

Minutes of Meeting of The Trustees of Ugley Village Hall held on Monday 28th September 2024

Present: Matthew Robinson, Susan Bone, Stephanie Burlison (SCB)

This is the third meeting under the new Charitable Incorporated (CIO)

MR to pay the peppercorn rent of £0.06 into the Trustees Account. This will bring the balance to £15.47.

New Trust Status

The new CIO document has not yet been accepted by the Charities Commission (CC). MR asked Ed Perkins at the meeting to chase Birketts our Solicitors, and this was done during the meeting. MR advised that a new person at the CC had taken over the file and was being more helpful. MR recently contacted the CC regarding where to submit the yearend report. He then advised the Trustees that the financial reports and Minutes are submitted under the CIO version of the Trust and this has been accepted by the CC. The Trustees have so far spent approximately £5200.00 in legal fees trying to get the new CIO document accepted by the CC. The assets of Ugley Village Hall are transferred to the new Trustees who are MR, SB and SCB and the liability is reduced to £1. The old Trustees, both of which wish to resign, are Margaret (Mary) McKean and Karen Crow and under the new document would no longer have any liability relating to Ugley Village Hall.

Planning Application relating to land behind Ugley Village Hall/Pound Lane and parcel of land which forms part of the car park at Ugley Village Hall which is owned by Roger Prior.

MR asked what the Trustees may or may not wish to do regarding the planning application. As the new document has not been adopted yet, it is up to KC and MMck who are currently still Trustees under the old document. KC has indicated in her attached email her wishes and MMck is happy to go with the majority decision. On this basis it has been decided that Ugley Village Hall reserves its position in respect of the principle of development. Please see attached "Response on Behalf of Ugley Village Hall Committee."

Extract of email Karen Crow dated 19/9/24

Good afternoon.

Firstly my sincere apologies for not being able to attend the meeting this coming Monday. For clarity I have put some information in this email that will be relevant:

4.. **.PLANNING APPLICATION..** Well, UDC has no objections so a nice encouraging start for our neighbour. I have run off and gone through all pages and have to say it's well presented...of no help to us but an observation.

We will all come from different places on this and it is not easy.. in fact to put in an email tough & certainly not brief... BUT happy to discuss.

I was not there when MR & EP spoke to Roger so unsure of how helpful or supportive one felt he might be should this application proceed. It will be a one off opportunity to get as much support (mainly financially as we can) This will denote just what we do. A new improved modern build. Or a healthy sum replacing the dated kitchen, new bathrooms and some decor up to scratch. Of course the parking will be the fly in the ointment!! I did count out the parking spaces at the start of our last meeting but am unsure of what we felt we could work with. I think it may have been around 25 cars. For general hiring this may be okay. It would be the farmers market that can get busy so maybe a pickle...that said timings on those days are staggered. Would Roger be up for looking at these plans and seeing if our parking spaces could be stretched a little more ??

We have personal and historical elements of our hall that matter. The wooden panel war memorial, meaningful local names etc... These are things we cannot lose and have a duty of care to.. A stage that may not be used always but for parties and small events a raised area to give depth to the hall, character & for maybe music, a speaker etc.!!

If we were to be given such a handsome sum by Roger to rebuild a new hall then I would have NO objection. something going forward to the generations behind us that would be easier, cheaper and less worry to run.

We find ourselves in these tough times scratching around to make the funds that are more recently necessary for our lovely but dated halls needs. That's my concern. I have been in the village and involved for 22 years. All of the most wonderful and older generations that were part of the village and the hall's offerings have all gone. An awful line for me to write but a consideration. Far fewer remain that 'feel' the hall as they lovingly did.

What I would want to see is some of our current characteristics and the above historical pieces used within a new building should we get this opportunity. Should this be an option then timings, hall position and the current hirers use of our original hall would have to be a major factor for least disruption.

Our current hall has lots that needs doing as I mentioned earlier. if less funds are offered by Roger then quite simply that denotes the decision. We can greatly improve the running costs as well as the image & update of our current hall should we have the money to do so. We would have to look at how best to maximise all of the parking.

Regards,

Karen Crow

07958 410974

Ugley Village Hall

Profit & Loss Report (Cash Accounting Basis)

	Year Ended 31 March 2024
Income	
Grant Received and other donations	331.41
Other. (Refund/ Claim Insurance/ Barclays)	
Fund Raising Coffee Mornings	1,166.18
Refreshments Farmers market	331.00
Elections (Hall Hire)	165.00
Giving Machine Donations / Refund Brit Gas	130.98
Advertisers	-
Hall Rental income	14,709.47
Deposits	
Interest	188.89
Total Income	17,022.93
<i>Deposits to be returned</i>	
Total Costs	-22,257.80
Trading Profit/Loss	-5,234.87
Depreciation (10% reducing balance)	(416.15)
Cash Accounting Adjustment - removal of debtors	
Profit/Loss for year	-5,651.02
Bank Balances	
Current Acc	658.34
Deposit Acc	14,375.30
	15,033.64
Trust Account	15.47
<u>Current Liabilities</u>	
Birketts	
chimney	(2,760.00)
PL Bfwd	(5,234.87)
	(7,994.87)

Ugley Village Hall
Balance Sheet

	31 March 2024	Deposit	Charged	Deprn	31 March 2023	Deposit	Charged	Deprn	31 March 2022	Deposit	Charged	Deprn	31 March 2021	Deposit	Charged	Deprn	31 March 2020	Charged	Deprn	31 March 2019	Debtor Write Off	Charged	Deprn	31 March 2018
Assets																								
Property Cost	26,250.00				26,250.00				26,250.00				26,250.00				26,250.00			26,250.00				26,250.00
Fixtures & Fittings cost	3,745.38			(416.15)	4,161.54			(462.39)	4,623.93			(513.77)	5,137.70			(570.86)	5,708.56		(634.28)	6,342.84			(704.76)	7,047.60
Total fixed assets	29,995.38				30,411.54				30,873.93				31,387.70				31,958.56			32,592.84				33,297.60
Trade Debtors																	-			-	(342.25)			342.25
Cash C/A	658.34		426.24		232.10				1,204.06		426.24		686.13		(350.96)		1,037.09		873.84	163.25		(5,435.28)		5,598.53
Cash D/A	14,375.30		(5,561.11)		19,936.41		2,650.00		22,538.51		(5,561.11)		21,536.43		12,404.68		9,131.75		4,762.39	4,369.36		4,354.15		15.21
Deposits Due																								
Total current	15,033.64				20,168.51				23,742.57			8	22,222.56				10,168.84			4,532.61				5,955.99
Total assets	45,029.02				50,580.05				54,616.50				53,610.26				31,958.56			32,592.84				33,297.60
Current liabilities																								
Deposit room hire	(200.00)	Returned -100	Received 200.00		-100	-100			-100	-100			-	100.00			(100.00)	(100.00)		-		200.00		(200.00)
Net Current Assets	44,829.02			(416.15)	50,480.05			(462.39)	54,516.50			(513.77)	53,610.26	100.00	12,053.72	(570.86)	31,858.56	5,536.23	(634.28)	32,592.84	(342.25)	(881.13)	(704.76)	33,097.60
Represented by																								
Surplus Brought forward	50,480.05				54,516.50				53,610.26				42,027.40				37,125.45			39,053.59				41,364.59
Surplus/(deficit) for the year	5,051.02			(416.15)	4,636.45			(462.39)	916.24			(513.77)	11,582.86	100.00	12,053.72	(570.86)	4,901.95	5,536.23	(634.28)	(1,928.14)	(342.25)	(881.13)	(704.76)	(2,311.00)
Surplus Carried forwards	44,829.02				50,480.05				54,516.50				53,610.26				42,027.40	5,536.23	(634.28)	37,125.45	(342.25)	(881.13)	(704.76)	39,053.59

Who Apr-23 May-23 Jun-23 Jul-23 Aug-23 Sep-23 Oct-23 Nov-23

Direct Credits

M Parish The Jjarrs Band Practice	297	124	93	155	124	155	124	124
Swan Netball								
Scouts						331.67		271.87
NCT			480	155				
General Meetings	145.5	16.5	90					
Parties					140			100
Elsenham Surgery								
Fed Essex Women's Inst		66						
Katie Owen Jones Music Lessons		25						18
Emma Brooks (Footlights)	101.25							
Stansted Model Flying								
HF Trust	413.62			539.25	155	46.5		
Susie Smith. Meditation								
Lords Vine Church						124	77.5	
Ugley Parish Council Yearly								
Direct to bank Donations		13.41		25			25	50
PA Phillips								
Childrens Birthday party	100					120		
Stansted Uni 3rd Age. Literture group	108			126			126	
Weddings								
Refund Insurance								
Uttlesford Council (Elections etc)		165						
The Giving Machine Donations								
WAKES								45
Advertisers on Website								
DEPOSITS								
Bank Total	1165.37	409.91	663	1000.25	419	777.17	352.5	608.87
Susan Bone collects								
Children's Parties	150	160	72.5	160		60	375	60
Ulla Mag. / Jan Herbst. YOGA	81	81		232.5		324.75		23.75
Baby Shower								
Gen meetings	51.75	66.5						
Adult Party				125		125		
Newport Flower Club	94			162.75			85.25	
Band Practice.						32	37.5	
Friends Stansted Hall								
Paul Salvidge (Meetings)								
Stanste scale railway club								
Ugley WI		81		93				93
British Red Cross								
Art Group								
Stansted Model Flying Club								
Movement class								
Weddings								
Family parties			264				125	
Deposits								
Return deposit								
Farmers Market (Nett rev)	240	100	132	94	114	106	104	104
Farmers Market Refreshments	56	20	19	26	25	24	34	24
Dance class								
BS Royal Navy Ass								
C Kemp. (Karate)								
SW Trefoil Guild								
Mandy Wyman. Home Education								
Ugley Parish Council Yearly								
Marta Roman. Meetings								
Amplifier Test								
Wake's								
Pop Up Lunch. Paola VOTALE-MURPHY								
Srabble Tournament								
ECC Social Services								
Coffee Morning	286.48							438
Cash Donations		68					25	2

Bank Pay in (S Bone exs to be deducted) 959.23 576.5 487.5 893.25 139 671.75 785.75 744.75

Trans from DA 500 4000 200 800 750

2624.6 4986.41 1150.5 2093.5 558 2248.92 1138.25 2103.62

2624.6 4986.41 1150.5 2093.5 558 2248.92 1,138.25 0

Deposit interest

<u>Overheads</u>	<u>23/24</u>	<u>22/23</u>	<u>21/22</u>	<u>20/21</u>
Marketing	742.16	436.72	275.00	0.00
Web Design/ Set up/ Hosting	90.00	275.00	695.02	77.88
Employee Wages & Salaries	800.00	800.00	800.00	1430.00
Premises Insurance	0.00	1074.95	1032.80	981.08
Queens Jubilee	0.00	286.37	0.00	537.97
Electricity	983.35	1329.97	786.56	708.13
Gas	2826.23	1753.95	1841.24	1244.01
Water	268.79	0.00	237.90	94.17
Entertainment				
Stationery	347.74	136.59	35.82	33.41
Maintenance	9210.04	3640.61	4433.34	3857.30
Cleaning	4485.78	4900.14	3309.72	1522.66
General Exs. (inc Susan)	45.39	423.90	368.40	315.38
Uttlesford Council- Bins	508.56	462.28	122.04	435.24
Solicitors	1810.80	2818.76		
PPL / PRS	138.96	205.55	177.14	0.00
Refunds Hall hire.	100.00	425.00	0.00	300.00
Trustee Peppercorn Rent	0.00	0.06	0.06	15.35
Depreciation				
	22357.80	18969.85	14115.04	11852.58

[illegible]

Cash Flow

658.34

658.34

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