



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **1/1/23** Period start date To **31/12/23**
Period end date

Charity name: **Rottingdean Arts CIO**

Charity registration number: **1198501**

Objectives and Activities

| | SORP reference | |
|--|--------------------|---|
| Summary of the purposes of the charity as set out in its governing document | Para 1.17 | To advance the arts and crafts in all their forms in Rottingdean for the benefit of the public by presentation of public concerts, displays, events, recitals, workshops and interactive information |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | To provide free musical concerts and events supported by donations and tickets. All income less costs is applied to the provision of events for the benefit of the public. The CIO is non profit making. |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit | Para 1.18 | Trustees have been made aware of PB1 and PB2 and provided with a summary. Charging in particular conforms with Appendix C of PB2. They confirm they have regard to the guidance |

Additional information (optional)

You may choose to include further statements where relevant about:

| | SORP reference | | | | | | | | | | | | | |
|--|-------------------|---|--------------|-------------------|---------------|------------------|-------------------|---------------|------------------------|-------------------|---------------|-------------------------|-------------------|---------------|
| Policy on grant making | Para 1.38 | The Charity does not make grants | | | | | | | | | | | | |
| Policy on social investment including program related investment | Para 1.38 | The charity provides musical workshops to develop the public understanding of music. | | | | | | | | | | | | |
| Contribution made by volunteers | Para 1.38 | <table> <tr> <td>Chair</td><td>286 hrs pa</td><td>£3,575</td></tr> <tr> <td>Treasurer</td><td>400 hrs pa</td><td>£5,000</td></tr> <tr> <td>Management Team</td><td>468 hrs pa</td><td>£5,850</td></tr> <tr> <td>Other Volunteers</td><td>144 hrs pa</td><td>£1,800</td></tr> </table> | Chair | 286 hrs pa | £3,575 | Treasurer | 400 hrs pa | £5,000 | Management Team | 468 hrs pa | £5,850 | Other Volunteers | 144 hrs pa | £1,800 |
| Chair | 286 hrs pa | £3,575 | | | | | | | | | | | | |
| Treasurer | 400 hrs pa | £5,000 | | | | | | | | | | | | |
| Management Team | 468 hrs pa | £5,850 | | | | | | | | | | | | |
| Other Volunteers | 144 hrs pa | £1,800 | | | | | | | | | | | | |
| Other | | | | | | | | | | | | | | |

Achievements and Performance

| | SORP reference | |
|---|----------------|---|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20 | <p>The Charity organised 12 events during the year.</p> <p>Some 1,600 people attended the free Concerts and enjoyed a mixture of music.</p> <p>The ticketed performances generated a small surplus revenue which was added to the general funds.</p> <p>The Charity sent out 4 newsletters that informed people both the RA database and more widely by postings on line. Publicity about the programme was delivered to every household in the area.</p> |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|--|-----------|--|
| Achievements against objectives set | Para 1.41 | The programme of 6 free outdoors Concerts & 6 indoors concerts were performed. Attendances were up on the previous year. Feedback remains very positive. |
| Performance of fundraising activities against objectives set | Para 1.41 | <p>The fund raising activities were good with support in the form of donations & collections were slightly better than 2022.</p> <p>The weather was fair for the open air concerts</p> |
| Investment performance against objectives | Para 1.41 | The Charity opened a 90 day notice in May 2024 account during the year which currently has an interest rate of 3.1% |
| Other | | |

Financial Review

| | | |
|--|-----------|---|
| Review of the charity's financial position at the end of the period | Para 1.21 | During 2023 the CIO through its activities raised £20,074 with costs of 18,725 creating a surplus of £1,349. The CIO is in a sound financial position. |
| Statement explaining the policy for holding reserves stating why they are held | Para 1.22 | The Trustees have approved a reserve policy. The holding of reserves is based on the risk of losing revenue due to poor weather or late cancellation. |
| Amount of reserves held | Para 1.22 | The agreed level of reserves was 50% of annual income ie £10,000. |
| Reasons for holding zero reserves | Para 1.22 | |
| Details of fund materially in deficit | Para 1.24 | |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| The charity's principal sources of funds (including any fundraising) | Para 1.47 | Sources of funds are: - Ticket sales £8,447 Concert supporters £5,550 Collections at free Concert £3,000 Parish Council Grant £2,000 |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | |
| A description of the principal risks facing the charity | Para 1.46 | The principle risks facing the charity are seen as: - The weather for open air concerts - The continued generosity of residents to support the Charity activities. - Being able to attract good performers at reasonable cost to promote ticket sales |
| Other | | |

Structure, Governance and Management

| | | |
|---|-----------|--|
| Description of charity's trusts: | | |
| Type of governing document (trust deed, royal charter) | Para 1.25 | The RA CIO Constitution lodged with the Charity Commission |
| How is the charity constituted? (e.g. unincorporated association, CIO) | Para 1.25 | CIO |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Trustees are appointed and governed according to the Charity's constitution paragraphs 7 to 11. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| Policies and procedures adopted for the induction and training of trustees | Para 1.51 | |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | |
| Relationship with any related parties | Para 1.51 | |
| Other | | |

Reference and Administrative details

| | |
|-----------------------------|---|
| Charity name | Rottingdean Arts CIO |
| Other name the charity uses | |
| Registered charity number | 1198501 |
| Charity's principal address | 8 Northgate Close Rottingdean Brighton BN2 7DZ |
| | |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|----------------------|---------------------|-----------------------------------|---|
| 1 | Bernard Turnbull | Chair | | |
| 2 | Paul Patterson | President & Trustee | | |
| 3 | Christopher Davidson | Trustee | | |
| 4 | Mark Cherrie | Trustee | | |
| 5 | Gill Lake | Trustee | | |
| 6 | John Bryant | Treasurer | | |
| 7 | | | | |
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Corporate trustees – names of the directors at the date the report was approved

| Director name | | |
|---------------|--|--|
| | | |
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Name of trustees holding title to property belonging to the charity

| Trustee name | Dates acted if not for whole year | |
|--------------|-----------------------------------|--|
| | | |
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| | | |

Funds held as custodian trustees on behalf of others

| | |
|---|--|
| Description of the assets held in this capacity | |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets | |

Additional information (optional)

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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|--|
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|--|

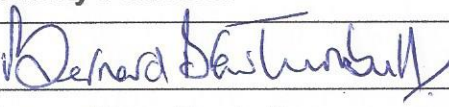
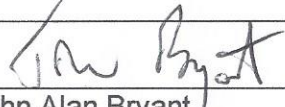
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | |
|-------------------------------------|---|---|
| Signature(s) |  |  |
| Full name(s) | Bernard Drew Turnbull | John Alan Bryant |
| Position (eg Secretary, Chair, etc) | Chair | Treasurer |

Date 12/12/24

ROTTINGDEAN ARTS CIO
Charity Number: 1198501
Receipts and Payments Accounts
For the Year Ended 31 December 2023

Section A Receipts and Payments

| | Unrestricted Funds £ | Restricted Funds £ | Endowment Funds £ | Total Funds £ | Last Year £ |
|---------------------------------------|----------------------------|--------------------------|-------------------------|---------------------|-------------------|
| Receipts | | | | | |
| Ticket Sales | 8,447 | - | - | 8,447 | 7,033 |
| Collections at Concerts | 3,000 | - | - | 3,000 | 3,194 |
| Concert Supporters | 5,550 | - | - | 5,550 | 5,450 |
| Grants | 2,000 | - | - | 2,000 | 1,800 |
| Donations | 1 | - | - | 1 | 11,266 |
| Other Income | 1,076 | - | - | 1,076 | 648 |
| | 20,074 | - | - | 20,074 | 29,391 |
| Asset and Investment Sales | - | - | - | - | - |
| | - | - | - | - | - |
| Total Receipts | 20,074 | - | - | 20,074 | 29,391 |
| Payments | | | | | |
| Ticket Refunds | 65 | - | - | 65 | 270 |
| Concert Costs | 10,128 | - | - | 10,128 | 8,435 |
| Concerts on Terrace | 3,725 | - | - | 3,725 | 2,900 |
| Refreshments | 723 | - | - | 723 | 597 |
| Equipment Hire | 224 | - | - | 224 | - |
| Insurance | - | - | - | - | 227 |
| Wet Weather Cover | 667 | - | - | 667 | 855 |
| Stationery | 82 | - | - | 82 | 99 |
| Publicity | 1,198 | - | - | 1,198 | 292 |
| Printing and Postage | 1,140 | - | - | 1,140 | 918 |
| Website Costs | 282 | - | - | 282 | 942 |
| Volunteer Expenses | - | - | - | - | 200 |
| Repairs and Maintenance | 20 | - | - | 20 | 244 |
| Card Terminal Costs | - | - | - | - | 145 |
| Licence Costs | 21 | - | - | 21 | 21 |
| Independent Examination | 450 | - | - | 450 | - |
| | 18,725 | - | - | 18,725 | 16,145 |
| Asset and Investment Purchases | - | - | - | - | - |
| | - | - | - | - | - |
| Total Payments | 18,725 | - | - | 18,725 | 16,145 |
| Net of Receipts/(Payments) | 1,349 | - | - | 1,349 | 13,246 |
| Transfers Between Funds | - | - | - | - | - |
| Cash Funds Last Year End | 13,246 | - | - | 13,246 | |
| Cash Funds This Year End | 14,595 | - | - | 14,595 | 13,246 |



ROTTINGDEAN ARTS CIO
Charity Number: 1198501
Receipts and Payments Accounts
For the Year Ended 31 December 2023

Section B Statement of Assets and Liabilities as at 31 December 2023

| | Unrestricted Funds £ | Restricted Funds £ | Endowment Funds £ |
|-------------------------|----------------------------|--------------------------|-------------------------|
| Cash Funds | | | |
| Co-Operative Bank | 14,595 | - | - |
| | - | - | - |
| Total Cash Funds | 14,595 | - | - |

Other Monetary Assets

| | | |
|---|---|---|
| - | - | - |
| - | - | - |

| | Funds to which asset belongs | Cost | Current Value |
|--------------------------|---------------------------------|------|------------------|
| Investment Assets | - | - | - |

Assets Retained for Charity's Own Use

| | | |
|---|---|---|
| - | - | - |
|---|---|---|


| | Funds to which liability relates | Amount Due | When Due |
|--------------------|-------------------------------------|---------------|-------------|
| Liabilities | | | |


Signed by one or two trustees on behalf of all the trustees:

Signature

Print Name

Date of Approval

| | | |
|---|-----------------------|----------|
|  | Bernard Drew Turnbull | 13/12/24 |
|---|-----------------------|----------|

| | | |
|---|-------------|----------|
|  | John Bryant | 10/10/24 |
|---|-------------|----------|