

Charity Trustees' Annual Report for the period
1st January 2023 to 31st December 2023
for Narberth Jazz CIO (Charitable Incorporated Organisation)

Registered Charity Number 1198306

Narberth Jazz

Bodringallt,

Gelli Hill,

Llawhaden,

NARBERTH.

SA67 8DL

The Narberth Jazz Annual Report for 2023.

Trustee Names

- Richard Darwin [Chair] as of 3/10/23
- Ben Morris
- Sue Gavin [Vice Chair]
- Graham Aveyard [Membership Secretary]
- Declan Connolly [Events Organiser]
- Leslie Lanman [Secretary]
- Gordon Barry [Treasurer]
- Jackie Palit
- Gustavo Vas Falcao [Resigned 9/5/23]
- David Anderson [Resigned 11/9/23]
- Trevor Clapp [appointed 30/11/23]

Structure and details of how it is managed

Currently the Trustee Committee manages the charity's operations on a voluntary basis. Meeting at least twice a month; once as a formal committee meeting and once at an organised Narberth Jazz event.

How trustees are recruited

Current CIO trustees were appointed from the previous Narberth Jazz Club committee, which was previously founded as an unincorporated club. Future potential trustee recruitment to include a simple application and interview process having the intention to recruit trustees in line with identified skills gaps.

Objectives and activities in the year

Narberth Jazz's objectives are:

"To promote, improve, develop and maintain public education in, and an appreciation of, the art and science of jazz music in West Wales by encouraging social interaction and understanding across all age groups and abilities, through the provision of accessible and inclusive live and recorded jazz music performance and education."

In this year the following were supported.

Monthly Events held at Pembrokeshire venues.

Which included:-

- January 19th - Dick Hamer's JAZZ PASSENGERS
- February 24th – DUSKI
- March 16th -Dave Jones Quintet playing Kenny Garret

- April 20th -Simon Spilleth with John Gibbon Trio
- May 18th -The Coltrane Dedication Quintet
- June 22nd -Dick Hamer's JAZZ PASSENGERS
- July 20th -Tomos William's 7 Steps Tribute to Miles
- August 5th -Narberth Jazz Garden Party at Lampeter House
- with The Constellation Big Band and Jazzology
- September 21st -John Gibbon 50 years of drumming with singer Lee Nathaniel
- October 19th - Around about dusk
- November 16th - Keith Little Swing Four
- December 7th -Narberth Jazz Party with the Swingin Nettles

Narberth Youth Band is planned to offer young people the opportunity to develop their instrumental skills, play with others and to develop their personal confidence. So far we are still looking for a Leader to take on the task but have identified volunteers who have offered help.

We are however working with Jazz Explorers Cymru to progress this project.

Care Homes hold many people who benefit from entertainment and music but have huge restrictions on getting out to events. So we plan to either live stream events or record them to screen in Care Homes at time more convenient to them. We are still working on this but we need grant support to buy the necessary equipment.

The Charity's website www.narberthjazz.wales was developed in the Autumn 2021 with support by the HLF-Datris project from PLANED and by a Trustee. This comprehensive and constantly updated site allows both the publicising of our events and news, plus an event ticket purchasing facility.

We also have Facebook, Instagram and Twitter presence. We are currently actively looking for a Project Manager for these and other media platforms.



Report to the trustees/ members of

Narberth Jazz CIO

On accounts for the year ended

31 December 2023

Charity no

1198306

Set out on pages

2-5 attached

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the period ended 31 December 2023.

Responsibilities and basis
of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's
statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

Signed:

Date:

21/3/2024

Name:

Jay York

Relevant professional
qualification(s) or body (if
any):

ACA

Address:

Ann Stephens & Company Limited

Allensbank, Narberth, Pembrokeshire SA67 8RF

Narberth Jazz CIO

REGISTERED CHARITY NUMBER: 1198306

REPORT OF THE TRUSTEES AND

UNAUDITED FINANCIAL STATEMENTS

FOR THE PERIOD 1 January 2023 TO 31 December 2023

Compiled by:

William Gordon Barry; IEng, FIET.
Bodringallt,
Gelli Hill,
Llawhaden,
NARBERTH,
SA67 8DL

Treasurer for
NARBERTH JAZZ CIO

CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE PERIOD 1 January 2023 TO 31 December 2023

	Page
Report of the Trustees	1
Statement of Financial Activities	2
Statement of Financial Position	3
Notes to the Financial Statements	4 To 5
Detailed Statement of Financial Activities	6

REPORT OF THE TRUSTEES FOR THE PERIOD 1 JANUARY 2023 TO 31 DECEMBER 2023

The trustees present their report with the financial statements of the charity for the period 1 January 2023 to 31 December 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

To promote, improve, develop and maintain public education in, and an appreciation of, the art and science of jazz music in West Wales by encouraging social interaction and understanding across all age groups and abilities, through the provision of accessible and inclusive live and recorded jazz music performance and education.

Public benefit

The charity has had due regard for the Charity Commission's general guidance on public benefit when reviewing its objectives and planning its future activities.

FINANCIAL REVIEW

Total funding received during the year was £ 1,200 and resources expended during the year amounted to £948 resulting in unrestricted reserves of £252

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and is constituted as a charitable incorporated organisation (CIO).

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1 1198306 Registered by the Charity Commission on the 21st March 2022

2 Principal address

Bodringallt
Gelli Hill
Llawhaden
NARBERTH
SA67 8DL

2 Trustees

Richard Darwin [Chair] as of 3/10/23

Ben Morris [Chair to 3/10/23]

Sue Gavin [Vice Chair]

Graham Aveyard [Membership Secretary]

Declan Connolly [Events Organiser]

Leslie Lanman [Secretary]

Gordon Barry [Treasurer]

Jackie Palit

Gustavo Vas Falcao [Resigned 9/5/23]

David Anderson [Resigned 11/9/23]

Trevor Clapp [appointed 30/11/23]

Approved by order of the board of trustees on 21st March 2024 and signed on its behalf by:

 Chair. PRINT NAME Richard Darnall

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE PERIOD 1 January 2023 TO 31 December 2023

Income and Expenditure	2023	2022
Incoming resources		
Subscriptions	775	707
Donations	264	200
Event income (net)	161	1774
Total incoming resources	1200	2681
Resources expended		
Equipment	210	409
Administration	678	427
Bank fees	60	198
Total Resources expended	948	1034
Net income/(expenditure)	252	1647
Total funds brought forwards	4738	3091
Total funds carried forwards	4990	4738

STATEMENT OF FINANCIAL POSITION 31 DECEMBER 2023

	Notes	2023 Total Funds £	2022 Total Funds £
CURRENT ASSETS			
Cash at bank		4,683	3,880
Cash held by Treasurer		306	858
CREDITORS			
Amounts falling due within one year	3	Nil	nil
		4,989	4,738
NET CURRENT ASSETS			
TOTAL ASSETS LESS CURRENT LIABILITIES		4,989	4,738
Net Assets		4,989	4,738
Unrestricted Funds	4	4,989	4,738
TOTAL FUNDS		4,989	4,738

The notes form part of these financial statements

NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD 1 JANUARY 2023 TO 31 DECEMBER 2023

- ACCOUNTING POLICIES

- Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', 'Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' 'and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the period ended 31 December 2023.

Trustees' expenses

There were no trustees' expenses paid for the period ended 31 December 2023.

NOTES TO THE FINANCIAL STATEMENTS - --continued
FOR THE PERIOD 1 JANUARY 2023 TO 31 DECEMBER 2023

3. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

Other creditors

nil

4. MOVEMENT IN FUNDS

Unrestricted funds			2023	2022
	General fund		4,989	4,738
TOTAL FUNDS			4,989	4,738
	Net movement in funds, included in the above are as follows:			
	Opening balance	Income in year	Expenditure in year	Closing Funds 31.12.2023
Unrestricted funds				
General Fund	4,738	10,271	-10,020	4,989
TOTAL FUNDS	4,738	10,271	-10,020	4,989

5. RELATED PARTY DISCLOSURES

There were no related party transactions for the period ended 31 December 2023.

The financial statements were approved by the Board of Trustees and authorised for issue on 21st March AGM 2024

and were signed on its behalf by:

 Chair. PRINT NAME RICHARD DARWIN

NARBERTH JAZZ CIO

This page does not form part of the Statutory Accounts and is prepared for information.

Profit and Loss			
Income	2023	2022	
Event Ticket Sales	6,792	8,565	
Membership fees	775	707	
Donations & Sponsors	264	200	
Event Raffle	676	879	
Event Bar/food	315	922	
Loan	1,450		
Total Income	10,271	11,271	
Direct event Costs			
Band fee and costs, room hire etc.	6,629	6,517	
Event promotion	262	575	
Bar/food purchases	-	519	
Loan repaid	1,450		
Direct Wages (Event Manager, sound, lights, etc)	730	1,028	
Total costs	9,072	8,639	
Gross Profit Events)	1,200	2,632	23%
	12 %		
Administration Costs			
Insurance & Licenses	157	96	
Communications	55	68	
Marketing & Advertising	180		
Admin / card Fee	101	132	
Accountants	240	123	
Equipment			
Repairs/Maintenance/purchase	155	409	
Bank Charges & O/D Int.	60	60	
Promotion (Non Event)	-	97	
Total Overheads	948	985	
Trading Net Profit (Loss)	252	1,647	
Balance Sheet			
B/F from 2022	4,738	3,091	
P&L	252	1,647	
Closing Balance 2023	4,989	4,738	