-	-
		-	-	-
		-	-	-
	Total cash funds	17,193	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

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Date	Description	Out	In	Balance	Category	
26 MAR 24	BROUGHT FORWARD			25,951.45	Balance	25,961.45
27 MAR 24	OVERSEAS PAYMENT ROHINI SINGH	135.00			Scholarships and Stipends	25,826.45
27 MAR 24	S DHESI POTHI SEWA		101.00	25,917.45	Donations	25,927.45
28 MAR 24	OVERSEAS PAYMENT MR HOSHIAR :	255.70			Donations	25,671.75
28 MAR 24	KAUR S POTHISEVA		75.00		Donations	25,746.75
28 MAR 24	M GREWAL DONATION PS25P		157.00		Donations	25,903.75
28 MAR 24	NISHKAM SCHOOL TRU MARCH24 PR2		180.00	26,073.75	Donations	26,083.75
02 APR 24	2790 GOOGLE*GSUITE	126.01			Computer & IT	25,957.74
02 APR 24	PAYPAL PPWDL58CJ22222R3MW		10.77		Donations	25,968.51
02 APR 24	Satbir Choudry Dasvandh		15.00		Donations	25,983.51
02 APR 24	FLORA H&B POTHI SEVA SO		50.00		Donations	26,033.51
02 APR 24	Singh Mandave BABA SHAAM SINGH		100.00		Donations	26,133.51
02 APR 24	K Dhaliwal		185.00	26,308.51	Donations	26,318.51
03 APR 24	JASKIRAT KAUR JKPotheSeva		15.00	26,323.51	Donations	26,333.51
08 APR 24	J Bansal DASVANDH		65.00	26,388.51	Donations	26,398.51
09 APR 24	SumUp Payments Acc MQ4 PID486749		1.96	26,390.47	Donations	26,400.47
11 APR 24	OVERSEAS PAYMENT SURJIT SINGH	384.44			Contractors	26,016.03
11 APR 24	OVERSEAS PAYMENT SURJIT SINGH	539.19			Contractors	25,476.84
11 APR 24	PAVANDIP DHILLON KKD Gift Aid		24.00	25,490.84	Donations	25,500.84
15 APR 24	Southall Sikh Fune Pothi Seva		5.00	25,495.84	Donations	25,505.84
16 APR 24			5.00	25,500.84	Donations	25,510.84
18 APR 24	2790 giffgaff	6.00		25,494.84	Telephone	25,504.84
19 APR 24			10.00	25,504.84	Donations	25,514.84
22 APR 24			10.00		Donations	25,524.84
22 APR 24			20.00	25,534.84	Donations	25,544.84
25 APR 24	PUREWAL J SEVA		15.00	25,549.84S	Donations	25,559.84
25 APR 24				25,549.84	Balance	25,559.84
25 APR 24	I PHULL DONATION		65.00	25,614.84	Donations	25,624.84
29 APR 24	2790 PO 12:39APR29		100.00		Donations	25,724.84
29 APR 24			10.00		Donations	25,734.84
29 APR 24	KAUR S POTHISEVA		75.00		Donations	25,809.84
29 APR 24	S DHESI POTHI SEWA		101.00		Donations	25,910.84
29 APR 24			157.00	26,057.84	Donations	26,067.84
30 APR 24	J Bansal DASVANDH		68.00	26,125.84	Donations	26,135.84
01 MAY 24	SINGH	257.37			Contractors	25,878.47
01 MAY 24			10.00		Donations	25,888.47
01 MAY 24			10.77		Donations	25,899.24
01 MAY 24			50.00		Donations	25,949.24

01 MAY 24			100.00	26,039.24	Donations	26,049.24
02 MAY 24	Satbir Choudry Dasvandh		15.00	26,054.24	Donations	26,064.24
03 MAY 24			15.00		Donations	26,079.24
03 MAY 24	K Dhaliwal		90.00	26,159.24	Donations	26,169.24
13 MAY 24			24.00	26,183.24	Donations	26,193.24
14 MAY 24	Southall Sikh Fune Pothi Seva		5.00	26,188.24	Donations	26,198.24
16 MAY 24			5.00	26,193.24	Donations	26,203.24
20 MAY 24	2790 giffgaff	6.00			Telephone	26,197.24
20 MAY 24	SINGH	135.00			Contractors	26,062.24
20 MAY 24			10.00	26,062.24	Donations	26,072.24
21 MAY 24			69.22	26,131.46	Donations	26,141.46
22 MAY 24			10.00	26,141.46	Donations	26,151.46
24 MAY 24				26,141.46	Balance	26,151.46
28 MAY 24		33.66			Supplies	26,117.80
28 MAY 24	PUREWAL J SEVA		15.00		Donations	26,132.80
28 MAY 24	I PHULL DONATION		65.00		Donations	26,197.80
28 MAY 24	KAUR S POTHISEVA		75.00		Donations	26,272.80
28 MAY 24	S DHESI POTHI SEWA		101.00		Donations	26,373.80
28 MAY 24			157.00	26,520.80	Donations	26,530.80
29 MAY 24		53.00			Equipment	26,477.80
29 MAY 24	SINGH	565.24			Contractors	25,912.56
29 MAY 24	J Bansal DASVANDH		68.00	25,970.56	Donations	25,980.56
30 MAY 24	SINGH	245.05			Contractors	25,735.51
30 MAY 24	SINGH	308.93		25,416.58	Contractors	25,426.58
03 JUN 24			10.00		Donations	25,436.58
03 JUN 24			15.00		Donations	25,451.58
03 JUN 24	Satbir Choudry Dasvandh		15.00		Donations	25,466.58
03 JUN 24			21.54		Donations	25,488.12
03 JUN 24			50.00		Donations	25,538.12
03 JUN 24			100.00	25,628.12	Donations	25,638.12
05 JUN 24	SINGH	408.71		25,219.41	Contractors	25,229.41
11 JUN 24	PAVANDIP DHILLON KKD Gift Aid		24.00	25,243.41	Donations	25,253.41
14 JUN 24	Southall Sikh Fune Pothi Seva		5.00	25,248.41	Donations	25,258.41
17 JUN 24	JEETENDER BAINS Donation		5.00	25,253.41	Donations	25,263.41
18 JUN 24	2790 giffgaff	6.00		25,247.41	Telephone	25,257.41
19 JUN 24	BAINS T S GURU KIRPA RAKHAN		10.00		Donations	25,267.41
19 JUN 24	K Dhaliwal		100.00	25,357.41	Donations	25,367.41
21 JUN 24	OVERSEAS PAYMENT MR HOSHIAR :	245.59		25,111.82	Contractors	25,121.82
21 JUN 24	BROUGHT FORWARD			25,111.82	Balance	25,121.82

24 JUN 24	JASDIP DHILLON Pothi Seva Dasvand		10.00	25,121.82	Donations	25,131.82
25 JUN 24	PUREWAL J SEVA		15.00		Donations	25,146.82
25 JUN 24	I PHULL DONATION		65.00	25,201.82	Donations	25,211.82
27 JUN 24	S DHESI POTHI SEWA		101.00	25,302.82	Donations	25,312.82
28 JUN 24	KAUR S POTHISEVA		75.00		Donations	25,387.82
28 JUN 24	M GREWAL DONATION PS25P		165.00	25,542.82	Donations	25,552.82
01 JUL 24	2790 AMAZON* 206-9	5.54			Supplies	25,547.28
01 JUL 24	A KALSI AMANRAJ SINGH		10.00		Donations	25,557.28
01 JUL 24	PAYPAL PPWDL58CJ22222TWGN		10.77		Donations	25,568.05
01 JUL 24	FLORA H&B POTHI SEVA SO		50.00		Donations	25,618.05
01 JUL 24	J Bansal DASVANDH		68.00		Donations	25,686.05
01 JUL 24	Singh Mandave BABA SHAAM SINGH		100.00	25,776.05	Donations	25,786.05
02 JUL 24	2790 AMAZON* 206-8	19.96			Supplies	25,766.09
02 JUL 24	2790 AMAZON* 206-5	42.24			Supplies	25,723.85
02 JUL 24	OVERSEAS PAYMENT MR HOŞ	254.78			Contractors	25,469.07
02 JUL 24	OVERSEAS PAYMENT SURJIT	421.04			Contractors	25,048.03
02 JUL 24	OVERSEAS PAYMENT MR. GA	435.00			Scholarships and Stip	24,613.03
02 JUL 24	Satbir Choudry Dasvandh		15.00	24,618.03	Donations	24,628.03
03 JUL 24	JASKIRAT KAUR JKPohtiSeva		15.00		Donations	24,643.03
03 JUL 24	K Dhaliwal		120.00	24,753.03	Donations	24,763.03
04 JUL 24	2790 AMAZON* 206-9	7.24			Supplies	24,755.79
04 JUL 24	2790 AMAZON* 206-9	9.20		24,736.59	Supplies	24,746.59
11 JUL 24	PAVANDIP DHILLON KKD Gift Aid		24.00	24,760.59	Donations	24,770.59
15 JUL 24	Southall Sikh Fune Pothi Seva		5.00	24,765.59	Donations	24,775.59
16 JUL 24	JEETENDER BAINS Donation		5.00	24,770.59	Donations	24,780.59
16 JUL 24	BROUGHT FORWARD			24,770.59	Balance	24,780.59
18 JUL 24	2790 giffgaff	6.00		24,764.59	Telephone	24,774.59
19 JUL 24	OVERSEAS PAYMENT MR HOŞ	240.61			Contractors	24,533.98
19 JUL 24	BAINS T S GURU KIRPA RAKHAN		10.00	24,533.98	Donations	24,543.98
22 JUL 24	JASDIP DHILLON Pothi Seva Dasvand		10.00	24,543.98	Donations	24,553.98
24 JUL 24	HMRC CHARITIES EW90888		345.45	24,889.43	Donations	24,899.43
25 JUL 24	PUREWAL J SEVA		15.00		Donations	24,914.43
25 JUL 24	I PHULL DONATION		65.00	24,969.43	Donations	24,979.43
26 JUL 24	BROUGHT FORWARD			24,969.43	Balance	24,979.43
29 JUL 24	G Sohal SCHOLARSHIP		24.00		Donations	25,003.43
29 JUL 24	G Sohal SCHOLARSHIP		25.00		Donations	25,028.43
29 JUL 24	KAUR S POTHISEVA		75.00		Donations	25,103.43
29 JUL 24	S DHESI POTHI SEWA		101.00		Donations	25,204.43
29 JUL 24	M GREWAL DONATION PS25P		165.00	25,359.43	Donations	25,369.43

30 JUL 24	2790 RYMAN 1172	20.69	25,338.74	Supplies	25,348.74
31 JUL 24	J Bansal DASVANDH		68.00 25,406.74	Donations	25,416.74
01 AUG 24	A KALSI AMANRAJ SINGH		10.00	Donations	25,426.74
01 AUG 24	PAYPAL PPWDL58CJ22222RKAU		10.77	Donations	25,437.51
01 AUG 24	FLORA H&B POTHİ SEVA SO		50.00	Donations	25,487.51
01 AUG 24	Singh Mandave BABA SHAAM SINGH		100.00 25,577.51	Donations	25,587.51
02 AUG 24	Satbir Choudry Dasvandh		15.00 25,592.51	Donations	25,602.51
05 AUG 24	OVERSEAS PAYMENT MR HOŞ	251.28		Contractors	25,351.23
05 AUG 24	JASKIRAT KAUR JKPothiSeva		15.00 25,356.23	Donations	25,366.23
07 AUG 24	K Dhaliwal		105.00 25,461.23	Donations	25,471.23
12 AUG 24	2790 ECODUKA	125.40		Supplies	25,345.83
12 AUG 24	OVERSEAS PAYMENT MR HOŞ	242.34		Contractors	25,103.49
12 AUG 24	OVERSEAS PAYMENT SURJIT	989.60		Contractors	24,113.89
12 AUG 24	PAVANDIP DHILLON KKD Gift Aid		24.00 24,127.89	Donations	24,137.89
14 AUG 24	Southall Sikh Fune Pothi Seva		5.00	Donations	24,142.89
14 AUG 24	JASDIP DHILLON CASH DONATIONS		200.00 24,332.89	Donations	24,342.89
16 AUG 24	JEETENDER BAINS Donation		5.00 24,337.89	Donations	24,347.89
19 AUG 24	2790 giffgaff	6.00		Telephone	24,341.89
19 AUG 24	BAINS T S GURU KIRPA RAKHAN		10.00 24,341.89	Donations	24,351.89
22 AUG 24	JASDIP DHILLON Pothi Seva Dasvand		10.00 24,351.89	Donations	24,361.89
22 AUG 24	BROUGHT FORWARD		24,351.89	Balance	24,361.89
27 AUG 24	2790 AMAZON* B23ZZ	8.83		Supplies	24,353.06
27 AUG 24	PUREWAL J SEVA		15.00	Donations	24,368.06
27 AUG 24	I PHULL DONATION		65.00	Donations	24,433.06
27 AUG 24	S DHESI POTHİ SEWA		101.00 24,524.06	Donations	24,534.06
28 AUG 24	KAUR S POTHİSEVA		75.00	Donations	24,609.06
28 AUG 24	M GREWAL DONATION PS25P		165.00 24,764.06	Donations	24,774.06
02 SEP 24	A KALSI AMANRAJ SINGH		10.00	Donations	24,784.06
02 SEP 24	PAYPAL PPWDL58CJ22232H3SU		10.77	Donations	24,794.83
02 SEP 24	Satbir Choudry Dasvandh		15.00	Donations	24,809.83
02 SEP 24	A KULAR SEVA		30.00	Donations	24,839.83
02 SEP 24	FLORA H&B POTHİ SEVA SO		50.00	Donations	24,889.83
02 SEP 24	J Bansal DASVANDH		68.00	Donations	24,957.83
02 SEP 24	Singh Mandave BABA SHAAM SINGH		100.00 25,047.83	Donations	25,057.83
03 SEP 24	2790 giffgaff	8.00		Telephone	25,049.83
03 SEP 24	JASKIRAT KAUR JKPothiSeva		15.00 25,054.83	Donations	25,064.83
06 SEP 24	OVERSEAS PAYMENT MR HOŞ	297.06	24,757.77	Contractors	24,767.77
09 SEP 24	K Dhaliwal		105.00 24,862.77	Donations	24,872.77
11 SEP 24	OVERSEAS PAYMENT SURJIT	423.54		Contractors	24,449.23

11 SEP 24	PAVANDIP DHILLON KKD Gift Aid		24.00	24,463.23	Donations	24,473.23
16 SEP 24	Southall Sikh Fune Pothi Seva		5.00		Donations	24,478.23
16 SEP 24	JEETENDER BAINS Donation		5.00	24,473.23	Donations	24,483.23
19 SEP 24	BAINS T S GURU KIRPA RAKHAN		1.00	24,474.23	Donations	24,484.23
23 SEP 24	JASDIP DHILLON Pothi Seva Dasvand		10.00	24,484.23	Donations	24,494.23
25 SEP 24	PUREWAL J SEVA		15.00		Donations	24,509.23
25 SEP 24	I PHULL DONATION		65.00	24,564.23	Donations	24,574.23
25 Sep 24	BROUGHT FORWARD			24,564.23	Balance	24,574.23
27 Sep 24	S Dhesi POTHY SEVA		101.00	24,665.23	Donations	24,675.23
30 Sep 24	A KULAR SEVA		30.00		Donations	24,705.23
30 Sep 24	KAUR S POTHISEVA		75.00		Donations	24,780.23
30 Sep 24	M GREWAL DONATION PS25P		165.00	24,935.23	Donations	24,945.23
01 Oct 24	A KALSI AMANRAJ SINGH		10.00		Donations	24,955.23
01 Oct 24	PAYPAL PPWDL58CJ2222R7XG		10.77		Donations	24,966.00
01 Oct 24	FLORA H&B POTHY SEVA SO		50.00		Donations	25,016.00
01 Oct 24	Singh Mandave BABA SHAAM SINGH		100.00	25,106.00	Donations	25,116.00
02 Oct 24	2790 giffgaff	8.00			Telephone	25,108.00
02 Oct 24	Satbir Choudry Dasvandh		15.00	25,113.00	Donations	25,123.00
04 Oct 24	2790 AMAZON* TA23M	14.98			Supplies	25,108.02
04 Oct 24	2790 AMAZON* TA13T	41.11		25,056.91	Supplies	25,066.91
11 Oct 24	PAVANDIP DHILLON KKD Gift Aid		24.00	25,080.91	Donations	25,090.91
14 Oct 24	Southall Sikh Fune Pothi Seva		5.00	25,085.91	Donations	25,095.91
16 Oct 24	JEETENDER BAINS Donation		5.00	25,090.91	Donations	25,100.91
17 Oct 24	K Dhaliwal		110.00	25,200.91	Donations	25,210.91
21 Oct 24	BAINS T S GURU KIRPA RAKHAN		1.00	25,201.91	Donations	25,211.91
22 Oct 24	JASDIP DHILLON Pothi Seva Dasvand		10.00	25,211.91	Donations	25,221.91
25 Oct 24	PUREWAL J SEVA		15.00		Donations	25,236.91
25 Oct 24	I PHULL DONATION		65.00	25,291.91	Donations	25,301.91
25 Oct 24	BROUGHT FORWARD			25,291.91	Balance	25,301.91
28 Oct 24	KAUR S POTHISEVA		75.00		Donations	25,376.91
28 Oct 24	M GREWAL DONATION PS25P		165.00	25,531.91	Donations	25,541.91
31 Oct 24	A KULAR SEVA		30.00	25,561.91	Donations	25,571.91
01 Nov 24	A KALSI AMANRAJ SINGH		10.00		Donations	25,581.91
01 Nov 24	PAYPAL PPWDL58CJ2223ZLPJA		10.77		Donations	25,592.68
01 Nov 24	FLORA H&B POTHY SEVA SO		50.00		Donations	25,642.68
01 Nov 24	Singh Mandave BABA SHAAM SINGH		100.00	25,732.68	Donations	25,742.68
04 Nov 24	2790 giffgaff	8.00			Telephone	25,734.68
04 Nov 24	OVERSEAS PAYMENT SURJIT	400.44			Contractors	25,334.24
04 Nov 24	OVERSEAS PAYMENT SURJIT	495.76			Contractors	24,838.48

04 Nov 24 OVERSEAS PAYMENT SURJIT	495.76			Contractors	24,342.72
04 Nov 24 Satbir Choudry Dasvandh		15.00	24,347.72	Donations	24,357.72
11 Nov 24 JASWINDER KAUR IAP Pigmen	25.00			Expense claim	24,332.72
11 Nov 24 PAVANDIP DHILLON KKD Gift Aid		24.00	24,346.72	Donations	24,356.72
14 Nov 24 Southall Sikh Fune Pothi Seva		5.00	24,351.72	Donations	24,361.72
18 Nov 24 JEETENDER BAINS Donation		5.00	24,356.72	Donations	24,366.72
19 Nov 24 BAINS T S GURU KIRPA RAKHAN		1.00	24,357.72	Donations	24,367.72
22 Nov 24 JASDIP DHILLON Pothi Seva Dasvand		10.00	24,367.72	Donations	24,377.72
25 Nov 24 PUREWAL J SEVA		15.00		Donations	24,392.72
25 Nov 24 I PHULL DONATION		65.00	24,447.72	Donations	24,457.72
26 Nov 24 BROUGHT FORWARD			24,447.72	Balance	24,457.72
28 Nov 24 KAUR S POTHISEVA		75.00		Donations	24,532.72
28 Nov 24 M GREWAL DONATION PS25P		165.00	24,687.72	Donations	24,697.72
02 Dec 24 2790 giffgaff	8.00			Telephone	24,689.72
02 Dec 24 2790 WIX.COM	230.40			Computer & IT	24,459.32
02 Dec 24 A KALSI AMANRAJ SINGH		10.00		Donations	24,469.32
02 Dec 24 PAYPAL PPWDL58CJ22222RM86		10.77		Donations	24,480.09
02 Dec 24 Satbir Choudry Dasvandh		15.00		Donations	24,495.09
02 Dec 24 A KULAR SEVA		30.00		Donations	24,525.09
02 Dec 24 FLORA H&B POTH I SEVA SO		50.00		Donations	24,575.09
02 Dec 24 Singh Mandave BABA SHAAM SINGH		100.00	24,665.09	Donations	24,675.09
04 Dec 24 2790 STUART R STEV	158.72		24,506.37	Supplies	24,516.37
06 Dec 24 JOHAL H S One off Sewa		500.00	25,006.37	Donations	25,016.37
10 Dec 24 2790 RYMAN 1172	26.94			Supplies	24,989.43
10 Dec 24 2790 AMZNMktplace*	66.99			Supplies	24,922.44
10 Dec 24 2790 AMZNMktplace*	75.98		24,836.46	Supplies	24,846.46
11 Dec 24 PAVANDIP DHILLON KKD Gift Aid		24.00	24,860.46	Donations	24,870.46
12 Dec 24 2790 RAPTOR SUPPLI	245.18		24,615.28	Supplies	24,625.28
16 Dec 24 Southall Sikh Fune Pothi Seva		5.00		Donations	24,630.28
16 Dec 24 JEETENDER BAINS Donation		5.00	24,625.28	Donations	24,635.28
18 Dec 24 2790 SP POTTERY-CR	140.97			Equipment	24,494.31
18 Dec 24 OVERSEAS PAYMENT MR HOŞ	446.94		24,037.37	Contractors	24,047.37
19 Dec 24 BAINS T S GURU KIRPA RAKHAN		2.00	24,039.37	Donations	24,049.37
23 Dec 24 JASDIP DHILLON Pothi Seva Dasvand		10.00	24,049.37	Donations	24,059.37
24 Dec 24 BROUGHT FORWARD			24,049.37	Balance	24,059.37
27 Dec 24 2790 RAZ*Muji	489.62			Equipment	23,569.75
27 Dec 24 2790 PAYPAL *HIDAK	1,744.96			Supplies	21,824.79
27 Dec 24 PUREWAL J SEVA		15.00		Donations	21,839.79
27 Dec 24 I PHULL DONATION		65.00	21,894.79	Donations	21,904.79

30 Dec 24 2790 AMZNMktplace*	10.98			Supplies	21,893.81
30 Dec 24 2790 AMZNMktplace*	40.00			Supplies	21,853.81
30 Dec 24 KAUR S POTHISEVA		75.00		Donations	21,928.81
30 Dec 24 M GREWAL DONATION PS25P		165.00	22,083.81	Donations	22,093.81
31 Dec 24 2790 CCC GBP 163.8	4.50			Supplies	22,089.31
31 Dec 24 2790 AMZNMktplace*	30.20			Supplies	22,059.11
31 Dec 24 2790 RAZ*Art Loung	163.82			Supplies	21,895.29
31 Dec 24 A KULAR SEVA		30.00		Donations	21,925.29
31 Dec 24 K Dhaliwal		65.00	21,980.29	Donations	21,990.29
2 Jan 25 2790 giffgaff	8.00			Telephone	21,982.29
2 Jan 25 2790 GOOGLE*GSUITE	61.80			Computer & IT	21,920.49
2 Jan 25 OVERSEAS PAYMENT STATE I	361.52			Expense Claim	21,558.97
2 Jan 25 OVERSEAS PAYMENT MR. GA	435.00			Scholarships and Stip	21,123.97
2 Jan 25 A KALSI AMANRAJ SINGH		10.00		Donations	21,133.97
2 Jan 25 PAYPAL PPWDL58CJ22222RH8N		10.77		Donations	21,144.74
2 Jan 25 Satbir Choudry Dasvandh		15.00		Donations	21,159.74
2 Jan 25 FLORA H&B POTHI SEVA SO		50.00		Donations	21,209.74
2 Jan 25 Singh Mandave BABA SHAAM SINGH		100.00	21,299.74	Donations	21,309.74
3 Jan 25 OVERSEAS PAYMENT MR HOŞ	638.38		20,661.36	Contractors	20,671.36
6 Jan 25 JASDIP DHILLON CASH DONATIONS		50.00	20,711.36	Donations	20,721.36
07 Jan 25 2790 WWW.LCEGROUP.	1,053.99		19,657.37	Equipment	19,667.37
07 Jan 25 BROUGHT FORWARD			19,657.37	Balance	19,667.37
08 Jan 25 2790 eBay O*11-125	5.78			Supplies	19,661.59
08 Jan 25 2790 eBay O*11-125	6.80			Supplies	19,654.79
08 Jan 25 2790 eBay O*11-125	19.91			Supplies	19,634.88
08 Jan 25 2790 eBay O*11-125	28.32			Supplies	19,606.56
08 Jan 25 OVERSEAS PAYMENT GURSH.	385.00		19,211.56	Expense Claim	19,221.56
10 Jan 25 OVERSEAS PAYMENT GURBAI	1,165.00		18,046.56	Expense Claim	18,056.56
13 Jan 25 2790 WWW.AMAZON.*	58.98			Supplies	17,997.58
13 Jan 25 OVERSEAS PAYMENT GURME	107.00			Expense Claim	17,890.58
13 Jan 25 PAVANDIP DHILLON KKD Gift Aid		24.00	17,904.58	Donations	17,914.58
14 Jan 25 Southall Sikh Fune Pothi Seva		5.00	17,909.58	Donations	17,919.58
15 Jan 25 2790 AMAZON* DB7VO	37.98		17,871.60	Supplies	17,881.60
16 Jan 25 2790 AMAZON* GM7KR	9.22			Supplies	17,872.38
16 Jan 25 JEETENDER BAINS Donation		5.00	17,867.38	Donations	17,877.38
17 Jan 25 HMRC CHARITIES EW90888		401.83		Gift Aid	18,279.21
17 Jan 25 HMRC CHARITIES EW90888		811.12	19,080.33	Gift Aid	19,090.33
20 Jan 25 2790 WWW.PRESERVAT	141.54			Supplies	18,948.79
20 Jan 25 OVERSEAS PAYMENT GURSH.	196.00			Expense Claim	18,752.79

20 Jan 25 OVERSEAS PAYMENT SURJIT	470.28		Contractors	18,282.51
20 Jan 25 2790 RAZ*Muji		23.16	Donations	18,305.67
20 Jan 25 BAINS T S GURU KIRPA RAKHAN		2.00	18,297.67 Donations	18,307.67
24 Jan 25 JASDIP DHILLON Pothi Seva Dasvand		10.00	18,307.67 Donations	
24 Jan 25 BROUGHT FORWARD			18,307.67 Balance	18,307.67
27 Jan 25 PUREWAL J SEVA		15.00	Donations	18,322.67
27 Jan 25 I PHULL DONATION		65.00	18,387.67 Donations	18,387.67
28 Jan 25 KAUR S POTHISEVA		75.00	Donations	18,462.67
28 Jan 25 FARM STREET T/AS WNDRFL000104591		100.00	Donations	18,562.67
28 Jan 25 M GREWAL DONATION PS25P		200.00	18,762.67 Donations	18,762.67
31 Jan 25 A KULAR SEVA		30.00	18,792.67 Donations	18,792.67
03 Feb 25 2790 giffgaff	8.00		Telephone	18,784.67
3 Feb 25 OVERSEAS PAYMENT MR HOSE	605.64		Contractors	18,179.03
3 Feb 25 A KALSI AMANRAJ SINGH		10.00	Donations	18,189.03
3 Feb 25 PAYPAL PPWDL58CJ22222SLYN		10.77	Donations	18,199.80
3 Feb 25 Satbir Choudry Dasvandh		15.00	Donations	18,214.80
3 Feb 25 FLORA H&B POTH I SEVA SO		50.00	Donations	18,264.80
3 Feb 25 Singh Mandave BABA SHAAM SINGH		100.00	18,364.80 Donations	18,364.80
6 Feb 25 OVERSEAS PAYMENT SUKHW	53.86		18,310.94 Expense Claim	18,310.94
7 Feb 25 2790 CCC GBP .64	0.01		Supplies	18,310.93
7 Feb 25 2790 RAZ*Muji	0.64		Supplies	18,310.29
7 Feb 25 OVERSEAS PAYMENT MISS H	63.85		Expense Claim	18,246.44
7 Feb 25 OVERSEAS PAYMENT SURJIT	412.38		17,834.06 Contractors	17,834.06
11 Feb 25 2790 DHL EXPRESS U	345.91		Supplies	17,488.15
11 Feb 25 PAVANDIP DHILLON KKD Gift Aid		24.00	17,512.15 Donations	17,512.15
14 Feb 25 Southall Sikh Fune Pothi Seva		5.00	17,517.15 Donations	17,517.15
17 Feb 25 JEETENDER BAINS Donation		5.00	Donations	17,522.15
17 Feb 25 S Dhesi POTH I SEVA		202.00	17,724.15 Donations	17,724.15
19 Feb 25 BAINS T S GURU KIRPA RAKHAN		5.00	17,729.15 Donations	17,729.15
24 Feb 25 JASDIP DHILLON Pothi Seva Dasvand		10.00	17,739.15 Donations	17,739.15
24 Feb 25 BROUGHT FORWARD			17,739.15 Balance	17,739.15
24 Feb 25 SODHI MAAN S WNDRFL000106319		51.35	17,790.50 Donations	17,790.50
25 Feb 25 PUREWAL J SEVA		15.00	Donations	17,805.50
25 Feb 25 I PHULL DONATION		65.00	17,870.50 Donations	17,870.50
27 Feb 25 2790 CAMERAGRIP	174.00		17,696.50 Equipment	17,696.50
28 Feb 25 A KULAR SEVA		30.00	Donations	17,726.50
28 Feb 25 KAUR S POTHISEVA		75.00	Donations	17,801.50
28 Feb 25 S DHESI POTH I SEWA		101.00	Donations	17,902.50
28 Feb 25 M GREWAL DONATION PS25P		200.00	18,102.50 Donations	18,102.50

03 Mar 25 2790 giffgaff	8.00		Telephone	18,094.50
03 Mar 25 A KALSI AMANRAJ SINGH		10.00	Donations	18,104.50
03 Mar 25 PAYPAL PPWDL58CJ22222Q8SA		10.77	Donations	18,115.27
03 Mar 25 Satbir Choudry Dasvandh		15.00	Donations	18,130.27
03 Mar 25 FLORA H&B POTHY SEVA SO		50.00	Donations	18,180.27
03 Mar 25 Singh Mandave BABA SHAAM SINGH		100.00	18,280.27 Donations	18,280.27
04 Mar 25 OVERSEAS PAYMENT SURJIT	413.10		17,867.17 Contractors	17,867.17
06 Mar 25 OVERSEAS PAYMENT MR HOSE	616.09		17,251.08 Contractors	17,251.08
07 Mar 25 2790 AMAZON* R21F5	36.57		Supplies	17,214.51
07 Mar 25 2790 AMAZON* R27X7	56.71		17,157.80 Supplies	17,157.80
10 Mar 25 OVERSEAS PAYMENT GURME	52.56		Expense Claim	17,105.24
10 Mar 25 OVERSEAS PAYMENT MISS H	62.40		Expense Claim	17,042.84
10 Mar 25 OVERSEAS PAYMENT SUKHW	63.24		Expense Claim	16,979.60
10 Mar 25 FOREIGN PAYT RECD /	-40.85		17,020.45 Expense Claim	17,020.45
11 Mar 25 PAVANDIP DHILLON KKD Gift Aid		24.00	17,044.45 Donations	17,044.45
12 Mar 25 OVERSEAS PAYMENT RUSCO	556.22		16,488.23 Supplies	16,488.23
13 Mar 25 2790 AMAZON* RB9QR	34.86		16,453.37 Supplies	16,453.37
13 Mar 25 BROUGHT FORWARD			16,453.37 Balance	16,453.37
14 Mar 25 Southall Sikh Fune Pothi Seva		5.00	16,458.37 Donations	16,458.37
17 Mar 25 2790 CCC GBP 73.15	2.01		Supplies	16,456.36
17 Mar 25 2790 SUVETAH.COM	73.15		Supplies	16,383.21
17 Mar 25 JEETENDER BAINS Donation		5.00	Donations	16,388.21
17 Mar 25 J Bansal DASVANDH		146.00	16,534.21 Donations	16,534.21
19 Mar 25 BAINS T S GURU KIRPA RAKHAN		5.00	16,539.21 Donations	16,539.21
20 Mar 25 MR BALRAJ SINGH BI WNDRFL000109191		500.00	17,039.21 Donations	17,039.21
24 Mar 25 JASDIP DHILLON Pothi Seva Dasvand		13.00	Donations	17,052.21
24 Mar 25 JASDIP DHILLON CASH DONATIONS		60.00	17,112.21 Donations	17,112.21
25 Mar 25 PUREWAL J SEVA		15.00	Donations	17,127.21
25 Mar 25 I PHULL DONATION		65.00	17,192.21 Donations	

#REF!

25,951.45

Opening balar25,951.45 per PY accounts and statement

Opening balanc	25,951.45
Receipts	12,928.10
Payments	21,687.34
Expected	25,951.45
Per statement	17,192.21
	-8,759.24

	Data	
Category	SUM of Out	SUM of In
Balance		
Computer & IT	418.21	
Contractors	11,204.54	
Donations	255.70	11,715.15
Equipment	1,911.58	
Expense claim	2,494.58	
Gift Aid		1,212.95
Scholarships ar	1,005.00	
Supplies	4,311.73	
Telephone	86.00	
Total Result	21,687.34	12,928.10

POTHI SEVA
FIXED ASSET REGISTER
YEAR ENDED 31 MARCH 2024

FIXED ASSETS HELD IN INDIA

FX RATE

[GBP to INR Exchange Rate and Currency Converter | OFX](#)

Description	Quantity	RATE	Donor/Sour	Value/Price	Special notes	Date of donation
Suction Table with Vacuum	1		sent by Poth-			April 2022
Finishing Press (Steel)	1	474.92	Plant and Mach Amrinder Sir	50,000.00	and donated	March 2021
Book Press (Iron)	1	275.46	Plant and Mach Damanjot Si	29,000.00	Donated	March 2023
Vacuum Cleaner for Pothi Se	1	0.00	Plant and Mach Pothi Seva UK			April 2022
2-Ton AC Deccan	1	256.46	Fixtures and fitt Donated by I	27,000.00	Donated	April 2021
Canon 600D DSLR Camera	1	379.94	Plant and Mach Garewal Farr	40,000.00	Donated	April 2021
Light Sheets (2)	2	0.00	Pothi Seva UK			April 2022
Surjit Singh, 1 Hoshiar Sing	4	227.96	Fixtures and fitt Pothi Seva &	24,000.00		April 2021 and Ap
Amritpal Singh)	4	569.91	Fixtures and fittings	60,000.00		April 2021
Singh)	9	104.48	Fixtures and fitt Pothi Seva &	11,000.00		April 2021
Refrigerators (2)	2	194.72	Plant and Mach Donated by !	20,500.00	Donated	April 2021 and Ap
Water Dispenser	1	75.99	Plant and Mach Donated by	8,000.00	Donated	April 2021
Almirah	1	71.24	Plant and Mach Donated by I	7,500.00	Donated	March 2021
Press Table	1	94.98	Plant and Mach Donated by I	10,000.00	Donated	March 2021
Sukhasan Beds (2)	2	313.45	Plant and Mach Donated by I	33,000.00	Donated	Feb 2021 and July
Heaters (4)	4	52.24	Plant and Mach Pothi Seva U	5,500.00		October 2023
Rice Cooker	1	14.25	Plant and Mach Surjit Singh	1,500.00		Feb 2021
Iron Press	1	21.85	Plant and Mach Pothi Seva	2,300.00		April 2022
Heat Spatulas (2)	2	0.00	Plant and Mach Pothi Seva UK			April 2022
CCTV Cameras	1 set	142.48	Fixtures and fitt Gurjot Singh	15,000.00		Feb 2021
LED TV	1					

Additional income that

HELD IN UK

Samsung Galaxy A8
Memory Card 128 GB

219	Computer and IT equipment
21	Computer and IT equipment

Case	11	Computer and IT equipment
<i>Chemical cabinet (Abis UK)</i>	124	Plant and Machinery
<i>Work Tables (X2)</i>	1,267	Plant and Machinery
<i>Tools</i>	109	Plant and Machinery
<i>Brushes</i>	178	Plant and Machinery
<i>Mini iron</i>	52	Plant and Machinery
<i>Sharpening equipment</i>	77	Plant and Machinery
<i>Storage drawers</i>	54	Fixtures and fittings
<i>SD card</i>	25	Computer and IT equipment
<i>LED light pad</i>	25	Plant and Machinery
<i>Electric heated pad</i>	6	Plant and Machinery
<i>Hanging brush holder</i>	7	Plant and Machinery
<i>Adaptor for exhibition case lights</i>	9	Plant and Machinery
<i>Sanding block</i>	6	Plant and Machinery
<i>Tin for tools</i>	10	Plant and Machinery
<i>Mini jack stand</i>	39	Plant and Machinery
<i>Surface pen for tablet</i>	29	Computer and IT equipment
<i>Suction table</i>	795	Plant and Machinery
<i>Wet and dry vaccuum</i>	450	Plant and Machinery
<i>Flammable liquid storage cabinet</i>	196	Fixtures and fittings
<i>Lead weights</i>	104	Plant and Machinery
<i>Camera ceiling mount</i>	105	Plant and Machinery
<i>Photography lights</i>	233	Plant and Machinery

Capitalisation policy - for the approval of the Trustees'

Due to the low materiality of the receipts and payments accounts and the size of the charity, it is not deemed appropriate to keep a minimum threshold to be capital and those deemed to have an extended useful life. Computer and IT equipment will be depreciated over 3 years, F+F and Plant and purchase.

Summary

	Historic Cost
Plant and Machinery	1969.038695
Computer and IT equipment	251
Fixtures and fittings	1301.2942654

Asset	Historic cost	Category	Location	B/fwd	Additions	Disposal
Samsung Galaxy A8	219.00	Computer and IT equipment	UK	219.00		
Memory Card 128 GB	21.00	Computer and IT equipment	UK	21.00		
Case	11.00	Computer and IT equipment	UK	11.00		
<i>SD card</i>	25	Computer and IT equipment	UK	25.00		
<i>Surface pen for tablet</i>	29	Computer and IT equipment	UK	29.00		
<i>Storage drawers</i>	54	Fixtures and fittings	UK	54.00		
<i>Flammable liquid storage cabinet</i>	196	Fixtures and fittings	UK	196.00		
2-Ton AC Deccan	256.46	Fixtures and fittings	India (CHD)	256.46		
Surjit Singh, 1 Hoshiar Sing	227.96	Fixtures and fittings	India (CHD)	114.98	114.98	
Amritpal Singh)	569.91	Fixtures and fittings	India (CHD)	569.91		
Singh)	104.48	Fixtures and fittings	India (CHD)	104.48		
CCTV Cameras	142.48	Fixtures and fittings	India (CHD)	142.48		
<i>Chemical cabinet (Abis UK)</i>	124	Plant and Machinery	UK	124.00		
<i>Work Tables (X2)</i>	1,267	Plant and Machinery	UK	1,267.00		
<i>Tools</i>	109	Plant and Machinery	UK	109.00		
<i>Brushes</i>	178	Plant and Machinery	UK	178.00		
<i>Mini iron</i>	52	Plant and Machinery	UK	52.00		
<i>Sharpening equipment</i>	77	Plant and Machinery	UK	77.00		
<i>LED light pad</i>	25	Plant and Machinery	UK	25.00		
<i>Electric heated pad</i>	6	Plant and Machinery	UK	6.00		
<i>Hanging brush holder</i>	7	Plant and Machinery	UK	7.00		
<i>Adaptor for exhibition case light</i>	9	Plant and Machinery	UK	9.00		
<i>Sanding block</i>	6	Plant and Machinery	UK	6.00		
<i>Tin for tools</i>	10	Plant and Machinery	UK	10.00		
<i>Mini jack stand</i>	39	Plant and Machinery	UK	39.00		
<i>Suction table</i>	795	Plant and Machinery	UK	795.00		
<i>Wet and dry vaccuum</i>	450	Plant and Machinery	UK	450.00		
<i>Lead weights</i>	104	Plant and Machinery	UK	104.00		
<i>Camera ceiling mount</i>	105	Plant and Machinery	UK	105.00		

<i>Photography lights</i>	233	Plant and Machinery	UK	233.00	
Finishing Press (Steel)	474.92	Plant and Machinery	India (CHD)	474.92	
Book Press (Iron)	275.46	Plant and Machinery	India (CHD)	275.46	
Canon 600D DSLR Camera	379.94	Plant and Machinery	India (CHD)	379.94	
Refrigerators (2)	194.72	Plant and Machinery	India (CHD)	97.36	97.36
Water Dispenser	75.99	Plant and Machinery	India (CHD)	75.99	
Almirah	71.24	Plant and Machinery	India (CHD)	71.24	
Press Table	94.98	Plant and Machinery	India (CHD)	94.98	
Sukhasan Beds (2)	313.45	Plant and Machinery	India (CHD)	313.45	
Heaters (4)	52.24	Plant and Machinery	India (CHD)		52.24
Rice Cooker	14.25	Plant and Machinery	India (CHD)	14.25	
Iron Press	21.85	Plant and Machinery	India (CHD)	21.85	

Asset	Original Cost (Purchaser/ Do	Location
2 Ton AC O General	75000 Pothi Seva	India (AND)
Nikon Camera	100000 Pothi Seva	India (AND)
2 Almirah	23000 Pothi Seva/Sh	India (AND)
Digitisation lights with stands	28000 Pothi Seva	India (AND)
Refrigerator	11500 Pothi Seva	India (AND)
Induction	2400 Pothi Seva	India (AND)
Heater	2200 Pothi Seva	India (AND)
1 Table mount light	6200 Pothi Seva	India (AND)
Storage boxes	tbc Pothi Seva	India (AND)
1 Insect killer	1800 Pothi Seva	India (AND)
1Finishing press	20000 Donated HS	India (AND)

105.2798

ril 2023

ril 2023

2022

would need to be recognised under accrual accounting

INR	GBP
241,500.00	2293.887336

or capitalisation. Therefore capitalisation of any fixed assets is at the full discretion of the charity for items
and Machinery will be depreciated over 10 years. No asset shall be depreciated in its first financial year of

C/fwd	Remaining Use/B/fwd	Charge	C/fwd		NBV 2025	NBV 2024
219.00	3 years	73	73	146	73.00	146.00
21.00	3 years	7	7	14	7.00	14.00
11.00	3 years	3.666666667	3.666666667	7.333333333	3.67	7.33
25.00	3 years	8.333333333	8.333333333	16.666666667	8.33	16.67
29.00	3 years	9.666666667	9.666666667	19.333333333	9.67	19.33
54.00	10 years	5.4	5.4	10.8	43.20	48.60
196.00	10 years	19.6	19.6	39.2	156.80	176.40
256.46	10 years	25.64594538	25.64594538	51.291890756	205.17	230.81
229.96	10 years	22.996	22.996	45.992	183.97	206.96
569.91	10 years	56.99098972	56.99098972	113.98197945	455.93	512.92
104.48	10 years	10.44834812	10.44834812	20.896696232	83.59	94.04
142.48	10 years	14.24774743	14.24774743	28.495494862	113.98	128.23
124.00	10 years	12.4	12.4	24.8	99.20	111.60
1,267.00	10 years	126.7	126.7	253.4	1,013.60	1,140.30
109.00	10 years	10.9	10.9	21.8	87.20	98.10
178.00	10 years	17.8	17.8	35.6	142.40	160.20
52.00	10 years	5.2	5.2	10.4	41.60	46.80
77.00	10 years	7.7	7.7	15.4	61.60	69.30
25.00	10 years	2.5	2.5	5	20.00	22.50
6.00	10 years	0.6	0.6	1.2	4.80	5.40
7.00	10 years	0.7	0.7	1.4	5.60	6.30
9.00	10 years	0.9	0.9	1.8	7.20	8.10
6.00	10 years	0.6	0.6	1.2	4.80	5.40
10.00	10 years	1	1	2	8.00	9.00
39.00	10 years	3.9	3.9	7.8	31.20	35.10
795.00	10 years	79.5	79.5	159	636.00	715.50
450.00	10 years	45	45	90	360.00	405.00
104.00	10 years	10.4	10.4	20.8	83.20	93.60
105.00	10 years	10.5	10.5	21	84.00	94.50

233.00 10 years	23.3	23.3	46.6	186.40		209.70
474.92 10 years	47.49249144	47.492491437	94.984982874	379.94		427.43
275.46 10 years	27.54564503	27.545645034	55.091290067	220.37		247.91
379.94 10 years	37.99399315	37.99399315	75.987986299	303.95		341.95
194.72 10 years	19.472	19.472	38.944	155.78		175.25
75.99 10 years	7.59879863	7.5987986299	15.19759726	60.79		68.39
71.24 10 years	7.123873716	7.1238737156	14.247747431	56.99		64.11
94.98 10 years	9.498498287	9.4984982874	18.996996575	75.99		85.49
313.45 10 years	31.34504435	31.345044348	62.690088697	250.76		282.11
52.24 10 years	5.224174058	5.224174058	10.448348116	41.79	0.00	47.02
14.25 10 years	1.424774743	1.4247747431	2.8495494862	11.40	14.25	12.82
21.85 10 years	2.184654606	2.1846546061	4.3693092122	17.48	21.85	19.66
				5,723.33		

NBV 2023

219.00

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379.94
97.36
75.99
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94.98
313.45

POTHI SEVA

England & Wales - Charity number 1198623

Accounts

Trustees' Annual Report for the period

From	Period start date			T o	Period end date		
	1	April	2023		31	March	2024

Section A Reference and administration details

Charity name	Pothi Seva
Other names charity is known by	
Registered charity number (if any)	1198623
Charity's principal address	Gurdwara Sri Guru Singh Sabha Guru Nanak Road Southall, Middlesex Postcode UB2 4NP

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jasdip Singh Dhillon	Chair and Lead Researcher	n/a	Original Trustee
2	Sukhraj Singh Dosanjh	Scholarship Team and chief volunteer	n/a	Original Trustee
3	Amanpreet Singh Kahlon	Strategic Adviser	n/a	Original Trustee
4	Elissa Kaur Dhillon	Research Assistant	n/a	Original Trustee
5	Jivanpal Singh Bansal	Gurbani specialist	n/a	Original Trustee
6	Mandeep Singh Kalsi	Artist and font specialist	n/a	Original Trustee
7	Jaswinder Kaur Bhachu	Scholarship Team and chief volunteer	n/a	Original Trustee
8	Mandave Singh	Strategic Adviser	n/a	Original Trustee
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
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	Pavandip Singh Dhillon	01/04/2023 to 27/11/2023

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointment

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The charity operates within the premises of another separate registered charity, Gurdwara Singh Sabha, Southall. The use of these facilities is contingent and based upon the ongoing support, understanding and cooperation with this Gurdwara.

The charity maintains a continuous and frequent dialogue with key Sikh institutions in Punjab, India, in particular with the SGPC (Shiromani Gurdwara Parbandhak Committee) since the objectives of our charity are key matters of policy for such institutions.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

For public benefit, the object of the CIO is to develop and advance the education in conservation and preservation of printed and manuscript sacred texts and heritage (of historic merit and significance), from primarily the Sikh tradition.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

- 1) The charity runs weekly sessions for its sevadars (volunteers) and the public every Saturday from 10:00am to 4:00pm at Gurdwara Singh Sabha Southall, Guru Nanak Road, Southall, UB2 4NP. The sessions are attended by at least two trustees.
- 2) Pothi Seva focus on repairing Gurmukhi scriptures, Pothis and books using techniques, materials and methods in line with historic Sikh tradition, and by employing scientifically grounded conservation where necessary.
- 3) We provide a systematic training programme for volunteers to perform the above objectives during the open sessions. The charity also offers training to external individuals/parties at events arranged by other independent organisations.
- 4) Ongoing research into traditional methods of bookbinding, paper repair and conservation, and developing new methods where necessary.
- 5) Providing an opportunity for students and individuals who would like to pursue training or research into book and manuscript conservation to apply for a scholarship to fund for their studies.
- 6) Advising and equipping individuals and Gurdwaras with knowledge on the preservation of books and manuscripts. Documenting, filming and archiving of all the conservation projects undertaken by the charity.
- 7) The re-circulation of repaired and undamaged Gurmukhi Pothis and books within the Sikh community.
- 8) Supporting and developing the Pothi Seva team in India (led by Lead Conservator Surjit Singh, Gurdwara Sahib, Sector 23D, Chandigarh, 160023) which works alongside PS UK and has a pursuit parallel with the same objectives as the UK.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The Baba Shaam Singh Sevapanthi Scholarship was set up in 2019 to help support further research and training in the conservation of Sikh heritage. The scholarship was set up in memory of a saint Baba Shaam Singh Sevapanthi, who was also a kirtani (sacred musician) at Sri Darbar Sahib, Amritsar, who performed kirtan for almost 75 years, and lived from 1803 to 1926. Baba Shaam Singh personally funded and paid for the repair of Sri Guru Granth Sahib manuscripts, hiring the last few remaining skilled bookbinders during that time to restore and conserve the Sikh holy scriptures. They also encouraged others to do the same. In memory of Baba Shaam Singh's spirit of heritage preservation, a scholarship and grant programme was set up by Pothi Seva to help fund new research and training in this field.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Projects

This financial year, Pothi Seva completed a number of significant single projects which had been long standing work-in-progress projects these past few years. Some of these projects have been instrumental in being important case studies because of the techniques and methods used in their repairs and conservation. They have subsequently helped inform us on a number of separate projects which have shared features.

Some of the important projects are listed below:

UK

- No. 38; A Panj Granthi manuscript which required a substantial amount of paper repairs and infills, and a complete rebinding using new materials
- No. 61: An early printed AGGS which require large amounts of in-situ tape removal and paper repair

India (Chandigarh)

- PSI-11 A miniature Panj Granthi Manuscript (sized 7cm width by 5cm height). This Pothi Sahib belongs to Gyani Harpreet Singh, Jathedar Shri Damdama Sahib
- PSI-5 A Das Granthi Manuscript
- PSI-44 A small printed SGGJS Saroop
- PSI-46 An illuminated folio of SGGJS Saroop
- PSI-6 A Panj Granthi Manuscript. A conservation project completed by Rohini Singh, an intern of the MA Conservation course from the Indian Institute of Heritage, who has also done extensive research on the pigments which were used in an illuminated folio of this Pothi Sahib.
- PSI-37 A large printed SGGJS from Hansali Sahib
- PSI-59 A large printed SGGJS Larivar Saroop

Section D

Achievements and performance

In addition, we have introduced the use of the Google Chat app which has been a very successful method in communicating when supervising and advising on projects.

Team

The regular teams of regular sevadars across the UK and India has expanded sustainably over the year. As ever, new sevadars gain skills but also bring their own expertise which has helped many aspects of Pothe Seva develop. Our team in Chandigarh, India now has two paid sevadars working on a contractor basis; Surjit Singh (Lead Conservator) and his assistant, Hoshiar Singh who has done a great deal to expand the output and efficiency of Pothe Seva.

Media

Following the successful production of the 'Likhai To Parkash' documentary in 2022, this year has been a slightly quieter period in terms of documentaries and media. However, the next focus is on a new documentary project which is currently in the pipeline. The 'An 18th century Gurmukhi Binding' documentary project is currently underway, and is being managed by Sukhraj Singh.

Research

2023 has been an important year for driving the 'Dhan Su Kagad' Project. Headed by Jasdip Singh, who began his travels for an important research trip which took him to various regions around Srinagar (Kashmir) and Lahore (West Punjab). The main purpose of this research trip was to survey a collection of plants which would have been used to create historical paper and construct paper-making tools. This forms the central part of his PhD thesis which is progressing well and is expected to be completed in late summer 2025.

Scholarship

This year, the Baba Shaam Singh Scholarship supported a successful applicant for scholarship, Gagandeep Singh, a student who enrolled on the MA Conservation course at the Indian Institute of Heritage. The scholarship is helping support Gagandeep Singh with his student fees and accommodation expenses, and his studies have progressed well this year and has gained much knowledge about the conservation of the wide range of historic materials.

Section E

Financial review

Brief statement of the charity's policy on reserves

The charity ensures it has sufficient cash reserves to meet ongoing expenditure requirements and payment of the two contractors performing functions in India.

Details of any funds materially in deficit

Not applicable.

Further financial review details (Optional information)

TAR

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity received cash fundings of £18,765 (2023: £12,082) in the form of income. It made payments of £9,230 (2023: £8,813) in the form of expenses during this financial year. This resulted in the charity having a surplus balance of £9,535 (2023: £3,269) in the year ending 31 March 2024.

The sole source of the funds were from donations by Pothi Seva members and non-members. The Gift Aid tax relief was claimed on every donation made from HMRC where the Gift Aid declarations were made. These donations support monthly payments towards the charity's operation costs, new equipment and conservation supplies. The majority of the income received this year was spent on contractors both domestically and in India totalling £6,533 (2023: £6,675).

The cash position of the charity as at the balance sheet date was £25,952 (2023: £16,417). The Trustees' believe that all of the reserves are unrestricted both in the current year and prior year. The charity aims to maintain cash reserves at a level where at least two years of expenditure can be maintained. This is to ensure that the charity has enough time to arrange funding should donation income reduce without bringing operations to a halt.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

Jasdip Singh Dhillon	Sukhraj Singh Dosanjh
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Position (eg Secretary, Chair, etc)

Chair	Secretary
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Date

14th September 2024

14th September 2024

Sukhr



Receipts and payments accounts

CC16a

For the period from	Period start date 1-Apr-23	To	Period end date 31-Mar-24
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	15,649	-	-	15,649	11,789
Gift Aid	3,116	-	-	3,116	293
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	18,765	-	-	18,765	12,082
(see table).	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	18,765	-	-	18,765	12,082
A3 Payments					
Computer & IT	272	3%	-	272	301
Telephone	116	1%	-	116	86
Scholarships and Stipends	570	6%	-	570	688
Supplies	1,739	19%	-	1,739	509
Equipment	-	0%	-	-	304
Contractors	6,533	71%	-	6,533	6,675
	-	0%	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	9,230	-	-	9,230	8,563
A4 Asset and investment					
Samsung Tablet A8	-	-	-	-	250
	-	-	-	-	-
Sub total	-	-	-	-	250
Total payments	9,230	-	-	9,230	8,813
Net of receipts/(payments)	9,535	-	-	9,535	3,269
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	16,417	-	-	16,417	13,148
Cash funds this year end	25,952	-	-	25,952	16,417

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted to nearest £	Restricted to nearest £	Endowment to nearest £
B1 Cash funds	Co-operative Bank	25,952	-	-
		-	-	-
		-	-	-
	Total cash funds	25,952	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-

The sole source of fundings was from donations by members and non members and those donations from HMRC where Gift Aid declarations were made. The donations su towards the operation costs including equipment and supplies. The bulk of the income was spent on contractors both domestically and in india of £6,533 (2023: £6,675).

The cash position of the charity as at the balance sheet date was £25,952 (2023: £16,4 that all of the reserves are unrestricted both in the current year and prior year. The cha reserves at a level where atleast 2 years of expenditure can be maintained. This is to e enough time to arrange funding should donation income reduce without bringing opera

and tax relief claimed on support monthly payment received in the current year

417). The Trustees' believe charity aims to maintain cash ensure that the charity has tions to a halt.

Date	Description	Out	In	Balance	value	Balance recalc	Category	
	Balance Brought Forward			16,417.49		16,417.49	Balance	
3 Apr 23	2790 GSUITE_pothis		9.20		-9.20	16,408.29	Computer & IT	
3 Apr 23	JASKIRAT KAUR JKPothisSeva			15.00	15.00	16,423.29	Donations	
3 Apr 23	Satbir Choudry Dasvandh			15.00	15.00	16,438.29	Donations	
3 Apr 23	J Bansal DASVANDH MARCH			62.00	62.00	16,500.29	Donations	
3 Apr 23	Singh Mandave BABA SHAAM SINGH			100.00	100.00	16,600.29	Donations	
3 Apr 23	M GREWAL DONATION PS25P			138.00	16,738.29	138.00	16,738.29	Donations
4 Apr 23	G Sohal SCHOLARSHIP			171.50	171.50	16,909.79	Donations	
4 Apr 23	K Dhaliwal			310.00	17,219.79	310.00	17,219.79	Donations
11 Apr 23	Psd Tax Limited Non Gift Aid donor			30.00	17,249.79	30.00	17,249.79	Donations
14 Apr 23	Southall Sikh Fune Pothis Seva			5.00	17,254.79	5.00	17,254.79	Donations
17 Apr 23	JEETENDER BAINS Donation			5.00	17,259.79	5.00	17,259.79	Donations
18 Apr 23	2790 giffgaff		10.00		17,249.79	-10.00	17,249.79	Telephone
19 Apr 23	BAINS T S GURU KIRPA RAKHAN			75.00	17,324.79	75.00	17,324.79	Donations
24 Apr 23	JASDIP DHILLON POTHI SEVA-BSSS			16.00	17,340.79	16.00	17,340.79	Donations
25 Apr 23	I PHULL DONATION			65.00	17,405.79	65.00	17,405.79	Donations
26 Apr 23	BROUGHT FORWARD				17,405.79	0.00	17,405.79	Balance
28 Apr 23	KAUR S POTHISEVA			75.00	17,480.79	75.00	17,480.79	Donations
2 May 23	2790 GSUITE_pothis		9.20			-9.20	17,471.59	Computer & IT
2 May 23	Satbir Choudry Dasvandh			15.00		15.00	17,486.59	Donations
2 May 23	Singh Mandave BABA SHAAM SINGH			100.00		100.00	17,586.59	Donations
2 May 23	M GREWAL DONATION PS25P			138.00		138.00	17,724.59	Donations
2 May 23	K Dhaliwal			250.00	17,974.59	250.00	17,974.59	Donations
3 May 23	JASKIRAT KAUR JKPothisSeva			15.00	17,989.59	15.00	17,989.59	Donations
4 May 23	J Bansal DASVANDH APRIL			65.00	18,054.59	65.00	18,054.59	Donations
11 May 23	OVERSEAS PAYMENT SURJIT SINGH	388.69				-388.69	17,665.90	Contractors
11 May 23	Psd Tax Limited Non Gift Aid donor			30.00	17,695.90	30.00	17,695.90	Donations
15 May 23	Southall Sikh Fune Pothis Seva			5.00	17,700.90	5.00	17,700.90	Donations
16 May 23	JEETENDER BAINS Donation			5.00	17,705.90	5.00	17,705.90	Donations
17 May 23	OVERSEAS PAYMENT SURJIT SINGH	1,235.69			16,470.21	-1,235.69	16,470.21	Contractors
18 May 23	2790 giffgaff		10.00		16,460.21	-10.00	16,460.21	Telephone
19 May 23	BAINS T S GURU KIRPA RAKHAN			75.00	16,535.21	75.00	16,535.21	Donations
22 May 23	DD PAYPAL PAYMENT 58CJ2229EQZRY		57.00			-57.00	16,478.21	Supplies
22 May 23	JASDIP DHILLON POTHI SEVA-BSSS			16.00	16,494.21	16.00	16,494.21	Donations
25 May 23	I PHULL DONATION			65.00		65.00	16,559.21	Donations
25 May 23	S Dhesi POTHI SEVA			105.14	16,664.35	105.14	16,664.35	Donations
26 May 23	BROUGHT FORWARD				16,664.35	0.00	16,664.35	Balance
30 May 23	KAUR S POTHISEVA			75.00	16,739.35	75.00	16,739.35	Donations

31 May 23 K Dhaliwal		250.00	16,989.35	250.00	16,989.35	Donations
1 Jun 23 Singh Mandave BABA SHAAM SINGH		100.00	17,089.35	100.00	17,089.35	Donations
2 Jun 23 2790 GSUITE_pothis	9.20			-9.20	17,080.15	Computer & IT
2 Jun 23 Satbir Choudry Dasvandh		15.00		15.00	17,095.15	Donations
2 Jun 23 J Bansal DASVANDH MAY		65.00		65.00	17,160.15	Donations
2 Jun 23 M GREWAL DONATION PS25P		120.00	17,280.15	120.00	17,280.15	Donations
5 Jun 23 JASKIRAT KAUR JKPothisSeva		15.00	17,295.15	15.00	17,295.15	Donations
12 Jun 23 Psd Tax Limited Non Gift Aid donor		30.00	17,325.15	30.00	17,325.15	Donations
14 Jun 23 Southall Sikh Fune Pothis Seva		5.00	17,330.15	5.00	17,330.15	Donations
16 Jun 23 JEETENDER BAINS Donation		5.00	17,335.15	5.00	17,335.15	Donations
19 Jun 23 2790 giffgaff	10.00			-10.00	17,325.15	Telephone
19 Jun 23 BAINS T S GURU KIRPA RAKHAN		75.00	17,400.15	75.00	17,400.15	Donations
22 Jun 23 JASDIP DHILLON POTHI SEVA-BSSS		16.00	17,416.15	16.00	17,416.15	Donations
26 Jun 23 I PHULL DONATION		65.00	17,481.15	65.00	17,481.15	Donations
27 Jun 23 OVERSEAS PAYMENT SURJIT SINGH	500.43			-500.43	16,980.72	Contractors
27 Jun 23 S DHESI POTHI SEWA		101.00	17,081.72	101.00	17,081.72	Donations
28 Jun 23 KAUR S POTHISEVA		75.00	17,156.72	75.00	17,156.72	Donations
29 Jun 23 J Bansal DASVANDH june		65.00	17,221.72	65.00	17,221.72	Donations
03 Jul 23 2790 GSUITE_pothis	9.20			-9.20	17,212.52	Computer & IT
03 Jul 23 Satbir Choudry Dasvandh		15.00		15.00	17,227.52	Donations
3 Jul 23 JASKIRAT KAUR JKPothisSeva		15.00		15.00	17,242.52	Donations
3 Jul 23 Singh Mandave BABA SHAAM SINGH		100.00		100.00	17,342.52	Donations
3 Jul 23 M GREWAL DONATION PS25P		120.00	17,462.52	120.00	17,462.52	Donations
11 Jul 23 Psd Tax Limited Non Gift Aid donor		30.00	17,492.52	30.00	17,492.52	Donations
14 Jul 23 Southall Sikh Fune Pothis Seva		5.00	17,497.52	5.00	17,497.52	Donations
17 Jul 23 JEETENDER BAINS Donation		5.00	17,502.52	5.00	17,502.52	Donations
18 Jul 23 2790 giffgaff	10.00			-10.00	17,492.52	Telephone
18 Jul 23 OVERSEAS PAYMENT SURJIT SINGH	433.40		17,059.12	-433.40	17,059.12	Contractors
19 Jul 23 BAINS T S GURU KIRPA RAKHAN		75.00	17,134.12	75.00	17,134.12	Donations
24 Jul 23 JASDIP DHILLON POTHI SEVA-BSSS		16.00	17,150.12	16.00	17,150.12	Donations
25 Jul 23 I PHULL DONATION		65.00	17,215.12	65.00	17,215.12	Donations
26 Jul 23 BROUGHT FORWARD			17,215.12	0.00	17,215.12	Balance
27 Jul 23 S DHESI POTHI SEWA		101.00	17,316.12	101.00	17,316.12	Donations
28 Jul 23 KAUR S POTHISEVA		75.00	17,391.12	75.00	17,391.12	Donations
01 Aug 23 J Bansal DASVANDH JULY		65.00		65.00	17,456.12	Donations
01 Aug 23 Singh Mandave BABA SHAAM SINGH		100.00	17,556.12	100.00	17,556.12	Donations
02 Aug 23 2790 GOOGLE*GSUITE	9.20			-9.20	17,546.92	Computer & IT
02 Aug 23 Satbir Choudry Dasvandh		15.00		15.00	17,561.92	Donations
2 Aug 23 M GREWAL DONATION PS25P		120.00	17,681.92	120.00	17,681.92	Donations

3 Aug 23 JASKIRAT KAUR JKPothisSeva		15.00		15.00	17,696.92 Donations
3 Aug 23 HMRC CHARITIES EW90888		406.56	18,103.48	406.56	18,103.48 Gift Aid
7 Aug 23 PAYPAL PPWDL58CJ22232RQCG		1,494.11	19,597.59	1,494.11	19,597.59 Donations
10 Aug 23 HMRC CHARITIES EW90888		365.44		365.44	19,963.03 Gift Aid
10 Aug 23 HMRC CHARITIES EW90888		590.55	20,553.58	590.55	20,553.58 Gift Aid
11 Aug 23 Psd Tax Limited Non Gift Aid donor		30.00	20,583.58	30.00	20,583.58 Donations
14 Aug 23 Southall Sikh Fune Pothis Seva		5.00	20,588.58	5.00	20,588.58 Donations
16 Aug 23 JEETENDER BAINS Donation		5.00		5.00	20,593.58 Donations
16 Aug 23 HMRC CHARITIES EW90888		421.79		421.79	21,015.37 Gift Aid
16 Aug 23 HMRC CHARITIES EW90888		494.85	21,510.22	494.85	21,510.22 Gift Aid
18 Aug 23 2790 giffgaff	10.00		21,500.22	-10.00	21,500.22 Telephone
21 Aug 23 BAINS T S GURU KIRPA RAKHAN		75.00		75.00	21,575.22 Donations
21 Aug 23 JASDIP DHILLON Cash Donations		200.00	21,775.22	200.00	21,775.22 Donations
22 Aug 23 JASDIP DHILLON POTH SEVA-BSSS		16.00	21,791.22	16.00	21,791.22 Donations
23 Aug 23 DD PAYPAL PAYMENT 58CJ2229EQZRY	69.22			-69.22	21,722.00 Supplies
23 Aug 23 OVERSEAS PAYMENT SURJIT SINGH	745.24		20,976.76	-745.24	20,976.76 Contractors
25 Aug 23 I PHULL DONATION		65.00	21,041.76	65.00	21,041.76 Donations
25 Aug 23 BROUGHT FORWARD			21,041.76	0.00	21,041.76 Balance
29 Aug 23 KAUR S POTHISEVA		75.00		75.00	21,116.76 Donations
29 Aug 23 S DHESI POTH SEWA		101.00	21,217.76	101.00	21,217.76 Donations
1 Sep 23 Singh Mandave BABA SHAAM SINGH		100.00	21,317.76	100.00	21,317.76 Donations
4 Sep 23 2790 GSUITE_pothis	9.20			-9.20	21,308.56 Computer & IT
4 Sep 23 JASKIRAT KAUR JKPothisSeva		15.00		15.00	21,323.56 Donations
4 Sep 23 Satbir Choudry Dasvandh		15		15.00	21,338.56 Donations
4 Sep 23 J Bansal DASVANDH Aug		65		65.00	21,403.56 Donations
4 Sep 23 M GREWAL DONATION PS25P		120	21,523.56	120.00	21,523.56 Donations
5 Sep 23 2790 BROAD CANVAS	49.18		21,474.38	-49.18	21,474.38 Supplies
6 Sep 23 G Sohal GENERAL DONATION		128.12		128.12	21,602.50 Donations
06 Sep 23 G Sohal SCHOLARSHIP		128.12	21,730.62	128.12	21,730.62 Donations
11 Sep 23 PAVANDIP DHILLON KKD Gift Aid		24	21,754.62	24.00	21,754.62 Donations
14 Sep 23 2790 AMZNMktplace	33.95			-33.95	21,720.67 Supplies
14 Sep 23 2790 WWW.PRESERVAT	194.52			-194.52	21,526.15 Supplies
14 Sep 23 Southall Sikh Fune Pothis Seva		5	21,531.15	5.00	21,531.15 Donations
18 Sep 23 2790 giffgaff	10			-10.00	21,521.15 Telephone
18 Sep 23 JEETENDER BAINS Donation		5	21,526.15	5.00	21,526.15 Donations
19 Sep 23 BAINS T S GURU KIRPA RAKHAN		10		10.00	21,536.15 Donations
19 Sep 23 NIJJAR H S Gift donation		50	21,586.15	50.00	21,586.15 Donations
20 Sep 23 DD PAYPAL PAYMENT 58CJ2229EQZRY	8.9			-8.90	21,577.25 Supplies
20 Sep 23 MANCHET RATTAN seva		500	22,077.25	500.00	22,077.25 Donations

21 Sep 23 2790 KALSI CORDS	80.45		21,996.80	-80.45	21,996.80 Supplies
22 Sep 23 JASDIP DHILLON POTHI SEVA-BSSS		16	22,012.80	16.00	22,012.80 Donations
25 Sep 23 I PHULL DONATION		65	22,077.80	65.00	22,077.80 Donations
27 Sep 23 S DHESI POTHI SEWA		101	22,178.80	101.00	22,178.80 Donations
28 Sep 23 KAUR S POTHISEVA		75		75.00	22,253.80 Donations
28 Sep 23 M GREWAL DONATION PS25P		193	22,446.80	193.00	22,446.80 Donations
29 Sep 23 DD PAYPAL PAYMENT 58CJ2229EQZRY	5.72			-5.72	22,441.08 Supplies
29 Sep 23 OVERSEAS PAYMENT SURJIT SINGH	608.12		21,832.96	-608.12	21,832.96 Contractors
2 Oct 23 2790 GSUITE_pothis	9.2			-9.20	21,823.76 Computer & IT
2 Oct 23 2790 AMZNMktplace	83.43			-83.43	21,740.33 Supplies
2 Oct 23 Satbir Choudry Dasvandh		15		15.00	21,755.33 Donations
2 Oct 23 Singh Mandave BABA SHAAM SINGH		100		100.00	21,855.33 Donations
3 Oct 23 2790 AMZNMktplace	84.33			-84.33	21,771.00 Supplies
3 Oct 23 JASKIRAT KAUR JKPothisSeva		15	21,786.00	15.00	21,786.00 Donations
11 Oct 23 PAVANDIP DHILLON KKD Gift Aid		24		24.00	21,810.00 Donations
11 Oct 23 K Dhaliwal		344	22,154.00	344.00	22,154.00 Donations
13 Oct 23 DD PAYPAL PAYMENT 58CJ2229EQZRY	182.06		21,971.94	-182.06	21,971.94 Supplies
16 Oct 23 JEETENDER BAINS Donation		5		5.00	21,976.94 Donations
16 Oct 23 Southall Sikh Fune Pothis Seva		5	21,981.94	5.00	21,981.94 Donations
18 Oct 23 2790 giffgaff	10		21,971.94	-10.00	21,971.94 Telephone
19 Oct 23 2790 AMZNMktplace	33.97			-33.97	21,937.97 Supplies
19 Oct 23 BAINS T S GURU KIRPA RAKHAN		10	21,947.97	10.00	21,947.97 Donations
23 Oct 23 2790 AMZNMktplace	14.38			-14.38	21,933.59 Supplies
23 Oct 23 JASDIP DHILLON POTHI SEVA-BSSS		16		16.00	21,949.59 Donations
23 Oct 23 JOHAL H S Seva		60.23	22,009.82	60.23	22,009.82 Donations
25 Oct 23 I PHULL DONATION		65		65.00	22,074.82 Donations
25 Oct 23 HMRC CHARITIES EW90888		490	22,564.82	490.00	22,564.82 Gift Aid
26 Oct 23 BROUGHT FORWARD			22,564.82	0.00	22,564.82 Balance
30 Oct 23 J Bansal DASVANDH		65		65.00	22,629.82 Donations
30 Oct 23 KAUR S POTHISEVA		75		75.00	22,704.82 Donations
30 Oct 23 M GREWAL DONATION PS25P		157	22,861.82	157.00	22,861.82 Donations
1 Nov 23 Singh Mandave BABA SHAAM SINGH		100	22,961.82	100.00	22,961.82 Donations
2 Nov 23 2790 GSUITE_pothis	9.2			-9.20	22,952.62 Computer & IT
2 Nov 23 Satbir Choudry Dasvandh		15	22,967.62	15.00	22,967.62 Donations
03 Nov 23 JASKIRAT KAUR JKPothisSeva		15	22,982.62	15.00	22,982.62 Donations
13 Nov 23 PAVANDIP DHILLON KKD Gift Aid		24	23,006.62	24.00	23,006.62 Donations
14 Nov 23 Southall Sikh Fune Pothis Seva		5	23,011.62	5.00	23,011.62 Donations
16 Nov 23 JEETENDER BAINS Donation		5	23,016.62	5.00	23,016.62 Donations
17 Nov 23 2790 Wix.com 10851	35.88		22,980.74	-35.88	22,980.74 Computer & IT

20 Nov 23 2790 giffgaff	10			-10.00	22,970.74 Telephone
20 Nov 23 OVERSEAS PAYMENT SURJIT SINGH	387.15			-387.15	22,583.59 Contractors
20 Nov 23 OVERSEAS PAYMENT SURJIT SINGH	478.11			-478.11	22,105.48 Contractors
20 Nov 23 BAINS T S GURU KIRPA RAKHAN		10		10.00	22,115.48 Donations
20 Nov 23 K Dhaliwal		115	22,230.48	115.00	22,230.48 Donations
22 Nov 23 JASDIP DHILLON POTHY SEVA-BSSS		16	22,246.48	16.00	22,246.48 Donations
23 Nov 23 OVERSEAS PAYMENT MR. GAGANDEEP SI	435		21,811.48	-435.00	21,811.48 Scholarships and
24 Nov 23 BROUGHT FORWARD			21,811.48	0.00	21,811.48 Balance
27 Nov 23 I PHULL DONATION		65		65.00	21,876.48 Donations
27 Nov 23 S DHESI POTHY SEWA		101	21,977.48	101.00	21,977.48 Donations
28 Nov 23 KAUR S POTHISEVA		75		75.00	22,052.48 Donations
28 Nov 23 M GREWAL DONATION PS25P		157	22,209.48	157.00	22,209.48 Donations
29 Nov 23 J Bansal DASVANDH		65	22,274.48	65.00	22,274.48 Donations
1 Dec 23 Singh Mandave BABA SHAAM SINGH		100	22,374.48	100.00	22,374.48 Donations
04 Dec 23 2790 Wix.com 10878	126			-126.00	22,248.48 Computer & IT
04 Dec 23 JASKIRAT KAUR JKPothiseva		15		15.00	22,263.48 Donations
04 Dec 23 Satbir Choudry Dasvandh		15	22,278.48	15.00	22,278.48 Donations
11 Dec 23 PAVANDIP DHILLON KKD Gift Aid		24	22,302.48	24.00	22,302.48 Donations
15 Dec 23 2790 GOOGLE*GSUITE	9.2		22,293.28	-9.20	22,293.28 Computer & IT
18 Dec 23 2790 giffgaff	10			-10.00	22,283.28 Telephone
18 Dec 23 JEETENDER BAINS Donation		5		5.00	22,288.28 Donations
18 Dec 23 MR JASDIP SINGH DH WNDRFL000074742		10	22,298.28	10.00	22,298.28 Donations
19 Dec 23 MR JASDIP SINGH DH WNDRFL000074744		5		5.00	22,303.28 Donations
19 Dec 23 BAINS T S GURU KIRPA RAKHAN		10	22,313.28	10.00	22,313.28 Donations
22 Dec 23 JASDIP DHILLON POTHY SEVA-BSSS		16	22,329.28	16.00	22,329.28 Donations
27 Dec 23 I PHULL DONATION		65	22,394.28	65.00	22,394.28 Donations
28 Dec 23 KAUR S POTHISEVA		75		75.00	22,469.28 Donations
28 Dec 23 M GREWAL DONATION PS25P		157	22,626.28	157.00	22,626.28 Donations
29 Dec 23 K Dhaliwal		360	22,986.28	360.00	22,986.28 Donations
2 Jan 24 2790 GOOGLE*GSUITE	9.2			-9.20	22,977.08 Computer & IT
2 Jan 24 Satbir Choudry Dasvandh		15		15.00	22,992.08 Donations
2 Jan 24 Singh Mandave BABA SHAAM SINGH		100		100.00	23,092.08 Donations
2 Jan 24 PAYPAL PPWDL58CJ22232NDWC		374.31		374.31	23,466.39 Donations
2 Jan 24 MR ROHAVIR SINGH WNDRFL000075501		1,000.00	24,466.39	1,000.00	24,466.39 Donations

3 Jan 24 JASKIRAT KAUR JKPothiSeva		15	24,481.39	15.00	24,481.39 Donations
10 Jan 24 OVERSEAS PAYMENT ROHINI SINGH	135			-135.00	24,346.39 Contractors
10 Jan 24 OVERSEAS PAYMENT SURJIT SINGH	380.61			-380.61	23,965.78 Contractors
10 Jan 24 OVERSEAS PAYMENT SURJIT SINGH	595.11		23,370.67	-595.11	23,370.67 Contractors
11 Jan 24 PAVANDIP DHILLON KKD Gift Aid		24	23,394.67	24.00	23,394.67 Donations
15 Jan 24 Southall Sikh Fune Pothe Seva		5		5.00	23,399.67 Donations
15 Jan 24 FLORA H&B SGGS senchi seva		200	23,599.67	200.00	23,599.67 Donations
16 Jan 24 JEETENDER BAINS Donation		5	23,604.67	5.00	23,604.67 Donations
18 Jan 24 2790 giffgaff	10		23,594.67	-10.00	23,594.67 Telephone
19 Jan 24 BAINS T S GURU KIRPA RAKHAN		10	23,604.67	10.00	23,604.67 Donations
22 Jan 24 JASDIP DHILLON POTH SEVA-BSSS		16	23,620.67	16.00	23,620.67 Donations
25 Jan 24 I PHULL DONATION		65	23,685.67	65.00	23,685.67 Donations
26 Jan 24 BROUGHT FORWARD			23,685.67	0.00	23,685.67 Balance
29 Jan 24 KAUR S POTHISEVA		75		75.00	23,760.67 Donations
29 Jan 24 S DHESI POTH SEWA		101		101.00	23,861.67 Donations
29 Jan 24 M GREWAL DONATION PS25P		157	24,018.67	157.00	24,018.67 Donations
01 Feb 24 J Bansal DASVANDH		10		10.00	24,028.67 Donations
01 Feb 24 FLORA H&B POTH SEVA SO		50		50.00	24,078.67 Donations
01 Feb 24 Singh Mandave BABA SHAAM SINGH		100		100.00	24,178.67 Donations
01 Feb 24 PAYPAL PPWDL58CJ22232WWLQ		495.97	24,674.64	495.97	24,674.64 Donations
02 Feb 24 2790 GOOGLE*GSUITE	9.2			-9.20	24,665.44 Computer & IT
02 Feb 24 Satbir Choudry Dasvandh		15	24,680.44	15.00	24,680.44 Donations
05 Feb 24 JASKIRAT KAUR JKPothiSeva		15	24,695.44	15.00	24,695.44 Donations
09 Feb 24 K Dhaliwal		185	24,880.44	185.00	24,880.44 Donations
12 Feb 24 PAVANDIP DHILLON KKD Gift Aid		24	24,904.44	24.00	24,904.44 Donations
13 Feb 24 OVERSEAS PAYMENT ROHINI SINGH	135		24,769.44	-135.00	24,769.44 Scholarships and
14 Feb 24 Southall Sikh Fune Pothe Seva		5	24,774.44	5.00	24,774.44 Donations
16 Feb 24 JEETENDER BAINS Donation		5	24,779.44	5.00	24,779.44 Donations
19 Feb 24 2790 giffgaff	10			-10.00	24,769.44 Telephone
19 Feb 24 BAINS T S GURU KIRPA RAKHAN		10	24,779.44	10.00	24,779.44 Donations
22 Feb 24 JASDIP DHILLON Pothe Seva Dasvand		10	24,789.44	10.00	24,789.44 Donations
26 Feb 24 Pradeep Dhiman WNDRFL000078259		10		10.00	24,799.44 Donations

26 Feb 24 MRS RAJWINDER KAUR WNDRFL000078267		20		20.00	24,819.44 Donations
26 Feb 24 I PHULL DONATION		65		65.00	24,884.44 Donations
26 Feb 24 HMRC CHARITIES EW90888		346.66		346.66	25,231.10 Gift Aid
26 Feb 24 JASDIP DHILLON CASH DONATIONS		996	26,227.10	996.00	26,227.10 Donations
26 Feb 24 BROUGHT FORWARD			26,227.10	0.00	26,227.10 Balance
27 Feb 24 S DHESI POTHI SEWA		101	26,328.10	101.00	26,328.10 Donations
28 Feb 24 KAUR S POTHISEVA		75		75.00	26,403.10 Donations
28 Feb 24 M GREWAL DONATION PS25P		157	26,560.10	157.00	26,560.10 Donations
29 Feb 24 J Bansal DASVANDH		65	26,625.10	65.00	26,625.10 Donations
01 Mar 24 PAYPAL PPWDL58CJ22222SR48		10.77		10.77	26,635.87 Donations
01 Mar 24 FLORA H&B POTHI SEVA SO		50		50.00	26,685.87 Donations
01 Mar 24 Singh Mandave BABA SHAAM SINGH		100	26,785.87	100.00	26,785.87 Donations
04 Mar 24 2790 GOOGLE*GSUITE	9.2			-9.20	26,776.67 Computer & IT
04 Mar 24 JASKIRAT KAUR JKPohtiSeva		15		15.00	26,791.67 Donations
04 Mar 24 Satbir Choudry Dasvandh		15		15.00	26,806.67 Donations
04 Mar 24 K Dhaliwal		185	26,991.67	185.00	26,991.67 Donations
05 Mar 24 JASDIP DHILLON CASH DONATIONS74		125	27,116.67	125.00	27,116.67 Donations
7-Mar-24 OVERSEAS PAYMENT MR HOSHIAR SINC	309.89			-309.89	26,806.78 Contractors
7-Mar-2024 OVERSEAS PAYMENT SURJIT SINGH	335.95		26,470.83	-335.95	26,470.83 Contractors
### PAVANDIP DHILLON KKD Gift Aid		24	26,494.83	24.00	26,494.83 Donations
### K Sandhu DONATION KSS		125	26,619.83	125.00	26,619.83 Donations
### OVERSEAS PAYMENT RUSCOMBE MILL	842.38			-842.38	25,777.45 Supplies
### Southall Sikh Fune Pohti Seva		5	25,782.45	5.00	25,782.45 Donations
### 2790 giffgaff	6			-6.00	25,776.45 Telephone
### JEETENDER BAINS Donation		5	25,781.45	5.00	25,781.45 Donations
### BAINS T S GURU KIRPA RAKHAN		10	25,791.45	10.00	25,791.45 Donations
### JASDIP DHILLON Pohti Seva Dasvand		10	25,801.45	10.00	25,801.45 Donations
### PUREWAL J SEVA		15		15.00	25,816.45 Donations
### I PHULL DONATION		65	25,881.45	65.00	25,881.45 Donations
### JASDIP DHILLON CASH DONATIONS Dho		70	25,951.45	70.00	25,951.45 Donations

Comments

What is this income for? Why do we get paid scholarships?

Stipends

Stipends

https://drive.google.com/file/d/1nVF2T-ub86uDOexBharZuaanNspNRKyP/view?usp=share_link

Conservation of Books' publication hard copy

Category	SUM of value
Balance	0.00
Computer & IT	-272.28
Contractors	-6,533.39
Donations	15,649.27
Gift Aid	3,115.85
Scholarships ar	-570.00
Supplies	-1,739.49
Telephone	-116.00
Total Result	9,533.96

16,417.49

YE balance 25,951.45
Per statement 25,951.45
0.00

Sanding block	6	Plant and Machinery
Tin for tools	10	Plant and Machinery
Mini jack stand	39	Plant and Machinery
Surface pen for tablet	29	Computer and IT equipment
Suction table	795	Plant and Machinery
Wet and dry vacuum	450	Plant and Machinery
Flammable liquid storage cabinet	196	Fixtures and fittings
Lead weights	104	Plant and Machinery
Camera ceiling mount	105	Plant and Machinery
Photography lights	233	Plant and Machinery

Capitalisation policy - for the approval of the Trustees'

Due to the low materiality of the receipts and payments accounts and the size of the charity for items deemed to be capital and those deemed to have an extended useful life, depreciated in its first financial year of purchase.

Summary

	Historic Cost
Plant and Machinery	1969.038695
Computer and IT equipment	251
Fixtures and fittings	1301.294265

Asset	Historic cost	Category	Location
Samsung Galaxy A8	219.00	Computer and IT equipment	UK
Memory Card 128 GB	21.00	Computer and IT equipment	UK
Case	11.00	Computer and IT equipment	UK
SD card	25	Computer and IT equipment	UK
Surface pen for tablet	29	Computer and IT equipment	UK
Storage drawers	54	Fixtures and fittings	UK
Flammable liquid storage cabinet	196	Fixtures and fittings	UK
2-Ton AC Deccan	256.46	Fixtures and fittings	India
Surjit Singh, 1 Hoshiar Singh)	227.96	Fixtures and fittings	India
Amritpal Singh)	569.91	Fixtures and fittings	India
Singh)	104.48	Fixtures and fittings	India
CCTV Cameras	142.48	Fixtures and fittings	India
Chemical cabinet (Abis UK)	124	Plant and Machinery	UK
Work Tables (X2)	1,267	Plant and Machinery	UK
Tools	109	Plant and Machinery	UK
Brushes	178	Plant and Machinery	UK
Mini iron	52	Plant and Machinery	UK
Sharpening equipment	77	Plant and Machinery	UK
LED light pad	25	Plant and Machinery	UK
Electric heated pad	6	Plant and Machinery	UK
Hanging brush holder	7	Plant and Machinery	UK
Adaptor for exhibition case light	9	Plant and Machinery	UK

<i>Sanding block</i>	6	Plant and Machinery	UK
<i>Tin for tools</i>	10	Plant and Machinery	UK
<i>Mini jack stand</i>	39	Plant and Machinery	UK
<i>Suction table</i>	795	Plant and Machinery	UK
<i>Wet and dry vacuum</i>	450	Plant and Machinery	UK
<i>Lead weights</i>	104	Plant and Machinery	UK
<i>Camera ceiling mount</i>	105	Plant and Machinery	UK
<i>Photography lights</i>	233	Plant and Machinery	UK
Finishing Press (Steel)	474.92	Plant and Machinery	India
Book Press (Iron)	275.46	Plant and Machinery	India
Canon 600D DSLR Camera	379.94	Plant and Machinery	India
Refrigerators (2)	194.72	Plant and Machinery	India
Water Dispenser	75.99	Plant and Machinery	India
Almirah	71.24	Plant and Machinery	India
Press Table	94.98	Plant and Machinery	India
Sukhasan Beds (2)	313.45	Plant and Machinery	India
Heaters (4)	52.24	Plant and Machinery	India
Rice Cooker	14.25	Plant and Machinery	India
Iron Press	21.85	Plant and Machinery	India

Value/Price	Special notes	Date of donation
-		April 2022
50,000.00	and donated	March 2021
29,000.00	Donated	March 2023
K		April 2022
27,000.00	Donated	April 2021
40,000.00	Donated	April 2021
K		April 2022
24,000.00		April 2021 and April 2023
60,000.00		April 2021
11,000.00		April 2021
20,500.00	Donated	April 2021 and April 2023
8,000.00	Donated	April 2021
7,500.00	Donated	March 2021
10,000.00	Donated	March 2021
33,000.00	Donated	Feb 2021 and July 2022
5,500.00		October 2023
1,500.00		Feb 2021
2,300.00		April 2022
K		April 2022
15,000.00		Feb 2021

Additional income that would need to be recognised under accru

ly, it is not deemed appropriate to keep a minimum threshold for capitalisation. Therefore capital Computer and IT equipment will be depreciated over 3 years, F+F and Plant and Machinery v

B/fwd	Additions	Disposal	C/fwd	Remaining U: B/fwd
219.00			219.00	3 years
21.00			21.00	3 years
11.00			11.00	3 years
25.00			25.00	3 years
29.00			29.00	3 years
54.00			54.00	10 years
196.00			196.00	10 years
256.46			256.46	10 years
114.98	114.98		229.96	10 years
569.91			569.91	10 years
104.48			104.48	10 years
142.48			142.48	10 years
124.00			124.00	10 years
1,267.00			1,267.00	10 years
109.00			109.00	10 years
178.00			178.00	10 years
52.00			52.00	10 years
77.00			77.00	10 years
25.00			25.00	10 years
6.00			6.00	10 years
7.00			7.00	10 years
9.00			9.00	10 years

6.00		6.00 10 years
10.00		10.00 10 years
39.00		39.00 10 years
795.00		795.00 10 years
450.00		450.00 10 years
104.00		104.00 10 years
105.00		105.00 10 years
233.00		233.00 10 years
474.92		474.92 10 years
275.46		275.46 10 years
379.94		379.94 10 years
97.36	97.36	194.72 10 years
75.99		75.99 10 years
71.24		71.24 10 years
94.98		94.98 10 years
313.45		313.45 10 years
	52.24	52.24 10 years
14.25		14.25 10 years
21.85		21.85 10 years

	INR	GBP
ial accounting	241,500.00	2293.887336

disposal of any fixed assets is at the full discretion of the
will be depreciated over 10 years. No asset shall be

Charge	C/fwd	NBV 2024	NBV 2023	
	73	73	146.00	219.00
	7	7	14.00	21.00
3.666666667	3.666666667	7.33	11.00	
8.333333333	8.333333333	16.67	25.00	
9.666666667	9.666666667	19.33	29.00	
	5.4	5.4	48.60	54.00
	19.6	19.6	176.40	196.00
25.64594538	25.64594538	230.81	256.46	
	22.996	22.996	206.96	114.98
56.99098972	56.99098972	512.92	569.91	
10.44834812	10.44834812	94.04	104.48	
14.24774743	14.24774743	128.23	142.48	
	12.4	12.4	111.60	124.00
	126.7	126.7	1,140.30	1,267.00
	10.9	10.9	98.10	109.00
	17.8	17.8	160.20	178.00
	5.2	5.2	46.80	52.00
	7.7	7.7	69.30	77.00
	2.5	2.5	22.50	25.00
	0.6	0.6	5.40	6.00
	0.7	0.7	6.30	7.00
	0.9	0.9	8.10	9.00

0.6	0.6	5.40	6.00
1	1	9.00	10.00
3.9	3.9	35.10	39.00
79.5	79.5	715.50	795.00
45	45	405.00	450.00
10.4	10.4	93.60	104.00
10.5	10.5	94.50	105.00
23.3	23.3	209.70	233.00
47.49249144	47.49249144	427.43	474.92
27.54564503	27.54564503	247.91	275.46
37.99399315	37.99399315	341.95	379.94
19.472	19.472	175.25	97.36
7.59879863	7.59879863	68.39	75.99
7.123873716	7.123873716	64.11	71.24
9.498498287	9.498498287	85.49	94.98
31.34504435	31.34504435	282.11	313.45
5.224174058	5.224174058	47.02	0.00
1.424774743	1.424774743	12.82	14.25
2.184654606	2.184654606	19.66	21.85

POTHI SEVA

England & Wales - Charity number 1198623

Accounts

Trustees' Annual Report for the Period

From

Period start date

T

Period end date

1 April 2022

o

31 March 2023

Charity name Pothi Seva

Other names charity is known by

Registered charity number (if any) 1198623

Charity's principal address

Gurdwara Sri Guru Singh Sabha

Guru Nanak Road

Southall, Middlesex, UK

Postcode

UB2 4NP

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jasdip Singh Dhillon	Chair and research lead	n/a	Original Trustee
2	Sukhraj Singh Dosanjh	Scholarship team and chief volunteer	n/a	Original Trustee
3	Pavandip Singh Dhillon	Treasurer and regulation	n/a	Original Trustee
4	Amanpreet Singh Kahlon	Strategic adviser	n/a	Original Trustee
5	Elissa Kaur Dhillon	Research Assistant	n/a	Original Trustee
6	Jivanpal Singh Bansal	Gurbani specialist	n/a	Original Trustee
7	Mandeep Singh Kalsi	Artist and font specialist	n/a	Original Trustee
8	Jaswinder Kaur Bhachu	Scholarship team and chief volunteer	n/a	Original Trustee
9	Mandave Singh	Strategic adviser	n/a	Original Trustee
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointment

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

In the UK, Pothi Seva operates within the premises of an additional and separate registered charity in Southall (Gurdwara Sri Guru Singh Sabha, Southall). Pothi Seva also has a branch overseas in India, which operates within the premises of Gurdwara Sahib, Sector 23D, Chandigarh, 160023.

Both branches of Pothi Seva are contingent on the existence of their working relationships with the respective Gurdwaras. These alliances are also conditional on ongoing support and assistance from the Gurdwaras which are formalised by an agreement written contracts with the committees.

Pothi Seva is regularly involved in key discussions and dialogue with prominent Sikh institutions in Panjab, especially those which have a significant influence on policy matters, particularly those which run parallel to the charity's objectives. Such institutions include the SGPC (Shiromani Gurdwara Parbandhak Committee), an organisation responsible for the management of Sikh Gurdwaras; the Darbar Sahib, Amritsar (the most sacred shrine for Sikhs); and various Sikh religious places of worship within the Himachal Pradesh and Chandigarh regions. Aside from managing various security, financial and religious aspects for the majority of Gurdwaras, the SGPC are custodians of rare

archaeological and sacred artifacts, historical weapons and armoury, also possessing a treasured collection of historical writings, books and garments of the Sikh Gurus.

Summary of the objects of the charity set out in its governing document

The fundamental and prime objective of the CIO is to focus on the repairing of sacred and historic hand-written Sikh scriptures and texts (sometimes centuries old), and, to the restoration of more recent sacred religious manuscripts. The aim is to complete projects efficiently and effectively without compromising on the restoration and repair ethic.

The work Pothi Seva accomplishes each week produces further development of education and practice in the field of conservation, restoration and preservation of sacred Sikh manuscripts and heritage of historic merit. Another important function of the charity is that the work it encompasses is highly important to the Sikh community and the wider public in that it provides an unique insight into the historical traditions of sacred Sikh writings, font styles and ancient heritage - areas which have not been explored in the past.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

1. Repairing Gurmukhi Pothis (printed and manuscript books) containing religious scriptures by using:
 - a. established conventional materials,
 - b. utilising techniques and methods in line with the Sikh tradition,
 - c. the application of scientific grounded conservation techniques.

The project is open for volunteer work and for visitors every Saturday from 10:00am to 4:00pm at Gurdwara Singh Sabha Southall, Guru Nanak Road, Southall, UB2 4NP. The sessions are attended by at least two trustees.

2. Regular weekly training programme and ongoing guidance for volunteers to ensure correct techniques are carried out to perform the above objectives.

Volunteers also engage in training external individuals and organisations seeking advice and knowledge in conservation and restoration.
3. Ongoing research of traditional methods in bookbinding, paper repair and conservation.
4. Administration and assessment of scholarship applications submitted by candidates applying for funding/fees for further education in the research and training of book and manuscript conservation.
5. Specific and tailored advice to Gurdwaras and individuals on the preservation of books and manuscripts
6. Systematic recording and archiving of all projects in hand including a thorough documenting system and cataloguing of

completed projects, , including before and after photographs, a total tally of the hours apportioned to each project, etc.

7. Embarking on recording various short documentaries detailing significant and major projects.
8. Recirculation of repaired and undamaged Gurmukhi Pothis and texts within the wider Sikh community.
9. Regular support and training to the Pothi Seva team in India (led by Surjit Singh) to expand its services and objectives, as in line with Pothi Seva UK.

Additional details of objectives and activities (Optional information)

N/A

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Uni

2023 has been an extremely important and successful year for Pothi Seva. This year has seen our activities spread and broaden in scope and geographic coverage.

A new Pothi Seva branch was established overseas in Chandigarh, India. This new branch has created a very positive and encouraging response from the public and institutions, starting off very well. It is developing and evolving each day. Pothi Seva, India was honoured to participate in an important project involving the binding of a religious scripture which formed part of our first documentary.

Within the last financial year, Pothi Seva has completed the following number of projects:

- Pothi Seva, Southall, UK, = 10
- Pothi Seva, Chandigarh, India = 3

This year's completed projects include a wide variety of Pothi Sahibs ranging from part/full rebindings of historic manuscripts, to the repairing of more modern or recently printed Pothi Sahibs, which after restoration are being used to a greater extent. The team of sevadars (volunteers) in Southall is consistent and stable, and it is gradually growing. The overseas team in Chandigarh, India is beginning to establish a regular core team in addition to its three main sevadars. This team is led by Surjit Singh, a conservator. The team has initiated an application to register Pothi Seva as a charitable trust in India.

In addition to the core work of conservation projects this year, Pothi Seva broadened its marketing scope and released its first full-length documentary of a major project conducted in India. The documentary focused on its journey and Pothi Seva's function in bringing the project together. The documentary titled 'From Likhaee to Parkash' has to date (September 2023) received over 8.4k views and has helped to generate a huge sense of acknowledgement and appreciation about the complex issues of binding a handwritten Sri Guru Granth Sahib. This has generated immense interest and support and as a result has attracted an increase in donations to the charity which has helped to improve Pothi Seva's financial platform. Producing such significant documentaries is an area we aim to build upon and develop from now on.

This year, the Baba Shaam Singh Scholarship was awarded to two applicants. Both recipients are in the process of submitting their respective articles for the blog on our website. One of the recipients, Priya Kapoor, will focus her article on her experience and knowledge from her visit to the Society of Bookbinders Conference in Bath, UK. The second recipient, Keerat Kaur Garcha, will review and summarise her work at the 'Film Preservation and Restoration Workshop' at Chhatrapati Shivaji Maharaj Vastu Sangrahalaya, Mumbai.

To date our overall membership list has over 100 members from all over the world from diverse nationalities, various professions and with varying degrees of interest and levels of knowledge.

We have a newsletter which is quarterly published and provided to all our members, giving updates on activities, a basic account summary and a blog on completed projects.

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Brief statement of the charity's policy on reserves

The charity ensures it has sufficient cash reserves to meet ongoing expenditure requirements and payment of contractors performing functions in India.

Details of any funds materially in deficit

Not applicable.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The sole source of funding was from donations by members and non-members and Gift Aid tax relief claimed on those donations from HMRC where Gift Aid declarations were made. Gift Aid constituted.

The donations support the monthly payment towards the operation costs including equipment and supplies, IT and telephone costs and the payment of contractors in India and UK, which was the largest cost (78% of total costs).

The donations also supported the payment of scholarships (8% of costs).

The charity does not invest funds, but this is being considered by the trustees as income exceeded expenditure this year meaning that the charity has reserves of circa £16,400.

Section F	Other optional information
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The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

Jasdip Singh Dhillon	Pavandip Singh Dhillon
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Position (eg Secretary, Chair, etc)

Chair	Treasurer
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Date

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Receipts and payments accounts

For the period from	Period start date 1-Apr-22	To	Period end date 31-Mar-23
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	11,789	-	-	11,789	7,368
Gift Aid	293	-	-	293	1,075
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total(Gross income for AR)	12,082	-	-	12,082	8,443
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	12,082	-	-	12,082	8,443
A3 Payments					
Computer & IT	301	4%	-	301	229
Telephone	86	1%	-	86	66
Scholarships	688	8%	-	688	-
Supplies	509	6%	-	509	4,571
Equipment	304	4%	-	304	803
Contractors	6,675	78%	-	6,675	1,443
Subscriptions	-	0%	-	-	-
	-		-	-	-
	-		-	-	-
Sub total	8,562		-	8,562	7,112
A4 Asset and investment purchases, (see table)					
Samsung Tablet A8	250		-	250	
	-		-	-	
Sub total	250		-	250	
Total payments	8,812		-	8,812	7,112
Net of receipts/(payments)	3,270		-	3,270	1,331
A5 Transfers between funds	-		-	-	-
A6 Cash funds last year end	13,148		-	13,148	-
Cash funds this year end	16,417		-	16,417	1,331

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Co-operative Bank	16,417	-	-
		-	-	-
		-	-	-
	Total cash funds	16,417	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	to nearest £	to nearest £	to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)

B3 Investment assets

		-	-
		-	-
		-	-
		-	-
		-	-

B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
Samsung Galaxy A8	Equipment	219	-
Memory Card 128 GB		21	-
Case		11	-
Chemical cabinet (Abis UK)		124	-
Work Tables (X2)		1,267	-
Tools		109	-
Brushes		178	-
Mini iron		52	-
Sharpening equipment		77	-
Storage drawers		54	-
SD card		25	-
LED light pad		25	-
Electric heated pad		6	-
Hanging brush holder		7	-
Adaptor for exhibition case lights		9	-
Sanding block		6	-
Tin for tools		10	-
Mini jack stand		39	-
Surface pen for tablet		29	-
Suction table		795	-
Wet and dry vaccuum		450	-
Flammable liquid storage cabinet		196	-
Lead weights		104	-
Camera ceiling mount		105	-
Photography lights		233	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	PAVANDIP SINGH DHILLON	07Oct23