

CHERITON BAPTIST CHURCH

England & Wales · Charity number 1198088

Details

Status Registered

Legal form CIO

Registered 2022-02-28

Register [View on the Charity Commission register](#)

Contact

Address Cheriton Baptist Church
Quested Road
Folkestone
CT19 4BY

Phone 01303278717

Email info@cheritonbaptist.co.uk

Website www.cheritonbaptist.co.uk

Activities

Objects: THE PRINCIPAL PURPOSE OF THE CHURCH IS THE ADVANCEMENT OF THE CHRISTIAN FAITH ACCORDING TO THE PRINCIPLES OF THE BAPTIST DENOMINATION. THE CHURCH MAY ALSO ADVANCE EDUCATION AND CARRY OUT OTHER CHARITABLE PURPOSES IN THE UNITED KINGDOM AND/OR OTHER PARTS OF THE WORLD.

Activities: The Advancement of the Christian faith according to the principles of the Baptist denomination. The Church may also advance education and carry out other charitable purposes in the UK and or other parts of the world.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** General Charitable Purposes, Education/training, Disability, Religious Activities
- **Who:** Children/young People, Elderly/old People, The General Public/mankind

Geography

- Kent

Finances

Period end	Income	Expenditure	Assets	Employees
2025-12-31	£97,312	£91,573	-	-
2024-12-31	£100,505	£97,580	-	-
2023-12-31	£98,968	£101,676	-	-
2022-12-31	£86,918	£102,198	-	-

Trustees

Name	Role	Appointed
Graham Smerdon	Chair	2022-02-28
Craig Colin Doyle		2025-11-10
Matthew Andrew Robb		2022-02-28

CHERITON BAPTIST CHURCH

England & Wales - Charity number 1198088

Accounts

Cheriton Baptist Church
Registered Charity No. 1132606

Independent Examiner's Report to the trustees / members of Cheriton Baptist Church, Cheriton, Kent. Year ended 31 December 2025

I report on the accounts for the year ended 31st December 2025 which are set out in the attached report. The accounts were prepared by the Treasurer, Trev Francis, who undertook the role for the second half of the year.

Respective responsibilities of trustees and examiner.

The Charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act) and that an independent examination is needed. It is my responsibility to:

- Examine the accounts (under section 43 of the Act)
- To follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the Act), and
- To state whether particular matters have come to my attention.

Basis of independent examiner's report.

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent examiner's statement.

In the course of my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in, any material respect, the requirements:
 - To keep accounting records in accordance with section 41 of the Act; and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act; have not been met; or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

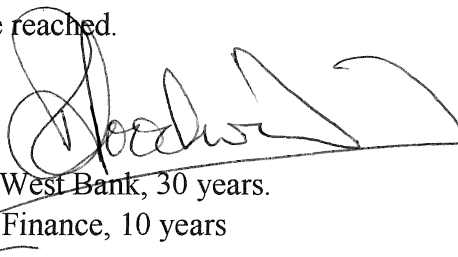
Examiner: Philip Goodwin

Qualified by experience.

Retired Bank Manager, NatWest Bank, 30 years.

Former School Director of Finance, 10 years

16 April 2026



CHERITON BAPTIST CHURCH
Year Ending 31 December 2025

INCOME		Current Account	Savings Account	Petty Cash	TOTAL 2025
Voluntary Income	Offering	62606		1666	64271
	Gift Aid Refund	12901			12901
	Urban Pastors	6750			6750
Generating Funds	Donation	51		230	280
	Hire	4640		93	4733
	Tots & Toys / Soft Play	356		342	698
	Youth Donation	608		322	930
	Sale of Car	6000			6000
	Interest Received		747		747
	Total Income	93912	747	2653	97312
Contra from Savings A/c		5300	11070		16370
EXPENDITURE		Current Account	Savings Account	Petty Cash	TOTAL 2025
Mission	Prathap	1650			1650
	JHMA/ELMA	2531			2531
	Other Mission	602			602
Community	Urban Pastors	1411		184	1595
	Creative Space	77			77
	Emergency Funds	200			200
Resources & Equipment	Tots & Toys / Soft Play	2072			2072
	Youth & Children	231		246	477
	Kids Alive	1172			1172
Training	Visiting Speakers	284			284
	Leaders Meetings	902			902
	Safe Guarding	350			350
Salaries	Admin Salaries	14876			14876
	Kids & Youth Worker	10358			10358
	Salary Oncosts	1308			1308
	Urban Pastors Wages	1288			1288
Admin	Office Expenses	3949		3	3952
	Fees Subs & Licenses	5036			5036
	Insurance	2497			2497
Church	Repair & Maintenance	15012		20	15032
	Utilities	8397			8397
	Cleaning	6741		280	7021
	Meeting Point	0		39	39
	Sunday Services & Fellowship	2975		216	3191
	Worship & Production	4123			4123
	Miscellaneous Gifts	873			873
	Banked			1671	1671
	Total Expenditure	88914	0	2659	91573
Contra to Savings A/c		11070	5300		16370
Income over Expenditure		-773	6517	-6	5739
Balance B/F		4712	69288	81	74081
Balance C/F		3939	75805	75	79820

CHERITON BAPTIST CHURCH
CASH FLOW STATEMENT

	Current Account	Savings Account	Petty Cash	TOTAL 2025
Balance B/F	4712	69288	81	74081
Amount In	93842	747	2653	97242
Transfer to Savings	-11070	11070		0
Transfer from Savings	5300	-5300		0
Amount Out	-88985		-2659	-91643
TOTAL	3799	75805	75	79680

Accounts Examined by P A Goodwin - Qualified by Experience 16/4/2026



Santander Savings Account 2025

	IN	OUT	BALANCE	Interest	Cheque	Contra
01Jan25 Opening Balance	69287.75		69287.75			
11Jan25 To Current A/c		2300.00	66987.75			-2300.00
17Jan25 Interest	61.08		67048.83	61.08		
16Feb25 Interest	59.51		67108.34	59.51		
23Feb25 From Current A/c	5000.00		72108.34			5000.00
16Mar25 Interest	55.74		72164.08	55.74		
17Apr25 Interest	61.29		72225.37	61.29		
01May25 Cheque	70.00		72295.37		70.00	
17May25 Interest	59.39		72354.76	59.39		
04Jun25 From Current A/c	6000.00		78354.76			6000.00
17Jun25 Interest	63.42		78418.18	63.42		
17Jul25 Interest	64.45		78482.63	64.45		
17Aug25 Interest	66.66		78549.29	66.66		
17Sep25 Interest	66.71		78616.00	66.71		
22Sep25 To Current A/c		3000.00	75616.00	0.00		-3000.00
17Oct25 Interest	62.64		75678.64	62.64		
16Nov25 Interest	64.28		75742.92	64.28		
17Dec25 Interest	62.25		75805.17	62.25		
	<u>81105.17</u>	<u>5300.00</u>	<u>75805.17</u>	<u>747.42</u>	<u>70.00</u>	<u>5700.00</u>

CHERITON BAPTIST CHURCH

England & Wales - Charity number 1198088

Accounts



Trustees' Annual Report for the period

From 1st January 2024 To 31st December 2024

Charity name: Cheriton Baptist Church

Charity registration number: 1198088

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<ol style="list-style-type: none">1. The principal purpose of the Church is the advancement of the Christian faith according to the principles of the Baptist denomination2. The Church may also advance education and carry out other charitable purposes in the United Kingdom and/or other parts of the world.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Cheriton Baptist Church (CBC) continues to meet the spiritual and practical needs of the community.</p> <p>The following summary of our main activities demonstrates that we are carrying-out charitable purposes for the public benefit whilst having due regard to the Charity Commission's public benefit guidance :-</p> <ul style="list-style-type: none">• Nepali Community: The Nepalese-speaking service is held at CBC on Sunday afternoons. CBC and the Nepali Emmanuel church also work together on a variety of activities.• Community Partnerships: CBC works with a number of local community groups including:<ol style="list-style-type: none">i). Churches Together Folkestone, to organise events including Easter and Christmas events in Folkestone precinct;ii). The Rainbow Centre, providing volunteers for the Winter Shelter, and donating to Food Bankiii). Shepway District Council – praying for the councillors and their families in the local council chambers, supporting local events such as the Christmas light switch on and the Cheriton Light Festival;iv). Kent Police, Shepway District Council, The Shepway Community Safety Unit, and Folkestone Area Partnership Against Crime

		<p>through the Urban Pastors Project</p> <ul style="list-style-type: none"> • Hosting The Community: Local Community Meetings; Cocaine Anonymous; Community Network; Pro-Active Development; • Requested Gallery: the Gallery was set-up to encourage local creative people to display their work including running creative workshops for the community • Church Staff: CBC has a team of four, full and part time staff members and approximately fourteen volunteers.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have full regard to the guidance issued regarding public benefit of the charity Cheriton Baptist Church.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/a
Policy on social investment including program related investment	Para 1.38	N/a
Contribution made by volunteers	Para 1.38	The church would not function without the amazing contribution of our volunteers. The tasks they carry-out include teaching/preaching; musicians, sound & media, welcoming, cooking, serving food, cleaning, gardening, building maintenance and putting-out/stacking chairs
Other		N/a

Achievements and Performance

	SORP reference	
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<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p>	<p>Cheriton Baptist Church continues to work with and support other charities, especially in SE Asia. Along with members of the church who are currently "serving" in other countries e.g. Thailand & South Sudan.</p> <p>Work with children and youth. CBC provides a diverse set of activities & programmes designed for each age group across the spectrum of 0 - 21yrs. We have a team of approximately 14 from different backgrounds and skill sets, who cater for the various needs of children and young people.</p> <p>Urban Pastors: CBC co-ordinates the Urban Pastors' team, comprising volunteers from a number of churches across Folkestone, in partnership with Shepway District Council's Community Safety Unit. The aim of Urban Pastors is to head onto the streets of our community and engage with the public – to be a friendly face, to be willing to pray for people, and to help combat the issue of Anti-Social behaviour. We currently have 2 teams running in the Cheriton and Harbour areas of Folkestone. We work closely with the local Council and local Police, to help to make the streets a safe place for all.</p> <p>Music & Worship: We have a team of volunteer musicians made up from members of CBC. As a team they cover all aspects of worship in the church. As well as community events and other town wide events.</p> <p>Media: the media team facilitate the sound and media requirements of the church. Members of the media team also help with producing promotional videos. We have a small team who look after the church website and social media requirements. We record our Sunday morning service which is then published via our YouTube channel.</p> <p>Stewarding/Welcoming Team: is mainly responsible for welcoming the congregation and visitors into the church, including the provision of requested information on activities and helping visitors feel at home. The team is responsible for the setup of the church for varying activities and also act as Fire Marshals during the services.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

		N/a
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Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	N/a
Investment performance against objectives	Para 1.41	N/a
Other		Nil

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Accounts for 2024 included
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Our aim is to retain a minimum reserve of three months running costs to enable the charity to be prepared for the following potential eventualities: a) The risk of unforeseen emergency or other unexpected need for funds, e.g. an unexpected large repair bill or finding 'seed-funding' for an urgent project. b) An unexpected drop in the Offering and/or Tithes. c) A source of income, e.g. a grant, not being renewed. Funds might be needed to give the trustees time to take action if income falls below expectations. d) Planned commitments, or designations, that cannot be met by future income alone, e.g. plans for a major asset purchase or to a significant project that requires the charity to provide 'matched funding'. e) The need to fund short-term deficits in a cash budget, e.g. money may need to be spent before a funding grant is received.
Amount of reserves held	Para 1.22	Accounts for 2024 included
Reasons for holding zero reserves	Para 1.22	N/a
Details of fund materially in deficit	Para 1.24	Nil
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/a

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	

Other		
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Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	As a C.I.O.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are selected by the existing trustees and affirmed by the membership.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Cheriton Baptist Church
Other name the charity uses	N/a
Registered charity number	1198088
Charity's principal address	Quested Road Folkestone CT19 4BY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Graham Smerdon			
2	Matthew Robb			
3	Lynda Rogers			
4	David Barker		01/01/2024 – 18/12/2024	
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/a

Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Graham Smerdon

Full name(s)

Graham Smerdon

Position (eg Secretary,
Chair, etc)

Chairman

Date

14th September 2024

CHERITON BAPTIST CHURCH

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST DECEMBER 2024**

INCOMING RESOURCES		Funds			2024	2,023	
		Petty Cash	Saving Acc	General	Restricted	Total	Total
				£	£	£	£
Voluntary Income	Offering	195		59,475		59,670	60,412
	Gift Aid			9,750		9,750	12,925
	UP				20,600	20,600	12,278
	Donations			119		119	3,750
	Miscellaneous	144		787		931	358
generating funds	Banked In	300				300	
	Tots & Toys	147		841		988	
	Youth			75		75	2,423
	Hire			7,330		7,330	21
	Bank Interest received		707	35		742	6,250
Total Income		787	707	78,411	20,600	100,505	551
						98,968	
RESOURCES EXPENDED							
Mission Church	Charitable Activitie Mission			4,496		4,496.00	2,406
	Wages/Pension			16,740		16,740.00	28,450
	Manse expenses			9,881		9,881.00	10,430
Community	Wages - UP				5,907	5,907.00	4,200
	Urban Pastors	119			5,753	5,872.00	10,642
	Hub Cafe					0.00	491
	Events					0.00	105
Youth Kids Alive	Outreach					0.00	730
	Creative Space			230		230.00	
	Emmergency funds			2,290		2,290.00	
	Kids & Youth Worker			3,328		3,328.00	942
	Resources Equipment	108		1,672		1,780.31	
Trainging	Visiting Speakers			1,320		1,320.00	1,095
	Leaders meets			1,047		1,047.00	
	DBS Checks					0.00	
Admin	Safe Guarding			56		56.00	
	Utilities			7,277		7,277.00	12,018
	Office Exps	12				12.33	
	Administered worker wages			8,909		8,909.00	
	Suoport service			6,101		6,101.20	4,121
	Fees Subs Licenses			965		965.00	2,017
	Repair & maintenance	124		6,593		6,716.99	17,192
	Cleaning	468		5,149		5,617.05	1,806
	Insurance			2,126		2,126.00	2,032
	Media			1,484		1,484.00	679
	Worship	5		3,364		3,368.50	2,150
	Misc (gifts)	136		420		555.97	17
	D & K Gift			1,200		1,200.00	
Cash Drawn			300		300.00	153	
Bank Transfer							
Total Resources Expended		972	0.00	84,948	11,660	97,580.35	101,676.00
Net Resources c/d		-185	707	-6,537	8,940	2,924.72	
Assets				17,972		17,972.00	
Depreciation				-2,149	-2,344	-4,493.00	
		-185	707	9,286	6,596	16,404	
		Petty cash Saving Acc Current Acc					
Cash balance b/f		266	66,580	4,370		71,216	
Cash balance c/f		81	69,288	4,712		74,081	

Accounts Examined by P A Goodwin
 Qualified by Experience Retired Manager NatWest Bank
 Retired School Bursar
 Former School Governor/Chair Finance Committee
 Dated 27 August 2025



CASH FLOW STATEMENT

	Santander £	San savings £	Petty Cast £	Total £
Balance b/f	4,310	66,580	266	71,156
Amount In	99,011	707	787	100,505
Transfer	3,000	-3,000		0
Transfer	-5,000	5,000		0
Banked Out	-96,608		-972	-97,580
Total	4,712	69,288	81	74,081

FUND STATEMENT

	General	Restricted			Total
		Urban Pastors	Other Fund	Emergency Fund	
Balance b/f	71,216	7,625			78,841
Income	79,905	20,600			100,505
Expenditure	-85,920	-11,660			-97,580
	65,201	16,565	0	0	81,766
Add: Assets	17,972				17,972
Depreciation	-2,149	-2,344			-4,493
	81,024	14,221	0	0	95,245

NOTES

1 General Offering comprises:-

Recorded Offering	59,325
Loose Offering, lump sums	150
	<u>59,475</u>

Gift Aid Tax Refund 9,750

2 Donations 119

3 Others

Print paid	76
Gift for D& K	350
FHDC refund	361
	<u>787.00</u>

4 2024 Wages

Net salaries	24,765
UP	5,907
Employer pension contributions	4,294

34,966

	Net value - Opening	Depreciation 25%
5 Media equipment	4,538	1134
6 New boiler	1,958	489
7 Dish Wash	2,102	526
8 £12,500 car	9,375	2344
9 Depreciation rate 25% per year	Total	4,493
	<u>17,972</u>	<u>4,493</u>

71,216.49



Cheriton Baptist Church
Registered Charity No. 1132606

Independent Examiner's Report to the trustees / members of Cheriton Baptist Church, Cheriton, Kent. Year ended 31 December 2024

I report on the accounts for the year ended 31st December 2024 which are set out in the attached report. The accounts were prepared by the Treasurer, Lan Lan Comerford

Respective responsibilities of trustees and examiner.

The Charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act) and that an independent examination is needed. It is my responsibility to:

- Examine the accounts (under section 43 of the Act)
- To follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the Act), and
- To state whether particular matters have come to my attention.

Basis of independent examiner's report.

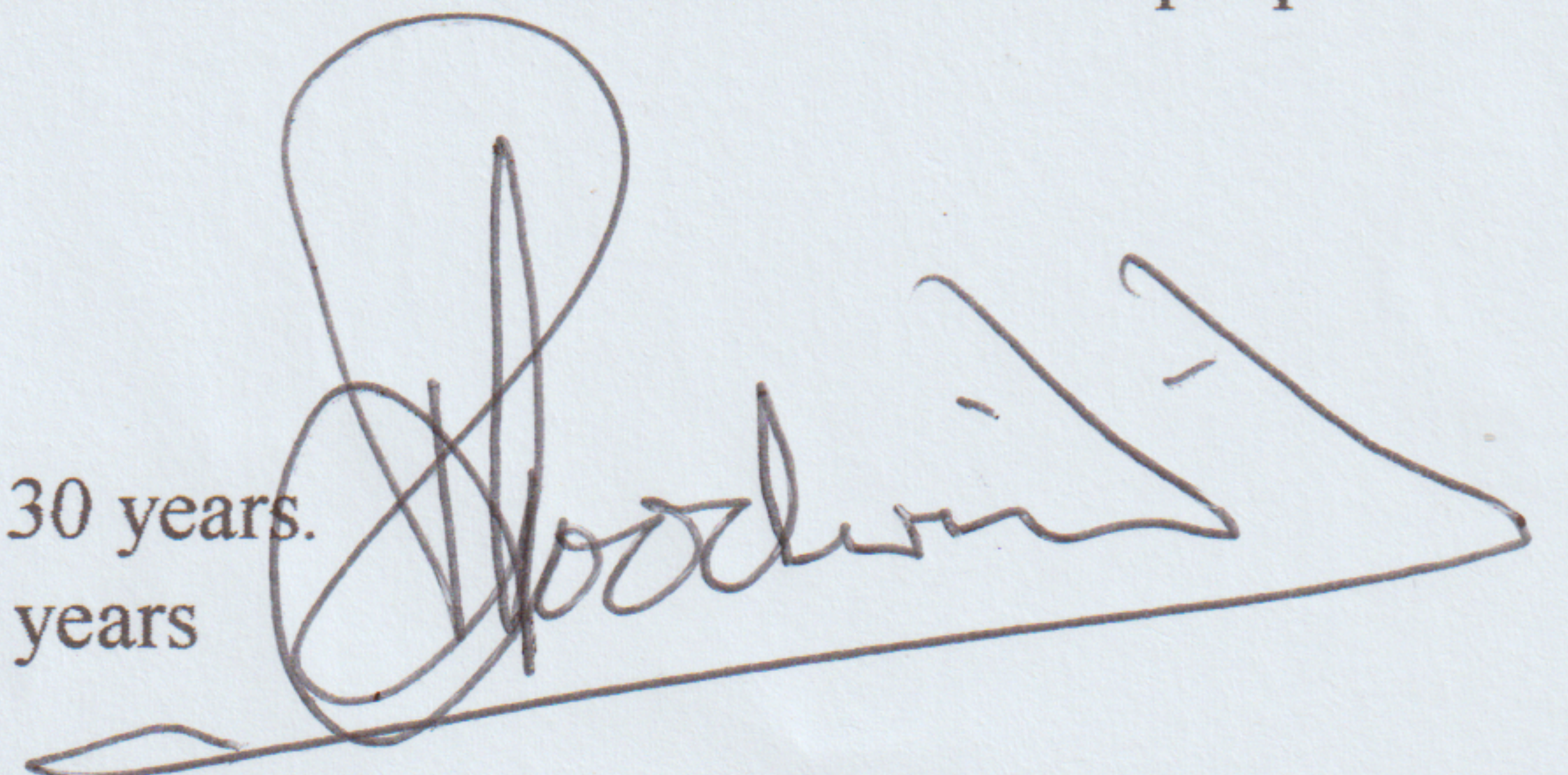
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In the course of my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in, any material respect, the requirements:
 - To keep accounting records in accordance with section 41 of the Act; and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act; have not been met; or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Examiner: Philip Goodwin
Qualified by experience.
Retired Bank Manager, NatWest Bank, 30 years.
Former School Director of Finance, 10 years
27 August 2025



CHERITON BAPTIST CHURCH

England & Wales - Charity number 1198088

Accounts

Charity Commission Annual Return 2023

CHERITON BAPTIST CHURCH

Charity registration number: 1198088

Most of the information you give in this form will become publicly available on the Register of Charities. Any field that the Charity Commission will not display will be clearly marked.

This document is a record of the information provided in the Annual Return 2023.

Financial period

Financial period start date

01/01/2023

Financial period end date

31/12/2023

Income and spending

Income £

£98,968

Spending £

£101,676

Number of contracts from government

How many contracts (other than grant agreements) did your charity receive from central government or a local authority during the financial period for this return?

0

Number of grants from government

How many grants did your charity receive from central government or a local authority during the financial period for this return?

3

Value of grants from government

What was the total value of the grants received from central government or a local authority during the financial period for this return?

£10,500

Income breakdown

Donations and legacies (excluding Endowments Received)

£86,690

Charitable activities

£12,278

Other trading activities

£0

Investments

£0

Other

£0

Recipients of grants

Please round all figures to the nearest pound (do not enter decimal points or commas).Individuals

£0

Other charities

£0

Other organisations that are not charities

£0

Trustee payments

Excluding out of pocket expenses, for what were any of the trustees paid during the financial period for this return?

d. Other type of payment/benefit not defined

Did any of the trustees resign and take up employment with your charity in the financial period of this return?

No

Income from outside the UK

Did your charity receive income from outside of the United Kingdom in the financial period of this return?

No

Delivering activities outside the United Kingdom

Did your charity deliver charitable activities outside of the United Kingdom in the financial period of this return?

No

Spending outside England & Wales

Did your charity spend funds outside of the United Kingdom in the financial period of this return?

Yes

Select countries/territories your charity operated in during the financial period covered by this annual return

India

South Africa

India

£ 3200

South Africa

£ 716

Please record total spend in each country. Round figures to the nearest £100 if possible (do not enter decimal points or commas). We recommend you select "Save" regularly to avoid losing any values entered.

£ 3916

Methods of money transfer

How much money did your charity send in total outside of the United Kingdom using a method other than the regulated banking system in the financial period for this return?

£0

Trading subsidiaries

Does the charity have any trading subsidiaries?

No

Charity contact details correct

Is the contact address displayed from the Register of Charities, correct?

Yes

Charity headquarters details correct

Is this the same address that you use as your charity's administrative headquarters?

Yes

Charity contact address

CHERITON BAPTIST CHURCH

QUESTED ROAD

FOLKESTONE

CT19 4BY

Charity Headquarters address

CHERITON BAPTIST CHURCH

QUESTED ROAD

FOLKESTONE

CT19 4BY

Membership type

Is the charity part of a wider group structure with a parent body and subsidiary bodies?

no, the charity is not part of a wider group structure

Employment contract types

People were permanently employed by your charity

2

People were on fixed-terms contracts with your charity

0

Self-employed people were working for your charity

1

Total overseas employees

How many of the people above work on behalf of your charity outside of the United Kingdom?

0

Total employee payroll

What was the total amount spent on employee payroll during the financial period relating to this return?

£32,650

Employees' salaries

Did any of your charity's employees receive total employment benefits of £60,000 or more in the financial period of this annual return?

No

Governance policies

Internal charity financial controls policy and procedures

Yes

Safeguarding policy and procedures

Yes

Financial reserves policy and procedures

Yes

Complaints policy and procedures

Yes

Serious incident reporting policy and procedures

Yes

Internal risk management policy and procedures

No

Trustee expenses policy and procedures

Yes

Trustee conflicts of interest policy and procedures

No

Investing charity funds policy and procedures

Yes

Campaigns and political activity policy and procedures

Not applicable

Bullying and harassment policy and procedures

Yes

Social media policy and procedures

Yes

Engaging external speakers at charity events policy and procedures

Not applicable

Safeguarding

Has your charity provided services to children and/or adults at risk in the financial period of the return?

Yes

a. All required standard DBS checks have been obtained

Yes

b. All required enhanced DBS checks have been obtained

Yes

c. All required enhanced with Barred List(s) DBS checks have been obtained

Not applicable

d. DBS checks are not required other than Basic DBS checks

No

Serious Incidents

Has your charity reported all Serious Incidents (including any historical incidents) that the charity became aware of during the financial period of this return?

There were no incidents to report

External risk and impact

Donations,

Unknown/No Change/Not Applicable

Other income - grants

Unknown/No Change/Not Applicable

Other income - contracts

Unknown/No Change/Not Applicable

Other income - investment

Unknown/No Change/Not Applicable

Expenditure on charitable activities

Unknown/No Change/Not Applicable

Expenditure on overheads

Positive

Number of volunteers

Unknown/No Change/Not Applicable

Number of employees

Unknown/No Change/Not Applicable

Number of trustees

Unknown/No Change/Not Applicable

Fundraising activities

Unknown/No Change/Not Applicable

Capacity to deliver services

Unknown/No Change/Not Applicable

Total service demand

Unknown/No Change/Not Applicable

Volunteers

Excluding trustees, provide an estimate of the number of volunteers who carried out charitable activities on behalf of your charity in the United Kingdom during the financial period of this return?

40

Privacy statement

Any information you give us will be held securely and processed only in accordance with the rule on data protection. We will not disclose your personal details to anyone unconnected to the Charity Commission unless:

- you have consented to their release; or**
- we are legally obliged to disclose them; or**
- we regard disclosure as either (a) necessary so that we can properly carry out our statutory functions or (b) necessary in the public interest.**

We may share and disclose information about you with relevant public authorities, regulatory bodies and agencies, outside the Charity Commission but only if:

- we can lawfully do so; and**
- we decide that disclosure is necessary for national security, crime detection, prevention, and law enforcement, or other issues in the public interest**

Information we collect about you

We will use this information:

To enable us to carry out our statutory functions and duties;

This will include the following actions:

- (a) update, consolidate, and improve the accuracy of our records;**
- (b) undertake crime detection and prevention and law enforcement and assist the third parties specified above to investigate or prevent crime and carry out law enforcement;**
- (c) data analysis, testing, research, statistical and survey purposes**

Information we receive from other sources.

Information we receive from other sources

We may combine this information with information you give to us and information we collect about you.

We may use this information and the combined information for the purposes set out above (depending on the types of information we receive).

We will ensure that any such disclosure and use is proportionate; considers your right to respect for your private life; and is done fairly and lawfully in accordance with the data protection principles of the Data Protection Act.

The Data Protection Act 1998 regulates the use of 'personal data', which is essentially any information, however stored, about identifiable living individuals.

As a 'data controller' under the Act, the Charity Commission must comply with it. Any changes we may make to our privacy statement in the future will be set out in the replacement version of this form.

Please check back frequently to see any updates or changes to our privacy policy.

Declaration

Your role at the charity (select one):

Trustee

Given names

Graham

Family name

Smerdon

Telephone number

07814970559

Email

grahamsmerdon@yahoo.co.uk

Date submitted

12/10/2024

It is a criminal offence under section 60 of the Charities Act 2011 for anyone to knowingly or recklessly provide false or misleading information to the commission; this includes

suppressing, concealing or destroying documents.

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST DECEMBER 2023**

INCOMING RESOURCES

Petty Cash Saving Acc

		£	£
Voluntary Income	Loose offering	290	
	Offering		
generating funds	Gift Aid		
	UP		
	Donations		
	Hub Café	259	
	Youth		
	Hire		
	Miscellaneous	195	
	Interest Received		551
	Total Income	744	551

From saving account

Petty Cash Saving Acc

RESOURCES EXPENDED

Charitable Activities	Mission
	Emergency Fund
	Iranian Reunion
	Wages/Penisions
	Training
	Office Supplies
	Equipment,media
	Manse rent and utilities
	Church utilities
	Licences & Subs

Repairs & Maintenance		
Maintenance- Tower		
Cleaning	350	
Insurances		
Urban Pastors	15	
Youth & Children's Work	60	
Fellowship, worship	23	
Miscellaneous	12	
Outreach	137	
Fundraising trading costs		
Hub Cafe		
Meeting Point, toddler group		
Events		
Equipment - New boiler		
Refund/Banked	153	
Governance costs		
Independent Examiner		
Total Resources Expended	751	0
To Saving Account		

VAN (Depreciation 25%)

Asset Balance B/F

Asset Balance C/F

Accounts Examined by P A Goodwin

Qualified by Experience

Retired School Bursar and Manager NatWest Bank

Former School Governor/Chair Finance Committee

Dated 01/10/2024

N BAPTIST CHURCH

2023

Bank Account Funds		
General	Restricted	Total
£	£	£
258		548
59,864		59,864
12,925		12,925
	12,278	12,278
3,750		3,750
2,164		2,423
21		21
0		0
163		358
		551
79,145	12,278	98,968
		10,000

Bank Account Funds		
General	Restricted	
2,406		2,406
		0
		0
28,450	4,200	32,650
1,095		1,095
4,121		4,121
679		679
10,430		10,430
12,018		12,018
2,017		2,017

6,292		6,292
10,900		10,900
1,456		1,806
2,032		2,032
	10,627	10,642
882		942
2,127		2,150
5		17
593		730
		0
491		491
		0
105		105
		0
		0
		0
		0
86,098	14,827	101,676
		6,000
		5,373
	2,344	
	17,171	
80,314	15,158	95,472
78,486	10,265	88,751

CASH FLOW STATEMENT

Balance b/f
Amount In
Transfer
Refund - Martin
Transfer
Banked Out
Total

FUND STATEMENT

General

Balance b/f	£	80,314
Income	£	80,440
Expenditure	-£	86,849
	£	73,905

Add: Assets

Depreciation	-£	1,669
	£	72,236

NOTES

- 1 General Offerin
Recorded Offeri
Loose Offering,

Gift Aid Tax Ref
Donations
Others Income
- 2 Interest Receive
Hub Income
- 3 Hire was largely

£403.5 from Ki

4 Mission spendir
Prathap £1500

5 **2023 Wages**
Gross salaries
UP
Employer pensi
BU Pension emj

6 Media Equipme

7 Boiler

8 VAN

Santander	San savings	Petty Cash	Hub float	Total
£	£	£	£	
£8,937	£70,030	£273	£62	£79,301
£97,672	£551	£744	£1,983	£100,950
£10,000	-£10,000		-£349 Petty cash	-£349
-£5,373				-£5,373
-£6,000	£6,000		-£818 Banked	-£818
-£100,926		-£751	-£879	-£102,555
£4,310	£66,580	£266	£0	£71,157

NT

Restricted			Total
Urban Pastors	Other Fund	Emergency Fund	
£ 15,158			£ 95,472
£ 12,278		£ -	£ 92,718
-£ 14,827		£ -	-£ 101,676
£ 12,609	£ -	£ -	£ 86,514

-£ 2,344			-£ 4,013
£ 10,265	£ -	£ -	£ 82,501

g comprises:-

ing	£ 59,864
lump sums	£ 548
	<u>£ 60,412</u>
und	£ 12,925
	£ 3,750
	£ 379
ed	£ 551
	£ 2,423

/ £1010 from CA group, £3154 from Emmanuel , KCC £228

tchen and £1036.8 from Napier Friend, hire donation £417.6

Total £6,250

ing comprises Joel Thorman £906

Total £2,406

	£	23,220
	£	4,200
on contributions	£	2,910
mployee payments	£	2,319
	£	32,649

25%

	<u>Net value</u>		<u>Depriciation</u>		
nt	£	6,050	£	1,513	2022
	£	4,538	£	1,134	2023
	£	3,012	£	753	2022
	£	2,259	£	565	2023
	£	12,500	£	3,125	2022
	£	9,375	£	2,344	2023

Cheriton Baptist Church

Registered Charity No. 1132606

Independent Examiner's Report to the trustees / members of Cheriton Baptist Church, Cheriton, Kent. Year ended 31 December 2023

I report on the accounts for the year ended 31st December 2023 which are set out in the attached report. The accounts were prepared by the Treasurer, Lan Lan Comerford

Respective responsibilities of trustees and examiner.

The Charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act) and that an independent examination is needed. It is my responsibility to:

- Examine the accounts (under section 43 of the Act)
- To follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the Act), and
- To state whether particular matters have come to my attention.

Basis of independent examiner's report.

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent examiner's statement.

In the course of my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in, any material respect, the requirements:
 - To keep accounting records in accordance with section 41 of the Act; and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act; have not been met; or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Examiner: Philip Goodwin
Qualified by experience.
Retired Bank Manager, NatWest Bank, 30 years.
Former School Director of Finance, 10 years
01 October 2024

CHERITON BAPTIST CHURCH

England & Wales - Charity number 1198088

Accounts



Trustees' Annual Report for the period

From 28th February 2022 To 31st December 2022

Charity name: Cheriton Baptist Church

Charity registration number:1198088

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The principal purpose of the Church is the advancement of the Christian faith according to the principles of the Baptist denomination. The Church may also advance education and carry out other charitable purposes in the United Kingdom and/or other parts of the world.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Cheriton Baptist Church (CBC) continues to meet the spiritual and practical needs of the community. The following summary of our main activities demonstrates that we are carrying-out charitable purposes for the public benefit whilst having due regard to the Charity Commission's public benefit guidance :-</p> <ul style="list-style-type: none">• Nepali Community: The Nepalese-speaking service is held at CBC on Sunday afternoons. CBC and the Nepali Emmanuel church also work together on a variety of activities.• Community Partnerships: CBC works with a number of local community groups including:<ul style="list-style-type: none">i). Churches Together Folkestone, to organise events including Easter and Christmas events in Folkestone precinct;ii). The Rainbow Centre, providing volunteers for the Winter Shelter, and donating to Food Bankiii). Shepway District Council - praying for the councillors and their families in the local council chambers,

		<p>supporting local events such as the Christmas light switch on and the Cheriton Light Festival;</p> <p>iv). Kent Police, Shepway District Council, The Shepway Community Safety Unit, and Folkestone Area Partnership Against Crime through the Urban Pastors Project</p> <p>v.) Local schools - by running school assemblies - both in schools and in the church, supporting management staff and teachers in some local schools.</p> <ul style="list-style-type: none"> • Hosting The Community: Local Community Meetings; Cocaine Anonymous; Community Network; Pro-Active Development; • Community Training Hub: CBC delivers a variety of courses, some 'in house' and others in association with other groups. • Church Staff: CBC has a team of four, full and part time staff members and approximately thirty volunteers. <p>Quoted Gallery: this year we have launched the Gallery to encourage local creative people to display their work including running creative workshops for the community</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have full regard to the guidance issued regarding public benefit of the charity Cheriton Baptist Church.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/a
Policy on social investment including program related investment	Para 1.38	N/a
Contribution made by	Para 1.38	The church would not function without the amazing contribution of our volunteers.

volunteers		The tasks they carry-out include teaching/preaching; musicians, sound & media, welcoming, cooking, serving food, cleaning, gardening, building maintenance and putting-out/stacking chairs
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Cheriton Baptist Church continues to work with and support other charities, especially in SE Asia. Along with members of the church who are currently "serving" in other countries e.g. South Africa & South Sudan.</p> <p>The Hub Coffee Bar: is open on Thursday mornings and continues to be a popular place for people to meet up with old friends and others come to make new ones in a relaxed friendly atmosphere. It is well attended by both people from CBC and the local community.</p> <p>Work with children and youth. CBC provides a diverse set of activities & programmes designed for each age group across the spectrum of 0 - 21yrs. We have a team of approximately 20 volunteers from different backgrounds and skill sets, who cater for the various needs of children and young people.</p> <p>Urban Pastors: CBC co-ordinates the Urban Pastors' team, comprising volunteers from a number of churches across Folkestone, in partnership with Shepway District Council's Community Safety Unit. The aim of Urban Pastors is to head onto the streets of our community and engage with the public - to be a friendly face, to be willing to pray for people, and to help combat the issue of Anti-Social behaviour. We currently have 2 teams running in the Cheriton and Harbour areas of Folkestone. We work closely with the local Council and local Police, to help to make the streets a safe place for all.</p>

		<p>Music & Worship: We have a team of volunteer musicians made up from members of CBC. As a team they cover all aspects of worship in the church. As well as community events and other town wide events.</p> <p>Media: the media team facilitate the sound and media requirements of the church. Members of the media team also help with producing promotional videos. We have a small team who look after the church website and social media requirements. Since January this year we have been “livestreaming” our Sunday morning service via our YouTube channel.</p> <p>Stewarding/Welcoming Team: is mainly responsible for welcoming the congregation and visitors into the church, including the provision of requested information on activities and helping visitors feel at home. The team is responsible for the setup of the church for varying activities and also act as Fire Marshals during the services.</p>
--	--	--

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Accounts included
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>Our aim is to retain a minimum reserve of three months running costs to enable the charity to be prepared for the following potential eventualities:</p> <p>a) The risk of unforeseen emergency or other unexpected need for funds, e.g. an unexpected large repair bill or finding 'seed-funding' for an urgent project.</p> <p>b) An unexpected drop in the Offering and/or Tithes.</p> <p>c) A source of income, e.g. a grant, not being renewed. Funds might be needed to give the trustees time to take action if income falls below expectations.</p> <p>d) Planned commitments, or designations, that cannot be met by future income alone, e.g. plans for a major asset purchase or to a significant project that requires the charity to provide 'matched funding'.</p> <p>e) The need to fund short-term deficits in a cash budget, e.g. money may need to be spent before a funding grant is received.</p>
Amount of reserves held	Para 1.22	Accounts included
Reasons for holding zero reserves	Para 1.22	N/a
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	

A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	C.I.O.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are selected by the existing trustees and affirmed by the membership.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Cheriton Baptist Church
Other name the charity uses	n/a
Registered charity number	1198088

Charity's principal address	Quested Rd, Cheriton, Folkestone CT19 4BY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David John Barker	Minister		
2	Matthew Andrew Robb			
3	Graham Smerdon	Chairman of Trustees		
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees - names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/a

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

G. Smerdon

Full name(s)

Graham Smerdon

**Position (eg
Secretary, Chair, etc)**

Chairman

Date

4th July 2023

CHERITON BAPTIST CHURCH

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST DECEMBER 2022

INCOMING RESOURCES

	Funds		Total
	General	Restricted	
Voluntary Income	£ 67,992	£	67,992
Gift Aid	11,392		11,392
UP		9,000	9,000
Donations	1,310	3,516	4,826
Miscellaneous	120		120
Hub Café	2,204		2,204
Youth			0
Events	830		830
Hire	2,995		2,995
Bank Interest	75		75
Total Income	86,918	12,516	99,434

RESOURCES EXPENDED

Charitable Activities	5,627	1,529	7,156
Mission		1,184	1,184
Emergency Fund		1,987	1,987
Iranian Reunion		4,200	4,200
Personnel	26,822		26,822
Training	2,001		2,001
Office Supplies	5,541		5,541
Equipment, media	6,050		6,050
Manse rent and utilities	10,959		10,959
Church utilities	9,450		9,450
Licences & Subs	1,775		1,775
Repairs & Maintenance	4,530		4,530
Cleaning	1,066		1,066
Insurances	4,871		4,871
Urban Pastors		2,996	2,996
Youth & Children's Work	558		558
Fellowship, worship	3,766		3,766
Miscellaneous	327		327
Outreach	1,088		1,088
undraising trading costs		905	905
Hub Cafe			
Meeting Point, toddler group			
Events	1,350		1,350
Equipment - New boiler	3,012		3,012
VAN	12,500		12,500
Governance costs			
Independent Examiner			
Total Resources Expended	102,198	11,895	114,093
Net Resources c/d	-15,281	621	-14,660
Assets (7	21,562	0	21,562
Depreciation	-5,391	0	-5,391
	890	621	1,511
Cash balance b/f	79,424	14,537	93,961
cash balance c/f	80,314	15,158	95,472

CASH FLOW STATEMENT

	2021	2022
Balance b/f	£ 17,762	£ 66,362
Amount In	98,474	10,757
Transfer	-270	8,716
Transfer	5,762	14,075
Banked Out	-112,792	156
Total	8,936	1,406
Notes		0
Total	8,936	1,406

FUND STATEMENT

	Restricted				Total
	General	Urban Pastors	Other Fund	Emergency Fund	
Balance b/f	79,424	8,894	1,238	4,405	93,961
Income	86,918	9,000	3,516		99,434
Expenditure	-102,198	-7,196	-3,516	-1,184	-114,094
Add: Assets	64,143	10,698	1,238	3,222	79,301
Depreciation	21,562				21,562
	-5,391				-5,391
Total	80,314	10,698	1,238	3,222	95,472

NOTES

- General Offering comprises:-
Recorded Offering 67,423
Loose Offering, lump sums 569
Gift Aid Tax Refund 11,392
- Donations includes £1250 for Joe in SA, ELMA 476
Iranian Reunion £1735
£700 utility bill, £127 King Legacy, £538 others
Events: £536 Summer Camp & £294 Kids Total £830
- Hire was largely £1361 from CA group, £713 from Emmanuel, KCC £82.5
£168.40 from Kitchen and £145 from United Response, hire donation £525
- Mission spending comprises Joel Thorman £2680 (£1430 from church, £1250 from his parents)
Prathap £1650, Elam £476, JMHA £2350, Total £7156
- 2021 Wages
Gross salaries 18,860
UP 4,200
Employer pension contributions 3,068
BU Pension deficit payments 2,444
BU Pension employee payments 2,450
2021 Wages Personnel 27,147
UP 3,000
- Media equipment 6,050.00
- £3,012 was spent on a new boiler
- £12,500 car
- 7+8+9 (£21,562)
- Depreciation rate 25% per year £5,391

Cheriton Baptist Church
Registered Charity No. 1132606

Independent Examiner's Report to the trustees / members of Cheriton Baptist Church, Cheriton, Kent. Year ended 31 December 2022

I report on the accounts for the year ended 31st December 2022 which are set out in the attached report. The accounts were prepared by the Treasurer, Lan Lan Comerford

Respective responsibilities of trustees and examiner.

The Charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act) and that an independent examination is needed. It is my responsibility to:

- Examine the accounts (under section 43 of the Act)
- To follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the Act), and
- To state whether particular matters have come to my attention.

Basis of independent examiner's report.

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items of or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent examiner's statement.

In the course of my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in, any material respect, the requirements:
 - To keep accounting records in accordance with section 41 of the Act; and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act; have not been met; or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Examiner: Philip Goodwin
Qualified by experience.
Retired Bank Manager, NatWest Bank, 30 years.
Former School Director of Finance, 10 years
08 May 2023

