

NATIONWIDE ASSOCIATION OF BLOOD BIKES



FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 March 2024

**Charitable Incorporated Organisation
Registered Charity Number 1198195**

(Formerly Registered Charity Number 1170040)



NATIONWIDE ASSOCIATION OF BLOOD BIKES



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NATIONWIDE ASSOCIATION OF BLOOD BIKES



Charity Information For The Year Ended 31 March 2024

Charitable Incorporated Organisation
Registered Charity Number 1198195
(Formerly Registered Charity Number 1170040)

Objectives and Activities

Summary of the purposes of the charity as set out in its governing document	Nationwide Association of Blood Bikes (NABB) objective is to promote the effectiveness of Blood Bike charities nationally and of the charitable emergency logistics sector for the benefit of the public by associating together and representing Blood Bike charities in a common effort to promote their charitable purposes. To represent the collective objectives of its member groups in relation to national organisations and associated issues.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	NABB seeks to provide a coherent strategy and to set operating standards for member Blood Bike charities. Through NABB, the member groups collectively agree minimum standards for membership to help achieve an efficient and effective operation alongside a high public profile. NABB reimburses member groups for some of their outlay to achieve these standards and the primary use of NABB's income is to fund these reimbursements. NABB also seeks national level publicity, but significantly also liaises with national government and other professional bodies to raise awareness of the Blood Bike charity industry and to ensure that they understand our operational needs when defining and implementing policies.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	The Trustees confirm that they are aware of, and act with regard to, the guidance issued by the Charity Commission on public benefit.

Additional information

Policy on grant making	The charity does not make grants per se, but may act as a conduit for funds intended for local groups where the donating organisation is restricted to dealing with national organisations. One example of this would be the spontaneous fund-raising activity undertaken by a group of bikers from 'Bikers Support', which raised £10,000 to be shared amongst the UK NABB member Blood Bike groups during the pandemic peak. The strong teamwork ethic amongst the NABB member groups facilitated some of the groups waiving their share of the donation in order to provide a larger donation to those groups that had experienced a significantly greater drain on their financial resources due to the severe impact to the traditional fund raising activities as the lockdown took hold.
Policy on social investment including program related investment	The charity does not undertake any social investments or programme related investment.
Contribution made by volunteers	All Blood Bike groups consist entirely of volunteers. This is also true of NABB itself where the committee, are all unpaid volunteers.

Achievements and Performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	NABB's overall objectives are: • aid the formation of new Blood Bike groups • agree a minimum operating standard for all members • raise awareness/sponsorship for the benefit of all NABB members. • act as a collective voice on behalf of its members with regard to national organisations and issues The service provided by the member groups, primarily using motorcycles, provides a 'medical essentials' courier service to NHS hospitals, other NHS health institutions and the majority of the Air Ambulance charities across the country. However, one of the consequences of the recent Covid pandemic has resulted in several of the member groups expanding their normal operating window to 24x7x7, from what was previously provided on an 'out of hours' basis. The service is still provided free of charge.
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Achievements against objectives set	These objectives are largely strategic in nature and approved in 2020 and carried forward subsequently 1 Raising the profile of NABB and its member groups: a. The social media campaign continues through the use of both a revised Facebook presence and Twitter; b. The National Blood Bike Awareness Day took place as in the previous four years in August and much local level publicity was obtained. 2 Representing groups nationally: Meetings continued with senior managers from NHSBT and local contact details were again shared with member groups to enable improved liaison away from the centre. 3. Section 19: NABB continues to engage with national regulatory organisations with regard to the appropriate use of Section 19 exemptions. 4. Membership Standards: During the year the Standards were kept under continual review and were amended in order to meet the needs of member groups.
Performance of fundraising activities against objectives set	During 2023-24 the objective to achieve a surplus and to reverse the deficits in the previous financial years was achieved.

Financial Review

Review of the charity's financial position at the end of the period	The accounts of the charity show a surplus for the year to 31 March 2024 of £28,060 (2023 – surplus £6,535) and the reserves at the accounting date are £54,833 (2023 - £26,773). PRINCIPAL SOURCES OF FUNDING Principal sources of funding are derived from corporate donations and the general public through both annual planned giving schemes together with sponsorship activities, donations, grants and legacies. STATEMENT OF DISCLOSURE In so far as the trustees are aware: - there is no relevant audit information of which the charity's independent examiners are unaware, and - they have taken all the steps that they ought to have taken as trustees in order to make themselves aware of any relevant audit information and to establish that the charity's independent examiners are aware of that information.
Statement explaining the policy for holding reserves stating why they are held	At 31 March 2024 the combined reserves totalled £54,833 (2023 - £26,773). The value held is considered sufficient: - To support Public Liability insurance coverage for our groups as they come due at the start of the financial year, - to cover the potential costs of gaining "type approval" for the modifications needed to be carried out to the various motorcycles used by local groups to make them fit for purpose and meet their requirements, - to provide seed money for attending exhibitions to promote Blood Bikes.
Amount of reserves held	£54,833

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Financial Review (Cont.)

The charity's principal sources of funds (including any fundraising)	The sources of funds raised are detailed in the accounts submitted. These are principally donations from individuals and groups.
Investment policy and objectives including any social investment policy adopted	The funds of NABB are not sufficient to warrant an investment policy and no social investment policy has been adopted. Funds are banked and surplus day to day cash are deposited with Lloyds Bank plc.
A description of the principal risks facing the charity	The principal risk is financial. As the number of Blood Bike groups has grown (due to the NABB's success in rolling out the concept to new areas) the need for ongoing support has grown. Fundraising is periodic and can vary over time. If the level of fundraising is not maintained or increased then the support that can be given to member groups (which account for the vast majority of expenditure) will need to be reduced.
Other: Fundraising Strategy	The fundraising strategy remains the same as in previous years, focussing on 'Corporate' or national opportunities. For example, NABB has been chosen by several groups and individuals as their chosen charity. In addition, the AA continue to offer full roadside recovery for around 380 NABB member groups' vehicles, free of charge. This is the thirteenth year in succession that NABB members have benefitted from this generous sponsorship.

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Structure, Governance and Management

Type of governing document	Constitution
How is the charity constituted?	The charity is an incorporated CIO (1198195).
Trustee selection methods including details of any constitutional provisions	Trustees are elected at the AGM by the representatives of the member groups. No person or body is entitled to appoint a Trustee or individual to the committee.
Policies and procedures adopted for the induction and training of trustees	The charity has "Role Descriptions" for the Trustee positions on the committee. Developing comprehensive but 'to-the-point' policies/procedures for the induction of Trustees is planned.
The charity's organisational structure and any wider network with which the charity works	The charity's Trustees/committee are elected by the member Blood Bike groups. A number of other individual volunteers work to support the committee in its activities. The member groups now cover almost all of the U.K. With a group now formed to cover the NW of Scotland, coverage will be complete although not all hospital Trusts/Boards are yet serviced within these areas. A small number of Blood Bike groups are not members of NABB, largely because they have been unable/unwilling to meet the membership standards agreed.
Relationship with any related parties	There are no related parties. A number of businesses provide discounts on products to NABB member groups and/or their individual members but they have no influence on decision making.

Reference and Administrative details

Charity name	Nationwide Association of Blood Bikes
Other name the charity uses	NABB
Registered charity number	1198195
Charity's principal address	33 Brockley Close Little Stoke Bristol BS34 6HA

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Trustee information and Declarations

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee
1	Michael Clark	Chair	Full year (to 3 July 2023)	Election: By NABB Member Groups
2	Harold Nash	Treasurer	Full year (to 26 November 2023)	As Above
3	Ian Piper	Secretary	Full year (to 8 July 2023)	As Above
4	Tyron Robert Stevenson	Vice Chair	Full Year	As Above
5	Tyron Raymond Stevenson		Full Year	As Above
6	Kirsty Lawrence		Full Year	As Above
7	Melanie Rowbottom	Secretary	From 26 November 2023	As Above
8	Peter Hession	Treasurer	From 26 November 2023	As Above

Declarations:-

The Trustees declare that they have approved the Trustees' report above.

Signed on behalf of the charity's Trustees

Signature(s)	<i>Melanie Rowbottom</i>	<i>Peter Hession</i>
Full name(s)	Melanie Rowbottom	Peter Joseph Hession
Position	Chair	Treasurer
Date	7 th January 2025	

Statement of Trustees Responsibilities

Statement of Trustees Responsibilities For The Year Ended 31 March 2024

The trustees are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

The law applicable to charities in England and Wales requires the trustees to prepare the financial statements for each financial year that give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the trustees

Melanie Rowbottom

Melanie Rowbottom

Chair

7th January 2025

Independent Examiners Report

Independent Examiner's Report to the Trustees of the Nationwide Association of Blood Bikes

I report on the accounts of the Trust for the year ended 31st March 2024, which are set out on pages 12 to 17.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the commission under section 145(5)(b) of the 2011 Act;
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Kamran Haq (Chartered Certified Accountant)

Address: OHA Accountancy

4 Woodwhite Way

Hemel Hempstead

HP2 7BS

21st January 2025

Statement of Financial Activities

Statement of Financial Activities For The Year Ended 31 March 2024

	Notes	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
INCOMING RESOURCES					
Incoming Resources from generated funds:					
<i>Voluntary income:</i>					
Donations & grants	2(a)	37,862		37,862	33,138
<i>Activities for generating funds:</i>					
Interest and investment income	2(b)	413	-	413	16
<i>Other income</i>					
VAT refund	2(c)	1,986	-	1,986	-
		40,261		40,261	33,154
RESOURCES EXPENDED					
Costs of generating funds					
Raising Funds	3(a)	-		-	805
Support Costs	3(b)	5,252		5,252	7,471
Other Resources	3(c)	562		562	525
Recompense to Member Groups	3(d)	5,415		5,415	14,551
Governance costs	3(e)	972		972	3,266
		12,201		12,201	26,618
NET INCOMING / (OUTGOING) RESOURCES FOR THE YEAR					
		28,060		28,060	6,536
Net movement in funds					
		28,060		28,060	6,536
Reconciliation of funds					
Total funds brought forward		26,773		26,773	20,238
Total funds carried forward		54,833		58,833	26,773

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Balance Sheet

Balance Sheet As at 31 March 2024

	Note	2024 £	2023 £
FIXED ASSETS			
Tangible fixed assets for use by the charity		-	-
Investment assets		-	-
CURRENT ASSETS			
Debtors and prepayments		-	-
Short term deposits		-	-
Cash at bank and in hand		54,833	27,045
		<u>54,833</u>	<u>27,045</u>
CURRENT LIABILITIES amounts falling due within one year	4	<u>-</u>	<u>272</u>
NET CURRENT ASSETS		54,833	26,773
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>54,833</u>	<u>26,773</u>
FUNDS			
Unrestricted funds			
General funds		54,833	26,773
		<u>54,833</u>	<u>26,773</u>
Restricted funds			
None		-	-
		<u>-</u>	<u>-</u>
Total funds	4	<u>54,833</u>	<u>26,773</u>

These financial statements were approved on behalf of the Trustees as at 7th January 2025

Signed as approved

Melanie Rowbottom

Chair

Signed as approved

Peter Hession

Treasurer

The notes 1 - 4 form part of these accounts

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Cash Flow

Statement of Cash Flows For the year Ended 31 March 2024

	2024 funds £	2023 funds £	Note
Table A: Cash flows from operating activities:			
Net cash provided by (used in) operating activities	27,788	3,308	(Table B)
Cash flows from investing activities:	-	-	
Dividends, interest and rents from investments	-	-	
Proceeds from sale of investments	-	-	
Purchase of investments	-	-	
Net cash provided by (used in) investing activities	27,788	3,308	
Change in cash and cash equivalents in the reporting period:			
Cash and cash equivalents at the beginning of the reporting period	27,045	23,738	(Table C)
Change in cash and cash equivalents due to exchange rate movements	-	-	
Cash and cash equivalents at the end of the reporting period	54,833	27,045	(Table C)

Table B: Reconciliation of net income/(expenditure) to net cash flow from operating activities

	2024 funds £	2023 funds £	Note
Net income/(expenditure) for the reporting period (as per the statement of financial activities)	28,060	6,536	
Adjustments for:			
Dividends, interest and rents from investments	-	-	
(Increase)/decrease in debtors	-	-	
Increase/(decrease) in creditors	(272)	(3,228)	
Net cash provided by (used in) operating activities	27,788	3,308	(Table A)

Table C: Analysis of cash and cash equivalents

	2024 funds £	2023 funds £	Note
Cash in hand	54,833	27,045	
Notice deposits (less than 3 months)	-	-	
Total cash and cash equivalents	54,833	27,045	(Table A)

Notes to the Financial Statements

1. ACCOUNTING POLICIES

Basis of Accounting

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Charities Act 2011 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Donations receivable under Gift Aid is recognised only when received. Income tax recoverable on Gift Aided donations is recognised when the donation is recognised.

Resources

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs relating to the category. Where cost cannot be directly attributed to particular headings, they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can only be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particularly restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Cash in hand, awaiting banking and on deposit is presented in the notes to the accounts.

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2. INCOMING RESOURCES

	Unrestricted Funds £	Restricted Funds £	TOTAL	
			2024 £	2023 £
2(a) Voluntary income				
Sundry Donations (incl. Gift Aid)	12,396	-	12,396	27,638
Legacies	25,466	-	25,466	2,000
Writeback of allocated donations				3,500
	<u>37,862</u>	<u>-</u>	<u>37,862</u>	<u>33,138</u>
2(b) Income from investments				
Interest and investment income	413	-	413	16
	<u>413</u>	<u>-</u>	<u>413</u>	<u>16</u>
2(c) Other income				
VAT refund	1,986	-	1,986	-
	<u>1,986</u>	<u>-</u>	<u>1,986</u>	<u>-</u>
TOTAL INCOMING RESOURCES	<u>40,261</u>	<u>-</u>	<u>40,261</u>	<u>33,154</u>

VAT refund relates to claims made for this financial year as well as prior years.

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3. RESOURCES EXPENDED

	Unrestricted Funds £	Restricted Funds £	TOTAL	
			2024 £	2023 £
3(a) Raising Funds:				
Fundraising Costs	-	-	-	805
	-	-	-	805
3(b) Support Costs:				
Computer and Website Costs	2,065	-	2,065	1,570
Publicity and exhibitions	1,785	-	1,785	4,811
Travel & Meeting Expenses	1,309	-	1,309	998
Administration Expenses	93	-	93	92
	5,252	-	5,252	7,471
3(c) Other Resources				
Subscriptions	562	-	562	525
Training	-	-	-	-
	562	-	562	525
3(d) Recompense to Member Groups				
Public Liability Insurance	4,882	-	4,882	9,226
Hi-Viz Jackets	533	-	533	5,325
Trackers	-	-	-	-
	5,415	-	5,415	14,551
3(e) Governance Costs				
Legal Fees	972	-	972	3,266
	972	-	972	3,266
TOTAL RESOURCES EXPENDED	12,201	-	12,201	26,618

4. LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024 £	2023 £
Creditors for other goods and services	-	-
Amounts payable for fundraising expenses	-	272
	-	272