



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## **Trustees' Annual Report for the period**

**From 6/4/23 To**

**5/4/24**

**Charity name: Danesfield Parents Association**

**Charity registration number: 1198200**

## **Objectives and Activities**

### **Summary of the purposes of the charity as set out in its governing document**

To advance the education of pupils in Danesfield manor school in particular by: developing effective relationships between the staff, parents and others associated with the school; engaging in activities or providing facilities, finance, or equipment that supports the school in the advancement of the education of the pupils

Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.

Danesfield Parents Association runs fund raising events such as children's discos, children and adults summer and winter fairs, and an annual adults-only summer part. Funds raised from these events are used to purchase equipment or services to support the school in the advancement of the education and health and wellbeing of the pupils

### **Objectives**

Our objectives are set to reflect our educational aims and the ethos of the School. It is important to us that we maintain and enhance the academic success of the School. This objective is, however, set in the context of the broader goals we set for the School and its pupils. In setting our objectives and planning our activities our Governors have given careful consideration to the Charity Commission's public benefit guidance.

Our key objectives for the year were:

- to purchase new picnic benches, tables, and parasols to replace old, worn out playground furniture and allow the children to eat outdoors during summer months, with protection from the sun
- to support the school and children by raising funds for a new outdoor 'common room' facility, enabling children to play outside in both clement and inclement weather, and to provide an outside learning environment, allowing a change of focus and a relaxed learning zone
- to raise funds to purchase a new table football table in replacement for the old, damaged, table encouraging team work, developing fine and gross motor skills and planning capabilities, and the value of sportsmanship

- To deliver one school disco per term to further develop the children's social skills
- To deliver a summer and winter fair, to encourage the whole school to socialise
- To deliver an adults-only Summer party, enabling parents/carers of all year groups to socialise, further developing the school's social agenda
- To ensure that all events be designed to raise funds, where possible, and to at least break-even, though advanced budgeting and tight controls over potential exposure

## **Achievements and Performance**

Danesfield Parents Association was able to deliver on all of its objectives for this period and made some progress toward saving the required funds.

## **Financial Review**

**Opening balance on 6/4/23 : £10,391**

Funds raised during the period : £10,155

**Total Income : £10,155**

Cost of running events : £4,527

Donations to school:

Clamber Stack : £16,312

Audio/Video equipment : £2,539

**Total outgoings : £23,377**

**Closing balance on 5/4/24 :£10,391**

## **Reserves Policy**

It is Danesfield Parents Association policy to maintain a balance on unrestricted funds (where possible) of £5,000, to cover emergency situations that may arise from time to time. Our target has been exceeded for the last period and funds over the minimum are retained to support future investment in the school, for the benefit of the children.

## **Uncertainties**

There are no concerns regarding the charity at this time.

## Structure, Governance and Management

Danesfield Parents Association is a CIO and requires 3 trustees to operate effectively, with a maximum of 6 permitted and 4 being the preferred number at this time. New trustees may present themselves to the board for consideration and the existing trustees shall assess their suitability before taking a majority vote on the proposed application. A quorum must be present for a vote to take place and a 75% majority must be in place for a motion to be approved.

## Reference and Administrative details

Charity name	Danesfield Parents Association
Other name the charity uses	
Registered charity number	1198200
Charity's principal address	Rydens Avenue Walton on Thames Surrey KT12 3JB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Benjamin Garner	Chair		
2	Joanne Smith	Trustee		
3	Teresa Wilson	Trustee		
4	Mark Simms	Treasurer		
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## Declarations

The trustees declare that they have approved the trustees' report above, with the same being signed on their behalf by Benjamin Garner, Chair.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Benjamin Garner	
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Position (eg Secretary,  
Chair, etc)

Chair	
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Date

5/2/25
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CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
Danesfield Parents Association

No (if any)  
1198200

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
4/6/2023

To

Period end date  
4/5/2024

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Fundraising - fairs, discos, summer party	11,106	-	-	11,106	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b> (Gross income for AR)	11,106	-	-	11,106	-
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	11,106	-	-	11,106	-
<b>A3 Payments</b>					
Cost of running events	6,294	-	-	6,294	-
Donation - Picnic tables, benches, and parasols	2,883	-	-	2,883	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	9,177	-	-	9,177	-
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	9,177	-	-	9,177	-
<b>Net of receipts/(payments)</b>	1,929	-	-	1,929	-
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	10,391	-	-	10,391	-
<b>Cash funds this year end</b>	12,320	-	-	12,320	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Balance at year end	12,320	-	-
		-	-	-
		-	-	-
	Total cash funds	12,320	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
	BG	Benjamin Garner	2/5/2025