



**The Parish Church of
St Peter and St Paul
Bishops Hull**



Annual Report for end 2023

"Worship, Mission, Discipleship"

This Report presents an overview of the Parochial Church Council's (PCC) discussions and decisions for the year ending 31 December 2023

PCC Membership

The PCC is constituted with 18 members, together with the possibility of two co-opted additional members if required. During the past year, the following served as members:

Incumbent (Ex Officio)

1. Revd Phil Hughes

Wardens (Ex Officio)

2. Belinda Luke (stood down at A'Dcn Visitation 2023)
3. Will Osmond (PCC Chair, as of APCM 2019)

Reader(s) (Ex Officio)

4. Vacancy

Deanery Synod representatives (Ex Officio)

5. Will Osmond
6. Victoria Elsey (stood down May 2023)
7. Vacancy

Elected members

- | | |
|----------------------|---|
| 8. Kathryn Fear | Stood down December 2023 |
| 9. Shirley Stapleton | End of 1 st office APCM 2024 |
| 10. Mark Dakin | End of 1 st office APCM 2024 |
| 11. Helen Pearce | Standing down APCM 2024 |
| 12. Sue Martin | End of 1 st office APCM 2026 |
| 13. Victoria Elsey | Stood down May 2023 |
| 14. Val Traylen | Stood down at APCM 2023 |
| 15. Vacancy | |
| 16. Vacancy | |
| 17. Vacancy | |
| 18. Vacancy | |

Co-opted

Sally Adams is the appointed person for Safeguarding as of January 2022.

Appointed for 2023 at first PCC meeting

Secretary: A secretary is URGENTLY needed. Various PCC members stood in for this role throughout the year.
Treasurer: Kathryn Fear until 31/12/2023, then Rachel Horder as of 01/01/2024

St Peter & St Paul's PCC is an elected body with responsibility, in co-operation with the Vicar, for promoting the whole mission of the Church within the parish. They are also responsible for the maintenance of the church buildings and, as Trustees, are accountable to the Archdeacon for the church's finances.

Committees

The PCC operates through several committees or working groups as follows:

Standing Committee

Consists of the Vicar, Church Warden x 2, PCC Chair, PCC Representative and PCC Treasurer.
This committee is required by law and co-ordinates the urgent business between PCC meetings.

Fabric

Consists of Church Warden x 2.
Responsible for co-ordinating and commissioning minor works of maintenance and repair in and around the building (including the church hall) as well as presenting details of more complex works to the PCC for consideration and discussion.

Pastoral and Link Group

Consists of Vicar, all Link People and Pastoral Team.
Oversees organised pastoral work on behalf of the church.

Ministry / Worship Group

Consists of Vicar and Reader(s).
Oversees and monitors the regular worship of the church, including seasonal and one-off services. In the absence of a Reader this work is done by the Vicar.

Children's Working Group

Consists of Vicar and Children's Leadership Team (vacancy).

Social Group

Consists of Pat Barrett, Belinda Luke and Beverley Keitch.
Organises and co-ordinates social events for the church and the wider community.

Review of the Year

Church attendance

At the end of 2023, the number of names on the Electoral Roll stood at **67** (APCM 2022, 67).
In line with Church Law, a completely new Electoral Roll was created in April 2019.

Parochial Church Council

- The full PCC met 8 times (by ZOOM or in person) for arranged meetings.
In a year of encouragement and seeking God's vision we have continued to focus on ways to develop our **worship**, gain confidence in **mission** and deepen our **discipleship** through a variety of styles of worship and teaching based on Biblical understanding.
- **Worship**
 - o We continue to build our worship based on Biblical authority and by allowing the Holy Spirit to lead us.

- o Exploring Diocesan initiatives for Lay Worship Assistant and Lay Pastoral Assistant positions.
- o The completion of the building project (The Bridge)! A HUGE thanks to all involved. It has been a journey of highs and lows, but the result is what we aimed for...to the GLORY OF GOD!

- **Mission**

- o Making the services as widely accessible as possible, including a variety of platforms (in person, Facebook, Youtube, Church Website)
- o Seeking ways to keep a strong presence in the community, especially for the 'key' festivals in the year.
- o Maintaining a culture of 'both/and' for in-person and online services
- o Giving Real Advent Calendars to all Reception children and giving It's Your Move booklets (end of school year) to all Year 6 children moving to Secondary School.
- o Encouraging and supporting the team for Open the Book to take Bible stories into the school.
- o Encouraging and supporting a new team to take Communion to the Care Homes in Bishops Hull.
- o Developing Pioneer Minister roles within the church alongside Diocesan structures.

- **Discipleship**

- o A focus on Biblical teaching/understanding and real-life application, including using the just10 video series.
- o Continuing homegroups and seeking ways to increase the number of groups.
- o Daily Bible Study notes made available from the Bible Reading Fellowship.
- o Considering and discussion around the implementation of Prayer for Love and Faith and seeking support from the Church of England Evangelical Council. The PCC decision is to not 'opt in' to using these prayers.

Other discussions and decisions by the PCC include as follows:

Fabric

The Quinquennial Report was completed in June 2017 and was received in November 2018. A new report is due in 2024 or soon after.

We have kept the church electrical systems fully checked and up to date, kept gutters and gulleys clear all around the church and monitored the condition of the churchyard. Steps and walkways have been pressure washed and

weedkiller applied where needed. The entire guttering and downpipe system needs to be replaced to stop damp inside the church and a project is forming for this to happen. The lawnmower needs replacing with something more capable and discussions to work alongside Somerset Council are taking place.

The Church Hall

A contractor was appointed to remove the hall at no cost to the church and this was completed in 2023. The ground was cleared and leveled, and grass seed sown. This area is now looking good – ready to be used!

Building Tomorrow's Church Today

The final hand-over was completed in September 2023 with a small amount withheld to cover snagging items (due in 12 months' time).

Finance

See separate report and figures – an additional meeting will be arranged once these are ready to be presented. Apologies for any inconvenience this causes.!

Fire Risk Assessment

Copies of the Fire Risk Assessments are held by the Churchwardens in the Health and Safety File.

Safeguarding

Our Safeguarding Policy is based on the Diocesan guidelines. Sally Adams was the Appointed Person for Safeguarding from 1 January 2022. We have invested in the use of the Diocesan Safeguarding Dashboard which is helping to monitor needs and training.

There have been no Safeguarding incidents to report to the APCM in 2023.

PCC members, as Trustees of the Charity, have the ultimate legal responsibility for ensuring that the correct procedures are strictly adhered to and, in furtherance of this, the PCC consider the advice provided by the Diocese of Bath & Wells.

END

St.Peter and St. Paul Bishops Hull's Receipts & Payments Account

for the year ended 31 December 2023

	Notes	General fund £	Designated fund £	Restricted fund £	2023 £	2022 £
Receipts						
Donations and Legacies:						
Planned giving		27,326	-	-	27,326	27,564
Collections, donations & other giving		5,222	215	10,000	15,437	108,358
Income tax recovered		-	-	-	-	8,649
Legacies		-	-	-	-	-
Other Trading activities						
Magazine/Bookstall sales/Hall Lettings etc		120	-	-	120	-
Income from other Properties		-	-	-	-	-
Annual Fete/events		420	-	-	420	338
Receipts from Investments:						
Interest & dividends		1,366	-	-	1,366	275
Receipts from Charitable activities:						
Parochial fees		363	-	-	363	445
Other Receipts						
Insurance claims		-	-	-	-	-
Sale proceeds from fixed assets		-	-	-	-	-
Loans received		-	-	-	-	-
Other		99	-	-	99	-
Total Receipts		34,916	215	10,000	45,131	145,629
Payments						
Charitable activities:						
Donations/Grants to charities		-	-	-	-	(3,142)
Mission & Evangelism		(364)	(210)	-	(574)	(237)
Parish Share		(10,000)	-	-	(10,000)	(2,000)
Clergy expenses		(176)	-	-	(176)	(353)
Church running expenses		(4,220)	(38)	-	(4,258)	(1,361)
Churchyard maintenance		-	-	-	-	(117)
Cost of raising funds		-	-	-	-	(165)
Support costs		-	-	-	-	-
Administration costs (inc. staff costs)		(1,435)	-	-	(1,435)	(1,366)
Governance Costs		(75)	-	-	(75)	(75)
Other		(1,058)	-	-	(1,058)	(1,203)
Major expenditure						
Repairs to church buildings		15,298	-	(94,492)	(79,194)	(140,919)
Repairs to other property		-	-	-	-	-
Capital purchases/additions		-	-	-	-	-
Loan repayments		-	-	-	-	-
Total payments		(2,030)	(248)	(94,492)	(96,770)	(150,938)
Surplus/(Deficit) of Receipts over payments		32,886	(33)	(84,492)	(51,639)	(5,309)
Transfers between funds		-	-	-	-	-
		32,886	(33)	(84,492)	(51,639)	(5,309)
Cash at bank and in hand at 1 Jan (Actual Balance)		12,834	18,644	102,116	133,594	138,903
Cash at bank and in hand at 31 Dec (Actual Balance)		45,720	18,611	17,624	81,955	133,594

*produced using the Diocesan Cashbook v5

Independent Examiner's Certificate for the PCC Accounts

Report to the trustees of:

Parish Church of St Peter & St Paul

Parochial Church Council

On accounts for the year ended:

31 December 2023

Charity Number (if applicable):

N/A

**Respective responsibilities
of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's
statement**

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Pip Millard

Date:

12/08/2024

Name:

Mr Pip Millard FCCA

**Relevant professional
qualification(s) or body
(if any):**

ACCA

Address:

Dennett House, 11 Middle St, Taunton, TA1 1SH

Disclosure

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.