

TRUSTEES ANNUAL REPORT

The Heart of Headcorn is a Charitable Incorporated Organisation (CIO) whose activities are based at the Heart of Headcorn Cultural and Community Hub, The Old Methodist Church, 2 High Street, Headcorn, Kent TN27 9NE, with a registered office at 23 Brooklands, Headcorn, Kent TN27 9QS.

THE TRUSTEES

Our Trustees for the 2024-2025 tax year were Tim Thomas (Chairman); Andrew Edmonds (Secretary), Jonathan Wilson (Treasurer) and Michael Rice. The Heart of Headcorn appoints its Trustees through votes at the AGM. The Trustees have no beneficial interest in the Charity.

ACTIVITIES FOR THE PUBLIC BENEFIT

In the last year, the Heart of Headcorn CIO has continued to provide a community space for the public benefit, hosting a diverse range of groups, including Singing for Health, Meditation, Keep Fit classes for people of different mobility types (six days a week), music practice groups (ranging from pop bands to the Young Organists); Chess Club; the Headcorn Social Club; the Mulberry Zingers choir; the Merry Widows Group; the Laughing Workshop; the French Cafe and various community educational activities, as well as a Chatty Cafe and Community Pantry, aimed at tackling food waste and relieving poverty. New groups include Qi Gong (a type of Tai Chi); the Memory Cafe, to support people with dementia and their carers (run by Age UK), the Gypsy Education Group and we are just about to launch a new men's shed type of club, aimed at Men experiencing isolation, named

‘Gents’, thanks to a National Lottery grant. Classes in English for Speakers of Other Languages will return in March.

We also have a beautiful and historical events space (the old Church) in which we have been proud to host Kent Adult Education courses in Conflict Management and Emergency First Aid At Work, with many more courses to follow promoting employability, financial education and personal flourishing. We have held several fund-raising events such as community concerts, bazaars; our annual Christmas Party for the over 90 year olds; a Burns Night attended by the Mayor of Maidstone; our annual Veterans’ Tea Party on St George’s Day and we host a bi-monthly Community Safety Surgery, where the public have the chance to meet their local police and community support officers, as well as other service providers offering help to those in crisis. We have just started working with the Recovery and Well-Being College (Kent & Medway Mental Health NHS Trust) to provide support for local people recovering from alcohol and drug addiction. Since our opening, we have continued to facilitate many small, specialist groups and to welcome people in difficult financial circumstances who cannot afford to socialise elsewhere.

ACCOUNTS

The income received by the charity in the last tax year was £27,667.55 and the expenditure was £20,088.65.

After two years (2023-2025) of gradually decreasing capital expenditure, which was necessary to renovate and protect the building and to make it safe (including asbestos and dry rot removal), the Heart of Headcorn has significantly reduced its outgoings. From 2024-2025 a certain amount of money was spent on community events for marketing purposes, in order to achieve ‘word of mouth’ in the village

and attract more people to the building. From early 2025 to February 2026, we have made significant savings: paper towels have been replaced by air-dryers; community groups now bring their own biscuits and milk and volunteers cover the cleaning and minor maintenance jobs. Other savings have been achieved by securing extra funding for groups which bring in less revenue; reducing the costs of the Pantry and gradually building up a substantial database of volunteer cake-bakers and other cooks for events, thus reducing supermarket bills. An extractor fan has reduced heat loss through open windows; we have purchased some eco-heaters and all evening group leaders have been asked to turn the heating to zero and switch off the water heater upon their departure. We have received funding now to cover outreach and promotional activities specifically, so these will no longer come out of our main budget going forward.

Most funds have come from room hire, the Pantry donations; donations from the secondhand bookstall and fund-raising events, with the occasional one-off donation from our service users. Grants received include those from the National Lottery (for the Join-In Headcorn Project), Kent Community Foundation (to develop the area upstairs) and from the charity Involve (for Health and Well-Being activities). The charity does not own any assets except for the building, the Heart of Headcorn Cultural and Community Hub, The Old Methodist Church, 2 High Street, Headcorn, Kent TN27 9NE and its furniture and contents. In accordance with their responsibilities, the Trustees have prepared this report and financial statement. The accounts have been inspected by all Trustees and offered for inspection by all attendees at our recent AGM. Susan Rowan FCA (Fellow of the Institute of Chartered Accountants) of Rowans KS Ltd (Companies House No: 09011307) was appointed as the independent examiner during the year and a copy of the Independent Examiner's Report is available upon request.

*Approved by the trustees on 23/02/2025 and signed on their behalf by
Tim Thomas (Chairman).*

The Heart of Headcorn
Financial Statements for the year ended 31 March 2025

Charity number 1198117

THE HEART OF HEADCORN
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2025

	Unrestricted funds £	Restricted income funds £	Total funds £	Prior period funds £
INCOMING RESOURCES				
Income from:				
Grants	13,828.00		13,828.00	9,559.81
Donations	697.76		697.76	2,170.59
Donations and grant for Pantry	0.00	3,600.00	3,600.00	
Pantry weekly donations	5,126.25		5,126.25	1,892.85
Fundraising activities	3,822.54		3,822.54	4,263.57
Room hire	4,193.00		4,193.00	1,634.90
TOTAL	27,667.55	3,600.00	31,267.55	19,521.72
RESOURCES EXPENDED				
Expenditure on:				
Fundraising events and supplies	3,362.72		3,362.72	4,845.47
Pantry	5,126.25	566.10	5,692.35	2,998.26
Water	175.28		175.28	665.52
Light and heat	2,000.31		2,000.31	2,508.79
Insurance	1,426.66		1,426.66	3,188.87
Property maintenance	7,688.43		7,688.43	10,032.69
Stationery and subscriptions	309.00		309.00	551.42
TOTAL	20,088.65	566.10	20,654.75	24,791.02
Net Income over Expenditure	7,578.90	3,033.90	10,612.80	-5,269.30

**THE HEART OF HEADCORN
BALANCE SHEET
FOR THE YEAR ENDED 31 MARCH 2025**

	Unrestricted funds £	Restricted income funds £	Total this year £	Total last period £
FIXED ASSETS				
Freehold Property (note 5)	0.00	280,068.80	280,068.80	280,068.80
Total fixed assets	0.00	280,068.80	280,068.80	280,068.80
CURRENT ASSETS				
Prepayments and accrued income	1,097.19	0.00	1,097.19	1,014.87
Metro Bank Current Account	18,076.62	3,033.90	21,110.52	10,219.53
Total current assets	19,173.81	3,033.90	22,207.71	11,234.40
CREDITORS: amounts falling due within one year				
Creditors and accruals	478.89	0.00	478.89	118.38
Total assets less current liabilities	18,694.92	283,102.70	301,797.62	291,184.82
CREDITORS: amounts falling due after one year				
Loan (note 7)	0.00	28,081.33	28,081.33	28,081.33
Total net assets	18,694.92	255,021.37	273,716.29	263,103.49
FUNDS OF THE CHARITY				
Restricted income funds		255,021.37	255,021.37	251,987.47
Unrestricted funds	18,694.92		18,694.92	11,116.02
Total funds at 31 March 2024	18,694.92	255,021.37	273,716.29	263,103.49

The Statement of Financial Activities and the Balance Sheet were approved by the Trustees
on 22 February 2026 and signed on their behalf by:

Tim Thomas
Hon. Chairman

THE HEART OF HEADCORN
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2025

Note 1 Basis of preparation

1.1 Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes.

The financial statements have been prepared in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

1.2 Going concern

These accounts have been prepared on a going concern basis.

Note 2 Staff costs

	31.03.25	31.03.24
Total staff costs	NIL	NIL
Average number of staff	NIL	NIL

Note 3 Transactions with trustees and related parties

None of the trustees have been paid any remuneration or received any other benefits from an employment with the charity or a related entity in the current period.

Note 4 Donated goods and services

The contribution of unpaid volunteers and donated goods and services including those of accountancy and the Independent examiner have not been recognised in the accounts.

Note 5 Tangible fixed assets

	Freehold land and buildings
Initial cost of the Headcorn Methodist Church	175,099.36
Legal fees and other related costs	17,665.81
Improvements to the property	87,303.63
Total cost as at 31 March 2024 and 2025	<u>280,068.80</u>

Note 6 Leasehold interest

The leasehold interest is in respect of the land in front of the Church to allow access to the building and is subject to a peppercorn rent.

The landlord being the Trustees for Methodist Church Purposes charity number 1136358.

Note 7 CREDITORS: amounts falling due after one year

The loan is unsecured and interest free and there are no repayment terms.

INDEPENDENT EXAMINER'S REPORT

Independent examiner's report to the trustees of The Heart of Headcorn CIO Charity number 1198117

I report to the trustees on my examination of the accounts of the above charity for the year ended 31 March 2025.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in any material respect:

1. the accounting records were not kept in accordance with section 130 of the Charities Act; or
2. the accounts did not accord with the accounting records; or
3. the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 22 February 2026

Susan Rowan FCA

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Headcorn
Ashford
Kent
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