



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1/4/2023 Period start date To 31/3/2024 Period end date

Charity name: Clwb Hywl @ St Mary's

Charity registration number:1198359

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Catering for the educational wellbeing of school children through the provision of an ASC (After School Club)
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The ASC provision forms part of the school/Governors aims for "wraparound care" for children at St Mary's school. The school provides a dedicated school classroom setting and the ASC have the responsibility for providing stimulating educational play resources and meeting welfare needs including food and snacks all within a safe environment
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Yes, we received direct guidance from Sandra Welsby Childcare Business Development Officer for North Wales on all aspects of creating a CIO within the framework of the Charity Commission guidelines along with meeting our statutory responsibilities

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Our remit is not to make grants but in the early years of our ASC, we were successful in applying and obtaining Sustainability grants to allow an increase in our uptake to match and then exceed our operating costs (mainly staff related)
Policy on social investment including program related investment	Para 1.38	We currently have insufficient surplus funds to be able to look at financial social investment. We are an educational welfare childcare provider run on a "not for profit basis"
Contribution made by volunteers	Para 1.38	All trustees are volunteers coming from the either the school team or Governors

Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	We have been successful in establishing an After School club based at St Mary's school that has provided vital support to several families in need that require extended care of their children beyond normal school time. These are normally where both parents/carers work and have no alternative provision for their children's care and wellbeing.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	We always endeavour to remain financially viable due to the importance of the social welfare benefits that parents and carers seek. A secure, safe and educationally stimulating environment.
Performance of fundraising activities against objectives set	Para 1.41	Not applicable as we seek to finance the operation of our ASC through the fees, we charge parents and carers.
Investment performance against objectives	Para 1.41	Not applicable
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The balance between income and expenditure continues to be closely monitored to ensure ongoing financial viability
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Currently we aim to have a financial objective to ensure that our operating reserves are sufficient to cover minimum of two months staff costs
Amount of reserves held	Para 1.22	Averaging £2,500
Reasons for holding zero reserves	Para 1.22	Not applicable
Details of fund materially in deficit	Para 1.24	Not applicable
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Through grants and growing uptake in children using the ASC facilities we are managing to maintain financial viability

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The principal sources of income come from the ASC fees that are paid by parents/carers. We have also been successful in obtaining a few sustainability and resource grants to maintain financial stability and enhance playworker resources
Investment policy and objectives including any social investment policy adopted	Para 1.46	Not applicable see above comments
A description of the principal risks facing the charity	Para 1.46	The main risks relate to a falling uptake of applications to join the ASC based on the fixed operational costs (staff team costs)
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust deed
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Our ASC is constituted as a CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The CIO trustees were formed by a combination of senior members of the school team along with those with admin experience and a Governor who has a financial background All have DBS clearance

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	All trustees during the CIO set-up period received regular training and guidance through Sandra Welsby Childcare Business Development Officer for North Wales
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The CIO and the associated After School club has a fundamental aim to support the needs of Parents/carers who due to a wide range of circumstances need a care provision for their children between 3 pm and 6 pm (Monday to Friday -term time)
Relationship with any related parties	Para 1.51	We rely on the school to provide physical facilities and amenities at a nominal fee.
Other		

Reference and Administrative details

Charity name	Clwb Hwyl @ St Mary's
Other name the charity uses	After School Club Sy Mary's
Registered charity number	1198359
Charity's principal address	St Mary's Catholic Primary School Ffordd Llewelyn Flint CH6 5JZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Paul Phillips	Chair	Whole year	Joint school/Governor decision
2	Philip Leddy	Treasurer	Whole Year	
3	Lucy Edsall	Secretary	Whole Year	
4	Frances Perrin		On Maternity Leave	
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Corporate trustees – names of the directors at the date the report was approved

Director name		
Not Applicable		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Not applicable		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	We do not hold any funds as custodian trustees on behalf of others
Name and objects of the charity on whose behalf the assets are held and how this fall within the custodian charity's objects	We do not hold any funds as custodian trustees on behalf of others
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	We do not hold any funds as custodian trustees on behalf of others

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Childcare	Sandra Welsby	sandraw@clybiauplantcymru.org

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Financial statement End of April 2023 – March 2024

Opening Balance April 2023: £6188

Income

Fees: £16907

Grants: £855

Total income: £17762

Expenditure

Staff wages: £17517

Other costs: £3839

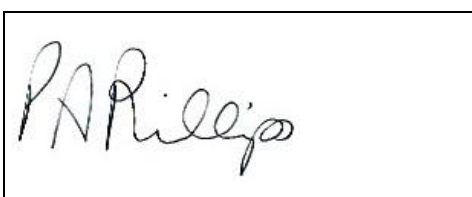
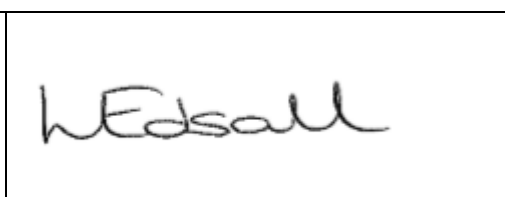
Total expenditure: £21356

Closing balance: £2594

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	PAUL PHILLIPS	LUCY EDSALL
Position (eg Secretary, Chair, etc)	CHAIR	TREASURER
Date	27.1.2025	