



Trustees' Annual Report for the period

From

Period start date

6th April 2024

To

Period end date

5th April 2025

Section A Reference and administration details

Charity name

Wootton Community and Sports Trust

Other names charity is known by

WCAST

Registered charity number (if any)

1198527

Charity's principal address

Burditch Hall

Castle Road

Wootton

Postcode

OX20 1EG

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|-------------------------|-----------------|---|---|
| 1 | Meghan Del Monte | Chair | Apr - Mar | WCAST |
| 2 | Natalie Mitchell-Boorne | Secretary | | WCAST |
| 3 | Rachel Budge | Treasurer | | WCAST |
| 4 | James Gray | | Pre-existing Trustee; became Chair Feb 2025 | WCAST |
| 5 | Melanie Waldron | | | WCAST |
| 6 | Andrew Warner | | April - June | WCAST |
| 7 | Mark Chesterman | | April - June | WCAST |
| 8 | Ian Hemingway | | | WCAST |
| 9 | Graham Lawrence | | | WCAST |
| 11 | Sarah Davies | | | WCAST |
| 12 | Matthew Mead | | July onwards | WCAST |
| 13 | Neil Pollard | | Sept onwards | WCAST |
| 14 | | | | |
| 15 | | | | |
| 16 | | | | |
| 17 | | | | |
| 18 | | | | |
| 19 | | | | |
| 20 | | | | |

Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
| | |

| | |
|--|--|
| | |
| | |

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

| |
|--|
| |
|--|

Section B Structure, governance and management

Description of the charity's trusts

| | |
|---|---|
| Type of governing document (eg. trust deed, constitution) | Constitution, registered on 6 th April 2022 |
| How the charity is constituted (eg. trust, association, company) | Charitable Incorporated Organisation |
| Trustee selection methods (eg. appointed by, elected by) | Volunteers, seconded by existing Trustees, or individuals nominated and seconded by existing Trustees |

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

WCAST bar policies and procedures can be accessed [here](#)

WCAST risk assessments can be found [here](#)

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The object of WCAST is:
The provision and maintenance of a community centre and playing field for the use of the inhabitants of Wootton without distinction of political, religious or other opinions, including use for
i) meetings, clubs and classes; and

ii) sport and other forms of recreation and leisure-time occupations, with the object of improving the conditions of life for the inhabitants.

All Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

The main activities undertaken for the public benefit:

1. Provision and maintenance of the playing field and associated sports facilities to

i) provide a home ground for adult football teams

ii) provide a venue for other local grass roots youth football clubs to hold training sessions and matches; this year we have been used as a home ground the Stonesfield Strikers youth teams

iii) an attractive play corner for the younger children of the village

2. Creation of a welcoming indoor space for local residents to get together, in particular

i) weekly coffee mornings, aimed at the older residents of the village but open to all

ii) provision of a bar and refreshments area, staffed by volunteers, where local residents can get together for a chat

iii) coordinating village events such as Christmas Sing-Along, Games Night, Curry night

3. Provision of a hall, with kitchen facilities, which is available for private hire on a not-for-profit basis, priced to cover overheads for the hire period.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

WCAST wishes to acknowledge the contribution made by the many volunteers, without whom

- a. the hall facilities and bar could not be opened
- b. events for the benefit of the village could not be hosted

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

2024-25 was the third year of operation for Wootton Community and Sports Trust.

The hall and its facilities reopened to the public in early September 2022. The U16s local youth football team from Wootton and Stonesfield use Wootton as their home ground.

We have also arranged a number of stand-alone sporting events during the year.

The play corner is also maintained by WCAST and is a valuable resource for younger children in the village.

Over the summer, WCAST have arranged fortnightly "have a go" sporting events for children of both junior and senior school age.

A friendly bar, which is run by volunteers, is open to the public on Fridays and some Saturdays and Sundays.

Weekly coffee mornings are also held in the hall, again run by volunteers.

A village book club and knit and natter clubs have also been formed and use the facilities provided by us.

The hall is available for hire, at affordable rates and this is increasing in popularity and has regular bookings for subsidised lunches for elderly residents.

WCAST now hold regular events in the hall, for the purpose of general enjoyment for the community but also acting as an opportunity to fundraise: pizza and curry nights, games nights, music quiz nights and bingo. Seasonal events such as a Christmas sing-along are also arranged.

WCAST have added acoustic panels to the walls of the hall, using part of the £5000 grant we received from Blenheim Palace in the 2023-24 financial year. The older members of the village have found this particularly beneficial for their social gatherings.

Section E

Financial review

Brief statement of the charity's policy on reserves

It has been agreed and minuted at Trustee meetings that we will hold £3000 in reserve as an emergency contingency fund. This is primarily held to pay for unexpected maintenance costs and fluctuating energy bills.

As of 5th April 2024, WCAST had cash balances of £15,480 of which: £3000 is held as emergency contingency funds
£4000 (from grants) is ring fenced for further refurbishment

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

WCAST is a not-for-profit organisation but needs to raise sufficient funds to cover utility bills and other regular expenses to allow running and maintenance of the hall and field to provide the facilities outlined above.

WCAST started the year with bank and cash balances of £15,480.

Income was £25,960.

Expenditure on running the Trust was £14,853 and the costs of equipment, stock and refurbishment of the hall in the year were £13,589. The Trust therefore finished the year with bank and cash balances of £12,998. This includes funds that will be spent in the coming year for the continued establishment of the facilities.

Section F**Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Rachel Elaine Budge

Position (eg Secretary, Chair, etc)

Treasurer

Date

13/01/25



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name

No (if any)

Receipts and payments accounts

CC16a

For the period
from

Period start date
06/04/2024

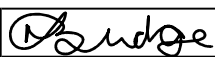
To

Period end date
05/04/2025

Section A Receipts and payments

| | Unrestricted funds | Restricted funds | Endowment funds | Total funds | Last year |
|---|--------------------|------------------|------------------|------------------|------------------|
| | to the nearest £ | to the nearest £ | to the nearest £ | to the nearest £ | to the nearest £ |
| A1 Receipts | | | | | |
| Donations | 1,098 | - | - | 1,098 | 902 |
| Gift Aid | - | - | - | - | 147 |
| Grants | - | - | - | - | 5,900 |
| Bar sales | 2,636 | - | - | 2,636 | 8,690 |
| Playing field and hall hire | 1,880 | - | - | 1,880 | 2,522 |
| Event income | 20,208 | - | - | 20,208 | 12,768 |
| Sports club subscriptions | - | - | - | - | 2,521 |
| Other income | 138 | - | - | 138 | - |
| | - | - | - | - | - |
| Sub total (Gross income for AR) | 25,960 | - | - | 25,960 | 33,450 |
| A2 Asset and investment sales, (see table). | | | | | |
| Plant and machinery | - | - | - | - | - |
| Fixtures and fittings | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total receipts | 25,960 | - | - | 25,960 | 33,450 |
| A3 Payments | | | | | |
| Utility bills and other services | - 4,768 | - | - | - 4,768 | 7,286 |
| Bar and hall supplies | - 11,581 | - | - | - 11,581 | 11,175 |
| Sports club and field supplies | - 461 | - | - | - 461 | 924 |
| Event costs | - 6,964 | - | - | - 6,964 | 1,932 |
| Maintenance, security and safety | - 2,243 | - 75 | - | - 2,318 | 3,240 |
| Other equipment | - 329 | - | - | - 329 | 1,624 |
| Sports club fees and fines | - 342 | - | - | - 342 | 996 |
| Other costs | - 655 | - | - | - 655 | 157 |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - 27,342 | - 75 | - | - 27,417 | 27,334 |
| A4 Asset and investment purchases, (see table) | | | | | |
| Plant and machinery | - | - | - | - | - |
| Fixtures and fittings | - | - 1,025 | - | - 1,025 | 21,361 |
| Stock | - | - | - | - | - |
| | - | - 1,025 | - | - 1,025 | 21,361 |
| Total payments | - 27,342 | - 1,100 | - | - 28,442 | 48,695 |
| Net of receipts/(payments) | - 1,382 | - 1,100 | - | - 2,482 | - 15,245 |
| A5 Transfers between funds | | | | | |
| A6 Cash funds last year end | 14,380 | 1,100 | - | 15,480 | - |
| Cash funds this year end | 12,998 | 0 | - | 12,998 | - 15,245 |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|---|--|---|----------------------------------|---------------------------------|
| B1 Cash funds | Bank account | 12,844 | | - |
| | Petty cash | 154 | - | - |
| | Football Cash account | - | - | - |
| | Total cash funds | 12,998 | - | - |
| | (agree balances with receipts and payments account(s)) | OK | OK | OK |
| B2 Other monetary assets | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| B3 Investment assets | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| B4 Assets retained for the charity's own use | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | Plant and machinery | | 4,900 | |
| | Fixtures and fittings | | 35,654 | |
| | Stocks | | 2,000 | |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| B5 Liabilities | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
| | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |
| Signed by one or two trustees on behalf of all the trustees | | Signature | Print Name | Date of approval |
| | |  | Rachel Budge | 14th January 2026 |
| | | | | |



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Wootton Community and Sports Trust

On accounts for the year
ended

5 April 2025

Charity no
(if any)

1198527

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date: 15 Jan 2026

Name:

Philip Parker

Relevant professional
qualification(s) or body
(if any):

ACMA

Address:

32 Castle Rd, Wootton, Woodstock, Oxfordshire OX20 1EG

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

n/a