



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 1st April 2022 to 31st March 2023

Charity name: Abington Annexe Community Childcare

Charity registration number: 1198508

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>Taken from the Abington Pre-School and Abington Community Out of School Club Mission Statements:</p> <p>This statement outlines the services that children, parents/carers and the community can expect from Abington Annexe Community Childcare (AACC), and the values that inform our work</p> <p><i>Aims:</i></p> <p><i>To provide a safe, happy and stimulating environment where children can, through play:</i></p> <ul style="list-style-type: none"><li>• <i>Develop their independence</i></li><li>• <i>Develop their self esteem</i></li><li>• <i>Mix with other children and adults</i></li><li>• <i>Gain positive attitudes to all children</i></li><li>• <i>Have fun</i></li></ul> <p><i>These aims are achieved by:</i></p> <ul style="list-style-type: none"><li>• <i>Providing a happy, safe, warm and stimulating environment for all children to play, learn and develop freely</i></li><li>• <i>Helping children to develop responsibility for themselves and their actions and to become competent, confident, independent and cooperative individuals</i></li><li>• <i>Encouraging children to have a positive attitude and respect for both themselves and other people</i></li><li>• <i>Promoting a positive relationship with parents/carers and work with them to provide high quality play and care for their children</i></li><li>• <i>Offering inclusive services that are</i></li></ul>

		<p>accessible to all children in the community</p> <ul style="list-style-type: none"> <li>• Undergoing regular monitoring and evaluation of services to ensure the setting continues to meet the needs of children and parents/carers</li> </ul> <p>AACC staff and committee trustees are committed to meeting the children, parents and carers by:</p> <ul style="list-style-type: none"> <li>• Listening and responding to their views and concerns</li> <li>• Keeping them informed of the programme of activities, as well as policies and procedures (including opening times, fees and charges)</li> <li>• Sharing and discussing the individual child's achievements experiences, progress and friendships, along with any difficulties that may arise</li> </ul> <p>AACC is committed to:</p> <ul style="list-style-type: none"> <li>• Offering a wide range of play and activities that respond to children's needs</li> <li>• Providing access to a variety of facilities and equipment under safe and supervised conditions</li> <li>• Ensuring the staff are experienced, well trained and properly supported</li> <li>• Offering a service that meets the conditions of the Children's Act 1989 and all other relevant childcare legislation (where applicable)</li> <li>• Providing an environment where no child is bullied or suffers discrimination of any form</li> </ul> <p><b>Rights of the Child:</b>  <b>For every child Health, Education, Equality, Protection</b>  <a href="https://www.unicef.org/child-rights-convention/convention-text#">https://www.unicef.org/child-rights-convention/convention-text#</a></p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Providing Early Years childcare from 2-5 years in line with the Early Years Foundation Stage (EYFS) and Ofsted.</p> <p>Early year education in line with the Early Years Foundation Stage (EYFS) and Ofsted.</p> <p>Providing spaces for families entitled to government funding and childcare schemes.</p> <p>Providing access to education for SEND children.</p> <p>Providing spaces for Early Years Pupil</p>

		<p>Premium children.</p> <p>Providing spaces for Funded Two's children. Inclusive community support from birth (Baby and Toddler group), babies and families inclusive.</p> <p>Providing for children to learn through play with the Early Years Foundation Stage.</p> <p>Accessible and flexible childcare.</p> <p>Providing wrap-around care during and out of term time, essential, high quality childcare for members of the local, rural community and beyond.</p> <p>Allows flexible spaces for Pupil Premium students in coordination with the local primary school</p> <p>Allows access to children eligible for the receipt of Holiday, Activities and Food programme</p> <p>Accessible and flexible childcare responsive to the needs of children and parents / carers.</p>
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Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have regard to the guidance issued by the Charity Commission on public benefit.
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### Additional information (optional)

You may choose to include further statements where relevant about:

Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	

### Achievements and Performance

		Not trading as a CIO at time of report.
Summary of the main achievements of the charity,		We accept Early Years Pupil Premium, government Funded 2's and government

identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.		<p>Extended 30 hours funding, alongside the government Universal 15 hours funding for 3-4 year olds. We will also be accepting the 2 year old Universal funding when it comes into force in April 2024.</p> <p>Reaching out into the community with the Primary School, Over 60's club visits, visits from local educational enrichment opportunities and external sports / dance providers.</p> <p>AACC is an ethical and inclusive employer with the highest regard to the safeguarding of children and child protection. Able to provide additional support for a tailored provision for any child who wishes to have the same opportunities and experiences as their peers</p>
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### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

### Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>Start balance £0.00 April 2022</p> <p>End balance £0.00 2023</p> <p>Net movement £0.00</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>Taken from our Financial Reserves Policy.</p> <p><b>Statement:</b></p> <p><i>"AACC is a not for profit charity that provides wrap around childcare. We do however reserve the right to keep some of finances in reserve for possible eventualities. We review our reserves policy annually and amend it as</i></p>

		<i>necessary.”</i>
Amount of reserves held	Para 1.22	As of March 2023: Redundancy pay £0.000.00 Building restoration £0.00 Total expenses £0.00 Current total in bank £0.00 <u>Available assets £0.00</u>
Reasons for holding reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Not yet trading as a CIO

#### **Additional information (optional)**

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Government Early Years funding Fees
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

### **Structure, Governance and Management**

Description of charity's trusts:		
Type of governing document ( <a href="#">trust deed</a> , <a href="#">royal charter</a> )	Para 1.25	Early Years Alliance Constitution 2011
How is the charity constituted? ( <a href="#">e.g unincorporated association</a> , CIO)	Para 1.25	CIO on 13th September 2023
Trustee selection methods	Para 1.25	5.0 The committee:

<p>including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees</p>	<p>5.1 The overall management and control of AACC will rest with the individual members of the pre-school management committee ("the Committee"). As well as being responsible for the management of AACC, the committee members are also the charity trustees of AACC. 5.2 The minimum number of committee members shall be 3 and the maximum shall be 12, together with up to a further 3 co-opted members. The Committee shall consist of:</p> <ul style="list-style-type: none"> <li>a) a Chair, a Treasurer and a Secretary ("the Officers"); and</li> <li>b) not less than 2 nor more than 9 other elected Members; and</li> <li>c) if the Committee decides it can <ul style="list-style-type: none"> <li>a. co-opt up to 3 further Members on to the Committee at any time after the AGM."</li> </ul> </li> </ul> <p>"The Committee members in 5.2(a) and 5.2(b) shall be elected for one year at the Annual General Meeting. Retiring committee members are eligible for re-election unless they have already served on the Committee in any capacity for ten consecutive years</p> <ul style="list-style-type: none"> <li>d) Co-opted members in 5.2(c) may join at any time on the invitation of the Committee but shall retire at the next Annual General Meeting. No co-opted member shall serve for more than six consecutive years.</li> <li>e) In the event of the death or resignation of an elected Committee member, the vacancy shall be filled until the next Annual General Meeting by a Family Member or an Affiliate Member appointed by the Committee.</li> </ul> <p>5.8. All Members shall be eligible to stand for election to the Committee, except ordinarily a Member who is a paid employee of the Pre-School. A member who is a paid employee of the Pre-School may however be eligible for election to the committee subject to the following conditions being satisfied:</p> <ul style="list-style-type: none"> <li>a) No committee member may be paid for services provided to the pre-school that form part of their duties as a committee member and trustee of the pre-school</li> <li>b) Any services which are provided by a member who is a paid employee to the preschool must be the subject of a written agreement between the individual and the pre-school on such terms as considered by the Committee</li> </ul>
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		<p>to be in the interests of the pre-school and have been approved by a resolution of the committee</p> <p>c) The amount of the remuneration for such services are what is reasonable in the circumstances and do not exceed the amount that is customarily paid by the pre-school to other persons who are not committee members for such services; and</p> <p>d) Not more than a minority of committee members may at any time be the subject of such arrangements with the pre-school and no such committee members shall vote on or sit in any committee meeting at which any matters concerning any such agreement relating to the provision of their services to the pre-school is considered by the committee”</p>
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#### **Additional information (optional)**

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<p>Policy statement</p> <p>“At Abington Annexe we provide an induction for all staff, volunteers and managers in order to fully brief them about the setting, the families we serve, our policies and procedures, curriculum and daily practice.”</p> <p>Procedure</p> <p>We have a written induction plan for all new staff, which includes the following:</p> <ul style="list-style-type: none"> <li>• Introduction to all staff and volunteers, including management and committee members.</li> <li>• Familiarising with our health and safety <u>policy, code of conduct and code of practice</u>, fire procedures and the details of the building.</li> <li>• Ensuring our policies and procedures have been read and are carried out.</li> <li>• Introduction to parents, especially parents of allocated key children where appropriate</li> <li>• • Familiarising them with our confidentiality policy and confidential information where applicable in relation to any key children.</li> <li>• Details of the tasks and daily routines to be completed.</li> </ul> <p>The manager inducts new staff and volunteers.</p>
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		<p>The chairperson of the committee inducts new managers.</p> <p>During the induction period, the individual must demonstrate understanding of and compliance with policies, procedures, tasks and routines. Successful completion of the induction forms part of the probationary period.”</p>
The charity’s organisational structure and any wider network with which the charity works	Para 1.51	<ul style="list-style-type: none"> <li>● Preschool Learning Alliance</li> <li>● Ofsted Charity</li> <li>● Commission</li> <li>● Trustees</li> <li>● Admin Preschool Manager</li> <li>● Finance Manager</li> <li>● Senior staff</li> <li>● Junior staff</li> <li>● Volunteers</li> <li>● Great Abington Primary School Governors (Landlords)</li> </ul>
Relationship with any related parties	Para 1.51	<p>Early Years Alliance - membership - whose constitution we follow and guidelines for policies and procedures, Human Resources and legal advice.</p> <p>Out of School Club Alliance</p> <p>Ofsted - compliance to mandatory inspection</p> <p>Childcare agreement from Cambridgeshire County Council</p> <p>Cambridgeshire County Council - Gold Early Years PVI member for advice and training</p> <p>Cambridgeshire and Peterborough Safeguarding Children and Adults Board - used for all safeguarding issues, we follow the advice and mandatory guidelines set out by this party.</p> <p>Local Children’s Centre - advice and referrals.</p> <p>Childcare Choices – government website.</p>

#### Other Restricted Funds

	<b>Pupil Premium</b>	<b>Deprivation Allowance</b>
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<b>Balance b/f</b>	£0.00	£0.00
<b>Income</b>	£0.00	£0.00
<b>Total</b>	£0.00	£0.00
<b>Expenditure</b>	£0.00	£0.00
<b>Balance c/d</b>	£0.00	£0.00

## Reference and Administrative details

Charity name	Abington Annexe Community Childcare
Other name the charity uses	
Registered charity number	1198508
Charity's principal address	Abington Annexe 68 High Street Great Abington Cambridge CB21 6AE

## Names of the charity trustees who manage the charity

Trustee name Office (if any) Dates acted if not for whole year  
Name of person (or body) entitled to  
appoint trustee (if any)

Alice Kirk	Chairperson November 2022
Chloe Darling	Secretary November 2022
Kirsty Badcock	Trustee November 2022
Magdalena Tregear - Welk	Trustee November 2022
Louise Woolcott	Trustee November 2022

## Dispensation received from Charity Commission in conjunction with Early Years Alliance to run with three trustees.

Corporate trustees – names of the directors at the date the report was approved

Director name	
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Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year

### Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	

Details of arrangements for safe custody and segregation of such assets from the charity's own assets

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of advisor	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees



Alice Kirk  
Chair

9th May 2024

Abington Annexe Community Childcare  
Balance Sheet  
As at 31 March 2023

		2023	
		£	
Customers		£	-
Bank	Current a/c 9305	£	-
	Deposit a/c	£	-
		<u>£</u>	-
		£	-
Suppliers		£	-
Creditors	Accruals	£	-
	PAYE and NI	£	-
	Restricted - PP	£	-
		<u>£</u>	-
		£	-
<b>Net assets</b>		<b>£</b>	<b>-</b>
		£	
Capital account	Brought forward	£	-
	Net profit / loss		
		£	-
<b>Total funds</b>		<b><u>£</u></b>	<b>-</b>

		2022	
		£	
Customers		£	-
Bank	Current a/c 9305	£	-
	Deposit a/c	£	-
		<u>£</u>	-
		£	-
Suppliers		£	-
Creditors	Accruals		
	PAYE and NI	£	-
	Restricted - PP	£	-
		<u>£</u>	-
		£	-
<b>Net assets</b>		<b>£</b>	<b>-</b>
		£	
Capital account	Brought forward	£	-
	Net profit / loss	£	-
		£	-
<b>Total funds</b>		<b><u>£</u></b>	<b>-</b>