

# ARCADEA CIO

England & Wales · Charity number 1198416

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2022-03-29

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Arcadea CIO  
Waterloo Square  
Newcastle Upon Tyne  
NE1 4DN

**Phone** 07869713203

**Email** [info@arcadea.org](mailto:info@arcadea.org)

**Website** [www.arcadea.org](http://www.arcadea.org)

## Activities

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**Objects:** TO PROMOTE THE ARTS FOR THE BENEFIT OF PEOPLE WHO IDENTIFY AS HAVING OR ARE CONSIDERED TO HAVE PHYSICAL, SENSORY OR LEARNING DISABILITIES, AND THE GENERAL PUBLIC, THROUGH THE PROVISION AND PROMOTION OF, IN PARTICULAR BUT NOT EXCLUSIVELY, VISUAL AND CRAFT ART FORMS.

**Activities:** We work to create equality of opportunity in arts and culture for disabled people in the North East of England. We do this by supporting and promoting the work of disabled artists, by enabling and facilitating disabled people to access all aspects of the arts, by assisting cultural venues to become inclusive and by presenting a programme of arts and cultural activity.

## Classification

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- **How:** Provides Services
- **What:** Arts/culture/heritage/science
- **Who:** People With Disabilities

## Geography

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- Durham
- Gateshead
- Newcastle Upon Tyne City
- North Tyneside
- Northumberland
- South Tyneside
- Sunderland

## Finances

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Period end	Income	Expenditure	Assets	Employees
2025-03-31	£333,650	£317,702	-	-
2024-03-31	£339,775	£331,065	-	-
2023-03-31	£0	£0	-	-

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## Trustees

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Name	Role	Appointed
Edward Peter Galvin	Chair	2021-02-13
Ben Dixon		2024-01-29
PAULINE HEATH BA ACTING		2021-02-13

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**ARCADEA CIO**

England & Wales - Charity number 1198416

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# Accounts

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**ARCADEA CIO**

**REPORT AND FINANCIAL STATEMENTS**

**For the year ended 31 March 2025**

**Charity number 1198416**

# ARCADEA CIO

## TRUSTEES ANNUAL REPORT

For the year ended 31 March 2025

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The trustees are pleased to present their annual report together with financial statements of the charity for the year ended 31 March 2025.

The financial statements comply with the Charities Act 2022, the Memorandum and Articles of Association and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable to the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

### 1. Objectives and activities

#### Annual Review 2024/25

*"True community is not defined by the storms we face, but by the way we anchor one another through them; when we work together, our shared commitment transforms every obstacle into a bridge toward a better future."*

Following a challenging few years, it is with immense pride that I look at how far we have come in keeping our community together in what has felt at times to be against all the odds. We have taken advantage of the opportunity to reset this year, welcoming friends and families back to enjoy some wonderful events including the Late Shows, our Summer BBQ, Halloween and of course Christmas celebrations. With your support and belief in the work that we do I feel that this year we have truly turned a corner together, and that the future now looks incredibly bright.

This ongoing endurance is entirely thanks to the unwavering support of the parents and carers of our wonderful members, as well as dedication of our brilliant team of staff, volunteers and board members. This commitment ensures we continue to achieve our core mission: providing opportunities for disabled people to develop as artists and achieve cultural equality here in Newcastle. The resilience and passion demonstrated by everyone involved has been truly inspiring and for that I want to extend my sincere gratitude.

Looking ahead, I am confident that next year will be even better. We now have momentum to build upon and are excited about the positive impact we will continue to make together.

Thank you for your continued support and belief in our vision.

Warm regards,

**Katy Saunderson**  
**Chief Executive**

# ARCADEA CIO

## TRUSTEES ANNUAL REPORT

For the year ended 31 March 2025

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### Chair Report

Following what can only be described as another year of upheaval and disruption, this year we have enjoyed a period of relative stability, during which we have worked to 'steady the ship' and return to a sense of normalcy and routine through our annual program of events.

The move to Carr-Ellison House has resulted in a mixture of both positive and negative outcomes. As feared, the move to a less central location did result in the loss of some members to both the HUB and Sensation Studios. For some the additional journey time, unattractive building and lack of local amenities was unfortunately unacceptable. However, for others the additional floor space, on-site parking, green outdoor areas and separate function space was enough to keep them engaged with the service whilst we worked towards our goal of returning to the city centre.

Due to the rent relief offered through Avire's charitable lettings, we were able to not only weather this reduction in our income, but also to begin the process of rebuilding our reserves following the financial burden of the previous years multiple moves.

The decision was taken to place all member recruitment efforts on hold until after the move to a long-term venue is complete. However, we are delighted to report that new members continued to be attracted to the service through word-of-mouth recommendations.

Our creative Mindfulness Sessions continue to be a popular and valued resource for those of our members who are coping with varying degrees of loss and upheaval in their lives. With this in mind it has been extended beyond the 12-month pilot to be reviewed again in the next financial year.

The HUB Radio Show, which is broadcast every Sunday on NOVA radio, continues to be a popular project amongst our members and a big draw toward the organisation more generally. Amplifying the voices of disabled people in the region, this public facing project offers a range of ways our members can contribute towards the show; be that hosting, interviewing, promoting, editing, or selecting music, there is a way for everyone to be involved. The youth club in particular have responded enthusiastically to this project, with it now becoming the focal point of our holiday camp offer.

Another great success story of the year was the introduction of minibus travel for our members. Responding to carers requests for a more suitable service for disabled people and to address continual increases in taxi pricing, we have leased an accessible minibus to develop an improved transport offer. Staffed by HUB employees, the minibus provides a door-to-door service for those identified as most in need. An added benefit to this service has been the journeys becoming a social event in of itself. Bringing people together outside of the studio setting which has complimented our work to reduce the isolating habits that had become a legacy of the covid-era. We also now have the transport means to more easily look at day trips and other opportunities to continue our objective of getting out and about more.

## **ARCADEA CIO**

### **TRUSTEES ANNUAL REPORT**

For the year ended 31 March 2025

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The ICEbox Youth Club continues to provide a specialist space for disabled and autistic young people in the city. The huge amount of space available at Carr-Ellison House meant that we were again able to offer holiday camps during the Autumn and Summer breaks.

These were offered at a subsidised rate to ease the financial burden on families as the cost of living continues to rise, whilst our membership prices also remaining frozen.

After our move to Carr-Ellison House we were able to set up a dedicated area for the Sensation Studios comprising of individual artists work stations and a large communal area overlooking the garden. Unfortunately, the sensation artists were the main cohort to reject the new premises and despite our best efforts we were unable to overcome the strong reaction they had to the very corporate feel & location of the new building. Upon review, we took the decision to operate the sensation group as a weekly drop-in session only, as this was the only aspect of the offer regularly taken up by the artists.

We agreed to keep things simple this year by focusing on retaining current members, recovering financial losses and working towards our goal of securing long-term, accessible premises in the city centre.

We had hoped to move into these new premises this year. However, our plan to partner with a local college - which would have provided students with practical experience whilst keeping refurbishment costs affordable – unfortunately fell through. This has caused delays as we search for an alternative solution.

We are very grateful to have secured funding from the Newcastle Culture Investment Fund towards our Core Costs, and National Highways for much needed specialist furniture. We are also grateful to Avire Charity Lettings for arranging our place in Carr-Ellison House on a charitable rent free scheme. This essential support has given us the ability to recover some of the financial losses sustained during the previous financial year.

On behalf of the board, we would like to thank our staff team for their hard work and dedication to Arcadea's mission, as well as the parents, carers, funders, professional teams and of course our wonderful members, who make the work we do possible.

Eddie Galvin  
Chair

#### **About Arcadea**

Formerly the Northern Disability Arts Forum (NORDAF), Arcadea was founded by disabled people to address the inequality of disabled people in arts and culture. Arcadea was registered as a charity in 1995 and converted to Arcadea CIO in 2023.

We are based in Newcastle upon Tyne and work to create equality of opportunity in arts and culture for disabled people in the North East of England. We do this by supporting and promoting the work of disabled artists, by enabling and facilitating disabled people to access all aspects of the arts, by assisting cultural venues to become inclusive and by presenting a programme of arts and cultural activity.

## **ARCADEA CIO**

### **TRUSTEES ANNUAL REPORT**

For the year ended 31 March 2025

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#### **Our Vision**

Disabled People's contribution to and participation in arts and culture is promoted, is valued and is inclusive.

#### **Our Mission**

To challenge commonly held preconceptions of disabled people's ability to make great art and to participate in the arts.

#### **Our Aims**

To create and provide the best opportunities for disabled people to participate in arts and culture.

To challenge where possible and to remove barriers to participation of disabled people in the arts.

To support disabled artists to take risks, innovate, learn and aspire to excellence in everything they do.

To be continually improving our understanding of the needs of disabled people, the cultural environment and our work.

#### **Our Values**

Above all else we value the individual, creativity of and creative potential within.

We respect the diverse nature of disabled people and value the benefits of difference.

We value excellence and quality and those that work towards both.

We value our right to challenge discriminatory, poor or neglectful practice where we encounter it.

## **2. Achievements and performance**

### **Arcadea Projects**

The HUB Studio  
ICEbox Youth Club  
Sensation Studios

#### **The HUB Studio**

Twelve years ago Arcadea set out to redefine the understanding of learning disabled people as visual artists by establishing the HUB Studio. Where professional artists work alongside learning disabled people to identify potential excellence, nurture it and bring it forward.

This year has been a continuation of our work to put the isolating practices of Covid restrictions behind us and help our members to navigate the emerging new normal. The

## **ARCADEA CIO**

### **TRUSTEES ANNUAL REPORT**

For the year ended 31 March 2025

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anxieties around sharing spaces and resources has been apparent with this sudden shift of direction as well as other behavioural and mental health issues negatively impacting attendance and coming to the forefront of the challenges our members face. To help combat this we have developed creative mindfulness sessions to help those most in need to overcome these new barriers to participation and improve their attendance.

Unfortunately, an unprecedented 7 members left the HUB Studio this year. Resulting in a combined loss of 15 spaces. This was a significant financial loss, offset slightly by attracting 3 new members to the Studio and another member increasing their days, filling 5 spaces in total and recovering a third of the lost income.

Of the 7 members to leave; 1 was in response to the venue move, 3 were for medical reasons and 3 were due to college timetable changes.

Fortunately, the significant reduction in our overheads afforded by our move to Carr-Ellison House gave us the financial breathing space needed to weather this storm and focus on retaining those members still in attendance.

We are grateful to have our grant released by National Highways who funded much needed new furniture for the HUB Studio and specialist chairs for our members.

#### **Late Shows Exhibition**

Unable to hold our own Late Shows Exhibition this year, due to our premises falling outside the catchment area, we decided to take advantage of the opportunity to get out as audience members to socialise and experience the cultural activities on offer.

Based in a private room at the Great North Museum, members were supported by staff to enjoy the exhibitions on offer including, inflatables, a marble run, a planetarium visit and night sky workshops.

Everyone in attendance enjoyed the evening and the opportunity to participate more widely in the local cultural scene.

#### **Social Events**

We successfully hosted our first event at Carr Ellison House, leveraging the ample parking and excellent outdoor space for this year's Summer BBQ. Regrettably, our original date coincided with planned anti-immigration protests nearby, and some members expressed safety concerns about travelling. Pushing the event back a week resulted in poor attendance overall. However, those who joined us were impressed by the venue's green areas and large dedicated event space.

Next was our Halloween party, which proved a great success with a large turn-out and plenty of room for mingling and dancing. Members commented that the atmosphere felt reminiscent of pre-COVID events, enjoying fun, games, and music provided by our ICEbox members following their DJ Stars Autumn Camp. The theme was "scary cats," and the large-scale artworks created an impressive backdrop.

## **ARCADEA CIO**

### **TRUSTEES ANNUAL REPORT**

For the year ended 31 March 2025

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Finally, we held our Christmas celebration, again in the large event space. This well-attended event brought members, friends, and family together to mark a successful year. Against a backdrop beautifully decorated by our members, everyone danced the night away, making the night a huge success.

#### **HUB Show on NOVA Radio**

Continuing our work to engage members with as much public facing work as possible we have continued to offer members the opportunity to work on the HUB Radio Show, which is broadcast every Sunday on Nova Community Radio Station. This project has proven to be a huge success, with all members able to contribute as presenters, editors, interviewers, or even by selecting a song. This is a wonderful way to promote more collaborative ways of working together and improve confidence. Members are excited to hear themselves on the radio and share the broadcast with their loved ones.

We have been seeking opportunities to collaborate with other disability organisations in the region and have featured segments produced by SYMO in Hartlepool and Journey Enterprises.

#### **Mindfulness Sessions**

Following the return of in-studio provision post-covid restrictions we observed an increase in the number of members who were struggling with anxiety and depression. Unfortunately, this coincided with record waiting times for mental health services with most unable to access critical interventions when they were most needed.

Learning disabled people have always experienced additional barriers to having healthy and meaningful systems in place to help them, including complex communication needs, social isolation, limited choices, poor finances and lack of access to specialist support.

With many Hub Studio members referred by social services experiencing issues such as social isolation, we have experience of the enormous positive changes in wellbeing that can take place when the correct support and environment is provided.

To address this urgent need we piloted a creative mindfulness project where identified members receive an hour of 1:1 specialist support each week from a counsellor, who uses the arts as vehicle to help them explore their feelings and process their emotions in a way that is accessible to them. Following the success of this pilot this popular initiative is now in its second year.

We have noted that this time to talk and reflect has had an almost immediate positive impact on individuals, improving their wellbeing, as demonstrated by observations of a noticeable lift in mood, greater willingness to communicate in the larger group setting, a return to regular attendance, more positive interactions with peers and fewer instances of spontaneous upset/crying.

## **ARCADEA CIO**

### **TRUSTEES ANNUAL REPORT**

For the year ended 31 March 2025

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#### **Health Champion Network Logo Commission**

Health Champion Network is a program supported by Newcastle City Council Public Health. The network is made up of people who live, volunteer and study across the city. Sharing accessible health and wellbeing advice, signposting people to specialist services to meet their needs.

The Health Champion Network has recently had a rebrand and the HUB Studio was chosen to redesign their logo. Members from the HUB & Sensation Studios worked with an artist to create a logo that reflected their ideas about a community with good communication about health.

#### **The ICEbox Youth Club**

Include, Create, Engage. Organised by Arcadea and staffed by professional artists and specialist support workers, the ICEBOX was successfully launched in 2015.

Open every Wednesday and operating on a drop-in basis for young disabled and autistic people from 16 up to 25 years of age in Newcastle. The ICEbox offers a range of cultural activities and a safe space for young people to build confidence, make friends and relax with like-minded peers.

When members reach the upper age limit of 26 they are offered the opportunity to volunteer for 6 months to aid with their transition out of the service. The core membership of ICEbox remains with 10 members and 1 volunteer.

This year the ICEbox was able to again offer holiday camps during the autumn and summer holidays. These were well attended and attracted 4 new members to the ICEbox youth club.

#### **Sensation Studios**

Sensation is an art studio project for disabled & autistic young women. The project aims to bridge the gap in provision for young women leaving creative education courses who present as what is considered 'high functioning' and unsuitable for traditional LD daycare, but nevertheless require a clear pathway and safe environment to continue their art.

Following our move to Carr-Ellison House, Studio members struggled with the change of location. The additional travel time, lack of local amenities (to pop out for lunch etc) and the less attractive venue (former AA head office) were all cited as reasons for the sudden drop in attendance.

Our efforts to overcome these barriers were further hampered by the landlord not granting permission for us to paint or decorate the venue, which could have brought a more familiar feel to the space.

Unfortunately, as artists were only attending the weekly artist led session, the difficult decision was taken to cease their operation as a studio space and instead offer Sensation members these small group weekly sessions only, where they can continue to develop their creative practices.

# ARCADEA CIO

## TRUSTEES ANNUAL REPORT

For the year ended 31 March 2025

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### **Venue: Carr-Ellison House**

Our work to find a suitable venue led us to AVIRE, who specialise in charity lettings of unoccupied buildings. With a large ground floor space becoming immediately available in Carr-Ellison House we have settled well into this venue.

Whilst a move outside of the city centre has had a detrimental impact on our membership, the huge space available, flexible terms and rent relief offered us the breathing space needed to weather recent financial losses as well as the time to carefully seek our next long-term venue.

Carr-Ellison House is up for sale and in the event it is sold we will be asked to vacate with 6 months notice, so this move cannot be treated as a permanent solution and is instead an opportunity to plan for our long-term future without the time pressures we have previously experienced.

### **3. Public benefit**

The Board of Trustees has referred to the Charity Commission's guidance on public benefit when reviewing the charity's objectives and planning its future activities. This annual report will aim to demonstrate the link between our charitable activity and how this benefits our service users.

### **4. Financial review**

Arcadea is funded by a variety of income. The total income for the year was £333,650 (2024: £339,775). This income is allocated across respective funds on the Statement of Financial Activities in accordance with the Statement of Recommended Practice.

The Statement of Financial Activities for the year ended 31 March 2025, shows a net surplus across all funds of £15,948 (2024: £8,710).

The Balance Sheet at 31 March 2025 shows total funds carried forward of £72,826 of which there are no restricted funds, the unrestricted reserves are £72,826.

#### Reserves policy

The Board of Trustees has examined the charities requirements for reserves in light of the major risks to the organisation. The established policy is for unrestricted funds held by the charity to be set at 5 months of the expenditure plus estimated redundancy and close down costs; the fund for the year is £72,826, this is three months running costs and falls short of the target, the trustees are aware of this and have put plans in place to build the reserves. The reserves are needed to maintain the current activities of the charity in the event of a significant drop in funding. The reserves are also needed to cover the costs of potential redundancies.

## **5. Plans for future periods**

### **Looking to the Future**

Whilst this year has been used as a time to recover and reset, next year we are looking forward to reestablishing our place in the heart of the Newcastle Arts Scene.

After much hard work and with the support of Creative Central Newcastle and Newcastle Property Services we are working to agree terms on a long-term venue for the charity.

This former restaurant premises in the heart of the Creative Central will provide a public face for disability arts in this area, complimenting neighbouring cultural work as well as giving greater visibility to our work supporting and promoting disabled artists.

We are very excited by the organic opportunities this location presents for enabling and facilitating disabled people to access all aspects of the local arts scene, as well as assisting cultural venues to become more inclusive through partnership working. We strongly feel that such a visible presence in this part of Creative Central will raise the profile of disabled peoples' contribution to and participation in arts and culture.

We have taken care to ensure this is a ground floor property, with close links to local transport services and a safe drop-off point for taxis. The site does require a complete refurbishment; however, we are seeing this as an opportunity to ensure all of our accessibility needs are satisfied.

We are delighted that our proposal for the site was successful and with a 15 year tenancy agreement agreed in principle, we are now in the process of finalising the contract. Having the council as our landlord adds an additional layer of security for the charity.

Initially we had planned to partner with a local college in order to keep the refurbishment costs low, by providing students on relevant courses with practical work experience. Unfortunately, course leaders were unable to commit to any timeframe in order to undertake the work and so we have been forced to look elsewhere. We are now exploring other partnership options. This change of course has unfortunately led to delays in completing this move. However, this has been offset by the fact it has also extended the period of time we are able to benefit from our current rent-free arrangement.

Completing the refurbishment and move in the coming year will allow us to get back to focusing fully on what we do best – find new and exciting way to engage disabled people with the arts, promote their ability to make great art, challenge preconceptions, valuing and recognising their status as artists.

## ARCADEA CIO

### TRUSTEES ANNUAL REPORT

For the year ended 31 March 2025

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#### 6. Reference and administrative details of the charity, its trustees and advisors

Charity Name	Arcadea CIO	
Registered Charity Number	1198416	
Trustees	Pauline Heath Katrin Auld Edward Galvin Ben Dixon	Resigned 29 Jan 2025 Chair
Registered Office	Waterloo Square Newcastle NE1 4DN	
Independent Examiner	Michelle Wright MW Accounting Services Woodgate House 5c Wood Street Gateshead NE11 9NP	
Bankers	The Co-operative Bank PLC Norfolk House, 84/86 Grey St, Newcastle upon Tyne, NE1 6BZ	

# ARCADEA CIO

## TRUSTEES ANNUAL REPORT

For the year ended 31 March 2025

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### 7. Structure, governance and management

#### Governing documents

The organisation is a charitable incorporated organisation the constitution was adopted 29 March 2022. The financial statements comply with current statutory requirements, the organisations memorandum and articles of association and the Statement of Recommended Practice 'Accounting and Reporting by Charities' issued in January 2015 (SORP 2016)'.

#### Appointment of Trustees

New trustees are appointed at any point during the year. Our aim is to appoint trustees with skills and experience relevant to the Third Sector and to the specialism of our service delivery. Trustees are recruited through personal recommendations from existing trustees, their contacts, and the staff team

#### Organisation

The management board meets quarterly and deals with the administration of the charity encompassing the strategic vision, financial accountability and risk management. The operational management of the organisation is undertaken by the paid staff team.

#### Risk management

The management committee has conducted its own review of the major risks to which the charity is exposed and systems have been established to mitigate those risks. Significant external risks to funding have led to the development of a strategic plan which will allow for the diversification of funding and activities. Internal risks are minimised by the implementation of procedures for authorisation of all transactions and projects and for ensuring the consistent quality of the delivery of all operational aspects of the charitable company. These procedures are periodically reviewed to ensure that they still meet the needs of the charity.

**8. Trustees responsibilities in relation to the financial statement**

The trustees are responsible for preparing the Trustees' Annual Report and the Financial Statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).


The trustees are required to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure of the charity for the year. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

29/01/2026

Approved by the trustees on ..... and signed on their behalf by:

  
Edward Galvin (Jan 29, 2026 17:14:15 GMT)  
Edward Galvin  
Chair

## ARCADEA CIO

### INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

For the year ended 31 March 2025

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I report on the financial statements of Arcadea CIO for the year ended 31 March 2025, which are set out on pages 14 to 24.

#### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2022 ("the Charities Act") and that an independent examination is needed.

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a Fellow of the Association of Charity Independent Examiners.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

#### Basis of independent examiner's statement


My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

  
Michelle Wright (Jan 29, 2026 17:37:47 GMT)

Michelle Wright  
MW Accounting Services  
Woodgate House  
5c Wood Street  
Gateshead  
NE11 9NP  
Date: 29/01/2026

**ARCADEA CIO****STATEMENT OF FINANCIAL ACTIVITIES**

For the year ended 31 March 2025

	Notes	Unrestricted Funds £	Restricted Funds £	<b>Total 2025 £</b>	Total 2024 £
<b><u>Income from:</u></b>					
Donations and legacies	6	-	-	-	480
Charitable activities					
Grants and contracts	7	315,192	18,458	<b>333,650</b>	339,295
<b>Total income</b>		<b>315,192</b>	<b>18,458</b>	<b>333,650</b>	<b>339,775</b>
<b><u>Expenditure on:</u></b>					
Charitable activities					
Operation of the charity	8	299,244	18,458	<b>317,702</b>	331,065
<b>Total expenditure</b>		<b>299,244</b>	<b>18,458</b>	<b>317,702</b>	<b>331,065</b>
<b>Net income/(expenditure) and net movement of funds</b>		15,948	-	<b>15,948</b>	8,710
<b><u>Reconciliation of funds</u></b>					
Total funds brought forward		56,878	-	<b>56,878</b>	48,168
<b>Total funds carried forward</b>		<b>72,826</b>	<b>-</b>	<b>72,826</b>	<b>56,878</b>

The Statement of Financial Activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities

The notes on pages 16 to 24 form an integral part of these accounts.

**BALANCE SHEET**

As at 31 March 2025

	Notes	£	Total 2025 £	£	Total 2024 £
<b>Fixed assets</b>					
Tangible assets	15		259		-
<b>Total fixed assets</b>			<b>259</b>		<b>-</b>
<b>Current assets</b>					
Debtors	16	54,773		37,126	
Cash at bank and in hand	17	19,329		21,077	
<b>Total current assets</b>		<b>74,103</b>		<b>58,203</b>	
<b>Creditors:</b> amounts falling due within one year	18	<b>( 1,535 )</b>		<b>( 1,325 )</b>	
<b>Net current assets</b>			<b>72,567</b>		<b>56,878</b>
<b>Total assets less current liabilities</b>			<b>72,826</b>		<b>56,878</b>
<b>Total net assets or liabilities</b>			<b>72,826</b>		<b>56,878</b>
<b>Funds of the charity</b>					
Unrestricted income funds			72,826		56,878
Restricted income funds			-		-
<b>Total funds</b>			<b>72,826</b>		<b>56,878</b>

The notes on pages 16 to 24 form an integral part of these accounts.

These financial statements were approved by the Board on: 29/01/2026

and are signed on its behalf by:

Eddie Galvin  
Chair

  
Edward Galvin (Jan 29, 2026 17:14:15 GMT)

# ARCADEA CIO

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2025

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### 1 Accounting Policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

### 2 Basis of accounting

#### 2.1 Basis of preparation

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) – Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

Arcadea CIO meets the definition of a public benefit entity under FRS 102.

#### 2.2 Preparation of the accounts on a going concern basis

The charity reported total unrestricted funds at the year end of £72,826 and has already secured a significant amount of funding for the current year. The trustees are of the view that the immediate future of the charity for the next 12 to 18 months is secure and that on this basis the charity is a going concern.

The financial statements have been prepared on a going concern basis. In making their assessment the trustees have reviewed and considered relevant information, including their annual budget and future cash flows. The trustees are of the view that the immediate future of the charity for the next 12 months is secure and that on this basis the charity is a going concern.

### 3 Income

#### 3.1 Recognition of income

Income is recognised when the charity has entitlement to the resources, any performance conditions attached to the item(s) of income have been met, it is more likely than not that the resources will be received and the monetary value can be measured with sufficient reliability

#### 3.2 Offsetting

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by FRS102 SORP or FRS102.

#### 3.3 Grants and donations

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance of the provision of a specified service is deferred until the criteria of income recognition are met.

## **ARCADEA CIO**

### **NOTES TO THE FINANCIAL STATEMENTS**

For the year ended 31 March 2025

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#### **3.4 Volunteer help**

The value of volunteer help received is not included in the accounts but is described in the trustees' annual report.

#### **3.5 Interest receivable**

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

#### **3.6 Income from membership subscriptions**

Membership subscriptions received in the nature of a gift are recognised in donations and legacies.

Membership subscriptions which gives a member the right to buy services or other benefits are recognised as income earned from the provision of goods and services as income from charitable activities.

#### **3.7 Investment gains and losses**

This includes any realised or unrealised gains or losses on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

#### **3.8 Fund accounting**

Unrestricted funds are available to spend on activities that further any of the purposes of the charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the

### **4 Expenditure and liabilities**

#### **4.1 Liability recognition**

Liabilities are recognised when it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

#### **4.2 Charitable activities**

Expenditure on charitable activities includes the costs of HUB Club and other activities undertaken to further the purposes of the charity and their associated support costs.

#### **4.3 Governance and support costs**

Support costs have been allocated between governance cost and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources.

#### **4.4 Irrecoverable VAT**

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

## **ARCADEA CIO**

### **NOTES TO THE FINANCIAL STATEMENTS**

For the year ended 31 March 2025

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#### **4.5 Creditors**

The charity has creditors which are measured at settlement amounts less any trade discounts.

#### **4.6 Provisions for liabilities**

A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date.

### **5 Assets**

#### **5.1 Tangible fixed assets for use by the charity**

Individual fixed assets costing £500 or more are capitalised at cost and are depreciated over their estimated useful economic lives on a straight line basis, the charity does not currently have any tangible fixed assets:

Equipment	25% Straight line over four years
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## ARCADEA CIO

### NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2025

#### Analysis of income

	Unrestricted Funds £	Restricted Funds £	Total 2025 £	Total 2024 £
<b>6 Donations and legacies</b>				
Hub Club donations received	-	-	-	480
	<u>-</u>	<u>-</u>	<u>-</u>	<u>480</u>
<b>7 Charitable activities</b>				
<u>Income from grants and contracts</u>				
Hub Club earned income	308,329	-	<b>308,329</b>	312,778
ICEbox earned income	840	-	<b>840</b>	1,499
Artist Studio earned income	1,285	-	<b>1,285</b>	1,590
Community Foundation Newcastle Culture Investment Fund	-	13,000	<b>13,000</b>	13,000
Community Foundation Emergency Fund	-	-	-	4,000
National Highways	-	5,458	<b>5,458</b>	-
Other income	4,738	-	<b>4,738</b>	5,000
Other small grants	-	-	-	1,428
	<u>315,192</u>	<u>18,458</u>	<u><b>333,650</b></u>	<u>339,295</u>

Income was £333,650 (2024: £339,775) of which £315,192 was unrestricted or designated (2024: £322,775) and £18,458 was restricted (2024: £17,000)

## ARCADEA CIO

### NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2025

#### Analysis of expenditure on charitable activities

	Unrestricted Funds £	Restricted Funds £	Total 2025 £	Total 2024 £
<b>8 Charitable activities</b>				
<u>Direct costs</u>				
Wages and salaries	219,161	-	<b>219,161</b>	198,542
Freelance costs	4,368	-	<b>4,368</b>	5,153
Marketing and promotion	972	-	<b>972</b>	803
Other project activities	10,820	5,458	<b>16,279</b>	10,536
Client transport costs	59,515	-	<b>59,515</b>	54,422
Volunteers	135	-	<b>135</b>	64
<u>Support costs</u>				
Rent and rates	-	1,838	<b>1,838</b>	42,466
Utilities	-	273	<b>273</b>	2,823
Insurance	-	1,961	<b>1,961</b>	327
Telephone and fax	-	1,383	<b>1,383</b>	1,272
Subscriptions and membership	1,347	-	<b>1,347</b>	882
Small office equipment	-	2,388	<b>2,388</b>	605
Repairs and maintenance	126	10	<b>136</b>	2,402
Depreciation	11	-	<b>11</b>	41
Staff travel	342	-	<b>342</b>	755
Staff Training & Conference	1,240	-	<b>1,240</b>	1,738
Professional fees	529	-	<b>529</b>	6,026
Cleaning & hygiene	-	2,474	<b>2,474</b>	1,065
Office expenses	-	2,672	<b>2,672</b>	543
<u>Governance costs</u>				
Independent examiner's fees for reporting on the accounts	600	-	<b>600</b>	600
Trustee meeting costs	78	-	<b>78</b>	-
	<u>299,244</u>	<u>18,458</u>	<u><b>317,702</b></u>	<u>331,065</u>

Expenditure on charitable activities was £317,702 (2024: £331,065) of which £299,244 was unrestricted or designated (2024: £314,065) and £18,458 was restricted (2024: £17,000)

#### 9 Fees for examination of the accounts

	2025 £	2024 £
Independent examiner's fees for reporting on the accounts	<b>600</b>	600
	<u><b>600</b></u>	<u>600</u>

There were no other fees paid to the examiner (2024: £nil)

## ARCADEA CIO

### NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2025

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#### 10 Analysis of staff costs and the cost of key management personnel

	<b>2025</b>	2024
	<b>£</b>	£
Salaries and wages	<b>199,838</b>	181,919
Social security costs	<b>15,519</b>	13,363
Pension costs (defined contribution pension plan)	<b>3,804</b>	3,259
	<b>219,161</b>	198,542

No employee received remuneration above £60,000 (2024: nil)

The key management personnel of the charity, comprise the trustees and the charity manager. The total employee benefits of the key management personnel of the charity were £43,672 (2024: £43,672).

#### 11 Staff numbers

The average monthly head count was 10 staff (2024: 9 staff) and the average monthly number of full-time equivalent employees during the year were as follows:

	<b>2025</b>	2024
	<b>Number</b>	Number
The parts of the charity in which the employee's work		
Charitable activities	<b>5.0</b>	5.0
	<b>5.0</b>	5.0

#### 12 Transactions with trustees

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity.

##### Trustees' expenses

No trustee expenses have been incurred in the year.

##### Transaction(s) with related parties

There have been no related party transactions in the reporting period.

#### 13 Defined contribution pension scheme

The charitable company contributes to individual private staff pension schemes. The employer's pension costs represent contributions payable by the charity.

#### 14 Corporation Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objectives.

## ARCADEA CIO

### NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2025

<b>15 Tangible fixed assets</b>	<b>Equipment</b>	<b>Total</b>
	<b>£</b>	<b>£</b>
<b>Cost</b>		
Balance brought forward	3,490	<b>3,490</b>
Additions	270	<b>270</b>
Disposals	-	-
<b>Balance carried forward</b>	<b>3,760</b>	<b>3,760</b>
<b>Depreciation</b>		
Basis	SL	
Rate	25%	
Balance brought forward	3,490	<b>3,490</b>
Depreciation charge for year	11	<b>11</b>
Disposals	-	-
<b>Balance carried forward</b>	<b>3,501</b>	<b>3,501</b>
<b>Net book value</b>		
<b>Brought forward</b>	-	-
<b>Carried forward</b>	<b>259</b>	<b>259</b>
<b>16 Debtors and prepayments (receivable within 1 year)</b>	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Debtors	<b>53,140</b>	35,492
Prepayments	<b>1,634</b>	1,634
	<b>54,773</b>	<b>37,126</b>
<b>17 Cash at bank and in hand</b>	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Bank current account	<b>19,329</b>	21,077
	<b>19,329</b>	<b>21,077</b>
<b>18 Creditors and accruals (payable within 1 year)</b>	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Pension	<b>935</b>	725
Accruals		
Independent examination of accounts	<b>600</b>	600
	<b>1,535</b>	<b>1,325</b>

## ARCADEA CIO

### NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2025

#### 19 Events after the end of the reporting period

No events (not requiring adjustment to the accounts) have occurred after the end of the reporting period but before the accounts are authorised which relate to conditions that arose after the end of the reporting period.

#### 20 Analysis of charitable funds

##### Analysis of movements in unrestricted funds

	Fund balances brought forward £	Incoming resources £	Resources expended £	Transfers £	Fund balances carried forward £
<b>Unrestricted funds</b>					
General unrestricted fund	56,878	315,192	( 299,244 )	-	<b>72,826</b>
<b>Totals</b>	<b>56,878</b>	<b>315,192</b>	<b>( 299,244 )</b>	<b>-</b>	<b>72,826</b>

##### Purpose of unrestricted funds

General unrestricted fund                      The 'free reserves' of the charity

##### Analysis of movement in restricted funds

	Fund balances brought forward £	Incoming resources £	Resources expended £	Transfers £	Fund balances carried forward £
<b>Restricted funds</b>					
Community Foundation Newcastle Cultural Investment Fund	-	13,000	( 13,000 )	-	-
National Highways	-	5,458	( 5,458 )	-	-
<b>Totals</b>	<b>-</b>	<b>18,458</b>	<b>( 18,458 )</b>	<b>-</b>	<b>-</b>

##### Purpose of restricted funds

Restricted funds represent income resources used for a specific purpose within the charity as identified by the donor.

Community Foundation                      Core funding for use in Newcastle  
Newcastle Cultural Investment  
Fund

National Highways                      To contribute towards the purchase of specialist furniture

#### 21 Capital commitments

As at 31 March 2025, the charity had no capital commitments (2024 -£nil)

## ARCADEA CIO

### NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2025

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#### 22 Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total 2025 £	Total 2024 £
Tangible fixed assets	259	-	<b>259</b>	-
Cash at bank and in hand	19,329	-	<b>19,329</b>	21,077
Other net current assets/(liabilities)	53,238	-	<b>53,238</b>	35,801
	<u>72,826</u>	<u>-</u>	<u><b>72,826</b></u>	<u>56,878</u>

#### 23 Guarantee

There have been no guarantees given by the charity at 31 March 2025.

#### 24 Debt

There is no debt outstanding which is owed by the charity and which is secured by an excess charge on any of the assets of the charity at 31 March 2025.

#### 25 Governing document

The organisation is a Charitable Incorporated Organisation - Foundation registered on 29 March 2022 as a body corporate under part 11 of the Charities Act 2022.

**ARCADEA CIO**

England & Wales - Charity number 1198416

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# Accounts

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**ARCADEA CIO**

**REPORT AND FINANCIAL STATEMENTS**

**For the year ended 31 March 2024**

**Charity number 1198416**

# ARCADEA CIO

## TRUSTEES ANNUAL REPORT

For the year ended 31 March 2024

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The trustees are pleased to present their annual report together with financial statements of the charity for the year ended 31 March 2024.

The financial statements comply with the Charities Act 2011, the Memorandum and Articles of Association and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable to the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

### 1. Objectives and activities

#### **In Loving Memory of Karen Sheader: Arcadeas Annual Review 2023/24**

*"Disability equality means accepting that disabled people can not only be equally talented, entertaining, sexy and valuable as people but can also be equally bigoted, spiteful, self-serving and cruel.*

*We want to smash the idea that we're all saintly tragic beings who smile in the face of adversity and gamely try to overcome life's difficulties while gratefully accepting the handouts from the charity tins."*

Karen Sheader, 8<sup>th</sup> July 1960 – 1<sup>st</sup> August 2023

This year we were devastated by the sudden loss of our beloved board member Karen Sheader. Karen was a key member of not just the board, but also the disability arts movement in the North East and was instrumental in shaping and guiding the work we do for more than 30 years.

Karen co-founded the Fugertivs, a trash/punk band known for her defiant lyrics, channeling a collective anger at the oppression faced by disabled people, the meddling in their lives by outside agencies and intrusive sympathetic strangers. With 'Bar-room Bollocks' becoming an anthem of its time, that literally stopped traffic in Newcastle City Centre during a 2001 protest for the Disabled Peoples Direct Action Network.

*'You reckon that you're our champion  
Defender of all poor crips  
Well I just can't believe the crap that I've heard  
That comes pouring out of your lips  
You like to keep us where you think we belong  
With sentiment and prejudice  
Well I hope that some tosspot talks shite about you  
Next time you go out on the piss!  
Bollocks to you, and Bollocks to you, and Bollocks to you  
And Bollocks to you....*

Bar Room Bollocks, the Fugertivs

After the Fugertivs broke up Karen went on to form the Karen Sheader band, whose lyrics in songs like 'No Place Like Home' inspired by the horrific events at Cawston Park, continued to raise awareness, give voice to those so often unheard, tell their stories and challenge the

## **ARCADEA CIO**

### **TRUSTEES ANNUAL REPORT**

For the year ended 31 March 2024

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listener to think about the experience of disabled people in this world, for what it is and what it should be.

Karen was also a founding member of Shoot Your Mouth Off Films in Hartlepool, who make award winning films about the unvarnished and unfiltered lives and experiences of learning disabled people.

A fiercely intelligent woman, a talented writer, performer and a tireless campaigner for disability rights, no words can do this inspirational woman justice. As a true great of the Disability Arts Movement who gave so much to the cause, her loss will be felt far and wide.

Thank you for everything Karen, another gone far too soon, with so much still undone. Your tireless work to improve the lives of disabled people will be greatly missed, but your influence will live on in the work that we do.

“Learning disabled and neurodiverse individuals experience, process, and interpret the world in unique ways. These abilities, valued in professional artists, are fundamental to making remarkable contemporary art. It is our aim to ensure Arcadea artists’ work is seen and enjoyed publicly and that opportunities are created and available for diverse artists.”

**Katy Sauderson**  
**Chief Executive**

### **Chair Report**

With last year being dominated by the idea of living with COVID, this year is the year that we began to get a glimpse of what life after covid will look like.

A picture is beginning to emerge of the impact the last three years have had on the learning disabled community that makes up our membership. With more isolating habits and challenging behaviours being observed, as well as an increase in low mood and other mental health concerns being reported.

With long waiting times for specialist support and several members with an urgent need for further support, we decided to take action and pilot Creative Mindfulness sessions. Members have engaged well with this new service and it has quickly become a highly valued aspect of the HUB offer.

Alongside this we have continued our increase engagement of members with the wider community through trips and exhibitions. Our members have also started their own HUB Radio Show, which is broadcast every Sunday on NOVA radio, further amplifying the voices of disabled people in the region.

This year we also completed the conversion from an unincorporated to an incorporated charity, resulting in a new charity number, as well as the name Arcadea CIO.

## **ARCADEA CIO**

### **TRUSTEES ANNUAL REPORT**

For the year ended 31 March 2024

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Unfortunately, the backdrop to all this good work were serious issues surrounding the lift function and accessibility of our Kelburn House Studio base. This eventually became untenable and resulted in a permanent move of the HUB Studio away from this venue with solicitors instructed. Unfortunately, the additional work surrounding these issues dominated our time and energy for much of the year.

Our previous years work to get members 'out and about' to different venues, along with a strong staff team, helped to both prepare and shield our members from most of the difficulties experienced behind the scenes. With an initial move to MEA House and then another to Carr-Ellison House, we now have plans in motion to return the charity to a long-term venue back in the city-centre.

The ICEbox Youth Club has continued to provide a specialist space for disabled and autistic young people in the city. Unfortunately, we did not have the resources to offer dedicated ICEbox camps during term breaks camps. However, not wanting to leave this group without provision we were able to offer HUB Holiday sessions instead, giving members a place in the HUB Studio during term breaks at a subsidised rate to ease the financial burden on families as the cost of living continues to rise.

The Sensation Studios are now up and running with 4 of the 6 available places filled. Unfortunately delays in the promised refurbishment of the lift and subsequent accessibility issues have led to a pause in the drive for new members whilst the future location of the Studios is under review.

Unfortunately, the resources taken up by the accessibility issues detailed above, both financially (due to the cost of moves and room hire etc.) and in staff time has limited our ability to drive forward existing as well as take on new projects as we would have liked to.

Despite these set-backs and the ongoing cost of living crisis, the charity has managed to retain the majority of its membership, develop essential services and continue its core activities. We are now able to put this difficult period behind us and are in a much stronger position where we can begin to recover financial losses and again dedicate staff resources to future planning & projects.

We are very grateful to have secured funding from the Community Foundation to help with emergency rent and moving costs, the Newcastle Culture Investment Fund towards our Core Costs, the Scholefield Trust for a Youth Club Podcast and National Highways for much needed specialist furniture. We are also grateful for our successful application to Avire Charity Lettings to secure a place in Carr-Ellison House on a charitable rent free scheme. This essential support has given us the ability to not just weather the above storms but to dedicate staff resources to the future planning and projects that have ensured the charity ends the year in a strong position. This breathing space afforded has given us the ability to plan towards a more stable, long-term future back in the city centre, with an ideal fully accessible ground floor venue identified and a 15 year tenancy agreement negotiated with the council.

## **ARCADEA CIO**

### **TRUSTEES ANNUAL REPORT**

For the year ended 31 March 2024

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On behalf of the board, we would like to thank our wonderful staff team for their hard work and dedication to Arcadea's mission, as well as the parents, carers, funders, professional teams and of course our wonderful members, who make the work we do possible.

Eddie Galvin  
Chair

#### **About Arcadea**

Formerly the Northern Disability Arts Forum (NORDAF), Arcadea was founded by disabled people to address the inequality of disabled people in arts and culture. Arcadea was registered as a charity in 1995 and converted to Arcadea CIO in 2023.

We are based in Newcastle upon Tyne and work to create equality of opportunity in arts and culture for disabled people in the North East of England. We do this by supporting and promoting the work of disabled artists, by enabling and facilitating disabled people to access all aspects of the arts, by assisting cultural venues to become inclusive and by presenting a programme of arts and cultural activity.

#### **Our Vision**

Disabled People's contribution to and participation in arts and culture is promoted, is valued and is inclusive.

#### **Our Mission**

To challenge commonly held preconceptions of disabled people's ability to make great art and to participate in the arts.

#### **Our Aims**

To create and provide the best opportunities for disabled people to participate in arts and culture.

To challenge where possible and to remove barriers to participation of disabled people in the arts.

To support disabled artists to take risks, innovate, learn and aspire to excellence in everything they do.

To be continually improving our understanding of the needs of disabled people, the cultural environment and our work.

#### **Our Values**

Above all else we value the individual, creativity of and creative potential within.

We respect the diverse nature of disabled people and value the benefits of difference.

We value excellence and quality and those that work towards both.

We value our right to challenge discriminatory, poor or neglectful practice where we encounter it.

## 2. Achievements and performance

### Arcadea Projects

The HUB Studio  
ICEbox Youth Club  
Sensation Studios

### The HUB Studio

Twelve years ago Arcadea set out to redefine the understanding of learning disabled people as visual artists by establishing the HUB Studio. Where professional artists work alongside learning disabled people to identify potential excellence, nurture it and bring it forward.

This year has been a continuation of our work to put the isolating practices of Covid restrictions behind us and help our members to navigate the emerging new normal. The anxieties around sharing spaces and resources has been apparent with this sudden shift of direction as well as other behavioural and mental health issues negatively impacting attendance and coming to the forefront of the challenges our members face. To help combat this we have developed creative mindfulness sessions to help those most in need to overcome these new barriers to participation and improve their attendance.

Sadly, one full-time member has left the service this year, resulting in a loss of five spaces. This was a significant financial hit at the time, however, we were able to attract 3 new members to the Studio, filling 4 spaces which has helped to recover the majority of this lost income.

We were also able to offer an individual a fully subsidised space at the HUB whilst they agreed their financial package with their social work team. This individual had approached the organisation reporting that they had gone more than a year without services and were struggling with social isolation. On this occasion it did not lead to a paid place being taken up, with them instead electing a return to college.

We are grateful to have our grant application accepted by National Highways who are funding much needed new furniture for the HUB Studio and specialist chairs for our members. These purchases will be made in the coming year when the funds are released.

### Late Shows Exhibition

Light of My Life. As another step towards letting go of restrictive practices we transformed the screens that separated us into an immersive exhibition of glowing silk paintings by our HUB members.

Each member's artwork featured something that they had missed and were now able to return to, such as drinks with friends, or eating out. These beautiful artworks were mounted on the screens and backlit turning from a dividing presence into a positive, collaborative shared space.

## **ARCADEA CIO**

### **TRUSTEES ANNUAL REPORT**

For the year ended 31 March 2024

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The exhibition was visited by 105 members of the public, with £100 raised towards the Sensation Studios through the sale of small member artworks.

#### **Social Events**

This years Summer BBQ was held at Bensham Community Centre. Everyone enjoyed the beautiful garden and history on show throughout this wonderful venue. With the weather just right for garden games and creative activities the event was well attended.

Due to the catastrophic failure of the lift on the run-up to Halloween we were unable to go ahead with our annual party for members, friends and family. Instead we ran a week of Halloween games, activities and celebrations for each daily group at our temporary venue in MEA House. Although it was disappointing that members did not get to see the installation of their artworks and decorations, we will be able to reuse these next year.

The auditorium at MEA House was also the setting for our Christmas event, where we were able to bring together all our members from all our projects, with their friends, family and carers. This event was well attended and members enjoyed sharing their artwork and celebrating their achievements together.

#### **HUB Show on NOVA Radio**

Always looking for opportunities for our members to engage with more public facing work we have begun a new Radio Show, which is broadcast every Sunday on Nova Community Radio Station. This is a project that all members have been able to engage with as presenters, editors, interviewers, or even by selecting a song. This has been a wonderful way to promote more collaborative ways of working together and improve confidence. Members are excited to hear themselves on the radio and share the broadcast with their loved ones.

As the project develops we will look for opportunities to collaborate with other disability organisations and feature their work on the show.

#### **Mindfulness Sessions**

Since the return of in-studio provision following covid we have identified an increasing number of members who are struggling with anxiety and depression. Unfortunately, this has coincided with record waiting times for mental health services with most unable to access critical interventions when they are most needed.

Learning disabled people have always experienced additional barriers to having healthy and meaningful systems in place to help them, including complex communication needs, social isolation, limited choices, poor finances and lack of access to specialist support.

With many Hub Studio members referred by social services experiencing issues such as social isolation, we have experience of the enormous positive changes in wellbeing that can take place when the correct support and environment is provided.

## **ARCADEA CIO**

### **TRUSTEES ANNUAL REPORT**

For the year ended 31 March 2024

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To address this urgent need we are piloting a creative mindfulness project where identified members each receive an hour of 1:1 specialist support each week from a counsellor, who uses the arts as vehicle to help them explore their feelings and process their emotions in a way that is accessible to them. With the photographs used and artworks created being collated into a book of happy memories that they can continue to fill on an ongoing basis as they look to the future.

This time to talk and reflect has had an almost immediate positive impact on the pilot individuals, improving their wellbeing, as demonstrated by observations of a noticeable lift in mood, greater willingness to communicate in the larger group setting, a return to regular attendance, more positive interactions with peers and fewer instances of spontaneous upset/crying.

#### **Tyne Rivers' Trust**

Working with the Tyne Rivers Trust and our artist Katie Watson, HUB members made a series of wildlife illustrations Primrose area of Jarrow. The work is inspired by the natural redevelopment of the river Don runs through the site before it meets the Tyne. Members created 9 images portraying what they would expect to see in a healthy river setting as inspiration for the rewilding. Images were used by the trust to promote the project and their wider ecology work in leaflets and on planters. The HUB will be involved in an outdoor project at the site once the improvements are underway.

#### **Moving Parts**

Puppeteers from Moving Parts Puppetry festival attended the Hub Studio to demonstrate a kittiwake puppet with flapping wings. Each of the members present then made their own kittiwake puppet using cardboard and string. The puppets were painted up, dried and then then members learned to manipulate and move the entire flock. Some puppets were taken home by members and other went on to be part of the Moving Parts festival parade.

#### **The ICEbox Youth Club**

Include, Create, Engage. Organised by Arcadea and staffed by professional artists and specialist support workers, the ICEBOX was successfully launched in 2015.

Open every Wednesday and operating on a drop-in basis for young disabled and autistic people from 16 up to 25 years of age in Newcastle. The ICEbox offers a range of cultural activities and a safe space for young people to build confidence, make friends and relax with like-minded peers.

When members reach the upper age limit of 26 they are offered the opportunity to volunteer for 6 months to aid with their transition out of the service. The core membership of ICEbox remains with 10 members and 1 volunteer.

Following the positive impact of last years 'out & about' work with the HUB Studio, we explored ways to bring this to the ICEbox service. With a grant from the Schofield Trust members were able to plan two local outings (bowling & escape rooms), considering what they might encounter as disabled people and reflecting on their experiences to think about

## **ARCADEA CIO**

### **TRUSTEES ANNUAL REPORT**

For the year ended 31 March 2024

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what could have made the experience more accessible for them. This led to the creation of a podcast, with members gaining experience in planning, interviewing, collecting soundscapes and editing. The final piece was broadcast on NOVA Radio.

#### **Sensation Studios**

Sensation is an art studio project for disabled & autistic young women. The project aims to bridge the gap in provision for young women leaving creative education courses who display as high functioning and unsuitable for traditional LD day care, but nevertheless require a clear pathway and safe environment to continue their art.

Following a successful drive to attract new members, which included advertising in the Crack Magazine, NE Volume, contacting colleges, universities and social work teams, 4 of the 6 available spaces were soon filled. However, with accessibility issues surrounding the lift and its scheduled refurbishment not taking place as advised, the decision was made to pause efforts to attract new members.

Whilst the accessibility needs of the HUB necessitated a move from the venue, the current cohort of Sensation members prefer to utilise the Studios in situ whilst the future location is under review.

Members have enjoyed creative workshop sessions with Artists, where they are challenged to experiment with new materials and processes that can help develop their creative practices.

#### **VARC**

Sensation Artists were invited to Visual Arts in Rural Communities base in Tarsait Northumberland to work with artist Christy Burdock in her residency studio. During the trip the young women explored the environment on foot, then drew and painted from photos and natural objects they found. They then took part in an abstract mosaic workshop. The resulting tiled pieces reflected the array of natural colours found at the site and were brought back to Sensation to feature on the studio wall.

#### **Venue: Kelburn House**

It has been a difficult year, with frequent instances of the lift at Kelburn House malfunctioning or becoming completely inoperable. On several occasions we have discovered the need to find a new venue upon arriving at work and became unfortunately adept at relocating an entire day's activity with less than an hour's notice. This is no small task, with the workload to not only coordinate these changes, but also to help our members process them, being huge.

Although the landlord had committed to writing that the lift would be refurbished with the timeline outlined, this never materialised. We instructed a solicitor to request we be released from our tenancy agreement, which was refused.

Eventually the lift suffered a catastrophic breakdown with two members of staff becoming trapped after hours. At this point the lift was turned off by the landlord, with only a partial

## **ARCADEA CIO**

### **TRUSTEES ANNUAL REPORT**

For the year ended 31 March 2024

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release from the tenancy agreement offered. We were advised to instruct a barrister at this point to request a full release from the tenancy agreement, which was again refused with a threat to rescind the partial release if we pursued this further. Given we were able to enact our 6 month release clause at this time, we were advised that further legal action could cost more than the remaining rent and so the decision was taken to protect the charities remaining assets and not pursue this further.

Unfortunately, the strain these events put on the charity and resources that were dedicated to it for much of this year has restricted our ability to pursue projects and grow our services as planned. However, the resilience and commitment of the staff team to navigate this difficult period is something we can be very proud of.

We were very grateful to receive an emergency grant from the Community Foundation during this time to help with rent and moving costs.

#### **Venue: MEA House**

During this period MEA House became our preferred temporary venue and we began enquiries into an available suite. We were unable to secure a permanent move due to its sale, however, we were able to negotiate a favourable rate on a short-term lease whilst we sought a more suitable venue and for the period that existing tenants were still in occupancy. We are very grateful to the MEA House Trust for their support at this time.

Our frequent use of MEA House during times necessitated by the Kelburn lift had the unintended benefit of gradually introducing and familiarising our members with the venue. This eased the process of our temporary relocation, reducing the anxiety that can often accompany change for those we work with.

#### **Venue: Carr-Ellison House**

Our work to find a suitable venue led us to AVIRE, who specialise in charity lettings of unoccupied buildings. With a large ground floor space becoming immediately available in Carr-Ellison House we were delighted that our application to take on this space was successful.

Whilst a move outside of the city centre is not ideal for our service, the huge space available, flexible terms and rent relief offered us the breathing space needed to recover some of our financial losses as well as the time to carefully seek our next long-term venue.

Carr-Ellison House is up for sale and in the event it is sold we will be asked to vacate with 6 months notice, so this move cannot be treated as a permanent solution and is instead an opportunity to plan for our long-term future without the time pressures we have previously experienced.

### **3. Public benefit**

The Board of Trustees has referred to the Charity Commission's guidance on public benefit when reviewing the charity's objectives and planning its future activities. This annual report

## **ARCADEA CIO**

### **TRUSTEES ANNUAL REPORT**

For the year ended 31 March 2024

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will aim to demonstrate the link between our charitable activity and how this benefits our service users.

#### **4. Financial review**

Arcadea is funded by a variety of income. The total income for the year was £339,103 (2023: £320,934). This income is allocated across respective funds on the Statement of Financial Activities in accordance with the Statement of Recommended Practice.

The Statement of Financial Activities for the year ended 31 March 2024, shows a net surplus across all funds of £8,710 (2023: £12,669).

The Balance Sheet at 31 March 2024 shows total funds carried forward of £56,878 of which there are no restricted funds, the unrestricted reserves are £56,878.

#### Reserves policy

The Board of Trustees has examined the charities requirements for reserves in light of the major risks to the organisation. The established policy is for unrestricted funds held by the charity to be set at 5 months of the expenditure plus estimated redundancy and close down costs; the fund for the year is £56,878, this is two months running costs and falls short of the target, the trustees are aware of this and have put plans in place to build the reserves. The reserves are needed to maintain the current activities of the charity in the event of a significant drop in funding. The reserves are also needed to cover the costs of potential redundancies.

#### **5. Plans for future periods**

##### **Becoming Incorporated**

Arcadea (1046912) has now completed the process of converting to a Charitable Incorporated Organisation (CIO) and has wound down Arcadea (1046912) in its current format, at the beginning of the financial year we began operating as the new legal entity; Arcadea CIO (1198416). The assets from Arcadea (1046912) were all transferred to Arcadea CIO (1198416) on the 1<sup>st</sup> June 2023.

##### **Looking to the Future**

Moving between three venues in a single year is an unprecedented and expensive undertaking. Additionally, the frequent need for extra staff to navigate our members through the disruption of lift breakdowns, venue changes, as well as increased transport costs for members to travel beyond the city centre are all expenses the charity has had to absorb in order to minimise the negative impact of these events on those in our care. However, against all the odds, the charity is ending the year in a stronger position than we started, with plenty to build upon and to look forward to in the coming year.

After much hard work and with the support of Creative Central Newcastle and Newcastle Property Services we have identified a suitable long-term venue for the charity.

## **ARCADEA CIO**

### **TRUSTEES ANNUAL REPORT**

For the year ended 31 March 2024

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This former restaurant premises in the heart of the Creative Cultural Zone (CCZ) will provide a public face for disability arts in this area, complimenting neighbouring cultural work as well as giving greater visibility to our work supporting and promoting disabled artists.

We are very excited by the organic opportunities this location presents for enabling and facilitating disabled people to access all aspects of the local arts scene, as well as assisting cultural venues to become more inclusive through partnership working. We strongly feel that such a visible presence in this part of the CCZ will raise the profile of disabled peoples' contribution to and participation in arts and culture.

We have taken care to ensure this is a ground floor property, with close links to local transport services and a safe drop-off point for taxis. The site does require a complete refurbishment; however, we are seeing this as an opportunity to ensure all of our accessibility needs are satisfied.

We are delighted that our proposal for the site was successful and with a 15 year tenancy agreement agreed in principle, we are now in the process of agreeing terms. Having the council as our landlord adds an additional layer of security for the charity.

Securing this move will allow us to get back to doing what we do best – find new and exciting way to engage disabled people with the arts, promote their ability to make great art, challenge preconceptions, valuing and recognising their status as artists.

## ARCADEA CIO

### TRUSTEES ANNUAL REPORT

For the year ended 31 March 2024

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#### 6. Reference and administrative details of the charity, its trustees and advisors

Charity Name	Arcadea CIO	
Registered Charity Number	1198416	
Trustees	Pauline Heath Katrin Auld Edward Galvin Ben Dixon	Chair Appointed 29/01/2024
Registered Office	4/5 <sup>th</sup> Floor, Kelburn House 7-19 Mosley Street Newcastle NE1 1YE	
Independent Examiner	Michelle Wright MW Accounting Services Woodgate House 5c Wood Street Gateshead NE11 9NP	
Bankers	The Co-operative Bank PLC Norfolk House, 84/86 Grey St, Newcastle upon Tyne, NE1 6BZ	

# ARCADEA CIO

## TRUSTEES ANNUAL REPORT

For the year ended 31 March 2024

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### 7. Structure, governance and management

#### Governing documents

The organisation is a charitable incorporated organisation the constitution was adopted 29 March 2022. The financial statements comply with current statutory requirements, the organisations memorandum and articles of association and the Statement of Recommended Practice 'Accounting and Reporting by Charities' issued in January 2015 (SORP 2016)'.

#### Appointment of Trustees

New trustees are appointed at any point during the year. Our aim is to appoint trustees with skills and experience relevant to the Third Sector and to the specialism of our service delivery. Trustees are recruited through personal recommendations from existing trustees, their contacts, and the staff team

#### Organisation

The management board meets quarterly and deals with the administration of the charity encompassing the strategic vision, financial accountability and risk management. The operational management of the organisation is undertaken by the paid staff team.

#### Risk management

The management committee has conducted its own review of the major risks to which the charity is exposed and systems have been established to mitigate those risks. Significant external risks to funding have led to the development of a strategic plan which will allow for the diversification of funding and activities. Internal risks are minimised by the implementation of procedures for authorisation of all transactions and projects and for ensuring the consistent quality of the delivery of all operational aspects of the charitable company. These procedures are periodically reviewed to ensure that they still meet the needs of the charity.

**8. Trustees responsibilities in relation to the financial statement**


The trustees are responsible for preparing the Trustees' Annual Report and the Financial Statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The trustees are required to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure of the charity for the year. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees on ..... and signed on their behalf by:

  
Edward Peter Galvin (Jan 28, 2025 17:53 GMT)  
Edward Galvin  
Chair

## ARCADEA CIO

### INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

For the year ended 31 March 2024

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I report on the financial statements of Arcadea CIO for the year ended 31 March 2024, which are set out on pages 16 to 26.

#### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act) and that an independent examination is needed.

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a Fellow of the Association of Charity Independent Examiners.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

#### Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Michelle Wright  
MW Accounting Services  
Woodgate House  
5c Wood Street  
Gateshead  
NE11 9NP

*Michelle Wright*

Date: 29/01/2025

**ARCADEA CIO****STATEMENT OF FINANCIAL ACTIVITIES**

For the year ended 31 March 2024

	Notes	Unrestricted Funds £	Restricted Funds £	<b>Total 2024 £</b>	Total 2023 £
<b><u>Income from:</u></b>					
Donations and legacies	6	480	-	<b>480</b>	-
Charitable activities					
Grants and contracts	7	322,295	17,000	<b>339,295</b>	320,934
<b>Total income</b>		<b>322,775</b>	<b>17,000</b>	<b>339,775</b>	<b>320,934</b>
<b><u>Expenditure on:</u></b>					
Charitable activities					
Operation of the charity	8	314,065	17,000	<b>331,065</b>	308,265
<b>Total expenditure</b>		<b>314,065</b>	<b>17,000</b>	<b>331,065</b>	<b>308,265</b>
<b>Net income/(expenditure) and net movement of funds</b>		<b>8,710</b>	<b>-</b>	<b>8,710</b>	<b>12,669</b>
<b><u>Reconciliation of funds</u></b>					
Total funds brought forward		48,168	-	<b>48,168</b>	35,499
<b>Total funds carried forward</b>		<b>56,878</b>	<b>-</b>	<b>56,878</b>	<b>48,168</b>

The Statement of Financial Activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities

The notes on pages 18 to 26 form an integral part of these accounts.

**BALANCE SHEET**

As at 31 March 2024

	Notes	£	Total 2024 £	£	Total 2023 £
<b>Fixed assets</b>					
Tangible assets	15		-		41
<b>Total fixed assets</b>			<b>-</b>		<b>41</b>
<b>Current assets</b>					
Debtors	16	37,126		17,531	
Cash at bank and in hand	17	21,077		35,522	
<b>Total current assets</b>			<b>58,203</b>	<b>53,052</b>	
<b>Creditors:</b> amounts falling due within one year	18	( 1,325 )		( 4,925 )	
<b>Net current assets</b>			<b>56,878</b>		<b>48,127</b>
<b>Total assets less current liabilities</b>			<b>56,878</b>		<b>48,168</b>
<b>Total net assets or liabilities</b>			<b>56,878</b>		<b>48,168</b>
<b>Funds of the charity</b>					
Unrestricted income funds			56,878		48,168
Restricted income funds			-		-
<b>Total funds</b>			<b>56,878</b>		<b>48,168</b>

The notes on pages 18 to 26 form an integral part of these accounts.

These financial statements were approved by the Board on:

and are signed on its behalf by:

Eddie Galvin  
Chair

  
Edward Peter Galvin (Jan 28, 2025 17:53 GMT)

# ARCADEA CIO

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2024

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### 1 Accounting Policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

### 2 Basis of accounting

#### 2.1 Basis of preparation

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) – Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

Arcadea CIO meets the definition of a public benefit entity under FRS 102.

#### 2.2 Preparation of the accounts on a going concern basis

The charity reported total unrestricted funds at the year end of £56,878 and has already secured a significant amount of funding for the current year. The trustees are of the view that the immediate future of the charity for the next 12 to 18 months is secure and that on this basis the charity is a going concern.

The financial statements have been prepared on a going concern basis. In making their assessment the trustees have reviewed and considered relevant information, including their annual budget and future cash flows. The trustees are of the view that the immediate future of the charity for the next 12 months is secure and that on this basis the charity is a going concern.

### 3 Income

#### 3.1 Recognition of income

Income is recognised when the charity has entitlement to the resources, any performance conditions attached to the item(s) of income have been met, it is more likely than not that the resources will be received and the monetary value can be measured with sufficient reliability

#### 3.2 Offsetting

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by FRS102 SORP or FRS102.

#### 3.3 Grants and donations

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance of the provision of a specified service is deferred until the criteria of income recognition are met.

## **ARCADEA CIO**

### **NOTES TO THE FINANCIAL STATEMENTS**

For the year ended 31 March 2024

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#### **3.4 Volunteer help**

The value of volunteer help received is not included in the accounts but is described in the trustees' annual report.

#### **3.5 Interest receivable**

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

#### **3.6 Income from membership subscriptions**

Membership subscriptions received in the nature of a gift are recognised in donations and legacies.

Membership subscriptions which gives a member the right to buy services or other benefits are recognised as income earned from the provision of goods and services as income from charitable activities.

#### **3.7 Investment gains and losses**

This includes any realised or unrealised gains or losses on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

#### **3.8 Fund accounting**

Unrestricted funds are available to spend on activities that further any of the purposes of the charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the

### **4 Expenditure and liabilities**

#### **4.1 Liability recognition**

Liabilities are recognised when it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

#### **4.2 Charitable activities**

Expenditure on charitable activities includes the costs of HUB Club and other activities undertaken to further the purposes of the charity and their associated support costs.

#### **4.3 Governance and support costs**

Support costs have been allocated between governance cost and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources.

#### **4.4 Irrecoverable VAT**

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

## ARCADEA CIO

### NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2024

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#### 4.5 Creditors

The charity has creditors which are measured at settlement amounts less any trade discounts.

#### 4.6 Provisions for liabilities

A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date.

### 5 Assets

#### 5.1 Tangible fixed assets for use by the charity

Individual fixed assets costing £500 or more are capitalised at cost and are depreciated over their estimated useful economic lives on a straight line basis, the charity does not currently have any tangible fixed assets:

Equipment	25% Straight line over four years
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## ARCADEA CIO

### NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2024

#### Analysis of income

	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
<b>6 Donations and legacies</b>				
Hub Club donations received	480	-	<b>480</b>	-
	<u>480</u>	<u>-</u>	<u><b>480</b></u>	<u>-</u>
<b>7 Charitable activities</b>				
<u>Income from grants and contracts</u>				
Hub Club earned income	312,778	-	<b>312,778</b>	267,052
ICEbox earned income	1,499	-	<b>1,499</b>	3,418
Creative companion earned income	-	-	-	1,426
Artist Studio earned income	1,590	-	<b>1,590</b>	19,142
Community Foundation Newcastle Culture Investment Fund	-	13,000	<b>13,000</b>	5,134
Community Foundation Emergency Fund	-	4,000	<b>4,000</b>	-
Other income	5,000	-	<b>5,000</b>	-
Other small grants	1,428	-	<b>1,428</b>	-
	<u>322,295</u>	<u>17,000</u>	<u><b>339,295</b></u>	<u>320,934</u>

Income was £339,775 (2023: £320,934) of which £322,775 was unrestricted or designated (2023: £307,934) and £17,000 was restricted (2023: £13,000)

## ARCADEA CIO

### NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2024

#### Analysis of expenditure on charitable activities

	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
<b>8 Charitable activities</b>				
<u>Direct costs</u>				
Wages and salaries	198,542	-	<b>198,542</b>	189,163
Freelance costs	5,153	-	<b>5,153</b>	2,226
Marketing and promotion	803	-	<b>803</b>	44
Other project activities	10,536	-	<b>10,536</b>	12,422
Client transport costs	54,422	-	<b>54,422</b>	39,036
Volunteers	64	-	<b>64</b>	472
<u>Support costs</u>				
Rent and rates	25,466	17,000	<b>42,466</b>	44,400
Utilities	2,823	-	<b>2,823</b>	4,296
Insurance	327	-	<b>327</b>	1,217
Telephone and fax	1,272	-	<b>1,272</b>	418
Subscriptions and membership	882	-	<b>882</b>	1,148
Small office equipment	605	-	<b>605</b>	930
Repairs and maintenance	2,402	-	<b>2,402</b>	-
Depreciation	41	-	<b>41</b>	872
Staff travel	755	-	<b>755</b>	37
Staff Training & Conference	1,738	-	<b>1,738</b>	325
Professional fees	6,026	-	<b>6,026</b>	8,724
Cleaning & hygiene	1,065	-	<b>1,065</b>	1,439
Office expenses	543	-	<b>543</b>	895
<u>Governance costs</u>				
Independent examiner's fees for reporting on the accounts	600	-	<b>600</b>	200
	<u>314,065</u>	<u>17,000</u>	<u><b>331,065</b></u>	<u>308,265</u>

Expenditure on charitable activities was £331,065 (2023: £308,265) of which £314,065 was unrestricted or designated (2023: £295,265) and £17,000 was restricted (2023: £13,000)

#### 9 Fees for examination of the accounts

	2024 £	2023 £
Independent examiner's fees for reporting on the accounts	<b>600</b>	200
	<u><b>600</b></u>	<u>200</u>

There were no other fees paid to the examiner (2023: £nil)

## ARCADEA CIO

### NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2024

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#### 10 Analysis of staff costs and the cost of key management personnel

	<b>2024</b>	2023
	<b>£</b>	£
Salaries and wages	<b>181,919</b>	172,191
Social security costs	<b>13,363</b>	13,563
Pension costs (defined contribution pension plan)	<b>3,259</b>	3,246
	<b><u>198,542</u></b>	<u>189,000</u>

No employee received remuneration above £60,000 (2023: nil)

The key management personnel of the charity, comprise the trustees and the charity manager. The total employee benefits of the key management personnel of the charity were £0 (2022: £0).

#### 11 Staff numbers

The average monthly head count was 10 staff (2023: 9 staff) and the average monthly number of full-time equivalent employees during the year were as follows:

	<b>2024</b>	2023
	<b>Number</b>	Number
The parts of the charity in which the employee's work		
Charitable activities	<b>5.0</b>	5.0
	<b><u>5.0</u></b>	<u>5.0</u>

#### 12 Transactions with trustees

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity.

##### Trustees' expenses

No trustee expenses have been incurred in the year.

##### Transaction(s) with related parties

There have been no related party transactions in the reporting period.

#### 13 Defined contribution pension scheme

The charitable company contributes to individual private staff pension schemes. The employer's pension costs represent contributions payable by the charity.

#### 14 Corporation Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objectives.

## ARCADEA CIO

### NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2024

15 Tangible fixed assets	Equipment £	Total £
<b>Cost</b>		
Balance brought forward	3,490	3,490
Additions	-	-
Disposals	-	-
<b>Balance carried forward</b>	<b>3,490</b>	<b>3,490</b>
<b>Depreciation</b>		
Basis	SL	
Rate	25%	
Balance brought forward	3,449	3,449
Depreciation charge for year	41	41
Disposals	-	-
<b>Balance carried forward</b>	<b>3,490</b>	<b>3,490</b>
<b>Net book value</b>		
<b>Brought forward</b>	<b>41</b>	<b>41</b>
<b>Carried forward</b>	<b>-</b>	<b>-</b>
16 Debtors and prepayments (receivable within 1 year)	2024 £	2023 £
Debtors	35,492	17,531
Prepayments	1,634	-
	<b>37,126</b>	<b>17,531</b>
17 Cash at bank and in hand	2024 £	2023 £
Bank current account	21,077	35,522
	<b>21,077</b>	<b>35,522</b>
18 Creditors and accruals (payable within 1 year)	2024 £	2023 £
PAYE & NI	-	4,648
Pension	725	76
Accruals		
Independent examination of accounts	600	200
	<b>1,325</b>	<b>4,925</b>

## ARCADEA CIO

### NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2024

#### 19 Events after the end of the reporting period

No events (not requiring adjustment to the accounts) have occurred after the end of the reporting period but before the accounts are authorised which relate to conditions that arose after the end of the reporting period.

#### 20 Analysis of charitable funds

##### Analysis of movements in unrestricted funds

	Fund balances brought forward £	Incoming resources £	Resources expended £	Transfers £	Fund balances carried forward £
<b>Unrestricted funds</b>					
General unrestricted fund	48,168	322,775	( 314,065 )	-	<b>56,878</b>
<b>Totals</b>	<b>48,168</b>	<b>322,775</b>	<b>( 314,065 )</b>	<b>-</b>	<b>56,878</b>

##### Purpose of unrestricted funds

General unrestricted fund                      The 'free reserves' of the charity

##### Analysis of movement in restricted funds

	Fund balances brought forward £	Incoming resources £	Resources expended £	Transfers £	Fund balances carried forward £
<b>Restricted funds</b>					
Community Foundation Newcastle Cultural Investment Fund	-	13,000	( 13,000 )	-	-
Community Foundation Emergency Fund	-	4,000	( 4,000 )	-	-
<b>Totals</b>	<b>-</b>	<b>17,000</b>	<b>( 17,000 )</b>	<b>-</b>	<b>-</b>

##### Purpose of restricted funds

Restricted funds represent income resources used for a specific purpose within the charity as identified by the donor.

Community Foundation                      Core funding for use in Newcastle  
Newcastle Cultural Investment  
Fund

Community Foundation                      To contribute towards rent and moving costs  
Emergency Fund

#### 21 Capital commitments

As at 31 March 2024, the charity had no capital commitments (2023 -£nil)

## ARCADEA CIO

### NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2024

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#### 22 Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	<b>Total 2024 £</b>	Total 2023 £
Tangible fixed assets	-	-	-	41
Cash at bank and in hand	21,077	-	<b>21,077</b>	35,522
Other net current assets/(liabilities)	35,801	-	<b>35,801</b>	12,606
	<b>56,878</b>	-	<b>56,878</b>	<b>48,168</b>

#### 23 Guarantee

There have been no guarantees given by the charity at 31 March 2024.

#### 24 Debt

There is no debt outstanding which is owed by the charity and which is secured by an excess charge on any of the assets of the charity at 31 March 2024.

#### 25 Governing document

The organisation is a Charitable Incorporated Organisation - Foundation registered on 29 March 2022 as a body corporate under part 11 of the Charities Act 2011.

**ARCADEA CIO**

England & Wales - Charity number 1198416

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# Accounts

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**ARCADEA CIO**

**REPORT AND FINANCIAL STATEMENTS**

**For the year ended 31 March 2023**

**Charity number 1198416**

# ARCADEA CIO

## TRUSTEES ANNUAL REPORT

For the year ended 31 March 2023

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The trustees are pleased to present their annual report together with financial statements of the charity for the year ended 31 March 2023.

The financial statements comply with the Charities Act 2011, the Memorandum and Articles of Association and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable to the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

### 1. Objectives and activities

“Emerging from restrictions created by Covid has been a more gradual process for disabled and vulnerable people. As the emphasis shifts towards operating alongside COVID19, our focus now moves towards regaining and reconstructing what was lost; friendships, interactions, connections, routines and experiences. However, we must remain mindful of the hiatus and consciously develop opportunities for our members beyond the status-quo.”

**Katy Saunderson**

**Director**

### Chair Report

Following the lifting of final restrictions in March 2022, this year was one in which we had to find our own way of continuing to provide a meaningful and safe experience whilst also ‘living with COVID’. Consideration had to be given to the delicate balance between the emotional, social and physical vulnerabilities and needs of the disabled people in our care.

In order to safely monitor any potential negative impact of these changes and to ease the return to old routines this was done in steps. The first change came in April, when the screens that had brought us together and divided us in equal measure were removed from the studio space. This was then followed in the Summer by halting the routine wearing of masks by staff, with the final step of bringing desks back together taking place in the Autumn.

The positive impact of these once protective barriers being removed was felt by all groups.

Throughout the year we have settled well into our new studio space at Kelburn House, with new members continuing to join us and existing members wishing to increase their days.

Following extended periods spent indoors due to COVID restrictions, our HUB Studio members have been encouraged to enjoy increased engagement not only with each other, but also the wider community, with the focus being on getting ‘out & about’ as much as possible. To achieve this objective, members have enjoyed trips to the Cathedral, Baltic, and Tyneside Cinema.

The ICEbox Youth Club has continued to provide a specialist space for disabled and autistic young people in the city, with Summer Shorts & Fall Fun holiday camps on offer which we

## **ARCADEA CIO**

### **TRUSTEES ANNUAL REPORT**

For the year ended 31 March 2023

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were able to offer at a subsidised rate to ease the financial burden on families as the cost of living rises.

This year we took the difficult decision to end our Creative Companions project. Due to the continued increase in demand for the HUB Studio, it was agreed that our resources should be focused on reaching a greater number of people through the continued development of this service. With Creative Companion members being offered a place at the HUB.

We are grateful to have secured funding towards core costs from the Lotto Community Fund, the Newcastle Culture Investment Fund via the Community Foundation, the VCSE Cost of Living Crisis Fund, Newcastle Winter Wellbeing Fund and Dulux.

Due to supply problems and contractor delays construction of the artists studios was finally completed at the end of the year. Further setbacks were experienced due to staffing issues, but to remedy this we have employed a fulltime intern with lived experience of neurodiversity who will now take over this project and drive it forward. This dedicated role will help prevent further delays and we are looking forward to welcoming new artists in the coming year.

Against the backdrop of increasing financial pressures and uncertainty surrounding the impact of COVID, Arcadea has continued to thrive whilst providing a safe and creative environment for our members to meet, create and reengage with one another. Welcoming new members to our HUB Studio, ICEbox Youth Club and new staff to our team.

On behalf of the board, we would like to thank our wonderful staff team for their hard work and dedication to Arcadea's mission, as well as the parents, carers, funders, professional teams and of course our wonderful members, who make the work we do possible.

Pauline Heath  
Chair

#### **About Arcadea**

Founded by disabled people in 1991 to address the inequality of disabled people in arts and culture. Arcadea was registered as a charity in 1995 and is based in the centre of Newcastle upon Tyne.

We work to create equality of opportunity in arts and culture for disabled people in the North East of England. We do this by supporting and promoting the work of disabled artists, by enabling and facilitating disabled people to access all aspects of the arts, by assisting cultural venues to become inclusive and by presenting a programme of arts and cultural activity.

#### **Our Vision**

Disabled People's contribution to and participation in arts and culture is promoted, is valued and is inclusive.

# ARCADEA CIO

## TRUSTEES ANNUAL REPORT

For the year ended 31 March 2023

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### Our Mission

To challenge commonly held preconceptions of disabled people's ability to make great art and to participate in the arts.

### Our Aims

To create and provide the best opportunities for disabled people to participate in arts and culture.

To challenge where possible and to remove barriers to participation of disabled people in the arts.

To support disabled artists to take risks, innovate, learn and aspire to excellence in everything they do.

To be continually improving our understanding of the needs of disabled people, the cultural environment and our work.

### Our Values

Above all else we value the individual, creativity of and creative potential within.

We respect the diverse nature of disabled people and value the benefits of difference.

We value excellence and quality and those that work towards both.

We value our right to challenge discriminatory, poor or neglectful practice where we encounter it.

## 2. Achievements and performance

### Arcadea Projects

The HUB Studio

ICEbox Youth Club

In:Between Studios (working title)

### The HUB Studio

Eleven years ago Arcadea set out to redefine the understanding of learning disabled people as visual artists by establishing the HUB Studio. Where professional artists work alongside learning disabled people to identify potential excellence, nurture it and bring it forward.

This year has seen big changes in the studio that have allowed us to gradually bring members back together in a way that reestablishes their connections to one another as well as to the wider community.

Sadly, but predictably we have witnessed vastly increased levels of a of loneliness, anxiety and depression in our members since the pandemic began. With more of our members being referred to behavioural specialists with symptoms related to this than ever before, with

## **ARCADEA CIO**

### **TRUSTEES ANNUAL REPORT**

For the year ended 31 March 2023

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many waiting to access help. We feel an augmented approach is required to address this backward step.

Our response to this has been to develop a specialised & creative communication project which will enable individuals to improve their wellbeing by forming, revisiting and strengthening friendships via a creative programme of activities encouraging them to work both collaboratively and in the wider community.

To support this work we have capitalised on a return to our regular social events, including the Late Shows, our Summer BBQ, Halloween Party and Christmas Party.

We have also taken the opportunity to get members 'Out & About' as much as possible, with trips to the Cathedral, Baltic and Tyneside Cinema organised.

We continue to grow into our new Kelburn House Studio, which we have enjoyed redecorating and have been able to really put our stamp on.

To reward our hard work we are delighted to report a further 13% increase in studio spaces filled this year.

Throughout what has been another challenging year the HUB Studio has again continued to go from strength to strength.

#### **Late Shows Exhibition**

The return of the Late Shows inspired our members to create an immersive exhibition of life-sized animal busts, each handmade by artists at the HUB and ICEbox.

Members of the public were invited to enjoy the sights and sounds of the plains, poles, sea, sky and fantasy realms. As well as to drive a newly refurbished Scalextric amongst a menagerie of avant-garde beasts and challenge friends at creature-team table Foosball.

The night was a huge success with 130 people coming to view our exhibition. We also raised £81 through the sale of small artworks on the night.

#### **Social Events**

This year saw the return of our much loved programme of social events that create an opportunity for members, their family and friends across all of our groups and projects to come together, share their art and have some fun!

All events were well attended and played an important role in reintroducing our members to more relaxed social interactions.

#### **'C' is for Cathedral Exhibition**

Over the Summer our HUB Studio group made a number of visits to Newcastle Cathedral to take inspiration from the amazing collection of art and architecture.

## **ARCADEA CIO**

### **TRUSTEES ANNUAL REPORT**

For the year ended 31 March 2023

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Taking inspiration from these surroundings Hub members produced a series of kneelers in response to those in the quire, using tapestry techniques to depict items, people or places which they are thankful for.

A series of alphabetical posters depicting items found in the Cathedral were created by Richard Thomas, with prints made available to purchase. Richard makes numerous single-item drawings. He identifies and documents objects, often repeatedly in a bold and graphic style. The images are flat and distinct due to his decision not to draw sharp corners, which are softened, or full circles which are squared off. These principles extend to his handwriting used to label the objects and to highlight spelling and language nuances. His work undertakes an extensive and ongoing process of classification that may reassure him of the conventions of a complicated world.

In addition to this a large scale image of an angel by Connor Younger was displayed.

Artists, parents and carers were invited to the launch event and exhibition remained on display for a month. The work produced by our members was well received, with sales of prints proving popular and raising £245.

#### **Out & About**

It is acknowledged that learning disabled people tend to have fewer friends, a smaller social circle and rarer opportunities for socialising than the general population. Additionally, they are more likely to have poor health, and have little money.

Following extended periods spent indoors due to COVID restrictions, we have focused on creating more opportunities this year for our HUB Studio members to enjoy increased engagement not only with each other, but also the wider community. With the focus being on getting 'out & about' as much as possible.

To achieve this objective, members have enjoyed trips to the Cathedral, Baltic, and Tyneside Cinema.

#### **The ICEbox Youth Club**

Include, Create, Engage. Organised by Arcadea and staffed by professional artists and specialist support workers, the ICEBOX was successfully launched in 2015.

Open every Wednesday and operating on a drop-in basis for young disabled and autistic people from 16 up to 25 years of age in Newcastle. The ICEbox offers a range of cultural activities and a safe space for young people to build confidence, make friends and relax with like-minded peers.

This year we were delighted to offer our members 2 subsidised holiday camps; Fall Fun, in which 8 places were filled and Summer Shorts, which had an uptake of 17 places.

The school/college holidays can be an expensive & challenging time for parents under normal circumstances. But once you add in the additional challenges of finding appropriate

## **ARCADEA CIO**

### **TRUSTEES ANNUAL REPORT**

For the year ended 31 March 2023

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provision/caring for disabled children, coupled with the cost of living crisis, many have found this summer that they are priced out of childcare. With support from the NCIF we were able to offer places at £25 per day, or fully funded for those in particular need.

This reduced the instances of social isolation for those in attendance, as well as providing an appropriate and safe environment for individuals who may otherwise find instead themselves vulnerable wandering the city centre, parks etc.

The activities on offer gave the disabled young people in our care opportunities for self determination, co-operation, building relationships, creativity and self expression.

#### **Covid Champions: Alien Invasion**

With support from the Community Health Fund, ICEbox members had the opportunity to work with specialist film makers on a project evolving their understanding of Covid and how to keep safe in a less controlled environment.

Members took part in confidence building drama workshops which enabled individuals to practice conveying specific information, identify mistakes and areas for improvement and understand the message to be made.

This was done through the imagining of explaining Covid and helpful behaviours to an Alien who has just landed on Earth.

There were eight participants in total who then went on to continue their role as Community Champions, imparting information and encouraging collective action within the LD community, contributing to the success of Covid restrictions.

As well as nurturing greater ownership to learning disabled people of aspects of our health and safety planning and empowering them to communicate their agenda directly with their peers in the wider community.

#### **Artist Studios**

*"I felt really lost after university, like there was no place for me. But finding Arcadea and my studio changed all that. Now I'm excited for the future and to keep developing my art. I want to help other people like me, to make them feel welcome."* Beth, Current Studio Member

Upon leaving creative courses many autistic young women find themselves too high functioning for traditional day services, yet too vulnerable for mainstream activity and wondering 'what's next?' To address this need Arcadea plans to build a suite of specialist art studios where members will have the opportunity to develop their art practice and create their own vibrant community in a specialist space that understands their needs.

Following a successful pilot with our current studio user, Arcadea has continued work to seek out opportunities that will allow us to make this opportunity available to more people in need.

Work on the Studio's was planned to take place in August but, for reasons outside of our control, was postponed. However, we are pleased to report that work is now complete.

# **ARCADEA CIO**

## **TRUSTEES ANNUAL REPORT**

For the year ended 31 March 2023

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A further set-back was experienced following the departure of our Ambitious About Autism Intern who had been building links with outside agencies. However, we have addressed this by creating a fulltime role for a new intern with lived experience of neurodiversity. She will now take over this project and drive it forward, with this dedicated role intended to prevent further delays. We are now looking forward to welcoming new artists in the coming year.

### **Kelburn House**

The HUB Studio space in Kelburn House has now been completely transformed thanks to a generous donation of paint from Dulux.

Our members are enjoying this new, more vibrant environment to inspire, meet and create within.

### **3. Public benefit**

The Board of Trustees has referred to the Charity Commission's guidance on public benefit when reviewing the charity's objectives and planning its future activities. This annual report will aim to demonstrate the link between our charitable activity and how this benefits our service users.

### **4. Financial review**

Arcadea CIO is dormant for this financial year.

# ARCADEA CIO

## TRUSTEES ANNUAL REPORT

For the year ended 31 March 2023

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### 5. Plans for future periods

#### Becoming Incorporated

Arcadea has now completed the process of converting to a Charitable Incorporated Organisation (CIO) and in the new financial year will wind down Arcadea in its current format and will begin operating as the new legal entity; Arcadea CIO.

#### Looking to the Future

In the coming year we look forward to building on the success of this year through: meeting the continued increase in demand for the HUB Studio Service; to continue of offer of holiday camps for ICEbox members and identifying suitable members for our new Art Studio Suite.

### 6. Reference and administrative details of the charity, its trustees and advisors

Charity Name            Arcadea CIO

Registered  
Charity Number        1198416

Trustees	Pauline Heath	Appointed 13/02/2021
	Katrin Auld	Appointed 13/02/2021
	Edward Galvin	Chair appointed 13/02/2021
	Ben Dixon	Appointed 29/01/2024

Registered Office    4/5<sup>th</sup> Floor, Kelburn House  
7-19 Mosley Street  
Newcastle  
NE1 1YE

Independent  
Examiner              Michelle Wright  
MW Accounting Services  
Woodgate House  
5c Wood Street  
Gateshead  
NE11 9NP

Bankers                The Co-operative Bank PLC  
Norfolk House,  
84/86 Grey St,  
Newcastle upon Tyne,  
NE1 6BZ

# ARCADEA CIO

## TRUSTEES ANNUAL REPORT

For the year ended 31 March 2023

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### 7. Structure, governance and management

#### Governing documents

The organisation is a charitable incorporated organisation the constitution was adopted 29 March 2022. The financial statements comply with current statutory requirements, the organisations memorandum and articles of association and the Statement of Recommended Practice 'Accounting and Reporting by Charities' issued in March 2005 (SORP 2005)'.

#### Appointment of Trustees

New trustees are appointed at any point during the year. Our aim is to appoint trustees with skills and experience relevant to the Third Sector and to the specialism of our service delivery. Trustees are recruited through personal recommendations from existing trustees, their contacts, and the staff team

#### Organisation

The management board meets quarterly and deals with the administration of the charity encompassing the strategic vision, financial accountability and risk management. The operational management of the organisation is undertaken by the paid staff team.

#### Risk management

The management committee has conducted its own review of the major risks to which the charity is exposed and systems have been established to mitigate those risks. Significant external risks to funding have led to the development of a strategic plan which will allow for the diversification of funding and activities. Internal risks are minimised by the implementation of procedures for authorisation of all transactions and projects and for ensuring the consistent quality of the delivery of all operational aspects of the charitable company. These procedures are periodically reviewed to ensure that they still meet the needs of the charity.

# ARCADEA CIO

## TRUSTEES ANNUAL REPORT

For the year ended 31 March 2023

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### 8. Trustees responsibilities in relation to the financial statement

The trustees are responsible for preparing the Trustees' Annual Report and the Financial Statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The trustees are required to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure of the charity for the year. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees on 29/01/2024 ..... and signed on their behalf by:

Edward Galvin  
Chair

## **ARCADEA CIO**

### **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES**

For the year ended 31 March 2023

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I report on the financial statements of Arcadea CIO for the year ended 31 March 2023, which are set out on pages 12 to 21.

#### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

#### **Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### **Independent examiner's statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Michelle Wright  
MW Accounting Services  
Woodgate House  
5c Wood Street  
Gateshead  
NE11 9NP  
Date: 29/01/2024

**ARCADEA CIO****STATEMENT OF FINANCIAL ACTIVITIES**

For the year ended 31 March 2023

	Notes	Unrestricted Funds £	Restricted Funds £	<b>Total 2023 £</b>	Total 2022 £
<b><u>Income from:</u></b>					
Charitable activities					
Grants and contracts	6	-	-	-	-
<b>Total income</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b><u>Expenditure on:</u></b>					
Charitable activities					
Operation of the charity	7	-	-	-	-
<b>Total expenditure</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net income/(expenditure) and net movement of funds</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b><u>Reconciliation of funds</u></b>					
Total funds brought forward		-	-	-	-
<b>Total funds carried forward</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

The Statement of Financial Activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities

The notes on pages 14 to 21 form an integral part of these accounts.

**BALANCE SHEET**

As at 31 March 2023

	Notes	£	Total 2023 £	£	Total 2022 £
<b>Fixed assets</b>					
Tangible assets	14		-		-
<b>Total fixed assets</b>			-		-
<b>Current assets</b>					
Debtors	15	-		-	
Cash at bank and in hand	16	-		-	
<b>Total current assets</b>			-		-
<b>Creditors:</b> amounts falling due within one year	17	-		-	
<b>Net current assets</b>			-		-
<b>Total assets less current liabilities</b>			-		-
<b>Total net assets or liabilities</b>			-		-
<b>Funds of the charity</b>					
Unrestricted income funds			-		-
Restricted income funds			-		-
<b>Total funds</b>			-		-

The notes on pages 14 to 21 form an integral part of these accounts.

These financial statements were approved by the Board on: 29/01/2024

and are signed on its behalf by: Edward Galvin  
Chair

# ARCADEA CIO

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2023

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### 1 Accounting Policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

### 2 Basis of accounting

#### 2.1 Basis of preparation

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) – Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

Arcadea CIO meets the definition of a public benefit entity under FRS 102.

#### 2.2 Preparation of the accounts on a going concern basis

The charity reported total unrestricted deficit at the year end of £0 and has already secured a significant amount of funding for the current year. The trustees are of the view that the immediate future of the charity for the next 12 to 18 months is secure and that on this basis the charity is a going concern.

The financial statements have been prepared on a going concern basis. In making their assessment the trustees have reviewed and considered relevant information, including their annual budget and future cash flows. In response to the COVID-19 pandemic, the trustees have revised their forecasts to take into account measures that they can take with the current resources available to mitigate the impact of the current adverse conditions. The trustees are of the view that the immediate future of the charity for the next 12

### 3 Income

#### 3.1 Recognition of income

Income is recognised when the charity has entitlement to the resources, any performance conditions attached to the item(s) of income have been met, it is more likely than not that the resources will be received and the monetary value can be measured with sufficient reliability

#### 3.2 Offsetting

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by FRS102 SORP or FRS102.

#### 3.3 Grants and donations

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance of the provision of a specified service is deferred until the criteria of income recognition are met.

## **ARCADEA CIO**

### **NOTES TO THE FINANCIAL STATEMENTS**

For the year ended 31 March 2023

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#### **3.4 Volunteer help**

The value of volunteer help received is not included in the accounts but is described in the trustees' annual report.

#### **3.5 Interest receivable**

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

#### **3.6 Income from membership subscriptions**

Membership subscriptions received in the nature of a gift are recognised in donations and legacies.

Membership subscriptions which gives a member the right to buy services or other benefits are recognised as income earned from the provision of goods and services as income from charitable activities.

#### **3.7 Investment gains and losses**

This includes any realised or unrealised gains or losses on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

#### **3.8 Fund accounting**

Unrestricted funds are available to spend on activities that further any of the purposes of the charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the

### **4 Expenditure and liabilities**

#### **4.1 Liability recognition**

Liabilities are recognised when it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

#### **4.2 Charitable activities**

Expenditure on charitable activities includes the costs of HUB Club and other activities undertaken to further the purposes of the charity and their associated support costs.

#### **4.3 Governance and support costs**

Support costs have been allocated between governance cost and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources.

#### **4.4 Irrecoverable VAT**

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

## **ARCADEA CIO**

### **NOTES TO THE FINANCIAL STATEMENTS**

For the year ended 31 March 2023

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#### **4.5 Creditors**

The charity has creditors which are measured at settlement amounts less any trade discounts.

#### **4.6 Provisions for liabilities**

A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date.

### **5 Assets**

#### **5.1 Tangible fixed assets for use by the charity**

Individual fixed assets costing £500 or more are capitalised at cost and are depreciated over their estimated useful economic lives on a straight line basis, the charity does not currently have any tangible fixed assets:

Equipment	25% Straight line over four years
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## ARCADEA CIO

### NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2023

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#### Analysis of income

	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
<b>6 Charitable activities</b>				
<u>Income from grants and contracts</u>				
Hub Club earned income	-	-	-	-
ICEbox earned income	-	-	-	-
Creative companion earned income	-	-	-	-
Artist Studio earned income	-	-	-	-
Other income	-	-	-	-
Lotto Community Fund	-	-	-	-
HMRC JRS	-	-	-	-
Other small grants	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

Income was £0 (2022: £0) of which £0 was unrestricted or designated (2022: £0) and £0 was restricted (2022: £0)

## ARCADEA CIO

### NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2023

#### Analysis of expenditure on charitable activities

	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
<b>7 Charitable activities</b>				
<u>Direct costs</u>				
Wages and salaries	-	-	-	-
Freelance costs	-	-	-	-
Marketing and promotion	-	-	-	-
Other project activities	-	-	-	-
Client transport costs	-	-	-	-
Volunteers	-	-	-	-
<u>Support costs</u>				
Rent and rates	-	-	-	-
Utilities	-	-	-	-
Insurance	-	-	-	-
Telephone and fax	-	-	-	-
Subscriptions and membership	-	-	-	-
Small office equipment	-	-	-	-
Depreciation	-	-	-	-
Staff travel	-	-	-	-
Staff Training & Conference	-	-	-	-
Professional fees	-	-	-	-
Cleaning & hygiene	-	-	-	-
Office expenses	-	-	-	-
<u>Governance costs</u>				
Independent examiner's fees for reporting on the accounts	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

Expenditure on charitable activities was £0 (2022: £0) of which £0 was unrestricted or designated (2022: £0) and £0 was restricted (2022: £0)

#### 8 Fees for examination of the accounts

	2023 £	2022 £
Independent examiner's fees for reporting on the accounts	-	-
	<u>-</u>	<u>-</u>

There were no other fees paid to the examiner (2022: £nil)

## ARCADEA CIO

### NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2023

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#### 9 Analysis of staff costs and the cost of key management personnel

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Salaries and wages	-	-
Social security costs	-	-
Pension costs (defined contribution pension plan)	-	-
	<b>-</b>	<b>-</b>

No employee received remuneration above £60,000 (2022: nil)

The key management personnel of the charity, comprise the trustees and the charity manager. The total employee benefits of the key management personnel of the charity were £0 (2022: £0).

#### 10 Staff numbers

The average monthly head count was 0 staff (2022: 0 staff) and the average monthly number of full-time equivalent employees during the year were as follows:

	<b>2023</b>	<b>2022</b>
	<b>Number</b>	<b>Number</b>
The parts of the charity in which the employee's work		
Charitable activities	<b>0.0</b>	0.0
	<b>0.0</b>	<b>0.0</b>

#### 11 Transactions with trustees

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity.

##### Trustees' expenses

No trustee expenses have been incurred in the year.

##### Transaction(s) with related parties

There have been no related party transactions in the reporting period.

#### 12 Defined contribution pension scheme

The charitable company contributes to individual private staff pension schemes. The employer's pension costs represent contributions payable by the charity.

#### 13 Corporation Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objectives.

## ARCADEA CIO

### NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2023

14 Tangible fixed assets	Equipment £	Total £
<b>Cost</b>		
Balance brought forward	-	-
Additions	-	-
Disposals	-	-
<b>Balance carried forward</b>	<b>-</b>	<b>-</b>
<b>Depreciation</b>		
Basis	SL	
Rate	25%	
Balance brought forward	-	-
Depreciation charge for year	-	-
Disposals	-	-
<b>Balance carried forward</b>	<b>-</b>	<b>-</b>
<b>Net book value</b>		
<b>Brought forward</b>	<b>-</b>	<b>-</b>
<b>Carried forward</b>	<b>-</b>	<b>-</b>
15 Debtors and prepayments (receivable within 1 year)	2023 £	2022 £
Prepayments	-	-
Other debtors	-	-
	<b>-</b>	<b>-</b>
16 Cash at bank and in hand	2023 £	2022 £
Bank current account	-	-
	<b>-</b>	<b>-</b>
17 Creditors and accruals (payable within 1 year)	2023 £	2022 £
PAYE & NI	-	-
Pension	-	-
Accruals	-	-
Independent examination of accounts	-	-
	<b>-</b>	<b>-</b>

## ARCADEA CIO

### NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2023

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#### 18 Events after the end of the reporting period

No events (not requiring adjustment to the accounts) have occurred after the end of the reporting period but before the accounts are authorised which relate to conditions that arose after the end of the reporting period.

#### 19 Analysis of charitable funds

##### Analysis of movements in unrestricted funds

	Fund balances brought forward £	Incoming resources £	Resources expended £	Transfers £	Fund balances carried forward £
<b>Unrestricted funds</b>					
General unrestricted fund	-	-	-	-	-
<b>Totals</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

##### Purpose of unrestricted funds

General unrestricted fund                      The 'free reserves' of the charity

#### 20 Capital commitments

As at 31 March 2023, the charity had no capital commitments (2022 -£nil)

#### 21 Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	<b>Total 2023 £</b>	Total 2022 £
Tangible fixed assets	-	-	-	-
Cash at bank and in hand	-	-	-	-
Other net current assets/(liabilities)	-	-	-	-
	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

#### 22 Guarantee

There have been no guarantees given by the charity at 31 March 2023.

#### 23 Debt

There is no debt outstanding which is owed by the charity and which is secured by an excess charge on any of the assets of the charity at 31 March 2023.

#### 24 Governing document

The organisation is a Charitable Incorporated Organisation - Foundation registered on 29 March 2022 as a body corporate under part 11 of the Charities Act 2011.