

# THE WEST SUSSEX COUNTRYSIDE STUDIES TRUST

England & Wales · Charity number 1198212

## Details

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**Other names** GOODWOOD EDUCATION TRUST

**Status** Registered

**Legal form** CIO

**Registered** 2022-03-10

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Home Farm  
Goodwood  
Chichester  
West Sussex  
PO18 0QF

**Phone** 01243755157

**Email** [get@goodwood.com](mailto:get@goodwood.com)

**Website** [www.goodwood.com/estate](http://www.goodwood.com/estate)

## Activities

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**Objects:** TO PROVIDE FACILITIES FOR AND TO ADMINISTER BOTH RESIDENTIAL AND NON-RESIDENTIAL COURSES IN ENVIRONMENTAL STUDIES FOR PERSONS OF ALL BACKGROUNDS AND FROM ALL PARTS OF THE UNITED KINGDOM INCLUDING THE FOLLOWING STUDIES, FARMING, HISTORY, ARCHITECTURE, AERIAL GEOGRAPHY, FORESTRY, ROAD SAFETY, PRE-LICENCE DRIVER TRAINING, NATURE STUDIES, BIOLOGY AND ECOLOGY, GENERALLY WIT A VIEW TO ADVANCING EDUCATION IN AND PROMOTING AWARENESS OF THE ENVIRONMENT IN SUCH PERSONS. SEE ALSO CLAUSE 2(B) FOR FURTHER OBJECT.

**Activities:** The Trust provides facilities for and administers and delivers educational activities to promote awareness and knowledge of the natural environment, heritage and the business of managing the countryside. The principal area of operation is on the Goodwood Estate in West Sussex, in particular the organic farm, woodland nature trail, Goodwood House and other business areas.

## Classification

- **How:** Provides Buildings/facilities/open Space, Provides Advocacy/advice/information
- **What:** Education/training, Environment/conservation/heritage
- **Who:** Children/young People, People With Disabilities, Other Charities Or Voluntary Bodies

## Geography

- West Sussex

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£204,474	£170,461	-	-
2023-12-31	£144,732	£136,238	-	-
2022-12-31	£501,061	£78,929	£422,132	0

## Trustees

Name	Role	Appointed
<b>THE DUKE OF RICHMOND CHARLES HENRY DUKE OF RICHMOND AND GORDON</b>	Chair	2022-05-16
Barnabas Trafford		2022-05-16
Claire Denise Hayes		2025-04-01
Jeremy Hunt		2022-05-16
Lloyd McNeill		2022-05-16
Matthew Baker		2024-10-15

**THE WEST SUSSEX COUNTRYSIDE STUDIES TRUST**

England & Wales - Charity number 1198212

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# Accounts

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**REGISTERED CHARITY NUMBER: 1198212**

**REPORT OF THE TRUSTEES AND  
FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2024  
FOR  
THE WEST SUSSEX COUNTRYSIDE STUDIES  
TRUST**

Hartley Fowler LLP  
Chartered Accountants  
Pavilion View  
19 New Road  
Brighton  
East Sussex  
BN1 1EY

**THE WEST SUSSEX COUNTRYSIDE STUDIES  
TRUST**

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FOR THE YEAR ENDED 31 DECEMBER 2024**

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# **THE WEST SUSSEX COUNTRYSIDE STUDIES TRUST**

## **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2024**

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The trustees present their report with the financial statements of the charity for the year ended 31 December 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities; Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and the Charities Act 2011.

The West Sussex Countryside Studies Trust trades as the Goodwood Education Trust.

### **OBJECTIVES AND ACTIVITIES**

#### **Objectives and aims**

The objectives of the Trust are to provide facilities for and to administer residential and non-residential courses in environmental studies for persons of all backgrounds and from all parts of the United Kingdom, with a view to advancing education in and promoting awareness of the natural environment in such persons, and to promote research into the furtherance of environmental studies in the United Kingdom.

Achieving these objectives ensures that the Trust continues to deliver on its primary charitable objective of providing facilities for and delivering high quality environmental educational visits to schools and colleges and other groups, including those who have already visited and new settings.

Founded by the 10th Duke of Richmond in 1976, the Goodwood Education Trust has provided outdoor learning opportunities to children and young people for almost 50 years. The Trust is an independent Charitable Incorporated Organisation (registered with the Charity Commission 1198212), inspiring a love of outdoor learning and nature with children and young people.

The Trust offers children and young people a range of workshops, engagement activities and practical hands-on experiences. Drawing on the unique woodland and farm here at Goodwood, the three aims of the Trust are:

- Farm Visits for Schools, including free visits for disadvantaged schools;
- Woodland learning, including weekly Forest School for vulnerable students, including those in Alternative Provision or Special Schools; and
- Children in the Community, woodland activities, including partnerships with local charities and Forest Adventures through school holidays, particularly for those on low incomes.

The Trust is based in Seeley Copse - an 8-hectare remnant of semi-ancient woodland devoted entirely to education. The purpose built accessible Education Centre is the most sustainable building on the Estate. Activities take place in the woodland and on the farm.

The Trust welcomes schools from across West Sussex and East Hampshire, including Portsmouth and Gosport. Weekly Forest School and the children's community programme serve those geographically closer, where clear need is identified. Funding is prioritised for those from underserved areas.

The short-term objectives for the Trust are to:

- Understand and, where possible, address barriers to participation.
- Widen external partnerships to extend the environmental educational opportunities offered by the Trust
- Grow external funding to support disadvantaged children in West Sussex, particularly those not in mainstream educational settings.

#### **Social investments**

The Trust does not undertake social investment and it is not a material part of the charitable activities.

#### **Grantmaking**

The Trust does not undertake grant making and it is not a material part of the charitable activities.

#### **Volunteers**

We have 4 volunteers who support the delivery of our weekly Forest School groups.

# **THE WEST SUSSEX COUNTRYSIDE STUDIES TRUST**

## **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2024**

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### **ACHIEVEMENTS AND PERFORMANCE**

#### **Charitable activities**

##### **Farm Visits**

Children from primary and secondary schools spend time on the farm to learn about where their food comes from, to make the connection between what we grow and what they eat, and to understand the benefits of farming in a sustainable way. Schools from underserved areas are offered a free class trip, with subsidies for coach travel available, as this is a significant barrier to accessing outdoor learning experiences.

In 2024, 1,959 children visited Home Farm for an educational experience. Over 20% of the pupils were eligible for Free School Meals and 17% had Special Educational Needs. Of the 1,959 children, 949 children came on a free trip, from schools in disadvantaged areas, with high numbers of children eligible for Free School Meals, children with Special Educational Needs, and children with English as an Additional Language. Of these 949, 32% were eligible for Free School Meals while 28% had Special Educational Needs.

For comparison, the eligibility for Free School Meals in West Sussex is 15.2%, while across Hampshire it's 18.4%, so it shows we are really reaching the children for whom this will make the biggest difference. 299 children benefitted from supported coach travel.

The South Downs National Park approached us to deliver farm visits in their Discover the Downs initiative, as part of a wider national programme 'Generation Green 2', to connect underserved communities with nature. We've been delighted to deliver additional farm visits to schools with Pupil Premium higher than 30%.

One Primary teacher said: "Thank you so much for such a wonderful day today! I think it was the best yet (and I've come to the farm 4 or 5 years on the trot now!). The children absolutely loved it and you all went over and above to ensure this happened. We will be back next year! Thank you again - what you provided today is such a valuable experience for our children, their learning and development, and of course their memories".

Our Farm visits are CEVAS accredited (Countryside Educational Visits Accreditation Scheme) and we are Educator Members of LEAF (Linking Environment and Farming).

In addition to the regular class visits, we delivered the first ever West Sussex #FarmMyFood event following the success of similar events which have been delivered across the country after being developed in 2019 by LEAF Education. We worked in partnership with leading agri-education organisation LEAF Education to plan and deliver a curriculum-linked event, to bring to life opportunities for students in food and farming. Over 150 local secondary school students, studying GCSE Business Studies or Food preparation and Nutrition, spent the day at Goodwood's Home Farm, meeting those who 'put the food on our table'.

##### **Woodland Learning**

The benefits of time outside in nature are well-known. Time spent in nature can dramatically improve mental health and well-being, easing anxiety and increasing socialisation and co-operation. The benefits of Forest School practice for students are powerful, offering autonomy and agency over their choices, nurturing new connections, working with adults beyond school or family, and the freedom to try new things while reducing the fear of failure.

We work with primary and secondary schools who attend weekly, bringing children to the woods as part of their curriculum. These include the local Special School, the local Unit of the statutory Alternative Provision College (for primary children excluded from mainstream schooling) and three secondary school groups with students with particular needs including English as an Additional Language, those who have experienced trauma and those who struggle with anxiety and school attendance. The groups are necessarily small, with high staffing needs, and offer exclusive use of an outdoor learning space to create a sense of safety, security and familiarity.

Keeping children engaged, and in schools, keep them safer, reducing vulnerability and risk of marginalisation. In 2024 we ran 155 sessions, and are fully booked into 2025, with a waiting list.

The Education Trust is a Forest School Association Recognised Provider, recognised nationally for our high quality practice and commitment to professional standards.

## **THE WEST SUSSEX COUNTRYSIDE STUDIES TRUST**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2024**

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One school says: "Goodwood provides a space for our more vulnerable secondary school students, many of whom do not have much in the way of positive 'space to just be', in their lives. The idea of free play, interaction and activity in the outdoors is clearly very unusual for some pupils, and it is interesting to see how it takes them a couple of weeks to know what to do with themselves in this environment. One boy came expecting Forest School to be 'sitting writing about trees and stuff' - he couldn't believe he was allowed to spend hours playing in the mud kitchen, making delicious soups and pies, getting muddy".

#### **Children in the Community**

For the second year, the Trust was a Provider for the HAF programme (Holiday, Activity and Food) for children eligible for means-tested Free School Meals, to enjoy holiday activities and a cooked lunch. We increased our place allocation by 40% on 2023, and all the places were booked. The County Council said: "We were delighted to have the Goodwood Education Trust in the programme again this year, increasing their provision to meet demand from families. Their Forest Adventures offer an enriching outdoor learning experience in beautiful woodland, and on our visit, we were thrilled to see the children exploring nature and making new friends".

The Trust delivers Family Fun Days (also known as Short Breaks) for the charity Aspens, for children with autism and their families and siblings, on weekends through the year. The team said: "Really grateful for this Partnership. The team have been great in facilitating our vision and supporting us to deliver our family sessions".

The Trust has run free woodland activity days for children with a variety of needs. These include local charities supporting children living with a life-limiting or terminal condition, the local children's hospice and siblings, children learning to live with a diagnosis of Type 1 Diabetes and a charity supporting local refugee families.

The NHS team, who marshalled a significant nursing presence to make the day possible, said "A massive thank you to you and your team from us!! The Forest day was brilliant! It was great to see the young people enjoying themselves and there were some lovely moments with big smiles from a couple of the young people when they suddenly noticed that they weren't the only one with Type 1 Diabetes! We give the day 5 stars".

Lucy Ashworth, Fundraising, Events and Media Manager at the Sussex Snowdrop Trust said, "We are very grateful to the Goodwood Education Trust for enabling some of our families to experience this unique space. It was wonderful to see the children and their parents connect with the environment and each other".

One school group, whose teachers give up their time to provide additional experiences for Pupil Premium children, said: "All the children were engaged and came away with memories that will last forever. As I am sure you can appreciate the children who attended, rarely have the opportunity of days out like this and really benefitted from the experience. The children came in on Monday telling other staff members and their friends about their trip and now other children have been asking me when is the next one".

Young Carers are children with additional caring responsibilities. The Trust has funded a day of woodland activities to allow the children to play, to spend time with their friends and to have a break from their caring responsibilities. Their organiser said: "Thank you again for the activity day you put on for our young carers, they had a fantastic time! We had parents texting back saying their child had a great day. It was overall an amazing day, and we really appreciate everything you do for our young carers".

# **THE WEST SUSSEX COUNTRYSIDE STUDIES TRUST**

## **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2024**

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### **FINANCIAL REVIEW**

#### **Financial position**

The results for the year are set out in the Statement of Financial Activities on Page 8.

#### **Asset cover for Funds**

The Trustees consider that the assets of the Charity are sufficient to meet the Charity's obligations on a fund by fund basis.

Surplus funds derived from normal activities are held on a day to day basis at Handelsbanken in a Deposit Savings account via a linked current account.

The charity does not hold material financial investments.

There are no subsidiary undertakings of the charity.

The principal risks facing the charity have been reviewed by the Trustees. There are plans in place to manage identified risks, which include diversifying income streams to cover both on-going operational/fixed costs as well as identified special projects, through securing external grant applications, utilizing the Countryside Stewardship Funding and seeking opportunities to secure contracts with external providers to deliver programmes to children and young people with particular needs. The Trustees have not identified any factors which are likely to affect the financial performance or position going forward.

The charity does not hold material financial investments.

#### **Principal Funding Sources**

The principal funding sources of the charity during this reporting period were:

- An annual donation from The Goodwood Estate Company Limited;
- Grants from Trusts and Foundations;
- Agreements with West Sussex County Council and Aspens for delivery of activities for young people;
- Surplus income from school visits and residential trips;
- Attendance at Events (provision of family friendly nature-based activities); and
- Trading income from Forest Adventure holiday programme.

The Trust gratefully acknowledges the financial support of those making grants and donations, and those who wish to remain anonymous.

Shroder  
The Foyle Foundation  
Sussex Community Foundation  
Chichester City Council

#### **Investment policy and objectives**

The Trustees may invest monies of the Charity not immediately required for its purpose in or upon such investments, securities or property as thought fit, subject to such conditions (if any) being imposed or required by law and conditions hereinafter provided.

#### **Reserves policy**

The total funds the charity holds at the end of the reporting year is £464,639 as per the balance sheet.

There are no material amounts designated at the end of the reporting year.

The funds that can only be realised by disposing of tangible fixed assets is £333,064.

The available reserves at the end of the end of the reporting period are £104,181, representing the cash position less liabilities.

The Trustees consider an amount equal to 6 months of operating expenditure to be sufficient to be held in reserves. This would be equal to £60,000. This provides the charity with an additional £44,181 in surplus cash which will be invested in the strategic programme to deliver on the charitable aims through 2025.

# **THE WEST SUSSEX COUNTRYSIDE STUDIES TRUST**

## **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2024**

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### **FUTURE PLANS**

Looking ahead into 2025, the Trust will remain unrelentingly focussed on the three core programmes. The ambition is not to increase absolute numbers of participation, but to reach more of the children for whom it will make the biggest difference.

The Trust will install a woodland shelter, to offer respite from the harshest weather conditions for those attending Forest School. Planning permission from the South Downs National Park was received late 2024. The Trust will also install a 'parachute' canopy to provide additional shelter.

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

#### **Status of the charity**

The charity is controlled by its governing document and constitutes an unincorporated charity.

#### **Charity constitution**

The Trust is a Charitable Incorporated Organisation registered with the Charity Commission on 10 March 2022 (Registered Number 1198212). The Trust is constituted.

#### **Trustees**

The Board of Trustees must consist of at least 5 Trustees.

The power of appointing replacement Trustees rests with the CIO. No Trustee shall hold office for longer than 3 years from the date of their appointment after which they will seek re-appointment or be replaced by the CIO.

On joining the board, new Trustees are furnished with sufficient background information and current documents to enable them to discharge their duties.

#### **Organisational structure**

Trustee meetings are held at least once a year and at such other times that the Trustees decide. A quorum of 3 Trustees is required at meetings and matters are determined by majority voting. The Education Trust employs a small team to further the objectives of the Trust, including planning, marketing and delivering courses for visiting children, and most of the general administration of the Trust. The Trust Manager reports annually to the Trustees.

#### **Wider network**

The charity is not part of any wider network.

#### **Risk management**

The Trustees have examined the principal areas of the Charity's operations and considered the major risks faced and systems have been established to manage those risks.

### **REFERENCE AND ADMINISTRATIVE DETAILS**

#### **Registered Charity number**

1198212

#### **Principal address**

Home Farm  
Goodwood  
Chichester  
West Sussex  
PO18 0QF

#### **Trustees**

Duke of Richmond and Gordon  
L McNeill  
R Pailthorpe  
B Trafford  
J Hunt  
M Baker (appointed 15/10/24)  
C Hayes (appointed 1/4/25)

**THE WEST SUSSEX COUNTRYSIDE STUDIES TRUST**

**REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2024**

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**REFERENCE AND ADMINISTRATIVE DETAILS**

**Independent Examiner**

Daniel Chapman FCA CTA  
Hartley Fowler LLP  
Chartered Accountants  
Pavilion View  
19 New Road  
Brighton  
East Sussex  
BN1 1EY

The Trust Manager is Catherine Cannon.

The Trust holds a current account with CAF Bank, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent ME19 4JQ.

The Trust holds a Deposit Savings Account with Handelsbanken, 40 North Street, Chichester PO19 1LX.

Legal support is provided pro-bono by The Goodwood Estate Company Ltd.

**STATEMENT OF TRUSTEES' RESPONSIBILITIES**

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the board of trustees on ..... 04-09.25 ..... and signed on its behalf by:



.....  
L McNeill - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
THE WEST SUSSEX COUNTRYSIDE STUDIES  
TRUST**

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**Independent examiner's report to the trustees of The West Sussex Countryside Studies Trust**

I report to the charity trustees on my examination of the accounts of The West Sussex Countryside Studies Trust (the Trust) for the year ended 31 December 2024.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Daniel Chapman FCA CTA

Hartley Fowler LLP  
Chartered Accountants  
Pavilion View  
19 New Road  
Brighton  
East Sussex  
BN1 1EY

Date: .....

**THE WEST SUSSEX COUNTRYSIDE STUDIES  
TRUST**

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2024**

	Notes	Unrestricted fund £	Restricted fund £	2024 Total funds £	2023 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	2	86,021	16,680	102,701	83,280
Other trading activities	3	93,562	7,950	101,512	61,194
Investment income	4	261	-	261	258
<b>Total</b>		<u>179,844</u>	<u>24,630</u>	<u>204,474</u>	<u>144,732</u>
<b>EXPENDITURE ON</b>					
<b>Charitable activities</b>					
Expenditure on charitable activities		137,691	23,838	161,529	130,622
Other		8,932	-	8,932	5,616
<b>Total</b>		<u>146,623</u>	<u>23,838</u>	<u>170,461</u>	<u>136,238</u>
<b>NET INCOME</b>		33,221	792	34,013	8,494
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		425,626	5,000	430,626	422,132
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>458,847</u></u>	<u><u>5,792</u></u>	<u><u>464,639</u></u>	<u><u>430,626</u></u>

The notes form part of these financial statements

**THE WEST SUSSEX COUNTRYSIDE STUDIES  
TRUST**

**BALANCE SHEET  
31 DECEMBER 2024**

	Notes	Unrestricted fund £	Restricted fund £	2024 Total funds £	2023 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	9	333,064	-	333,064	323,087
<b>CURRENT ASSETS</b>					
Debtors	10	27,394	-	27,394	4,685
Cash at bank		122,099	5,792	127,891	115,553
		149,493	5,792	155,285	120,238
<b>CREDITORS</b>					
Amounts falling due within one year	11	(23,710)	-	(23,710)	(12,699)
<b>NET CURRENT ASSETS</b>		125,783	5,792	131,575	107,539
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		458,847	5,792	464,639	430,626
<b>NET ASSETS</b>		458,847	5,792	464,639	430,626
<b>FUNDS</b>	12				
Unrestricted funds				458,847	425,626
Restricted funds				5,792	5,000
<b>TOTAL FUNDS</b>				464,639	430,626

The financial statements were approved by the Board of Trustees and authorised for issue on 04-09-25 and were signed on its behalf by:

  
.....  
L McNeill - Trustee

The notes form part of these financial statements

# THE WEST SUSSEX COUNTRYSIDE STUDIES TRUST

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

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### 1. ACCOUNTING POLICIES

#### **Basis of preparing the financial statements**

The financial statements of the charity, which is a Charitable Incorporated Organisation (CIO) under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Monetary amounts in these financial statements are rounded to the nearest of £1. The presentation currency is £ sterling.

#### **Income**

All income is recognised in the Statement of Financial Activities once the CIO has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

All voluntary income and subscriptions are included in income upon receipt.

Donations under deeds of covenant together with the associated income tax recovery are recognised as income when the donation is received.

The income from fundraising ventures is shown gross, with the associated costs included in fundraising expenditure.

Other income is accounted for on a receivable basis.

#### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the CIO to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Expenditure includes all items, which have been paid, or are payable at the year end.

Governance costs comprise those costs incurred with the compliance, constitutional and statutory requirements.

#### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Buildings	- 2% on cost
Plant and machinery	- 25% on cost

#### **Taxation**

The charity is exempt from tax on its charitable activities.

#### **Debtors and creditors receivable/payable within one year**

Debtors and creditors with no stated interest rate and receivables or payables within one year are recorded at transaction price. Any losses arising from impairment are recognised in the profit and loss account in other administrative expenses.

**THE WEST SUSSEX COUNTRYSIDE STUDIES  
TRUST**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2024**

**2. DONATIONS AND LEGACIES**

	2024	2023
	£	£
Donations	<u>102,701</u>	<u>83,280</u>

This includes a £3,000 donation from the Shroder Charity Trust and a £6,500 donation from the Foyle Foundation.

**3. OTHER TRADING ACTIVITIES**

	2024	2023
	£	£
Accommodation and catering	-	13,823
Education visits	54,716	25,839
Forest school	41,981	20,062
Hire of Seeley Copse	850	1,470
Management fees	3,965	-
	<u>101,512</u>	<u>61,194</u>

**4. INVESTMENT INCOME**

	2024	2023
	£	£
Deposit account interest	<u>261</u>	<u>258</u>

**5. SUPPORT COSTS**

	Management	Finance	Governance costs	Totals
	£	£	£	£
Expenditure on charitable activities	<u>112</u>	<u>60</u>	<u>5,100</u>	<u>5,272</u>

**6. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 December 2024 nor for the year ended 31 December 2023.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 December 2024 nor for the year ended 31 December 2023.

**7. STAFF COSTS**

The CIO does not employ staff directly. Staff are employed via The Goodwood Estate Company Limited, and there is a formal secondment agreement in place to second staff to the CIO. Staffing costs are reconciled between the parties.

**THE WEST SUSSEX COUNTRYSIDE STUDIES  
TRUST**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2024**

**8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted fund £	Restricted fund £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	78,280	5,000	83,280
Other trading activities	61,194	-	61,194
Investment income	258	-	258
<b>Total</b>	<u>139,732</u>	<u>5,000</u>	<u>144,732</u>
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Expenditure on charitable activities	130,622	-	130,622
Other	5,616	-	5,616
<b>Total</b>	<u>136,238</u>	<u>-</u>	<u>136,238</u>
<b>NET INCOME</b>	3,494	5,000	8,494
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	422,132	-	422,132
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>425,626</u>	<u>5,000</u>	<u>430,626</u>

**9. TANGIBLE FIXED ASSETS**

	Buildings £	Plant and machinery £	Totals £
<b>COST</b>			
At 1 January 2024	332,429	3,123	335,552
Additions	17,436	-	17,436
At 31 December 2024	<u>349,865</u>	<u>3,123</u>	<u>352,988</u>
<b>DEPRECIATION</b>			
At 1 January 2024	10,938	1,527	12,465
Charge for year	6,678	781	7,459
At 31 December 2024	<u>17,616</u>	<u>2,308</u>	<u>19,924</u>
<b>NET BOOK VALUE</b>			
At 31 December 2024	<u>332,249</u>	<u>815</u>	<u>333,064</u>
At 31 December 2023	<u>321,491</u>	<u>1,596</u>	<u>323,087</u>

**THE WEST SUSSEX COUNTRYSIDE STUDIES  
TRUST**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2024**

**10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2024 £	2023 £
Trade debtors	24,594	-
Accrued income	2,800	4,685
	<u>27,394</u>	<u>4,685</u>

**11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2024 £	2023 £
Trade creditors	17,436	9,099
Other creditors	6,274	3,600
	<u>23,710</u>	<u>12,699</u>

**12. MOVEMENT IN FUNDS**

	At 1/1/24 £	Net movement in funds £	At 31/12/24 £
<b>Unrestricted funds</b>			
General fund	425,626	33,221	458,847
<b>Restricted funds</b>			
Farm visits and forest school	5,000	792	5,792
<b>TOTAL FUNDS</b>	<u>430,626</u>	<u>34,013</u>	<u>464,639</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	179,844	(146,623)	33,221
<b>Restricted funds</b>			
Farm visits and forest school	24,630	(23,838)	792
<b>TOTAL FUNDS</b>	<u>204,474</u>	<u>(170,461)</u>	<u>34,013</u>

**THE WEST SUSSEX COUNTRYSIDE STUDIES  
TRUST**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2024**

**12. MOVEMENT IN FUNDS - continued**

**Comparatives for movement in funds**

	At 1/1/23 £	Net movement in funds £	At 31/12/23 £
<b>Unrestricted funds</b>			
General fund	422,132	3,494	425,626
<b>Restricted funds</b>			
Farm visits and forest school	-	5,000	5,000
<b>TOTAL FUNDS</b>	<u>422,132</u>	<u>8,494</u>	<u>430,626</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	139,732	(136,238)	3,494
<b>Restricted funds</b>			
Farm visits and forest school	5,000	-	5,000
<b>TOTAL FUNDS</b>	<u>144,732</u>	<u>(136,238)</u>	<u>8,494</u>

Restricted funds are solely for use for farm visits and the forest school.

**13. RELATED PARTY DISCLOSURES**

During the period £128,693 (2023: £104,574) was payable to entities over which one of the trustees had a substantial interest and significant influence, for the provision of an education officer, accommodation, catering, light and heat and other expenditure. At the end of the year £24,595 was due from (2023: £9,099 due to) one of these entities.

**THE WEST SUSSEX COUNTRYSIDE STUDIES TRUST**

England & Wales - Charity number 1198212

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# Accounts

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**REGISTERED CHARITY NUMBER: 1198212**

**REPORT OF THE TRUSTEES AND  
FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2023  
FOR  
THE WEST SUSSEX COUNTRYSIDE STUDIES  
TRUST**

Hartley Fowler LLP  
Chartered Accountants  
Pavilion View  
19 New Road  
Brighton  
East Sussex  
BN1 1EY

**THE WEST SUSSEX COUNTRYSIDE STUDIES  
TRUST**

**CONTENTS OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2023**

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<b>Independent Examiner's Report</b>	7
<b>Statement of Financial Activities</b>	8
<b>Balance Sheet</b>	9
<b>Notes to the Financial Statements</b>	10 to 15
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# **THE WEST SUSSEX COUNTRYSIDE STUDIES TRUST**

## **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2023**

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The trustees present their report with the financial statements of the charity for the year ended 31 December 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities; Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and the Charities Act 2011.

### **OBJECTIVES AND ACTIVITIES**

#### **Objectives and aims**

The objectives of the Trust are to provide facilities for and to administer residential and non-residential courses in environmental studies for persons of all backgrounds and from all parts of the United Kingdom, with a view to advancing education in and promoting awareness of the natural environment in such persons, and to promote research into the furtherance of environmental studies in the United Kingdom.

Achieving these objectives ensures that the Trust continues to deliver on its primary charitable objective of providing facilities for and delivering high quality environmental educational visits to schools and colleges and other groups, including those who have already visited and new settings.

As an independent organisation registered with the Charity Commission, the Education Trust is determined to increase social impact and make a real difference. Through 2023, they have welcomed many children, young people and adults who might otherwise face barriers to spending time outside. The Trust is particularly proud of the local partnerships they have created through 2023, many of whom were discovering the Trust for the first time. The three charitable programmes focus on school visits, children in the community and adults with learning disabilities or neurological conditions.

Measures used to assess success during this reporting period include percentage (%) of those participating eligible for benefits-tested free school meals and those with special educational needs.

The main programmes through this reporting period were:

- Providing farm visits
- Offering Forest School (woodland based activities)
- Supporting the Alternative Provision programme for children at risk of being excluded, or excluded, from mainstream schooling.

The short-term objectives for the Trust are to:

- Understand and, where possible, address barriers to participation.
- Widen external partnerships to extend the environmental educational opportunities offered by the Trust
- Grow external funding to support disadvantaged children in West Sussex, particularly those not in mainstream educational settings.
- Enable adult groups (those with learning disabilities or life-limiting conditions) to benefit from what the Trust can offer.

#### **Social investments**

The Trust does not undertake social investment and it is not a material part of the charitable activities.

#### **Grantmaking**

The Trust does not undertake grant making and it is not a material part of the charitable activities.

#### **Volunteers**

The Trust does not currently use volunteers.

# **THE WEST SUSSEX COUNTRYSIDE STUDIES TRUST**

## **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2023**

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### **ACHIEVEMENT AND PERFORMANCE**

#### **Charitable activities**

##### **School**

59 schools have visited for Farm Visits, bringing 1,795 children. 12.9% of these were eligible for Free School Meals (FSM), while 11.25% have Special Educational Needs. One of the children described it as 'My Best Day Ever'. The Trust would like to increase the FSM figure to 15%. Of these, 25 were free class visits for 692 children, from schools in disadvantaged areas, with high numbers of children eligible for Free School Meals, children with Special Educational Needs, and children with English as an Additional Language. Of these 692, 19.97% were eligible for Free School Meals while 22.25% had Special Educational Needs. Further free visits will be offered in 2024. 5 classes received support for coach travel, one of the biggest barriers schools face to taking children outdoors. This figure will increase in 2024.

The local Special School and the local Unit of the statutory Alternative Provision College bring weekly groups to Forest School, all year round, we ran 68 sessions. The Trust wants to welcome more regular groups.

178 children enjoyed a Terrific Trees workshop, while 90 children took part in a Wild Escape Art Partnership with the South Downs National Park and the Pallant House Gallery.

The Trust hosted 5 residential trips, for 5 West Sussex maintained schools, bringing 158 children. Of these, almost 16% were eligible for Free School Meals (above the West Sussex average) and almost 20% have Special Educational Needs.

200 secondary school students from 11 schools attended the ever-popular over-subscribed STEM Seminars as part of the Festival of Speed, giving students an insight into the world of Design from leading industry experts. One teacher said, 'We're so grateful for this amazing opportunity for our students'.

##### **Community**

For the first time, the Trust was a provider for the HAF2023 programme (Holiday, Activity and Food) for children eligible for Free School Meals, to enjoy holiday activity and a hot cooked lunch. 100% of places were booked in the first 3 weeks, for 72 children. This will be expanded in 2024.

304 children took part in Forest Adventures through the West Sussex school holidays.

The Trust is delivering Family Fun Days for the charity Aspens, for children with autism and their families and siblings, on 6 weekends through autumn and winter. At the first session, Aspens staff said, 'Today is about community and building friendships'.

Young Carers are children with additional caring responsibilities. The Trust has funded a day of woodland activities to allow the children to play, to spend with new friends and to have a break from their caring responsibilities. The organiser said, 'They had a great day, even in the wet weather and we'd love to come again one day'. This will be funded again in 2024.

The Sussex Snowdrop Trust is a special local charity, supporting families with children with a life limiting or terminal condition. The Trust hosted a woodland day for families to spend time together in nature. The organiser said, 'For the parents, it was a time to relax and talk with each other seeing their child enjoying playing. The whole team made us feel very relaxed and there was a natural flow to the day'.

The Trust initiated, co-designed and part-funded an After-School Club for PACSO (<https://pacso.org.uk/>) a local charity supporting children with Learning Disabilities. This ran for 10 weeks through the summer.

##### **Adults**

The Trust welcomed two groups of adults with Learning Disabilities, 60 in total. Both groups returned for a subsequent visit. One leader said, 'I would like to thank you so much for our visit to your Education Centre, everyone that attended had a fantastic day'.

The Trust funded 9 Forest Adventure sessions for people living with aphasia, a communication disability. The sessions were co-designed and delivered with Caroline from Diggers Forest School, herself a stroke survivor. One participant said, 'I have a lovely time when I am here. The trees and the birds are lovely'.

## **THE WEST SUSSEX COUNTRYSIDE STUDIES TRUST**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2023**

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The Trust invited ThinkOut Community (TOC) which supports young adults with learning disabilities to visit the Farm. As a result, the young adults will now be undertaking regular volunteering on the Estate, supported by the Forestry Team, to make a meaningful purposeful contribution to their local community and environment through coppicing and habitat creation.

Dementia Support (Sage House, Tangmere) is the Goodwood Estate Charity of the Year. The Trust funded and hosted three sessions for people living with dementia, carers and specifically Male Carers. The inspirational setting provides a perfect backdrop. One participant with dementia said, 'I can't tell you how much I enjoyed it this afternoon'.

The Trust is a member of CEVAS, an Educator member of LEAF (Linking Education and Farming) and a Forest School Association Recognised Forest School Provider.

#### **Fundraising activities**

The Trust did not set itself any fundraising objectives during this reporting period. No material expenditure was incurred to raise income in the future.

#### **FINANCIAL REVIEW**

##### **Financial position**

The results for the year are set out in the Statement of Financial Activities on Page 8.

##### **Asset cover for Funds**

The Trustees consider that the assets of the Charity are sufficient to meet the Charity's obligations on a fund by fund basis.

Surplus funds derived from normal activities are held on a day to day basis at the bank in an interest bearing current account.

The charity does not hold material financial investments.

There are no subsidiary undertakings of the charity.

The principal risks facing the charity have been reviewed by the Trustees. There are plans in place to manage identified risks, which include diversifying income streams to cover both on-going operational/fixed costs as well as identified special projects, through securing external grant applications, utilizing the Countryside Stewardship Funding and seeking opportunities to secure contracts with external providers to deliver programmes to children and young people with particular needs. The Trustees have not identified any factors which are likely to affect the financial performance or position going forward.

There is no material pension liability arising.

The charity does not hold material financial investments.

##### **Principal Funding Sources**

The principal funding sources of the charity during this reporting period were:

- An annual donation from The Goodwood Estate Company Limited;
- Grants from Trusts and Foundations;
- Agreements with West Sussex County Council and Aspens for delivery of activities for young people;
- Surplus income from school visits and residential trips;
- Attendance at Events (provision of family friendly nature-based activities); and
- Trading income from Forest Adventure holiday programme.

##### **Investment policy and objectives**

The Trustees may invest monies of the Charity not immediately required for its purpose in or upon such investments, securities or property as thought fit, subject to such conditions (if any) being imposed or required by law and conditions hereinafter provided.

# **THE WEST SUSSEX COUNTRYSIDE STUDIES TRUST**

## **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2023**

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### **FINANCIAL REVIEW**

#### **Reserves policy**

The total funds the charity holds at the end of the reporting year is £430,626 as per the balance sheet.

There are no material amounts designated at the end of the reporting year.

The funds that can only be realised by disposing of tangible fixed assets is £323,087.

The available reserves at the end of the reporting period are £100,754, representing the cash position less liabilities.

The Trustees consider an amount equal to 6 months of operating expenditure to be sufficient to be held in reserves. This would be equal to £60,000. This provides the charity with an additional £40,754 in surplus cash which will be invested in the strategic programme to deliver on the charitable aims through 2024.

### **FUTURE PLANS**

The ambitions for 2024 are:

Ensure that the Trust continues to deliver on its primary charitable objective of providing facilities for and delivering high quality environmental educational visits to schools and colleges and other groups, including those who have already visited and new settings.

Social impact: increase allocated funding and efforts to increase provision for children benefitting from Free School Meals, those noted with Social, Emotional and Mental Health (SEMH), vulnerable children and those at risk of exclusion.

Understand and, where possible, address barriers to participation.

Tell the Trust's story more widely about the impact seen through feedback, not solely numbers. Measure success in meaningful ways by listening to children and through impact evaluation.

Widen external partnerships to extend the environmental educational opportunities offered by the Trust.

The Trustees perspective of the future direction of the charity is reflected in the aims and objectives. In particular, a strong and renewed focus on social impact and reaching those who might otherwise face barriers to spending time in nature, and securing external funding to make this happen.

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

#### **Status of the charity**

The charity is controlled by its governing document and constitutes an unincorporated charity.

#### **Charity constitution**

The Trust is a Charitable Incorporated Organisation registered with the Charity Commission on 10 March 2022 (Registered Number 1198212). The Trust is constituted.

#### **Trustees**

The Board of Trustees must consist of at least 5 Trustees.

The power of appointing replacement Trustees rests with the CIO. No Trustee shall hold office for longer than 3 years from the date of his appointment after which they will seek re-appointment or be replaced by the CIO.

On joining the board, new Trustees are furnished with sufficient background information and current documents to enable them to discharge their duties.

#### **Organisational structure**

Trustee meetings are held at least once a year and at such other times that the Trustees decide. A quorum of 3 Trustees is required at meetings and matters are determined by majority voting. The Education Trust employs a small team to further the objectives of the Trust, including planning, marketing and delivering courses for visiting children and adults, and most of the general administration of the Trust. The Trust Manager reports annually to the Trustees.

#### **Wider network**

The charity is not part of any wider network.

# **THE WEST SUSSEX COUNTRYSIDE STUDIES TRUST**

## **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2023**

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### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

#### **Risk management**

The Trustees have examined the principal areas of the Charity's operations and considered the major risks faced and systems have been established to manage those risks.

### **REFERENCE AND ADMINISTRATIVE DETAILS**

#### **Registered Charity number**

1198212

#### **Principal address**

Home Farm  
Goodwood  
Chichester  
West Sussex  
PO18 0QF

#### **Trustees**

Duke of Richmond and Gordon  
L McNeill  
R Pailthorpe  
B Trafford  
J Hunt  
P Wagstaff (resigned 30/6/23)

#### **Independent Examiner**

Daniel Chapman FCA CTA  
Hartley Fowler LLP  
Chartered Accountants  
Pavilion View  
19 New Road  
Brighton  
East Sussex  
BN1 1EY

The Trust Manager is Catherine Cannon.

The Trust holds a current account with CAF Bank, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent ME19 4JQ.

Legal support is provided pro-bono by The Goodwood Estate Company Ltd.

### **STATEMENT OF TRUSTEES' RESPONSIBILITIES**

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

**THE WEST SUSSEX COUNTRYSIDE STUDIES  
TRUST**

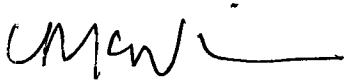
**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 DECEMBER 2023**

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**STATEMENT OF TRUSTEES' RESPONSIBILITIES - continued**

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the board of trustees on .....05.08.24..... and signed on its behalf by:



.....  
L McNeill - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
THE WEST SUSSEX COUNTRYSIDE STUDIES  
TRUST**

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**Independent examiner's report to the trustees of The West Sussex Countryside Studies Trust**

I report to the charity trustees on my examination of the accounts of The West Sussex Countryside Studies Trust (the Trust) for the year ended 31 December 2023.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Daniel Chapman FCA CTA

Hartley Fowler LLP  
Chartered Accountants  
Pavilion View  
19 New Road  
Brighton  
East Sussex  
BN1 1EY

Date: .....

**THE WEST SUSSEX COUNTRYSIDE STUDIES  
TRUST**

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2023**

		Unrestricted fund	Restricted fund	Year Ended 31/12/23 Total funds	Period 17/5/22 to 31/12/22 Total funds as restated £
	Notes	£	£	£	£
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	2	78,280	5,000	83,280	439,622
Other trading activities	3	61,194	-	61,194	49,763
Investment income	4	258	-	258	131
Other income		-	-	-	11,545
<b>Total</b>		<u>139,732</u>	<u>5,000</u>	<u>144,732</u>	<u>501,061</u>
<b>EXPENDITURE ON</b>					
<b>Charitable activities</b>					
Expenditure on charitable activities		130,622	-	130,622	76,158
Other		5,616	-	5,616	2,771
<b>Total</b>		<u>136,238</u>	<u>-</u>	<u>136,238</u>	<u>78,929</u>
<b>NET INCOME</b>		3,494	5,000	8,494	422,132
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		422,132	-	422,132	-
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u>425,626</u>	<u>5,000</u>	<u>430,626</u>	<u>422,132</u>

The notes form part of these financial statements

**THE WEST SUSSEX COUNTRYSIDE STUDIES TRUST**

**BALANCE SHEET  
31 DECEMBER 2023**

	Notes	Unrestricted fund £	Restricted fund £	2023 Total funds £	2022 Total funds as restated £
<b>FIXED ASSETS</b>					
Tangible assets	10	323,087	-	323,087	330,517
<b>CURRENT ASSETS</b>					
Debtors	11	4,685	-	4,685	6,289
Cash at bank and in hand		110,553	5,000	115,553	160,056
		<u>115,238</u>	<u>5,000</u>	<u>120,238</u>	<u>166,345</u>
<b>CREDITORS</b>					
Amounts falling due within one year	12	(12,699)	-	(12,699)	(74,730)
		<u>102,539</u>	<u>5,000</u>	<u>107,539</u>	<u>91,615</u>
<b>NET CURRENT ASSETS</b>					
		<u>425,626</u>	<u>5,000</u>	<u>430,626</u>	<u>422,132</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>					
		<u>425,626</u>	<u>5,000</u>	<u>430,626</u>	<u>422,132</u>
<b>NET ASSETS</b>					
		<u>425,626</u>	<u>5,000</u>	<u>430,626</u>	<u>422,132</u>
<b>FUNDS</b>					
Unrestricted funds	13			425,626	422,132
Restricted funds				5,000	-
<b>TOTAL FUNDS</b>					
				<u>430,626</u>	<u>422,132</u>

The financial statements were approved by the Board of Trustees and authorised for issue on ..... and were signed on its behalf by:



.....  
L McNeill - Trustee

The notes form part of these financial statements

# THE WEST SUSSEX COUNTRYSIDE STUDIES TRUST

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2023

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### 1. ACCOUNTING POLICIES

#### **Basis of preparing the financial statements**

The financial statements of the charity, which is a Charitable Incorporated Organisation (CIO) under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Monetary amounts in these financial statements are rounded to the nearest of £1. The presentation currency is £ sterling.

#### **Income**

All income is recognised in the Statement of Financial Activities once the CIO has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

All voluntary income and subscriptions are included in income upon receipt.

Donations under deeds of covenant together with the associated income tax recovery are recognised as income when the donation is received.

The income from fundraising ventures is shown gross, with the associated costs included in fundraising expenditure.

Other income is accounted for on a receivable basis.

#### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the CIO to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Expenditure includes all items, which have been paid, or are payable at the year end.

Governance costs comprise those costs incurred with the compliance, constitutional and statutory requirements.

#### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Buildings	- 2% on cost
Plant and machinery	- 25% on cost

#### **Taxation**

The charity is exempt from tax on its charitable activities.

#### **Pension costs and other post-retirement benefits**

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

#### **Debtors and creditors receivable/payable within one year**

Debtors and creditors with no stated interest rate and receivables or payables within one year are recorded at transaction price. Any losses arising from impairment are recognised in the profit and loss account in other administrative expenses.

**THE WEST SUSSEX COUNTRYSIDE STUDIES  
TRUST**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2023**

**2. DONATIONS AND LEGACIES**

	Year Ended 31/12/23	Period 17/5/22 to 31/12/22 as restated
	£	£
Donations	<u>83,280</u>	<u>439,622</u>

**3. OTHER TRADING ACTIVITIES**

	Year Ended 31/12/23	Period 17/5/22 to 31/12/22 as restated
	£	£
Accommodation and catering	13,822	17,435
Education visits	25,840	18,476
Forest school	20,062	13,272
Hire of Seeley Copse	1,470	580
	<u>61,194</u>	<u>49,763</u>

**4. INVESTMENT INCOME**

	Year Ended 31/12/23	Period 17/5/22 to 31/12/22 as restated
	£	£
Deposit account interest	<u>258</u>	<u>131</u>

**5. SUPPORT COSTS**

	Management	Finance	Governance costs	Totals
	£	£	£	£
Expenditure on charitable activities	<u>172</u>	<u>60</u>	<u>6,100</u>	<u>6,332</u>

**6. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 December 2023 nor for the period ended 31 December 2022.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 December 2023 nor for the period ended 31 December 2022.

**THE WEST SUSSEX COUNTRYSIDE STUDIES TRUST**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2023**

**7. STAFF COSTS**

The CIO does not employ staff directly. Staff are employed via The Goodwood Estate Company Limited, and there is a formal secondment agreement in place to second staff to the CIO. Staffing costs are reconciled between the parties.

**8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted fund	Restricted fund	Total funds as restated
	£	£	£
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	439,622	-	439,622
Other trading activities	49,763	-	49,763
Investment income	131	-	131
Other income	11,545	-	11,545
<b>Total</b>	<u>501,061</u>	<u>-</u>	<u>501,061</u>
<b>EXPENDITURE ON Charitable activities</b>			
Expenditure on charitable activities	76,158	-	76,158
Other	2,771	-	2,771
<b>Total</b>	<u>78,929</u>	<u>-</u>	<u>78,929</u>
<b>NET INCOME</b>	422,132	-	422,132
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>422,132</u>	<u>-</u>	<u>422,132</u>

**9. PRIOR YEAR ADJUSTMENT**

Management have reviewed the classification of expenditure within the Statement of Financial Activities and have determined that it is appropriate to classify all expenditure as relating to Charitable Activities, with no expenditure shown as relating to Raising Funds. As a result of this review, for the period ended 31 December 2022, a total of £67,811 of expenditure has been reclassified from Expenditure on Raising Funds to Expenditure on Charitable Activities in the Statement of Financial Activities.

**THE WEST SUSSEX COUNTRYSIDE STUDIES  
TRUST**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2023**

**10. TANGIBLE FIXED ASSETS**

	Buildings £	Plant and machinery £	Totals £
<b>COST</b>			
At 1 January 2023 and 31 December 2023	332,429	3,123	335,552
<b>DEPRECIATION</b>			
At 1 January 2023	4,289	746	5,035
Charge for year	6,649	781	7,430
At 31 December 2023	10,938	1,527	12,465
<b>NET BOOK VALUE</b>			
At 31 December 2023	321,491	1,596	323,087
At 31 December 2022	328,140	2,377	330,517

**11. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2023 £	2022 as restated £
Debtor for invoiced activities	-	2,164
Accrued income	4,685	4,125
	<u>4,685</u>	<u>6,289</u>

**12. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2023 £	2022 as restated £
Trade creditors	9,099	69,489
Other creditors	3,600	5,241
	<u>12,699</u>	<u>74,730</u>

**13. MOVEMENT IN FUNDS**

	At 1/1/23 £	Net movement in funds £	At 31/12/23 £
<b>Unrestricted funds</b>			
General fund	422,132	3,494	425,626
<b>Restricted funds</b>			
Farm	-	5,000	5,000
<b>TOTAL FUNDS</b>	<u>422,132</u>	<u>8,494</u>	<u>430,626</u>

**THE WEST SUSSEX COUNTRYSIDE STUDIES  
TRUST**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2023**

**13. MOVEMENT IN FUNDS - continued**

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	139,732	(136,238)	3,494
<b>Restricted funds</b>			
Farm	5,000	-	5,000
<b>TOTAL FUNDS</b>	<u>144,732</u>	<u>(136,238)</u>	<u>8,494</u>

**Comparatives for movement in funds**

	Net movement in funds £	At 31/12/22 £
<b>Unrestricted funds</b>		
General fund	422,132	422,132
<b>TOTAL FUNDS</b>	<u>422,132</u>	<u>422,132</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	501,061	(78,929)	422,132
<b>TOTAL FUNDS</b>	<u>501,061</u>	<u>(78,929)</u>	<u>422,132</u>

Restricted funds are solely for use for farm visits.

**THE WEST SUSSEX COUNTRYSIDE STUDIES  
TRUST**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2023**

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**14. RELATED PARTY DISCLOSURES**

During the period £46,905 (2022: £63,996) was paid to entities over which one of the trustees had a substantial interest and significant influence, for the provision of an education officer, accommodation, catering, light and heat and other expenditure. At the end of the year £9,099 (2022: £69,489) was owed to one of these entities.

**THE WEST SUSSEX COUNTRYSIDE STUDIES  
TRUST**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2023**

	Year Ended 31/12/23 £	Period 17/5/22 to 31/12/22 as restated £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations	83,280	439,622
<b>Other trading activities</b>		
Accommodation and catering	13,822	17,435
Education visits	25,840	18,476
Forest school	20,062	13,272
Hire of Seeley Copse	1,470	580
	<u>61,194</u>	<u>49,763</u>
<b>Investment income</b>		
Deposit account interest	258	131
<b>Other income</b>		
Other income	-	11,545
	<u>-</u>	<u>11,545</u>
<b>Total incoming resources</b>	<b>144,732</b>	<b>501,061</b>
<b>EXPENDITURE</b>		
<b>Charitable activities</b>		
Tour & guide fee	64,795	32,021
Education material	7,405	1,694
Education officer cost	20,124	20,137
Repairs and renewals	4,380	-
Subscription	387	-
Motor expense	1,300	-
Sundries	5,484	5,468
Accommodation & catering cost	12,985	8,924
Depreciation of buildings	6,649	4,289
Depreciation of plant & machinery	781	746
	<u>124,290</u>	<u>73,279</u>
<b>Other</b>		
Light & heat	1,899	1,000
Cleaning	3,717	1,771
	<u>5,616</u>	<u>2,771</u>
<b>Support costs</b>		
<b>Management</b>		
Telephone	172	338

This page does not form part of the statutory financial statements

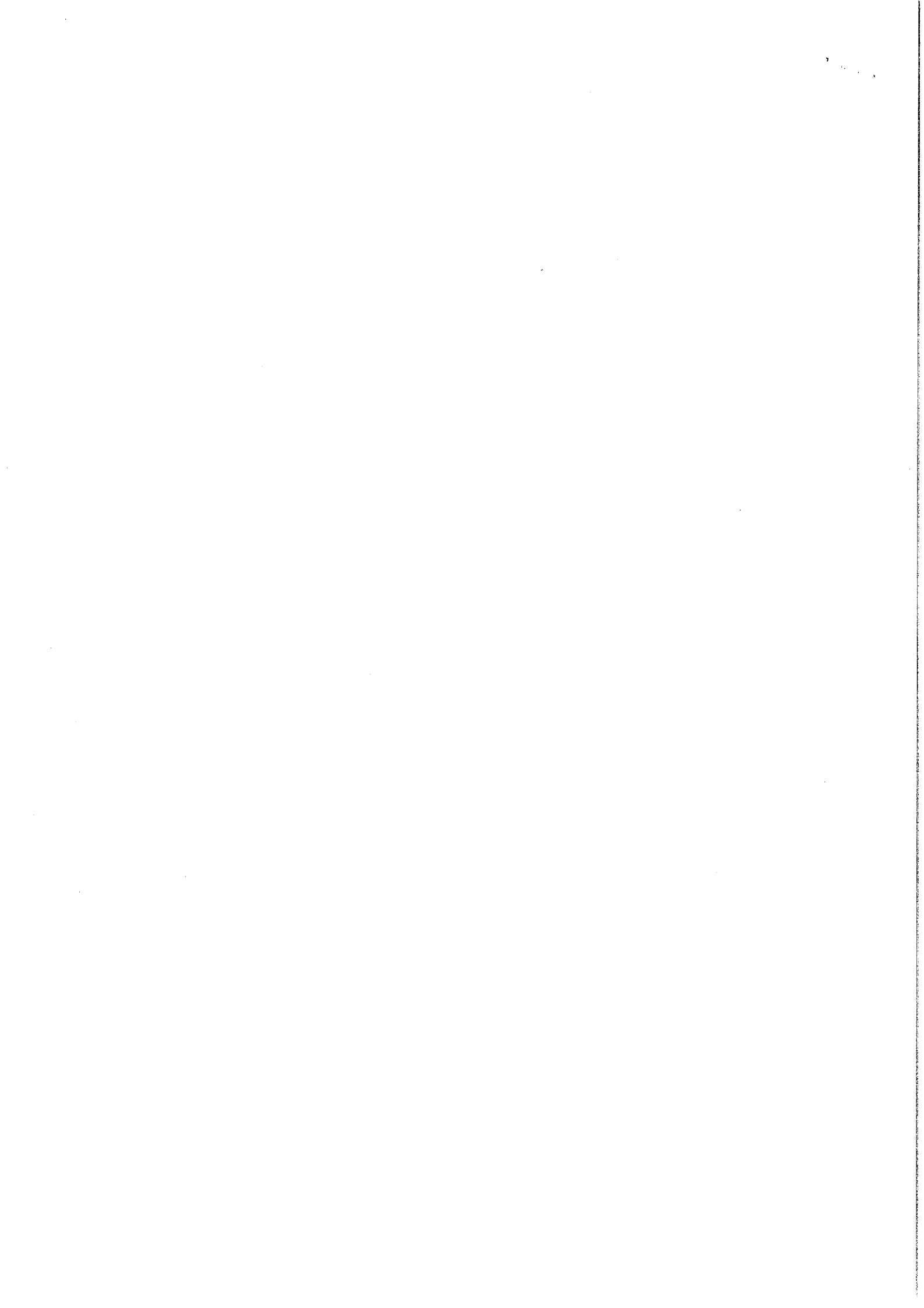
**THE WEST SUSSEX COUNTRYSIDE STUDIES  
TRUST**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2023**

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	Year Ended 31/12/23	Period 17/5/22 to 31/12/22 as restated
	£	£
<b>Management Finance</b>		
Bank charges	60	41
<b>Governance costs</b>		
Independent exam fee	6,100	2,500
Total resources expended	<u>136,238</u>	<u>78,929</u>
<b>Net income</b>	<u>8,494</u>	<u>422,132</u>

This page does not form part of the statutory financial statements



**THE WEST SUSSEX COUNTRYSIDE STUDIES TRUST**

England & Wales - Charity number 1198212

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# Accounts

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**REGISTERED CHARITY NUMBER: 1198212**

**REPORT OF THE TRUSTEES AND  
FINANCIAL STATEMENTS  
FOR THE PERIOD 17 MAY 2022 TO 31 DECEMBER 2022  
FOR  
THE WEST SUSSEX COUNTRYSIDE STUDIES  
TRUST**

Hartley Fowler LLP  
Chartered Accountants  
Pavilion View  
19 New Road  
Brighton  
East Sussex  
BN1 1EY

**THE WEST SUSSEX COUNTRYSIDE STUDIES  
TRUST**

**CONTENTS OF THE FINANCIAL STATEMENTS  
FOR THE PERIOD 17 MAY 2022 TO 31 DECEMBER 2022**

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# **THE WEST SUSSEX COUNTRYSIDE STUDIES TRUST**

## **REPORT OF THE TRUSTEES FOR THE PERIOD 17 MAY 2022 TO 31 DECEMBER 2022**

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The trustees present their report with the financial statements of the charity for the period 17 May 2022 - 31 December 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities; Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and the Charities Act 2011.

### **OBJECTIVES AND ACTIVITIES**

#### **Objectives and aims**

The objectives of the Trust are to provide facilities for and to administer residential and non-residential courses in environmental studies for persons of all backgrounds and from all parts of the United Kingdom, with a view to advancing education in and promoting awareness of the natural environment in such persons, and to promote research into the furtherance of environmental studies in the United Kingdom.

Achieving these objectives ensures that the Trust continues to deliver on its primary charitable objective of providing facilities for and delivering high quality environmental educational visits to schools and colleges and other groups, including those who have already visited and new settings.

The Trust is determined to increase social impact through increasing allocated funding and efforts to increase provision for children benefitting from free school meals, those noted with social, emotional and mental health, vulnerable children and those at risk of exclusion.

Measures used to assess success during this reporting period include percentage (%) of those participating eligible for benefits-tested free school meals and those with special educational needs.

The main programmes through this reporting period were:

- Providing farm visits
- Offering Forest School (woodland based activities)
- Supporting the Alternative Provision programme for children at risk of being excluded, or excluded, from mainstream schooling.

The short-term objectives for the Trust are to:

- Understand and, where possible, address barriers to participation.
- Widen external partnerships to extend the environmental educational opportunities offered by the Trust
- Grow external funding to support disadvantaged children in West Sussex, particularly those not in mainstream educational settings.
- Enable adult groups (those with learning disabilities or life-limiting conditions) to benefit from what the Trust can offer.

During this reporting period the Trust employed 1.3 full-time equivalent (FTE) permanent staff, 3 zero hours staff (permanent) and 6 casual staff members.

#### **Social investments**

The Trust does not undertake social investment and it is not a material part of the charitable activities.

#### **Grantmaking**

The Trust does not undertake grant making and it is not a material part of the charitable activities.

#### **Volunteers**

The Trust does not currently use volunteers.

# **THE WEST SUSSEX COUNTRYSIDE STUDIES TRUST**

## **REPORT OF THE TRUSTEES FOR THE PERIOD 17 MAY 2022 TO 31 DECEMBER 2022**

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### **ACHIEVEMENT AND PERFORMANCE**

#### **Charitable activities**

Highlights from this reporting period:

#### Alternative Provision Programme

The continued provision for Forest School for the Alternative Provision College Sussex (for children excluded, or at risk of exclusion, from mainstream education) has gone from strength to strength. We now welcome two groups weekly, one from the Chichester Unit and one from the Lancing unit. There were further 5 Forest School/environmental visits to the Copse. Feedback says "After just 3 Forest School sessions, we evidenced examples of our children becoming capable of regulating their emotional responses to situations that would normally have been immensely challenging to them."

#### Farm visits

There were 16 primary school visits to Home Farm with learning outcomes in line with national curriculum. One school undertook a GCSE Farm to Work workshop including a visit to Farm, Butcher Chef with Goodwood Group Executive Chef.

We hosted The Angmering School for a GCSE Farm to Work workshop including a visit to Farm, Butcher Chef with Goodwood Group Executive Chef.

#### Residential

The Trust hosted Residential from 4 state schools in West Sussex. These opportunities gave children the chance to develop confidence away from home, as well as undertaking activities on the farm and in the woods.

In total, 1106 students visited. Of these, 8.2% were registered with special educational needs and 9% were eligible for means-tested free school meals. These figures do not include the children from the Special School and the Alternative Provision College who are all registered with special educational needs.

The Trust supported the successful STEM seminar during the Festival of Speed for secondary school students.

The Trust participated in Open Farm Sunday in June 2022. Working with the farm team and supported by the Goodwood Marshals Club, we welcomed around 3,000 visitors to the farm and the Education Centre. There were incredibly positive feedback from visitors after the event, with one visitor saying, "I didn't know Goodwood had so many different parts including the excellent forest school and education centre."

Hosting 'Primal Warriors' in Seeley Copse, supporting men's mental health in Chichester through outdoor workshops and time together.

Trust presence at Goodwood Events, including Revival '22, raising awareness of the Trust and providing family nature-based activities for attendees.

Weekly Forest School sessions for children of Goodwood staff as a retail product during half-terms and holidays.

Confirmation of a new team of three to replace the out-going Trust Manager and the recruitment of 2 new Education Guides.

Participating in the South Downs National Park Learning Network (November 2022)

Goodwood Marshals Club have confirmed the Education Trust will be their Goodwood charity into 2023 and beyond. We attended two Charity Track days in November to raise our profile with members.

Numbers participating during this reporting period are lower than pre-Covid as schools are still gaining the confidence to arrange off-site trips. Factors affecting the ability of schools to organise trips include the ever-increasing cost of travel.

The Trust has a good reputation within the education sector. The charity has received positive feedback from those participating in activities, with one visiting school saying "The children had a wonderful time and it really helped their understanding of dairy and meat farming to come alive. They really enjoyed seeing the animals up close and it was helpful for them to understand all the work that goes into raising animals and all the background to them turning up in a shop and buying something for tea!"

# **THE WEST SUSSEX COUNTRYSIDE STUDIES TRUST**

## **REPORT OF THE TRUSTEES FOR THE PERIOD 17 MAY 2022 TO 31 DECEMBER 2022**

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Another visiting school said "Trustees are keen that the profile of the Trust is enhanced through pro-active communication to those who could benefit from the activities on offer, and this will be delivered through 2023 and beyond." The charity has a positive reputation with funders, for example it has been nominated as a Charity of the Year 2022 by the Goodwood Marshals Club.

### **Fundraising activities**

The Trust did not set itself any fundraising objectives during this reporting period. No material expenditure was incurred to raise income in the future.

### **FINANCIAL REVIEW**

#### **Financial position**

The results for the year are set out in the Statement of Financial Activities on Page 8.

#### **Asset cover for Funds**

The Trustees consider that the assets of the Charity are sufficient to meet the Charity's obligations on a fund by fund basis.

Surplus funds derived from normal activities are held on a day to day basis at the bank in an interest bearing current account.

The charity does not hold material financial investments.

There are no subsidiary undertakings of the charity.

The principal risks facing the charity have been reviewed by the Trustees. There are plans in place to manage identified risks, which include diversifying income streams to cover both on-going operational/fixed costs as well as identified special projects, through securing external grant applications, utilizing the Countryside Stewardship Funding and seeking opportunities to secure contracts with external providers to deliver programmes to children and young people with particular needs. The Trustees have not identified any factors which are likely to affect the financial performance or position going forward.

There is no material pension liability arising.

The charity does not hold material financial investments.

#### **Principal Funding Sources**

The principal funding sources of the charity during this reporting period were:

- Goodwood Estate Company makes an annual donation to support the work of the Trust.
- Contribution for the Alternative Education Programme.
- Surplus income from school visits and residential trips.
- Attendance at the Revival (provision of family friendly nature-based activities).

#### **Investment policy and objectives**

The Trustees may invest monies of the Charity not immediately required for its purpose in or upon such investments, securities or property as thought fit, subject to such conditions (if any) being imposed or required by law and conditions hereinafter provided.

#### **Reserves policy**

The total funds the charity holds at the end of the reporting year is £422,132 as per the balance sheet.

There are no material amounts designated at the end of the reporting year.

The funds that can only be realised by disposing of tangible fixed assets is £330,157.

The available reserves at the end of the end of the reporting period are £85,326, representing the cash position less liabilities.

The Trustees consider an amount equal to 6 months of operating expenditure to be sufficient to be held in reserves. This would be equal to £60,000. This provides the charity with an additional £25,326 in surplus cash which will be invested in the strategic programme to deliver on the charitable aims through 2023. Covid limitations have restricted both schools and the charity in terms of what could be delivered through 2022.

# **THE WEST SUSSEX COUNTRYSIDE STUDIES TRUST**

## **REPORT OF THE TRUSTEES FOR THE PERIOD 17 MAY 2022 TO 31 DECEMBER 2022**

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### **FUTURE PLANS**

The ambitions for 2023 are:

Ensure that the Trust continues to deliver on its primary charitable objective of providing facilities for and delivering high quality environmental educational visits to schools and colleges and other groups, including those who have already visited and new settings.

Social impact: increase allocated funding and efforts to increase provision for children benefitting from Free School Meals, those noted with Social, Emotional and Mental Health (SEMH), vulnerable children and those at risk of exclusion.

Understand and, where possible, address barriers to participation.

Tell the Trust's story more widely about the impact seen through feedback, not solely numbers. Measure success in meaningful ways by listening to children and through impact evaluation.

Widen external partnerships to extend the environmental educational opportunities offered by the Trust.

The Trustees perspective of the future direction of the charity is reflected in the aims and objectives. In particular, a strong and renewed focus on social impact and reaching those who might otherwise face barriers to spending time in nature, and securing external funding to make this happen.

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

#### **Status of the charity**

The charity is controlled by its governing document and constitutes an unincorporated charity.

#### **Charity constitution**

The Trust is a Charitable Incorporated Organisation registered with the Charity Commission on 10 March 2022 (Registered Number 1198212). At the Trustees' meeting on 16 May 2022, the former charity (Registered Number 272825) was closed. The Trust is constituted.

#### **Trustees**

The Board of Trustees must consist of at least 5 Trustees.

The power of appointing replacement Trustees rests with the CIO. No Trustee shall hold office for longer than 3 years from the date of his appointment after which they will seek re-appointment or be replaced by the CIO.

On joining the board, new Trustees are furnished with sufficient background information and current documents to enable them to discharge their duties.

#### **Organisational structure**

Trustee meetings are held at least once a year and at such other times that the Trustees decide. A quorum of 3 Trustees is required at meetings and matters are determined by majority voting. The Education Trust employs a small team to further the objectives of the Trust, including planning, marketing and delivering courses for visiting children and adults, and most of the general administration of the Trust. The Trust Manager reports annually to the Trustees.

#### **Wider network**

The charity is not part of any wider network.

#### **Risk management**

The Trustees have examined the principal areas of the Charity's operations and considered the major risks faced and systems have been established to manage those risks.

### **REFERENCE AND ADMINISTRATIVE DETAILS**

#### **Registered Charity number**

1198212

**THE WEST SUSSEX COUNTRYSIDE STUDIES  
TRUST**

**REPORT OF THE TRUSTEES  
FOR THE PERIOD 17 MAY 2022 TO 31 DECEMBER 2022**

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**Principal address**

Home Farm  
Goodwood  
Chichester  
West Sussex  
PO18 0QF

**Trustees**

Duke of Richmond and Gordon  
L McNeill  
R Pailthorpe  
B Trafford  
J Hunt  
P Wagstaff

**Independent Examiner**

Daniel Chapman ACA CTA  
Hartley Fowler LLP  
Chartered Accountants  
Pavilion View  
19 New Road  
Brighton  
East Sussex  
BN1 1EY

The Trust Manager was Emma Crane-Robinson, until October 2022. From November 2022 the Trust Manager was Catherine Cannon.

The Trust holds a current account with CAF Bank, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent ME19 4JQ

Legal support is provided pro-bono by The Goodwood Estate Company Ltd.

**STATEMENT OF TRUSTEES' RESPONSIBILITIES**

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**THE WEST SUSSEX COUNTRYSIDE STUDIES  
TRUST**

**REPORT OF THE TRUSTEES  
FOR THE PERIOD 17 MAY 2022 TO 31 DECEMBER 2022**

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Approved by order of the board of trustees on <sup>13<sup>th</sup> October 2023</sup> ..... and signed on its behalf by:



.....  
L McNeill - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
THE WEST SUSSEX COUNTRYSIDE STUDIES  
TRUST**

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**Independent examiner's report to the trustees of The West Sussex Countryside Studies Trust**

I report to the charity trustees on my examination of the accounts of The West Sussex Countryside Studies Trust (the Trust) for the period 17 May 2022 to 31 December 2022.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

**Independent examiner's statement**

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Daniel Chapman ACA CTA

Hartley Fowler LLP  
Chartered Accountants  
Pavilion View  
19 New Road  
Brighton  
East Sussex  
BN1 1EY

Date: .....

**THE WEST SUSSEX COUNTRYSIDE STUDIES  
TRUST**

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE PERIOD 17 MAY 2022 TO 31 DECEMBER 2022**

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	Notes	Unrestricted fund £
<b>INCOME AND ENDOWMENTS FROM</b>		
Donations and legacies	2	439,622
Other trading activities	3	49,763
Investment income	4	131
Other income		11,545
<b>Total</b>		<u>501,061</u>
<b>EXPENDITURE ON</b>		
Raising funds	5	67,811
<b>Charitable activities</b>	6	
Expenditure on charitable activities		8,347
Other		2,771
<b>Total</b>		<u>78,929</u>
<b>NET INCOME</b>		422,132
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>422,132</u></u>

The notes form part of these financial statements

**THE WEST SUSSEX COUNTRYSIDE STUDIES  
TRUST**

**STATEMENT OF FINANCIAL POSITION  
31 DECEMBER 2022**

	Notes	Unrestricted fund £
<b>FIXED ASSETS</b>		
Tangible assets	10	330,517
<b>CURRENT ASSETS</b>		
Debtors	11	6,289
Cash in hand		160,056
		<u>166,345</u>
<b>CREDITORS</b>		
Amounts falling due within one year	12	(74,730)
		<u>91,615</u>
<b>NET CURRENT ASSETS</b>		<u>422,132</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>422,132</u>
<b>NET ASSETS</b>		<u>422,132</u>
<b>FUNDS</b>	13	
Unrestricted funds		<u>422,132</u>
<b>TOTAL FUNDS</b>		<u>422,132</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 13<sup>th</sup> October 2023 and were signed on its behalf by:



.....  
L McNeill - Trustee

The notes form part of these financial statements

**THE WEST SUSSEX COUNTRYSIDE STUDIES  
TRUST**

**STATEMENT OF CASH FLOWS  
FOR THE PERIOD 17 MAY 2022 TO 31 DECEMBER 2022**

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	Notes	£
<b>Cash flows from operating activities</b>		
Cash generated from operations	1	159,925
Net cash provided by operating activities		<u>159,925</u>
<b>Cash flows from investing activities</b>		
Interest received		131
Net cash provided by investing activities		<u>131</u>
<b>Change in cash and cash equivalents in the reporting period</b>		<u>160,056</u>
<b>Cash and cash equivalents at the beginning of the reporting period</b>		<u>-</u>
<b>Cash and cash equivalents at the end of the reporting period</b>		<u><u>160,056</u></u>

The notes form part of these financial statements

**THE WEST SUSSEX COUNTRYSIDE STUDIES  
TRUST**

**NOTES TO THE STATEMENT OF CASH FLOWS  
FOR THE PERIOD 17 MAY 2022 TO 31 DECEMBER 2022**

**1. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES**

	£
<b>Net income for the reporting period (as per the Statement of Financial Activities)</b>	422,132
<b>Adjustments for:</b>	
Depreciation charges	5,035
Interest received	(131)
Non-cash donation	(312,262)
Decrease in debtors	10,055
Increase in creditors	35,096
<b>Net cash provided by operations</b>	<u>159,925</u>

**2. ANALYSIS OF CHANGES IN NET FUNDS**

	At 17/5/22 £	Cash flow £	At 31/12/22 £
<b>Net cash</b>			
Cash at bank and in hand	-	160,056	160,056
	-	160,056	160,056
<b>Total</b>	<u>-</u>	<u>160,056</u>	<u>160,056</u>

**3. MAJOR NON-CASH TRANSACTIONS**

At the start of the period, the previous trust with the same name (Registered Number 272825) transferred its assets and liabilities to this CIO. The non-cash donation received in the period of £312,262 consisted of fixed assets with a net book value of £335,552 plus debtors of £16,344 less creditors of £39,634 transferred to the CIO from the previous trust.

# THE WEST SUSSEX COUNTRYSIDE STUDIES TRUST

## NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD 17 MAY 2022 TO 31 DECEMBER 2022

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### 1. ACCOUNTING POLICIES

#### **Basis of preparing the financial statements**

The financial statements of the charity, which is a Charitable Incorporated Organisation (CIO) under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Monetary amounts in these financial statements are rounded to the nearest of £1. The presentation currency is £ sterling.

On 16 May 2022, the previous trust with the same name (Registered Number 272825) ceased its activities and all of the assets and liabilities were transferred to this CIO. The previous trust agreed to donate the assets and the CIO agreed to accept the liabilities such that they were transferred to this CIO for no consideration. Following the the transfer of the assets and liabilities, the CIO has continued the charitable activities of the previous trust.

#### **Income**

All income is recognised in the Statement of Financial Activities once the CIO has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

All voluntary income and subscriptions are included in income upon receipt.

Donations under deeds of covenant together with the associated income tax recovery are recognised as income when the donation is received.

The income from fundraising ventures is shown gross, with the associated costs included in fundraising expenditure.

Other income is accounted for on a receivable basis.

#### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the CIO to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Expenditure includes all items, which have been paid, or are payable at the year end.

Governance costs comprise those costs incurred with the compliance, constitutional and statutory requirements.

#### **Raising funds**

Raising funds includes all expenditure incurred by the charity to raise funds for its charitable purposes and includes costs of all fundraising activities, events and non-charitable trading.

#### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Buildings	- 2% on cost
Plant and machinery	- 25% on cost

#### **Taxation**

The charity is exempt from tax on its charitable activities.

**THE WEST SUSSEX COUNTRYSIDE STUDIES  
TRUST**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE PERIOD 17 MAY 2022 TO 31 DECEMBER 2022**

**1. ACCOUNTING POLICIES - continued**

**Debtors and creditors receivable/payable within one year**

Debtors and creditors with no stated interest rate and receivables or payables within one year are recorded at transaction price. Any losses arising from impairment are recognised in the profit and loss account in other administrative expenses.

**2. DONATIONS AND LEGACIES**

Donations	£ 439,622
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Of the donations received, £427,622 relates to net assets transferred to this CIO (Registered Number 1198212) on cessation of the previous trust of the same name (Registered Number 272825).

This was made up of:

Cash	115,360
Fixed assets	335,552
Debtors	16,344
Creditor	(39,634)
	<u>427,622</u>

**3. OTHER TRADING ACTIVITIES**

Accommodation and catering	£ 17,435
Education visits	18,476
Forest school	13,272
Hire of seeley copse	580
	<u>49,763</u>

**4. INVESTMENT INCOME**

Deposit account interest	£ 131
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**5. RAISING FUNDS**

**Other trading activities**

Accommodation & catering cost	£ 8,924
Education officer cost	20,137
Tour & guide fee	32,021
Education material	1,694
Depreciation	5,035
	<u>67,811</u>

**THE WEST SUSSEX COUNTRYSIDE STUDIES  
TRUST**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE PERIOD 17 MAY 2022 TO 31 DECEMBER 2022**

**6. CHARITABLE ACTIVITIES COSTS**

	Direct Costs £	Support costs (see note 7) £	Totals £
Expenditure on charitable activities	5,468	2,879	8,347

**7. SUPPORT COSTS**

	Management £	Finance £	Governance costs £	Totals £
Expenditure on charitable activities	338	41	2,500	2,879

**8. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the period ended 31 December 2022.

**Trustees' expenses**

There were no trustees' expenses paid for the period ended 31 December 2022.

**9. STAFF COSTS**

The CIO had no employees during the period.

**10. TANGIBLE FIXED ASSETS**

	Buildings £	Plant and machinery £	Totals £
<b>COST</b>			
Additions	332,429	3,123	335,552
<b>DEPRECIATION</b>			
Charge for year	4,289	746	5,035
<b>NET BOOK VALUE</b>			
At 31 December 2022	328,140	2,377	330,517

Additions are the transfer of fixed assets at their net book value from the previous trust to this CIO at the start of the period.

**11. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

Debtor for invoiced activities	£ 2,164
Accrued income	4,125
	<u>6,289</u>

**THE WEST SUSSEX COUNTRYSIDE STUDIES  
TRUST**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE PERIOD 17 MAY 2022 TO 31 DECEMBER 2022**

**12. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	£
Trade creditors	69,489
Other creditors	5,241
	<u>74,730</u>

**13. MOVEMENT IN FUNDS**

	Net movement in funds £	At 31/12/22 £
<b>Unrestricted funds</b>		
General fund	422,132	422,132
<b>TOTAL FUNDS</b>	<u>422,132</u>	<u>422,132</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	501,061	(78,929)	422,132
<b>TOTAL FUNDS</b>	<u>501,061</u>	<u>(78,929)</u>	<u>422,132</u>

**14. RELATED PARTY DISCLOSURES**

During the period £63,996 was paid to entities over which one of the trustees had a substantial interest and significant influence, for the provision of an education officer, accommodation, catering, light and heat and other expenditure. At the end of the period £69,488 was owed to one of these entities.

