



**FRIENDS OF NEWARK CASTLE  
AND VICTORIAN GARDENS**

**REPORT AND ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2025**

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**REFERENCE AND ADMINISTRATIVE INFORMATION**

Registered Charity Number: 1198387

Date of Registration: 25 March 2022

Registered Address: 9 Cardinal Hinsley Close  
Newark  
Nottinghamshire  
NG24 4NQ

Website: [www.newarkcastlefriends.co.uk](http://www.newarkcastlefriends.co.uk)

Trustees: Sharon Morley (Chair)  
Alex Peace-Gadsby OBE DL  
Paul Stubbs  
Bob Young (Treasurer)  
Laura Walsh  
Dawn Stubbs

## **TRUSTEES REPORT FOR THE YEAR ENDED 31 MARCH 2025**

The Trustees present their annual report together with the financial statements of the charity for the year ended 31 March 2025.

The financial statements have been prepared in accordance with the accounting policies and comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland effective 1 January 2019.

The reference and administrative information on page 2 forms part of this report.

### **Structure, Governance and Management**

Friends of Newark Castle and Victorian Gardens is a Charitable Incorporated Organisation with a Foundation model constitution. It was registered as a charity on 25 March 2022.

The charity was established under a constitution that established the objects and powers of the membership organisation.

### **Recruitment and Appointment of the Board of Trustees**

The charity's constitution states that there must be a minimum of three Trustees. Every Trustee must be appointed by a resolution at a properly convened meeting. The charity strives to ensure that Trustees have the relevant skills, knowledge and experience required for the effective administration of the charity. New trustees are usually identified from amongst the local community and are asked to declare any conflicts of interest.

The induction process for any newly appointed trustee comprises an initial meeting with the Board of Trustees and receipt of a copy of the constitution, copy of the most recent annual report and accounts, copy minutes of previous Trustees' meetings and a copy of the charity commission guidance 'The Essential Trustee'.

### **Risk Management**

The Trustees implement a risk management strategy which includes an annual review of the risks that the charity may face and the establishment of systems and procedures to mitigate those risks identified.

## **Organisational Structure**

The charity does not employ any staff. All members are volunteers and the volunteers work with Newark and Sherwood District Council.

## **Objectives and Activities for the Public Benefit**

The Friends of Newark Castle and Victorian Gardens is a registered charity with the objectives of:

- Promoting the conservation and preservation of Newark Castle and Gardens for the public benefit, in particular, but not exclusively by the provision of information, advice, assistance and services and facilities for visitors and members of the public;
- Advancing the education of the public by promoting public appreciation of the history of Newark Castle and Gardens and encouraging further study or enquiry into its buildings, residents or events.

The Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and have complied with their duties under the Charities Act 2011.

## **Achievements and Performance**

2024/25 has seen the Charity continue to develop its relationship with Newark and Sherwood District Council, particularly working towards the Gatehouse Project.

The Friends held a series of open days at Newark Castle to raise awareness of the Gatehouse Project, explain more about the historic significance and importance of the landmark and to raise funds for the Charity.

## **Trustees' Responsibilities in Relation to the Financial Statements**

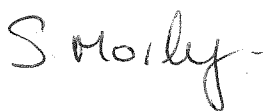
The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;

- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Board of Trustees on 5 January 2026 and signed on its behalf:

A handwritten signature in dark ink, appearing to read 'S Morley'.

Sharon Morley  
Chair of Trustees

**FRIENDS OF NEWARK CASTLE AND GARDENS  
RECEIPTS AND PAYMENTS ACCOUNTS**

**25 MARCH 2024 TO 31 MARCH 2025**

<b>Section A Receipts and payments</b>					
	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
<b>A1 Receipts</b>					
Income from Activities	268.31	-	-	268.31	44.75
<i>Sub total</i>	268.31	-	-	268.31	44.75
<b>A2 Asset and investment sales</b>					
	-	-	-	-	-
<i>Sub total</i>	-	-	-	-	-
<i>Total receipts</i>	-	-	-	268.31	44.75
<b>A3 Payments</b>					
Cost of Charitable Activities	142.06	-	-	142.06	120.46
<i>Sub total</i>	142.06	-	-	142.06	120.46
<b>A4 Asset and investment purchases</b>					
	-	-	-	-	-
<i>Sub total</i>	-	-	-	-	-
<i>Total payments</i>	142.06	-	-	142.06	120.46
<i>Net of receipts/(payments)</i>	126.25	-	-	126.25	(75.71)
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	3833.76	-	-	3833.76	3909.47
<i>Cash funds this year end</i>	3960.01	-	-	3960.01	3833.76

# Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds	Restricted funds	Endowment funds
B1 Cash funds	Bank Account	3,960.01	-	-
	<i>Total cash funds</i>	3,960.01	-	-
		Unrestricted funds	Restricted funds	Endowment funds
B2 Other monetary assets		-	-	-
		Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets		-	-	-
		Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use		-	-	-
		Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities		-	-	-
Signed on behalf of trustees	Signature	Print Name	Date of approval	
	S. Morley	Sharon Morley	05/01/2026	
	Robert Young	Robert Young	05/01/2026	