

Charity Trustees' Annual Report for the period
1st January 2024 to 31st December 2024
for Narberth Jazz CIO (Charitable Incorporated Organisation)

Registered Charity Number 1198306

Narberth Jazz

Bodringallt,

Gelli Hill,

Llawhaden,

NARBERTH.

SA67 8DL

The Narberth Jazz Annual Report for 2024.

Trustee Names

- Richard Darwin [Chair]
- Ben Morris [Resigned 31/12/24]
- Sue Gavin [Vice Chair]
- Graham Aveyard [Membership Secretary]
- Declan Connolly [Events Organiser]
- Leslie Lanman [Secretary]
- Gordon Barry [Treasurer]
- Jackie Palit [Resigned 4/5/24]
- Trevor Clapp

Structure and details of how it is managed

Currently the Trustee Committee manages the charity's operations on a voluntary basis. Meeting at least twice a month; once as a formal committee meeting and once at an organised Narberth Jazz event.

How trustees are recruited

Current CIO trustees were appointed from the previous Narberth Jazz Club committee, which was previously founded as an unincorporated club. Future potential trustee recruitment to include a simple application and interview process having the intention to recruit trustees in line with identified skills gaps.

Objectives and activities in the year

Narberth Jazz's objectives are:

"To promote, improve, develop and maintain public education in, and an appreciation of, the art and science of jazz music in West Wales by encouraging social interaction and understanding across all age groups and abilities, through the provision of accessible and inclusive live and recorded jazz music performance and education."

In this year the following were supported. •

Monthly Events held at Pembrokeshire venues.

Which included:-

January 11th - Hot Club Gallois
February 15th – The Mingus Project
March 21st - Dave Jones Quintet
April 11th - Eddie Gripper
May 16th - Dom Norcross with James Chadwick
June 20th - Clark Tracey Quintet

July 28th - Narberth Jazz Garden Party at Lampeter House with The Swingin' Nettles, Keith Marshal Quartet, Keith Marshal Little Big Band

August – no event

September 19th - Dale Storr

October 17th - Alan Barnes with John Gibbon Trio

November 21st - Vic Partridge Hot Five

December – no event

Narberth Youth Band is planned to offer young people the opportunity to develop their instrumental skills, play with others and to develop their personal confidence. So far we are still looking for a Leader to take on the task but have identified volunteers who have offered help.

We are however continuing to work with Jazz Explorers Cymru to progress this project.

Care Homes hold many people who benefit from entertainment and music but have huge restrictions on getting out to events.

Sadly our manpower resources have not allowed us to develop this idea which is now, sadly, in abeyance.

The Charity's website www.narberthjazz.wales was developed in the Autumn 2021 with support by the HLF-Datris project from PLANED and by a Trustee. This comprehensive and constantly updated site allows both the publicising of our events and news, plus an event ticket purchasing facility.

We also have Facebook, Instagram and Twitter presence. We are currently actively looking for a Project Manager for these and other media platforms.

Narberth Jazz CIO

REGISTERED CHARITY NUMBER: 1198306

REPORT OF THE TRUSTEES AND

AUDITED FINANCIAL STATEMENTS

FOR THE PERIOD 1 January 2024 TO 31 December 2024

Compiled by:

William Gordon Barry; IEng, FIET.
Bodringallt,
Gelli Hill,
Llawhaden,
NARBERTH,
SA67 8DL

Treasurer for
NARBERTH JAZZ CIO

CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE PERIOD 1 January 2024 TO 31 December 2024

	Page
Report of the Trustees	1
Statement of Financial Activities	2
Statement of Financial Position	3
Notes to the Financial Statements	4 To 5
Detailed Statement of Financial Activities	6

REPORT OF THE TRUSTEES FOR THE PERIOD 1 JANUARY 2024 TO 31 DECEMBER 2024

The trustees present their report with the financial statements of the charity for the period 1 January 2024 to 31 December 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES**Objectives and aims**

To promote, improve, develop and maintain public education in, and an appreciation of, the art and science of jazz music in West Wales by encouraging social interaction and understanding across all age groups and abilities, through the provision of accessible and inclusive live and recorded jazz music performance and education.

Public benefit

The charity has had due regard for the Charity Commission's general guidance on public benefit when reviewing its objectives and planning its future activities.

FINANCIAL REVIEW

Total funding received during the year was £2,006 and resources expended during the year amounted to £1,425 resulting in unrestricted reserves at the end of the year of £5,571.

STRUCTURE, GOVERNANCE AND MANAGEMENT**Governing document**

The charity is controlled by its governing document, a deed of trust and is constituted as a charitable incorporated organisation (CIO).

REFERENCE AND ADMINISTRATIVE DETAILS**Registered Charity number**

1 1198306 Registered by the Charity Commission on the 21st March 2022

2 Principal address

Bodringallt
Gelli Hill
Llawhaden
NARBERTH
SA67 8DL

2 Trustees

Richard Darwin [Chair]
Ben Morris [Resigned 31/12/24]
Sue Gavin [Vice Chair]
Graham Aveyard [Membership Secretary]
Declan Connolly [Events Organiser]
Leslie Lanman [Secretary]
Gordon Barry [Treasurer]
Jackie Palit [Resigned 4/5/24]
Trevor Clapp

NARBERTH JAZZ CIO

Approved by order of the board of trustees on 17th April 2025 and signed on its behalf by:

Sue Gawn ✓ Chair. PRINT NAME Sue Gawn

STATEMENT OF FINANCIAL ACTIVITIES FOR THE PERIOD 1 January 2024 TO 31 December 2024

Income and Expenditure	2024	2023
Incoming resources		
Subscriptions	660	775
Donations	155	264
Event income (net)	1,191	161
Total incoming resources	2,006	1200
Resources expended		
Equipment	60	210
Administration	1,305	678
Bank fees	60	60
Total Resources expended	1,425	948
Net income/(expenditure)	581	252
Total funds brought forwards	4,990	4738
Total funds carried forwards	5,571	4990

STATEMENT OF FINANCIAL POSITION 31 DECEMBER 2024

	Notes	2024 Total Funds £	2023 Total Funds £
CURRENT ASSETS			
Cash at bank		5,281	4,683
Cash held by Treasurer		290	306
CREDITORS			
Amounts falling due within one year	3	Nil	Nil
NET CURRENT ASSETS		5,571	4,989
TOTAL ASSETS LESS CURRENT LIABILITIES		5,571	4,989
Net Assets		5,571	4,989
Unrestricted Funds	4	5,571	4,989
TOTAL FUNDS		5,571	4,989

The notes form part of these financial statements

NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD 1 JANUARY 2024 TO 31 DECEMBER 2024

- ACCOUNTING POLICIES

- Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', 'Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' 'and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the period ended 31 December 2024.

Trustees' expenses

There were no trustees' expenses paid for the period ended 31 December 2024.

NOTES TO THE FINANCIAL STATEMENTS - --continued
FOR THE PERIOD 1 JANUARY 2024 TO 31 DECEMBER 2024

3. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

Other creditors nil

4. MOVEMENT IN FUNDS

Unrestricted funds			2024	2023
	General fund		5,571	4,989
TOTAL FUNDS			5,571	4,989
	Net movement in funds, included in the above are as follows:			
	Opening balance	Income in year	Expenditure in year	Closing Funds 31.12.2024
Unrestricted funds				
	General Fund	4,989	10,621	-10,039
				5,571
TOTAL FUNDS	4,989	10,621	-10,039	5,571

5. RELATED PARTY DISCLOSURES

There were no related party transactions for the period ended 31 December 2023.

The financial statements were approved by the Board of Trustees and authorised for issue on the AGM of 17th April 2025

and were signed on its behalf by:

S. Gavin Chair. PRINT NAME SUE GAVIN

NARBERTH JAZZ CIO

This page does not form part of the Statutory Accounts and is prepared for information only.

Page 6

Profit and Loss				
	2024		2023	
	Events only	Total	Events only	Total
Income				
Event Ticket Sales	7754.00	7,754.00	6792	6,792
Membership fees		660.00		775
Donations & Sponsors		156.57		264
Event Raffle	741.30	741.30	676	676
Event Bar/food	58.88	58.88	315	315
Loan		1,250.00		1,450
Total Income	8554.18	10,620.75	7783	10,271
Direct event Costs				
Band fee and costs, room hire etc.	6428.70	6,428.70	6629	6,629
Event promotion	158.70	158.70	262	262
Bar/food purchases. Band CD sales	226.25	226.25		-
Loan repaid		1,250.00		1,450
Direct Wages (Event Manager, sound, lights, etc)	550.00	550.00	730	730
Total costs	7363.65	8,613.65	7621	9,071
Gross Profit	1190.53	2,007.10	162	1,200
Administration Costs				
Insurance & Licenses		117.00		157
Web costs		144.00		
Communications		60.00		55
Marketing & Advertising (Promotion)		198.52		180
Card & Zettle Fee		125.17		101
Admin (inc Xmas)		450.96		
Accountants		270.00		240
Equipment				
Repairs/Mtnc/purchase		-		155
Bank Charges & O/D Int.		60.00		60
Total Overheads		1,425.65		948
Trading Net Profit (Loss)		581.45		252
Balance Sheet				
B/F from previous year		4,989.46		4,738
P&L		581.45		252
Closing Balance 2024		5,570.91		4,989



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

**Independent examiner's report on the
accounts**

Report to the trustees/ members of

Narberth Jazz CIO

On accounts for the year ended

31 December 2024

Charity no

1198306

Set out on pages

2-5 attached

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the period ended 31 December 2024.

**Responsibilities and basis
of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's
statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

Signed:

Date:

22/4/2025

Name:

Jay York

Relevant professional
qualification(s) or body (if
any):

ACA

Address:

Ann Stephens & Company Limited

Allensbank, Narberth, Pembrokeshire SA67 8RF