

# Charity Commission Annual Return 2023

**CHERITON BAPTIST CHURCH**

Charity registration number: 1198088

**Most of the information you give in this form will become publicly available on the Register of Charities. Any field that the Charity Commission will not display will be clearly marked.**

**This document is a record of the information provided in the Annual Return 2023.**

## Financial period

**Financial period start date**

01/01/2023

**Financial period end date**

31/12/2023

## Income and spending

**Income £**

£98,968

**Spending £**

£101,676

## Number of contracts from government

How many contracts (other than grant agreements) did your charity receive from central government or a local authority during the financial period for this return?

0

## Number of grants from government

How many grants did your charity receive from central government or a local authority during the financial period for this return?

3

## Value of grants from government

What was the total value of the grants received from central government or a local authority during the financial period for this return?

£10,500

## Income breakdown

**Donations and legacies (excluding Endowments Received)**

£86,690

**Charitable activities**

£12,278

**Other trading activities**

£0

**Investments**

£0

**Other**

£0

## Recipients of grants

Please round all figures to the nearest pound (do not enter decimal points or commas).Individuals

£0

Other charities

£0

Other organisations that are not charities

£0

## Trustee payments

Excluding out of pocket expenses, for what were any of the trustees paid during the financial period for this return?

☒ d. Other type of payment/benefit not defined

Did any of the trustees resign and take up employment with your charity in the financial period of this return?

No

## Income from outside the UK

Did your charity receive income from outside of the United Kingdom in the financial period of this return?

No

## Delivering activities outside the United Kingdom

Did your charity deliver charitable activities outside of the United Kingdom in the financial period of this return?

No

## Spending outside England & Wales

**Did your charity spend funds outside of the United Kingdom in the financial period of this return?**

Yes

**Select countries/territories your charity operated in during the financial period covered by this annual return**

☒ India

☒ South Africa

**India**

£ 3200

**South Africa**

£ 716

**Please record total spend in each country. Round figures to the nearest £100 if possible (do not enter decimal points or commas). We recommend you select "Save" regularly to avoid losing any values entered.**

£ 3916

## Methods of money transfer

**How much money did your charity send in total outside of the United Kingdom using a method other than the regulated banking system in the financial period for this return?**

£0

## Trading subsidiaries

**Does the charity have any trading subsidiaries?**

No

## Charity contact details correct

**Is the contact address displayed from the Register of Charities, correct?**

Yes

## Charity headquarters details correct

**Is this the same address that you use as your charity's administrative headquarters?**

Yes

## Charity contact address

CHERITON BAPTIST CHURCH

QUESTED ROAD

FOLKESTONE

CT19 4BY

## Charity Headquarters address

CHERITON BAPTIST CHURCH

QUESTED ROAD

FOLKESTONE

CT19 4BY

## Membership type

**Is the charity part of a wider group structure with a parent body and subsidiary bodies?**

no, the charity is not part of a wider group structure

## Employment contract types

**People were permanently employed by your charity**

2

**People were on fixed-terms contracts with your charity**

0

**Self-employed people were working for your charity**

1

**Total overseas employees**

**How many of the people above work on behalf of your charity outside of the United Kingdom?**

0

**Total employee payroll**

**What was the total amount spent on employee payroll during the financial period relating to this return?**

£32,650

**Employees' salaries**

**Did any of your charity's employees receive total employment benefits of £60,000 or more in the financial period of this annual return?**

No

**Governance policies**

**Internal charity financial controls policy and procedures**

Yes

**Safeguarding policy and procedures**

Yes

**Financial reserves policy and procedures**

Yes

**Complaints policy and procedures**

Yes

**Serious incident reporting policy and procedures**

Yes

**Internal risk management policy and procedures**

No

**Trustee expenses policy and procedures**

Yes

**Trustee conflicts of interest policy and procedures**

No

**Investing charity funds policy and procedures**

Yes

**Campaigns and political activity policy and procedures**

Not applicable

**Bullying and harassment policy and procedures**

Yes

**Social media policy and procedures**

Yes

**Engaging external speakers at charity events policy and procedures**

Not applicable

## Safeguarding

**Has your charity provided services to children and/or adults at risk in the financial period of the return?**

Yes

**a. All required standard DBS checks have been obtained**

Yes

**b. All required enhanced DBS checks have been obtained**

Yes

**c. All required enhanced with Barred List(s) DBS checks have been obtained**

Not applicable

**d. DBS checks are not required other than Basic DBS checks**

No

## Serious Incidents

**Has your charity reported all Serious Incidents (including any historical incidents) that the charity became aware of during the financial period of this return?**

There were no incidents to report

## External risk and impact

**Donations,**

Unknown/No Change/Not Applicable

**Other income - grants**

Unknown/No Change/Not Applicable

**Other income - contracts**

Unknown/No Change/Not Applicable

**Other income - investment**

Unknown/No Change/Not Applicable

**Expenditure on charitable activities**

Unknown/No Change/Not Applicable

**Expenditure on overheads**

Positive

**Number of volunteers**

Unknown/No Change/Not Applicable

**Number of employees**

Unknown/No Change/Not Applicable

**Number of trustees**



Unknown/No Change/Not Applicable

**Fundraising activities**

Unknown/No Change/Not Applicable

**Capacity to deliver services**

Unknown/No Change/Not Applicable

**Total service demand**

Unknown/No Change/Not Applicable

## Volunteers

Excluding trustees, provide an estimate of the number of volunteers who carried out charitable activities on behalf of your charity in the United Kingdom during the financial period of this return?

40

## Privacy statement

Any information you give us will be held securely and processed only in accordance with the rule on data protection. We will not disclose your personal details to anyone unconnected to the Charity Commission unless:

- you have consented to their release; or
- we are legally obliged to disclose them; or
- we regard disclosure as either (a) necessary so that we can properly carry out our statutory functions or (b) necessary in the public interest.

We may share and disclose information about you with relevant public authorities, regulatory bodies and agencies, outside the Charity Commission but only if:

- we can lawfully do so; and
- we decide that disclosure is necessary for national security, crime detection, prevention, and law enforcement, or other issues in the public interest

Information we collect about you

We will use this information:

To enable us to carry out our statutory functions and duties;

**This will include the following actions:**

- (a) update, consolidate, and improve the accuracy of our records;**
- (b) undertake crime detection and prevention and law enforcement and assist the third parties specified above to investigate or prevent crime and carry out law enforcement;**
- (c) data analysis, testing, research, statistical and survey purposes**

**Information we receive from other sources.**

**Information we receive from other sources**

**We may combine this information with information you give to us and information we collect about you.**

**We may use this information and the combined information for the purposes set out above (depending on the types of information we receive).**

**We will ensure that any such disclosure and use is proportionate; considers your right to respect for your private life; and is done fairly and lawfully in accordance with the data protection principles of the Data Protection Act.**

**The Data Protection Act 1998 regulates the use of 'personal data', which is essentially any information, however stored, about identifiable living individuals.**

**As a 'data controller' under the Act, the Charity Commission must comply with it. Any changes we may make to our privacy statement in the future will be set out in the replacement version of this form.**

**Please check back frequently to see any updates or changes to our privacy policy.**

## **Declaration**

**Your role at the charity (select one):**

☒ **Trustee**

**Given names**

Graham

**Family name**

Smerdon

**Telephone number**

07814970559

**Email**

grahamsmerdon@yahoo.co.uk

**Date submitted**

12/10/2024

**It is a criminal offence under section 60 of the Charities Act 2011 for anyone to knowingly or recklessly provide false or misleading information to the commission; this includes**

**suppressing, concealing or destroying documents.**

# STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST DECEMBER 2023

## INCOMING RESOURCES

### Petty Cash Saving Acc

		£	£
Voluntary Income	Loose offering	290	
	Offering		
	Gift Aid		
	UP		
generating funds	Donations		
	Hub Café	259	
	Youth		
	Hire		
	Miscellaneous	195	
	Interest Received		551
	<b>Total Income</b>	<b>744</b>	<b>551</b>
From saving account			

### Petty Cash Saving Acc

## RESOURCES EXPENDED

Charitable Activities	Mission
	Emergency Fund
	Iranian Reunion
	Wages/Penisions
	Training
	Office Supplies
	Equipment,media
	Manse rent and utilities
	Church utilities
	Licences & Subs

Repairs & Maintenance		
Maintenance- Tower		
Cleaning	350	
Insurances		
Urban Pastors	15	
Youth & Children's Work	60	
Fellowship, worship	23	
Miscellaneous	12	
Outreach	137	
Fundraising trading		
costs Hub Cafe		
Meeting Point, toddler group		
Events		
Equipment - New boiler		
Refund/Banked	153	
Governance costsIndependent Examiner		
Total Resources Expended	<b>751</b>	<b>0</b>
To Saving Account		

VAN ( Depreciation 25% )

Asset Balance B/F

Asset Balance C/F

Accounts Examined by P A Goodwin

Qualified by Experience

Retired School Bursar and Manager NatWest Bank

Former School Governor/Chair Finance Committee

Dated 01/10/2024

# N BAPTIST CHURCH

**2023**

Bank Account Funds		
General	Restricted	Total
£	£	£
258		548
59,864		59,864
12,925		12,925
	12,278	12,278
3,750		3,750
2,164		2,423
21		21
0		0
163		358
		551
<b>79,145</b>	<b>12,278</b>	<b>98,968</b>
		10,000

Bank Account Funds		
General	Restricted	
2,406		2,406
		0
		0
28,450	4,200	32,650
1,095		1,095
4,121		4,121
679		679
10,430		10,430
12,018		12,018
2,017		2,017

6,292		6,292
10,900		10,900
1,456		1,806
2,032		2,032
	10,627	10,642
882		942
2,127		2,150
5		17
593		730
		0
491		491
		0
105		105
		0
		0
		0
		0
<b>86,098</b>	<b>14,827</b>	<b>101,676</b>
		6,000
		5,373
	2,344	
	<b>17,171</b>	
80,314	15,158	95,472
<b>78,486</b>	<b>10,265</b>	<b>88,751</b>

## CASH FLOW STATEMENT

**Balance b/f**  
**Amount In**  
**Transfer**  
**Refund - Martin**  
**Transfer**  
**Banked Out**  
**Total**

## FUND STATEMENT

General

<b>Balance b/f</b>	£	80,314
Income	£	80,440
Expenditure	-£	86,849
	<b>£</b>	<b>73,905</b>

Add: Assets

Depreciation	-£	1,669
	<b>£</b>	<b>72,236</b>

## NOTES

- 1** General Offering  
Recorded Offering  
Loose Offering,  
  
Gift Aid Tax Ref  
Donations  
Others Income
- 2** Interest Received  
Hub Income
- 3** Hire was largely



£403.5 from Ki

**4** Mission spendir  
Prathap £1500

**5** **2023 Wages**  
Gross salaries  
UP  
Employer pensi  
BU Pension emi

**6** Media Equipme

**7** Boiler

**8** VAN

<b>Santander</b>	<b>San savings</b>	<b>Petty Cash</b>	<b>Hub float</b>	<b>Total</b>
<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	
£8,937	£70,030	£273	£62	£79,301
£97,672	£551	£744	£1,983	£100,950
£10,000	-£10,000		-£349 Petty cash	-£349
-£5,373				-£5,373
-£6,000	£6,000		-£818 Banked	-£818
-£100,926		-£751	-£879	-£102,555
<b>£4,310</b>	<b>£66,580</b>	<b>£266</b>	<b>£0</b>	<b>£71,157</b>

NT

<b>Restricted</b>			<b>Total</b>
<b>Urban Pastors</b>	<b>Other Fund</b>	<b>Emergency Fund</b>	
£ 15,158			£ 95,472
£ 12,278		£ -	£ 92,718
-£ 14,827		£ -	-£ 101,676
<b>£ 12,609</b>	<b>£ -</b>	<b>£ -</b>	<b>£ 86,514</b>

-£ 2,344			-£ 4,013
<b>£ 10,265</b>	<b>£ -</b>	<b>£ -</b>	<b>£ 82,501</b>

g comprises:-

ing	£ 59,864
lump sums	£ 548
	<u>£ 60,412</u>
und	£ 12,925
	£ 3,750
	£ 379
ed	£ 551
	£ 2,423

/ £1010 from CA group, £3154 from Emmanuel , KCC £228

tchen and £1036.8 from Napier Friend, hire donation £417.6

Total£6,250

ing comprises Joel Thorman £906

Total£2,406

	£	23,220
	£	4,200
on contributions	£	2,910
mployee payments	£	2,319
	£	32,649
	25%	

nt	Net value		Depriciation		
	£		£		
	£	6,050	£	1,513	2022
	£	4,538	£	1,134	2023
	£	3,012	£	753	2022
	£	2,259	£	565	2023
	£	12,500	£	3,125	2022
	£	9,375	£	2,344	2023

# **Cheriton Baptist Church**

## **Registered Charity No. 1132606**

### **Independent Examiner's Report to the trustees / members of Cheriton Baptist Church, Cheriton, Kent. Year ended 31 December 2023**

I report on the accounts for the year ended 31<sup>st</sup> December 2023 which are set out in the attached report. The accounts were prepared by the Treasurer, Lan Lan Comerford

#### **Respective responsibilities of trustees and examiner.**

The Charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act) and that an independent examination is needed. It is my responsibility to:

- Examine the accounts (under section 43 of the Act)
- To follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the Act), and
- To state whether particular matters have come to my attention.

#### **Basis of independent examiner's report.**

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

#### **Independent examiner's statement.**

In the course of my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in, any material respect, the requirements:
  - To keep accounting records in accordance with section 41 of the Act; and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act; have not been met; or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Examiner: Philip Goodwin  
Qualified by experience.  
Retired Bank Manager, NatWest Bank, 30 years.  
Former School Director of Finance, 10 years  
01 October 2024