



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	6 th	April	2023		5 th	April	2024

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Burditch Hall	
Castle Road	
Wootton	
Postcode	OX20 1EQ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Meghan Del Monte	Chair	May onwards	WCAST
2	Natalie Mitchell-Boorne	Secretary		WCAST
3	Rachel Budge	Treasurer		WCAST
4	James Gray			WCAST
5	Melanie Waldron			WCAST
6	Andrew Warner			WCAST
7	Mark Chesterman			WCAST
8	Ian Hemingway			WCAST
9	Graham Lawrence			WCAST
10	Rachel Jones		Apr-Nov	WCAST
11	Sarah Davies		Nov onwards	WCAST
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution, registered on 6th April 2022

How the charity is constituted
(eg. trust, association, company)

Charitable Incorporated Organisation

Trustee selection methods
(eg. appointed by, elected by)

Volunteers, seconded by existing Trustees, or individuals nominated and seconded by existing Trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

WCAST bar policies and procedures can be accessed [here](#)

WCAST risk assessments can be found [here](#)

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The object of WCAST is:
The provision and maintenance of a community centre and playing field for the use of the inhabitants of Wootton without distinction of political, religious or other opinions, including use for
i) meetings, clubs and classes; and

ii) sport and other forms of recreation and leisure-time occupations, with the object of improving the conditions of life for the inhabitants.

All Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

The main activities undertaken for the public benefit:

1. Provision and maintenance of the playing field and associated sports facilities to

- i) provide a home ground for the village men's football team
- ii) provide a venue for other local grass roots youth football clubs to hold training sessions and matches; this year we have been used as a home ground the Stonesfield Strikers youth teams
- iii) an attractive play corner for the younger children of the village

2. Creation of a welcoming indoor space for local residents to get together, in particular

- i) weekly coffee mornings, aimed at the older residents of the village but open to all
- ii) provision of a bar and refreshments area, staffed by volunteers, where local residents can get together for a chat
- iii) coordinating village events such as Christmas Sing-Along, Games Night, Curry night

3. Provision of a hall, with kitchen facilities, which is available for private hire on a not-for-profit basis, priced to cover overheads for the hire period.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

WCAST wishes to acknowledge the contribution made by the many volunteers, without whom

- a. the hall facilities and bar could not be opened
- b. events for the benefit of the village could not be hosted

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

2023-24 was the second year of operation for Wootton Community and Sports Trust.

The hall and its facilities reopened to the public in early September 2022. The field and hall facilities are used by the Wootton Men's football team for all home matches. The U16s local youth football team from Wootton and Stonesfield also use Wootton as their home ground. We have also arranged a number of stand-alone sporting events during the year.

The play corner is also maintained by WCAST and is a valuable resource for younger children in the village.

Over the summer, WCAST have arranged fortnightly "have a go" sporting events for children of both junior and senior school age.

A friendly bar, which is run by volunteers, is open to the public on Fridays and some Saturdays and Sundays.

Weekly coffee mornings are also held in the hall, again run by volunteers. A village book club and knit and natter clubs have also been formed and use the facilities provided by us.

The hall is available for hire, at affordable rates and this is increasing in popularity.

WCAST now hold regular events in the hall, for the purpose of general enjoyment for the community but also acting as an opportunity to fundraise: pizza and curry nights, games nights and bingo. Seasonal events such as a Christmas sing-along are also arranged.

WCAST have completed a full kitchen refurbishment using income from events and grants received in 2022-23.

WCAST has also completed the first phase of the planned toilet refurbishment, by altering the entrance to the disabled toilet to improve privacy and dignity.

WCAST was successfully awarded a £5000 grant from Blenheim Palace to help towards refurbishment of the property, which still needs significant maintenance. Wootton Parish Council provided a grant of £900 towards upkeep of the playing field.

Section E

Financial review

Brief statement of the charity's policy on reserves

WCAST does not have a formal reserves policy. It has been agreed and minuted at Trustee meetings that we will hold £3000 in reserve as an emergency contingency fund. This is primarily held to pay for unexpected maintenance costs and fluctuating energy bills.

As of 5th April 2024, WCAST had cash balances of £15,480 of which:
£3000 is held as emergency contingency funds
£5000 (from grants) is ring fenced for further refurbishment

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

WCAST is a not for profit organisation but needs to raise sufficient funds to cover utility bills and other regular expenses to allow running and maintenance of the hall and field to provide the facilities outlined above.

WCAST started the year with bank and cash balances of £30,724.

Income was £33,450.

Expenditure on running the trust was £16,101 and the costs of equipment, stock and refurbishment of the hall in the year were £32,593. The Trust therefore finished the year with bank and cash balances of £15,480. This includes funds that will be spent in the coming year for the continued establishment of the facilities.

Section F**Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Rachel Elaine Budge

Position (eg Secretary, Chair, etc)

Treasurer

Date

31/12/24



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name

Wootton Community and Sports Trust

Receipts and payments account

For the period from

Period start date

4/6/2023

To

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds
	to the nearest £	to the nearest £	to the nearest £
A1 Receipts			
Donations	902	-	-
Gift Aid	147	-	-
Grants	5,900	-	-
Bar sales	8,690	-	-
Playing field and hall hire	2,522	-	-
Event income	12,768	-	-
Sports club subscriptions	2,521	-	-
Sports club sponsorship	-	-	-
customs refund from overseas purchase			
		-	-
Sub total(Gross income for AR)	33,450	-	-
A2 Asset and investment sales, (see table).			
Plant and machinery	-	-	-
Fixtures and fittings	-	-	-
Sub total	-	-	-
Total receipts	33,450	-	-
A3 Payments			
Rent, rates and utilities	5,312	-	-
Hall cleaning costs	1,167	-	-
Sports club - cleaning costs		-	-
Insurance	807	-	-
Bar and hall supplies	11,175	-	-
Sports club and field supplies	924	-	-
Event costs	1,932		
Maintenance, security and safety	3,240		
Other equipment	1,624		
Sports club fees and fines	996		
Other costs	157		
		-	-
		-	-
		-	-
Sub total	27,334	-	-
A4 Asset and investment purchases, (see table)			
Plant and machinery			-
Fixtures and fittings	21,361		
Stock		-	-
	21,361	-	-
Total payments	48,695	-	-
Net of receipts/(payments)	15,245	-	-
A5 Transfers between funds	-	-	-
A6 Cash funds last year end	-	-	-
Cash funds this year end	15,245	-	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds
		to nearest £
B1 Cash funds	Bank account	14,280
	Petty cash	100
		-
	Total cash funds	14,380

(agree balances with receipts and payments account(s))

Agreement Error

Unrestricted funds

Categories	Details	Unrestricted funds
		to nearest £
B2 Other monetary assets		-
		-
		-
		-
		-
		-

Categories	Details	Fund to which asset belongs
B3 Investment assets		

Categories	Details	Fund to which asset belongs
B4 Assets retained for the charity's own use	Plant and machinery	
	Pfixtures and fittings	
	Stocks	

Categories	Details	Fund to which liability relates
B5 Liabilities		

Signed by one or two trustees on behalf of all the trustees

Signature

Print

No (if any)

nts

Period end date
4/5/2024

CC16a



Total funds

Last year

to the nearest £

to the nearest £

902	33,166
147	1,712
5,900	13,400
8,690	17,520
2,522	813
12,768	2,817
2,521	877
-	400
-	-
-	-
-	-
33,450	70,705

-	-
-	-
-	-

33,450	70,705
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5,312	1,873
1,167	540
-	266
807	798
11,175	11,115
924	2,201
1,932	268
3,240	2,138
1,624	406
996	180
157	27
-	-
-	-
-	-
-	-
27,334	19,812

-	4,900
21,361	13,268
-	2,000
21,361	20,168

48,695	39,980
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- 15,245	30,725
-	-
-	-
- 15,245	30,725

Restricted funds	Endowment funds
to nearest £	to nearest £
1,100	-
-	-
-	-
1,100	-

Agreement Error

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Restricted funds	Endowment funds
to nearest £	to nearest £
-	-
-	-
-	-
-	-
-	-
-	-

Cost (optional)	Current value (optional)
-	-
-	-
-	-
-	-
-	-

Cost (optional)	Current value (optional)
4,900	3,920
34,269	31,443
2,000	2,000
-	-
-	-
-	-
-	-
-	-
-	-

Amount due (optional)	When due (optional)
-	
-	
-	
-	
-	

Name	Date of approval

Wootton Community and Sports Trust, Registered Charity 1198527

Report of the Independent Examiner to the Trustees for year ending 5th April 2024

Responsibilities and basis of the report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's statement

I have completed my examination. I confirm that **no** material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. The accounting records were not kept in respect of the Trust as required by section 130 of the Act;
2. The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

A handwritten signature in black ink, appearing to read 'Philip Parker', followed by a long horizontal line.

Philip Parker

Member of the Chartered Institute of Management Accountants

Yew Trees House, 32 Castle Road, Wootton OX20 1EG

Pclp@btinternet.com

07940 707312

Date: 2nd January 2025