

NATIONAL ASSOCIATION FOR TEACHING ENGLISH AND OTHER COMMUNITY LANGUAGES TO ADULTS

England & Wales · Charity number 1198388

Details

Other names NATECLA

Status Registered

Legal form CIO

Registered 2022-03-25

Register [View on the Charity Commission register](#)

Contact

Address Natecla National Centre
South And City College Birmingham
Cole Bank Road
Hall Green
Birmingham
B28 8ES

Phone 07443601298

Email info@natecla.org.uk

Website www.natecla.org.uk

Activities

Objects: TO ADVANCE ALL ASPECTS OF EDUCATION AND TRAINING IN ENGLISH FOR ADULT SPEAKERS OF OTHER LANGUAGES FOR THE PUBLIC BENEFIT. IN FURTHERANCE OF THIS THE CHARITY WILL, IN PARTICULAR BUT NOT EXCLUSIVELY, PROVIDE A PROFESSIONAL FORUM FOR:- TEACHERS AND THOSE ORGANISING PROVISION OF ENGLISH TO ADULT SPEAKERS OF OTHER LANGUAGES (HEREINAFTER KNOWN AS ESOL) RESIDENT IN THE U.K.- TEACHERS OF COMMUNITY LANGUAGES.- OTHERS CONCERNED WITH MULTI-LINGUAL LANGUAGE ISSUES IN POST-16 EDUCATION.

Activities: NATECLA is the national forum and professional organisation for teachers of English for adult speakers of other languages (ESOL) and community languages in the UK. We provide high quality training for teachers through conferences, webinars, online forums and a journal. We provide expert advice to government bodies and other agencies, and campaign to promote ESOL and community languages.

Classification

- **How:** Provides Services, Provides Advocacy/advice/information, Sponsors Or Undertakes Research, Acts As An Umbrella Or Resource Body
- **What:** Education/training
- **Who:** Other Defined Groups

Geography

- Ireland
- Northern Ireland
- Scotland
- Throughout England And Wales

Finances

Period end	Income	Expenditure	Assets	Employees
2025-04-30	£98,535	£107,557	-	-
2024-04-30	£112,751	£101,535	-	-
2023-04-30	£47,474	£45,614	-	-

Trustees

Name	Role	Appointed
Rachel Suzanne Oner	Chair	2020-09-19
Dr Naeema Begum Hann		2024-10-04
Jennifer Gabrielle Roden		2015-09-19
Mary Osmaston		2017-09-23
Nafisah Graham-Brown		2018-09-22
Paul Jonathan Sceeny		2023-10-13

Accounts

Annual Report of the Trustees 2024-25



National Association for Teaching English and other Community Languages to Adults

*A Charitable Incorporated Organisation (CIO)
Registered in England and Wales*

Scope of report

This report covers the period from 1 May 2024 to 30 April 2025.

Organisational details

Charity Registration Number:	1198388
Registered address:	NATECLA National Centre South & City College, Hall Green Campus, Cole Bank Road, Birmingham B28 8ES
Trustees:	Naeema Hann (Co-Chair) Paul Sceeny (Co-Chair) Nafisah Graham-Brown (Treasurer) Rachel Öner Mary Osmaston Jenny Roden
National Centre Manager:	Laura Plotnek-Jones
Bankers:	NatWest Bank PLC (Current) Santander Bank PLC (Deposit)
Independent Examiner:	Kerry Butcher Accountancy Services Exchange House Centre, Exchange House, Attleborough, Norfolk NR17 2AB

Structure, governance and management

Objects

NATECLA is established to advance all aspects of education and training in English for adult speakers of other languages for the public benefit in the United Kingdom. In furtherance of this the CIO will, in particular but not exclusively, provide a professional forum for:

- teachers and those organising provision of English to adult Speakers of Other Languages (hereinafter known as ESOL)
- teachers of community languages
- others concerned with multi-lingual language issues in post-16 education.

Organisational structure

The CIO is governed by an 'Association model' Constitution, reflecting its status as a membership organisation.

Management Council

The CIO and its property is managed and administered by the Management Council (MC), comprising the Trustees and other members that have either elected by their respective NATECLA Branch (see 'Branch activities') or co-opted to serve on the MC.

Three MC meetings take place over the course of each financial year (usually in September, January and March/April), with the Annual General Meeting (AGM) normally coinciding with NATECLA's Annual Conference held in June.

Trustees

The following six Trustees served throughout this period: Nafisah Graham-Brown, Naeema Hann, Rachel Öner, Mary Osmaston, Jenny Roden and Paul Sceeny.

Co-Chairs

The CIO normally operates with two of the Trustees acting as Co-Chairs. Naeema Hann and Paul Sceeny served as Co-Chairs throughout this period.

Ruth Hayman Trust

NATECLA has a long-established relationship with the [Ruth Hayman Trust](#) (Charity Registration Number 287268), which awards educational grants to people who have come to settle within the United Kingdom and whose first language is not English. The Ruth Hayman Trust was established in 1983 in memory of Ruth Hayman, a South African lawyer who received a Banning Order for her opposition to apartheid before moving to London and helping to establish NATECLA's forerunner, the National Association for the Teaching of English as a Second Language to Adults.

The Ruth Hayman Trust receives no direct funding from the CIO, although encourages NATECLA members to support and donate to the Trust where they are in a position to do so.

Key activities

Aims, objectives and purposes

NATECLA was established as a forum and professional body for ESOL and community language teachers. The CIO seeks to develop and facilitate a community of practice, as well as to promote and protect the teaching and learning of ESOL and community languages.

NATECLA's work includes advocating for:

- independence and professionalism in language education
- ESOL and community language practitioners to be supported in their work
- practitioners' access to high quality and relevant training opportunities
- diversity and multilingualism.

Within the requirements of Charity Law on Political Activity, the CIO campaigns to improve ESOL and community language services, provision and conditions at local, regional and national levels for students and all practitioners.

The CIO seeks to do this by:

- securing funds for the CIO
- offering training, and advice on training, to its members
- making representations concerning the availability of funding on behalf of members and students
- disseminating and encouraging research in relevant areas
- disseminating new ideas and monitoring new developments in relevant areas
- publishing and making available new materials relevant to the objects of the CIO
- representing the interests and concerns of members on local, regional, national and international bodies
- fostering good inter-community relations and combatting all forms of discrimination
- engaging in any other activity necessary to attain the objects of the charity alone or in co-operation with any other agency, organisation or statutory body.

During this period, the CIO was particularly engaged in organising conferences, webinars, training events and networking meetings. It provided expert advice to government bodies and other agencies, as well as publishing its own part peer-reviewed journal.

Public Benefit

When reviewing NATECLA's objects, aims and objectives, and when planning its current and future activities, the Trustees are required to have regard for the Charity Commission's guidance on Public Benefit, in particular requirements set out in PB1 (the Public Benefit) and PB2 (Running a Charity).

They confirm that they have complied with the requirements of Section 4 of the Charities Act 2011 in having due regard to the above Public Benefit guidance. The achievements and activities outlined in this report demonstrate the Public Benefit arising from the CIO's activities.

Events and conferences

NATECLA's Annual Conference is the CIO's largest undertaking each year, held over two days at the end of June. The 2024 Conference had 221 attendees and included 36 different workshops delivered over 42 sessions. The latter part of this period included much of the preparation work for the 2025 Conference. An Events Sub-Committee oversees the organisation of all events.

Other notable conferences and events that took place during this period included:

- NATECLA Cymru online event: Corpus tools for language teaching
- NATECLA East of England Hybrid Conference: Pathways to employability (in partnership with Cambridgeshire and Peterborough Combined Authority)
- NATECLA Midlands In-Person Conference: It's ALL about the learner
- Two online TeachMeet events (in partnership with NOCN)
- Two Adult Skills Fund expert briefing sessions for managers (in partnership with Ascentis)
- Three ESOL Managers' Network events.
- Three ESOL Research Community events.
- Twelve webinars (in partnership with Ascentis), with topics including:
 - ESOL in the FE Context
 - neurodiversity
 - trauma-informed teaching
 - phonics.

Training and consultancy

NATECLA offers bespoke training and consultancy services to a range of organisations, including:

- further education colleges
- adult and community education services
- independent training providers.

Whilst these services are tailored to the specific needs of the organisations and individuals seeking the CIO's support, in all cases they are designed to support teachers and managers in the teaching of ESOL and/or other community languages.

This period saw a steady number of training enquiries, with approximately 25 sessions delivered (either online or face-to-face). The total income from this activity was £10,176..

Professional exchange

ESOL Research Community

Practitioner-led ESOL research is key to informing ESOL practice and developing CPD. Four Research Community events were held during this period. Topics included Participatory ESOL Teaching and effective strategies for promoting cultural inclusion in ESOL classrooms.

ESOL Managers' Network

As well as facilitating peer-to-peer networking and support, the Managers' Network is also intended to help strengthen NATECLA's institutional relationships with Further Education colleges and other significant ESOL provider organisations.

Three Network meetings took place during this period (in May 2024, November 2024 and March 2025), with topics including experiences of inspection, progression and policy developments within England.

In between Network meetings, ESOL managers are also able to keep in touch and seek peer-to-peer support through a dedicated WhatsApp group.

Advocacy

NATECLA's Policy Group continued to monitor the ESOL policy landscape across each of the jurisdictions in which the CIO operates, responding to consultations and seeking opportunities to engage with policymakers.

The CIO continued to liaise regularly with other organisations with complementary objectives (e.g. concerning language education, support for migrant/minoritised communities and adult education). Within England it worked particularly closely with the Association of Colleges (AoC), the Bell Foundation, Education & Training Foundation (ETF), English for Action London, HOLEX, the Learning & Work Institute and several Strategic Migration Partnerships. Branch committees working across the island of Ireland, Scotland and Wales meanwhile continued to engage with relevant stakeholders and policymakers.

Ahead of the 2024 Westminster election, NATECLA developed a series of #ESOLasks to support conversations with candidates and parties. Recognising that responsibility for education and migrant integration is largely devolved in Northern Ireland, Scotland and Wales, discrete sets of more relevant asks were devised in each case that could be used to encourage Westminster candidates to exert influence within their respective parties.

The continued devolution of adult skills funding to combined/strategic authorities within England has made it necessary for the CIO to take a closer interest in how each one is seeking to develop adult ESOL provision and funding. NATECLA collaborated with AoC and the Bell Foundation in the production of a [landmark report](#) highlighting the range of innovative approaches and calling for these to be underpinned by a coherent England-wide national framework.

NATECLA was also pleased to support the formation of the [Coalition for Language Education](#), an umbrella body of organisations working in the general arena of language education and focusing on:

- language in our lives
- linguistic diversity
- social and cultural change
- classrooms
- partnerships
- [the vital contribution of] universities

Language Issues: The ESOL Journal

NATECLA continues to publish a twice-yearly, part peer-reviewed, journal that shares experiences of ESOL and community language teaching, training and management, as well as disseminating research and ideas relating to language, political and social issues. *Language Issues* especially seeks to explore the relationship between academic research and classroom practice, providing an invaluable resource for teachers, students, researchers and policymakers.

All members of the CIO receive free access to *Language Issues* via an online platform; it is also made available to libraries and non-members are able to purchase subscription-based access.

- Issue 35.1 of *Language Issues* was published in June 2024
- Issue 35.2 of *Language Issues* was published in January 2025.

The *Language Issues* blog also enables members and the ESOL community to comment and reflect on current events and issues relevant to ESOL populations. Blog pieces published during this period included covered subjects including sustainability, minorities in Ireland and reflections on NATECLA's Annual Conference.

National Centre

The National Centre manages the day to day operations of the charity. During this period it consisted of two staff members. Both roles are based at complimentary office accommodation within the Hall Green campus of South & City College, Birmingham.

The two staff members during this period were:

- Laura Plotnek-Jones, National Centre Manager
- Irene Ostos, Assistant National Coordinator

Organising and holding the CIO's 2024 Annual Conference was a major focus of National Centre activity during the first part of this period, whereas preparing and securing sponsorship for the 2025 Conference was the key focus during the latter part of the period. Other significant activities included supporting webinars, branch conferences, supporting new branches and other events/forums. The National Centre also produces a monthly members' newsletter.

The National Centre secured approximately £7,110 in sponsorship income during this period.

New Members' Platform and website refresh

One key area of work completed by the National Centre during this period was the launch of a new online Members' Platform for individual and institutional members to self-manage their membership and interact with other members. The launch of the Members' Platform coincided with a launch of a brand new public website with improved information flow and brand imagery.

Membership

By the end of this period, NATECLA had 143 institutional members and 372 individual members. Membership subscriptions is by far the largest source of income for the CIO, bringing in £27,682 during this period.

Membership figures remained steady compared with previous years, with a slight drop in the number of institutional members. Institutional member organisations are entitled to up to five member-rate delegate places (two places, in the case of small institutions) at NATECLA events and conferences, as well as discounted access to NATECLA's bespoke training services.

During this period the Equality & Diversity Working Group carried out a member survey, the findings from which have since been shared with members in summary form. Key findings showed the diversity of NATECLA members and their commitment to NATECLA being a professional forum for teachers of English and other community languages. Challenges to getting more actively involved in NATECLA's work were reported, such as workplace demands and caring responsibilities. The survey highlighted a demand for mentoring and information about membership benefits. The new NATECLA website and membership platform are addressing these demands by providing spaces for teachers to network and share resources, tailoring and advertising NATECLA CPD as well as invitations to become involved in NATECLA working groups.

Branch activities

All members of NATECLA are automatically members of their local branch. During this period the CIO had nine active branches, covering:

- East of England
- English Midlands
- London
- North West England
- South West England
- Yorkshire and Humber
- Island of Ireland
- Scotland
- Cymru/Wales.

All individual and institutional members based within these areas are automatically members of their respective branch. Branch activities typically include regional and local events/forums,

webinars and conferences that seek to bring together NATECLA members and others with related interests. The CIO's online Members' Platform has a dedicated area for each branch to co-ordinate branch events and to share branch specific issues and resources.

The Trustees and National Centre also continued to encourage the activation of branches in the remaining regions of England (i.e. North East and South East).

Financial review

A full set of accounts for the period covered by this report have been presented for independent examination. For details, please see **Appendix I**.

Summary of financial position for 2024-25

Total Income:	£98,535
Total Expenditure:	£107,557
Net Income/(Expenditure):	(£9,022)

The CIO's total income for the period was £14,2156 lower than the £112,751 received in 2023-24, although this can be attributed mainly to phasing differences in the receipt of sponsorship income and lower consultancy and training income during the final quarter.

Expenditure was up by £6,022 during the period (the corresponding figure for 2024-24 was £101,535), resulting in an in-year deficit of £9,022.

It should be noted that the CIO invested in a new online Members' Platform and website during this period, involving direct capital costs of £10,581 as well as a significant amount of additional staffing time during the development and rollout period. The Members' Platform has delivered a considerable improvements in member experience, as well as being likely to ease some of the administrative burden associated with the manual generation of invoices for institutional members.

It is important also to acknowledge that income and expenditure relating to the CIO's Annual Conference (normally held at the end of June) typically spans two financial years. Even minor differences in ticket sale patterns, venue costs and the receipt of sponsorship income can therefore have a distorting effect on the end-of-year position. The Trustees are therefore exploring whether it might be prudent to move towards adopting an accruals-based accounting method for future years.

Reserves policy

NATECLA's Management Council agreed at its July 2020 meeting that it would aim to maintain reserves equivalent to nine months' operating costs. This is to ensure the CIO would be able to meet its essential costs (most notably salaries) in the event of a period of reduced income and/or an unexpected event that prevented its training or conference events from taking place.

Total reserves (across all accounts) as of 30 April 2025 were £52,421, representing around 13 months' operating costs.

Declarations

The Trustees declare that they have approved the 2024-25 report above.



Naeema Hann (Co-Chair)



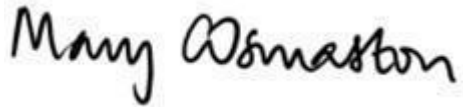
Paul Sceeny (Co-Chair)



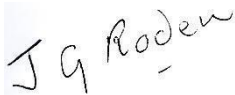
Nafisah Graham-Brown (Treasurer)



Rachel Öner



Mary Osmaston



Jenny Roden

5 February 2026

Appendix I

Accounts for the period ended 30 April 2025

A full set of independently examined financial accounts for the CIO can be found on the following pages.

**National Association for Teaching English
& other Community Languages to Adults
Charitable Incorporated Organisation Number 1198388
Accounts for the Year to 30 April 2025**

NATECLA Charitable Incorporated Organisation
Registered Charity Number 1198388

**Report to the Trustees/Members of NATECLA on the Accounts for the year ended
30 April 2025**

I am reporting on the accounts of the National Association For Teaching English & Other
Community Languages Charitable Incorporated Organisation for the year ended 30 April 2025
which are set out on the following pages.

Responsibilities and basis of report

The trustees are responsible for the preparation of the accounts in accordance with the
requirements of the Charities Act 2011 (the Act).

I report in respect of my examination of the accounts carried out under section 145 of the
2011 Act and in carrying out my examination, I have followed the applicable Directions given
by the Charity Commission under Section 145 (5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my
attention to in connection with the examination which gives me cause to believe that in, any
material respect:

- accounting records have not been kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the
examination to which attention should be drawn in order to enable a proper understanding of
the accounts to be reached.

Signed*Kerry Butcher Accountancy Services*..... Dated 19 June 2025

Kerry Butcher Accountancy Services
Exchange House Centre
Exchange House
Attleborough
Norfolk
NR17 2AB

National Association for Teaching English & other Community Languages to Adults

**Income and Expenditure Account
For the Year 1 May 2024 to 30 April 2025**

	Totals 1 May 24 to 30 April 25		Totals 1 May 23 to 30 April 24	
	£	£	£	£
Income				
National Conference Income		43,863		39,567
Membership Subscriptions		27,682		26,036
Sponsorship Income		7,110		24,220
Training		10,176		14,434
Language Issues		1,272		2,619
Consultancy		3,060		850
Webinars		4,005		2,885
Regional Events		1,035		1,830
Interest Received		332		310
		<u>98,535</u>		<u>112,751</u>
Expenditure				
National Conference Expenditure	30,393		24,775	
Membership Expenses	49		150	
Consultancy Expenses	1,561		-	
Language Issues	4,566		3,355	
Webinar Expenditure	1,335		820	
Training	9,990		13,141	
Regional Events	-		1,055	
National Centre Expenditure:				
Salaries	49,512		43,921	
Accountancy Fees	3,201		2,695	
Website Expenditure	-		5,770	
Telephone	264		598	
Insurance	1,675		786	
Postage and Software	1,800		1,584	
Travel and Subsistence	2,155		2,078	
Bank Charges, Paypal, Stripe Fees	1,056		807	
		<u>107,557</u>		<u>101,535</u>
Net Income/(Expenditure)		<u>(9,022)</u>		<u>11,216</u>
Account balances brought forward		72,024		60,808
Capital Expenditure in year - New Website		(10,581)		-
Cash and Bank Balances C/F		<u><u>52,421</u></u>		<u><u>72,024</u></u>
Represented by:				
NatWest Account		337		23,273
NatWest - New Account		16,676		13,708
Santander Deposit Account		32,254		31,921
PayPal Account		770		39
Stripe Account		2,384		3,083
		<u><u>52,421</u></u>		<u><u>72,024</u></u>

Approved by:
The Trustees

.....
Paul Sceeny - Co-Chair

.....
Naeema Hann - Co- Chair

.....
Nafisah Graham-Brown - Treasurer

.....
Mary Osmaston

.....
Jenny Roden

.....
Rachel Oner

Dated

.....

National Association for Teaching English & other Community Languages to Adults

Income and Expenditure Breakdown for the Year From 1 May 2024 to 30 April 2025

	Income £	Expenditure £	Variance £
National Conference	43,863	30,393	13,470
Membership	27,682	49	27,633
Sponsorship	7,110	-	7,110
Consultancy	3,060	1,561	1,499
Language Issues	1,272	4,566	(3,294)
Training	10,176	9,990	186
Webinars	4,005	1,335	2,670
Regional Events	1,035	-	1,035
Bank Interest Received and Charges	332	1,056	(724)
	<u>98,535</u>	<u>48,950</u>	<u>49,585</u>

National Centre Exenditure

Salaries		49,512	(49,512)
National Centre Expenses		9,095	(9,095)
		<u>58,607</u>	<u>(58,607)</u>

Total Income less Total Expenditure	<u><u>98,535</u></u>	<u><u>107,557</u></u>	<u><u>(9,022)</u></u>
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Funds/Profit brought forward at 1 May 2024	72,024
Less Net Income/(Expenditure) for Period	(9,022)

Less - Capital Expenditure - New Website Investment	(10,581)
Profit/Funds available at 30 April 2025	<u><u>52,421</u></u>

Made up of:

NatWest Account	337
NatWest New Account	16,676
Santander Deposit Account	32,254
PayPal Account	770
Stripe Account	2,384
	<u><u>52,421</u></u>

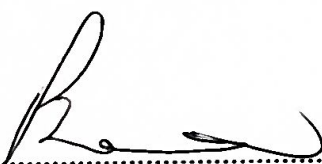
National Association for Teaching English & Other Community Languages to Adults

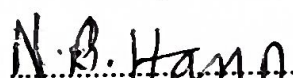
Charitable Incorporated Organisation Number 1198388

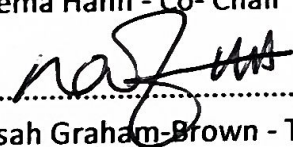
Balance Sheet as at 30 April 2025

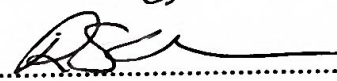
	30 April 2025		30 April 2024	
	£	£	£	£
Current Assets				
NatWest Current Account	337		23,273	
NatWest Current Account (New)	16,676		13,708	
Santander Deposit Account	32,254		31,921	
PayPal Account	770		39	
Stripe Account	2,384		3,083	
		52,421		72,024
Net Assets		<u>52,421</u>		<u>72,024</u>
Aggregate Profit brought forward	72,024		60,808	
Add Net Profit/(loss) for the year	(9,022)		11,216	
Capital Expenditure in year	(10,581)		-	
Aggregate Profit carried forward		<u>52,421</u>		<u>72,024</u>

Approved by:
The Trustees


.....
Paul Sceeny - Co-Chair


.....
Naeema Hann - Co-Chair

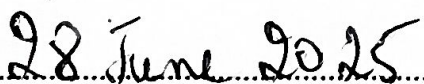

.....;
Nafisah Graham-Brown - Treasurer


.....
Rachel Oner


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Mary Osmaston


.....
Jenny Roden

Dated


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**National Association for Teaching English
& other Community Languages to Adults
Charitable Incorporated Organisation Number 1198388
Accounts for the Year to 30 April 2025**

NATECLA Charitable Incorporated Organisation
Registered Charity Number 1198388

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2011 Act and in carrying out my examination, I have followed the applicable Directions given
by the Charity Commission under Section 145 (5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my
attention to in connection with the examination which gives me cause to believe that in, any
material respect:

- accounting records have not been kept in accordance with section 130 of the Act or
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I have no concerns and have come across no other matters in connection with the
examination to which attention should be drawn in order to enable a proper understanding of
the accounts to be reached.

Signed*Kerry Butcher Accountancy Services*..... Dated 19 June 2025

Kerry Butcher Accountancy Services
Exchange House Centre
Exchange House
Attleborough
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National Association for Teaching English & other Community Languages to Adults

**Income and Expenditure Account
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Sponsorship Income		7,110		24,220
Training		10,176		14,434
Language Issues		1,272		2,619
Consultancy		3,060		850
Webinars		4,005		2,885
Regional Events		1,035		1,830
Interest Received		332		310
		<u>98,535</u>		<u>112,751</u>
Expenditure				
National Conference Expenditure	30,393		24,775	
Membership Expenses	49		150	
Consultancy Expenses	1,561		-	
Language Issues	4,566		3,355	
Webinar Expenditure	1,335		820	
Training	9,990		13,141	
Regional Events	-		1,055	
National Centre Expenditure:				
Salaries	49,512		43,921	
Accountancy Fees	3,201		2,695	
Website Expenditure	-		5,770	
Telephone	264		598	
Insurance	1,675		786	
Postage and Software	1,800		1,584	
Travel and Subsistence	2,155		2,078	
Bank Charges, Paypal, Stripe Fees	1,056		807	
		<u>107,557</u>		<u>101,535</u>
Net Income/(Expenditure)		<u>(9,022)</u>		<u>11,216</u>
Account balances brought forward		72,024		60,808
Capital Expenditure in year - New Website		(10,581)		-
Cash and Bank Balances C/F		<u><u>52,421</u></u>		<u><u>72,024</u></u>
Represented by:				
NatWest Account		337		23,273
NatWest - New Account		16,676		13,708
Santander Deposit Account		32,254		31,921
PayPal Account		770		39
Stripe Account		2,384		3,083
		<u><u>52,421</u></u>		<u><u>72,024</u></u>

Approved by:
The Trustees

.....
Paul Sceeny - Co-Chair

.....
Naeema Hann - Co- Chair

.....
Nafisah Graham-Brown - Treasurer

.....
Mary Osmaston

.....
Jenny Roden

.....
Rachel Oner

Dated

.....

National Association for Teaching English & other Community Languages to Adults

Income and Expenditure Breakdown for the Year From 1 May 2024 to 30 April 2025

	Income £	Expenditure £	Variance £
National Conference	43,863	30,393	13,470
Membership	27,682	49	27,633
Sponsorship	7,110	-	7,110
Consultancy	3,060	1,561	1,499
Language Issues	1,272	4,566	(3,294)
Training	10,176	9,990	186
Webinars	4,005	1,335	2,670
Regional Events	1,035	-	1,035
Bank Interest Received and Charges	332	1,056	(724)
	<u>98,535</u>	<u>48,950</u>	<u>49,585</u>

National Centre Exenditure

Salaries		49,512	(49,512)
National Centre Expenses		9,095	(9,095)
		<u>58,607</u>	<u>(58,607)</u>

Total Income less Total Expenditure	<u><u>98,535</u></u>	<u><u>107,557</u></u>	<u><u>(9,022)</u></u>
--	----------------------	-----------------------	-----------------------

Funds/Profit brought forward at 1 May 2024	72,024
Less Net Income/(Expenditure) for Period	(9,022)

Less - Capital Expenditure - New Website Investment	(10,581)
Profit/Funds available at 30 April 2025	<u><u>52,421</u></u>

Made up of:

NatWest Account	337
NatWest New Account	16,676
Santander Deposit Account	32,254
PayPal Account	770
Stripe Account	2,384
	<u><u>52,421</u></u>

National Association for Teaching English & Other Community Languages to Adults

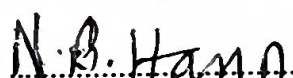
Charitable Incorporated Organisation Number 1198388

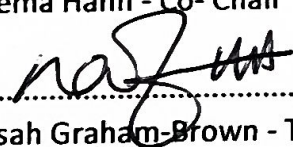
Balance Sheet as at 30 April 2025

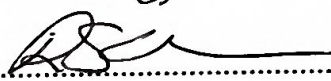
	30 April 2025		30 April 2024	
	£	£	£	£
Current Assets				
NatWest Current Account	337		23,273	
NatWest Current Account (New)	16,676		13,708	
Santander Deposit Account	32,254		31,921	
PayPal Account	770		39	
Stripe Account	2,384		3,083	
		52,421		72,024
Net Assets		<u>52,421</u>		<u>72,024</u>
Aggregate Profit brought forward	72,024		60,808	
Add Net Profit/(loss) for the year	(9,022)		11,216	
Capital Expenditure in year	(10,581)		-	
Aggregate Profit carried forward		<u>52,421</u>		<u>72,024</u>

Approved by:
The Trustees


.....
Paul Sceeny - Co-Chair


.....
Naeema Hann - Co-Chair

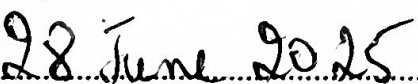

.....;
Nafisah Graham-Brown - Treasurer


.....
Rachel Oner


.....
Mary Osmaston


.....
Jenny Roden

Dated


.....

Accounts

Annual Report of the Trustees 2023-24



National Association for Teaching English and Other Community Languages to Adults

A Charitable Incorporated Organisation (CIO)

Registered in England and Wales

Scope of report

This report covers the period from 1 May 2023 to 30 April 2024.

Organisational details

Charity Registration Number: 1198388

Registered address: NATECLA National Centre
South & City College, Hall Green Campus,
Cole Bank Road, Birmingham B28 8ES

Trustees: Rachel Öner (Co-Chair until 20 January 2024)
Greg Dugdale (Co-Chair)
Paul Sceeny (Trustee from 13 October 2023; Co-Chair from 20 January 2024)
Nafisah Graham-Brown (Treasurer)
Mary Osmaston
Jenny Roden

National Centre Manager: Lisa Thompson (until August 2023)
Laura Plotnek-Jones (from September 2023)

Bankers: NatWest Bank PLC (Current)
Santander Bank PLC (Deposit)

Independent Examiner: Kerry Butcher Accountancy Services
Exchange House Centre, Exchange House, Attleborough,
Norfolk NR17 2AB

Structure, governance and management

Objects

NATECLA is established to advance all aspects of education and training in English for adult speakers of other languages for the public benefit in the United Kingdom. In furtherance of this the CIO will, in particular but not exclusively, provide a professional forum for:

- teachers and those organising provision of English to adult Speakers of Other Languages (hereinafter known as ESOL) resident in the UK
- teachers of community languages
- others concerned with multi-lingual language issues in post-16 education.

Organisational structure

The CIO is governed by an 'Association model' Constitution, reflecting its status as a membership organisation.

Management Council

The CIO and its property is managed and administered by the Management Council (MC), comprising the Trustees and other members that have either elected by their respective NATECLA Branch (see 'Branch activities') or co-opted to serve on the MC.

Three MC meetings take place over the course of each financial year (usually in September, January and April), with the Annual General Meeting (AGM) normally coinciding with NATECLA's Annual Conference held in June.

Trustees

The following five Trustees served throughout this period: Greg Dugdale, Nafisah Graham-Brown, Rachel Öner, Mary Osmaston and Jenny Roden.

Paul Sceeny was appointed as an additional Trustee on 13 October 2023.

Co-Chairs

The CIO normally operates with two of the Trustees acting as Co-Chairperson. Greg Dugdale served as Co-Chair throughout this period; Rachel Öner served as Co-Chair until 20 January 2024; Paul Sceeny served as Co-Chair from 20 January 2024 for the remainder of the period.

Ruth Hayman Trust

NATECLA has a long-established relationship with the [Ruth Hayman Trust](#) (Charity Registration Number 287268), which awards educational grants to people who have come to settle within the United Kingdom and whose first language is not English. The Ruth Hayman Trust was established in 1983 in memory of Ruth Hayman, a South African lawyer who received a Banning Order for her opposition to apartheid before moving to London and helping to establish NATECLA's forerunner, the National Association for the Teaching of English as a Second Language to Adults.

The Ruth Hayman Trust receives no direct funding from the CIO, although encourages NATECLA members to support and donate to the Trust where they are in a position to do so.

Key activities

Aims, objectives and purposes

NATECLA was established as a forum and professional body for ESOL and community language teachers. The CIO seeks to develop and facilitate a community of practice, as well as to promote and protect the teaching and learning of ESOL and community languages.

NATECLA's work includes advocating for:

- independence and professionalism in language education
- ESOL and community language practitioners to be supported in their work
- practitioners' access to high quality and relevant training opportunities
- diversity and multilingualism.

Within the requirements of Charity Law on Political Activity, the CIO campaigns to improve ESOL and community language services, provision and conditions at local, regional and national levels for students and all practitioners.

The CIO seeks to do this by:

- securing funds for the CIO
- offering training, and advice on training, to its members
- making representations concerning the availability of funding on behalf of members and students
- sponsoring and encouraging research in relevant areas
- disseminating new ideas and monitoring new developments in relevant areas
- publishing and making available new materials relevant to the objects of the CIO
- representing the interests and concerns of members on local, regional, national and international bodies
- fostering good inter-community relations and combatting all forms of discrimination
- engaging in any other activity necessary to attain the objects of the charity alone or in co-operation with any other agency, organisation or statutory body.

During this period, the CIO was particularly engaged in organising conferences, webinars, training events and networking meetings. It provided expert advice to government bodies and other agencies, as well as publishing its own part peer-reviewed journal.

Public Benefit

When reviewing NATECLA's objects, aims and objectives, and when planning its current and future activities, the Trustees are required to have regard the Charity Commission's guidance on Public Benefit, in particular requirements set out in PB1 (the Public Benefit) and PB2 (Running a Charity).

They confirm that they have complied with the requirements of Section 4 of the Charities Act 2011 in having due regard to the above Public Benefit guidance. The achievements and activities outlined in this report demonstrate the Public Benefit arising from the CIO's activities.

Events and conferences

NATECLA's Annual Conference is the CIO's largest undertaking each year, held over two days at the end of June. The 2023 Conference had 222 attendees and included 38 workshops.

The latter part of this period included much of the preparation work for the 2024 Conference.

An Events Sub-Committee oversees the organisation of all events.

Other notable conferences and events that took place during this period included:

- NATECLA Scotland Conference.
- NATECLA East of England Conference.
(in partnership with Cambridgeshire and Peterborough Combined Authority).
- NATECLA Island of Ireland Showcase Evening.
- NATECLA Cymru WSOLE (Welsh for Speakers of Other Languages other than English) information event.
- Four ESOL Research Community events.
- Thress ESOL Managers' Network events.
- Four NATECLA Scotland Teacher Training Toolkit (TTT) events, with topics including
 - Dyslexia in the ESOL Classroom
 - Self-Expression.
- Thirteen Branch Forum events, with topics including:
 - Access to Higher Education for Migrants
 - Issues and opportunities for ESOL learners.
- Eight webinars, with topics including:
 - Bias, Belonging and ESOL
 - AI for ESOL
 - Maths and ESOL.

NATECLA was also an organising partner for the Learning & Work Institute's Annual Maths, English and ESOL Conference held on 9 November 2023, along with the University College London Institute of Education (UCL-IoE), Research and Practice in Adult Literacies (RaPAL) and the University and College Union (UCU).

Training and consultancy

NATECLA offers bespoke training and consultancy services to a range of organisations, including:

- further education colleges
- adult and community education services
- independent training providers.

Whilst these services are tailored to the specific needs of the organisations and individuals seeking the CIO's support, in all cases they are designed to support teachers and managers in the teaching of ESOL and/or other community languages.

This period saw a continued growth in training enquiries, with approximately 30 sessions delivered (either online or face-to-face). The total income from this activity was £14,434.

Professional exchange

ESOL Research Community

Practitioner-led ESOL research is key to informing ESOL practice and developing CPD. Four Research Community events were held during this period. Topics included Impact of Trauma in the ESOL Classroom and ESOL Practitioners as Researchers.

ESOL Managers' Network

As well as facilitating peer-to-peer networking and support, the Managers' Network is also intended to help strengthen NATECLA's institutional relationships with Further Education colleges and other significant ESOL provider organisations.

Three Network meetings took place during this period (in June 2023, November 2023 and February 2024), with topics including inspection, teacher education and policy developments within England.

In between Network meetings, ESOL managers are also able to keep in touch and seek peer-to-peer support through a dedicated WhatsApp group.

Advocacy

NATECLA's Policy Group continued to monitor the ESOL policy landscape across each of the jurisdictions in which the CIO operates, responding to consultations and seeking opportunities to engage with policymakers.

The CIO remained an active member of the Skills for Life Alliance, an umbrella group campaigning for a coherent strategy within England to improve adults' literacy, numeracy, ESOL and digital skills. Other members of the Alliance include the Learning & Work Institute, Association of Colleges (AoC), Education & Training Foundation (ETF), Association of Employment and Learning Providers (AELP) and HOLEX. The CIO also met with representatives of The Bell Foundation's ESOL Programme to discuss areas of common interest and possible collaboration, in particular on the topic of the ESOL curriculum and qualifications.

NATECLA's London Branch continued to engage with the Greater London Authority (GLA), to whom responsibility for adult education policy and funding within London is devolved.

NATECLA's Island of Ireland Branch continued to monitor developments with the Northern Ireland Department for the Economy (DfE NI) as it reviewed the scope and extent of current ESOL provision within Northern Ireland.

NATECLA's Scotland Branch took the lead in monitoring policy developments in Scotland, especially the impact of the Scottish Government's decision in 2020 to subsume its previously bespoke ESOL policy into a broader strategy covering all aspects of adult learning.

NATECLA's newly established Cymru/Wales Branch began to engage with the Welsh Government as it continued to review its ESOL Policy for Wales.

Language Issues: The ESOL Journal

NATECLA publishes a twice-yearly, part peer-reviewed, journal that shares experiences of ESOL and community language teaching, training and management, as well as disseminating research and ideas relating to language, political and social issues. *Language Issues* especially seeks to explore the relationship between academic research and classroom practice, providing an invaluable resource for teachers, students, researchers and policymakers.

All members of the CIO receive free access to *Language Issues* via an online platform; it is also made available to libraries and non-members are able to purchase subscription-based access.

- Issue 34.1 of *Language Issues* was published in June 2023
- Issue 34.2 of *Language Issues* was published in January 2024.

The *Language Issues* blog also enables members and the ESOL community to comment and reflect on current events and issues relevant to ESOL populations. Blog pieces published during this period included covered subjects including sustainability, minorities in Ireland and reflections on NATECLA's Annual Conference.

National Centre

The National Centre manages NATECLA's day-to-day administration. At the end of this period it consisted of two staff members (a part-time National Centre Manager, and full-time Assistant National Co-ordinator). Both roles are based at complimentary office accommodation within the Hall Green campus of South & City College, Birmingham.

After several years of working for NATECLA, Lisa Thompson stepped down as National Centre during the summer of 2023. She was replaced by Laura Plotnek-Jones from 1 September 2023.

Following a review of National Centre job roles during 2022-23 (which included an expansion and redesignation of the National Centre Manager role), Irene Ostos was also recruited as an additional part-time Assistant National Co-ordinator in September 2023. This post was subsequently redesignated as a full-time post after Fatima Bibi resigned from the other Assistant National Co-ordinator post in October 2023.

Organising and holding the CIO's 2023 Annual Conference was a major focus of National Centre activity during the first part of this period, whereas preparing and securing sponsorship for the 2024 Conference was the key focus during the latter part of the period. Other significant activities included supporting webinars, branch conferences and other events/forums. The National Centre was also responsible for producing a monthly members' newsletter.

The National Centre secured approximately £5,000 in sponsorship income during this period.

Membership

Membership subscriptions is by far the largest source of income for the CIO, bringing in just over £26,000 during this period. A decrease in individual NATECLA members continued from the previous reporting period, although this was counterbalanced by an increase in institutional membership. Institutional member organisations are entitled to up to five member-rate delegate places (two places, in the case of small institutions) at NATECLA events and conferences, as well as discounted access to NATECLA's bespoke training services.

It should also be noted there was a significant increase in individual membership during the COVID-19 pandemic, when many institutions scaled back their ESOL provision, although this pattern would now appear to have reversed.

Branch activities

All members of NATECLA are automatically members of their local branch. At the end of this period NATECLA had nine active branches, covering:

- East of England
- English Midlands
- London
- North West England
- South West England
- Yorkshire and Humber
- Island of Ireland
- Scotland
- Cymru/Wales.

All individual and institutional members based within these areas are automatically members of their respective branch. Branch activities typically include regional and local events/forums, webinars and conferences that seek to bring together NATECLA members and others with related interests.

The Trustees and National Centre worked with members to activate two new branches during this period: Cymru/Wales in September 2023 and South West England in March 2024.

They also continue to encourage the activation of branches in the remaining regions of England (i.e. North East and South East).

Financial review

A full set of accounts for the period covered by this report have been presented for independent examination. For details, please see **Appendix I**.

Summary of financial position

Total Income for period:	£112,751
Total Expenditure for period:	£101,535
Net Income/(Expenditure) for period:	£11,210

NATECLA has had another highly successful year due to a very successful conference in 2023 and continued success with its training and CPD offer. The growth is directly a result of previous efforts in developing our CPD training offer, bespoke for colleges and the reputation we built in delivering online training and webinars over the pandemic period.

Our income has increased to £112,751, a year-on-year increase of £26,467 compared to 2022-23, in which we recorded an income of £86,284. Expenditure for 2023-24 rose proportionately to £101,535, making a surplus of £11,216 for the year.

Overall income was maintained and losses reduced thanks to: a highly successful annual conference with increased delegate income (up £5,912, excluding sponsorships); incremental membership growth; increased sponsorship income of over £5,000 year-on-year across conferences, webinars, and partnerships; and training and consultancy income of £14,434, a significant increase of 64% year-on-year.

Income from the 2023 Annual Conference was the highest Annual Conference income in recent years, beating previous pre- and post- pandemic records. The CIO brought in £39,567 for the year and the growth in sponsorship income can also be attributed to the conference.

Reserves policy

NATECLA's Management Council agreed at its July 2020 meeting that it would aim to maintain reserves equivalent to nine months' operating costs. This is to ensure the CIO would be able to meet its essential costs (most notably salaries) in the event of a period of reduced income and/or an unexpected event that prevented its training or conference events from taking place.

Reserves held in the **Deposit Account** as of 30 April 2024 were £31,921, representing eight and half months of operating costs.

Declarations

The **current** (as of February 2025) Trustees declare that they have approved the 2023-24 report above.



Naeema Hann (Co-Chair)



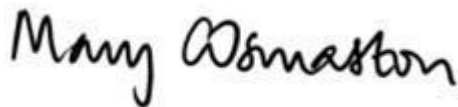
Paul Sceeny (Co-Chair)



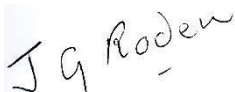
Nafisah Graham-Brown (Treasurer)



Rachel Öner



Mary Osmaston



Jenny Roden

14 February 2025

Appendix I

Accounts for the period ended 30 April 2024

A full set of independently examined financial accounts for the CIO can be found on the following pages.

NATECLA Charitable Incorporated Organisation
Registered Charity Number 1198388

Report to the Trustees/Members of NATECLA on the Accounts for the year ended 30 April 2024

I am reporting on the accounts of the National Association For Teaching English & Other Community Languages Charitable Incorporated Organisation for the year ended 30 April 2024 which are set out on the following pages.

Responsibilities and basis of report

The trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

I report in respect of my examination of the accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under Section 145 (5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention to in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records have not been kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed*Kerry Butcher Accountancy Services*..... Dated 11 June 2024

Kerry Butcher Accountancy Services
Exchange House Centre
Exchange House
Attleborough
Norfolk
NR17 2AB

National Association for Teaching English & other Community Languages to Adults

**Income and Expenditure Account
For the Year 1 May 2023 to 30 April 2024**

	Totals 1 May 23 to 30 April 24		Totals 1 May 22 to 30 April 23	
	£	£	£	£
Income				
National Conference Income		39,567		22,456
Membership Subscriptions		26,036		25,805
Sponsorship Income		24,220		19,012
Training		14,434		8,761
Language Issues		2,619		140
Consultancy		850		990
Webinars		2,885		6,257
Regional Events		1,830		2,772
Interest Received		310		91
		112,751		86,284
Expenditure				
National Conference Expenditure	24,775		20,461	
Membership Expenses	150		415	
Consultancy Expenses	-		352	
Language Issues	3,355		3,771	
Webinar Expenditure	820		829	
Training	13,141		6,743	
Regional Events	1,055		1,159	
National Centre Expenditure:				
Salaries	43,921		37,484	
Accountancy Fees	2,695		1,958	
Website Expenditure	5,770		2,887	
Telephone	598		271	
Insurance	786		337	
Postage and Software	1,584		-	
Travel and Subsistence	2,078		-	
Bank Charges, Paypal, Stripe Fees	807		702	
		101,535		77,369
Net Income/(Expenditure)		11,216		8,915
Account balances brought forward		60,808		51,893
Cash and Bank Balances C/F		72,024		60,808
Represented by:				
NatWest Account		23,273		28,095
NatWest - New Account		13,708		-
Santander Deposit Account		31,921		31,611
PayPal Account		39		218
Stripe Account		3,083		884
		72,024		60,808

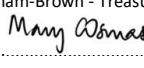
Approved by:
The Trustees

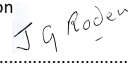

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Rachel Oner - Chair


.....
Paul Sceeny


.....
Greg Dugdale


.....
Nafisah Graham-Brown - Treasurer


.....
Mary Osmaston


.....
Jenny Roden

Dated

28th June 2024

National Association for Teaching English & other Community Languages to Adults

Income and Expenditure Breakdown for the Year From 1 May 2023 to 30 April 2024

	Income £	Expenditure £	Variance £
National Conference	39,567	24,775	14,792
Membership	26,036	150	25,886
Sponsorship	24,220	-	24,220
Consultancy	850	-	850
Language Issues	2,619	3,355	(736)
Training	14,434	13,141	1,293
Webinars	2,885	820	2,065
Regional Events	1,830	1,055	775
Bank Interest Received and Charges	310	807	(497)
	112,751	44,103	68,648

National Centre Exenditure

Salaries	43,921	(43,921)
National Centre Expenses	13,511	(13,511)
	57,432	(57,432)

Total Income less Total Expenditure	112,751	101,535	11,216
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Funds/Profit brought forward at 1 May 2023	60,808
Less Net Income/(Expenditure) for Period	11,216

Profit/Funds available at 30 April 2024	72,024
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Made up of:

NatWest Account	23,273
NatWest New Account	13,708
Santander Deposit Account	31,921
PayPal Account	39
Stripe Account	3,083
	72,024

National Association for Teaching English & other Community Languages to Adults

Charitable Incorporated Organisation Number 1198388

**Income and Expenditure Account
For the Year 1 May 2023 to 30 April 2024**

	1 Feb 24 to 30 April 24		1 Nov 23 to 31 Jan 24		1 Aug 23 to 31 Oct 23		1 May 23 to 31 Jul 23		Totals 1 May 23 to 30 April 24	
	£	£	£	£	£	£	£	£	£	£
Income										
National Conference Income		20,386		185		109		18,887		39,567
Membership Subscriptions		3,749		8,043		11,690		2,554		26,036
Sponsorship Income		-		2,200		8,385		13,635		24,220
Consultancy		-		850		-		-		850
Training		3,438		6,829		900		3,267		14,434
Language Issues		119		1,020		130		1,350		2,619
Webinars		760		1,590		360		175		2,885
Regional events		65		665		1,090		10		1,830
Interest Received		83		84		82		61		310
		<u>28,600</u>		<u>21,466</u>		<u>22,746</u>		<u>39,939</u>		<u>112,751</u>
Expenditure										
National Conference Expenditure	353		148		76		24,198		24,775	
Membership Expenses	-		150		-				150	
Language Issues	480		2,620		15		240		3,355	
Webinar Expenditure	450		200		170		-		820	
Regional Events	-		1,055		-		-		1,055	
Consultancy	-		-		-		-		-	
Training	3,022		4,633		1,679		3,807		13,141	
National Centre Expenditure:									-	
Salaries	10,276		10,867		10,682		12,096		43,921	
National Centre Admin Expenses	3,833		6,844		1,537		1,298		13,512	
Bank Charges, Paypal, Stripe Fees	<u>204</u>		<u>131</u>		<u>172</u>		<u>300</u>		<u>807</u>	
		18,618		26,648		14,331		41,938		101,535
Net Income/(Expenditure)		<u>9,982</u>		<u>(5,182)</u>		<u>8,415</u>		<u>(1,999)</u>		<u>11,216</u>
Account balances brought forward		<u>62,042</u>		<u>67,224</u>		<u>58,809</u>		<u>60,808</u>		<u>60,808</u>
Cash and Bank Balances C/F		<u><u>72,024</u></u>		<u><u>62,042</u></u>		<u><u>67,224</u></u>		<u><u>58,809</u></u>		<u><u>72,024</u></u>
Represented by:										
NatWest Account		23,273		25,155		34,667		26,546		23,273
NatWest New Account		13,708		3,998		-		-		13,708
Santander Deposit Account		31,921		31,921		31,754		31,672		31,921
PayPal Account		39		291		120		85		39
Stripe Account		3,083		760		682		506		3,083
		<u>72,024</u>		<u>62,125</u>		<u>67,224</u>		<u>58,809</u>		<u>72,024</u>

National Association for Teaching English & Other Community Languages to Adults

Charitable Incorporated Organisation Number 1198388

Balance Sheet as at 30 April 2024

	30 April 2024		30 April 2023	
	£	£	£	£
Current Assets				
NatWest Current Account	23,273		28,095	
NatWest Current Account (New)	13,708		-	
Santander Deposit Account	31,921		31,611	
PayPal Account	39		218	
Stripe Account	3,083		884	
		72,024		60,808
Net Assets		72,024		60,808
Aggregate Profit brought forward	60,808		51,893	
Add Net Profit/(loss) for the year	11,216		8,915	
Aggregate Profit carried forward		72,024		60,808

Approved by:
The Trustees



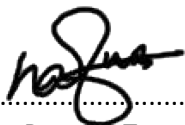
.....
Rachel Oner - Chair



.....
Paul Sceeny



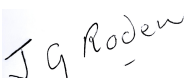
.....
Greg Dugdale



.....;
Nafisah Graham-Brown - Treasurer



.....
Mary Osmaston



.....
Jenny Roden

Dated

28th June 2024
.....

Accounts

Annual Report of the Trustees 2022-23



National Association for Teaching English and Other Community Languages to Adults

A Charitable Incorporated Organisation (CIO)

Registered in England and Wales

Scope of report

This is the first Trustees' Report compiled since NATECLA reformed as a Charitable Incorporated Organisation (CIO). At its Annual General Meeting held on 25 June 2022, the previous NATECLA Charitable Trust (registration number 1154124) resolved to dissolve itself and transfer all ongoing activities and remaining funds to this CIO. That transfer took place on **1 August 2022**.

The financial year and annual reporting period for the previous NATECLA charity ran from 1 May to 30 April. In order to retain that pattern, this report covers the period from August 2022 until **30 April 2023**.

Organisational details

Charity Registration Number:	1198388
Registered address:	NATECLA National Centre South & City College, Hall Green Campus, Cole Bank Road, Birmingham B28 8ES
Trustees:	Rachel Öner (Co-Chair) Greg Dugdale (Co-Chair) Nafisah Graham-Brown (Treasurer) Mary Osmaston Jenny Roden Diana Tremayne (resigned 7 October 2022)
National Centre Manager:	Lisa Thompson
Bankers:	NatWest Bank PLC (Current) Santander Bank PLC (Deposit)
Independent Examiner:	Kerry Butcher Accountancy Services Exchange House Centre, Exchange House, Attleborough, Norfolk NR17 2AB

Structure, governance and management

Objects

NATECLA is established to advance all aspects of education and training in English for adult speakers of other languages for the public benefit in the United Kingdom. In furtherance of this the CIO will, in particular but not exclusively, provide a professional forum for:

- teachers and those organising provision of English to adult Speakers of Other Languages (hereinafter known as ESOL) resident in the UK
- teachers of community languages
- others concerned with multi-lingual language issues in post-16 education.

Organisational structure

NATECLA reformed in 2022 as a Charitable Incorporated Organisation (CIO), having previously operated since 2013 as a Charitable Trust. Upon dissolution (on 1 August 2022), all funds and property from the previous NATECLA Charity were donated to the CIO with all ongoing activity (including its members, Management Council, Trustees and employees) also transferred.

The CIO is governed by an 'Association model' Constitution, reflecting its status as a membership organisation.

Management Council

The CIO and its property is managed and administered by the Management Council (MC), comprising the Trustees and other members that have either elected by their respective NATECLA Branch (see 'Branch activities') or co-opted to serve on the MC.

Three MC meetings take place over the course of each financial year (usually in September, January and April), with the Annual General Meeting (AGM) normally coinciding with NATECLA's Annual Conference held in June.

Trustees

The CIO was initially established with six Trustees (all of whom had also served as Trustees of the previous NATECLA Charitable Trust). Diana Tremayne stepped down as a Trustee on 7 October 2022, leaving **five** Trustees for the remainder of this period. Since the Constitution of the CIO states there should be between 3-6 Trustees, the Trustees have recommended to the MC that an additional Trustee be appointed as soon as practicable during 2023-24.

Ruth Hayman Trust

NATECLA has a long-established relationship with the [Ruth Hayman Trust](#) (Charity Registration Number 287268), which awards educational grants to people who have come to settle within the United Kingdom and whose first language is not English. The Ruth Hayman Trust was established in 1983 in memory of Ruth Hayman, a South African lawyer who received a Banning Order for her opposition to apartheid before moving to London and helping to establish NATECLA's forerunner, the National Association for the Teaching of English as a Second Language to Adults.

The Ruth Hayman Trust receives no direct funding from the CIO, although encourages NATECLA members to support and donate to the Trust where they are in a position to do so.

Key activities

Aims, objectives and purposes

NATECLA was established as a forum and professional body for ESOL and community language teachers. The CIO seeks to develop and facilitate a community of practice, as well as to promote and protect the teaching and learning of ESOL and community languages.

NATECLA's work includes advocating for:

- independence and professionalism in language education
- ESOL and community language practitioners to be supported in their work
- practitioners' access to high quality and relevant training opportunities
- diversity and multilingualism.

Within the requirements of Charity Law on Political Activity, the CIO campaigns to improve ESOL and community language services, provision and conditions at local, regional and national levels for students and all practitioners.

The CIO seeks to do this by:

- securing funds for the CIO
- offering training, and advice on training, to its members
- making representations concerning the availability of funding on behalf of members and students
- sponsoring and encouraging research in relevant areas
- disseminating new ideas and monitoring new developments in relevant areas
- publishing and making available new materials relevant to the objects of the CIO
- representing the interests and concerns of members on local, regional, national and international bodies
- fostering good inter-community relations and combatting all forms of discrimination
- engaging in any other activity necessary to attain the objects of the charity alone or in co-operation with any other agency, organisation or statutory body.

During this period, the CIO was particularly engaged in organising conferences, webinars, training events and networking meetings. It provided expert advice to government bodies and other agencies, as well as publishing its own peer-reviewed journal.

Public Benefit

When reviewing NATECLA's objects, aims and objectives, and when planning its current and future activities, the Trustees are required to have regard to the Charity Commission's guidance on Public Benefit, in particular requirements set out in PB1 (the Public Benefit) and PB2 (Running a Charity).

They confirm that they have complied with the requirements of Section 4 of the Charities Act 2011 in having due regard to the above Public Benefit guidance. The achievements and activities outlined in this report demonstrate the Public Benefit arising from the CIO's activities.

Training and consultancy

NATECLA offers bespoke training and consultancy services to a range of organisations, including:

- further education colleges
- adult and community education services
- independent training providers.

Whilst these services are tailored to the specific needs of the organisations and individuals seeking the CIO's support, in all cases they are designed to support teachers and managers in the teaching of ESOL and/or other community languages.

This period saw a marked increase in the number of training enquiries, with approximately 30 sessions delivered (either online or face-to-face). With total revenue from this activity amounting to nearly £8,000, it delivered a net surplus of approximately £2,300 once presenter and other costs were factored in.

Events and conferences

NATECLA's Annual National Conference is the CIO's largest undertaking each year, held over two days at the end of June. This period included much of the preparation work for the 2023 Conference. An Events Sub-Committee oversees the organisation of all events.

Notable conferences and events that took place during this period included:

- Scotland Conference
- East of England Conference
- North West England Conference
- Yorkshire & Humber Conference
- ESOL Research Community
- NATECLA Scotland TESOL Training Toolkit (TTT) series
- Webinars addressing:
 - The Neurodiverse ESOL Classroom
 - Exploiting What Songs Have to Offer in the ESOL Classroom
 - Trauma-informed ESOL for Refugees
 - Sustainable Future - ESOL and Beyond
 - Maths and ESOL.

NATECLA was also an organising partner for the Learning & Work Institute's Annual Maths, English and ESOL Conference held on 8 November 2022, along with the University College London Institute of Education (UCL-IoE), Research and Practice in Adult Literacies (RaPAL) and the University College Union (UCU).

Professional development

ESOL Research Community

NATECLA continued to champion practitioner-led ESOL research by holding two ESOL Research Community events during this period, each involving presentations of ESOL-related academic research. Topics included the use of narrative enquiry within research and challenging assumptions about ESOL students' capabilities.

ESOL Managers' Network

The CIO also stepped up the support it provides for managers and co-ordinators of ESOL provision. As well as facilitating peer-to-peer networking and support, the Managers' Network is also intended to help strengthen NATECLA's institutional relationships with Further Education colleges and other significant ESOL provider organisations.

Two Network meetings took place during this period (in October 2022 and March 2023), both of which focused on the ESOL policy landscape within England, including local and regional ESOL stakeholder infrastructure such as those emerging through Migration Partnerships and Mayoral Combined Authorities.

To facilitate further 'real time' networking and peer-to-peer support between ESOL managers, a dedicated WhatsApp group was established by the CIO during the autumn of 2022.

#ESOLChat

Informal professional networking for ESOL practitioners was also facilitated through a number of hour-long Twitter-based #ESOLChat discussion forums.

Advocacy

NATECLA's Policy Group continued to monitor the ESOL policy landscape across each of the jurisdictions in which the CIO operates, responding to consultations and seeking opportunities to engage with policymakers.

The CIO remained in contact with Ofqual, the qualifications Regulator for England, as it completed and published its review of the 'ESOL Skills for Life' qualification category (see [English for Speakers of Other Languages \(ESOL\) qualifications - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/publications/english-for-speakers-of-other-languages-esol-qualifications)). The Policy Group also engaged with the Department for Education (DfE) review of fundable qualifications in England at/below Level 2 of the Regulated Qualifications Framework (RQF).

The CIO remained an active member of the Skills for Life Alliance, an umbrella group campaigning for a coherent strategy within England to improve adults' literacy, numeracy, ESOL and digital skills. Other members of the Alliance include the Learning & Work Institute, Association of Colleges (AoC), Education & Training Foundation (ETF), Association of Employment and Learning Providers (AELP) and HOLEX. The CIO also met with representatives of The Bell Foundation's ESOL Programme to discuss areas of common interest and possible collaboration.

NATECLA's London Branch continued to engage with the Greater London Authority (GLA), to whom responsibility for adult education policy and funding within London is devolved.

NATECLA's Island of Ireland Branch engaged constructively with the Northern Ireland Department for the Economy (DfE NI) as it reviews the scope and extent of current ESOL provision and considers the need for a broader ESOL strategy within Northern Ireland.

NATECLA's Scotland Branch took the lead in monitoring policy developments in Scotland, especially the impact of the Scottish Government's decision in 2020 to subsume its previously bespoke ESOL policy into a broader strategy covering all aspects of adult learning.

NATECLA members in Wales meanwhile continued to engage with the Welsh Government as it reviews its ESOL Policy for Wales.

Language Issues: The ESOL Journal

NATECLA publishes a twice-yearly, part peer-reviewed, journal that shares experiences of ESOL and community language teaching, training and management, as well as disseminating research and ideas relating to language, political and social issues. *Language Issues* especially seeks to explore the relationship between academic research and classroom practice, providing an invaluable resource for teachers, students, researchers and policymakers.

All members of the CIO receive free access to *Language Issues* via an online platform; it is also made available to libraries and non-members are able to purchase subscription-based access.

Issue (33.2) of *Language Issues* was published in December 2022; production of the subsequent issue (34.1) also commenced during this period, ahead of its publication in June 2023.

A *Language Issues* blog has also been set up for members and the ESOL community to publish and comment on a wide range of current events and items of interest. Blog pieces published during this period covered subjects ranging from hybrid teaching to environmental sustainability.

National Centre

The National Centre manages NATECLA's day-to-day administration. It consists of two part-time members of staff based in complimentary office accommodation at the Hall Green campus of South & City College, Birmingham.

The Trustees carried out a review of National Centre job roles and responsibilities during this period, with the role of National Co-ordinator expanded and redesignated as National Centre Manager. The National Centre Manager is supported by an Assistant National Co-ordinator.

Preparations and securing sponsorship for the CIO's Annual National Conference (to be held on 23-24 June 2023, at Conference Aston) was a key area of work for the National Centre during this period, along with supporting webinars, branch conferences and other events/forums. The National Centre was also responsible for producing a monthly members' newsletter.

The National Centre secured approximately £6,500 in sponsorship income during this period.

Membership

Membership subscriptions is by far the largest source of income for the CIO, accounting for over £21,000 during this period. Whilst there was a slight decrease in individual NATECLA members, this was counterbalanced by an increase in institutional membership. Institutional member organisations are entitled to up to five member-rate delegate places (two places, in the case of small institutions) at NATECLA events and conferences, as well as discounted access to NATECLA's bespoke training services.

It should also be noted there was a significant increase in individual membership during the COVID-19 pandemic, when many institutions scaled back their ESOL provision, although this pattern would now appear to have reversed.

Branch activities

All members of NATECLA are automatically members of their local branch. NATECLA currently has seven active branches, covering:

- East of England
- English Midlands
- London
- North West England
- Yorkshire and Humber
- Scotland
- Island of Ireland.

All individual and institutional members based within these areas are automatically members of their respective branch. Branch activities typically include regional and local events/forums, webinars and conferences that seek to bring together NATECLA members and others with related interests.

The Trustees and National Centre have been working actively with locally based NATECLA members to establish a Wales/Cymru branch and anticipate this launching later in 2023. They also continue to encourage the activation of branches in the remaining regions of England (i.e. North East, South East and South West).

Financial review

A full set of accounts for the period covered by this report have been presented for independent examination. For details, please see **Appendix I**.

Summary of financial position

Total Income for period:	£47,474
Total Expenditure for period:	£45,614
Net Income/(Expenditure) for period:	£1,860
Funds received from NATECLA Charity No 1154124 (1 August 2022):	£58,948
Balance Carried Forward (as of 30 April 2023):	£60,808

NATECLA is in a strong financial position at the end of its first year operating as a CIO, with year-on-year increases across most of its income lines and an overall surplus of £1,860 for the period. Whilst it should be appreciated the 2022-23 accounting period for the CIO represents only three quarters of NATECLA's full financial year, income performance for this nine-month period exceeded that for the full 2021-22 financial year, with income for the period some £10,847 greater than that for the **same** period of the previous year.

The increased income during this period reflects NATECLA continuing to build on its previous successes, with a significant growth in bespoke training activity as well as offering a broader range of webinars and regional events. The CIO has also received greater income from sponsorship, along with a growth in overall membership income.

Expenditure has risen proportionately to income, with increased staffing costs reflecting the greater workload and reconfiguring the 'National Co-ordinator' role to one of 'National Centre Manager'. The relative difference (compared with the same period for 2021-22) in expenditure relating to our journal, *Language Issues*, can be attributed to a difference in publishing time, with costs for this traditionally appearing during the May-July quarter, prior to the CIO status change.

Reserves policy

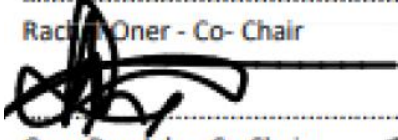
NATECLA's Management Council agreed at its July 2020 meeting that it would aim to maintain reserves equivalent to nine months' operating costs. This is to ensure the CIO would be able to meet its essential costs (most notably salaries) in the event of a period of reduced income and/or an unexpected event that prevented its training or conference events from taking place.

Reserves held in the **Deposit Account** as of 30 April 2023 were £31,611, representing nine and half months of operating costs.

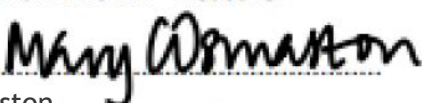
Declarations

The Trustees declare that they have approved the Trustees' report above.


Rachel Oner - Co- Chair


Greg Dugdale - Co Chair


Nafisah Graham-Brown - Treasurer


Mary Osmaston


Jenny Roden

7 February 2024

Appendix I

Accounts for the period ended 30 April 2023

A full set of independently examined financial accounts for the CIO can be found on the following pages.

NATECLA Charitable Incorporated Organisation
Registered Charity Number 1198388

Report to the Trustees/Members of NATECLA on the Accounts for the period from 1 August 2022 to 30 April 2023

I am reporting on the accounts of the National Association For Teaching English & Other Community Languages Charitable Incorporated Organisation for the period ended 30 April 2023 which are set out on the following pages.

Responsibilities and basis of report

The trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

I report in respect of my examination of the accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under Section 145 (5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention to in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records have not been kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records.
- The accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed*Kerry Butcher Accountancy Services*..... Dated 08 December 2023

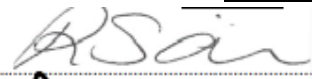
Kerry Butcher Accountancy Services
Exchange House Centre
Exchange House
Attleborough
Norfolk
NR17 2AB

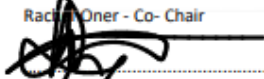
National Association for Teaching English & other Community Languages to Adults
Charitable Incorporated Organisation Number 1198388

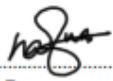
Income and Expenditure Account
For the Period 1 August 2022 to 30 April 2023

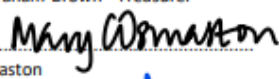
	Totals 1 August 22 to 30 April 23		NATECLA Charity 1154124 Comparatives Totals 1 August 21 to 30 April 22	
	£	£	£	£
Income				
National Conference Income		2,404		717
Membership Subscriptions		21,509		18,005
Sponsorship Income		6,495		4,800
Consultancy		990		1,980
Training		7,929		2,680
Language Issues		140		1,631
Webinars		5,647		4,880
Regional Events		2,277		1,930
Interest Received		83		4
		<u>47,474</u>		<u>36,627</u>
Expenditure				
National Conference Expenditure	1,364		-	
Membership Expenses	50		269	
Language Issues	3,216		158	
Webinar Expenditure	764		3,141	
Regional Events	1,159		-	
Consultancy	352		-	
Training	5,634		2,866	
National Centre Expenditure:				
Salaries	28,059		24,494	
Accountancy Fees	1,328		1,396	
Travel and Subsistence	-		268	
Computer Equipment	742			
Website Expenditure	1,980		3,109	
Telephone	227		371	
Insurance	337		287	
Bank Charges, Paypal, Stripe Fees	402		393	
		<u>45,614</u>		<u>36,751</u>
Net Income/(Expenditure)		<u>1,860</u>		<u>(124)</u>
Funds Received from NATECLA Charity No 1154124		58,948		
Account Balances B/f				52,015
Cash and Bank Balances C/F		<u><u>60,808</u></u>		<u><u>51,891</u></u>
Represented by:				
NatWest Account		28,095		19,294
Santander Deposit Account		31,611		31,521
PayPal Account		218		104
Stripe Account		884		972
		<u><u>60,808</u></u>		<u><u>51,891</u></u>

Approved by:
The Trustees


Rachel Oner - Co- Chair


Greg Dugdale - Co Chair


Nafisah Graham-Brown - Treasurer


Mary Ormaston


Jenny Roden

Dated

7th September 2023

National Association for Teaching English & other Community Languages to Adults
Charitable Incorporated Organisation Number 1198388

Income and Expenditure Account
For the Period 1 August 2022 to 30 April 2023

	1 February 23 to 30 April 2023		1 November 22 to 31 January 2023		1 August 22 to 31 October 22		Totals 1 Aug 22 to 30 April 23		NATECLA Charity 1154124 Comparatives Totals 1 Aug 21 to 30 April 22	
	£	£	£	£	£	£	£	£	£	£
Income										
National Conference Income		2,074		-		330		2,404		717
Membership Subscriptions		4,700		6,040		10,769		21,509		18,005
Sponsorship Income		300		1,160		5,035		6,495		4,800
Consultancy		-		-		990		990		1,980
Training		5,053		2,276		600		7,929		2,680
Language Issues		-		110		30		140		1,631
Webinars		1,853		2,286		1,508		5,647		4,880
Regional events		682		635		960		2,277		1,930
Interest Received		47		27		9		83		4
		<u>14,709</u>		<u>12,534</u>		<u>20,231</u>		<u>47,474</u>		<u>36,627</u>
Expenditure										
National Conference Expenditure	-		1,261		103		1,364		-	
Membership Expenses	-		50		-		50		269	
Language Issues	262		2,902		52		3,216		158	
Webinar Expenditure	130		634		-		764		3,141	
Regional Events	340		819		-		1,159		-	
Consultancy	-		352		-		352		-	
Training	4,599		405		630		5,634		2,866	
National Centre Expenditure:										
Salaries	9,299		9,122		9,638		28,059		24,494	
National Centre Admin Expenses	1,268		712		2,634		4,614		5,430	
Bank Charges, Paypal, Stripe Fees	119		142		141		402		393	
		<u>16,017</u>		<u>16,399</u>		<u>13,198</u>		<u>45,614</u>		<u>36,751</u>
Net Income/(Expenditure)		<u>(1,308)</u>		<u>(3,865)</u>		<u>7,033</u>		<u>1,860</u>		<u>(124)</u>
Account balances brought forward		62,116		65,981						52,015
Funds Donated by NATECLA Charity No 1154124						58,948		58,948		
Cash and Bank Balances C/F		<u>60,808</u>		<u>62,116</u>		<u>65,981</u>		<u>60,808</u>		<u>51,891</u>
Represented by:										
NatWest Account		28,095		29,460		33,534		28,095		19,294
Santander Deposit Account		31,611		31,564		31,537		31,611		31,521
PayPal Account		218		338		223		218		104
Stripe Account		884		754		687		884		972
		<u>60,808</u>		<u>62,116</u>		<u>65,981</u>		<u>60,808</u>		<u>51,891</u>

Approved by

On behalf of the Trustees of NATECLA - Charitable Incorporated Organisation Number 1198388

Dated

National Association for Teaching English & Other Community Languages to Adults

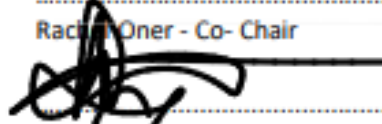
Charitable Incorporated Organisation Number 1198388

Balance Sheet as at 30 April 2023

	30 April 2023		30 April 2022	
	£	£	£	£
Current Assets				
NatWest Current Account	28,095		19,294	
Santander Deposit Account	31,611		31,521	
PayPal Account	218		104	
Stripe Account	884		974	
		60,808		51,893
Net Assets		60,808		51,893
Aggregate Profit brought forward	51,893		46,694	
Add Net Profit/(loss) for the year	8,915		5,199	
Aggregate Profit carried forward		60,808		51,893

Approved by:
The Trustees


Rachael Oner - Co- Chair


Greg Dugdale - Co Chair


Nafisah Graham-Brown - Treasurer


Mary Ormaston


Jenny Roden

Dated 7th September 2023

National Association for Teaching English & other Community Languages to Adults
Charitable Incorporated Organisation Number 1198388

Income and Expenditure Breakdown for the Period From 1 August 2022 to 30 April 2023

	Income	Expenditure	Variance
	£	£	£
National Conference	2,404	1,364	1,040
Membership	21,509	50	21,459
Sponsorship	6,495	-	6,495
Consultancy	990	352	638
Language Issues	140	3,216	(3,076)
Training	7,929	5,634	2,295
Webinars	5,647	764	4,883
Regional Events	2,277	1,159	1,118
Bank Interest Received and Charges	83	402	(319)
	47,474	12,941	34,533

National Centre Exenditure

Salaries	28,059	(28,059)
National Centre Expenses	4,614	(4,614)
	32,673	(32,673)

Total Income less Total Expenditure	47,474	45,614	1,860
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Funds Received from NATECLA Charity No 1154124	58,948
Less Net Income/(Expenditure) for Period	1,860

Profit/Funds available at 30 April 2023	60,808
--	---------------

Made up of:

NatWest Account	28,095
Santander Deposit Account	31,611
PayPal Account	218
Stripe Account	884
	60,808