



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

**From** 4<sup>th</sup> April 2022 **Period start date**      **To** 1<sup>st</sup> December 2022 **Period end date**

**Charity name:** SHARE: Flitwick and Ampthill

**Charity registration number:** 1198511

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To protect and safeguard the environment for the public benefit through in particular but not exclusively the promotion of share, repair and re-use of products as a means of preventing and minimising waste disposal; and the advancement of the education of the public regarding the protection of the environment through the sharing, repairing and re-use of products.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>During the reporting period the Trustees have:</p> <ul style="list-style-type: none"><li>• Secured grants to help with set-up costs. These have covered insurance, website costs and purchase of equipment for charity use such as shelving, signs and first aid kit.</li><li>• Set up the website.</li><li>• Advertised the Library of Things and accepted, sorted and catalogued many donations of used equipment from the public.</li><li>• By November 2022 the Trustees were satisfied that there was enough equipment to start making loans. The library software (initial use donated by MyTurn) was set up and the Library of Things opened to the public on 12<sup>th</sup> November 2022.</li></ul>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The Trustees attended several events during 2022 to promote the Library of Things and, more generally, the idea of sharing items and keeping them in use for longer.</p> <p>The Library of Things opened to the public in November 2022. By 1<sup>st</sup> December 2022 more than 50 second-hand items had been donated by the public. There were already 9 non-Trustee members of the Library of Things and the first loan of an item had been successfully made.</p>

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	As of 1 <sup>st</sup> December 2022, SHARE: Flitwick and Ampthill has £1277 in the Co-operative Bank. This is enough to pay for another years insurance, pay for the website set-up costs and cover several months of rent at Flitwick Village Hall.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	n/a
Amount of reserves held	Para 1.22	n/a
Reasons for holding zero reserves	Para 1.22	At this point SHARE: Flitwick and Ampthill does not have a reserves policy and holds zero reserves. This is because we have only been operating for a short time.
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	'Foundation' model constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	SHARE: Flitwick and Ampthill is a CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	No changes in trustees have occurred during this period

## Reference and Administrative details

Charity name	SHARE: Flitwick and Ampthill
Other name the charity uses	n/a
Registered charity number	1198511
Charity's principal address	3 Chestnut Close Westoning Bedfordshire MK45 5LR

### **Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ian Blazeby			
2	Susan Clinch			
3	Leisa Milne			
4	Dan Toinko			
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Leisa Alexandra Milne	
Position (eg Secretary, Chair, etc)	Trustee	
Date	18 <sup>th</sup> November 2023	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
SHARE: Flitwick and Ampthill

No (if any)  
1198511

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## Receipts and payments accounts

For the period from	Period start date 4th April 2022	To	Period end date 1st December 2022
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Council Grants	1,700	-	-	1,700	-
Rental income	-	-	-	-	-
Donations	5	-	-	5	-
Membership fees	33	-	-	33	-
Other Grants	-	-	-	-	-
Sale of inventory assets	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b> (Gross income for AR)	1,738	-	-	1,738	-
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	1,738	-	-	1,738	-
<b>A3 Payments</b>					
Insurance	293	-	-	293	-
Website	-	-	-	-	-
Room rental for Library of Things	-	-	-	-	-
Hosting Repair Cafes	-	-	-	-	-
Sundries for maintenance / repairs	-	-	-	-	-
Equipment for running Library / Repair Café	168	-	-	168	-
Items purchased for inventory	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	461	-	-	461	-
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	461	-	-	461	-
<b>Net of receipts/(payments)</b>	1,277	-	-	1,277	-
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	-	-	-	-	-
<b>Cash funds this year end</b>	1,277	-	-	1,277	-

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>		1,277	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	1,277	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK


	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>	Donated inventory items		-	1,000
	Shelving, other furniture		-	150
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	LEISA MILNE	16/11/23