



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From **24<sup>th</sup> March 2022** To **31<sup>st</sup> December 2022**

**Charity name: OULSTON VILLAGE HALL**

**Charity registration number:1198368**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>To establish and run a Village Hall and to promote the provision of facilities for recreational and leisure activities for local residents, without discrimination.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>Running the Village Hall and encouraging participation in events. Regular activities include monthly Coffee Mornings, which have been increasingly well attended, a monthly Knit and Natter group as well as one-off events such as Christmas Lights and a BYO Jubilee Picnic. Some events are purely social with no fund-raising element, to encourage use of the hall by all residents as an amenity. Funds have been raised mainly from Coffee Mornings, along with the hiring out of tables and chairs. The hall is used for all Parish Meetings and associated sub-meetings.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>The Trustees have taken on board guidance issued by the Charity Commission on public benefit.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>Not applicable.</b>
Policy on social	Para 1.38	<b>Not applicable</b>

investment including program related investment		
Contribution made by volunteers	Para 1.38	<b>The success of the hall is entirely dependant on the generous efforts of our volunteers, both the Trustees and other residents who provide DIY skills, run Coffee Mornings and the Knit &amp; Natter group.</b>
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<b>In this first year as a Registered Charity, the trustees have ensured that the hall operates within a sound, modern governance framework. Becoming a CIO has formalised the roles of committee members which should make it easier to recruit replacement Trustees in future, and therefore ensure that the hall continues as a vital community hub. The Treasurer has ensured costs are minimised by securing competitive banking, insurance and utility deals. The Trustees, supported by volunteers, have provided regular, varied social events and issued regular newsletters (by email or hand delivered) to keep the residents informed of events and encourage involvement. Numbers at events are consistently high for a small village and provide an opportunity for new and former residents to meet their neighbours and support each other. The size and situation of the hall limits letting opportunities so we are concentrating on providing a welcoming hub for community activities.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

--	--	--

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>The charity had cash in the bank at 31/12/22 of £18717.</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>The current balance is due to the winding up of a previous unincorporated charity which ran the village hall. The funds were transferred to the CIO as per the constitution of the previous charity. Present running costs are modest as the hall is provided on a 'peppercorn' rent. However, it is an old building and future repairs are anticipated. An assessment is under way to consider the level of reserves to be held.</b>
Amount of reserves held	Para 1.22	<b>0</b>
Reasons for holding zero reserves	Para 1.22	<b>Reserves policy to be agreed in 2023 FY</b>
Details of fund materially in deficit	Para 1.24	<b>Not applicable</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>None</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>In 2023 fund-raising activities will be expanded to include a 100 Club, Quiz Night and Open Gardens. As well as helping community cohesion, Open Gardens welcomes visitors from outside the area to enjoy the surrounding countryside, AONB and to support local businesses.</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		



## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Constitution</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>CIO</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Trustees are appointed or re-appointed annually at the Annual General Meeting. There are no persons or bodies entitled to appoint trustees.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	<b>OULSTON VILLAGE HALL</b>
Other name the charity uses	None
Registered charity number	<b>1198368</b>

Charity's principal address	Well Cottage Oulston York YO61 3RA

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Allison Sheard	Chairman		
2	Richard Upton	Treasurer		
3	Angela Pontefract	Secretary		
4	Clive Atkinson			
5	Gillian Burn			
6	Peter Lockwood			
7	Stacey Short			
8	Josephine Torrens-Burton			
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees - names of the directors at the date the report was approved

Director name		
None		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
None		




## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

--

### Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

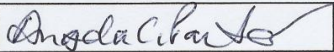
### Other optional information

--

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Angela Caroline Pontefract	
Position (eg Secretary, Chair, etc)	Secretary	
Date	31/03/2023	

**SUMMARY OF ACCOUNTS FOR YEAR ENDING 31/12/2022**

**Income for year**

Events:	Coffee mornings	£223.60
	Knit and Natter	£33.00
Donations / Hire		£70.00
		<u>£326.60</u>

**Expenses for year**

Heat, light, water	£61.45
Insurance	£157.00
Lottery Licence	£40.00
Purchases	<u>£407.92</u>
	<u>£666.37</u>

**Balance of income minus expenditure for year**

**-£339.77**

**Reconciliation with bank statements**

29th Jul 2022	Lloyds Current Account	£0.00
29th Jul 2022	Transfer of funds from Oulston Institute (HSBC) *	£18,000.00
8th Sep 2022	Transfer of funds from Oulston Institute (HSBC) *	£1,056.85
	Cash held	£0.00
		<u>£19,056.85</u>

31st Dec 2022	LLOYDS Current Account	£18,874.08
	Zurich insurance (paid but not cleared in 2022)	-£157.00
	Cash held	£0.00
		<u>£18,717.08</u>

**Total income for year**

**-£339.77**

\* Note: Oulston Village Hall was registered as a C.I.O. With the Charity Commission on 24/3/2022. The former Oulston Institute, a non-registered charity, was wound up and, as per Item 9 (1) of its constitution, the remaining funds totalling £19,056.85, were transferred to the C.I.O.

I have examined these accounts and confirm that they are true and accurate.



NICK THOMPSON FCIB

8/3/2023