

**The Egham Museum Trust**  
The Literary Institute, 51 High Street  
Egham, Surrey, TW20 9EW



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curator@eghammuseum.org  
www.eghammuseum.org

**Honorary Patrons**  
Lord Hammond of Runnymede  
Baroness Prashar of Runnymede  
Dr. Ben Spencer MP

## **THE EGHAM MUSEUM TRUST**

### **TRUSTEES' ANNUAL REPORT AND ACCOUNTS for the period ended 31<sup>st</sup>. December, 2022**

#### **Legal and Administrative Information**

Charity name: The Egham Museum Trust

Charity registration number: 1198538

Financial period ended 31<sup>st</sup> December, 2022

Address: c/o The Literary Institute, 51 High Street, Egham, Surrey TW20 9EW

Governing document: Constitution of a Charitable Incorporated Organisation as at 6<sup>th</sup>. April, 2022

#### **Objects**

a) The provision and maintenance of a museum in or near Egham, which, through its exhibitions, outreach programmes and use of its collections, aims to provide for the communities of Egham, Egham Hythe, Englefield Green, Thorpe and Virginia Water, a centre of life-long learning dedicated to raising awareness, sharing knowledge and promoting enjoyment of local history.

b) The provision of the above museum with facilities and a budget for its day-to-day operation, research and outreach activities, the continued improvement of its services and the extension, enhancement, conservation and storage of its collections for the continued enjoyment and benefit of the local community and visitors.

#### **Trustees and Governance**

Trustees generally meet on a quarterly basis and those who served during 2022 and beyond were:-

Mr. V.M. Bairstow MBE– Chairman to 17<sup>th</sup>. January, 2023

Cllr. M.T. Harnden

Cllr. S.M.G. Jenkins (appointed 6<sup>th</sup>. July, 2022: resigned 29<sup>th</sup>. November, 2023)

Mrs. H.R. Knight (resigned 3<sup>rd</sup>. July, 2023)

Dr. M.G. Smith – Vice-Chairman until 17<sup>th</sup>. January, 2023 and Chairman from then

Mr. C.J. Warwick

MS

Trustees are elected from volunteers who have expressed an interest in the objects of the Trust. With a view to adopting best practice for charities, Trustees continued to commit themselves to attending external professional presentations on governance.

The Trust has been able to provide a home for its charitable activities because of a beneficial lease arrangement with Runnymede Borough Council, giving security of tenure.

Cllr. R.A. King served as Hon. Treasurer throughout the accounting period and beyond, although having resigned, his role was taken over on a professional basis by Ms. M. Jenkins on 1<sup>st</sup>. November, 2023.

Miss A.E. Stone served as Curator throughout the year although her contract was not renewed as at 1<sup>st</sup>. January, 2024.

As at 23.59 on 31<sup>st</sup>. December, 2022, the Trustees of The Egham Museum Trust, charity registration number 278422, entered into a legal agreement being the 'Transfer of Charitable Undertaking from an unincorporated charity to its corporate successor' with this, its successor charity, which had the legal effect of all of the former charity's assets and obligations being taken over by this charity, with physical transfer to this charity principally of chattel assets and the collections being deemed to have been effected then, but with the transfer of other assets and obligations unless otherwise paid, still remaining to be effected at the date of this report.

Thus, this successor charity commenced all activities as at that moment and a full report of these will be reported upon in the accounts for calendar year 2023.

**Vision:** *A museum for all, valued by our diverse local community and at the heart of our cultural lives.*

**Mission:** *Through our collections, exhibitions and outreach programmes, we provide a centre of life-long learning that raises awareness, shares knowledge and promotes enjoyment of local history.*

## **Activities**

The Museum collects, displays and cares for items of local interest relating to Egham, Egham Hythe, Englefield Green, Thorpe and Virginia Water. The Museum provides displays on subjects of local historical interest, with a programme of changing temporary exhibitions, events and an outreach programme, working with local community, educational organisations and groups. In addition, the Museum has a Facebook page, a Twitter feed, a YouTube Channel, an Instagram account, and a website plus project micro-sites.

The Museum is normally open 3 half days each week (Tuesdays, Thursdays and Saturday mornings) free of charge for the general public to view or to undertake research and study, all assisted by several volunteers, helping researchers in person or by correspondence. The Museum works closely with Egham-by-Runnymede Historical Society (a separate registered charity) to undertake research into matters of local historical interest.

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**Reserves Policy**

The Trust has had no Reserves Policy. It has relied principally on grant-aid funding received from time to time to cover relevant expenditure and project work.

**Grant-making Policy**

The Trust has no grant-making policy.

**Review of Major Risks**

Major risks have been reviewed on an on-going basis and Trustees are embarking on a round of fund-raising at the date of this report so as to ensure that the charity is a going concern for at least 12 months from the date of the approval of the attached financial statements.

**Signature and Declaration**

The Trustees have approved this report and have authorised Dr. M.G. Smith to sign it on their behalf.

  
.....Dr. M.G. Smith (Chairman)

  
....., 2024

The Egham Museum Trust  
Charity Number 1198538  
Balance Sheet as at 31st. December, 2022

2022

**Restricted Funds**

Belron International Ltd  
Surrey County Council

1  
846  

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847

**Unrestricted Funds**

General Funds

21,466

**Endowments**

-

**Total Funds**

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£ 22,313

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Represented by:

**Assets**

Due by The Egham Museum Trust (charity no 278422)

22,313

**Net Assets/Liabilities**

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£22,313

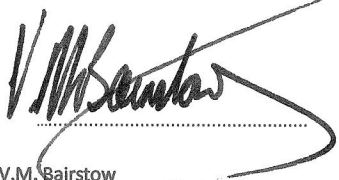
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**Certificate by the Trustees**

We declare the foregoing Income and Expenditure Account and Balance Sheet to be correct.

  
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Dr. M.G. Smith

  
.....  
V.M. Bairstow

**Statement of the Independent Examiner to the Trustees of The Egham Museum Trust**

I have examined the foregoing Income and Expenditure Account and Balance Sheet and certify them to be in accordance with the Trust's books, vouchers and records presented to me.

  
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20/3/24

J.R.A. Christie

The Egham Museum Trust

Charity Number 1198538

Income and Expenditure Account for the period from 6th. April to 31st. December, 2022

2022

	Unrestricted Funds		Restricted Funds		Total	
INCOME	£	-	£	-	£	-
EXPENDITURE	£	-	£	-	£	-
Net Income/(Expenditure) for the period	£	-	£	-	£	-

✓  
MS