

REGISTERED COMPANY NUMBER: CE028698 (England and Wales)
REGISTERED CHARITY NUMBER: 1198383

REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE PERIOD 25 MARCH 2022 TO 31 MARCH 2023
FOR
BISHOP'S STORTFORD CHILD CONTACT CENTRE

Cook & Partners Limited
Manufactory House
Bell Lane
Hertford
Hertfordshire
SG14 1BP

BISHOP'S STORTFORD CHILD CONTACT CENTRE

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FOR THE PERIOD 25 MARCH 2022 TO 31 MARCH 2023

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BISHOP'S STORTFORD CHILD CONTACT CENTRE
REPORT OF THE TRUSTEES
FOR THE PERIOD 25 MARCH 2022 TO 31 MARCH 2023

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the period 25 March 2022 to 31 March 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

INCORPORATION

The charitable company was incorporated on 25 March 2022.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The principal activity of the charity is a community based, not for profit, child-focused charity that supports families directly impacted by separation or divorce.

The charity offers a safe place for supported contact between the child/ren and the parent/family member they don't usually live with in a safe, neutral, family orientated space.

Significant activities

The charity has had its first year as a Charitable Incorporated Organisation, and is currently waiting for accreditation from the NACCC to offer supervised contact along side the supported contact already offered.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

We are a community based, not for profit, child-focused charity that supports families directly impacted by separation or divorce. We believe that every child has a right to build a relationship with both parents and other family members when families live apart. Their wellbeing both now and for their futures is at the heart of what we do.

We currently offer supported contact and are soon to introduce supervised contact between the child/ren and the parent/family member they don't usually live with in a safe, neutral, family orientated space.

We are open to enquiries and referrals from parents themselves and from professionals and the courts and are accredited by The National Association of Child Contact Centres (NACCC).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Recruitment and appointment of new trustees

The Trustees have generally been invited to become trustees because of the skills they have to offer and are elected at the Annual General Meeting. A skills audit exercise has been undertaken to identify and take on new trustees where deemed necessary.

Organisational structure

Board Meetings are held at appropriate times throughout the year to set policy and make appropriate decisions on financial matters. Day to day decisions as to the hiring of the hall, cleaning, maintenance, repairs etc are delegated to the Co-ordinator.

Induction and training of new trustees

The trustees of the charity have taken advantage of training courses through the Hertfordshire Community Foundation and mentoring through East Herts Launchpad 2 to ensure trustees are adequately trained in their roles.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

CE028698 (England and Wales)

Registered Charity number

1198383

BISHOP'S STORTFORD CHILD CONTACT CENTRE

REPORT OF THE TRUSTEES
FOR THE PERIOD 25 MARCH 2022 TO 31 MARCH 2023

Registered office

5 Bridge Street
Bishops Stortford
Hertfordshire
CM23 2JU
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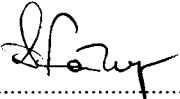
Trustees

Ms S J Fahy (appointed 9.7.22)
Ms L Ling (appointed 9.7.22)
R G Mills (appointed 9.7.22)
Ms S J Gubb (appointed 9.7.22)
Rev J H Bisschoff (appointed 9.7.22)
Ms A King (appointed 9.7.22)
Ms H R Lettin (appointed 9.7.22)

Independent Examiner

Cook & Partners Limited
Manufactory House
Bell Lane
Hertford
Hertfordshire
SG14 1BP

Approved by order of the board of trustees on 04/07/2023 and signed on its behalf by:



.....
Ms S J Fahy - Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
BISHOP'S STORTFORD CHILD CONTACT CENTRE

Independent examiner's report to the trustees of Bishop's Stortford Child Contact Centre ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the period 25 March 2022 to 31 March 2023.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Cook & Partners Limited

Cook & Partners Limited
Manufactory House
Bell Lane
Hertford
Hertfordshire
SG14 1BP

Date: *04/07/23*,

BISHOP'S STORTFORD CHILD CONTACT CENTRE

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE PERIOD 25 MARCH 2022 TO 31 MARCH 2023

	Notes	Unrestricted fund £
INCOME AND ENDOWMENTS FROM		
Donations and legacies		4,587
Charitable activities		
General		4,300
Other trading activities	2	530
Investment income	3	1
Total		<u>9,418</u>
 EXPENDITURE ON		
Raising funds		1,430
Charitable activities		
General		<u>8,318</u>
Total		<u>9,748</u>
 NET INCOME/(EXPENDITURE)		(330)
 RECONCILIATION OF FUNDS		
Total funds brought forward		4,253
 TOTAL FUNDS CARRIED FORWARD		<u><u>3,923</u></u>

The notes form part of these financial statements

BISHOP'S STORTFORD CHILD CONTACT CENTRE

BALANCE SHEET
31 MARCH 2023

	Notes	Unrestricted fund £
FIXED ASSETS		
Tangible assets	6	702
CURRENT ASSETS		
Cash at bank		10,731
CREDITORS		
Amounts falling due within one year	7	(7,510)
NET CURRENT ASSETS		<u>3,221</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>3,923</u>
NET ASSETS		<u>3,923</u>
FUNDS	8	
Unrestricted funds		<u>3,923</u>
TOTAL FUNDS		<u>3,923</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the period ended 31 March 2023.

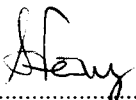
The members have not required the company to obtain an audit of its financial statements for the period ended 31 March 2023 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 04/07/2023 and were signed on its behalf by:


.....

S J Fahy - Trustee

The notes form part of these financial statements

BISHOP'S STORTFORD CHILD CONTACT CENTRE

NOTES TO THE FINANCIAL STATEMENTS **FOR THE PERIOD 25 MARCH 2022 TO 31 MARCH 2023**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Computer equipment - 20% on cost

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. OTHER TRADING ACTIVITIES

Fundraising events	£
	530
	<hr/>

BISHOP'S STORTFORD CHILD CONTACT CENTRE

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE PERIOD 25 MARCH 2022 TO 31 MARCH 2023

3. INVESTMENT INCOME

	£
Deposit account interest	1
	<u>1</u>

4. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	£
Auditors' remuneration	2,100
Depreciation - owned assets	64
	<u>2,164</u>

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the period ended 31 March 2023.

Trustees' expenses

During the year three trustees were reimbursed for directly incurred expenses including, stationery, equipment, telephone and promotional costs, as part of their responsibilities totalling £1,001.76.

6. TANGIBLE FIXED ASSETS

	Computer equipment £
COST	
Additions	766
	<u>766</u>
DEPRECIATION	
Charge for year	64
	<u>64</u>
NET BOOK VALUE	
At 31 March 2023	702
	<u>702</u>

7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	£
Accruals and deferred income	5,633
Accrued expenses	1,877
	<u>7,510</u>

BISHOP'S STORTFORD CHILD CONTACT CENTRE

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE PERIOD 25 MARCH 2022 TO 31 MARCH 2023

8. MOVEMENT IN FUNDS

	At 25.3.22 £	Net movement in funds £	At 31.3.23 £
Unrestricted funds			
General fund	4,253	(330)	3,923
TOTAL FUNDS	<u>4,253</u>	<u>(330)</u>	<u>3,923</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	9,418	(9,748)	(330)
TOTAL FUNDS	<u>9,418</u>	<u>(9,748)</u>	<u>(330)</u>

9. RELATED PARTY DISCLOSURES

There were no related party transactions for the period ended 31 March 2023.

10. OPENING FUNDS

After the incorporation of the new Charitable Incorporated Organisation (CIO) - the Bishop's Stortford Child Contact Centre - the Portland Child Contact Centre has ceased its activities all of which will be carried forward by the new CIO. It therefore gifted its cash reserves of £4,252.96 to the new CIO to continue this work.

BISHOP'S STORTFORD CHILD CONTACT CENTRE

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE PERIOD 25 MARCH 2022 TO 31 MARCH 2023

£

INCOME AND ENDOWMENTS

Donations and legacies

Donations	4,179
Admissions	408
	<hr/> 4,587

Other trading activities

Fundraising events	530
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Investment income

Deposit account interest	1
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Charitable activities

Grants	4,300
	<hr/>

Total incoming resources	9,418
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EXPENDITURE

Other trading activities

Postage and stationery	59
Promotional materials	1,371
	<hr/> 1,430

Charitable activities

Insurance	718
Rent	2,574
Purchases	136
Postage and stationery	327
Telephone	124
Travel expenses	167
Computer expenses	1,089
NACCC	255
Training	305
Regulatory fees	90
Sundry expenses	354
Bank charges	15
Computer equipment	64
	<hr/> 6,218

Support costs

Governance costs

Auditors' remuneration	2,100
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Total resources expended	9,748
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Net expenditure	(330)
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This page does not form part of the statutory financial statements