



**St Thomas'  
Church  
Lowther St  
York**



**ANNUAL REPORT and FINANCIAL  
STATEMENTS  
of the PAROCHIAL CHURCH COUNCIL**  
For the year ended 31 December 2022

**[www.stthomasyork.org.uk](http://www.stthomasyork.org.uk)**

**Priest-in-Charge:** Revd Alistair Rycroft

**Churchwardens:** Mrs Jo Bloss, Mr Robert Hazell

**Treasurer:** Mr David Pennock

**Independent Examiner:** Mrs Jane Kasiuk

**Bank:** Lloyds Bank plc, Pavement Branch, York

**Registered charity number:** 1198054

## **Contents**

	<b>Page</b>
<b>Annual Report</b>	<b>1-3</b>
<b>Independent Examiner's Report</b>	<b>4</b>
<b>Receipts and Payments account</b>	<b>5</b>
<b>Statement of Assets and Liabilities</b>	<b>5</b>
<b>Notes to the Accounts</b>	<b>6-7</b>
<b>Budget for 2023</b>	<b>8</b>

## **Annual Report of the PCC of St Thomas' for the year ended Dec 31<sup>st</sup> 2022**

St Thomas' Church (serving the parish of St Thomas with St Maurice) is on Lowther St in the Groves area of York. It is within the Diocese of York.

The Parochial Church Council (PCC) is a charity registered with the Charity Commission. The PCC has the responsibility of promoting in the ecclesiastical parish the whole mission of the church; pastoral, evangelistic, social, and ecumenical. It also has maintenance responsibilities for the church and hall.

**Membership:** Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting in accordance with the Church Representation Rules. All church attendees are encouraged to register on the Electoral Roll and are then eligible to stand for election to the PCC.

During 2022, the members of the PCC of St Thomas' Church were:

Revd Al Rycroft (priest-in-charge) – Chair  
David Stirk – Vice Chair  
Rob Hazell – Churchwarden (but moved away from York, July 2022)  
Jo Bloss – Churchwarden  
David Pennock – Treasurer  
Tom Dennis – Secretary  
Viv Pennock  
Anna Minihan  
Peter Platts  
Ruth Dunlop  
Will Mitchell (from April 2022)  
Maya James (until AGM in April 2022)  
Mr Gerald Snowden (Deanery Synod Representative)  
Revd Andy Hagon (curate, from June 2022)

There were six full PCC meetings during 2022

### **Church Attendance**

As of April 2023, there were 112 on the electoral roll (39 resident, 73 non-resident). The average attendance figure for Sunday services in October 2022 was 80 adults and 22 children. In 2022, in-person services were no longer restricted by Covid regulations, but the option to view worship services online continued throughout, streamed live from the church building.

**Church Services** continued at 10.30am on Sundays, usually a Eucharistic Service, but with a monthly All Age Service of the Word. Children's groups ran during our

non- all age services. We held communion services midweek through most of the year. We held special services (Christingle, Carol Service, Midnight Communion) in December.

**Safeguarding:** The PCC has an up to date safeguarding policy, displayed in the church and church hall. St Thomas' follows guidance to ensure 'safer recruitment' of staff and volunteers. Staff and volunteers are appropriately trained according to Church of England guidance. The PCC has complied with the duty to have due regard to the House of Bishops' safeguarding policy.

Through 2022, the Parish Safeguarding Representative was Alison Taylor. Ruth Dunlop was the PCC's safeguarding link.

## 1

### **Review of 2022 and Priorities for 2023 (by Al Rycroft, Priest-in-Charge)**

As you may have noticed, I'm not the greatest planner and nor am I the best at taking time to reflect and look back. So when I come to write these reports, there is an element of scrabbling around to work out what on earth happened during the previous year. But what has been so clear each and every time I do look back is how God remains gracious and faithful; we can be so grateful that through all the highs and lows, the busyness and the bureaucracy, God's love never changes.

2022 was in many ways the year in which things got 'back to normal' after the disruptions of Covid restrictions. But during Covid I remember saying many times that, while we didn't want to change things just for the sake of it, we did have an opportunity to listen for where God might be leading us to do things differently as we got going again. I am delighted that our Sunday gatherings seem to have returned to their vibrant and loving pre-Covid pattern, but we must not be complacent and must do our best to stay alert to what God is saying to us as a worshipping community.

As we moved into 2023, a number of us felt that our priorities should be about relationships: first, our relationship with God, and a desire to get to know him better (as individuals and together); and second, our relationships with one another which perhaps remain more superficial since the disruptions of lockdowns etc. Many of us live such busy lives, and our lives in this age of technology have become so complex, that it can be very difficult to make time and space for God and for our brothers and sisters in Christ. This is in many ways a life's calling, but this year perhaps we can make progress together in putting in place things that will help us grow. As I write in April, we have thought a lot about prayer so far in 2023, and we intend to continue to focus on growing in our love for God. As David prays, "teach me your way, O Lord... give me an undivided heart that I may honour you" (Psalm 86.11).

During 2022, Anne Wooldridge shared with me a vivid dream she had in which she was in a small house in Africa which had a patch of ground marked out in front of it, and she heard God say that she should focus on and cultivate what was in front of her. I think this has significance for us as a church, too. It seems that God has brought so many opportunities to us right here – people who join us on Sundays, who come along to the groups which run in the church hall, those we have ongoing relationships within our daily lives. Perhaps one thing he is saying to us at the moment is to give proper attention to what he is already doing, to the people who are already here among us.

If so, I think one of the most remarkable things about St Thomas' in 2023 is the large and it seems growing number of children who are part of our church. What an immense

privilege it is that we as a community (a family) of all ages should have the opportunity to bless and to invest in these children who are so precious to God and who are growing up with a desperate need to know his love and his goodness in a complicated and all too often godless age. I'd love to ask you - each and every one who is committed enough to have read this far! - what you might be able to do in serving your family at St Thomas', and in particular those younger members who are seeking the wisdom and the grace of God as they do the hard job of growing up. As you ask God that question, I'm sure he will give plenty of creative answers.

I do give thanks for all that is already happening, all that you are already contributing to God's work here in the Groves. This is his world, this church is his project, and that is a very liberating thing to know! We are very grateful for all those who've joined us through 2022, and the arrival of a curate in Andy Hagon has been a new and a very encouraging experience for me, and I trust for you, too!

Through all the uncertainties of what lies ahead, we put our faith in the God who is unchanging and eternally loving, knowing that he will accomplish his good plans and purposes here in the Groves.

## 2

### **Financial Review for 2022 and Future Prospects**

Total receipts on general unrestricted funds in 2022 were £99,316 and are detailed in the financial statements on pages 5 to 7 of this report. £95,280 was spent to provide the Christian ministry from St Thomas' Church, including the freewill offering of £34,728 to the Diocese of York, which largely provides the stipends and housing for the clergy.

Unsurprisingly all our work and worship costs increased compared to 2021, when there were still Lockdown restrictions for some of the year. This return to a more normal life, (though services are still streamed for those who wish to view from home), and the start of utilities price hikes at the end of the year contributed to the increases.

General maintenance costs increased by £2,232 to £5,311, which included some essential roof maintenance and reseating and pointing of the ramp coping stones at the front of Church.

Planned Giving, collections, donations and Gift Aid Tax all increased to give a net result for the year of an excess of receipts over payments of £5,414 after transfers, which is a very good result and demonstrates the generous giving of our Church congregation.

Our total budgeted general fund expenditure for 2023 is £106,600, which equates to £2,050 per week. This is a large increase, however last year only saw the start of the utilities increases and we are now in a period of inflation from which the church is not immune. The majority of this money comes from the generous giving of the congregation at St Thomas' Church. Church members are encouraged to use bankers' standing orders to provide planned regular income. The budgeted requirement for Planned Giving is £80,300, or £1,544 per week. Where possible the use of Gift Aid to maximise donations by the recovery of income tax is encouraged. The tax reclaimed for the tax year 2021/22 was £14,745.

The general fund budget excludes the financing of any capital works on the structure of the Church, so in addition to all the general fund figures reported above the Building a Haven Project had fantastic, mostly in house fund raising of £33,276 last year. Expenditure on the project totalled £19,323 mostly on the purchase of the new chairs. A Community Café Fund was also created from external grants that totalled £15,822. This has funded all the improvements to the Kitchen and church hall undertaken since the start of this year.

In order to streamline some of our Restricted funds we have sold our COIF investment charity fund shares and the John Walker and Agar's Gift charities have been amalgamated into our Outreach and Support fund and Building a Haven fund. Money from these charity holdings and the PCC's own charitable giving amounted to £9,784, approximately 10% of our income. Support for Chris and Suzy Wilson given to CMS towards their mission costs in Ethiopia was £5,000 and a further £1,200 was provided to Louise Barclay towards her mission work in Belgium.

## **Reserves Policy**

It is prudent for the PCC to maintain a balance of unrestricted funds, equivalent to 3 months unrestricted expenditure, £26,650 against the 2023 budget of £106,600. The balance of £51,292 on unrestricted funds at the year-end exceeded this target, however some of this balance may be required to assist with the Building a Haven project. £15,071 of our unrestricted funds are currently held in our CBF deposit fund, which is the Barbara Martin Fund. This is the amount transferred from that fund to pay the salary of our Haven Project Development Manager in 2021/22. This money will be transferred to our bank accounts as and when required.

David Pennock (PCC Treasurer)

## **3**

### **Independent Examiner's Report Report to trustees of the PCC of the Church of St Thomas with St Maurice, York (Charity no 1198054)**

I report to the trustees on my examination of the accounts of the Church of St Thomas with St Maurice, York, (the Charity) for the year ended 31 December 2022, set out on pages 5 to 7.

#### **Responsibilities and basis of report**

As the trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which

is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Mrs Jane Kasiuk  
20 Elmfield Avenue, York, YO31 9LS  
9<sup>th</sup> March 2023

**St Thomas with St Maurice Church, Lowther Street, York**  
**FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022**

**RECEIPTS AND PAYMENTS ACCOUNT**

**Receipts**

Voluntary receipts from donors

Tax efficient planned giving

Other planned giving

Collections

Other recurring giving/donations

Non-recurring giving/donations

Income tax recovered

Other voluntary receipts

Activities for generating funds

Investment income

Receipts from church activities

Other incoming resources

**Payments**

Church activities

Diocesan Freewill Offering

Other payments

**Excess of Receipts over Payments**

Transfers between funds

Bank current and deposit accounts 1 Jan

Bank current and deposit accounts 31 Dec

**STATEMENT OF ASSETS AND LIABILITIES**

**Cash Funds**

Bank current account

Bank deposit account

CBF deposit fund

**Investment Assets**

COIF Investment Fund Shares sold in 2022.

(decrease in value in 2022 = £725)

Notes	Unrestricted Fund £	Designated Fund £	Restricted Fund £	Endowment Fund £	Total 2022 £	Total 2021 £
	59,842.00	-	-	-	59,842.00	50,672
	11,218.21	-	-	-	11,218.21	16,215
	3,058.07	-	407.68	-	3,465.75	2,605
	-	-	-	-	-	-
	6,359.98	-	525.00	-	6,884.98	4,059
	14,745.13	-	1,720.50	-	16,465.63	12,823
	95,223.39	-	2,653.18	-	97,876.57	86,374
3a	-	-	17,907.00	-	17,907.00	-
3b	69.39	-	31,555.14	-	31,624.53	277
3c	35.28	4.99	650.61	-	690.88	249
3d	3,908.00	-	-	-	3,908.00	4,307
3e	80.00	-	5,131.99	-	5,211.99	-
	99,316.06	4.99	57,897.92	-	157,218.97	91,206
	34,728.00	-	-	-	34,728.00	33,075
3f	60,552.41	-	26,912.94	-	87,465.35	63,425
	95,280.41	-	26,912.94	-	122,193.35	96,500
	4,035.65	4.99	30,984.98	-	35,025.62	(5,294)
	1,378.78	(1,170.56)	698.42	-	906.64	-
	5,414.43	(1,165.57)	31,683.40	-	35,932.26	(5,294)
	45,878.27	1,165.57	70,156.87	-	117,200.71	122,494
	51,292.70	-	101,840.27	-	153,132.97	117,201
	10,247.30	-	-	-	10,247.30	3,909
	25,974.72	-	46,044.04	-	72,018.76	41,983
	15,070.68	-	55,796.23	-	70,866.91	71,308
	51,292.70	-	101,840.27	-	153,132.97	117,201
	-	-	-	-	-	6,764
	51,292.70	-	101,840.27	-	153,132.97	123,965

The attached notes on pages 6-7 form part of these financial statements

Approved by the PCC on 7th February 2023 and signed on their behalf by:

Revd Al Rycroft (PCC Chairman)

Dave Pennock (PCC Treasurer)



**St Thomas with St Maurice Church, Lowther Street, York**  
**FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022**

**NOTES TO THE ACCOUNTS**

- 1 The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.
- 2 The movement in designated and restricted funds during the year were:

**Fund**

**Restricted Funds:**

Martin Fund  
 John Walker York Holy Trinity  
 John Walker Sunday School  
 Agar's Gift  
 Restricted / Charity / Funeral Collections  
 Flower Fund  
 Creativity Fund  
 Gift Pledges  
 Outreach and Support projects  
 Building a Haven Project  
 Community Café Fund  
 Acts 435

**Designated Funds:**

West Front Fund  
 Fabric Fund

Balance b/f	Receipts	Payments	Transfers	Balance c/f
60,590.13	472.14	(4,793.90)	(472.14)	55,796.23
264.23	1,010.80	-	(1,275.03)	-
64.54	354.09	(418.63)	-	-
1,078.39	3,945.57	(300.00)	(4,723.96)	-
-	655.80	(655.80)	-	-
136.33	25.00	(22.84)	-	138.49
1,602.92	2,066.88	(1,006.31)	-	2,663.49
4,115.60	-	-	(4,115.60)	-
204.73	-	-	8,839.56	9,044.29
2,000.00	33,275.64	(19,322.83)	2,445.59	18,398.40
-	15,822.00	(172.63)	-	15,649.37
100.00	270.00	(220.00)	-	150.00
70,156.87	57,897.92	(26,912.94)	698.42	101,840.27
453.83	4.99	-	(458.82)	-
711.74	-	-	(711.74)	-
1,165.57	4.99	-	(1,170.56)	-

- 3 Receipts and Payment Analysis

a Other voluntary receipts

Legacy  
 Recurring grants  
 Non-recurring grants

b Activities for generating funds - receipts  
 Fund raising

c Receipts from investments

Dividends and interest  
 Rent from PCC owned property

d Receipts from church activities

Fees retained by the PCC  
 Bookstall  
 Letting of Hall and Church  
 Rent from car park

e Other incoming resources

Insurance claims  
 Loans  
 Donations received as endowments  
 Sale of COIF shares

Unrestricted Fund £	Designated Fund £	Restricted Fund £	Total 2022 £	Total 2021 £
-	-	-	-	-
-	-	-	-	-
-	-	17,907.00	17,907.00	-
-	-	17,907.00	17,907.00	-
69.39	-	31,555.14	31,624.53	277
69.39	-	31,555.14	31,624.53	277
35.28	4.99	650.61	690.88	249
-	-	-	-	-
35.28	4.99	650.61	690.88	249
938.00	-	-	938.00	1,344
-	-	-	-	-
2,130.00	-	-	2,130.00	2,203
840.00	-	-	840.00	760
3,908.00	-	-	3,908.00	4,307
-	-	-	-	-
80.00	-	-	80.00	-
-	-	-	-	-
-	-	5,131.99	5,131.99	-
80.00	-	5,131.99	5,211.99	-

## 3 Receipts and Payment Analysis

## f Church activities - payments

## Costs of generating funds

## Fund raising costs

## Donations (grants) to charities

## Overseas missions

## Home missions

## Secular charities

## Activities directly related to the work of the church

## Salaries, wages &amp; honorarium

## Working expenses of the incumbent

## Working expenses of assistant staff

## Parsonage house expenditure

## Mission &amp; evangelism costs

## Church insurance

## Church cleaning

## Church admin costs

## Church maintenance costs

## Upkeep of services

## Upkeep of churchyard

## Other PCC property upkeep

## Support costs

## Loan interest paid

## Church administration and administrator

## Gas costs

## Electricity costs

## Water costs

## Oil costs

## Costs of trading

## Bookstall costs

## Letting direct costs

## Parish magazine costs

## Governance costs

## Major expenditure

## Major repairs to church buildings

## Major repairs to church hall

## New building or major works

Unrestricted Fund £	Designated Fund £	Restricted Fund £	Total 2022 £	Total 2021 £
20.98	-	-	20.98	-
6,200.04	-	500.00	6,700.04	5,783
2,750.00	-	54.40	2,804.40	2,845
280.00	-	101.40	381.40	1,089
27,734.72	-	5,512.53	33,247.25	32,244
94.35	-	-	94.35	-
-	-	-	-	-
478.00	-	-	478.00	544
1,133.55	-	1,178.94	2,312.49	1,446
2,314.21	-	-	2,314.21	2,243
2,632.49	-	-	2,632.49	2,543
912.54	-	-	912.54	1,007
5,311.22	-	-	5,311.22	3,079
3,577.67	-	22.84	3,600.51	2,609
-	-	-	-	-
-	-	-	-	-
1,670.21	-	220.00	1,890.21	1,265
-	-	-	-	-
-	-	-	-	-
3,212.30	-	-	3,212.30	2,292
1,187.03	-	-	1,187.03	833
371.13	-	-	371.13	178
-	-	-	-	-
-	-	-	-	-
586.97	-	-	586.97	408
-	-	-	-	-
85.00	-	-	85.00	120
-	-	-	-	-
-	-	-	-	2,898
-	-	19,322.83	19,322.83	-
60,552.41	-	26,912.94	87,465.35	63,424.76

4 The expenses paid to clergy may include a small immaterial proportion, which relates to their function as PCC members.

5 Working expenses of the incumbent allocated to specific cost centres.

6 No payments were made to PCC members.

**St Thomas with St Maurice Church**  
**General fund budget 2023**

	<b>Total</b>	<b>Per Week</b>
<b>INCOME</b>	<b>£</b>	<b>£</b>
Planned giving	80,300	1544
Collections	3,100	60
Income tax	15,000	288
Donations	4,000	77
Fees	1,000	19
Car parking	1,440	28
Hall income	1,740	33
Interest	20	0
<b>TOTAL</b>	<b>106600</b>	<b>2050</b>

	<b>Total</b>	<b>Per Week</b>
<b>EXPENDITURE</b>	<b>£</b>	<b>£</b>
Charity giving	3,500	67
Support Chris & Suzy	5,500	106
Support Louise	1,320	25
Free Will Offering	34,468	663
Vicarage water	550	11
Church & Hall running	15,000	288
Maintenance	7,000	135
Training / Scholarship	1,200	23
Misson / Outreach	1,500	29
Services	3,300	63
Admin	1,200	23
Miscellaneous	600	12
Lay Outreach Workers	21,200	408
Children's Worker	10,250	197
<b>TOTAL</b>	<b>106588</b>	<b>2050</b>