



## Chairman's Report for the AGM 29th April 2025

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## Accounts for the year ending 31st August 2024

Glaven Caring Charity Incorporated Organisation

**Charity Number: 1198417**

Firstly, I would like to thank you all for being here this afternoon.

During the year to 31<sup>st</sup> August 2024, a lot has happened within the charity. Richard Lawry retired as trustee in July 2024, Lisa Lipscombe retired as trustee two months later. Their input has helped to move the charity onwards and upwards. Miranda Corti was co-opted as trustee and treasurer in October 2024, and Andrea Borwell was also co-opted on 1<sup>st</sup> April 2025. They will be formally appointed at this meeting.

As always so much happens in a year, but this was a special year, celebrating the 50<sup>th</sup> anniversary of providing care in the community. The challenge "Do Your 50 for Glaven Caring's 50" raised £1,832.52, whilst the Wine and Cheese party at Bayfield Hall raised £10,371.49, no mean feats. There were expenses of £1,241.71 realising a surplus of £10,962.30 which was used to upgrade the garden room. I hope that you will agree that it is a lovely room. It is now warmer in the winter and cooler in the summer. The funds also contributed to our new website. Many thanks to all who organised and contributed to this fund raising and awareness raising success. In order to sustain the activities of the charity, this level of fundraising is required on a regular ongoing basis.

This year saw the start of meetings on the first Friday of the month, for the carers of our clients, but not exclusively for just them but for anyone who is a carer or might be a carer and would like support, or who could give support. We are constantly looking at what the charity offers, to make sure it is what is required to best serve the community.

Great efforts have been and continue to be made to advertise the presence of the charity both physically and virtually. Even though the charity is much loved, the number of clients attending has significantly reduced. Everyone's efforts to promote this wonderful charity and the services offered, is really appreciated - such as a presentation to the staff of Holt Medical Practice, posters on notice boards, attendance at events in Holt Library and Holt Community Centre, Christmas Fayres in the local villages and just last month, the Illuminate Norfolk event at the Norfolk Showground. As a result, the Glaven Caring bus now picks up clients from additional villages, including Melton Constable and Briston, and clients are coming from further afield. It is fantastic that we are helping more people from a wider area, and we aim to continue our efforts here.

Historically the charity has significantly benefitted from generous donations and legacies, and we are very grateful for this. We hope going forward these still be forthcoming.

I have and do thank the trustees; I must now thank the staff. They really do know and care for the clients, which is so important. It is a pleasure to see their effectiveness and kindness, whether over the telephone or face to face. Steph was appointed as job share manager on 22<sup>nd</sup> August 2024 with Michaela joining her on 21<sup>st</sup> January 2025. There is so much that they are doing and need to do, and I know I am impatient for it to happen.

The professionalism of the charity is being enhanced in so many ways, such as only last month five staff gaining their First Aid at Work certificates, so that we are always covered. In the last month the kitchen had a surprise inspection and was awarded a clean bill of health FIVE STARS. These things do not happen without a lot of graft.

We would not survive without the input from so many volunteers, a big thank you to them, one and all. Each volunteer brings to the charity their time and skills. To name but a few, looking after the clients, helping in the kitchen or on the bus, keeping the tables decorated with fresh flowers and the garden tidy. It is hugely appreciated and as a volunteer, I have some knowledge of the extra miles that some go to keep this charity going. The Fund Raising and Community Awareness Committee, now chaired by Helen Gimson is to be praised, their work encouraged and supported, they have a lot to do. Our recent Bluebell Walk raised over £700 – thank you to all who attended and to the team for the effort of advertising with social media, posters etc. Once again thank you to everyone involved. This Saturday coming, 3<sup>rd</sup> May, sees our Bank Holiday coffee morning at the Harbour Rooms – all are welcome.

Historically the charity has significantly benefitted from generous donations and legacies, and we are very grateful for this. We hope going forward these still be forthcoming.

I have already hinted we must think about the future. None of us can escape the reality that the charity is losing money. Thanks to the many generous legacies, the charity is fortunately able to run at a loss, subsidising services, but this must be sustainable. **Anyone** who has ideas about how to help this wonderful charity survive the next 50 years, is very welcome to make themselves known to Steph, or Michaela or any one of the trustees.

From the bottom of my heart, I thank each and everyone involved in this charity. In whatever capacity, and I look forward to continuing to serve it for another year.

Registered number  
CE029472

Charity number  
1198417

Glaven Caring CIO  
Report and Accounts  
31 August 2024

**Glaven Caring CIO**  
**Income and Expenditure account**  
**for the year ended 31 August 2024**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
<b>Incoming resources:</b>		
Donations	20,222	78,107
Dividends	17,347	30,644
Gain on disposal of assets	2,807	14,220
Rental income	2,425	1,175
Bank interest receivable	2,236	145
Fundraising	14,508	6,290
Product sales	750	-
Day care ( including lunches)	63,583	72,034
Clinical commissioning group	-	10,639
Grants	9,289	5,444
<b>TOTAL INCOMING RESOURCES</b>	<b>133,167</b>	<b>218,698</b>
<b>Resources expended:</b>		
<b>On charitable activities</b>		
Goods for resale	401	-
Nursing, chiropody and cleaning:	84,268	104,300
Salaries	22,907	36,337
Other	13,972	15,419
Charitable contribution	842	-
<b>Administration expenses</b>		
Manager's salary	20,535	31,238
Employers NI and pension costs	5,571	4,578
Transport	6,517	7,859
Training	923	887
Insurance	91	-
General expenses	2,199	-
Telephone and broadband	1,600	-
Office expenses and administration	1,728	21,591
Repairs and maintenance	14,121	10,386
<b>Premises expenses</b>		
Heat,light and water	10,164	7,574
General rates	-	569
Insurance	666	-
<b>Financial expenses</b>		
Accountancy and independant examination	1,000	1,688
Bookkeeping	11,301	-
Other legal and professional expenses	4,105	834
Advertising	2,632	-
Financial charges	141	-
Depreciation	3,636	6,212
<b>Total resources expended</b>	<b>209,320</b>	<b>249,472</b>
<b>Net incoming resources ( expenditure)</b>	<b>(76,153)</b>	<b>(30,774)</b>

**Glaven Caring CIO**  
**Registered number:**  
**Balance Sheet**  
**as at 31 August 2024**

CE029472

	Notes	2024 £	2023 £
<b>Fixed assets</b>			
Tangible assets	3	164,543	165,263
Investments	4	657,847	692,820
		<u>822,390</u>	<u>858,083</u>
<b>Current assets</b>			
Debtors	5	7,566	12,183
Cash at bank and in hand		41,568	27,214
		<u>49,134</u>	<u>39,397</u>
<b>Creditors: amounts falling due within one year</b>	6	(8,111)	(3,615)
<b>Net current assets</b>		<u>41,023</u>	<u>35,782</u>
<b>Net assets</b>		<u>863,413</u>	<u>893,865</u>
<b>Capital and reserves</b>			
Property Revaluation reserve	7	150,000	150,000
Investment reserve	8	176,992	131,291
General reserve	15	536,421	612,574
<b>Total Funds</b>		<u>863,413</u>	<u>893,865</u>

The directors are satisfied that the company is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Act.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The accounts have been prepared and delivered in accordance with the special provisions applicable to companies subject to the small companies regime. The income and expenditure account has not been delivered to the Registrar of Companies.

Approved and signed on behalf of all the trustees on 29 April 2025

**Glaven Caring CIO**  
**Notes to the Accounts**  
**for the year ended 31 August 2024**

**1 Accounting policies**

***Basis of preparation***

The accounts have been prepared under the historical cost convention and in accordance with FRS 102, The Financial Reporting Standard applicable in the UK and Republic of Ireland (as applied to small entities by section 1A of the standard).

***Tangible fixed assets***

Tangible fixed assets are measured at cost less accumulative depreciation and any accumulative impairment losses. Depreciation is provided on all tangible fixed assets, other than freehold land, at rates calculated to write off the cost, less estimated residual value, of each asset evenly over its expected useful life, as follows:

Fixtures, fittings, tools and equipment	20% reducing balance basis
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***Investments***

Investments are included at market value as per the Investment reports.

***Debtors***

Short term debtors are measured at transaction price (which is usually the invoice price), less any impairment losses for bad and doubtful debts.

***Creditors***

Short term creditors are measured at transaction price (which is usually the invoice price). Loans and other financial liabilities are initially recognised at transaction price net of any transaction costs and subsequently measured at amortised cost determined using the effective interest method.

***Pensions***

Contributions to defined contribution plans are expensed in the period to which they relate.

**2 Employees**

	<b>2024 Number</b>	<b>2023 Number</b>
Average number of persons employed by the company	<u>13</u>	<u>14</u>

**Glaven Caring CIO**  
**Notes to the Accounts**  
**for the year ended 31 August 2024**

**3 Tangible fixed assets**

	<b>Land and buildings £</b>	<b>Fixtures, Fittings and Equipment £</b>	<b>Total £</b>
At 1 September 2023	150,000	42,365	192,365
Additions	-	3,245	3,245
Disposals	-	(329)	(329)
At 31 August 2024	<u>150,000</u>	<u>45,281</u>	<u>195,281</u>
<b>Depreciation</b>			
At 1 September 2023	-	27,102	27,102
Charge for the year	-	3,636	3,636
At 31 August 2024	<u>-</u>	<u>30,738</u>	<u>30,738</u>
<b>Net book value</b>			
At 31 August 2024	<u>150,000</u>	<u>14,543</u>	<u>164,543</u>
At 31 August 2023	<u>150,000</u>	<u>15,263</u>	<u>165,263</u>

**4 Investments**

	<b>£</b>
At 1 September 2023	692,820
Additions	54,270
Revaluation	45,701
Disposals	(134,944)
At 31 August 2024	<u>657,847</u>
<b>Historical cost</b>	
At 1 September 2023	<u>561,529</u>
At 31 August 2024	<u>480,855</u>

**5 Debtors**

	<b>2024 £</b>	<b>2023 £</b>
Trade debtors	3,973	12,183
Other debtors	3,593	-
	<u>7,566</u>	<u>12,183</u>



**Glaven Caring CIO**  
**Notes to the Accounts**  
**for the year ended 31 August 2024**

<b>6 Creditors: amounts falling due within one year</b>	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Trade creditors	6,275	1,984
Taxation and social security costs	1,326	1,624
Other creditors	510	7
	<u>8,111</u>	<u>3,615</u>

<b>7 Property Revaluation reserve</b>	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
At 1 September 2023	150,000	150,000
At 31 August 2024	<u>150,000</u>	<u>150,000</u>

<b>8 Investment revaluation reserve</b>	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
At 1 September 2023	131,291	203,804
Movement in investment valuation	45,701	(72,513)
	<u>176,992</u>	<u>131,291</u>

**9 Contingent liabilities**

**Property**

The property which was purchased from Victory Homes ( Formerly Victory Housing Trust) on 14th December 2018, is subject to an Overage Clause. This stipulates that if the property is disposed of before 13th December 2039, a proportion of the sale proceeds ( subject to various calculations) should be paid to Victory Homes within a prescribed period.

**15 General Reserve**

The current reserves policy sets a target for free reserves of £150,000 for 24/25. This represents an estimate of redundancy and lease obligations

**Designated Funds**

Designated funds are funds set aside by the Trustees out of unrestricted funds to fund specific future purposes and projects.

These will be reviewed annually.

**Restricted Funds**

Restricted funds are funds received for undertaking an activity specified by the donor when making the gift or may result from the terms of an appeal for funds.

**Glaven Caring CIO**  
**Notes to the Accounts**  
**for the year ended 31 August 2024**

**10 Other information**

Glaven Caring CIO is a charitable incorporated organisation incorporated in England. Its registered office is:

Glaven Caring CIO  
Thistleton Court Community Centre  
Blakeney  
Norfolk  
NR25 7PH



Section A

Independent Examiner's Report

Report to the trustees of

Charity Name

GLAVEN CARING DISTRICT COMMITTEE

On accounts for the period  
ended

31 AUGUST 2024

Charity no

1198417

Responsibilities and basis of  
report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the period 29<sup>th</sup> March 2022 to 31 August 2023

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's  
statement

The charity has requested an independent examiner's statement and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountant in England and Wales.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 18 February 2025

Name:

Janet sorrell ACA

Address:

Glaven Farm Barn

Thornage road
Letheringsett, Norfolk, NR25 7JE

Section B	Disclosure
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Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.