

Trustees' Annual Report for the period

| From | Period start date | | | To | Period end date | | |
|------|-------------------|-------|------|----|-----------------|-------|------|
| | Day | Month | Year | | Day | Month | Year |
| | 01 | 10 | 2022 | | 31 | 12 | 2022 |

Charity name

Westward Ho! Baptist Church

Other names charity is known by

Registered charity number (if any)

1198050

Charity's principal address

Nelson Drive

Westward Ho!

Devon

Postcode

EX39 1LQ

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|----------------|------------------|-----------------------------------|---|
| 1 | Rev Tim Sutton | Pastor | | Church Members |
| 2 | David Wilson | Deacon/Secretary | | Ditto |
| 3 | Nic Hopkinson | Deacon/Treasurer | | Ditto |
| 5 | Laurence Boys | Deacon | | Ditto |
| 6 | Alexis Okill | Deacon | | Ditto |
| 7 | Rod Smith | Deacon | | Ditto |
| 8 | Pete Last | Deacon | | Ditto |
| 9 | | | | |
| 10 | | | | |
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| 18 | | | | |
| 19 | | | | |

Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|---------------------------|-----------------------------------|
| Baptist Union Corporation | |
| | |
| | |

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|----------------------|-------------------|---|
| Independent Examiner | Andrew Littlejohn | Nethania, Torridge Road, Appledore EX39 1SF |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

| |
|--|
| |
|--|

Description of the charity's trusts

| | |
|---|--|
| Type of governing document (eg. trust deed, constitution) | Constitution adopted 1 st October 2022 |
| How the charity is constituted (eg. trust, association, company) | Charitable Incorporated Organisation |
| Trustee selection methods (eg. appointed by, elected by) | Trustees must be members of the church with a demonstrated commitment to the life and events of the church and to their faith. Trustees are elected by the Church members for a period of three years, then must either offer themselves for re-election or choose to stand down. They may subsequently stand for re-election for one further three year term. |

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Charity works with the South West Baptist Association and, where necessary, with the Baptist Union of Great Britain

A Risk Assessment of the overall aspects of the Church's work and property is reviewed annually with individual Risk Assessments for specific groups or activities..

Procedures are in place to ensure H&S requirements are adhered to with nominated personnel performing regular checks.

The charity acts in accordance with all DBS vetting procedures and appoints a senior church member as Safeguarding Officer

The Trustees have reviewed current Data Protection procedures to ensure the charity complies with current legislation.

Summary of the objects of the charity set out in its governing document

The principal purpose of the Charity is the advancement of the Christian faith according to the principles of the Baptist denomination. The Church may also advance education and carry out other charitable purposes in the United Kingdom and/or other parts of the world.

The Church wishes to show the love of the Lord Jesus Christ in both word and deed and to bring people into a closer relationship with Him as living Lord.

The Church, whilst not being in any way exclusive, endorses the traditional beliefs of the Christian faith in matters of justice and morality and accepts the Statement of Faith of the Evangelical Alliance UK

Central to the work and witness of the church is the provision of regular public services of Christian worship. Morning and Evening Sunday worship and weekday prayer and Bible teaching sessions are regularly held with the Sunday service being relayed online. For those unable or still reluctant for COVID reasons to attend live events, fortnightly Online prayer meetings are run. The Church seeks to be a friendly and welcoming community, anyone is free to attend any of the times of worship.

Home Groups meet weekly or fortnightly, to maintain pastoral contact and to develop growth in faith and discipleship.

TODDLERS, WHY, POPPIN, LIFT OFF and MEN'S BREAKFAST

The Church runs a number of Community groups and activities.

A toddlers group for Parents, Carers and Toddlers (Seaside Treasures), a children's club (Shine) and a Youth club (WHY) run in the main Worship Space on Thursday mornings and Friday evenings. All these are weekly events.

Our Saturday morning community event Poppin runs weekly, with a remit to offer friendship and support and also an opportunity to meet and to have their well-being enhanced.

Our women's group Lift Off meets on Tuesday afternoons weekly with a program of speakers, activities and support.

Monthly on Saturday mornings a Men's Breakfast is provided.

All these events are very well attended, provide significant benefit for those who come along and demonstrate the love of the Lord Jesus Christ for all the community.

HALL HIRINGS

The hall is in regular use by community groups, with an arts group and a group catering for disadvantaged people meeting weekly, and also used by citizens meetings, community children's parties, other charities and occasional functions.

SAFEGUARDING

The Church ensures that all people working with children and vulnerable adults are vetted through DBS checks and has full safeguarding policies in place

PASTORAL CARE

The Church has a strong ethic for Pastoral Care, both for its members and for the community. A pastoral care system is run to endeavour to maintain a high standard. The Church has a Hardship Fund to assist with those needing financial assistance.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The church uses a significant portion of its income to make donations to other charities who have similar aims to the charity, working either in UK or overseas. The charities supported this year were:

- Baptist Mission Society
- Baptist Union Home Mission
- London City Mission
- Hope From Above
- Operation Mobilisation

CAP

We continued with financial support of the local Christians Against Poverty (Debt and Addictions work) inter-churches group as well as participation in their activities.

The Trustees have had regard to the Charity Commission guidance on public benefit and are satisfied that the activities outlined above clearly demonstrate that the charity is providing such benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The Church does not have a policy on grant making as no grants are made.

Apart from the functions of the Minister and remuneration for a Site Operations Manager, Cleaner and Ministry Assistant all church activities were run by unpaid volunteers who are members of or are regular attendees of the church.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

INITIAL START UP

The Church as a CIO charity commenced activities on 1st October 2022 when all the assets and activities of the former charity were formally transferred. There has been no change to the church's structure, leadership, activities or groups arising from this transfer.

RENEWING OUR VISION

Following the close of our 4-year journey in which each year focused on a 'B' – Belong, Believe, Become and in 2021 – Build, - the Leadership held a weekend review of how we should proceed. We agreed the following vision in Autumn 2021: "We love Jesus Christ and desire him to be at the centre of all that we are and do. We choose to follow Jesus, become more like him and help others share the journey. We want to be people who genuinely share our lives and our faith with one another. We want to bring hope through Jesus to local and global communities." We summed up the vision with a Motto: "Loving Jesus, Sharing Life, Bringing Hope" and presented this vision to the church. Then

In Autumn 2022, we conducted a review to see how the vision was unfolding and came up with 12 strategic actions to take forward in 2023. Prayer, Hospitality and Evangelism were to be the first of the 12 strategic actions to be taken forward. This vision has been accepted by the church.

The Church continues to be well supported financially by its members and had no need for fund raising activities. The financial support has enabled the purposes of the charity to be carried out as well as donations to be made to other charities with similar charitable purposes.

Worship: As more people felt comfortable with returning after COVID our numbers grew. Some due to age or illness have not returned but new worshippers have meant that the size of both morning and evening congregations match or exceed those prior to the pandemic.

Live Streaming: We have continued to livestream our morning worship on Facebook and You Tube with the evening worship being in-person only. New technology has been employed to provide the highest possible quality in sound and vision.

Home groups: These recommenced as in-person events during the year and we now have 6 groups meeting weekly or fortnightly as they choose.

SUPPORT FOR YOUTH AND FAMILY WORKER TRAINING

We continued to fund the last of three years remote and part time training through Moorlands College for our youth and family worker. She has been working part time for us during this period and on completion of her course we intend to offer her an enlarged role as a staff member from the middle of 2023.

In Sum

Many people from the local community have been engaged, helped and encouraged and the work of the charity has been strengthened.

Brief statement of the charity's policy on reserves

The Charity keeps sufficient reserves to meet all legal obligations in the event of the charity being wound up. This is principally to cover the Ministers salary during a contractual period of notice. Additionally a Designated Sinking Fund to cover Fabric repairs and maintenance has been established. This reserve will be held in addition to that held for legal reasons. The reserves level reflects the fact that church charities are rarely wound up suddenly and so liabilities can be reduced over a period of time.

Details of any funds materially in deficit

The Charity ensures that there are no funds in deficit.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The principal source of funding is the giving by church members and donations from visitors. Income is also received from hiring the church hall.
The church does not have fund raising activities.

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | |
|-------------------------------------|--|--|
| Signature(s) | | |
| Full name(s) | | |
| Position (eg Secretary, Chair, etc) | | |
| Date | | |



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Westward Ho! Baptist Church

No (if any)
1198050

Receipts and payments accounts

CC16a

For the period
from

Period start date
03/03/2022

To

Period end date
31/12/2022

Section A Receipts and payments

| | Unrestricted funds to the nearest £ | Restricted funds to the nearest £ | Endowment funds to the nearest £ | Total funds to the nearest £ | Last year to the nearest £ |
|---|--|---|--|---------------------------------|-------------------------------|
| A1 Receipts | | | | | |
| Offerings and Tax Recoverable | 22,707 | 147 | - | 22,854 | - |
| Bank Interest | 20 | - | - | 20 | - |
| Lettings | 1,736 | - | - | 1,736 | - |
| Other Receipts | 247 | - | - | 247 | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total (Gross income for AR) | 24,710 | 147 | - | 24,857 | - |
| A2 Asset and investment sales, (see table). | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total receipts | 24,710 | 147 | - | 24,857 | - |
| A3 Payments | | | | | |
| Mission | 2,913 | 1,217 | - | 4,130 | - |
| Church Repairs & Maintenance | 2,798 | 48 | - | 2,846 | - |
| Manse | 996 | - | - | 996 | - |
| Insurance & Legal | 353 | - | - | 353 | - |
| Utilities | 1,344 | - | - | 1,344 | - |
| Outreach | 904 | 150 | - | 1,054 | - |
| Minister | 8,423 | - | - | 8,423 | - |
| Miscellaneous | 3,822 | 1,587 | - | 5,409 | - |
| | - | - | - | - | - |
| Sub total | 21,553 | 3,002 | - | 24,555 | - |
| A4 Asset and investment purchases, (see table) | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total payments | 21,553 | 3,002 | - | 24,555 | - |
| Net of receipts/(payments) | 3,157 | - 2,855 | - | 302 | - |
| A5 Transfers between funds | - | - | - | - | - |
| A6 Cash funds last year end | 27,057 | 11,862 | - | 38,919 | - |
| Cash funds this year end | 30,214 | 9,007 | - | 39,221 | - |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|---|--|------------------------------------|----------------------------------|---------------------------------|
| B1 Cash funds | HSBC Community Account | 2,910 | - | - |
| | HSBC Business Manager Account | 6,325 | 9,007 | - |
| | BU Account | 20,000 | - | - |
| | Cash | 979 | | |
| | Total cash funds | 30,214 | 9,007 | - |
| | (agree balances with receipts and payments account(s)) | OK | OK | OK |
| | | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
| B2 Other monetary assets | Details | | | |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| B3 Investment assets | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| B4 Assets retained for the charity's own use | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | Chairs & Tables | | - | - |
| | Kitchen Equipment | | - | - |
| | Computers, PA & Television | | - | - |
| | Pool Table | | - | - |
| | Children's Groups Equipment | | - | - |
| | Scaffold Tower | | - | - |
| | Music Equipment | | - | - |
| | Fire Extinguishers | | - | - |
| Bibles | | - | - | |
| B5 Liabilities | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
| | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |
| Signed by one or two trustees on behalf of all the trustees | Signature | Print Name | Date of approval | |
| | | | | |