

SOMERDALE SHED AND COMMUNITY GARDEN

England & Wales · Charity number 1198203

Details

Status Registered

Legal form CIO

Registered 2022-03-10

Register [View on the Charity Commission register](#)

Contact

Address C/o Somerdale Pavilion
Tiberius Road
Keynsham
Bristol
BS31 2FF

Phone 01179860369

Email info@somerdaleshed.org

Website www.somerdaleshed.org

Activities

Objects: TO PROVIDE OR ASSIST IN THE PROVISION OF FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION OR OTHER LEISURE TIME OCCUPATION OF INDIVIDUALS WHO HAVE NEED OF SUCH FACILITIES BY REASON OF THEIR YOUTH, AGE, INFIRMITY OR DISABILITY, FINANCIAL HARDSHIP OR SOCIAL CIRCUMSTANCES WITH THE OBJECT OF IMPROVING THEIR CONDITIONS OF LIFE.

Activities: We provide workshop facilities and a community garden space. The garden can be enjoyed by the public, and a gardening group welcomes members who wish to take part in developing and maintaining this space. The Shed building provides workshop space for members to enjoy woodwork, craft, and refreshments. We encourage people to attend our free trial sessions without obligation.

Classification

- **How:** Provides Buildings/facilities/open Space, Other Charitable Activities
- **What:** Environment/conservation/heritage, Other Charitable Purposes
- **Who:** Elderly/old People, Other Defined Groups, The General Public/mankind

Geography

- Bath And North East Somerset

Finances

Period end	Income	Expenditure	Assets	Employees
2025-12-31	£7,085	£8,255	-	-
2024-12-31	£8,113	£7,987	-	-
2023-12-31	£10,994	£5,842	-	-
2022-12-31	£6,437	£5,026	-	-

Trustees

Name	Role	Appointed
Nigel Robin Harrisson	Chair	2024-07-29
Christopher Paul Heard		2022-04-02
Kim Grant Watson		2022-04-02
Robin Hobbs		2026-05-30
Roy Fry		2026-05-30
Royston Dennis Crew		2022-04-02
Sally Sames		2024-05-18
Victoria Madaline Merrill		2022-04-02

SOMERDALE SHED AND COMMUNITY GARDEN

England & Wales - Charity number 1198203

Accounts



Somerdale Shed and Community Garden

Reports & Accounts

Financial Year Ending
31st December 2025



Somerdale Shed and Community Garden is a
Charitable Incorporated Organisation registered
with the Charity Commission in England number
1198203

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LEGAL & ADMINISTRATIVE DETAILS

Charity name	Somerdale Shed and Community Garden
Registered charity number	1198203
Charity's principal address	c/o Somerdale Pavilion Tiberius Road Keynsham Bristol BS31 2FF
Names of the charity Trustees who manage the charity	Nigel Robin Harrisson - Chair Christopher Paul Heard - Treasurer Kim Grant Watson Ralph Reginald Redcliffe Royston Dennis Crew Sally Sames Victoria Madaline Merrill Geoffrey Davis (Resigned 12/06/2025) Matthew Edward Alan Prosser (Resigned 24/05/2025)
Names of the Trustees for the charity	None
Names and addresses of advisers	None
Name of chief executive or names of senior staff members	None

TRUSTEES REPORT

Structure, Governance, and Management

Description of the charity's trusts

Type of governing document	Constitution (Charity Commission Model) 10 th March 2022
How the charity is constituted	Charitable Incorporated Organisation (CIO)
Trustee selection method	Election by members at the Annual General Meeting

Policies and procedures

We review our policies and procedures based on an agreed schedule, either annually or bi-annually, and all policies are approved by the Trustees. Each year, we prioritise our policies relating to Health and Safety, Financial Reserves, Internal Risk Management, Serious Incident Reporting and Safeguarding (with reference to the Charity Commission guidance on safeguarding, for the protection and wellbeing of beneficiaries, staff, volunteers and others coming into contact with a charity).

Organisational structure

The charity trustees delegate certain day-to-day management functions to committees, while retaining overall responsibility for governance and oversight. The committees consist of two or more members, and at least one member of each committee is a charity trustee.

The committees currently are:

- The Craft group
- The Garden group, and
- The Workshop group

Each is allocated a budget within which to manage their area of interest.

Relationships with other parties & formal agreements

As advised by the Charity Commission, the use of our property is governed by an appropriate agreement for its use with the owner, Somerdale Pavilion Trust, which sets out the rights and responsibilities of each party, in order to protect the charity's interests and not expose it to any unnecessary risk.

We manage a Community Tree Nursery in partnership with More Trees Bath & North East Somerset.

We are members of the UK Men's Shed Association.

Consideration of major risks

The buildings and grounds are owned by the Somerdale Pavilion Trust who have an insurance policy for all their buildings and grounds that includes those used by Somerdale Shed and Community Garden under the above agreement.

We have in place standard Public (£5,000,000) and Employers (£10,000,000) Liability Insurance, Trustee Indemnity Insurance, Contents Insurance, and additional Buildings Insurance to cover our accessible greenhouse which is not covered by the buildings insurance provided by Somerdale Pavilion Trust.

We have in place a Risk Assessment covering the activities and premises of the Charity. This is reviewed on an annual basis by the Trustees.

Objectives and Activities

Objects of the charity

To provide or assist in the provision of facilities in the interests of social welfare for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disability, financial hardship or social circumstances with the object of improving their conditions of life.

Public benefit

All the Charity's activities are undertaken in the interests of social welfare, with the object of improving the conditions of life for those in need. Through our different groups we have a range of activities and events for our members, and membership is provided based on a voluntary donation determined by what the member can afford.

Access to our Garden is free for the public, all year round. We also engage with the wider community e.g. a local school, Charterhouse care home, Kingfisher Lodge care home, Keynsham in Bloom and St Monica's Chocolate Quarter residents in promoting our public benefit duty.

The Trustees, having regard to the guidance issued by the Charity Commission, are satisfied that the Charity's activities provide clear public benefit and meet the public benefit test required of charities.

Main activities

Somerdale Shed and Community Garden provides inclusive facilities for recreation and leisure activities, with a strong emphasis on social connection, skill-sharing and wellbeing. The charity operates as a welcoming community space where individuals can pursue practical interests, develop skills and build friendships, helping to reduce social isolation.

The charity delivers its activities through three core volunteer-led groups:

The Craft Group uses the craft room and general workroom to promote crafts and craftsmanship. Regular sessions enable participants to work on personal projects or take part in planned activities such as jewellery making, calligraphy, origami and seasonal crafts.

The Garden Group maintains and develops the Community Garden and associated growing spaces, providing opportunities for outdoor activity, horticulture and engagement with nature. Regular sessions support both members and associate groups, including residents from local care homes and retirement communities.

The Workshop Group uses two equipped machine rooms and the general workroom to support woodworking, woodturning and related craft activities. Members create items for personal use and for sale at community events, while also contributing to the maintenance and upkeep of the charity's historic wooden building.

Across all groups, there is a strong emphasis on sustainability, with the reuse and recycling of materials wherever possible. In addition to practical activities, the charity supports social interaction

through informal and organised events, helping to promote wellbeing, inclusion and community cohesion.

All groups are open to all members regardless of ability or experience, and actively encourage the sharing of skills, knowledge and mutual support.

Grant making policy

Somerdale Shed and Community Garden does not make grants and does not have a grant making policy.

Investment policy

Somerdale Shed and Community Garden does not hold any investments.

Contribution by Volunteers

The charity is volunteer-led, with the majority of activity delivered by unpaid volunteers drawn primarily from its membership. Members contribute significant time, skills and experience across all areas of the charity's work, including facilitating craft, gardening and workshop sessions, maintaining the building and outdoor spaces, supporting events, and engaging with other participants.

In addition to subscribed members, volunteers from the wider community also support specific activities such as planting events, orchard development and community projects. The Trustees wish to acknowledge the vital contribution made by all volunteers, without whom the charity would be unable to deliver its activities or achieve its charitable objectives.

Achievements and Performance

Main achievements

During the year, Somerdale Shed and Community Garden continued to strengthen its reputation as a valued community organisation. The charity remained actively involved in organising and supporting community events, bringing together members, volunteers and the wider community, improving social interaction and helping to combat social isolation. This impact is reflected in steadily increasing membership numbers. At the end of 2025, the charity had 36 full members, representing a 29% increase on the previous year, alongside an additional 36 associate members who attend weekly from local residential and care homes with their carers.

Continued growth in membership demonstrates progress towards achieving the charity's objects and supports its longer-term ambition to open the Shed and Garden on additional days and evenings. Currently, sessions operate on Tuesday evenings and on Wednesday and Saturday mornings. The Tuesday evening session is nearing capacity, and a number of ad hoc sessions have been held to assess demand. It is anticipated that additional regular sessions will be introduced during 2026.

The Community Garden continued to mature and develop from the original site of a derelict and subsequently demolished building. Accessible pathways and the Community Greenhouse are now well established, supporting increased public use, particularly during the warmer months. The Trustees recognise that some areas of the garden remain challenging for people using wheelchairs or with limited mobility, and plans are in place to further improve accessibility and functionality during 2026/27. Through the Garden Group, the charity continues to support established groups from Charterhouse Care Home, Kingfisher Lodge Care Home and the Chocolate Quarter Retirement Complex, each comprising approximately 12 participants, providing opportunities for outdoor activity, social connection and engagement with nature.

Biodiversity within the garden has continued to improve, supported by the presence of a small wildlife pond and approximately 45 metres of hedgerow. This improvement has been recorded through the BTO Garden Birdwatch linear survey.

Partnerships with B&NES More Trees, the Woodland Trust and the RHS enabled the continued operation of the Community Tree Nursery. Approximately 300 trees are distributed into the community for planting each year, and to date over 2,500 trees have been planted across the Somerdale estate, contributing to long-term environmental improvement and biodiversity through regular community-led activity.

The Workshop Group invested in new machinery during the year, including a pillar drill, scroll saw and bandsaw, and continued to ensure that health and safety facilities remain fit for purpose through ongoing maintenance and the installation of an upgraded COSHH cupboard. Members also constructed and replaced two garden picnic benches for community use and renovated and repurposed a garden shed as a wood store, increasing internal space and improving health and safety.

The Craft Group expanded its programme through continued investment in tools and materials, enabling a wider range of themed sessions such as paper marbling and wreath making, which were well received by members.

Social activities continued to play an important role in supporting wellbeing. Members took part in events including a skittles evening, quiz night and breakfast gatherings, and in April 2025 enjoyed a visit to the Welsh Folk Museum at St Fagans. These activities, alongside those based at the Shed and Garden, contribute directly to the charity's objectives.

A very successful Open Day was held in September 2025, featuring activities for both children and adults, refreshments and a pop-up charity shop. The event was promoted through the local press and Keynsham Town Radio, with positive feedback received from members of the public and participants.



The charity continued to strengthen its governance and operational effectiveness during the year. The move to a cloud-based fund accounting system (ExpensePlus) significantly reduced the time required to maintain financial records and supported improved financial oversight. Monday.com continues to be used to plan and prioritise tasks across all areas of activity. The charity is now receiving Gift Aid from HMRC, providing a valuable additional source of income and supporting the aim of keeping subscription donations affordable. During 2025, the Trustees also produced and ratified a wide range of policies and procedures, establishing a clear and manageable schedule for ongoing review.

Financial Review

Reserves policy

Somerdale Shed and Community Garden maintains a designated General Reserve fund with a minimum target of £1,750. This reserve provides a financial buffer to ensure the charity can continue operating in the event of adverse changes in income or expenditure. At the time of writing, the reserve represents approximately six months of core operating costs, offering a modest level of resilience against short-term financial pressures.

Given the age and construction of the Shed building — particularly its timber frame and felt roofing — the Trustees recognise the importance of building financial resilience to safeguard the charity's operations and infrastructure. It is therefore the intention of the Trustees to grow the General Reserve fund over the coming years, subject to available resources, with a target of £10,000.

This reserve will serve as a contingency to mitigate significant financial risks, including unexpected reductions in income, unforeseen increases in expenditure, or substantial repairs to the building's structure. The Trustees may also allocate reserve funds to address urgent needs that are critical to the protection and continuity of the charity's work.

In addition to the General Reserve, the charity aims to establish a designated Operating Reserve fund of £3,250 over the course of each financial year. This fund is intended to provide operating capital for the subsequent financial year, supporting continuity of services and activities. At the time of writing, the target amount represents approximately 12 months of core operating expenditure.

At the end of 2025, the charity held:

- £2,250 in an unrestricted (designated) fund for charity reserves
- £3,250 in an unrestricted (designated) fund for FY26 operating costs
- £934 in other unrestricted (designated) funds
- £2,061 in unrestricted cash

The reserve policy and level of charity reserve is reviewed and adjusted at the first Board of Trustees meeting in January each year.

Funds materially in deficit

There are no funds in deficit at the end of this financial year.

Principal sources of funds

Our principal sources of funds are:

- Membership donations, which in 2025 accounted for £3,780 (53%) of our receipts
- External grants, where appropriate, for specific funding of projects¹
- Fundraising by making items for sale at local craft fairs, and by upcycling donated items
- Cash/card donations from the public when visiting the shed and community garden
- Gift Aid from HMRC
- Donations from external groups taking part in activities²

¹External grant funding has neither been sought nor provided in 2025. The development and improvement of various specific aspects of infrastructure and facilities for the Charity have been funded by member contributions and charitable giving from the public.

²We have received donations from St Monica Trust for whom we facilitate an afternoon gardening session attended by residents of their Charterhouse Care Home.

Expenditure in support of key objectives

During the year, the charity continued to invest in its facilities, equipment and activities to ensure a safe, welcoming and accessible environment for volunteers, members and the wider community throughout the year. Expenditure in support of the charity's key objectives included:

- Installation of a new water heater to improve comfort and usability of the facilities
- Construction of a new external wood store, freeing internal space for activities and improving safety and organisation
- Replacement of garden benches that had reached the end of their usable life, supporting inclusive outdoor access
- Investment in replacement workshop equipment, including a band saw, scroll saw and pillar drill, alongside tooling for pen-making activities, hand tools and project storage
- Costs associated with social activities, including room hire for events such as skittles and quiz nights, supporting social interaction and wellbeing
- Purchase of materials and consumables required to deliver craft, gardening and workshop activities
- Provision of free refreshments (tea, coffee, cold drinks and biscuits) at all sessions to support a welcoming and inclusive environment
- Production of publicity materials to promote the charity's activities and encourage wider community engagement and participation

This expenditure directly supports the provision of facilities and activities in the interests of social welfare, enabling the charity to deliver its services effectively and in furtherance of its charitable objects.

Investment policy

We do not currently have any investments, and our Bank Account does not pay any interest.

Trading

We have reviewed the guidance the commission has produced to help organisations understand this and are satisfied that the selling or letting of our donated goods is not considered as 'trading', and that where such donated items are repaired or altered prior to sale this does not make the profits obtained from their sale trading profits.

Membership

In December 2024, the charity had 28 subscribed members. By the end of December 2025, this had increased to 36 subscribed members, representing a net increase of 29% over the year. This

growth reflects continued engagement with our activities and the value members place on participation.

Throughout 2025, we continued to deliver tailored sessions for residents of a local care home and expanded this provision to include residents from a second care home located approximately three miles away. As membership contributions for these groups are provided by the care homes themselves as donations towards expenses, an Associate Member category has been established. On average, approximately 36 associate members participate each week through these sessions.

Membership subscriptions remain the charity's largest source of regular income, and the continued increase in participation is encouraging. The target subscription level of £10 per person per month was frozen again in 2025 and continues to represent good value for members, generating £120 per member per year for Somerdale Shed and Community Garden. With three regular sessions offered each week, this equates to a cost per session of approximately 83p for members attending all sessions, £1.25 per session for those attending twice weekly, and £2.50 per session for those attending once per week.

A pay-as-you-go membership option has also been maintained, with a target contribution of £3 per week. This option is designed to support individuals who are unable to attend regularly or who prefer not to commit to a monthly subscription. While not widely used, it remains available to ensure accessibility and inclusivity.

Both membership options are reviewed annually by the Trustees. The charity has been able to maintain the same target subscription levels since its formation; however, in light of rising costs affecting many organisations, an increase is likely to be required in the coming financial year.

Registration for Gift Aid with HMRC has also provided additional income through eligible membership donations.

Declaration

This report was approved by the trustees, and is signed on their behalf by:

Name NIGEL HARRISSON (Chair)

CHRISTOPHER HEARD (Treasurer)

Signature



Date

13th April 2026

13th April 2026

RECEIPTS AND PAYMENTS STATEMENT

	Unrestricted	Restricted	Total	Prior Year
Receipts				
Donations & Legacies				
Donations	4,193	0	4,193	3,251
Gift Aid	2,126	0	2,126	0
Grants	0	0	0	2,692
Charitable Activities				
Activities	361	0	361	1,887
Event Income	286	0	286	283
Investments				
Bank Interest	0	0	0	0
Trading Activities				
Sales	120	0	120	0
Other				
Loans Received	0	0	0	0
Other Income	0	0	0	0
Sale of Fixed Assets	0	0	0	0
Total receipts	7,085	0	7,085	8,113

Payments

Charitable Activities				
Activities	2,931	1,460	4,391	3,643
Admin	1,488	0	1,488	760
Advertising	71	0	71	157
Bank Charges	2	0	2	3
Event Costs	134	0	134	25
Gifts Given	0	0	0	0
Other Expenditure	0	0	0	0
Premises	2,156	0	2,156	3,399
Staff Costs	12	0	12	0
Governance Costs				
Governance Costs	0	0	0	0
Other				
Fixed Asset Purchases	0	0	0	0
Loans Repaid	0	0	0	0
Money Invested	0	0	0	0
Total payments	6,794	1,460	8,255	7,987

Net Receipts / Payments (before transfers)	291	-1,460	-1,169	126
Fund Transfers In	12,507	0	12,507	9,400
Fund Transfers Out	12,507	0	12,507	9,400
Net Movement of Cash Funds	291	-1,460	-1,169	126

	Unrestricted	Restricted	Total	Prior Year
Total Cash Funds Brought Forward	8,204	1,460	9,664	9,539
Total Cash Funds Carried Forward	8,495	0	8,495	9,664

Represented By

General (Unrestricted)	2,061	0	2,061	1,022
Charity Reserve (Designated)	2,250	0	2,250	1,750
Operating Budget For Next FY (Designated)	3,250	0	3,250	3,250
Operating Budget - Craft Group (Designated)	0	0	0	52
Operating Budget - Garden Group (Designated)	90	0	90	46
Operating Budget - Workshop Group (Designated)	0	0	0	242
Operating Budget - Facilities Maintenance (Designated)	0	0	0	187
Operating Budget - Facilities (Designated)	0	0	0	18
Overheads Budget - Insurance (Designated)	0	0	0	0
Overheads Budget - Electricity (Designated)	177	0	177	85
Overheads Budget - Other Planned (Designated)	0	0	0	105
Mr E Prosser Funeral Collection Donation (Designated)	0	0	0	30
Building Corridor Transformation (Designated)	400	0	400	77
Workshop Tooling (Myford Sale) 2024 (Designated)	0	0	0	1,000
Craft Tooling (Metals Sale) 2024 (Designated)	267	0	267	339
RHS £2.5k 2023 Part 1 - £500 Community Engagement (Restricted)	0	0	0	370
RHS £2.5k 2023 Part 2 - £500 Workshops & Events (Restricted)	0	0	0	225
RHS £2.5k 2023 Part 3 - £500 Publicity (Restricted)	0	0	0	281
RHS £2.5k 2023 Part 4 - £1000 Outdoor Structures (Restricted)	0	0	0	585

ASSET AND LIABILITY STATEMENT

Cash assets

	Unrestricted	Restricted	Total	Prior Year
General (Unrestricted)	2,061	0	2,061	1,022
Charity Reserve (Designated)	2,250	0	2,250	1,750
Operating Budget For Next FY (Designated)	3,250	0	3,250	3,250
Operating Budget - Craft Group (Designated)	0	0	0	52
Operating Budget - Garden Group (Designated)	90	0	90	46
Operating Budget - Workshop Group (Designated)	0	0	0	242
Operating Budget - Facilities Maintenance (Designated)	0	0	0	187
Operating Budget - Facilities (Designated)	0	0	0	18
Overheads Budget - Insurance (Designated)	0	0	0	0
Overheads Budget - Electricity (Designated)	177	0	177	85
Overheads Budget - Other Planned (Designated)	0	0	0	105
Mr E Prosser Funeral Collection Donation (Designated)	0	0	0	30
Building Corridor Transformation (Designated)	400	0	400	77
Workshop Tooling (Myford Sale) 2024 (Designated)	0	0	0	1,000
Craft Tooling (Metals Sale) 2024 (Designated)	267	0	267	339
RHS £2.5k 2023 Part 1 - £500 Community Engagement (Restricted)	0	0	0	370
RHS £2.5k 2023 Part 2 - £500 Workshops & Events (Restricted)	0	0	0	225
RHS £2.5k 2023 Part 3 - £500 Publicity (Restricted)	0	0	0	281
RHS £2.5k 2023 Part 4 - £1000 Outdoor Structures (Restricted)	0	0	0	585
Total Cash Assets	8,495	0	8,495	9,664

Other monetary assets

	Notes	Unrestricted	Restricted	Total	Prior Year
Gift Aid		0	0	0	0
Stock		0	0	0	0
Other		0	0	0	0

Investment assets

	Notes	Unrestricted	Restricted	Total	Prior Year
Property		0	0	0	0
Investment Accounts		0	0	0	0
Other		0	0	0	0

Fixed assets

	Notes	Unrestricted	Restricted	Total	Prior Year
Land & Buildings		0	0	0	0
Music & PA Equipment		0	0	0	0
Computers & IT		0	0	0	0
Furniture		0	0	0	0
Motor Vehicles		0	0	0	0

Liabilities

	Notes	Unrestricted	Restricted	Total	Prior Year
Loans Outstanding		0	0	0	0
Pension Payment Owed		0	0	0	0
HMRC Payments Owed		0	0	0	0
Independent Examination Fee Due		0	0	0	0
Other		0	0	0	0

Declaration

These accounts have been approved by the trustees, and are signed on their behalf by:

Name NIGEL HARRISSON (Chair)

CHRISTOPHER HEARD (Treasurer)

Signature




Date

13th April 2026

13th April 2026

NOTES TO THE ACCOUNTS

Accounting Policies

The accounts have been prepared on a receipts and payments basis and comprise a statement that shows the charity's receipts and payments, a statement that summarises the charity's assets and liabilities and related notes. The accountancy profession have determined that only accounts prepared in accordance with applicable accounting standards present a 'true and fair' view and, as these receipts and payments accounts have not (and cannot) be prepared in accordance with accounting standards, these accounts do not present (and are not intended to present) a 'true and fair' view of the charity's financial activities and state of affairs.

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects.

Transactions to Related Parties

There were no transactions to related parties during the accounting period.

Movement of funds

Fund Name	Opening Balance	Income	Expenditure	Fund Transfers	Closing Balance
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Unrestricted

General (Unrestricted)	1,022	7,085	477	-5,570	2,061
Total	1,022	7,085	477	-5,570	2,061

Designated

Charity Reserve (Designated)	1,750	0	0	+500	2,250
Operating Budget For Next FY (Designated)	3,250	0	0	0	3,250
Operating Budget - Craft Group (Designated)	52	0	162	+110	52
Operating Budget - Garden Group (Designated)	46	0	280	+323	90
Operating Budget - Workshop Group (Designated)	242	0	941	+699	0
Operating Budget - Facilities Maintenance (Designated)	187	0	0	-187	0
Operating Budget - Facilities (Designated)	18	0	1,506	+1,488	0
Overheads Budget - Insurance (Designated)	0	0	481	+481	0
Overheads Budget - Electricity (Designated)	85	0	1,123	+1,215	177
Overheads Budget - Other Planned (Designated)	105	0	973	+868	0
Mr E Prosser Funeral Collection Donation (Designated)	30	0	30	0	0
Building Corridor Transformation (Designated)	77	0	0	+323	400

Fund Name	Opening Balance	Income	Expenditure	Fund Transfers	Closing Balance
Workshop Tooling (Myford Sale) 2024 (Designated)	1,000	0	762	-238	0
Craft Tooling (Metals Sale) 2024 (Designated)	339	0	60	-12	267
Total	7,182	0	6,318	+5,570	6,434

Unrestricted Total	8,204	7,085	6,794	0	8,495
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Restricted

RHS £2.5k 2023 Part 1 - £500 Community Engagement (Restricted)	370	0	370	0	0
RHS £2.5k 2023 Part 2 - £500 Workshops & Events (Restricted)	225	0	225	0	0
RHS £2.5k 2023 Part 3 - £500 Publicity (Restricted)	281	0	281	0	0
RHS £2.5k 2023 Part 4 - £1000 Outdoor Structures (Restricted)	585	0	585	0	0
Total	1,460	0	1,460	0	0

Restricted Total	1,460	0	1,460	0	0
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TOTAL	9,664	7,085	8,255	0	8,495
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SOMERDALE SHED AND COMMUNITY GARDEN

England & Wales - Charity number 1198203

Accounts



Somerdale Shed and Community Garden

Reports & Accounts

Financial Year Ending
31st December 2024



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LEGAL & ADMINISTRATIVE DETAILS

Charity name	Somerdale Shed and Community Garden
Registered charity number	1198203
Charity's principal address	c/o Somerdale Pavilion Tiberius Road Keynsham Bristol BS31 2FF
Names of the charity Trustees who manage the charity	Christopher Paul Heard - Treasurer Geoffrey Davis Kim Grant Watson Matthew Edward Alan Prosser Nigel Robin Harrison (Appointed 29/07/2024) - Chair Ralph Reginald Redcliffe (Appointed 18/05/2024) Royston Dennis Crew Sally Sames (Appointed 18/05/2024) Victoria Madaline Merrill
Names of the Trustees for the charity	None
Names and addresses of advisers	None
Name of chief executive or names of senior staff members	None

TRUSTEES REPORT

Structure, Governance, and Management

Description of the charity's trusts

Type of governing document	Constitution (Charity Commission Model) 10 th March 2022
How the charity is constituted	Charitable Incorporated Organisation (CIO)
Trustee selection method	Election by members at the Annual General Meeting

Policies and procedures

We review our policies and procedures each year, including our adult safeguarding policy with reference to the Charity Commission guidance on safeguarding, for the protection and wellbeing of beneficiaries, staff, volunteers and others coming into contact with a charity.

Organisational structure

The charity trustees delegate day to day management functions to committees. The committees consist of two or more members, and at least one member of each committee is a charity trustee.

The committees currently are:

- The Craft group
- The Garden group, and
- The Workshop group

Each is allocated a budget within which to manage their area of interest.

Work is under way to implement 'Session Leader' roles. These volunteers will manage the running of the individual group sessions and activities.

Relationships with other parties & formal agreements

As advised by the Charity Commission, the use of our property is governed by an appropriate agreement for its use with the owner, Somerdale Pavilion Trust, which sets out the rights and responsibilities of each party, in order to protect the charity's interests and not expose it to any unnecessary risk.

We manage a Community Tree Nursery in partnership with More Trees Bath & North East Somerset.

We have obtained grant funding during 2024 from Keynsham Town Council and The Quartet Community Foundation for the development and improvement of various specific aspects of infrastructure and facilities for the Charity.

We have received donations from St Monica Trust for whom we facilitate an afternoon gardening session attended by residents of their Charterhouse Care Home.

We are full members of the UK Men's Shed Association.

Consideration of major risks

The Buildings and Grounds are owned by the Somerdale Pavilion Trust who have an Insurance Policy for all their buildings and grounds that includes those used by Somerdale Shed and Community Garden under the above agreement.

We have in place standard Public (£5,000,000) and Employers (£10,000,000) Liability Insurance, Trustee Indemnity Insurance, and contents insurance.

We have in place a Risk Assessment covering the activities and premises of the Charity. This is reviewed on an annual basis by the Trustees.

Objectives and Activities

Objects of the charity

To provide or assist in the provision of facilities in the interests of social welfare for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disability, financial hardship or social circumstances with the object of improving their conditions of life.

Public benefit

All the Charity's activities are undertaken in the interests of social welfare, with the object of improving the conditions of life for those in need. Through our different groups we have a range of activities and events for our members, and membership is provided on the basis of a voluntary donation determined by what the member can afford.

Access to our Garden is free for the public, all year round.

The trustees, having regard to the guidance issued by the Charity Commission, are therefore satisfied that the Charity meets the public benefit test required of charities.

Main activities

The Shed is a place to pursue practical interests at leisure, to practice skills and enjoy making and mending. More importantly, the Shed is about social connections, companionship and friendship building, sharing skills and knowledge, and enjoying a lot of laughter.

Activities at the shed can vary, but you can usually find crafting (e.g. making jewellery or sewing), gardening, woodworking, repairing and restoring. The shed typically attracts older people (men and women), but we have younger members too.

The Craft Group use the craft room and general workroom for activities for the promotion of crafts and craftsmanship, and produce a range of items for fundraising at craft fairs.

The Garden group develop and maintain the Community Garden, engaging in a wide variety of gardening, making produce available for the public, and for the promotion of horticulture. The Community Garden also provides a public park for recreation, exercise and enjoyment by the wider public, typically residents of the nearby retirement apartments and care home, and parents and children from the neighbouring school. This is now quite extensive usage.

Funding in 2023 from The National Lottery Community Fund and Keynsham Town Council, enabled the provision of a Community Greenhouse which was completed this year. This has significantly widened engagement for the above groups. The completion of further improvements to accessibility, facilitated by The Tesco Community Grant in 2023, benefits these groups with accessibility throughout the Garden.

The Garden also benefits the Town of Keynsham by being involved in and working with the Keynsham in Bloom event.

The Royal Horticulture Society grant has continued to facilitate community involvement in 2024 in wider environmental projects on the Somerdale estate. In partnership with Woodland Trust and B&NES More Trees, we have organised regular Horticultural and Planting events in the fields and Community Orchard, with some 50 volunteers from the local community joining Somerdale Shed & Community Garden Members.

The Workshop group use two machine rooms and the general workroom for woodworking, wood turning, and general craftwork and the promotion of craftsmanship. The group produce a range of items for fundraising at craft fairs and provide the skills and experience to develop and maintain the fabric of the building which itself is a wooden structure over 100 years old. Upcycling of donated items including furniture and tools, is also undertaken by the workshop group to raise funds for the charity.

All three groups recycle & re-use redundant materials and obsolete or broken items, for facilities and tools for our own use, or craft items and re-purposed objects for use by the wider public.

Social Events take place in the meeting rooms and garden areas for the promotion of social welfare. Attendees of the Tuesday evening sessions also meet at a nearby bar afterwards, where laughter and interaction are encouraged and enjoyed by all who attend.

A number of breakfast get togethers have been held, and plans are developing to introduce social day trips to places of interest starting in 2025.

Grant making policy

Somerdale Shed and Community Garden does not make grants and does not have a grant making policy.

Investment policy

Somerdale Shed and Community Garden does not hold any investments, with funds held in a Current Account.

Contribution by Volunteers

Our Volunteers provide all the labour for the equipping and setting out of the workshops and main meeting rooms. The Craft group volunteers assisted by others, design and produce the many items for Craft fairs which we attend. In the gardens, volunteers have carried out all the work needed in setting out all of the accessible pathways, handrails, and the Greenhouse.

All of the routine planting, watering and cultivation throughout the garden is done by the volunteers, and this includes the care and maintenance of the Community Tree Nursery, and the preparation of the garden for the annual 'Keynsham in Bloom' judging.

The year has continued the regular tree planting events, and this has now been extended significantly to include the maintenance and planting in the Somerdale Community Orchard. In total this group numbers some 50 volunteers from the local community, not SSAGC Members, who assist with the planting of approximately 1,000 new trees, and care of the Orchard.

Achievements and Performance

Main achievements

The Somerdale Shed and Community Garden charity has continued to establish its reputation as a community organisation, involving itself in and organising community events, bringing members, volunteers and the community together improving social interaction and combatting isolation. This is reflected in the steadily increasing Membership numbers; at the time of writing this report (May 2025), there are 30 full members, and approximately 12 associate members who attend from the local residential/care home with their carers each week.

The garden area has continued to mature and develop from the original site of a derelict and then demolished building, and with the support of The National Lottery and the Tesco Community fund in 2023, and Keynsham Town Council in 2024, the Accessible Pathways throughout the entire garden and the Community Greenhouse are now fully complete, established, and functioning to serve the community. General public visitor numbers to the Community Garden continue to significantly increase as a consequence, and with two established groups (of about 12 in number) from the Charterhouse Care Home and the Chocolate Quarter Retirement complex. Discussions have also started with a second care home in the area to provide a similar opportunity.

Within the garden the wildlife pond and area together with the 45 metres of hedgerow continues to improve the bio-diversity as recorded in a BTO Garden Birdwatch linear survey.

The partnership with B&NES More Trees, Woodland Trust, and RHS, sees the continuation of the Community Tree Nursery with some 300 trees harvested and delivered out into the community for planting each year. The Woodland Trust have thus far provided over 1,200 trees such that now some 1,500 have been planted in the Somerdale estate to improve the environment as part of an ongoing regular community activity.

The partnership with RHS has seen the establishment of the Somerdale Community Orchard, with a wide range of volunteers from across the Somerdale Estate, and this is developing into an important Community feature and important green space.

The increasing membership is seen as the evidence of achieving the Object of our Charity and moves us towards our longer-term goal of opening the Shed and Garden on multiple days and evenings in addition to those presently available, currently Tuesday evenings, and Wednesday and Saturday mornings. The Tuesday evening session is nearing capacity, and we plan to open on an additional evening in the near future.

In January, a grant from the Quartet Community Foundation paid for the electrical installation of an effective heating system inside the shed building, which benefits participation during the winter months. The heaters themselves were donated by St Monica Trust, with whom we have a close working relationship.

To ensure we are as efficient as possible with the heating and to reduce energy consumption, our Volunteers remodelled the internal layout of the main work room and central corridors, constructing new internal walls and self-closing doors. Previously it was open plan with doors leading directly to the outside from the main room. This improvement has enabled the working areas to maintain a comfortable temperature during session times in the colder months.

The workshop group has held demonstrations and training sessions during the year and invested in tooling upgrades, machine maintenance, and improvements to lighting in the workshop areas. The group also facilitated two bird box making sessions for a local Girl Guide group.

The craft group, supported by an investment in tooling and materials, introduced jewellery making sessions which have been very positively received by the members.

Together, members of the workshop and craft groups attended a local craft fair, to sell items made and to promote the charity.

We used funds from a private donor to create marketing and publicity materials, including fliers, business cards, and pull-up banners. We are actively using these to encourage new members and to build our brand at local fairs and community events, and have seen increased contact as a result.

In the supporting functions, we have moved from Excel based accounts to a cloud-based charity fund accounting package called ExpensePlus. This is significantly reducing the time required to maintain the accounts and is also enabling improvements to process and governance. We are also using Monday.com to plan and prioritise tasks across all functions of the charity.

We have opened a new bank account in order to complete registration with HMRC for Gift Aid, and it is envisaged that Gift Aid claims will start to be submitted during Q1 of FY25, back dated to March 2022 when the charity started.

Towards the end of 2024, we developed a range of policies which aim to improve governance, financial management, inclusion, and social cohesion.

Financial Review

Reserves policy

Somerdale Shed and Community Garden aims to hold a minimum of £1,750 (which is approximately 6 months of expenditure) as unrestricted (designated) cash, so that the charity could continue to operate should income and / or expenditure vary adversely.

The charity also aims to build (over the course of each financial year) an unrestricted (designated) fund of £3,250 (which is approximately 12 months of expenditure) to be used as operating funds in the next financial year.

At the end of 2024, the charity held:

- £1,750 in an unrestricted (designated) fund for charity reserves
- £3,250 in an unrestricted (designated) fund for FY25 operating costs
- £2,181 in other unrestricted (designated) funds
- £1,022 in unrestricted cash

The reserve policy and level of charity reserve is reviewed and adjusted at the first Board of Trustees meeting in January each year.

Due to the age and type of materials used in the structure (timber) and roof (timber and felt) of the building, it is the aim of the Trustees to increase the charity reserve fund incrementally over the coming years (as funds allow) to achieve a target reserve fund of £10,000 in case substantial repairs are required.

Funds materially in deficit

The Keynsham Town Council (restricted) fund had an opening balance of -£479 at the start of 2024. This was due to the grant being made on a spend and then reclaim basis. The grant was approved by the Council in 2023 and was paid in March 2024 following submission of receipts/invoices spent on the purpose of the grant (in this case, accessible pathways in the community garden). Transactions were allocated against this fund to track spend, hence the negative figure.

To mitigate a risk of the fund not being paid for any reason, £575 (the total grant amount approved by Keynsham Town Council) was set aside in a designated fund ('Keynsham Town Council - Pay & Reclaim Grant'), which was returned to unrestricted cash when the grant was paid in March 2024.

Principal sources of funds

Our principal source of regular funding is through our membership donations, which in 2024 accounted for £2,950 (36%) of our receipts.

In addition, we apply for grants where appropriate for specific funding of projects. This year, we were successfully awarded two grants, one from The Quartet Community Foundation (£2,116.80) and one from Keynsham Town Council (£575).

We also fundraise by making items for sale at local craft fairs, and by upcycling donated items. We also receive cash/card donations from the public when visiting the shed and community garden.

Expenditure in support of key objectives

We have continued to invest in the building itself so that we can provide a comfortable environment throughout the year for our Volunteers and Members, including:

- An electrical heating installation with funding assistance from The Quartet Community Foundation and St Monica Trust.
- Investing our own funds in the remodelling of the central corridors and main room layout, to improve heat retention and make better use of available space.

Investment policy

We do not currently have any investments, and our Bank Account does not pay any interest.

Trading

We have reviewed the guidance the commission has produced to help organisations understand this and are satisfied that the selling or letting of our donated goods is not considered as 'trading', and that where such donated items are repaired or altered prior to sale this does not make the profits obtained from their sale trading profits.

Membership

In December 2023 we had 25 subscribed members, and the year ended in December 2024 with 28 subscribed members – a net increase of 12% over the year.

Additionally, this year saw the introduction of tailored sessions for residents of the local care home. As the membership contributions for this group are provided by the care home itself as a donation towards expenses, we have created an Associate Member category, of which there are on average 15 each week.

As previously mentioned, membership subscriptions are our single source of regular funding, and it's encouraging to see a continuing increase in numbers attending.

The target subscription level of £10 per person per month was frozen again in 2024 and continues to represent great value to members and brings in £120 per person per year for SSACG. Three sessions are currently run each week and using an average of four weeks in each month, if a member attends all three sessions each week, the cost per session is just 83p. For two sessions per week its £1.25 per session, and for one session its £2.50.

We have also introduced our pay as you go membership, which is a target subscription level of £3 per week. This is suitable for those who are unable to attend regularly and do not wish to commit to a monthly outgoing.

Going forward, following the registration with HMRC, Gift Aid will further increase the income from our membership donations.

Declaration

This report was approved by the trustees, and is signed on their behalf by:

Name NIGEL HARRISSON (Chair)

CHRISTOPHER HEARD (Treasurer)

Signature



Date

15th May 2025

15th May 2025

RECEIPTS AND PAYMENTS STATEMENT

	Unrestricted	Restricted	Total	Prior Year
Receipts				
Donations & Legacies				
Donations	3,251	0	3,251	3,754
Gift Aid	0	0	0	0
Grants	0	2,692	2,692	5,979
Charitable Activities				
Activities	1,887	0	1,887	0
Event Income	283	0	283	0
Investments				
Bank Interest	0	0	0	0
Trading Activities				
Sales	0	0	0	1,261
Other				
Loans Received	0	0	0	0
Other Income	0	0	0	0
Sale of Fixed Assets	0	0	0	0
Total receipts	5,421	2,692	8,113	10,994

Payments

Charitable Activities				
Activities	1,500	2,144	3,643	4,431
Admin	630	130	760	1,410
Advertising	157	0	157	0
Bank Charges	3	0	3	0
Event Costs	25	0	25	0
Gifts Given	0	0	0	0
Other Expenditure	0	0	0	0
Premises	1,282	2,117	3,399	0
Staff Costs	0	0	0	0
Governance Costs				
Governance Costs	0	0	0	0
Other				
Fixed Asset Purchases	0	0	0	0
Loans Repaid	0	0	0	0
Money Invested	0	0	0	0
Total payments	3,596	4,391	7,987	5,841

Net Receipts / Payments (before transfers)	1,824	-1,699	126	5,153
Fund Transfers In	9,400	0	9,400	0
Fund Transfers Out	9,400	0	9,400	0
Net Movement of Cash Funds	1,825	-1,699	126	5,153

	Unrestricted	Restricted	Total	Prior Year
Total Cash Funds Brought Forward	6,379	3,159	9,539	4,385
Total Cash Funds Carried Forward	8,204	1,460	9,664	9,538

Represented By

General (Unrestricted)	1,022	0	1,022	3,620
Charity Reserve (Designated)	1,750	0	1,750	1,500
Operating Budget For Next FY (Designated)	3,250	0	3,250	0
Operating Budget - Craft Group (Designated)	52	0	52	0
Operating Budget - Garden Group (Designated)	46	0	46	0
Operating Budget - Workshop Group (Designated)	242	0	242	0
Operating Budget - Facilities Maintenance (Designated)	187	0	187	0
Operating Budget - Facilities Development (Designated)	18	0	18	0
Overheads Budget - Insurance (Designated)	0	0	0	0
Overheads Budget - Electricity (Designated)	85	0	85	0
Overheads Budget - Other Planned (Designated)	105	0	105	0
Mr E Prosser Funeral Collection Donation (Designated)	30	0	30	205
Building Corridor Transformation (Designated)	77	0	77	0
Workshop Tooling (Myford Sale) 2024 (Designated)	1,000	0	1,000	0
Craft Tooling (Metals Sale) 2024 (Designated)	339	0	339	0
RHS £2.5k 2023 Part 1 - £500 Community Engagement (Restricted)	0	370	370	495
RHS £2.5k 2023 Part 2 - £500 Workshops & Events (Restricted)	0	225	225	500
RHS £2.5k 2023 Part 3 - £500 Publicity (Restricted)	0	281	281	411
RHS £2.5k 2023 Part 4 - £1000 Outdoor Structures (Restricted)	0	585	585	1,000
Keynsham Town Council - Pay & Reclaim Grant (Designated)	0	0	0	575
Garden & Greenhouse External Fundraising (Designated)	0	0	0	479
The National Lottery Community Fund 2023 (Restricted)	0	0	0	505
Tesco Community Grants 2023 (Restricted)	0	0	0	727
Keynsham Town Council (Restricted)	0	0	0	-479
Quartet Foundation (Restricted)	0	0	0	0

ASSET AND LIABILITY STATEMENT

Cash assets

	Unrestricted	Restricted	Total	Prior Year
General (Unrestricted)	1,022	0	1,022	3,620
Charity Reserve (Designated)	1,750	0	1,750	1,500
Operating Budget For Next FY (Designated)	3,250	0	3,250	0
Operating Budget - Craft Group (Designated)	52	0	52	0
Operating Budget - Garden Group (Designated)	46	0	46	0
Operating Budget - Workshop Group (Designated)	242	0	242	0
Operating Budget - Facilities Maintenance (Designated)	187	0	187	0
Operating Budget - Facilities Development (Designated)	18	0	18	0
Overheads Budget - Insurance (Designated)	0	0	0	0
Overheads Budget - Electricity (Designated)	85	0	85	0
Overheads Budget - Other Planned (Designated)	105	0	105	0
Mr E Prosser Funeral Collection Donation (Designated)	30	0	30	205
Building Corridor Transformation (Designated)	77	0	77	0
Workshop Tooling (Myford Sale) 2024 (Designated)	1,000	0	1,000	0
Craft Tooling (Metals Sale) 2024 (Designated)	339	0	339	0
RHS £2.5k 2023 Part 1 - £500 Community Engagement (Restricted)	0	370	370	495
RHS £2.5k 2023 Part 2 - £500 Workshops & Events (Restricted)	0	225	225	500
RHS £2.5k 2023 Part 3 - £500 Publicity (Restricted)	0	281	281	411
RHS £2.5k 2023 Part 4 - £1000 Outdoor Structures (Restricted)	0	585	585	1,000
Keynsham Town Council - Pay & Reclaim Grant (Designated)	0	0	0	575
Garden & Greenhouse External Fundraising (Designated)	0	0	0	479
The National Lottery Community Fund 2023 (Restricted)	0	0	0	505
Tesco Community Grants 2023 (Restricted)	0	0	0	727
Keynsham Town Council (Restricted)	0	0	0	-479
Quartet Foundation (Restricted)	0	0	0	0
Total Cash Assets	8,204	1,460	9,664	9,539

Other monetary assets

	Notes	Unrestricted	Restricted	Total	Prior Year
Gift Aid		0	0	0	0
Stock		0	0	0	0
Other		0	0	0	0

Investment assets

	Notes	Unrestricted	Restricted	Total	Prior Year
Property		0	0	0	0
Investment Accounts		0	0	0	0
Other		0	0	0	0

Fixed assets

	Notes	Unrestricted	Restricted	Total	Prior Year
Land & Buildings		0	0	0	0
Music & PA Equipment		0	0	0	0
Computers & IT		0	0	0	0
Furniture		0	0	0	0
Motor Vehicles		0	0	0	0

Liabilities

	Notes	Unrestricted	Restricted	Total	Prior Year
Loans Outstanding		0	0	0	0
Pension Payment Owed		0	0	0	0
HMRC Payments Owed		0	0	0	0
Independent Examination Fee Due		0	0	0	0
Other		0	0	0	0

Declaration

These accounts have been approved by the trustees, and are signed on their behalf by:

Name NIGEL HARRISSON (Chair)

CHRISTOPHER HEARD (Treasurer)

Signature




Date

15th May 2025

15th May 2025

NOTES TO THE ACCOUNTS

Accounting Policies

The accounts have been prepared on a receipts and payments basis and comprise a statement that shows the charity's receipts and payments, a statement that summarises the charity's assets and liabilities and related notes. The accountancy profession have determined that only accounts prepared in accordance with applicable accounting standards present a 'true and fair' view and, as these receipts and payments accounts have not (and cannot) be prepared in accordance with accounting standards, these accounts do not present (and are not intended to present) a 'true and fair' view of the charity's financial activities and state of affairs.

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects.

Transactions to Related Parties

There were no transactions to related parties during the accounting period.

Movement of funds

Fund Name	Opening Balance	Income	Expenditure	Fund Transfers	Closing Balance
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Unrestricted

General (Unrestricted)	3,620	5,421	28	-7,990	1,022
Total	3,620	5,421	28	-7,990	1,022

Designated

Charity Reserve (Designated)	1,500	0	0	+250	1,750
Operating Budget For Next FY (Designated)	0	0	0	+3,250	3,250
Operating Budget - Craft Group (Designated)	0	0	98	+150	52
Operating Budget - Garden Group (Designated)	0	0	304	+350	46
Operating Budget - Workshop Group (Designated)	0	0	558	+800	242
Operating Budget - Facilities Maintenance (Designated)	0	0	63	+250	187
Operating Budget - Facilities Development (Designated)	0	0	82	+100	18
Overheads Budget - Insurance (Designated)	0	0	395	+395	0
Overheads Budget - Electricity (Designated)	0	0	715	+800	85
Overheads Budget - Other Planned (Designated)	0	0	215	+320	105
Mr E Prosser Funeral Collection Donation (Designated)	205	0	176	0	30
Building Corridor Transformation (Designated)	0	0	423	+500	77

Fund Name	Opening Balance	Income	Expenditure	Fund Transfers	Closing Balance
Workshop Tooling (Myford Sale) 2024 (Designated)	0	0	0	+1,000	1,000
Craft Tooling (Metals Sale) 2024 (Designated)	0	0	61	+400	339
Keynsham Town Council - Pay & Reclaim Grant (Designated)	575	0	0	-575	0
Garden & Greenhouse External Fundraising (Designated)	479	0	479	0	0
Total	2,759	0	3,568	7,990	7,182

Unrestricted Total	6,379	5,421	3,596	0	8,204
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Restricted

RHS £2.5k 2023 Part 1 - £500 Community Engagement (Restricted)	495	0	125	0	370
RHS £2.5k 2023 Part 2 - £500 Workshops & Events (Restricted)	500	0	275	0	225
RHS £2.5k 2023 Part 3 - £500 Publicity (Restricted)	411	0	130	0	281
RHS £2.5k 2023 Part 4 - £1000 Outdoor Structures (Restricted)	1,000	0	415	0	585
The National Lottery Community Fund 2023 (Restricted)	505	0	505	0	0
Tesco Community Grants 2023 (Restricted)	727	0	727	0	0
Keynsham Town Council (Restricted)	-479	575	97	0	0
Quartet Foundation (Restricted)	0	2,117	2,117	0	0
Total	3,159	2,692	4,391	0	1,460

Restricted Total	3,159	2,692	4,391	0	1,460
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TOTAL	9,539	8,113	7,987	0	9,664
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SOMERDALE SHED AND COMMUNITY GARDEN

England & Wales - Charity number 1198203

Accounts



Trustees' Annual Report for the period

		Period start date			Period end date		
	Day	Month	Year		Day	Month	Year
From	01	01	2023	To	31	12	2023

Section A Reference and administration details

Charity name Somerdale Shed and Community Garden

Other names charity is known by Somerdale Community Shed
Somerdale Shed
SSAGC

Registered charity number (if any) 1198203

Charity's principal address C/O SOMERDALE PAVILION
TIBERIUS ROAD
KEYNSHAM, BRISTOL
Postcode BS31 2FF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Christopher Paul Heard	Treasurer		
2	GEOFFREY DAVIS	Chair		
3	Victoria Madaline Merrill			
4	Matthew Edward Alan Prosser			
5	Royston Dennis Crew			
6	Kim Grant Watson			
7				
8				
9				
10				
11				
12				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
None	

Names and addresses of advisers (Optional information) NONE

Name of chief executive or names of senior staff members (Optional information) NONE

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (e.g. trust deed, constitution)	Constitution (Charity Commission Model)
How the charity is constituted (e.g. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (e.g. appointed by, elected by)	Election by members at the Annual General Meeting;

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Policies and Procedures

We review our policies and procedures each year, including our adult safeguarding policy with reference to the Charity Commission guidance on safeguarding, for the protection and well being of beneficiaries, staff, volunteers and others coming into contact with a charity.

Organisational Structure

The charity trustees delegate day to day management functions to committees. The committees consist of two or more members, and at least one member of each committee is a charity trustee;

The committees at this time are:-

- The Craft group
- The Garden group, and
- The Workshop group

Each is allocated a budget within which to manage their area of interest.

Relationships with other parties & Formal Agreements

As advised by the Charity Commission the use of our property is governed by an appropriate agreement for its use with the owner, **Somerdale Pavilion Trust**, which sets out the rights and responsibilities of each party, in order to protect the charity's interests and not expose it to any unnecessary risk.

The Somerdale Community Garden manages a Community Tree Nursery in partnership with **More Trees Bath & North East Somerset**.

We have obtained grant funding from Keynsham Town Council, The National Lottery Community Fund, Tesco Community Grants, The Royal Horticultural Society, and The Quartet Community Foundation for the development and improvement of various specific aspects of infrastructure and facilities for the Charity.

We are Full members of the **UK Men's Shed Association**.

Consideration of Major Risks

The Buildings and Grounds are owned by the Somerdale Pavilion Trust who have an Insurance Policy for all their buildings and grounds that includes those use by the Somerdale Shed and Community Garden under the above agreement.

We have in place standard Public And Employers' Liability Insurance for £5,000,000 public liability cover.

We have in place a detailed Risk Assessment covering all activities and aspects of the Charity. This is reviewed on an annual basis by the Trustees.

We commissioned an annual Health and Safety Audit by an experienced retired Engineer. This has been carried out for 2023 and is due to be reviewed by the Trustees at their next meeting.

Summary of the objects of the charity set out in its governing document

To provide or assist in the provision of facilities in the interests of social welfare for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disability, financial hardship or social circumstances with the object of improving their conditions of life.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Public Benefit
 All the Charity’s activities are undertaken in the interests of social welfare, with the object of improving the conditions of life for those in need.
 Through our different groups we have a range of activities and events for our members, and membership is provided on the basis of a voluntary donation determined by what the member can afford.
 Access to our Garden is free for the public, all year round. The trustees, having regard to the guidance issued by the Charity Commission, are therefore satisfied that the Charity meets the public benefit test required of charities.

Main Activities
 The Workshop group have three Workshops for Woodworking, Wood Turning, Metal work, and general Craftwork and the promotion of craftsmanship. The Quartet Community Foundation grant has helped to improve the environment with an effective heating system which benefits participation in these and other activities.
 The Garden group develop and maintain the Community Garden engaging in a wide variety of gardening, making produce available for the public, and for the promotion of horticulture.
 The Community Garden also provides a public Park for recreation, exercise and enjoyment by the wider public, typically residents of the nearby retirement apartments and care home, and parents and children from the neighbouring school.
 With the funding from The National Lottery Community Fund, and Keynsham Town Council we have introduced a Community Greenhouse to the Garden and this will widen opportunities for the above groups to take part. The Tesco Community Grant has facilitated the further improvements to accessibility for these groups throughout the Garden. It also benefits the Town of Keynsham by being involved in and working with the Keynsham in Bloom event.
 The Craft group use the Craft Room and general workroom for craft activities, producing a range of items for Craft Fairs and activities for the promotion of crafts and craftsmanship.
 Social Events take place in the meeting rooms and garden areas for the promotion of social welfare.
 All three groups recycle & re-use redundant materials, obsolete or broken items, for facilities and tools for our own use, or craft items and re-purposed objects for use by the wider public.
 The Royal Horticulture Society grant is facilitating community involvement in wider environmental projects on the Somerdale, and in partnership with Woodland Trust and B&NES More Trees organises regular planting events with good numbers of volunteers from the local community.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Grant making Policy
 The SSAGC does not make grants and does not have a grant making policy.

Investment Policy
 The SSAGC does not hold any investments, with funds held in a Current Account.

Contribution by Volunteers
 Our Volunteers provide all the labour for the equipping and setting out of the workshops and main meeting rooms.
 The Craft group volunteers assisted by others, design and produce the many items for Craft fairs which we attend.
 In the gardens, volunteers have carried out all the work needed in setting out the all of the accessible pathways, handrails, and the Greenhouse.
 All of the routine planting, watering and cultivation throughout the garden is done by the volunteers, and this includes the care and maintenance of the Community Tree Nursery, and the preparation of the garden for Keynsham in Bloom.
 This year has seen the commencement of the regular tree planting events and some 20 new volunteers have come forward from the local community to assist with this, planting in the order of 500 new trees.

Summary of the main achievements of the charity during the year

- The Somerdale Community Shed and Garden charity has continued to establish its reputation as a community organisation, involving itself in, and organising community events, such as a Heritage Open Day bringing members, volunteers and the community together improving social interaction and combatting isolation.
- This is reflected in the increasing Membership numbers, which are now 26 at the time of writing this report.
- The garden area has continued to develop from the original site of a derelict and then demolished building, and with the support of The National Lottery, Keynsham Town Council, and the Tesco Community fund has seen the completion of Accessible Pathways throughout the entire garden and the construction of a Community Greenhouse. General public visitor numbers to the Community Garden continue to significantly increase as a consequence of these achievements.
- Within the garden the wildlife pond and area together with the 45 metres of hedgerow continues to improve the bio-diversity as recorded in a BTO Garden Birdwatch linear survey.
- The partnership with B&NES More Trees, Woodland Trust, and funding from RHS has seen the development of the Community Tree Nursery with some 300 trees harvested and delivered out into the community for planting. The Woodland Trust provided over 400 trees such that some 500 have been planted in the Somerdale estate to improve the environment as part of an ongoing regular community activity.
- The workshops have continued to be developed, with new equipment, and improved benching.
- The Crafting and Workshop groups have participated in numerous Craft Fairs and Shows, providing many items for the general public, and being awarded prizes in several categories.
- The increasing membership is seen as the evidence of achieving the Object of our Charity and moves us towards our longer term goal of opening the Shed and Garden on multiple days and evenings in addition to those presently available on Tuesday, Wednesday and Saturday, with additional sessions on Thursday morning already taking place.

Brief statement of the charity's policy on reserves

We maintain and designate £1,500 as cash reserves for emergencies. Where we received grants for a specific project these funds are held in a Restricted Reserve for use exclusively on the project costs agreed in the grant application.

Details of any funds materially in deficit

NONE

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Opening and closing balances

Financial year 2023 started with an opening balance of £4,385.25. During the year we received income of £10,993.87 and had outgoings of £5,840.58.

The year closed on 31st December 2023 with a balance of £9,538.54, of which £3,159.32 were restricted funds, £2,759.19 were designated funds, leaving £3,620.03 in unrestricted funds which form the operating budget for 2024.

Sources of funds

Our principal source of regular funding is through our membership donations, which in 2023 accounted for £2,830 (26%) of our receipts.

Receipts

Voluntary income raised was £3,754.05 (34% of our receipts) which includes the membership total above, plus a number of donations from external fundraisers and collections.

Additional income generated was £1,260.82 (12% of our receipts) which consisted of £782.41 raised through the sale of craft items at fairs and markets, and to visitors and members of the shed. £455 was raised through upcycling projects and the resale of donated items. We also received a small amount from Amazon's purchase scheme 'Amazon Smile', and through the sale of surplus materials.

Charitable Income received from successful grant applications was £5,979 (54% of receipts):

St Monica Trust Coronation Fund - £200

Royal Horticultural Society - £2,500

Tesco Community Grants - £1,000

The National Lottery Community Fund - £2,279

We were also awarded a grant from Keynsham Town Council of £575 which will be claimed in 2024.

Payments

We spent £118.66 (2% of our payments) generating funds, primarily on craft fair table fees, plus small costs for upcycling project materials.

We spent £1,492.52 (26% of payments) on charitable activities made up of £66.06 for the Craft Group, £231.42 for the Gardening Group, £979.20 for the Workshop Group, and £215.85 on facility development and maintenance.

We spent £2,819.68 of the charitable activities restricted funds from the grants awarded (48% of our payments).

Support Costs were £1,409.72 (24% of our payments) with £654.09 going to First Aid Training and Supplies, £403.52 to Insurance, and £149.96 on Electricity. The remainder accounting for refreshments, cleaning, domain name, marketing, and UKMSA membership.

Special Projects

We invested a large amount of funds on Health and Safety this year, with £516.82 of the Workshop budget spent on machine room emergency

stop buttons, and £475.30 of general funds spent on Emergency First Aid at Work and Catastrophic Bleed training for 6 volunteers, plus £178.79 in First Aid equipment.

Investment policy

We do not currently have any investments and our Bank Account does not pay any interest.

Section F Other optional information

Trading

We have reviewed the guidance the commission has produced to help organisations understand this and are satisfied that the selling or letting of our donated goods is not considered as 'trading', and that where such donated items are repaired or altered prior to sale this does not make the profits obtained from their sale trading profits.

Membership



In December 2022 we had 20 subscribed members, and the year ended in December 2023 with 25 subscribed members – an increase of 25% since December 2022. As previously mentioned, membership subscriptions are our single source of regular funding, and it's encouraging to see a continuing increase in numbers during the year.

The current target subscription level of £10 per person per month represents great value to members and brings in £120 per person per year for SSACG. Three sessions are currently run each week and using an average of four weeks in each month, if a member attends all three sessions each week, the cost per session is just 83p. For two sessions per week its £1.25 per session, and for one session its £2.50.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	GEOFFREY DAVIS	Christopher Paul Heard
Position (eg Secretary, Chair)	Chair	Treasurer

Date

Receipts and payments accounts

For the period from	Period start date 01-Jan-23	To	Period end date 31-Dec-23
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Voluntary Income	3,754	-	-	3,754	2,346
Income Generation	1,261	-	-	1,261	2,691
Investments Income	-	-	-	-	-
Charitable Income	-	5,979	-	5,979	1,400
Other Receipts	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	5,015	5,979	-	10,994	6,437
A2 Asset and investment sales, (see table).					
Sale of Investments	-	-	-	-	-
Sale of Assets	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	5,015	5,979	-	10,994	6,437
A3 Payments					
Generating Funds	(119)	-	-	(119)	(906)
Charitable Activities	(1,493)	(2,820)	-	(4,313)	(3,599)
Support Costs	(1,410)	-	-	(1,410)	(521)
Other Payments	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	(3,022)	(2,820)	-	(5,842)	(5,026)
A4 Asset and investment purchases, (see table)					
Purchase of Investments	-	-	-	-	-
Purchase of Assets	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	(3,022)	(2,820)	-	(5,842)	(5,026)
Net of receipts/(payments)	1,993	3,159	-	5,152	1,411
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	4,385	-	-	4,385	2,974
Cash funds this year end	6,378	3,159	-	9,537	4,385



Charity Name Somerdale Shed and Community Garden	No (if any) 1198203
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Receipts and payments accounts

For the period from	Period start date 01-Jan-23	To	Period end date 31-Dec-23
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Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank, Current Account	6,165	3,159	-
	Bank, SumUp	-	-	-
	Cash, In Hand	213	-	-
	Total cash funds	6,378	3,159	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	C HEARD (TREASURER)	29/04/2024
	G DAVIS (CHAIR)	29/04/2024

SOMERDALE SHED AND COMMUNITY GARDEN

England & Wales - Charity number 1198203

Accounts



Trustees' Annual Report for the period										
From		Period start date			To			Period end date		
		Day	Month	Year				Day	Month	Year
		10	03	2022				31	12	2022

Section A Reference and administration details

Charity name	Somerdale Shed and Community Garden
Other names charity is known by	Somerdale Community Shed Somerdale Shed SSAGC
Registered charity number (if any)	1198203
Charity's principal address	C/O SOMERDALE PAVILION TIBERIUS ROAD KEYNSHAM, BRISTOL Postcode BS31 2FF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Christopher Paul Heard	Treasurer	10/03/2022 – 31/12/2022	
2	GEOFFREY DAVIS	Chair	10/03/2022 – 31/12/2022	
3	Victoria Madaline Merrill		10/03/2022 – 31/12/2022	
4	Matthew Edward Alan Prosser		10/03/2022 – 31/12/2022	
5	Royston Dennis Crew		10/03/2022 – 31/12/2022	
6	Kim Grant Watson		10/03/2022 – 31/12/2022	
7				
8				
9				
10				
11				
12				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
None	

Names and addresses of advisers (Optional information) NONE

Name of chief executive or names of senior staff members (Optional information) NONE

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (e.g. trust deed, constitution)	Constitution (Charity Commission Model)
How the charity is constituted (e.g. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (e.g. appointed by, elected by)	Election by members at the Annual General Meeting;

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Policies and Procedures - Safeguarding

We have updated our adult safeguarding policy with reference to the Charity Commission guidance on safeguarding for charities for the protection of beneficiaries, staff, volunteers and others coming into contact with a charity.

Organisational Structure

The charity trustees delegate day to day management functions to committees. The committees consist of two or more members, and at least one member of each committee is a charity trustee;

The committees at this time are:-

- The Craft group
- The Garden group, and
- The Workshop group

Each is allocated a budget within which to manage their area of interest.

Relationships with other parties & Formal Agreements

As advised by the Charity Commission we have placed our use of property on a proper footing by entering into an appropriate agreement for use with the owner, **Somerdale Pavilion Trust**, which sets out the rights and responsibilities of each party, in order to protect the charity's interests and not expose it to any unnecessary risk.

The Somerdale Community Garden manages a Community Tree Nursery in partnership with **More Trees Bath & North East Somerset**.

We are Full members of the **UK Men's Shed Association**.

Consideration of Major Risks

The Buildings and Grounds are owned by the Somerdale Pavilion Trust who have an Insurance Policy for all their buildings and grounds that includes those use by the Somerdale Shed and Community Garden under the above agreement.

We have in place standard Public And Employers' Liability Insurance for £5,000,000 public liability cover.

We have in place a detailed Risk Assessment covering all activities and aspects of the Charity. This is reviewed on an annual basis by the Trustees.

We commissioned an annual Health and Safety Audit by an experienced retired Engineer. This has been carried out for 2022 and is due to be reviewed by the Trustees at their next meeting.

An audit was also conducted by Somerdale Pavilion Trust, when St Monica Trust took them over, and substantial works were carried out the Buildings Electrical facilities, together with a programme of Asbestos removal.

Summary of the objects of the charity set out in its governing document

To provide or assist in the provision of facilities in the interests of social welfare for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disability, financial hardship or social circumstances with the object of improving their conditions of life.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Public Benefit

All the Charity's activities are undertaken in the interests of social welfare, with the object of improving the conditions of life for those in need.

Through our different groups we have a range of activities and events for our members, and membership is provided on the basis of a voluntary donation determined by what the member can afford.

Access to our Garden is free for the public, all year round. The trustees, having regard to the guidance issued by the Charity Commission, are therefore satisfied that the Charity meets the public benefit test required of charities.

Main Activities

The Workshop group have three Workshops for Woodworking, Wood Turning, Metal work, and general Craftwork and the promotion of craftsmanship.

The Garden group develop and maintain the Community Garden engaging in a wide variety of gardening, making produce available for the public, and for the promotion of horticulture.

The Community Garden also provides a public Park for recreation, exercise and enjoyment by the wider public, typically residents of the nearby retirement apartments and care home, and parents and children from the neighbouring school. It also benefits the Town of Keynsham by being involved in and working with the Keynsham in Bloom event.

The Craft group use the Craft Room and general workroom for craft activities, producing a range of items for Craft Fairs and activities for the promotion of crafts and craftsmanship.

Social Events take place in the meeting rooms and garden areas for the promotion of social welfare.

All three groups recycle & re-use redundant materials, obsolete or broken items, for facilities and tools for our own use, or craft items and re-purposed objects for use by the wider public.

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Grant making Policy

The Somerdale Shed and Community Garden does not make grants and does not have a grant making policy.

Investment Policy

The Somerdale Shed and Community Garden does not hold any investments, with funds held in a single Bank Current Account.

Contribution by Volunteers

Our Volunteers provide all the labour for the equipping and setting out of the workshops and main meeting rooms.

They have carried out significant plumbing repairs to burst pipes this winter, and provide all the housekeeping to keep the building clean, safe and tidy.

They also did the build of planters for Severn Community Rail that are located at Keynsham Railway Station.

In the gardens, volunteers have carried out all the work needed in setting out the new garden area with fencing, flower & shrub beds, and lawns, and the creation of the accessible pathways throughout the entire garden, including the construction of a base platform for the Greenhouse.

Also, all of the routine planting, watering and cultivation throughout the garden is done by the volunteers, and this includes the care and maintenance of the Community Tree Nursery, and the preparation of the garden for Keynsham in Bloom.

The Craft group volunteers assisted by others, design and produce the many items for Craft fairs which we attend.

Summary of the main achievements of the charity during the year

- The main achievement in 2022 has been the Constitution of the Somerdale Community Shed and Garden as Charitable Incorporated Organisation. This has been the key factor in the recovery of this Community Group from the Covid-19 Pandemic which saw such significant social isolation.
- This is reflected in the increasing Membership numbers, which were at an immediate post Covid low of just 13, to 20 by December 2022, and to 23 at the time of writing this report.
- The creation of the new garden area from the site of a derelict and then demolished building, and with the support of an £1,100 grant from Keynsham Town Council, the establishment of Accessible Pathways throughout the entire garden. General public visitor numbers to the Community Garden have also seen a very significant increase as a consequence of this achievement.
- Within the garden a wildlife pond and area was created, together with 45 metres of new hedgerow with Woodland Trust Tree packs. The significant increase in bio-diversity recorded in a BTO Garden Birdwatch linear survey.
- The partnership with B&NES More Trees has seen the creation of the Community Tree Nursery with the planting of some 450 young trees. Within this year 128 of these trees have grown on sufficiently to be distributed out into the wider community.
- The workshops have seen significant new equipment added, including a metalworking lathe, and the workshops have been equipped with new benching to accommodate and organise this along with the existing equipment. A comprehensive dust extraction system was also installed to significantly improve Health & Safety. This work has both facilitated and encouraged the increasing membership.
- The Crafting and Workshop groups have participated in numerous Craft Fairs and Shows, providing many items for the general public, and being awarded prizes in several categories.
- The increasing membership is seen as the evidence of achieving the Object of our Charity and moves us towards our longer term goal of opening the Shed and Garden on multiple days and evenings in addition to those presently available on Tuesday, Wednesday and Saturday.

Brief statement of the charity's policy on reserves

We maintain and designate £1,000 as cash reserves for emergencies. Where we received grants for a specific project these funds are held in a Restricted Reserve for use exclusively on the project costs agreed in the grant application.

Details of any funds materially in deficit

NONE

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Opening and closing balances

Financial year 2022 started with an opening balance of £2,973.78. During the year we received income of £6,437.20 and had outgoings of £5,025.73.

The year closed on 31st December 2022 with a balance of £4,385.25, which gives a surplus of £1,411.47 over the year.

Sources of funds - Receipts (Income) £6,437.20

Our receipt transactions are split into five categories: Voluntary Income, Income Generation, Investment Income, Charitable Income, and Other Income. Each subcategory is further split in order to analyse the income.

- Voluntary Income - £2,345.89 (36% of our receipts)

The Voluntary Income category is made up of cash donations including membership subscriptions. Our biggest single source of income this past year has been from membership, a total of £2,182.50. The garden collection tin brought in £52.39, and we received a cash donation of £110.00 from the sale of some personal tools. £1 came in from a SumUp transaction test.

- Income Generation - £2,691.31 (42% of our receipts)

The Income Generation category is made up of funds raised from the sale of goods or services at a price we have set (i.e. we are asking for a specific amount rather than a donation). We received a total of £1,300 for commissioned projects. We sold a large number of donated tools to raise £650, ran two BANES Carers workshop sessions raising £220, and took £406.31 over four craft fairs during the year. We also raised a further £115 from the sale of specific items outside of those craft fairs (Keynsham Road Signs, Advent Calendar, Kids Stool).

- Investment Income - £0

SSACG does not currently have any investments generating income (e.g. endowments).

- Charitable Income - £1,400.00 (22% of our receipts)

The Charitable Income category is made up of funds granted to us, either for a specific purpose (Restricted Funds) or for any purpose (Unrestricted Funds).

We applied for, and were fortunate to receive, two Restricted Fund grants from Keynsham Town Council this year. The first was £300 towards insulating the Shed roof space, and the second was £1,100 towards the cost of laying accessible pathways in the garden.

- Other Income - £0

There was no other income outside of the above categories this year.

Expenditure and key objectives - Payments (Expenditure) £5,025.73

Our payment transactions are split into five categories: Generating Funds, Charitable Activities (General Funds), Charitable Activities (Restricted Funds), Support Costs, and Other Payments. Each subcategory is further split in order to analyse the outgoings.

- **Generating Funds - £905.67 (18% of our payments)**

The Generating Funds category is made up of funds used to create the income listed in the 'Income Generation' category. We spent £773.68 on materials for commissioned projects, £35 for table fees for the Chocolate Quarter and Keynsham Winter Festival craft fairs, £18.16 on parts for craft fair items, and £76 for timber and supplies to run the carer sessions. £1.83 was spent on SumUp card transaction fees, and £1 to offset a SumUp transaction test.

- **Charitable Activities (General Funds) - £2,198.88 (44% of our payments)**

The Charitable Activities (General Funds) category is made up of funds used to fulfil our charitable purposes (including running the scheduled sessions). This category is further divided into the three main groups (Craft, Garden, Workshop) plus spending on facilities required to run the sessions.

- The Craft group spent £193.88 in total. £33.46 on materials, £20.87 on consumable items, £127.49 on tools, and £12.06 on maintenance (sewing machine).
- The Garden group spent £483.23 in total. £114.11 on planting, £25.58 on consumables, and £343.54 on garden development (including items for the rear shed, timber for the tree raised beds, and an additional bag of self-binding gravel for the accessible pathways).
- The Workshop group spent £1,114.38 in total. £18.56 on consumables, £434.28 on tools (including wetstone tool sharpener and jigs, items for individual toolboxes (driver and drill bits etc)), and £661.54 on development (new benches in the main room and machine room, dust extraction, table saw lift)

In addition we had to spend £407.39 on facilities maintenance, including new front door and locks and keys, £180 for roof space insulation, plus emergency plumbing pipe and fittings following the burst pipe, and various minor electrical items such as bulbs and fuses.

- **Charitable Activities (Restricted Funds) - £1,400.00 (28% of our payments)**

The Charitable Activities (Restricted Funds) category are funds spent on specific purposes for which they were granted to us. This year, £300 was put towards insulating the roof space, and £1,100 was put towards laying the accessible pathways and drainage in the garden.

- **Support Costs - £521.18 (10% of our payments)**

The Support Costs category is made up of funds used in the general running of SSACG, including £373.52 on contents and employers and public liability insurance, £42.04 on refreshments, and the remainder (£105.62) on cleaning consumables, admin items, domain name, and membership of the UK Mens Shed Association.

- **Other Payments - £0**

There were no other payments made outside of the above categories.

Investment policy

We do not currently have any investments and our Bank Account does not pay any interest.

Section F

Other optional information

Trading

We have reviewed the guidance the commission has produced to help organisations understand this and are satisfied that the selling or letting of our donated goods is not considered as 'trading', and that where such donated items are repaired or altered prior to sale this does not make the profits obtained from their sale trading profits.

2022 Project and Budget Funding

A number of budgets were allocated throughout the year for projects, and group general budgets were allocated following the move to CIO status in May. Payments made against these budgets are already included in the payments detail above.

- The Craft group were allocated £100 at the start of the year for general supplies, of which £68.03 was spent. A further £200 was allocated to the group budget in May, of which £113.79 was spent.
- The Garden group were allocated £350 in January to build the tree nursery raised bed, of which £240.77 was spent. £1,100 was allocated from our own funds in June for the accessible pathways project, as the grant provided by Keynsham Town Council was based on us claiming back the money once spent. The money was claimed and paid in December 2022, which then freed £1,100 back into the shed funds. The group also had a general budget of £300 allocated in May, of which £178.04 was spent.
- The Workshop group were allocated £350 for sharpening tools which was fully spent, plus £200 for dust extraction improvements of which only £50.67 was spent. £350 was allocated for the main room long bench, of which £292.98 was spent. £300 was allocated for upfront costs for the Keynsham Station Planters, and in May the Workshop general budget of £500 was allocated, of which £416.73 was spent (including funding the machine room bench).

£400 was allocated for upfront costs of the roof space insulation, £180 of which was spent (on top of the £300 grant allocation).

We have also designated £1,000 as cash reserves for emergencies.

Cash Allocation and Distribution

At 31st December 2022, the £4,385.25 funds balance was allocated as £1,000.00 in Designated funds (Reserves) and £3,385.25 in Unrestricted funds. There were no Restricted Funds outstanding, nor were there funds allocated for due overheads.

The £4,385.25 funds distribution was £4,128.02 at the bank, and £257.23 in Petty Cash.

Membership

In December 2021 we had 13 fully paid members. In January 2022 this increased to 17, and the year ended in December 2022 with 20 fully paid members – an increase of 54% since December 2021. As previously mentioned, membership subscriptions are our single source of regular funding (£2,182.50 in 2022), and it's encouraging to see an increase in numbers during the year.



The current target subscription level of £10 per person per month represents great value to members and brings in £120 per person per year for SSACG. Three sessions are currently run each week and using an average of four weeks in each month, if a member attends all three sessions each week, the cost per session is just 83p. For two sessions per week its £1.25 per session, and for one session its £2.50.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	GEOFFREY DAVIS	Christopher Paul Heard
Position (eg Secretary, Chair)	Chair	Treasurer

Date

19/04/2023

Receipts and payments accounts

For the period from	Period start date 01-Jan-22	To	Period end date 31-Dec-22
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Voluntary Income	2,346	-	-	2,346	-
Income Generation	2,691	-	-	2,691	-
Investments Income	-	-	-	-	-
Charitable Income	-	1,400	-	1,400	-
Other Receipts	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	5,037	1,400	-	6,437	-
A2 Asset and investment sales, (see table).					
Sale of Investments	-	-	-	-	-
Sale of Assets	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	5,037	1,400	-	6,437	-
A3 Payments					
Generating Funds	(906)	-	-	(906)	-
Charitable Activities	(2,199)	(1,400)	-	(3,599)	-
Support Costs	(521)	-	-	(521)	-
Other Payments	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	(3,626)	(1,400)	-	(5,026)	-
A4 Asset and investment purchases, (see table)					
Purchase of Investments	-	-	-	-	-
Purchase of Assets	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	(3,626)	(1,400)	-	(5,026)	-
Net of receipts/(payments)	1,411	-	-	1,411	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	2,974	-	-	2,974	2,974
Cash funds this year end	4,385	-	-	4,385	2,974



Charity Name Somerdale Shed and Community Garden	No (if any) 1198203
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Receipts and payments accounts

For the period from	Period start date 01-Jan-22	To	Period end date 31-Dec-22
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Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank, Current Account	4,128	-	-
	Bank, SumUp	-	-	-
	Cash, In Hand	257	-	-
	Total cash funds	4,385	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	C HEARD (TREASURER)	19/04/2023
	G DAVIS (CHAIR)	19/04/2023