



## Trustees' Annual Report for the period

From 1<sup>st</sup> January 2024 To 31<sup>st</sup> December 2024

Charity name: Cheriton Baptist Church

Charity registration number: 1198088

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>1. The principal purpose of the Church is the advancement of the Christian faith according to the principles of the Baptist denomination</p> <p>2. The Church may also advance education and carry out other charitable purposes in the United Kingdom and/or other parts of the world.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Cheriton Baptist Church (CBC) continues to meet the spiritual and practical needs of the community.</p> <p>The following summary of our main activities demonstrates that we are carrying-out charitable purposes for the public benefit whilst having due regard to the Charity Commission's public benefit guidance :-</p> <ul style="list-style-type: none"><li>• <b>Nepali Community:</b> The Nepalese-speaking service is held at CBC on Sunday afternoons. CBC and the Nepali Emmanuel church also work together on a variety of activities.</li><li>• <b>Community Partnerships:</b> CBC works with a number of local community groups including:<ul style="list-style-type: none"><li>i). Churches Together Folkestone, to organise events including Easter and Christmas events in Folkestone precinct;</li><li>ii). The Rainbow Centre, providing volunteers for the Winter Shelter, and donating to Food Bank</li><li>iii). Shepway District Council – praying for the councillors and their families in the local council chambers, supporting local events such as the Christmas light switch on and the Cheriton Light Festival;</li><li>iv). Kent Police, Shepway District Council, The Shepway Community Safety Unit, and Folkestone Area Partnership Against Crime</li></ul></li></ul>

		<p>through the Urban Pastors Project</p> <ul style="list-style-type: none"> <li>• Hosting The Community: Local Community Meetings; Cocaine Anonymous; Community Network; Pro-Active Development;</li> <li>• Quested Gallery: the Gallery was set-up to encourage local creative people to display their work including running creative workshops for the community</li> <li>• Church Staff: CBC has a team of four, full and part time staff members and approximately fourteen volunteers.</li> </ul>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have full regard to the guidance issued regarding public benefit of the charity Cheriton Baptist Church.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/a
Policy on social investment including program related investment	Para 1.38	N/a
Contribution made by volunteers	Para 1.38	The church would not function without the amazing contribution of our volunteers. The tasks they carry-out include teaching/preaching; musicians, sound & media, welcoming, cooking, serving food, cleaning, gardening, building maintenance and putting-out/stacking chairs
Other		N/a

### Achievements and Performance

	SORP reference	
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<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p>	<p>Cheriton Baptist Church continues to work with and support other charities, especially in SE Asia. Along with members of the church who are currently "serving" in other countries e.g. Thailand &amp; South Sudan.</p> <p>Work with children and youth. CBC provides a diverse set of activities &amp; programmes designed for each age group across the spectrum of 0 - 21yrs. We have a team of approximately 14 from different backgrounds and skill sets, who cater for the various needs of children and young people.</p> <p>Urban Pastors: CBC co-ordinates the Urban Pastors' team, comprising volunteers from a number of churches across Folkestone, in partnership with Shepway District Council's Community Safety Unit. The aim of Urban Pastors is to head onto the streets of our community and engage with the public – to be a friendly face, to be willing to pray for people, and to help combat the issue of Anti-Social behaviour. We currently have 2 teams running in the Cheriton and Harbour areas of Folkestone. We work closely with the local Council and local Police, to help to make the streets a safe place for all.</p> <p>Music &amp; Worship: We have a team of volunteer musicians made up from members of CBC. As a team they cover all aspects of worship in the church. As well as community events and other town wide events.</p> <p>Media: the media team facilitate the sound and media requirements of the church. Members of the media team also help with producing promotional videos. We have a small team who look after the church website and social media requirements. We record our Sunday morning service which is then published via our YouTube channel.</p> <p>Stewarding/Welcoming Team: is mainly responsible for welcoming the congregation and visitors into the church, including the provision of requested information on activities and helping visitors feel at home. The team is responsible for the setup of the church for varying activities and also act as Fire Marshals during the services.</p>
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**Additional information (optional)**

You may choose to include further statements where relevant about:

		N/a
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Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	N/a
Investment performance against objectives	Para 1.41	N/a
Other		Nil



## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Accounts for 2024 included
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Our aim is to retain a minimum reserve of three months running costs to enable the charity to be prepared for the following potential eventualities: a) The risk of unforeseen emergency or other unexpected need for funds, e.g. an unexpected large repair bill or finding 'seed-funding' for an urgent project. b) An unexpected drop in the Offering and/or Tithes. c) A source of income, e.g. a grant, not being renewed. Funds might be needed to give the trustees time to take action if income falls below expectations. d) Planned commitments, or designations, that cannot be met by future income alone, e.g. plans for a major asset purchase or to a significant project that requires the charity to provide 'matched funding'. e) The need to fund short-term deficits in a cash budget, e.g. money may need to be spent before a funding grant is received.
Amount of reserves held	Para 1.22	Accounts for 2024 included
Reasons for holding zero reserves	Para 1.22	N/a
Details of fund materially in deficit	Para 1.24	Nil
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/a

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	

Other		
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## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document ( <a href="#">trust deed</a> , <a href="#">royal charter</a> )	Para 1.25	Constitution
How is the charity constituted? (e.g <a href="#">unincorporated association</a> , CIO)	Para 1.25	As a C.I.O.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are selected by the existing trustees and affirmed by the membership.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	Cheriton Baptist Church
Other name the charity uses	N/a
Registered charity number	1198088
Charity's principal address	Quested Road Folkestone CT19 4BY

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Graham Smerdon			
2	Matthew Robb			
3	Lynda Rogers			
4	David Barker		01/01/2024 – 18/12/2024	
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Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/a
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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Graham Smerdon

Full name(s)

Graham Smerdon

Position (eg Secretary,  
Chair, etc)

Chairman

Date

14<sup>th</sup> September 2024



## STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST DECEMBER 2024

## 2024 2.023

### RESOURCES EXPENDED

Net Resources c/dPetty cash    Saving Acc    Current Acc

Accounts Examined by P A Goodwin  
Qualified by Experience Retired Manager NatWest Bank  
Retired School Bursar  
Former School Governor/Chair Finance Committee  
Dated 27 August 2025

Bank



# CASH FLOW STATEMENT

	Santander	San savings	Petty Cast	Total
	£	£	£	£
Balance b/f	4,310	66,580	266	71,156
Amount In	99,011	707	787	100,505
Transfer	3,000	-3,000		0
Transfer	-5,000	5,000		0
Banked Out	-96,608		-972	-97,580
Total	4,712	69,288	81	74,081

## FUND STATEMENT

	General	Restricted			Total
		Urban Pastors	Other Fund	Emergency Fund	
Balance b/f	71,216	7,625			78,841
Income	79,905	20,600			100,505
Expenditure	-85,920	-11,660			-97,580
	65,201	16,565	0	0	81,766
Add: Assets	17,972				17,972
Depreciation	-2,149	-2,344			-4,493
	81,024	14,221	0	0	95,245

## NOTES

### 1 General Offering comprises:-

Recorded Offering	59,325
Loose Offering, lump sums	150
	<u>59,475</u>

Gift Aid Tax Refund **9,750**

### 2 Donations **119**

3 Others	Print paid	76
	Gift for D& K	350
	FHDC refund	361
		<u>787.00</u>

### 4 2024 Wages

Net salaries	24,765
UP	5,907
Employer pension contributions	4,294

34,966

Net value - Opening Depreciation 25%

5 Media equipment	4,538	1134
6 New boiler	1,958	489
7 Dish Wash	2,102	526
8 £12,500 car	9,375	2344
9 Depreciation rate 25% per year	Total	<u>17,972</u> <u>4,493</u>

71,216.49



**Cheriton Baptist Church**  
**Registered Charity No. 1132606**

**Independent Examiner's Report to the trustees / members of Cheriton Baptist Church, Cheriton, Kent. Year ended 31 December 2024**

I report on the accounts for the year ended 31<sup>st</sup> December 2024 which are set out in the attached report. The accounts were prepared by the Treasurer, Lan Lan Comerford

**Respective responsibilities of trustees and examiner.**

The Charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act) and that an independent examination is needed. It is my responsibility to:

Examine the accounts (under section 43 of the Act)

To follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the Act), and

To state whether particular matters have come to my attention.

**Basis of independent examiner's report.**

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement.**

In the course of my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in, any material respect, the requirements:

To keep accounting records in accordance with section 41 of the Act; and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act; have not been met; or

2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Examiner: Philip Goodwin

Qualified by experience.

Retired Bank Manager, NatWest Bank, 30 years.

Former School Director of Finance, 10 years

27 August 2025

