

CLWB HWYL @ ST MARY'S

England & Wales - Charity number 1198359

Details

Status Registered

Legal form CIO

Registered 2022-03-24

Register [View on the Charity Commission register](#)

Contact

Address Clwb Hwyl @ St Mary's
St Mary's Catholic Primary School
Ffordd Llewelyn
Flint
CH6 5JZ

Phone 01352733231

Email clwbhwyl@stmarysflint.wales

Website <https://www.stmarysflint.wales/ClwbHwyl/>

Activities

Objects: TO PROVIDE THE NECESSARY FACILITIES FOR THE DAILY CARE, RECREATION AND EDUCATION OF CHILDREN OUT OF SCHOOL HOURS AND TO ADVANCE THE EDUCATION AND TRAINING OF THE PERSONS IN THE PROVISION OF SUCH CARE, EDUCATION AND RECREATIONAL FACILITIES.

Activities: After School Club for children who attend St Mary's Catholic Primary School in Flint.

Classification

- **How:** Provides Services
- **What:** General Charitable Purposes, Other Charitable Purposes
- **Who:** Children/young People

Geography

- Flintshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£16,516	£15,212	-	-
2024-03-31	£17,762	£21,356	-	-
2023-03-31	£14,760	£17,598	-	-

Trustees

Name	Role	Appointed
Paul Phillips	Chair	2022-01-24
Emma Clare Chapman		2026-02-11
Frances Perrin		2022-01-24
Lucia Edsall		2023-07-13
Philip Leddy		2022-01-24

CLWB HWYL @ ST MARY'S

England & Wales - Charity number 1198359

Accounts



Trustees' Annual Report for the period

From 1/4/2024 **Period start date** **To** 31/3/2025 **Period end date**

Charity name: Clwb Hywl @ St Mary's

Charity registration number:1198359

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Catering for the educational wellbeing of school children through the provision of an ASC (After School Club)
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The ASC provision forms part of the school/Governors aims for "wraparound care" for children at St Mary's school. The school provides a dedicated school classroom setting and the ASC have the responsibility for providing stimulating educational play resources which has been continually updated and meeting welfare needs including food and snacks all within a safe environment
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Yes, we continue to receive direct guidance from Sandra Welsby Childcare Business Development Officer for North Wales on all aspects of managing a CIO within the framework of the Charity Commission guidelines along with meeting our statutory responsibilities

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Our remit is not to make grants but in the early years of our ASC, we were successful in applying and obtaining Sustainability grants to allow an increase in our uptake to match and then exceed our operating costs (mainly staff related)
Policy on social investment including program related investment	Para 1.38	We currently have insufficient surplus funds to be able to look at financial social investment. We are an educational welfare childcare provider run on a "not for profit basis"
Contribution made by volunteers	Para 1.38	All trustees are volunteers coming from the either within the school team or governing body. We will continue to seek help from qualified parents/carers if they volunteer

Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	We have been successful in establishing an After School club based at St Mary's school that has provided vital support to several families in need that require extended care of their children beyond normal school time. These are normally where both parents/carers work and have no alternative provision for their children's care and wellbeing.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	We always endeavour to remain financially viable due to the importance of the social welfare benefits that parents and carers seek. A secure, safe and educationally stimulating environment.
Performance of fundraising activities against objectives set	Para 1.41	Not applicable as we seek to finance the operation of our ASC through the fees, we charge parents and carers. This balanced approach is constantly under review
Investment performance against objectives	Para 1.41	Not applicable
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The balance between income and expenditure continues to be closely monitored to ensure ongoing financial viability
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Currently we aim to have a financial objective to ensure that our operating reserves are sufficient to cover minimum of two months staff costs
Amount of reserves held	Para 1.22	£3897
Reasons for holding zero reserves	Para 1.22	Not applicable
Details of fund materially in deficit	Para 1.24	Not applicable
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Through grants and stabilising the uptake in children using the ASC facilities we are managing to maintain financial viability

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The principal sources of income come from the ASC fees that are paid by parents/carers. We have also been successful in obtaining a few sustainability and resource grants to maintain financial stability and enhance playworker resources
Investment policy and objectives including any social investment policy adopted	Para 1.46	Not applicable see above comments
A description of the principal risks facing the charity	Para 1.46	The main risks relate to a falling uptake of applications to join the ASC based on the fixed operational costs (staff team costs). We use a financial spreadsheet to calculate the viability threshold measuring uptake vs operating costs
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust deed
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Our ASC is constituted as a CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The CIO trustees were formed by a combination of senior members of the school team along with those with admin experience and a Governor who has a financial background All have DBS clearance

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	All trustees during the CIO set-up period received regular training and guidance through Sandra Welsby Childcare Business Development Officer for North Wales
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The CIO and the associated After School club has a fundamental aim to support the needs of Parents/carers who due to a wide range of circumstances need a care provision for their children between 3 pm and 6 pm (Monday to Friday during term time)
Relationship with any related parties	Para 1.51	We rely on the school to provide physical facilities and amenities at a nominal fee. We have moved the location of the ASC to another area of the school to enhance the operational capabilities of the resources accessed
Other		

Reference and Administrative details

Charity name	Clwb Hwyl @ St Mary's
Other name the charity uses	After School Club Sy Mary's
Registered charity number	1198359
Charity's principal address	St Mary's Catholic Primary School Ffordd Llewelyn Flint CH6 5JZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Paul Phillips	Chair	Whole year	Joint school/Governor decision
2	Philip Leddy	Treasurer	Whole Year	
3	Lucy Edsall	Secretary	Whole Year	
4	Frances Perrin		On Maternity Leave	
5				
6				
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17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
Not Applicable		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Not applicable		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	We do not hold any funds as custodian trustees on behalf of others
Name and objects of the charity on whose behalf the assets are held and how this fall within the custodian charity's objects	We do not hold any funds as custodian trustees on behalf of others
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	We do not hold any funds as custodian trustees on behalf of others

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Childcare	Sandra Welsby	sandraw@clybiauplantcymru.org

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--


Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Paul Phillips	
Position (eg Secretary, Chair, etc)	Chair	
Date	14.9.2025	

To add additional fields - click on review, 'unprotect sheet'
To reinstate protection - click on review , 'protect sheet', select

Income collected to date :
income banked to date:
Total receipts to date :

Receipts

Month	Date	Receipt Number	Description
APRIL	4/12/2024	CHR-C001	PARENTPAY LTD SC AFTER SCHOOL BGC
APRIL	4/25/2024	CHR-C002	PARENTPAY LTD SC AFTER SCHOOL BGC
MAY	5/10/2024	CHR-C003	PARENTPAY LTD SC AFTER SCHOOL BGC
MAY	5/23/2024	CHR-C004	PARENTPAY LTD SC AFTER SCHOOL BGC
JUNE	6/6/2024	CHR-C005	COMP VOUCHER SERV 0011432157 BGC
JUNE	6/6/2024	CHR-C006	PARENTPAY LTD SC AFTER SCHOOL BGC
JUNE	6/20/2024	CHR-C007	PARENTPAY LTD SC AFTER SCHOOL BGC
JULY	7/4/2024	CHR-C008	PARENTPAY LTD SC AFTER SCHOOL BGC
JULY	7/18/2024	CHR-C009	PARENTPAY LTD SC AFTER SCHOOL BGC
AUGUST	8/1/2024	CHR-C010	PARENTPAY LTD SC AFTER SCHOOL BGC
SEPTEMBER	9/5/2024	CHR-C011	COMP VOUCHER SERV 0011483655 BGC
SEPTEMBER	9/12/2024	CHR-C012	PARENTPAY LTD SC AFTER SCHOOL BGC
SEPTEMBER	9/26/2024	CHR-C013	PARENTPAY LTD SC AFTER SCHOOL BGC
SEPTEMBER	9/30/2024	CHR-C014	POST OFFICE CREDIT 100155 REM
OCTOBER	10/9/2024	CHR-C015	NATIONAL SAVINGS A HCAM54329 BGC
OCTOBER	10/10/2024	CHR-C016	PARENTPAY LTD SC AFTER SCHOOL BGC
OCTOBER	10/22/2024	CHR-C017	COMP VOUCHER SERV 0011507628 BGC
OCTOBER	10/24/2024	CHR-C018	PARENTPAY LTD SC AFTER SCHOOL BGC
NOVEMBER	11/8/2024	CHR-C019	PARENTPAY LTD SC AFTER SCHOOL BGC
NOVEMBER	11/13/2024	CHR-C020	NATIONAL SAVINGS A HCAM54329 BGC
NOVEMBER	11/21/2024	CHR-C021	PARENTPAY LTD SC AFTER SCHOOL BGC
DECEMBER	12/5/2024	CHR-C022	PARENTPAY LTD SC AFTER SCHOOL BGC
DECEMBER	12/19/2024	CHR-C023	PARENTPAY LTD SC AFTER SCHOOL BGC
DECEMBER	12/23/2024	CHR-C024	COMP VOUCHER SERV 0011539296 BGC
DECEMBER	12/24/2024	CHR-C025	NATIONAL SAVINGS A HCAM54329 BGC
JANUARY	1/10/2025	CHR-C026	PARENTPAY LTD SC AFTER SCHOOL BGC
JANUARY	1/24/2025	CHR-C027	PARENTPAY LTD SC AFTER SCHOOL BGC

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Please note that if you add any additio

£16,516.00

£16,516.00

£16,516.00

Amount (£)	Bankings (£)	✓ when shown on bank statement	Parentpay (School Gateway)	Childcare Vouchers
		(Press "a" on the keyboard)	£15,244.00	£1,227.00
£241.50	£241.50	☐	241.50	
£790.00	£790.00	☐	790.00	
£791.00	£791.00	☐	791.00	
£541.00	£541.00	☐	541.00	
£192.00	£192.00	☐		£192.00
£468.00	£468.00	☐	468.00	
£901.00	£901.00	☐	901.00	
£553.00	£553.00	☐	553.00	
£726.00	£726.00	☐	726.00	
£353.00	£353.00	☐	353.00	
£126.00	£126.00	☐		£126.00
£426.00	£426.00	☐	426.00	
£821.00	£821.00	☐	821.00	
£45.00	£45.00	☐		
£108.00	£108.00	☐		£108.00
£1,050.50	£1,050.50	☐	1,050.50	
£99.00	£99.00	☐		£99.00
£828.00	£828.00	☐	828.00	
£344.00	£344.00	☐	344.00	
£126.00	£126.00	☐		£126.00
£959.00	£959.00	☐	959.00	
£760.00	£760.00	☐	760.00	
£723.00	£723.00	☐	723.00	
£117.00	£117.00	☐		£117.00
£198.00	£198.00	☐		£198.00
£577.00	£577.00	☐	577.00	
£895.00	£895.00	☐	895.00	

Bank Interest	Total
£0.00	£16,516.00
	241.50
	790.00
	791.00
	541.00
	192.00
	468.00
	901.00
	553.00
	726.00
	353.00
	126.00
	426.00
	821.00
	45.00
	108.00
	1,050.50
	99.00
	828.00
	344.00
	126.00
	959.00
	760.00
	723.00
	117.00
	198.00
	577.00
	895.00

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Total payments to d
 Total payments to da

Payments

Month	Date	Payment Number	Cheque Number
			<i>If Applicable</i>
APRIL	24/04/2024	CHP-C001	
APRIL	24/04/2024	CHP-C002	
MAY	01/05/2024	CHP-C003	
MAY	01/05/2024	CHP-C004	
MAY	01/05/2024	CHP-C005	
MAY	01/05/2024	CHP-C006	
MAY	01/05/2024	CHP-C007	
MAY	20/05/2024	CHP-C008	
MAY	24/05/2024	CHP-C009	
MAY	24/05/2024	CHP-C010	
MAY	24/05/2024	CHP-C011	
MAY	24/05/2024	CHP-C012	
JUNE	18/06/2024	CHP-C013	
JUNE	28/06/2024	CHP-C014	
JUNE	28/06/2024	CHP-C015	
JUNE	28/06/2024	CHP-C016	
JUNE	28/06/2024	CHP-C017	
JULY	22/07/2024	CHP-C018	
JULY	22/07/2024	CHP-C019	
JULY	22/07/2024	CHP-C020	
JULY	22/07/2024	CHP-C021	
AUGUST	29/08/2024	CHP-C022	
AUGUST	29/08/2024	CHP-C023	
AUGUST	29/08/2024	CHP-C024	
AUGUST	29/08/2024	CHP-C025	
SEPTEMBER	10/09/2024	CHP-C026	
SEPTEMBER	10/09/2024	CHP-C027	
SEPTEMBER	26/09/2024	CHP-C028	

SEPTEMBER	26/09/2024	CHP-C029	
SEPTEMBER	30/09/2024	CHP-C030	
SEPTEMBER	30/09/2024	CHP-C031	
SEPTEMBER	30/09/2024	CHP-C032	
SEPTEMBER	30/09/2024	CHP-C033	
SEPTEMBER	30/09/2024	CHP-C034	
SEPTEMBER	30/09/2024	CHP-C035	
OCTOBER	25/10/2024	CHP-C036	
OCTOBER	25/10/2024	CHP-C037	
OCTOBER	25/10/2024	CHP-C038	
OCTOBER	25/10/2024	CHP-C039	
NOVEMBER	27/11/2024	CHP-C040	
NOVEMBER	27/11/2024	CHP-C041	
NOVEMBER	27/11/2024	CHP-C042	
NOVEMBER	27/11/2024	CHP-C043	
NOVEMBER	27/11/2024	CHP-C044	
NOVEMBER	29/11/2024	CHP-C045	
NOVEMBER	29/11/2024	CHP-C046	
NOVEMBER	29/11/2024	CHP-C047	
NOVEMBER	29/11/2024	CHP-C048	
NOVEMBER	29/11/2024	CHP-C049	
DECEMBER	19/12/2024	CHP-C050	
DECEMBER	19/12/2024	CHP-C051	
DECEMBER	20/12/2024	CHP-C052	
DECEMBER	20/12/2024	CHP-C053	
DECEMBER	20/12/2024	CHP-C054	
DECEMBER	20/12/2024	CHP-C055	
DECEMBER	20/12/2024	CHP-C056	
JANUARY	24/01/2025	CHP-C057	
FEBRUARY	03/02/2025	CHP-C058	
FEBRUARY	03/02/2025	CHP-C059	
FEBRUARY	03/02/2025	CHP-C060	
FEBRUARY	03/02/2025	CHP-C061	
FEBRUARY	03/02/2025	CHP-C062	
FEBRUARY	03/02/2025	CHP-C063	
FEBRUARY	03/02/2025	CHP-C064	
FEBRUARY	03/02/2025	CHP-C065	
FEBRUARY	03/02/2025	CHP-C066	
FEBRUARY	21/02/2025	CHP-C067	

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Please note that if you add additional fields you may break the formulae

ate:	£15,212.29
ate(inc returned chqs and bank charges) :	£15,212.29

Description	Amount (£)	When shown on bank statement
		<i>Press "a" on the keyboard</i>
ASDA 23.04.2024 FT	£40.24	
ASDA 10.04.2024 FT	£56.41	
EMPLOYER CONTRIBUT 475PG011938982501	£179.80	
KAYLEY WHITE	£55.04	
SARAH MOULTON	£138.34	
EMILY MORRIS	£329.18	
DONNA WILLIAMS	£527.58	
ASDA 07.05.2024 FT	£75.82	
EMPLOYER CONTRIBUT 475PG011938982502	£173.20	
SARAH MOULTON	£165.66	
EMILY MORRIS	£329.18	
DONNA WILLIAMS	£527.58	
PARENTPAY LIMITED INVOICE 2096521	£76.80	
EMPLOYER CONTRIBUT 475PG011938982503	£173.40	
SARAH MOULTON	£165.66	
EMILY MORRIS	£300.68	
DONNA WILLIAMS	£527.38	
EMPLOYER CONTRIBUT 475PG011938982504	£180.20	
SARAH MOULTON	£192.98	
EMILY MORRIS	£300.68	
DONNA WILLIAMS	£527.58	
EMPLOYER CONTRIBUT 475PG011938982505	£180.00	
SARAH MOULTON	£193.18	
EMILY MORRIS	£300.68	
DONNA WILLIAMS	£527.58	
MORTON MICHEL LIMI INV 536843494	£251.55	
ASDA 04.09.2024 FT	£59.09	
ASDA 20.09.2024 FT	£52.38	

PARENTPAY LIMITED INVOICE 2104029	£56.63	
EMPLOYER CONTRIBUT 475PG011938982506	£164.80	
KAYLEY WHITE	£27.52	
EMILY MORRIS	£380.78	
SARAH MOULTON	£82.36	
DONNA WILLIAMS	£527.38	
ASDA 30.09.2024 FT	£32.87	
EMPLOYER CONTRIBUT 475PG011938982507	£131.80	
JOANNE DOUGGIE	£34.32	
EMILY MORRIS	£422.75	
DONNA WILLIAMS	£527.58	
DONNA WILLIAMS	£18.00	
ASDA 18.11.2024 FT	£46.94	
AMAZON PLAY TENT FT	£19.98	
ASDA 05.11.2024 FT	£52.29	
SAFEGUARDING DW FT	£30.00	
EMPLOYER CONTRIBUT 475PG011938982508	£140.20	
TRACY AMANDA SMITH	£18.48	
JOANNE DOUGGIE	£91.56	
EMILY MORRIS	£394.24	
DONNA WILLIAMS	£497.48	
ASDA 03.12.2024 FT	£49.23	
LIVIA FORSTER 2/12 FT	£27.00	
STEPHANIE ANNE HUG	£18.48	
TRACY AMANDA SMITH	£38.72	
JOANNE DOUGGIE	£11.04	
EMILY MORRIS	£365.75	
DONNA WILLIAMS	£527.58	
DONNA WILLIAMS	£8.81	
PARENTPAY LIMITED INVOICE 2110397	£94.84	
EMPLOYER CONTRIBUT 475PG011938982510	£143.80	
STEPHANIE ANNE HUG	£34.32	
TRACY AMANDA SMITH	£34.32	
JOANNE DOUGGIE	£29.52	
EMILY MORRIS	£422.75	
DONNA WILLIAMS	£527.38	
ASDA 28.01.2025 FT	£35.35	
ASDA 07.01.2025 FT	£60.66	
EMPLOYER CONTRIBUT 475PG011938982511	£135.00	

56.63						
						£380.78
					£527.38	
						£422.75
					£527.58	
						£394.24
					£497.48	
						£365.75
					£527.58	
94.84						
						£422.75
					£527.38	

salaries (inc HMRC contribution)
£13,987.41

breakdown of payments made

Sarah Moulton	Other Cover Staff	HMRC	Staff Training	Food	Resources & Activities	Insurance
£938.18	£604.20	£1,771.80	£54.00	£333.33	£46.79	£251.55
		£179.80				
	£55.04					
£138.34						
£165.66		£173.20				
		£173.40				
£165.66						
		£180.20				
£192.98						
		£180.00				
£193.18						
						£251.55

		£164.80				
	£27.52					
£82.36						
				£32.87		
		£131.80				
	£34.32					
					£18.00	
				£46.94		
					£19.98	
				£52.29		
			£30.00			
		£140.20				
	£18.48					
	£91.56					
				£49.23		
	£18.48					
	£38.72					
	£11.04					
					£8.81	
		£143.80				
	£34.32					
	£34.32					
	£29.52					
				£35.35		
				£60.66		
		£135.00				

		From bank statements			
Misc		Audit check	Returned Cheques (-)	Bank Charges	Total
£310.94	£0.00	£0.00	£0.00	£0.00	£15,212.29
£40.24					40.24
£56.41					56.41
					179.80
					55.04
					138.34
					329.18
					527.58
£75.82					75.82
					0.00
					338.86
					329.18
					527.58
					76.80
					173.40
					165.66
					300.68
					527.38
					180.20
					192.98
					300.68
					527.58
					180.00
					193.18
					300.68
					527.58
					251.55
£59.09					59.09
£52.38					52.38

				56.63
				164.80
				27.52
				380.78
				82.36
				527.38
				32.87
				131.80
				34.32
				422.75
				527.58
				18.00
				46.94
				19.98
				52.29
				30.00
				140.20
				18.48
				91.56
				394.24
				497.48
				49.23
£27.00				27.00
				18.48
				38.72
				11.04
				365.75
				527.58
				8.81
				94.84
				143.80
				34.32
				34.32
				29.52
				422.75
				527.38
				35.35
				60.66
				135.00

					0.00
					0.00
					0.00
					0.00

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Please note that if you add any additional fields you may need to reset the formulae

Monthly Bank Reconciliation

2023-2024

Sep-23

Balances b/fwd	£	Balance
Current account b/fwd	2593.95	Current a
Savings account b/fwd	0.00	Savings a
Less unpresented cheques b/wd		Less unp
Plus outstanding credits b/fwd		Plus outs
Less total expenditure to date	15212.29	Total fu
Plus total income received to date	16516.00	
Total funds b/fwd	<u><u>3897.66</u></u>	
Difference to be investigated:	0.00	

liation

	£
es c/fwd	
account c/fwd	3897.66
account c/fwd	0.00
resented cheques	
standing credits	0.00
nds c/fwd	<u>3897.66</u>

Receipts

MONTH	£
September	1,418.00
October	2,085.50
November	1,429.00
December	1,798.00
January	1,472.00
February	1,313.00
March	1,444.00
April	1,031.50
May	1,332.00
June	1,561.00
July	1,279.00
August	353.00

Total for the year: 16,516.00

Payments

MONTH	£
September	1,635.36
October	1,116.45
November	1,309.17
December	1,037.80
January	8.81
February	2,583.88
March	1,275.99
April	96.65
May	2,501.38
June	1,243.92
July	1,201.44
August	1,201.44

Total for the year: 15,212.29

INCOME

Month	Parentpay (School Gateway)	Childcare Vouchers	Cash Payments	Grants and External Funding	School Fund Subsidy	Donna Williams
	£15,244.00	£1,227.00	£45.00	£0.00	£0.00	£0.00
September	1,247.00	126.00	45.00	0.00	0.00	0.00
October	1,878.50	207.00	0.00	0.00	0.00	0.00
November	1,303.00	126.00	0.00	0.00	0.00	0.00
December	1,483.00	315.00	0.00	0.00	0.00	0.00
January	1,472.00	0.00	0.00	0.00	0.00	0.00
February	1,295.00	18.00	0.00	0.00	0.00	0.00
March	1,201.00	243.00	0.00	0.00	0.00	0.00
April	1,031.50	0.00	0.00	0.00	0.00	0.00
May	1,332.00	0.00	0.00	0.00	0.00	0.00
June	1,369.00	192.00	0.00	0.00	0.00	0.00
July	1,279.00	0.00	0.00	0.00	0.00	0.00
August	353.00	0.00	0.00	0.00	0.00	0.00
Totals	15,244.00	1,227.00	45.00	0.00	0.00	0.00

EXPENDITURE

Month	Parentpay (School Gateway)	Childcare Vouchers	Cash Payments	Grants and External Funding	School Fund Subsidy	Donna Williams
	£228.27	£0.00	£0.00	£0.00	£0.00	£6,300.06
September	56.63	0.00	0.00	0.00	0.00	527.38
October	0.00	0.00	0.00	0.00	0.00	527.58
November	0.00	0.00	0.00	0.00	0.00	497.48
December	0.00	0.00	0.00	0.00	0.00	527.58
January	0.00	0.00	0.00	0.00	0.00	0.00
February	94.84	0.00	0.00	0.00	0.00	1,054.96
March	0.00	0.00	0.00	0.00	0.00	527.38
April	0.00	0.00	0.00	0.00	0.00	0.00
May	0.00	0.00	0.00	0.00	0.00	1,055.16
June	76.80	0.00	0.00	0.00	0.00	527.38
July	0.00	0.00	0.00	0.00	0.00	527.58
August	0.00	0.00	0.00	0.00	0.00	527.58
Total	228.27	0.00	0.00	0.00	0.00	6,300.06

SURPLUS/DEFICIT

Parentpay (School Gateway)	Childcare Vouchers	Cash Payments	Grants and External Funding	School Fund Subsidy	Donna Williams
15,015.73	1,227.00	45.00	0.00	0.00	-6,300.06

Emily Morris	Sarah Moulton	Other Cover Staff	HMRC	Staff Training	Food
-4,373.17	-938.18	-604.20	-1,771.80	-54.00	-333.33

Please note that if you add any additional fields you may need to reset the

Resources & Activities	Insurance	Misc	Returned cheques - replaced	Bank charges - recovered	Bank Interest
£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00

Resources & Activities	Insurance	Misc	Returned Cheques (-)	Bank Charges	
£46.79	£251.55	£310.94	£0.00	£0.00	
0.00	251.55	111.47	0.00	0.00	
0.00	0.00	0.00	0.00	0.00	
37.98	0.00	0.00	0.00	0.00	
0.00	0.00	27.00	0.00	0.00	
8.81	0.00	0.00	0.00	0.00	
0.00	0.00	0.00	0.00	0.00	
0.00	0.00	0.00	0.00	0.00	
0.00	0.00	96.65	0.00	0.00	
0.00	0.00	75.82	0.00	0.00	
0.00	0.00	0.00	0.00	0.00	
0.00	0.00	0.00	0.00	0.00	
0.00	0.00	0.00	0.00	0.00	
46.79	251.55	310.94	0.00	0.00	

Resources & Activities	Insurance	Misc	Returned Cheques	Bank Charges	
-46.79	-251.55	-310.94	0.00	0.00	

formulae

Total
£16,516.00
£1,418.00
£2,085.50
£1,429.00
£1,798.00
£1,472.00
£1,313.00
£1,444.00
£1,031.50
£1,332.00
£1,561.00
£1,279.00
£353.00
£16,516.00

Total
£15,212.29
£1,635.36
£1,116.45
£1,309.17
£1,037.80
£8.81
£2,583.88
£1,275.99
£96.65
£2,501.38
£1,243.92
£1,201.44
£1,201.44
£15,212.29

Total

£1,303.71

Clwb Hwyl Accounts Audit Certificate

Year ended 31 March 2025

School:		INSERT NAME OF SCHOOL	
Balances b/fwd.	£	Balances c/fwd.	£
Current account b/fwd.	2593.95	Current account c/fwd.	3897.66
Savings account b/fwd.	0.00	Savings account c/fwd.	0.00
Less unrepresented cheques		Less unrepresented cheques	0.00
Plus outstanding credits		Plus outstanding credits	0.00
Total funds b/fwd.	2593.95	Total funds c/fwd.	3897.66
Payments			
Expenditure for the year	15212.29		
Less cheques written off			
Total payments in year	15212.29		
Receipts			
Total income in year	16516.00		
		Reconciliation	£
		Total funds b/fwd.	2593.95
		Total payments in year	15212.29
		Total income in year	16516.00
		Total funds c/fwd.	3897.66
Certifications			
Chairman _____		Treasurer _____	
Date _____		Date _____	
Auditor Certification			
I have examined the Clwb Hwyl @ St. Mary's accounts and certificate as at 31 March 2025 in line with the Charity Commission Guidelines. In my view, they show a true and fair view of the transactions of the Clwb Hwyl funds for that financial year.			
Auditor's Name _____		Signature _____	
Auditor's Profession _____		Date _____	
Auditor Comments (continue overleaf if necessary)			
Governing Body Approval			
Chair of Governors Name _____			
Signature _____		Date _____	

This certificate is due to be completed and sent to who and when???

Please scan and email this certificate once fully completed, certified and approved to ????

CLWB HWYL @ ST MARY'S

England & Wales - Charity number 1198359

Accounts



Trustees' Annual Report for the period

From 1/4/2023 Period start date To 31/3/2024 Period end date

Charity name: Clwb Hywl @ St Mary's

Charity registration number:1198359

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Catering for the educational wellbeing of school children through the provision of an ASC (After School Club)
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The ASC provision forms part of the school/Governors aims for “wraparound care” for children at St Mary’s school. The school provides a dedicated school classroom setting and the ASC have the responsibility for providing stimulating educational play resources and meeting welfare needs including food and snacks all within a safe environment
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Yes, we received direct guidance from Sandra Welsby Childcare Business Development Officer for North Wales on all aspects of creating a CIO within the framework of the Charity Commission guidelines along with meeting our statutory responsibilities

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Our remit is not to make grants but in the early years of our ASC, we were successful in applying and obtaining Sustainability grants to allow an increase in our uptake to match and then exceed our operating costs (mainly staff related)
Policy on social investment including program related investment	Para 1.38	We currently have insufficient surplus funds to be able to look at financial social investment. We are an educational welfare childcare provider run on a “not for profit basis”
Contribution made by volunteers	Para 1.38	All trustees are volunteers coming from the either the school team or Governors

Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>We have been successful in establishing an After School club based at St Mary's school that has provided vital support to several families in need that require extended care of their children beyond normal school time.</p> <p>These are normally where both parents/carers work and have no alternative provision for their children's care and wellbeing.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	We always endeavour to remain financially viable due to the importance of the social welfare benefits that parents and carers seek. A secure, safe and educationally stimulating environment.
Performance of fundraising activities against objectives set	Para 1.41	Not applicable as we seek to finance the operation of our ASC through the fees, we charge parents and carers.
Investment performance against objectives	Para 1.41	Not applicable
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The balance between income and expenditure continues to be closely monitored to ensure ongoing financial viability
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Currently we aim to have a financial objective to ensure that our operating reserves are sufficient to cover minimum of two months staff costs
Amount of reserves held	Para 1.22	Averaging £2,500
Reasons for holding zero reserves	Para 1.22	Not applicable
Details of fund materially in deficit	Para 1.24	Not applicable
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Through grants and growing uptake in children using the ASC facilities we are managing to maintain financial viability

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The principal sources of income come from the ASC fees that are paid by parents/carers. We have also been successful in obtaining a few sustainability and resource grants to maintain financial stability and enhance playworker resources
Investment policy and objectives including any social investment policy adopted	Para 1.46	Not applicable see above comments
A description of the principal risks facing the charity	Para 1.46	The main risks relate to a falling uptake of applications to join the ASC based on the fixed operational costs (staff team costs)
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	Trust deed
How is the charity constituted? (e.g unincorporated association , CIO)	Para 1.25	Our ASC is constituted as a CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The CIO trustees were formed by a combination of senior members of the school team along with those with admin experience and a Governor who has a financial background All have DBS clearance

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	All trustees during the CIO set-up period received regular training and guidance through Sandra Welsby Childcare Business Development Officer for North Wales
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The CIO and the associated After School club has a fundamental aim to support the needs of Parents/carers who due to a wide range of circumstances need a care provision for their children between 3 pm and 6 pm (Monday to Friday -term time)
Relationship with any related parties	Para 1.51	We rely on the school to provide physical facilities and amenities at a nominal fee.
Other		

Reference and Administrative details

Charity name	Clwb Hwyl @ St Mary's
Other name the charity uses	After School Club Sy Mary's
Registered charity number	1198359
Charity's principal address	St Mary's Catholic Primary School Ffordd Llewelyn Flint CH6 5JZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Paul Phillips	Chair	Whole year	Joint school/Governor decision
2	Philip Leddy	Treasurer	Whole Year	
3	Lucy Edsall	Secretary	Whole Year	
4	Frances Perrin		On Maternity Leave	
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
Not Applicable		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Not applicable		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	We do not hold any funds as custodian trustees on behalf of others
Name and objects of the charity on whose behalf the assets are held and how this fall within the custodian charity's objects	We do not hold any funds as custodian trustees on behalf of others
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	We do not hold any funds as custodian trustees on behalf of others

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Childcare	Sandra Welsby	sandraw@clybiauplantcymru.org

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

--

Financial statement End of April 2023 – March 2024

Opening Balance April 2023: £6188

Income

Fees: £16907

Grants: £855

Total income: £17762

Expenditure

Staff wages: £17517

Other costs: £3839


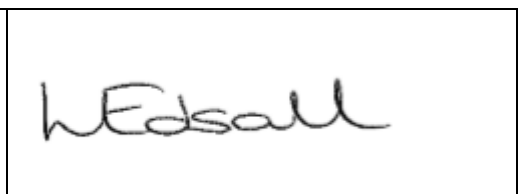
Total expenditure: £21356

Closing balance: £2594

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	PAUL PHILLIPS	LUCY EDSALL
Position (eg Secretary, Chair, etc)	CHAIR	TREASURER
Date	27.1.2025	

CLWB HWYL @ ST MARY'S

England & Wales - Charity number 1198359

Accounts

Annual Report Clwb Hwyl, St Mary's, Flint

August 2022- July 2023



Introduction

St Mary's school, Flint has successfully operated an After School Club along with an existing breakfast club for a number of years based within the school premises (The only exception being during the Covid lockdown period).

Our Breakfast Club runs in our school hall for all children from 8.00am until 8.45am. After 8.30am, entry is free. Last entry to the Breakfast Club is at 8.35am. Cereals, yoghurts, toast, milk, water and fruit juice are provided, and staff then supervise the children who play table-top games until the bell rings for the start of school.

We have always recognised the growing importance to both parents/carers and especially the children in striving to provide vital support in terms of both physical and mental wellbeing. Post Covid this need has been really highlighted and our response was to look at extending our "wraparound care" provision before and after school time.

Our After School Club was previously restricted to just two hours from the close of the school day to 5 pm but it was clear through parental/career questionnaires that for working parents we needed to extend that provision to meet a wider and more flexible need.

Process for expanding our ASC care provision.

Our first step was to seek advice from Clybiau Plant Cymru Kids Club who specifically encourage, support, and guide the establishment of formal and regulated After School and Holiday Clubs in North Wales. Their team has provided invaluable support as we set out to restructure our care provision in 2022.

Establishing a Charitable Incorporated Organisation

For us to be able to formally extend our ASC operating hours beyond 5 pm (Monday to Friday) we needed to change the way we operate and govern, and it was recommended that apply for registration to become a Charitable Incorporated Organisation. This involved a complex process of appointing Trustees and there are currently four of us charged with overseeing the operation and governance of the club.

This process started early in 2022 and we achieved CIO charity status in March (Charity number 1198359). Operating as a CIO does provide us with key legal and financial safeguards whilst retaining the responsibility of being the main employers of our playworker staff team.

Registering with Care Inspectorate of Wales (CIW)

Having successfully applied and achieved CIO status we then had to start the process of formal registration with the Care Inspectorate. We needed to satisfy the Welsh department that we meet all the statutory requirements in terms of safeguarding the children in our care and provide a stimulating educational experience in a diverse play and learning setting led by qualified playworkers. Therefore, we needed to appoint a “Responsible Individual” who would take the lead in terms of working with the CIW That person is currently Paul Phillips whilst Donna Williams as the senior Playworker covers the day to day running of the club.

The CIW application process started in the spring and was completed successfully in September when we were formally able start offering extending hours to our children.

Operational journey and Learnings (Sept 2022- Summer 2023)

Scope of provision

During the spring and summer, we established a new classroom base for Clwb Hwyl which we equipped and resourced. We also established and set a maximum number of children that we could care for and then recruited a team of suitably qualified playworkers to cover that need. The ratio of staff required is also dictated by the age and maximum number of children. Currently we have a provision limit of 16 with two playworker staff supporting. Although we have a classroom base many of the sessions are held outdoor utilising our Trim Trail, sporting playground resources and the Forest School area. These activities are also supplemented by planned outings to local community attractions or parks. Risk assessments are reviewed and in place to ensure child safety at all times.

Learnings

After school club expansion

The focus has always been to maximise the uptake of our After-school club with our business plan based on being to ensure that income (fees from parents/carers) exceeds our outgoings (90% being staff costs).

We have always recognised that not all parents can commit to sending their children 5 days a week and there would always be some variabilities in what days are more popular than others. As Trustees we have balance that fact with the recognition that staff costs are in the main fixed (permanent contract rights), In terms of our Business plan we must have a strategy to ensure that we balance the books and maintain a bank account balance that supports ongoing financial stability.

We did have a financial surplus balance to act as a contingency from the old ASC which along with being able to successfully gain some specific grants (Sustainability/resource purchases) helped provide financial stability during the first 6 to 9 months of our operation,

Establishing a Holiday club (Half term/summer holidays)

The Trustees decided last year to try and further extend the wraparound care provision being offered by Clwb Hwyl by opening a Holiday club offering full day play care provision during half terms and the summer break. Despite increasing PR promotions and reducing the daily fees unfortunately the uptake

was extremely disappointing. At the same time the higher staff costs was just not being covered by the income and sadly the Holiday Club was disbanded before the 2023 summer break.

The learnings for the Trustees were that we must always consider and safeguard the ongoing financial stability of the club and this Holiday Club expansion took our operating cash balance to a very low level.

Plans for 2023-2024

We remain fully committed to ensuring that Clwb Hwyl remains a key part of our schools educational and caring provision. The negative impacts post Covid along with the effects of the current cost of living crisis are stark and we will seek to continue to carefully expand and enhance the benefits of after school educational play.

We continue to monitor costs and try to maximise available grants whilst not diminishing the quality of the service we provide.

Financial statement End of July 2022- August 2023

Opening Balance July 2022: £9026

Income

Fees: £11301

Grants: £3459

Total income: £14760

Expenditure

Staff wages: £13394

Other costs: £4204

Total expenditure: £17598

Closing balance: £6188

Clwb Hwyl @ St Mary's



Clwb Hwyl runs every day during term time from 3.10pm until 6.00pm in the Clwb Hwyl Room. Outside we have lots of fantastic equipment to support physical play, whilst indoors we have games and craft activities in abundance. We promote free choice, so our children are able to choose what activities they do each night.

It is a safe, secure place for St. Mary's children to have a healthy snack and take part in a variety of fun activities.

TIME	First child	Second child
picked up between 3.10pm and 6.00pm	£9	£7

Bookings should be made via [School Gateway](#).

Our CIW number is CYM00003551.

Tax-Free Childcare:

You can get tax-free childcare at Clwb Hwyl. Click on this link for more details:

<https://www.gov.uk/get-tax-free-childcare?step-by-step-nav=f237ec8e-e82c-4ffa-8fba-2a88a739783b>

You might also be able to benefit from Employer Childcare Voucher Schemes:

<https://www.employersforchildcare.org/parents/vouchers-information/>

In a nutshell, parents can check if they are eligible for the government scheme and, if so, open an account to pay vouchers in or they may have accrued vouchers in their employer's scheme. When they pay us for childcare the funds go straight into the Clwb Hwyl bank account.

Food at Clwb Hwyl

The children have a snack every night. Here is the Autumn Term menu:

Monday	Tuesday	Wednesday
Noodles	Warm tuna or ham wraps	Beans on toast
A selection of fruit	Yoghurts	A selection of fruit
Milk or water	A selection of fruit	Milk or water
	Milk or water	