



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 1st April 2024 to 31st March 2025

**Charity name: Abington Annexe Community Childcare**

**Charity registration number: 1198508**

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>Taken from the Abington Annexe Community Childcare Mission Statement:</p> <p>This statement outlines the services that children, parents/carers and the community can expect from Abington Annexe Community Childcare (AACC), and the values that inform our work.</p> <p>Aims:</p> <p>To provide a safe, happy and stimulating environment where children can, through play:</p> <ul style="list-style-type: none"><li>• Develop their independence</li><li>• Develop their self esteem</li><li>• Mix with other children and adults</li><li>• Gain positive attitudes to all children</li><li>• Have fun</li></ul> <p>These aims are achieved by:</p> <ul style="list-style-type: none"><li>• Providing a happy, safe, warm and stimulating environment for all children to play, learn and develop freely</li><li>• Helping children to develop responsibility for themselves and their actions and to become competent, confident, independent and cooperative individuals</li><li>• Encouraging children to have a positive attitude and respect for both themselves and other people</li><li>• Promoting a positive relationship with parents/carers and work with them to provide high quality play and care for their children</li><li>• Offering inclusive services that are</li></ul>

		<p>accessible to all children in the community</p> <ul style="list-style-type: none"> <li>• Undergoing regular monitoring and evaluation of services to ensure the setting continues to meet the needs of children and parents/carers</li> </ul> <p>AACC staff and committee trustees are committed to meeting the children, parents and carers by:</p> <ul style="list-style-type: none"> <li>• Listening and responding to their views and concerns</li> <li>• Keeping them informed of the programme of activities, as well as policies and procedures (including opening times, fees and charges)</li> <li>• Sharing and discussing the individual child's achievements experiences, progress and friendships, along with any difficulties that may arise</li> </ul> <p>AACC is committed to:</p> <ul style="list-style-type: none"> <li>• Offering a wide range of play and activities that respond to children's needs</li> <li>• Providing access to a variety of facilities and equipment under safe and supervised conditions</li> <li>• Ensuring the staff are experienced, well trained and properly supported</li> <li>• Offering a service that meets the conditions of the Children's Act 1989 and all other relevant childcare legislation (where applicable)</li> <li>• Providing an environment where no child is bullied or suffers discrimination of any form</li> </ul> <p>Rights of the Child:  <b>For every child Health, Education, Equality, Protection</b>  <a href="https://www.unicef.org/child-rights-convention/convention-text">https://www.unicef.org/child-rights-convention/convention-text</a></p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Providing Early Years childcare from 2-5 years in line with the Early Years Foundation Stage (EYFS) and Ofsted as well as wrap-around care during and out of term time. An essential, high quality childcare for members of the local, rural community and beyond.</p> <p>Early year education in line with the Early Years Foundation Stage (EYFS) and Ofsted. Providing spaces for families entitled to</p>

		<p>government funding and childcare schemes. Providing access to education for SEND children.</p> <p>Providing spaces for children eligible for Pupil Premium in Early Years and in coordination with the local primary school</p> <p>Allows access to children eligible for the receipt of Holiday, Activities and Food programme.</p> <p>Providing spaces for Funded Two's children. Inclusive community support from birth (Baby and Toddler group), babies and families inclusive.</p> <p>Providing for children to learn through play with the Early Years Foundation Stage.</p> <p>Accessible and flexible childcare.</p> <p>Accessible and flexible childcare responsive to the needs of children and parents / carers from the ages of 2 to 11 years.</p>
--	--	---

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have regard to the guidance issued by the Charity Commission on public benefit.
--	-----------	--

### Additional information (optional)

You may choose to include further statements where relevant about:

Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	

### Achievements and Performance

		<p>Prior to the formation of the CIO, Abington Preschool was recognised as providing a Good provision by Ofsted in January 2020 and Abington Community Out of School Club received a Met grading in November 2022.</p>
--	--	--

		<p>Number of children registered -</p> <p>34 Preschool children</p> <p>136 OOSC &amp; Holiday Club</p> <p>(Summer term 2025)</p>
<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>		<p>We accept Early Years Pupil Premium, government Funded 2's and government Extended 30 hours funding, alongside the government Universal 15 hours funding for 3-4 year olds. We will also accept the 2 year old funding for working families.</p> <p>Reaching out into the community with the Primary School, local shop and cafe, visits from local educational enrichment opportunities and external sports / dance providers.</p> <p>AACC is an ethical and inclusive employer with the highest regard to the safeguarding of children and child protection.</p> <p>Committed to provide additional support for a tailored provision for any child who wishes to have the same opportunities and experiences as their peers</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

### Financial Review

<p>Review of the charity's financial position at the end of the period</p>	Para 1.21	<p>Start balance £105767.00 1st April 2024</p> <p>End balance £107600.00 31st March 2025</p> <p>Net movement £1834.00</p>
<p>Statement explaining the policy for holding reserves stating</p>	Para 1.22	<p>Taken from our Financial Reserves Policy.</p> <p><i>Statement:</i></p>

why they are held		<p>“AACC is a non-profit charity that provides a Pre-school, After school and Holiday Club provision.</p> <p>We do however reserve the right to keep some of our finances in reserve for possible eventualities.</p> <p>We review our reserves policy annually and amend it as necessary.”</p>
Amount of reserves held	Para 1.22	<p>As of November 2025:</p> <p>Redundancy pay £16892.87</p> <p>3 month running costs £69832.00</p> <p>Total expenses £93203.38</p> <p>Current total in bank £100031.59</p> <p><u>Available assets £6828.21</u></p>
Reasons for holding reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<p>The concerns from last year regarding the increase in the minimum wage were founded. There has been an increase in the funding rate but not comparable. Following minimum wage increases are expected for April 2026.</p> <p>This charity has been formed from Abington Preschool and Abington Community Out of School Club to create a Charitable Incorporated Organisation (CIO) to provide restrictions on the liability for the trustees. This process has now been completed and the setting will be trading under the new name of Abington Annexe Community Childcare as of 13th September 2023.</p> <p>All balances from the two previous settings have been transferred to the newly formed CIO as of 13th September 2023.</p>

#### **Additional information (optional)**

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Government Early Years funding and private fees.
--	-----------	--

Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Early Years Alliance Constitution 2011
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation (CIO)
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>The committee:</p> <p>The overall management and control of AACC will rest with the individual members of the AACC management committee ("the Committee"). As well as being responsible for the management of AACC, the committee members are also the charity trustees of AACC.</p> <p>(1) There must be at least three charity trustees. If the number falls below this minimum, the remaining trustee or trustees may act only to call a meeting of the charity trustees, or to appoint a new charity trustee.</p> <p>(2) The maximum number of charity trustees is 12. The charity trustees may not appoint any charity trustee if, as a result, the number of charity trustees would exceed the maximum.</p> <p>(1) The charity trustees are appointed at the AGM of the charity to serve for two successive years and shall retire from office with effect from the conclusion of the second AGM following their appointment.</p> <p>(2) At every AGM of the members of the CIO, one third (or the number nearest to one third) of the elected charity trustees shall retire from</p>

		<p>office.</p> <p>(3) The charity trustees to retire by rotation shall be those who have been longest in office since their last appointment or reappointment. If any charity trustees were last appointed or reappointed on the same day, those to retire shall (unless otherwise agreed amongst themselves) be determined by lot.</p> <p>(4) The vacancies so arising may be filled by the decision of the members at the AGM; any vacancies not filled at the AGM may be filled as provided in sub-clause (5) of this clause.</p> <p>(5) The members or the charity trustees may at any time decide to appoint a new charity trustee, whether in place of a charity trustee who has retired or been removed in accordance with clause 15 (Retirement and removal of charity trustees), or as an additional charity trustee, provided that the limit specified in sub-clause 12(3) (Number of charity trustees) would not as a result be exceeded. A person so appointed, shall serve for two successive years and shall retire in accordance with sub-clauses (2) and (3) of this clause.</p> <p>(6) Where an individual is appointed as a charity trustee, it is that individual who is the charity trustee. No other individual with whom they share membership shall be entitled to stand in their place at meetings of the charity trustees or have any other rights as a charity trustee.</p> <p>(7) To encourage parental involvement, at least two thirds of the charity trustees shall normally at the time of election be family members. In the event that this figure cannot be achieved however, the CIO may elect affiliate members to make up the balance of the charity trustees.</p> <p>(1) A charity trustee ceases to hold office if he or she:</p> <p>(a) retires by notifying the CIO in writing (but only if enough charity trustees will remain in office when the notice of resignation takes effect to satisfy clause 12(3) (Number of trustees));</p> <p>(b) is absent without permission of the charity</p>
--	--	--

		<p>trustees from all their meetings held within a period of six months and the charity trustees resolve that his or her office be vacated;</p> <p>(c) dies;</p> <p>(d) becomes incapable by reason of mental disorder, illness or injury of managing and administering his or her own affairs;</p> <p>(e) is removed by the charity trustees or the members of the CIO in accordance with subclauses (2) and (3) of this clause; or</p> <p>(f) is disqualified from acting as a charity trustee by virtue of sections 178 and 179 of the Charities Act 2011 (or any statutory re-enactment or modification of that provision).</p> <p>(2) A charity trustee shall be removed from office if a resolution to remove that trustee is proposed at a meeting of the charity trustees or a general meeting of the members called for that purpose and properly convened in accordance with clause 19 (Meetings and proceedings of the charity trustees) or clause 11 (General meetings of the members), and the resolution is passed by a two-thirds majority of votes cast at the meeting.</p> <p>(3) Before the charity trustees or the members of the CIO take any decision to remove someone as a charity trustee of the CIO they must:</p> <p>(a) inform the individual of the reasons why it is proposed to remove him or her as a charity trustee, specifying the circumstances alleged to justify removal from office;</p> <p>(b) give the individual at least 14 clear days notice in which to make written representations to the charity trustees or the members as to why he or she should not be removed as a charity trustee;</p> <p>(c) at a duly constituted meeting of the charity trustees or general meeting of the members, consider whether or not the individual should be removed as a charity trustee;</p> <p>(d) consider at that meeting any representations which the charity trustee makes as to why he or she should not be removed; and</p> <p>(e) allow the charity trustee, or the charity trustee's representative, to make those representations in person at that meeting, if the charity trustee so chooses.</p>
--	--	---

**Additional information (optional)**

You may choose to include further statements where relevant about:



Policies and procedures adopted for the induction and training of trustees	Para 1.51	<p>Policy statement</p> <p>“At AACC we provide an induction for all staff, volunteers and managers in order to fully brief them about the setting, the families we serve, our policies and procedures, curriculum and daily practice.”</p> <p>Procedure</p> <p>We have a written induction plan for all new staff, which includes the following:</p> <ul style="list-style-type: none"> <li>• Introduction to all staff and volunteers, including management and committee members.</li> <li>• Familiarising with our health and safety <u>policy, code of conduct and code of practice</u>, fire procedures and the details of the building.</li> <li>• Ensuring our policies and procedures have been read and are carried out.</li> <li>• Introduction to parents, especially parents of allocated key children where appropriate</li> <li>• • Familiarising them with our confidentiality policy and confidential information where applicable in relation to any key children.</li> <li>• Details of the tasks and daily routines to be completed.</li> </ul> <p>The manager inducts new staff and volunteers. The chairperson of the committee inducts new managers.</p> <p>During the induction period, the individual must demonstrate understanding of and compliance with policies, procedures, tasks and routines. Successful completion of the induction forms part of the probationary period.”</p>
The charity’s organisational structure and any wider network with which the charity works	Para 1.51	<ul style="list-style-type: none"> <li>• Preschool Learning Alliance</li> <li>• Ofsted</li> <li>• Charities Commission</li> <li>• Trustees</li> <li>• Admin</li> <li>• Preschool Manager</li> <li>• Finance Manager</li> <li>• Senior staff</li> <li>• Junior staff</li> <li>• Volunteers</li> <li>• Great Abington Primary School Governors (Landlords)</li> </ul>
Relationship with any related parties	Para 1.51	Early Years Alliance - membership - whose constitution we follow and guidelines for policies and procedures, Human

		<p>Resources and legal advice.</p> <p>Ofsted - compliance to mandatory inspection</p> <p>Childcare agreement from Cambridgeshire County Council</p> <p>Cambridgeshire County Council - Bronze Early Years PVI member for advice and training</p> <p>Cambridgeshire and Peterborough Safeguarding Children and Adults Board - used for all safeguarding issues, we follow the advice and mandatory guidelines set out by this party.</p> <p>Local Children's Centre - advice and referrals.</p> <p>Childcare Choices – government website.</p>
--	--	---

#### Other Restricted Funds

	<b>Pupil Premium</b>	<b>Deprivation Allowance</b>
<b>Balance b/f</b>	£2618.54	£0.00
<b>Income</b>	£2392.92	£0.00
<b>Total</b>	£5011.46	£0.00
<b>Expenditure</b>	£2712.82	£0.00
<b>Balance c/d</b>	£2298.64	£0.00

#### Reference and Administrative details

Charity name	Abington Annexe Community Childcare
Other name the charity uses	
Registered charity number	1198508

Charity's principal address	Abington Annexe 68 High Street Great Abington Cambridge CB21 6AE
-----------------------------	--

### Names of the charity trustees who manage the charity

Trustee name Office (if any) Dates acted if not for whole year  
Name of person (or body) entitled to  
appoint trustee (if any)

Katherine Russell	Chairperson 14/11/2024 - onwards
Louise Woolcott	Trustee 15/10/2021 - onwards
Kirsty Badcock	Trustee 17/11/2022 - onwards
Alice Kirk	Trustee 15/04/2021 - onwards
Sarah Jarvis-Dott	Trustee 14/11/2024 - onwards
Gabriella Hope	Trustee 14/11/2024 - onwards
Susan Wallace	Trustee 14/11/2024 -onwards

### Dispensation received from Charity Commission in conjunction with Early Years Alliance to run with three trustees.

Corporate trustees – names of the directors at the date the report was approved

Director name	

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year


## **Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	

Details of arrangements for safe custody and segregation of such assets from the charity's own assets

### **Additional information (optional)**

#### **Names and addresses of advisers (Optional information)**

Type of advisor	Name	Address

#### **Name of chief executive or names of senior staff members (Optional information)**

--	--

## **Exemptions from disclosure**

Reason for non-disclosure of key personnel details

## **Other optional information**

--

## **Declarations**

**The trustees declare that they have approved the trustees' report above.**

**Signed on behalf of the charity's trustees**

A handwritten signature in black ink, appearing to be 'Katherine Russell', written in a cursive style.

**Katherine Russell Chair**

**26 January 2026**

## Abington Annexe Community Childcare

2025

## Profit And Loss Account

£

For the year ended 31 March 2025

Baby & Toddler	444 ✓	
Cleaning recharge	278 ✓	
Donations	257 ✓	
EYF	78,809 ✓	
Fees	115,270 ✓	
Fundraising	2,093 ✓	
HAF	116 ✓	
Interest receivable	747 ✓	
Other operating income	20 ✓	
Wages and salaries recharge	279	
		198,312
		<u>198,312</u>

## Expenses

Accountancy fees	(562)	
Activities / Toys	(2,042)	
Advertising and PR	(127)	
Bank charges	(179)	
Bank charges - Rapyd	(13)	
Bank Charges - Stripe	(15)	
Bank Charges - Sum Up	(31)	
Cleaning	(8,015)	
Consumables	(852)	
Courier services	(142)	
DBS / Update Service	51	
Employers NI	(7)	
Entertaining	(10)	
Equipment expensed	(433)	
Equipment hire	(1,171)	
Food	(3,903)	
Fundraising	(932)	
Gifts	(20)	
Holiday Club	(74)	
Insurance	(1,732)	
Interest - bank	(8)	
Legal & Professional	(4,326)	
Licences	(627)	
Outside providers	(724)	
Pensions	(2,671)	
Rent	(11,634)	
Repairs and maintenance	(456)	
Service charges	(14,973)	
Software	(2,500)	
Staff training & welfare	(326)	
Stationery and printing	(1,025)	
Subscriptions	(32)	
Wages & Salaries recharge	(478)	
Wages and salaries	(135,093)	
Write offs/discounts	(1,395)	
		(196,478)

## Net profit

1,834

Abington Annexe Community Childcare  
Balance Sheet  
As at 31 March 2025

		2025 £
Customers		5,379
Bank	Lloyds Current 0262	14,277
	Lloyds Deposit 8262	75,826
	Petty cash	35
	PS Current a/c 9305	13,836
		<u>103,973</u>
		109,352
Suppliers	Abington Preschool	482
	Abington Stores - GAPS	(94)
	Abington Stores - PS	(31)
	Avensure	(628)
	ESPO	(146)
	Hope	58
	Mid Solutions (printer)	(288)
	Tesco	(82)
	z.Badcock Loan	1,806
		<u>1,076</u>
Creditors	Accruals	(562)
	PAYE & NI PS	94
	Pensions (NEST) GAPS	(85)
	Pensions (NEST) PS	25
	Restricted - Pupil Premium	(2,299)
		<u>(2,828)</u>
Net assets		<u>107,600</u>
		£
Profit and loss account	Brought forward	105,767
	Net profit	1,834
		<u>107,600</u>
Total funds		<u>107,600</u>



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

Report to the trustees/  
members of

Charity Name

ABINGTON ANNEXE COMMUNITY CHILD CARE

On accounts for the year  
ended

31st MARCH 2025

Charity no  
(if any)

1198508

Set out on pages

ONE AND TWO

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended ~~31/03/2025~~.

Responsibilities and basis  
of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's  
statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]].~~ ~~Delete [] if not applicable.~~ IFA

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

29 January 2026

Name:

NEIL JOHN GRIFFITHS

Relevant professional  
qualification(s) or body (if  
any):

IFA. (231481)



Address:

LIGHTHOUSE ACCOUNTANCY LTD  
1 THE RIDGEWAY, LINTON, CAMBRIDGE  
CB21 4NA.

Only complete if the examiner needs to highlight material matters of concern  
(see CC32, Independent examination of charity accounts: directions and  
guidance for examiners).

Give here brief details  
of any items that the  
examiner wishes to  
disclose.

