

Trustees' Annual Report for the period						
From	Period start date			To	Period end date	
	01	APRIL	2023		31	MARCH

Section A
Reference and administration details

Charity name	THE GAP PROJECT
Other names charity is known by	
Registered charity number (if any)	1198229
Charity's principal address	RED COW FARM
	DORCHESTER
Postcode	DT1 1WT

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	C S MEYER			
2	P CRADDOCK			
3	D TAYLOR			
4				
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CIO FOUNDATION
How the charity is constituted (eg. trust, association, company)	CHARITABLE INCORPORATED ORGANISATION
Trustee selection methods (eg. appointed by, elected by)	

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The GAP Project stands for Gardens and People. We create therapeutic havens, offering gardens and shared spaces as sanctuaries for various charities and organisations. These serene environments become catalysts for positive change, enhancing mental health for service users. Our collaborative approach cultivates a sense of belonging, fostering growth and healing

Summary of the main activities undertaken for the public benefit in relation to these objects

In line with our charitable objectives, The GAP Project has continued to provide **inclusive, therapeutic garden spaces** designed to benefit a wide range of individuals through community connection, personal growth, and improved mental wellbeing.

This year, we have created and maintained a vibrant outdoor environment, which includes:

- A **polytunnel** to support year-round growing and horticultural therapy
- A **sensory herb garden** to encourage mindfulness and sensory engagement
- **12 raised beds** for use by local charities and community groups
- A **compost toilet**, built with sustainability and accessibility in mind
- A secure **tool shed** and dedicated **office space** to support session delivery and volunteer coordination

These facilities are currently used by multiple local charities, organisations, and support groups, offering their service users a **safe, welcoming and calming space**. The gardens provide not only a place to grow food and flowers, but also an opportunity to build confidence, develop new skills, reduce isolation, and improve mental health.

We work collaboratively with each group to ensure the space is used in a way that best supports their individual needs, promoting a strong sense of **belonging and shared purpose**. The ongoing development of our site is guided by regular feedback and active input from the people who use it.

The trustees confirm that they have had **due regard to the Charity Commission's guidance on public benefit** when reviewing our aims and planning activities for the year.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

This year, we have created and maintained a vibrant outdoor environment, which includes:

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Section E

Financial review

Brief statement of the charity's policy on reserves

Reserves Policy Statement

The GAP Project aims to maintain a modest level of reserves to ensure the ongoing delivery of our services and the sustainability of our site. Our current reserves include funds that are **earmarked for ongoing maintenance and essential improvements** to the garden spaces and facilities, in line with our charitable objectives.

We regularly review our reserves to ensure they are appropriate for the scale and nature of our work. Any surplus is planned to be spent on supporting the continued development and upkeep of the project, to directly benefit the charities and groups we support.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F


Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	D Taylor	
Full name(s)	David Taylor	
Position (eg Secretary, Chair, etc)	FINANCE MANAGER	
Date	15/04/25	