

THE EGHAM MUSEUM TRUST

England & Wales · Charity number 1198538

Details

Status Registered

Legal form CIO

Registered 2022-04-06

Register [View on the Charity Commission register](#)

Contact

Address Literary Institute
51 High Street
Egham
TW20 9EW

Phone 01784434483

Email curator@eghammuseum.org

Website <https://eghammuseum.org/>

Activities

Objects: THE OBJECTS OF THE CIO ARE: A) THE PROVISION AND MAINTENANCE OF A MUSEUM IN OR NEAR EGHAM, WHICH, THROUGH ITS EXHIBITIONS, OUTREACH PROGRAMMES AND USE OF ITS COLLECTIONS, BOTH AT THE MUSEUM AND ELSEWHERE, AIMS TO PROVIDE FOR THE PUBLIC BENEFIT, AND PARTICULARLY FOR THE COMMUNITIES OF EGHAM, EGHAM HYTHE, ENGLEFIELD GREEN, THORPE AND VIRGINIA WATER, A CENTRE OF LIFE-LONG LEARNING DEDICATED TO RAISING AWARENESS, SHARING KNOWLEDGE AND PROMOTING ENJOYMENT OF LOCAL HISTORY. B) THE PROVISION OF THE AFOREMENTIONED MUSEUM WITH FACILITIES AND A BUDGET FOR ITS DAY TO-DAY OPERATION, RESEARCH AND OUTREACH ACTIVITIES, THE CONTINUED IMPROVEMENT OF ITS SERVICES AND THE EXTENSION, ENHANCEMENT, CONSERVATION AND STORAGE OF ITS COLLECTIONS FOR THE CONTINUED ENJOYMENT AND BENEFIT OF THE LOCAL COMMUNITY AND VISITORS.

Activities: N/A

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** Arts/culture/heritage/science
- **Who:** The General Public/mankind

Geography

- Surrey

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£24,198	£26,782	-	-
2023-12-31	£14,836	£23,813	-	-
2022-12-31	£0	£0	-	-

Trustees

Name	Role	Appointed
Dr Matthew Gregory Smith	Chair	2022-04-06
Christopher James Warwick		2022-04-06
Dr Samantha Louise Rachel Elise Evans		2024-03-25
Margaret Theresa Harnden		2022-04-06
Saira MacNicol		2024-03-25
Vivian Murray Bairstow		2022-04-06

THE EGHAM MUSEUM TRUST

England & Wales - Charity number 1198538

Accounts

The Egham Museum Trust
The Literary Institute, 51 High Street
Egham, Surrey, TW20 9EW
Registered Charity No: 1198538

01784 434483
curator@eghammuseum.org
www.eghammuseum.org



Honorary Patrons
Lord Hammond of Runnymede
Baroness Prashar of Runnymede
Dr. Ben Spencer MP

THE EGHAM MUSEUM TRUST

TRUSTEES' ANNUAL REPORT AND ACCOUNTS for the year ended 31 December, 2024

Legal and Administrative Information

Charity name: The Egham Museum Trust

Charity registration number: 1198538

Financial year ended 31st December, 2024

Address: c/o The Literary Institute, 51 High Street, Egham, Surrey TW20 9EW

Governing document: Constitution of a Charitable Incorporated Organisation as at 6th April 2022.

Objects

a) The provision and maintenance of a museum in or near Egham, which, through its exhibitions, outreach programmes and use of its collections, aims to provide for the communities of Egham, Egham Hythe, Englefield Green, Thorpe and Virginia Water, a centre of life-long learning dedicated to raising awareness, sharing knowledge and promoting enjoyment of local history.

b) The provision of the above museum with facilities and a budget for its day-to-day operation, research and outreach activities, the continued improvement of its services and the extension, enhancement, conservation and storage of its collections for the continued enjoyment and benefit of the local community and visitors.

Our Vision: A museum for all, valued by our diverse local community and at the heart of our cultural lives.

Our Mission: Through our collections, exhibitions and outreach programmes, we provide a centre of life-long learning that raises awareness, shares knowledge and promotes enjoyment of local history.

Trustees and Governance

Trustees generally meet on a quarterly basis and those who served during the year and beyond were:-

Mr. V.M. Bairstow

Dr. S. Evans (appointed 25th March 2024)

Mrs. M.T. Harnden

Mrs. S. MacNicol (appointed 25th March 2024)

Dr. M.G. Smith – Chair of Trustees

Mr. C.J. Warwick

Trustees are elected from volunteers who have expressed an interest in the objects of the Trust. With a view to adopting best practice for charities, Trustees continued to commit to undertaking relevant training as part of their continued professional development.

The Trust is able to provide a home for its charitable activities because of a beneficial lease arrangement with Runnymede Borough Council ('RBC'), giving security of tenure to its predecessor charity, The Egham Museum Trust, charity registration number 278422. The lease was assigned to this, the new charity on 4th July 2024.

The Egham Museum Trust's Treasurer for 2024 was Michelle Jenkins.

The Trust's curator in 2024 was Rebecca Tabrar, who was appointed on 13th May 2024.

Activities

The Museum, which is open three days per week (Tuesdays, Thursdays and Saturdays), collects, displays and cares for items of local interest relating to Egham, Egham Hythe, Englefield Green, Thorpe and Virginia Water. Entrance is free. The Museum includes a gallery with displays charting the history of Egham and surrounding area from the neolithic to the present, a volunteer and community research room, and a storeroom. The Museum team produce temporary exhibitions, respond to research enquiries, devise and run events, offer school workshops, and maintain the Museum's website and an active social media presence.

Achievements in 2024

In 2024 the Museum team was focused on the delivery of its National Lottery Heritage Fund awarded project, 'Our Museum': Reconnecting Community and Collections (2024-2026). As part of this two-year project, the team carried out the following activities:

A refreshed gallery

The team redesigned the interpretation and displays in the Museum gallery to incorporate underrepresented stories and better represent our community. This included a shift away from a single narrative of the history of Egham and surrounding area, and, instead, the incorporation of 'micro-stories' to make it easier for visitors to dip in and out of key moments and stories. The new displays also include QR codes to additional digital information, enabling interpretation to be more layered.

Recruitment

In addition to Rebecca Tabrar's appointment in 2024, the Museum also welcomed 6 new paid interns to support the community engagement and collection strands of our project. In so doing, the team has increased its capacity to continue to improve our digital collections record, to resume collections rationalisation efforts, and to hold more community events. In doing so, the interns have had the opportunity to gain valuable experience, develop skills, and build confidence.

Community engagement

The team researched new community engagement models for 'Our Museum' project, including designing workshops to gain feedback from the community on our future collecting policies and how we can be of greater service to our local communities. The team attended several community events, including Fun Palaces at Egham Library and Open Days at Royal Holloway. In addition, several new school workshops were devised and delivered in local schools and at the Museum.

Collections

The Collection Review Framework developed in 2020 was revised to enable collections rationalisation to resume, the team continued the digitisation of our object records, and several policies were updated in preparation for the anticipated renewal of our Arts Council England Accreditation.

Key figures

- 796 visitors were welcomed to the Museum in 2024.
- 246 pupils were engaged via our school workshops.
- 172 people were engaged via community events.
- 26 local history enquiries were answered.
- 233,302 people were reached across our social media accounts.
- 38,076 people were engaged across our social media accounts.
- 3,183 hours were volunteered by our team.

Reserves Policy

The Trust has had no Reserves Policy. It has relied principally on grants and donations to cover relevant expenditure and project work.

Grant-making Policy

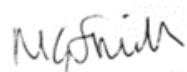
The Trust has no grant-making policy.

Review of Major Risks

Major risks are reviewed on an on-going basis. In the opinion of Trustees, the Trust is a going concern for at least 12 months from the date of the approval of the attached financial statements.

Signature and Declaration

The Trustees have approved this report and have authorised Dr. M.G. Smith to sign it on their behalf.



Dr. M.G. Smith (Chair, The Egham Museum Trust)

23 September, 2025

The Egham Museum Trust
Charity Number 1198538
Income and Expenditure account for the year ended 31st December 2024

	2024			2023		
	Unrestricted Funds	Restricted Funds	Total	Unrestricted Funds	Restricted Funds	Total
INCOME						
Grants						
SEMD First Steps	£ -	£ -	£ -	£ -	£ 3 000	£ 3 000
Royal Holloway College - Community Projects	-	-	-	500	-	500
Royal Holloway College - Teaching Museum	-	-	-	9 800	-	9 800
NLHF: Our Museum	-	13 530	13 530	-	-	-
Anon	7 230	-	7 230	-	-	-
Strode's Foundation	-	2 000	2 000	-	-	-
	<u>£ 7 230</u>	<u>£ 15 530</u>	<u>£ 22 760</u>	<u>£ 10 300</u>	<u>£ 3 000</u>	<u>£ 13 300</u>
Investment Income						
Bank interest - CAF Bank	47	-	47	35	-	35
- COIF	-	-	-	-	-	-
	<u>£ 47</u>	<u>£ -</u>	<u>£ 47</u>	<u>£ 35</u>	<u>£ -</u>	<u>£ 35</u>
Other Income and Sundry						
Cash Donations	£ 548	£ -	£ 548	£ -	£ -	£ -
Online Donations	19	-	19	-	-	-
Patron Scheme	-	-	-	200	-	200
Fundraising Evening	-	-	-	50	-	50
Online Shop Income	-	-	-	-	-	-
GiftAid from HMRC	365	-	365	-	-	-
Sundry donations	-	-	-	1 031	-	1 031
Reproduction Fees	-	-	-	100	-	100
Fp Empties Scheme	6	-	6	-	-	-
Event Income	453	-	453	120	-	120
	<u>£ 1 392</u>	<u>£ -</u>	<u>£ 1 392</u>	<u>£ 1 501</u>	<u>£ -</u>	<u>£ 1 501</u>
TOTAL INCOME	£ 8 668	£ 15 530	£ 24 198	£ 11 836	£ 3 000	£ 14 836
EXPENDITURE						
Property Costs						
Intruder Alarm Maintenance	146	-	146	137	-	137
Electricity	1 889	-	1 889	2 305	-	2 305
Rates	112	-	112	115	-	115
Insurance	888	-	888	942	-	942
General Housekeeping	-	-	-	24	-	24
Telephone	(59)	-	(59)	309	-	309
Broadband Cost	251	-	251	207	-	207
	<u>£ 3 229</u>	<u>£ -</u>	<u>£ 3 229</u>	<u>£ 4 039</u>	<u>£ -</u>	<u>£ 4 039</u>
Direct operational costs						
Bank Charges	60	-	60	60	-	60
Curatorial costs	250	-	250	81	-	81
Staff Costs	90	18 047	18 137	16 697	-	16 697
Equipment & Materials	37	699	736	78	-	78
IT Costs	81	400	481	65	-	65
Website	82	-	82	269	-	269
Event Costs	243	-	243	-	-	-
Publicity & Promotion	402	-	402	-	-	-
General	-	-	-	97	-	97
Subs & Fees	431	-	431	279	-	279
Legal costs re CIO	45	-	45	-	-	-
Consumables	370	-	370	13	-	13
Postage & Packing	3	-	3	52	-	52
Travel	-	-	-	39	-	39
Online shop stock purchases	-	-	-	-	-	-
Bookkeeping	1 588	725	2 313	100	-	100
	<u>£ 3 681</u>	<u>£ 19 872</u>	<u>£ 23 553</u>	<u>£ 17 830</u>	<u>£ -</u>	<u>£ 17 830</u>
Grant Funded Expenditure						
SSC	-	-	-	-	441	441
SEMD First Steps	-	-	-	-	1 503	1 503
Strode's Foundation	-	-	-	-	-	-
	<u>£ -</u>	<u>£ -</u>	<u>£ -</u>	<u>£ -</u>	<u>£ 1 944</u>	<u>£ 1 944</u>
TOTAL EXPENDITURE	£ 6 910	£ 19 872	£ 26 782	£ 21 869	£ 1 944	£ 23 813
Net Income/(Expenditure) for the year	£ 1 759	£ (4 342)	£ (2 583)	£ (10 033)	£ 1 056	£ (8 977)
Reconciliation of Income & Expenditure						
Balance of funds at 1st January 2024	£ 11 433	£ 1 903	£ 13 336	£ 21 466	£ 847	£ 22 313
Balance of funds at 31st December 2024	£ 13 192	£ (2 439)	£ 10 753	£ 11 433	£ 1 903	£ 13 336

M. G. Smith

C. W. Smith

The Egham Museum Trust
Charity Number 1198538

Balance Sheet as at 31st December 2024

	<u>2024</u>	<u>2023</u>
Restricted Funds		
SEMD First Steps	£ 514	£ 1497
Belron International Ltd	£ 1	1
Surrey County Council	£ 405	405
NLHF: Our Museum	£ (5358)	-
Strode's Foundation	£ 2000	-
	<u>(2438)</u>	<u>1903</u>
Unrestricted Funds		
General Funds	<u>13192</u>	<u>11433</u>
	10754	13336
Total Funds at 31st December 2024	<u>£ 10754</u>	<u>£ 13336</u>

Represented by:

Fixed Assets	£ -	£ -
Current Assets		
Due by The Egham Museum Trust (Charity Number 278422)	£ 10 491	£ 13472
Bank Balance - CoIF	£ -	-
Bank Balance - CAF Bank	£ -	-
Petty Cash	<u>£ 263</u>	<u>-</u>
	£ 10754	13472
Current Liabilities		
Creditors	£ -	136
Net Assets	<u>£ 10754</u>	<u>£ 13336</u>

Certificate by the Trustees

We declare the foregoing Income and Expenditure Account and Balance Sheet to be correct.



.....

Dr. M.G. Smith



.....

C. J. Warwick

Statement of the Independent Examiner to the Trustees of The Egham Museum Trust

I have examined the foregoing Income and Expenditure Account and Balance Sheet and certify them to be in accordance with the Trust's books, vouchers and records presented to me.



.....

J.R.A. Christie



Issuer Keeping it Simple Bookkeeping

Document generated Mon, 27th Oct 2025 9:31:05 GMT

Document fingerprint 618a314dce040be61106f51c94b87e47

Parties involved with this document

Document processed	Party + Fingerprint
Mon, 27th Oct 2025 9:39:59 GMT	Dr Matthew Smith - Signer (0c84216593de225280a3293cad3effed)
Mon, 27th Oct 2025 9:45:10 GMT	Mr Christopher Warwick - Signer (5564badc930ee6ec873471ce53945007)
Wed, 29th Oct 2025 11:34:48 GMT	Mr James Christie - Signer (4ecc32513361ddcbb502e334feb34b86)
Wed, 29th Oct 2025 11:34:48 GMT	Michelle Jenkins - Copied In (2793813195ed4ec83ea62726e41338b1)

Audit history log

Date	Action
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Mon, 27th Oct 2025 9:31:05 GMT	Document generated with fingerprint 618a314dce040be61106f51c94b87e47. (18.133.63.166)
Mon, 27th Oct 2025 9:31:05 GMT	Dr Matthew Smith has been assigned to this envelope. (18.133.63.166)
Mon, 27th Oct 2025 9:31:05 GMT	Mr Christopher Warwick has been assigned to this envelope. (18.133.63.166)
Mon, 27th Oct 2025 9:31:05 GMT	Mr James Christie has been assigned to this envelope. (18.133.63.166)
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Mon, 27th Oct 2025 9:37:56 GMT	Envelope generated
Mon, 27th Oct 2025 9:37:56 GMT	Sent the envelope to Dr Matthew Smith for signing
Mon, 27th Oct 2025 9:37:58 GMT	Document emailed to party email
Mon, 27th Oct 2025 9:38:30 GMT	Dr Matthew Smith viewed the envelope (134.219.227.29)
Mon, 27th Oct 2025 9:38:44 GMT	Dr Matthew Smith viewed the envelope (72.145.76.79)
Mon, 27th Oct 2025 9:39:59 GMT	Dr Matthew Smith signed the envelope (134.219.227.29)
Mon, 27th Oct 2025 9:39:59 GMT	Sent the envelope to Mr Christopher Warwick for signing (134.219.227.29)
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Mon, 27th Oct 2025 9:43:10 GMT	Mr Christopher Warwick viewed the envelope (83.244.176.189)

Mon, 27th Oct 2025 9:45:10 GMT	Mr Christopher Warwick signed the envelope (83.244.176.189)
Mon, 27th Oct 2025 9:45:10 GMT	Sent the envelope to Mr James Christie for signing (83.244.176.189)
Mon, 27th Oct 2025 9:45:11 GMT	Document emailed to party email
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Wed, 29th Oct 2025 11:33:42 GMT	Mr James Christie viewed the envelope (213.143.10.197)
Wed, 29th Oct 2025 11:34:48 GMT	Mr James Christie signed the envelope (148.252.141.8)
Wed, 29th Oct 2025 11:34:48 GMT	Sent the envelope to Michelle Jenkins for signing (148.252.141.8)
Wed, 29th Oct 2025 11:34:49 GMT	This envelope has been signed by all parties (148.252.141.8)
Wed, 29th Oct 2025 11:34:49 GMT	Document emailed to party email

THE EGHAM MUSEUM TRUST

England & Wales - Charity number 1198538

Accounts

The Egham Museum Trust
The Literary Institute, 51 High Street
Egham, Surrey, TW20 9EW



01784 434483
curator@eghammuseum.org
www.eghammuseum.org

Honorary Patrons
Lord Hammond of Runnymede
Baroness Prashar of Runnymede
Dr. Ben Spencer MP

THE EGHAM MUSEUM TRUST

TRUSTEES' ANNUAL REPORT AND ACCOUNTS for the year ended 31st. December, 2023

Legal and Administrative Information

Charity name: The Egham Museum Trust

Charity registration number: 1198538

Financial year ended 31st December, 2023

Address: c/o The Literary Institute, 51 High Street, Egham, Surrey TW20 9EW

Governing document: Constitution of a Charitable Incorporated Organisation as at 6th. April, 2022, as amended by Resolution dated

Objects

a) The provision and maintenance of a museum in or near Egham, which, through its exhibitions, outreach programmes and use of its collections, aims to provide for the communities of Egham, Egham Hythe, Englefield Green, Thorpe and Virginia Water, a centre of life-long learning dedicated to raising awareness, sharing knowledge and promoting enjoyment of local history.

b) The provision of the above museum with facilities and a budget for its day-to-day operation, research and outreach activities, the continued improvement of its services and the extension, enhancement, conservation and storage of its collections for the continued enjoyment and benefit of the local community and visitors.

Trustees and Governance

Trustees generally meet on a quarterly basis and those who served during the year and beyond were:-

Mr. V.M. Bairstow MBE– Chairman to 17th. January, 2023

Dr. S.L.R.E. Evans (appointed 25th. March, 2024)

Cllr. M.T. Harnden

Cllr. S.M.G. Jenkins (resigned 29th. November, 2023)

Mrs. H.R. Knight (resigned 3rd. July, 2023)

Ms. S. MacNicol (appointed 25th. March, 2024)

Dr. M.G. Smith – Vice-Chairman until 17th. January, 2023 and Chairman from then

MS

Mr. C.J. Warwick

Trustees are elected from volunteers who have expressed an interest in the objects of the Trust. With a view to adopting best practice for charities, Trustees continued to commit themselves to attending external professional presentations on governance.

Mr. R.A. King served as Hon. Treasurer until 14th. November, 2023. Mrs. M. Jenkins then took over as Treasurer in a paid capacity.

Miss A.E. Stone served as Curator throughout the year until her fixed term contract of employment expired on 31st. December, 2023. Her replacement, Miss R. Tabrar, was appointed with effect from 13th. May, 2024.

As at 23.59 on 31st. December, 2022, the Trustees of The Egham Museum Trust, charity registration number 278422, entered into a legal agreement being the 'Transfer of Charitable Undertaking from an unincorporated charity to its corporate successor' with this, its successor charity, which had the legal effect of all of the former charity's assets and obligations being taken over by this charity, with physical transfer to this charity principally of chattel assets and the collections being deemed to have been effected then, but with the transfer of other assets and obligations unless otherwise paid, still remaining to be effected at the date of this report.

Thus, this successor charity commenced all activities as at that moment. The Trust has been able to provide a home for its charitable activities because of a beneficial lease arrangement with Runnymede Borough Council, giving security of tenure, whereby the lease held by the former charity was finally assigned to The Trust on 4th. July, 2024.

Vision: *A museum for all, valued by our diverse local community and at the heart of our cultural lives.*

Mission: *Through our collections, exhibitions and outreach programmes, we provide a centre of life-long learning that raises awareness, shares knowledge and promotes enjoyment of local history.*

Activities

The Museum collects, displays and cares for items of local interest relating to Egham, Egham Hythe, Englefield Green, Thorpe and Virginia Water. The Museum carries out research and produces exhibitions and other interpretative content, online and on-site, on subjects of local historical interest. This is complemented by a programme of events, talks and workshops, working with local community, educational organisations and interest groups. In addition, the Museum has a Facebook page, a Twitter feed, a YouTube channel, an Instagram account, and a website, plus project-specific micro-sites.

The Museum is open 3 days each week (10.30am to 4pm on Tuesdays and Thursdays, and 10.30am to 1pm on Saturdays), free of charge for the general public to view or to undertake research and study, all assisted by several volunteers, helping researchers in person or by

correspondence. The Museum works closely with Egham-by-Runnymede Historical Society (a separate registered charity) to undertake research into matters of local historical interest.

Achievements

The Museum engaged over 2,100 local residents, students and visitors in 2023 either at the Museum or off-site, with a further 7,500 following the Museum via its social media channels and feeds. As part of this programme of activity, over 100 new, research-informed local history stories were created and shared via the Museum’s website and five community events held. The Museum was also pleased to host a temporary exhibition researched and curated by the Egham Girl Guides in March.

The Museum team also prepared and submitted a £140,000 grant application to the National Lottery Heritage Fund and secured a grant of £3,000 from the South East Museum Development Programme to support a paid internship in partnership with Surrey Choices, a social enterprise supporting young people with social, emotional and mental health needs. In addition, over 2,000 collection records were digitised and volunteering training sessions run on processing new acquisitions.

Reserves Policy

The Trust had no reserves policy in the year under review. It has relied principally on grant-aid funding received from time to time to cover relevant expenditure and project work.

Grant-making Policy


The Trust has no grant-making policy.

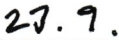
Review of Major Risks

Major risks have been reviewed on an on-going basis and Trustees are embarking on a round of fund-raising at the date of this report so as to ensure that the charity is a going concern for at least 12 months from the date of the approval of the attached financial statements.

Signature and Declaration

The Trustees have approved this report and have authorised Dr. M.G. Smith to sign it on their behalf.


.....Dr. M.G. Smith (Chairman)


....., 2024

The Egham Museum Trust
Charity Number 1198538

Balance Sheet as at 31st December 2023


	<u>2023</u>	<u>2022</u>
Restricted Funds		
SEMD First Steps	£ 1,497	£ -
Belron International Ltd	1	1
Surrey County Council	<u>405</u>	<u>846</u>
	1,903	847
Unrestricted Funds		
General Funds	<u>11,433</u>	<u>21,466</u>
	13,336	22,313
Total Funds at 31st December 2023	<u>£ 13,336</u>	<u>£ 22,313</u>

Represented by:

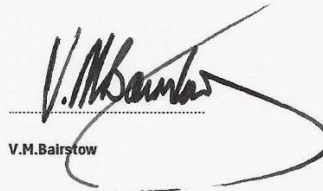
Fixed Assets	£ -	£ -
Current Assets		
Due by The Egham Museum Trust (Charity Number 278422)	<u>13,472</u>	<u>22,313</u>
	13,472	22,313
Current Liabilities		
Creditors	<u>136</u>	<u>-</u>
	136	-
Net Assets	<u>£ 13,336</u>	<u>£ 22,313</u>

Certificate by the Trustees

We declare the foregoing Income and Expenditure Account and Balance Sheet to be correct.



Dr. M.G. Smith



V.M. Balrston

Statement of the Independent Examiner to the Trustees of The Egham Museum Trust

I have examined the foregoing Income and Expenditure Account and Balance Sheet and certify them to be in accordance with the Trust's books, vouchers and records presented to me.

..... 27 October 2024

J.R.A. Christie

The Egham Museum Trust
Charity Number 1198538
Income and Expenditure account for the year ended 31st December 2023

	2023			2022		
	Unrestricted Funds	Restricted Funds	Total	Unrestricted Funds	Restricted Funds	Total
INCOME						
Grants						
SEMD First Steps	£ -	£ 3,000	£ 3,000	£ -	£ -	£ -
Royal Holloway College - Community Projects	500	-	500	-	-	-
Royal Holloway College - Teaching Museum	9,800	-	9,800	-	-	-
	<u>£ 10,300</u>	<u>£ 3,000</u>	<u>£ 13,300</u>	<u>£ -</u>	<u>£ -</u>	<u>£ -</u>
Investment Income						
Bank interest - CAF Bank	35	-	35	-	-	-
- COIF	-	-	-	-	-	-
	<u>£ 35</u>	<u>£ -</u>	<u>£ 35</u>	<u>£ -</u>	<u>£ -</u>	<u>£ -</u>
Other Income and Sundries						
Patron Scheme	200	-	200	-	-	-
Fundraising Evening	50	-	50	-	-	-
Online Shop Income	-	-	-	-	-	-
Sundry donations	1,031	-	1,031	-	-	-
Reproduction Fees	100	-	100	-	-	-
Event Income	120	-	120	-	-	-
	<u>£ 1,501</u>	<u>£ -</u>	<u>£ 1,501</u>	<u>£ -</u>	<u>£ -</u>	<u>£ -</u>
TOTAL INCOME	<u>£ 11,836</u>	<u>£ 3,000</u>	<u>£ 14,836</u>	<u>£ -</u>	<u>£ -</u>	<u>£ -</u>
EXPENDITURE						
Property Costs						
Intruder Alarm Maintenance	137	-	137	-	-	-
Electricity	2,305	-	2,305	-	-	-
Rates	115	-	115	-	-	-
Insurance	942	-	942	-	-	-
General Housekeeping	24	-	24	-	-	-
Telephone	309	-	309	-	-	-
Broadband Cost	207	-	207	-	-	-
	<u>£ 4,039</u>	<u>£ -</u>	<u>£ 4,039</u>	<u>£ -</u>	<u>£ -</u>	<u>£ -</u>
Direct operational costs						
Bank Charges	60	-	60	-	-	-
Curatorial costs	81	-	81	-	-	-
Staff Costs	16,697	-	16,697	-	-	-
Equipment & Materials	78	-	78	-	-	-
IT Costs	65	-	65	-	-	-
Website	269	-	269	-	-	-
General	97	-	97	-	-	-
Subs & Fees	279	-	279	-	-	-
Legal costs re CIO	-	-	-	-	-	-
Consumables	13	-	13	-	-	-
Postage & Packing	52	-	52	-	-	-
Travel	39	-	39	-	-	-
Online shop stock purchases	-	-	-	-	-	-
Bookkeeping	100	-	100	-	-	-
	<u>£ 17,830</u>	<u>£ -</u>	<u>£ 17,830</u>	<u>£ -</u>	<u>£ -</u>	<u>£ -</u>
Grant Funded Expenditure						
SSC	-	441	441	-	-	-
SEMD First Steps	-	1,503	1,503	-	-	-
	<u>£ -</u>	<u>£ 1,944</u>	<u>£ 1,944</u>	<u>£ -</u>	<u>£ -</u>	<u>£ -</u>
TOTAL EXPENDITURE	<u>£ 21,869</u>	<u>£ 1,944</u>	<u>£ 23,813</u>	<u>£ -</u>	<u>£ -</u>	<u>£ -</u>
Net Income/(Expenditure) for the year	<u>£ (10,033)</u>	<u>£ 1,056</u>	<u>£ (8,977)</u>	<u>£ -</u>	<u>£ -</u>	<u>£ -</u>
Reconciliation of Income & Expenditure						
Balance of funds at 1st January 2023	£ 21,466	£ 847	£ 22,313			
Balance of funds at 31st December 2023	£ 11,433	£ 1,903	£ 13,336			

M. Smith ✓

THE EGHAM MUSEUM TRUST

England & Wales - Charity number 1198538

Accounts

The Egham Museum Trust
The Literary Institute, 51 High Street
Egham, Surrey, TW20 9EW



- 01784 434483
- curator@eghammuseum.org
- www.eghammuseum.org

Honorary Patrons
Lord Hammond of Runnymede
Baroness Prashar of Runnymede
Dr. Ben Spencer MP

THE EGHAM MUSEUM TRUST

TRUSTEES' ANNUAL REPORT AND ACCOUNTS for the period ended 31st. December, 2022

Legal and Administrative Information

Charity name: The Egham Museum Trust

Charity registration number: 1198538

Financial period ended 31st December, 2022

Address: c/o The Literary Institute, 51 High Street, Egham, Surrey TW20 9EW

Governing document: Constitution of a Charitable Incorporated Organisation as at 6th. April, 2022

Objects

a) The provision and maintenance of a museum in or near Egham, which, through its exhibitions, outreach programmes and use of its collections, aims to provide for the communities of Egham, Egham Hythe, Englefield Green, Thorpe and Virginia Water, a centre of life-long learning dedicated to raising awareness, sharing knowledge and promoting enjoyment of local history.

b) The provision of the above museum with facilities and a budget for its day-to-day operation, research and outreach activities, the continued improvement of its services and the extension, enhancement, conservation and storage of its collections for the continued enjoyment and benefit of the local community and visitors.

Trustees and Governance

Trustees generally meet on a quarterly basis and those who served during 2022 and beyond were:-

Mr. V.M. Bairstow MBE – Chairman to 17th. January, 2023

Cllr. M.T. Harnden

Cllr. S.M.G. Jenkins (appointed 6th. July, 2022: resigned 29th. November, 2023)

Mrs. H.R. Knight (resigned 3rd. July, 2023)

Dr. M.G. Smith – Vice-Chairman until 17th. January, 2023 and Chairman from then

Mr. C.J. Warwick

MS

Trustees are elected from volunteers who have expressed an interest in the objects of the Trust. With a view to adopting best practice for charities, Trustees continued to commit themselves to attending external professional presentations on governance.

The Trust has been able to provide a home for its charitable activities because of a beneficial lease arrangement with Runnymede Borough Council, giving security of tenure.

Cllr. R.A. King served as Hon. Treasurer throughout the accounting period and beyond, although having resigned, his role was taken over on a professional basis by Ms. M. Jenkins on 1st. November, 2023.

Miss A.E. Stone served as Curator throughout the year although her contract was not renewed as at 1st. January, 2024.

As at 23.59 on 31st. December, 2022, the Trustees of The Egham Museum Trust, charity registration number 278422, entered into a legal agreement being the 'Transfer of Charitable Undertaking from an unincorporated charity to its corporate successor' with this, its successor charity, which had the legal effect of all of the former charity's assets and obligations being taken over by this charity, with physical transfer to this charity principally of chattel assets and the collections being deemed to have been effected then, but with the transfer of other assets and obligations unless otherwise paid, still remaining to be effected at the date of this report.

Thus, this successor charity commenced all activities as at that moment and a full report of these will be reported upon in the accounts for calendar year 2023.

Vision: *A museum for all, valued by our diverse local community and at the heart of our cultural lives.*

Mission: *Through our collections, exhibitions and outreach programmes, we provide a centre of life-long learning that raises awareness, shares knowledge and promotes enjoyment of local history.*

Activities

The Museum collects, displays and cares for items of local interest relating to Egham, Egham Hythe, Englefield Green, Thorpe and Virginia Water. The Museum provides displays on subjects of local historical interest, with a programme of changing temporary exhibitions, events and an outreach programme, working with local community, educational organisations and groups. In addition, the Museum has a Facebook page, a Twitter feed, a YouTube Channel, an Instagram account, and a website plus project micro-sites.

The Museum is normally open 3 half days each week (Tuesdays, Thursdays and Saturday mornings) free of charge for the general public to view or to undertake research and study, all assisted by several volunteers, helping researchers in person or by correspondence. The Museum works closely with Egham-by-Runnymede Historical Society (a separate registered charity) to undertake research into matters of local historical interest.

MS

Reserves Policy

The Trust has had no Reserves Policy. It has relied principally on grant-aid funding received from time to time to cover relevant expenditure and project work.

Grant-making Policy

The Trust has no grant-making policy.

Review of Major Risks

Major risks have been reviewed on an on-going basis and Trustees are embarking on a round of fund-raising at the date of this report so as to ensure that the charity is a going concern for at least 12 months from the date of the approval of the attached financial statements.

Signature and Declaration

The Trustees have approved this report and have authorised Dr. M.G. Smith to sign it on their behalf.


.....Dr. M.G. Smith (Chairman)


....., 2024

The Egham Museum Trust
Charity Number 1198538
Balance Sheet as at 31st. December, 2022

2022

Restricted Funds

Belron International Ltd	1
Surrey County Council	846
	<hr/> 847

Unrestricted Funds

General Funds	21,466
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Endowments

-

Total Funds

£ 22,313

Represented by:

Assets

Due by The Egham Museum Trust (charity no 278422)	22,313
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Net Assets/Liabilities

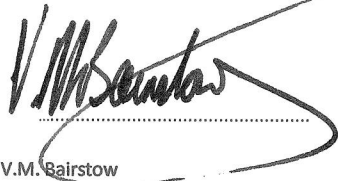
£22,313

Certificate by the Trustees

We declare the foregoing Income and Expenditure Account and Balance Sheet to be correct.



Dr. M.G. Smith



V.M. Bairstow

Statement of the Independent Examiner to the Trustees of The Egham Museum Trust

I have examined the foregoing Income and Expenditure Account and Balance Sheet and certify them to be in accordance with the Trust's books, vouchers and records presented to me.

 20/3/24

J.R.A. Christie

The Egham Museum Trust
Charity Number 1198538
Income and Expenditure Account for the period from 6th. April to 31st. December, 2022

2022

	Unrestricted Funds	Restricted Funds	Total
INCOME	£ -	£ -	£ -
EXPENDITURE	<u>£ -</u>	<u>£ -</u>	<u>£ -</u>
Net Income/(Expenditure) for the period	<u>£ -</u>	<u>£ -</u>	<u>£ -</u>

✓
MJ