

Annual Report & Financial Statements

Period ended 31 March 2023

Charity Number: 1198534



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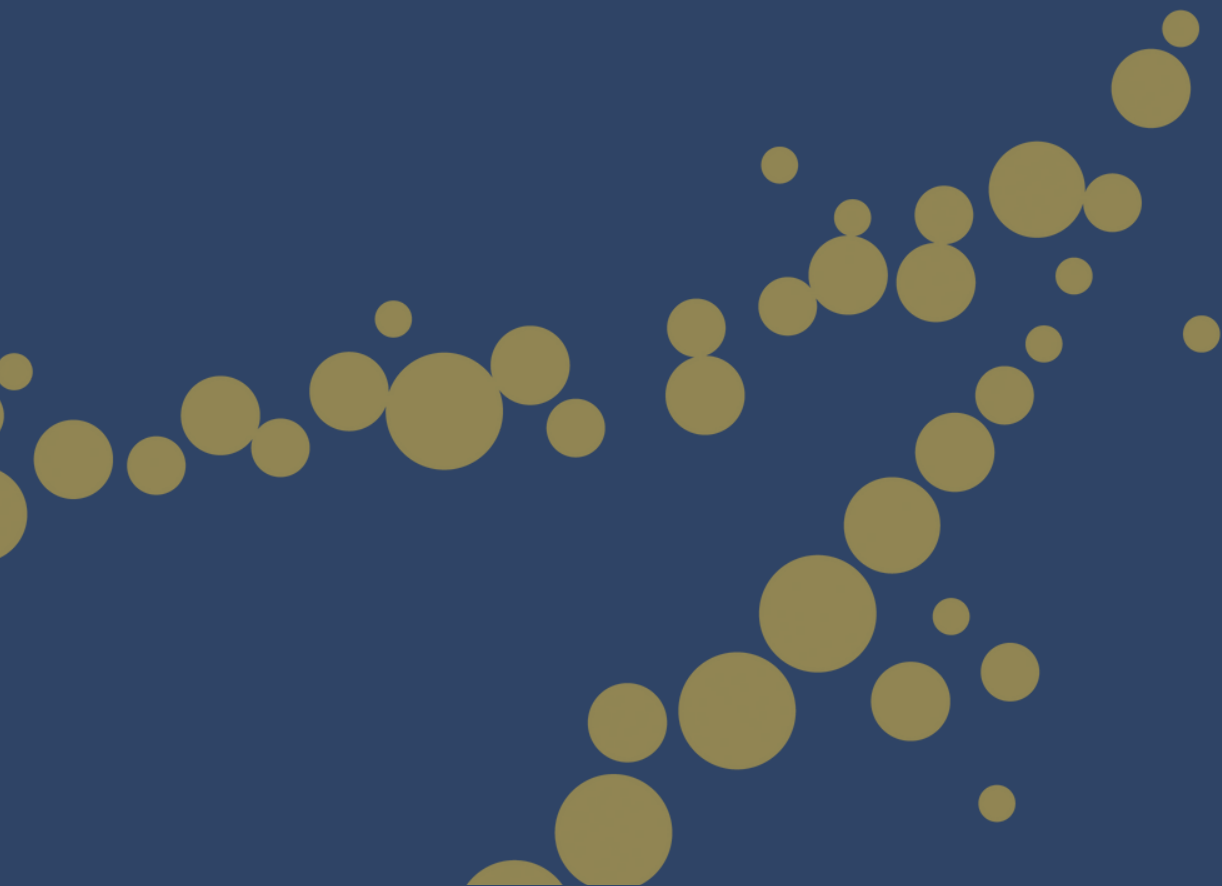
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“I was a stranger
and you
welcomed me in...”

Matthew 25:35



Trustees' Annual Report

(Incorporating the Director's Report)
Period ended 31 March 2023

The Trustees present their report and the financial statements of the charity for the period ended 31 March 2023.

Reference and Administrative Information

Charity Name:	Sanctuary Foundation
Charity registration number:	1198534 (Charitable Incorporated Organisation)
Company registration number:	CE029146
Registered Office:	3 Minerva Court, Chester, CH1 4QT
Trustees:	Mr Simon J Blake FCA CF (Chairperson) Mr Bryan Gareth William Mulholland Mrs Catherine Frances Ross
Director:	Dr Krishna Kandiah OBE
Independent Examiner:	Robert Allin FCA



Introduction

A YEAR OF UNIQUE CHALLENGES

In the early hours of February 24th 2022 Ukrainians were jolted awake by sirens and missile attacks and a full-scale invasion of their country. This war has been catastrophic for Ukraine, but has also had an enormous impact on the rest of the world - economically, politically and psychologically. Over the past year around 8 million Ukrainian people have become refugees. Thanks to the compassion and hospitality of the British people, over 150,000 Ukrainian people have been welcomed into homes and communities around the UK.

Sanctuary Foundation has been at the forefront of leading civil society response to the crisis in Ukraine alongside other organisations, charities, churches and the government. We have been involved in the Homes for Ukraine scheme since its inception. It uniquely has provided formal and informal consultation to the UK government on all aspects of welcome and integration.

Since Sanctuary Foundation was established, we have mobilised over 4,500 hosts. We have also provided support for them and for almost 8,000 Ukrainians through training, providing information and providing information on job opportunities.

IMPACT SNAPSHOT

£510,335

Total Income raised

36,644

Subscribers on
database

30,000

Ukrainian children
received a free
welcome book

2,478

Number of people
signed up to take the
Sanctuary Course

2,970

Families supported
at Christmas with a
donated care
package

AIMS & OBJECTIVES

Sanctuary Foundation was established in February 2022 as a response to the war and was registered as a charity in April 2022.

The objectives of the charity are to relieve the needs of vulnerable individuals, families and children including but not limited to:

- refugees;
- those seeking asylum; and
- those who have become displaced;

through, but not limited to, informing, educating and advocating for sanctuary, hospitality, safeguarding and the relief of the beneficiaries.

Sanctuary Foundation is committed to working quickly and collaboratively to find solutions to issues involving vulnerable people groups. Following successful civil society and community-based campaigns for Syrian, Afghan and Hong Kong new arrivals, Sanctuary Foundation has been catalysing Ukrainian refugee welcome, integration and support across the whole of the UK.

We work with government, local government, community groups, churches and faith groups, businesses, the academy and volunteers to meet our objectives.

Ensuring our work delivers our aims

We will review our aims, objectives and activities each year. This review looks at what we achieved and the outcomes of our work in the previous 12 months. The review looks at the success of each key activity and the benefits they have brought to those groups of people we are set up to help. The review also helps us ensure our aim, objectives and activities remained focused on our stated purposes. We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aim and objectives and in planning our future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives they have set.

TRUSTEES

Our trustee body brings a breadth of experience and expertise to provide governance and support to the Sanctuary Foundation.

Simon Blake, as Chair of Trustees, brings financial management expertise and has managed the finances of the charity over the last year. Simon is Head of Strategic Corporate Finance at a UK top accountancy firm and is the chair of trustees at another charity.

Gareth Mulholland, as founder of an online retail site, brings commercial and distribution expertise.

Catherine (Cat) Ross works in a parallel sector as Director of a charity and brings insight and experience from the charitable sector.

All trustees give their time voluntarily and receive no remuneration or other benefits.

TEAM MEMBERS

Dr Krish Kandiah is the founder and director of Sanctuary Foundation. He is a social entrepreneur with a vision to help solve some of society's seemingly intractable problems through building partnerships across civil society, faith communities, government and philanthropy. Krish has been involved in refugee support since the height of the Kosovan crisis in 1999. He was involved in welcoming to the UK newcomers from Afghanistan and Hong Kong. Krish is a Homes for Ukraine host and a representative on the government's Homes for Ukraine Core Delivery Group as well as the Homes for Ukraine Delivery Board. Krish was awarded an OBE for services to refugee integration in the King's New Year's Honours list 2023.

John Bowen joined the team in September 2022 as Creative Director and has been responsible for overseeing our video production and branding. John has worked in a freelance capacity (video based content creation) for over 13 years .

Beverlea Parkhill came onboard in October 2022 as Director for Operations & Projects. Beverlea comes with HR and administrative experience, having worked in the charitable sector for the past 25 years.

Miriam Kandiah works closely with Krish on writing projects. We are grateful to Miriam for her involvement in writing, editing and translating the Privet Welcome book for children.



Achievements & Performance

REACH

We have had unprecedented media coverage for a small charity, with multiple appearances on BBC Breakfast Television, coverage in national newspapers and online platforms. This coverage has allowed us to inspire more people to come forward to host and support refugees find welcome and integration in the UK.

We have been able to work with corporate donors to provide Christmas gift boxes to refugee women in December 2022. We hosted a live concert at St Martin-in-the-Fields church in June 2022 to commemorate World Refugee Day. We have been able to support large numbers of Ukrainian refugees and hosts through online events, email updates as well as face to face support.

RESPONSE

We have been able to catalyse change for the way the UK and indeed other countries around the world have responded to the Ukraine crisis. We are included at director level in the core delivery group for the Homes for Ukraine Scheme, which has been cited by Germany and the USA as pivotal in their response to Ukraine. We have been part of the biggest ever response to refugee hospitality from ordinary civilians in modern history.

RESOURCES

We have been able to practically support tens of thousands through live and online training, through the development of the Refugee welcome course, the provision of information, inspirational videos, events, practical items, gifts, and a welcome book for children.

Highlights

30,000 Ukrainian Welcome books distributed within 3 months

25 Advent videos & 6 Lent videos produced

4,500 hosts signed petition for support regarding accommodation

2,976 Ukrainian & Afghan families received gifts at Christmas

Welcome book for children

We designed, produced and distributed 30,000 copies of our 'Hello' welcome book for Ukrainian children towards the end of 2022. The project was supported by a grant from Choose Love and a Crowdfunder was established to raise funds towards the cost of this book. Over £14,500 was raised through the Crowdfunder, thanks to the generosity of our donors.

The book included welcome messages from celebrities including: Zoe Ball, Tom Odell, Sanjeev Bhaskar and Andriy Pyatov.

The book was distributed to schools across the UK, local community groups, churches and faith groups and individuals and libraries.

Petition to Downing Street

4,543 hosts signed a petition that was handed in to 10 Downing Street asking for support regarding accommodation options for Ukrainians in the UK.

Partnerships

We have been able to partner with Salesforce, an international CRM company, in London to provide training events for women from Ukraine who are seeking jobs in the tech industry in the UK. We are grateful for their support in running events such as 'Job Ready' helping women to update their CVs and to obtain interview practice. We were also able to run an event for the 2023 International Women's Day at Salesforce Tower, London, inspiring women again to get jobs in the tech industry.

Advent & Lent Videos

A series of 25 Advent and 6 Lent inspirational videos were produced. The videos helped faith communities connect their beliefs with offering hospitality to strangers in need.

Both series were broadcast on United Christian Broadcasters (UCB) radio station, with an estimated 100,000 weekly listeners. We had an average of 1,000 views per day on Twitter.

Christmas Gift Boxes

With thanks to various corporate donors (Love Christmas/ Church Communities UK), we were able to give 2,976 Ukrainian and Afghan families a gift box in December 2022.

Timeline



1,987 Ukrainians completed survey exploring insights into daily lives of Ukrainian refugees

2,558 individuals have started the Refugee Support Course

1 major report published following the above survey

4,722 hosts supported through online training and webinars

Our Year in Numbers

8,264 Ukrainians received updates on training/ job opportunities

11 corporate partners provided products towards our Christmas gift boxes

700 community groups received regular updates from us

£151,500 received from foundation grants

574 schools registered on our database

It has been fantastic to work with Sanctuary Foundation in the response to the crisis in Ukraine. Sanctuary are great collaborators keen to support other charities in their endeavours. It has been a pleasure to make new friends in our common cause of supporting refugees.

Yegor Lanovenko
Founder and
Chair of Opora



It was very unexpected to receive gifts. We can feel the care on your part and we realize that we are never alone, that we have a lot of support behind us, thank you for your care and for the goodies and pleasant surprises, and so timely, just before the big holiday. We really appreciate your work. Have a great holiday season!

Julia, from Ukraine, on receiving
a Gift Box from Sanctuary Foundation

Its an absolute privilege to work with the Ukrainian refugees and we're so thankful for the support of the Sanctuary Foundation and all the companies who are making life that bit brighter for them.

Liz, Community Group in South Wales

Four Focus Areas for Our Work



With thanks to Whitestone Insight, we conducted the largest survey to date of Ukrainian refugees in the UK and discovered that the vast majority of Ukrainians do feel welcome here and that is primarily due to the support they have received from their hosts. Sanctuary Foundation's work since its inception has been focussed on three main areas Welcome, Work and Worthwhile Housing but after the survey we have extended our work to include Welfare.

Welcome

With the war in Ukraine looking far from over and conditions worse now than at the beginning of the war we want to play our part in welcoming Ukrainian refugees into the UK ensuring that the historic numbers that have come are welcomed and integrated into our communities and society. There are practical needs families present with and emotional needs: the trauma of leaving a war zone and the anxieties they face concerning their families left behind in Ukraine and adapting to life in the UK.

As more Ukrainians are welcomed, we wish to ensure that attitudes towards refugees from other places are changed so that more people receive a genuinely warm welcome in the UK. Our welcoming activities have included inspiring more hosts to come forward but also offering ongoing support, training and information for hosts. We have also been working closely with community support networks such as Hill Tops Group, Henley Refugee Support Hub, the Pembroke group and others.

Sanctuary has designed, written, printed and distributed over 29,700 copies of our bilingual Welcome book for Ukrainian children. We have also partnered with businesses such as Britvic, Tata Consumer Goods, Judes Ice cream, Divine Chocolate, Tony's Chocolonely, NEXT, eden.co.uk, Child's Farm and others to provide Christmas and Easter boxes for refugees. We continue to help the public to offer welcome to refugees through engagement activities such as an upcoming national schools event and literary festival.

Work

So many Ukrainian mothers have come to the UK to protect their children from the war. They are not used to solo parenting without their husbands, partners or parents to help them. Their qualifications often do not easily translate to the UK job market and many face challenges with their proficiency in English and school run commitments. Many Ukrainians have taken entry level jobs that underuse their skills and experience and undermine their self-confidence. They need worthwhile jobs that will earn enough for their housing costs. We have partnered with the international Software as a Service provider Salesforce to help Ukrainian women into work. We have run CV and interview skills workshops, inspiration events on entrepreneurship and jobs in technology and we have recently launched a pilot sponsored Sales Force certification route that we aim to empower women into flexible and well paid work in a sustainable way. We have also experimented with an open day with a pharmaceutical company helping to let people know about job opportunities but also arrange translation and support.

Worthwhile Housing

We are pioneering some important partnerships when it comes to worthwhile housing. The building projects are large-scale and longer time frame but can offer families and communities vital help for the next phase of rebuilding their lives.

The original hosting commitment was for 6 months but many hosts have extended a welcome for over a year now. We have been following this situation closely, encouraging the government to provide additional support through amplifying the voices of Ukrainian and Afghan refugees. There is a national housing shortage and so it is not surprising that Ukrainians and Afghans are struggling to find affordable houses to rent beyond hosting. Some have even had to declare themselves homeless (some Afghans too) so that their local authority will provide them with housing. We have been working with churches, local community groups and charitable partners to explore innovative building projects that could serve Ukrainian and Afghan refugees as well as local key workers. These houses will also be great for the environment. We are working with Oxfordshire County Council, South Oxfordshire District Council and Henley Town Council and a registered provider of social housing on a trail blazer project that will allow both key worker and refugee housing to be developed on the same site. A similar initiative was attempted in Buckinghamshire but stalled due to planning constraints.

Welfare

Investing in the provision of mental health treatment, particularly dealing with trauma available to refugees would benefit the Ukrainian refugee population, particularly the large cohort of children. Being acutely affected by conflict in their own country at a young age will have a significant impact on their mental health. Adults too will be strongly affected. In the long run, sufficient and appropriate and timely mental health support will increase the chances of refugees being happy and productive members of our society and our workforce, which will be of wider community benefit. Sanctuary Foundation is exploring the best ways to release the potential of Ukrainian refugees with the requisite skillset and experience to support other refugees here in the UK.

Work with the Church

Sanctuary Foundation serves people from all faiths and none. We have had the pleasure of working with businesses, universities and government departments, but we couldn't do all we are doing without the incredible support from churches.

Over 2,000 churches have registered to work with Sanctuary Foundation since the beginning of the Ukraine war. Churches have helped to recruit and support hosts for Ukrainian refugees, running coffee mornings, lunches, English support groups, special events and more. We partnered with many churches to run Sveti Nikolai (Saint Nicholas), Christmas and Easter events and have helped to facilitate in person and online prayer events including one which had over 2,000 people join us. We have distributed much of our gifts from retailers through churches.

Krish has had the privilege of speaking at many church services, city events, and special Christian-run meetings, also conducting faith media interviews and writing pieces for Christian magazines and newspapers. Much of this has been thanking the churches for all they are doing with refugees from all over the world as well as inspiring them to do more to show welcome. He has been very encouraged by hearing from churches who have seen growth directly linked to their work with Hong Kong and Ukrainian families.

The Lent and Advent series were aimed primarily at churches as a means to encourage them in their work with refugees. We have also begun to catalyse support from the young adult demograph who are often on the edges of the church but who have great potential to be active through political and community engagement.

Sanctuary Foundation has liaised directly with the Archbishop of Canterbury on issues relating to Asylum and Migration and is still in discussion with him about the project to help Albanian young men find alternative hope for their futures other than in small boats crossing to the UK.

St Martin-in-the-Fields Church, Trafalgar Square, has been a constant help in running events including our World Refugee Day concert.

Overall the church across the UK has been a brilliant partner offering incredible support, compassionate and sacrificial service to all of our efforts and we look forward to strengthening these connections in the year ahead.



Work with the UK Government



Sanctuary Foundation has worked closely with the UK Government. We have taken a solution-finding approach that searches out areas of common ground with the incumbent government, as well as speaking out on occasion against, for example, the Rwanda plan.

With the Homes for Ukraine programme we found an incredible openness from central government to partner with civil society in helping as many Ukrainians as possible. Much of this was down to the inspirational leadership of Lord Harrington, the Refugee Minister, and the excellent civil service teams at the Home Office and the Department for Levelling Up, Housing & Communities. We were pleased to provide a significant link between the government and refugees, hosts, community group leaders and more. This particular work we were able to do was recognised in the awarding to Krish of an OBE for services to refugees.

We continue to be in conversation with the government not only about the Ukraine programme – for example in the consultations about extending of visas, but also in the piloting of an innovative programme with potential Albanian refugees, the ongoing problem of housing Afghan refugees, issues surrounding unaccompanied asylum-seeking children, options to alleviate the suffering of Sudanese migrants and the possible evacuation of children from Gaza.

We have also organised large surveys, joint public facing webinars with government departments, confidential roundtable meetings and have sought to be a critical friend to the government in its humanitarian support of refugees. We have produced and presented reports on various aspects of the refugee experience in the UK.

Sometimes we have not been successful: we worked hard to raise the voices and concerns of Sudanese families in the UK to build on the excellent Families for Ukraine scheme and deploy it for people needing to flee the terrible war in Sudan but to no avail. We have also challenged the Rwanda scheme and offered alternative solutions on a humane asylum process. Despite the lack of movement on these issues, it is vital that we continue to advocate for the rights and dignity of all refugees.

With the possibility of an upcoming General Election, Krish has been able to forge relationships with politicians from both sides of the House of Commons and is regularly invited to attend Labour and Conservative party events.

With the addition of an intern, Isobel Jones, who has a keen interest in politics, we hope to be able to strengthen these relational and practical links in the future. Overall, we have been privileged to find excellent working relationships with numerous government departments and have been able to catalyse more support to refugees as a result.

Legal & Governance

Constitution of the Charity and Status

The charity was registered as a Charitable Incorporated Organisation (CIO) with the Charity Commission on 6 April 2022 with the number 1198534. The charity is registered with the Inland Revenue, reference ZD17802 and is exempt from tax on its charitable activities under part 10 of the Income tax Act 2007.

Trustee Body

The Trustees who held office during the period and to the date of this report are listed on page 1. The first Trustees are appointed for different periods - Simon Blake (5 years), Gareth Mulholland (4 years) and Catherine Ross (3 years). However, they are eligible to stand for re-election at the end of the period as set out in the deed of constitution. All new trustees need to be appointed by the trustee body for a period of three years, following a skills analysis and suitable references.

Trustee induction and training

All new trustees are given information relating to the responsibilities of trustees and orientation to the work of the Charity.

Trustee meetings

As a new small charity, the trustees meet informally frequently usually with the director, Krish Kandiah. Various topics were discussed in the period to the date of the report including the establishment of the charity and the ongoing running of the charity. The trustees have set up an annual programme to ensure that policies and procedures are regularly updated and reviewed. Legal advice is sought when necessary.

A **register of trustees' interests** is held to ensure that there are no conflicts of interest. This will be updated regularly. Related party issues are fully declared in the financial statements. The trustees have a clear procedure that if there is a potential conflict of interest on any matter, the trustee with the potential conflict of interest is asked to leave the room and take no part in the debate or decision.

Organisation of the Charity

The operations of the charity are conducted in accordance with the policies and strategy approved by the Trustees. There are no sub-committees. The trustees have also been actively involved in the running of the charity due to the need to establish the charity and the lack of staff for the first half of the year. Some trustees have provided practical input in handling finances and project support.

Risk Management

The Trustees will periodically review risk, including its financial procedures, seeking to ensure all major risks to which the charity might be exposed are identified, in particular those relating to the operations and finances of the Trust. The Trustees are satisfied that there are systems in place to mitigate the exposure to major risks.

Financial Review

Overview

The accounts are prepared on an accrual basis. The statement of accounts and financial activities are to be found on pages 19 and 26.

Against the backdrop of immense public support for the Ukraine crisis response, the charity, with the aid of Stewardship, generated income through donations of £510,335. The start of the crisis in Ukraine in February 2022 precipitated a huge response from the UK population in giving financially towards support for Ukrainians. However as time passes, this interest is decreasing and this is impacting financial support. The majority of donations were received within the first three months of the charity operating. Subsequently grant funding has played a more important part of income. The result of which means a healthy balance at the end of the financial year.

However some of this surplus has been allocated as follows for 2023-24:

- a. An amount of up to £35,000 has been allocated towards the recruitment and salary costs of a Policy Officer. It is anticipated they will be recruited in the second quarter of 2023.
- b. £15,000 has been allocated to a refugee-friendly schools project which will pilot in Q2 of 2023.

Thanks to the generosity of partner organisations and corporate donors, we have continued to run projects and provide training and support for refugees within the UK.

Expenditure of £252,912 has been recorded. As this is the first period of the charity, no comparative figures are available.

The surplus for the year was £257,423 of which £39,730 are restricted funds.

We received a total of £166,500 from grant funding. A portion of the funds went towards specific projects (Welcome book for Ukrainian children and gift boxes at Christmas). Another portion was allocated to salaries for the Director and the Director for Operations & Projects. The remainder of the funds are allocated towards informing and training of hosts and website re-design. Some of these funds will roll-over to 2023-24.

The charity has grown over its first period from one founding employee (Director) to three. A Creative Director joined the charity in September 2022 and a Director for Operations & Projects in October 2022.

Principal Funding Sources

The principal funding sources for the charity are currently three-fold:

1. General donations via Stewardship. Gift Aid is collected by Stewardship on our behalf where applicable.
2. Grant funding: grants have been given for rapid response to the Ukraine crisis, salaries and projects.
3. Restricted funds for a housing project for one Ukrainian family in Brighton.
4. Use of Crowdfunder and JustGiving as means for donors to give towards the work of the charity.

We are incredibly grateful for the generosity of all of our donors in supporting the work of the charity.

Reserves Policy

The Trustees have examined the charity's requirements for reserves in light of the main risks to the organisation. It has established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the charity should be three months of expenditure.

Plans for Future Periods

The charity plans continuing the activities outlined above in the forthcoming years subject to satisfactory funding arrangements.

Going Concern

Having reviewed the level of funds available together with the future projected cashflow, the trustees have reasonable expectation that the charity has adequate resources to continue its activities for the current financial year. Accordingly, they continue to adopt the going concern basis in preparing the financial statements.

Statement of the Trustees' Responsibilities

The Trustees are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

Charity law in England and Wales requires the trustees to prepare financial statements for each financial period which give a true and fair view of the state of affairs of the charity and of its financial activities for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether the policies adopted are in accordance with the appropriate SORP on Accounting by Charities and the Accounting Regulations and with applicable accounting standards, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue,

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Board of Trustees on 29th January 2024 and signed on its behalf by:



Chair: (signature)



..... (printed)

Sanctuary Foundation
Charity Commission Registration Number 1188534
Accounts for the period
April 6, 2022 to March 31, 2023

Section A: Statement of Financial Activities

	Unrestricted funds	Restricted income funds	Endowment funds	Total this period
	£	£	£	£
Incoming resources (Note 3)				
Incoming resources from generated funds				
Voluntary income	314,710	28,293	-	343,003
Activities for generating funds	795	-	-	795
Investment income	37	-	-	37
Incoming resources from charitable activities	-	-	-	-
Other incoming resources	10,000	156,500	-	166,500
Total incoming resources	325,542	184,793	-	510,335
Resources expended (Notes 4-5)				
Costs of Generating Funds	-	-	-	-
Charitable activities	102,809	145,063	-	247,872
Governance costs	5,040	-	-	5,040
Other resources expended	-	-	-	-
Total resources expended	107,849	145,063	-	252,912
Net incoming/(outgoing) resources before transfers	217,693	39,730	-	257,423
Gross transfers between funds	-	-	-	-
Net incoming/(outgoing) resources before other recognised gains/(losses)	217,693	39,730	-	257,423
Other recognised gains/(losses)				
Gains and losses on revaluation of fixed assets for the charity's own use	-	-	-	-
Gains and losses on investment assets	-	-	-	-
Net movement in funds	217,693	39,730	-	257,423
Total funds brought forward	-	-	-	-
Total funds carried forward	217,693	39,730	-	257,423

Sanctuary Foundation

Accounts for the period

06-April-2022 to 31-March-2023

Section B: Balance sheet

	Unrestricted funds	Restricted income funds	Endowment funds	Total this period
	£	£	£	£
Current assets				
Debtors (Note 7)	3,831	-	-	3,831
Cash at bank and in hand	219,927	39,730	-	259,657
Total current assets	223,758	39,730	-	263,488
Creditors: amounts falling due within one year (Note 8)	6,065	-	-	6,065
Net current assets/(liabilities)	217,693	39,730	-	257,423
Total assets less current liabilities	217,693	39,730	-	257,423
Net assets	217,693	39,730	-	257,423
Funds of the Charity				
Unrestricted funds	217,693			217,693
Restricted income funds (Note 9)		39,730		39,730
Total funds	217,693	39,730	-	257,423

Signed by one or two trustees on
behalf of all the trustees

Print Name



SIMON BLAKE

29th January 2024

Section C:

Notes to the Financial Accounts

Note 1 Basis of preparation

1.1 Basis of accounting

These accounts have been prepared on the basis of historic cost (except that investments are shown at market value) in accordance with:

- Accounting and Reporting by Charities – Statement of Recommended Practice (SORP 2005);
- and with Financial Reporting Standards for Smaller Enterprises (FRSSE);
- and with the Charities Act.

1.2 Change in the basis of accounting

There has been no change to the accounting policies (valuation rules and methods of accounting) since last year.

Note 2. Accounting Policies

INCOMING RESOURCES

Recognition of incoming resources

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability.

Incoming resources with related expenditure

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.

Grants and donations

Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.

Tax reclaims on donations and gifts

Incoming resources from tax reclaims are included in the SoFA at the same time as the gift to which they relate.

Contractual income and performance related grants

This is only included in the SoFA once the related goods or services have been delivered.

Gifts in kind

Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised.

Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity.

Gifts in kind for use by the charity are included in the SoFA as incoming resources when receivable.

Donated services and facilities	These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.
Volunteer help	The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.
Investment income	This is included in the accounts when receivable.
Investment gains and losses	This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

EXPENDITURE AND LIABILITIES

Liability recognition	Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.
Governance costs	Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.
Grants with performance conditions	Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.
Grants payable without performance conditions	These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the charity.
Support Costs	Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

ASSETS

Tangible fixed assets for use by charity	These are capitalised if they can be used for more than one year, and cost at least £1,500. They are valued at cost or a reasonable value on receipt.
Investments	Investments quoted on a recognised stock exchange are valued at market value at the year end. Other investment assets are included at trustees' best estimate of market value.
Stocks and work in progress	These are valued at the lower of cost or market value.

Note 3 Analysis of incoming resources

Incoming resources may be further analysed if this would help the reader of the accounts.

Analysis		This period
		£
Voluntary income	General Donations	335,325
	Gift Aid	7,678
		-
	Total	343,003
Activities for generating funds	Event Income	795
		-
	Total	795
Investment income	Bank Interest received	37
		-
	Total	37
Other incoming resources	Grants received	166,500
		-
	Total	166,500

Note 4 Analysis of resources expended

Resources expended may be further analysed if this would help the reader of the accounts.

Analysis		This period
		£
Charitable activities	Salaries incl. Employers NIC & Pension	104,636
	Charitable Activities	117,038
	Support Cost	26,198
	Total	247,872
Governance costs	Legal Fees	4,800
	Independent Examination	900
		-
	Total	5,700

Note 5 Support Costs

Support cost type	Fundraising activity	Charitable Activity	Governance Activity	Total Cost
	£	£	£	£
Legal Fees	-	-	4,800	4,800
Independent Examination	-	-	900	900
Office Costs and Equipment	-	11,770	-	11,770
Other expenses	-	14,428	-	14,428
Total	-	26,198	5,700	31,898

Note 6 Paid Employees

6.1 Staff Costs

	This period
	£
Gross wages, salaries and benefits in kind	97,272
Employer's National Insurance costs	6,264
Pension costs	1,100
Total staff costs	104,636

6.2 Average number of full-time equivalent employees in the year

	This year
	Number
The parts of the charity in which the employees work	
Charitable Activities	2
Governance	-
Total	2

6.3 Defined contribution pension scheme

Brief details of the scheme

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

	This period
	£
The costs of the scheme to the charity for the year	1,100
The amount of any contributions outstanding at the year end	556
The amount of any contributions prepaid at the year end	-

Note 7 Debtors and prepayments

Analysis of debtors	Amounts falling due within one year
	This period
	£
Other debtors - Gift Aid recoverable	853
Prepayments and accrued income	2,978
Total	3,831

Note 8 Creditors and accruals

Analysis of creditors	Amounts falling due within one year
	This period
	£
Trade creditors	4,609
Other creditors	556
Accruals and deferred income	900
Total	6,065

Note 9 Endowment and restricted income funds

9.1 Funds held

Fund Name		Purpose and Restrictions
Pembroke	Restricted	Ukraine housing
(confidential funder)	Restricted	Staff Salaries - COO position
Benefact Trust	Restricted	Staff Salaries & website
Christmas Boxes	Restricted	Christmas boxes for refugee mothers
Benefact Trust Rapid Response	Restricted	Ukraine response
Welcome Book	Restricted	Ukraine Welcome Book

9.2 Movements of major funds

Fund names	Fund balances brought forward	Incoming resources	Outgoing resources	Transfers	Gains and losses	Fund balances carried forward
	£	£	£	£	£	£
Pembroke	0	28,293	(22,005)	0	0	6,288
(confidential funder)	0	50,000	(28,774)	0	0	21,226
Benefact Trust	0	54,000	(41,784)	0	0	12,216
Christmas Boxes	0	12,500	(12,500)	0	0	0
Benefact Trust Rapid Response	0	20,000	(20,000)	0	0	0
Welcome Book	0	20,000	(20,000)	0	0	0
Total Funds	0	184,793	(145,063)	0	0	39,730


Note 10 Related Party Transactions

Payments of £10,218 were made to Miriam Kandiah, wife of founding director, Krish Kandiah in payment for writing, editing and translating the Privet Welcome book.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent Examiner's Report on the Accounts

Report to the trustees/ members of	SANCTUARY FOUNDATION		
On accounts for the period ended	31st March 2023	Charity no.	1198534
Set out on pages	19 to 26		
Responsibilities and basis of report	<p>I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the period ended 31st March 2023.</p> <p>As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").</p> <p>I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.</p>		
Independent examiner's statement	<p>The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England and Wales.</p> <p>I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect,:</p> <ul style="list-style-type: none">• the accounting records were not kept in accordance with section 130 of the Act; or• the accounts did not accord with the accounting records; or• the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination. <p>I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.</p>		
Signed:		Date: 29/01/2024	
Name:	ROBERT ALLIN		
Relevant professional qualification(s) or body:	Institute of Chartered Accountants in England and Wales		
Address:	Milton Hall, Ely Road, Milton, Cambridge, CB24 6WZ		

www.sanctuaryfoundation.org.uk

