

Parish of St Andrew's and St Peter's South Shoebury



APCM Reports 2022/23

Loving God and our Neighbours
in South Shoebury

Annual Report 2022/23

Background

The Parochial Church Council (PCC) of the parish of South Shoebury has the responsibility of cooperating with the incumbent in promoting the whole mission of the church – pastoral, evangelistic, social and ecumenical. The council also has responsibility for the maintenance of the churches, the church halls in Church Road and Hinguar Street plus the 'Curate's House' in Wakering Road.

Membership

Members of the PCC are either ex officio, elected at the Annual Parochial Church meeting (APCM) or co-opted in accordance with the Church Representation Rules. The PCC is obliged to meet a minimum of four times each year but may meet more frequently. The current timetable for the PCC is to meet ten times per annum.

The Standing Committee is required to exist by law. It may transact business between meetings subject to the directions given by the PCC.

ANNUAL PAROCHIAL CHURCH VESTRY MEETING

To be held on Sunday 16th April 2023 at 11.15am in St Andrew's Hall

AGENDA

Prayer and welcome

Election of Churchwardens

ANNUAL PAROCHIAL CHURCH MEETING

To be held on Sunday 16th April 2023 immediately following the Vestry Meeting

AGENDA

Please notify the Chair of any AOB

Questions and comments on the reports submitted. (Please read these in advance).

Election of PCC members

Election of Deanery Synod Reps (3)

Presentation of Accounts

Appointment of Independent Examiner for the next APCM

Electoral Roll Report

Any other business

Closing Prayers

SECRETARY'S REPORT

The PCC meetings are held monthly and normally alternate between St Andrew's in the summertime and St Peter's in the winter. However, following the practice adopted during Covid-19 restrictions only one meeting took place at St Andrew's; the remainder being carried out as virtual meetings via "Zoom" on the internet.

All meetings commence at 7.30pm and meeting dates up to November 2023 are as follows:

Tuesday 25th April
Wednesday 24th May
Thursday 22nd June
Tuesday 18th July
No meeting in August
Wednesday 6th September
Thursday 12th October
Tuesday 21st November

There have been 9 PCC meetings between September 2022 and March 2023 (no meetings are held in August); attendance at these meeting has however been intermittent.

Meeting Agendas are circulated approximately one week before each meeting, with Minutes being issued usually within seven days of the meeting. To reduce printing and postage costs, Agendas and Minutes are circulated electronically as far as possible, with printed copies made available to those members not on e-mail.

At each meeting, the Minutes of the previous meeting are confirmed as accurate or amendments made as required and then signed by the Rector or Lay Chairperson. Actions previously agreed are reviewed during the meeting to update PCC Members and to ensure an accurate record is kept. Standing Agenda items every month are Safeguarding, Finance and Building Matters, other items are added as necessary or appropriate.

PCC Members for 2022/23:

Louise Williams (Chair), Gareth Abbott, Denise Askew (Churchwarden), Sandra Baines, Keith Barham, Max Barnes, Andy Clipsham, Dean Dollman, Patrick Dromgoole (Treasurer), Geraldine Hansford, Julie Hardy (Vice Chair), Susan Phipps, Geoffrey Price (Secretary), Hannah Robinson & Lisa Thomas.

Our meetings have been both light hearted and enjoyable whilst maintaining a proper sense of responsibility for the finances, the upkeep of our churches and their halls as well as addressing matters of worship. We have been mindful also of our duty to parishioners and the wider public which comes with those responsibilities.

The PCC has complied with its duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (to have due regard to the House of Bishops' guidance on safeguarding children and vulnerable adults).

I would like to thank Louise and the members of the PCC for their advice and help during the year.

Geoffrey Price
PCC Secretary

RECTOR'S REPORT

I would like to thank you all for your cooperation, support and friendship over the past year. The following pages are full of activities and actions which we have undertaken together to sustain and grow the life of the church here in Shoebury.

There are many of you who should be thanked but I would like to pay tribute to our Church Warden Denise, who has worked so hard and successfully over the past year. She has agreed to continue for the coming year: hooray! However, we should have two Wardens. So, please prayerfully consider if this is you!

Thank you to Hannah and Peter for all they have given to the life of the parish in the past year. Hannah has been supporting the work at St Mary's North Shoebury since June last year. She will be taking up a new post in May and so we hold her and Peter in our prayers as they move to Chelmsford. Peter has been generous with his time and talents in playing at many, many services and also helping with various IT issues. We will miss you both very much.

Some of you have enquired whether we will be welcoming another curate. The answer is that I haven't been asked so, not this year.

Thank you to our Licensed Lay Ministers, Andy and Sandra for your preaching, service leading, music and leadership in the churches. You are a great support. It was wonderful to see Sandra licensed as LLM at Chelmsford Cathedral in the summer.

Thank you to others who have led services and preached in the past year: Mary, Geraldine, Nikki and Ivan. As well as those who lead intercessions, do Bible readings, welcome people, arrange flowers, maintain the buildings and tend the churchyard and garden, make the teas, give lifts etc.

Thank you to our PCC members: to our wonderful Secretary Geoff who does such a lot for the parish, as well as being very good at minutes. Thank you to Julie our Vice Chair as she steps down from PCC. Thank you to Patrick for the diligence and care which he applies to our accounts. And to all of you for the thoughtfulness with which you approach discussions.

We continue to be thankful to all who support our churches practically and financially and for those who pray each day for us.

If I've missed you out, your name may appear later in these reports. And if you are still not there, I do apologise.

One of the highlights of the year was the Queen's Jubilee Party in May. St Peter's was full of both church members and neighbours. Another was our Confirmation Service at St Andrew's in November. We were joined by candidates from St Saviour's and Christ Church and it was a very special and joyful occasion.

During 2022 we had 25 baptisms, 2 weddings, 23 funerals and 24 burials of ashes. We were sad to commend to God's care Don Willis, Jean Childs, Jeremy Shallis, Derek Harris, Joy Bateman and early in 2023, to Mandy Robinson. We give thanks to God for the friendship and fellowship we have enjoyed with all these old friends.

Over the past year I have been able to take part in interview panels in my capacity as Area Dean, conduct parochial inspections on behalf of the Archdeacon and lead Deanery Synod.

The recent decision of the General Synod to permit the blessing of same sex relationships, has caused some disquiet amongst some of my colleagues and congregations but our Deanery is mostly harmonious! I regard my main responsibility as Area Dean to support the clergy and keep an eye on the local churches.

On a personal level I have enjoyed commencing a three year, part-time MA in theology and spirituality. On 15 Fridays per academic year I go to West Malling in Kent and enjoy the luxury of study and thought. I'm grateful for Sandra's help in taking 'Be Still' on those Fridays. I'm finding it very stimulating and am thankful for the encouragement of the Bishop and the PCC to do this course.

We have thanked each other which is right. Above all, we give thanks to God for his continued blessing and provision for our parish. There is much to be done to help us share the good news of his love throughout our parish. Please pray that we will use the gifts of God wisely and well. Please pray that our churches will grow in depth of faith and also in numbers. And that all we do in his name, will bring honour to God.

Reverend Canon Louise Williams

St Andrew's Church and Hall:

Throughout 2022-23 we have undertaken several works in both the church and hall.

Church

We wanted to replace the external light bulbs for more environmentally friendly ones. The result has been replacement light fittings, mainly situated under the eaves. This has improved the appearance as well as the efficiency of the external lighting. Spikes have been placed over the north and east windows to deter the pigeons. PAT testing and fire safety equipment testing is all in order.

Thank you to Susan Phipps who ensures we have flowers week by week and for the team who help at Christmas, Easter and Harvest: Geoff, Debbie and Mary. Other volunteers are welcome. Thank you also to those who donate money for flowers in memory of loved ones throughout the year.

We have a small but dedicated group of cleaners who keep St Andrew's looking smart and well-cared for. Thank you to all of you for your time and dedication. If you would like to share in this work, please contact Sue Kelly.

The vestry roof started to leak again and we are grateful to Jason Worrell for fixing it for us.

Currently under discussion:

The PCC continue to research and discuss the interior of St Andrew's. New, under pew heaters seem the best solution to improve the heating. We hope to get permission to 'revamp' and refresh all of the woodwork in the church as it is looking tired. We would like to move the font to the place currently occupied by the piano, with the piano moving to the chancel. This will make baptisms considerably easier and will look very attractive. It will also make the tower easier to use for seating.

Last summer we started thinking about the pipe organ which is currently never used. A number of the congregation were surprised to learn that it is actually an organ! A few weeks after this subject was broached at PCC, we had the offer of a functioning electronic church organ. The Archdeacon gave his permission and we were astonished that there was a

perfectly sized space in the chancel for the new instrument! Since then it has been in use nearly every Sunday. We give thanks to God for this gift and felt it was timely that it arrived so soon after we began considering seeking permission to remove the pipe organ.

It is becoming increasingly clear that our building is difficult for wheelchair users and those with limited mobility and the PCC recognise that this is not acceptable. To this end we are seeking advice and guidance as to how we can make the main part of the church (not the chancel) step-free. There are various possibilities but we don't yet know what is permitted. To enable wheel chair users to sit near the front whilst remaining in their chairs, we propose swapping one of the short pews nearer to the front to leave a decent space for wheelchairs. We also hope to install some pulleys for the chandeliers to make lighting the candles much safer.

Moving furniture or changing the interior of churches can feel unsettling. I will be very happy to walk around the church with you and chat this through. And, ancient buildings require very strict permissions so we won't be doing anything without those!

Churchyard

The churchyard is a great gift to us and our neighbours. Thank you to all who have helped maintain the churchyard: we receive many appreciative comments about (and donations for) the churchyard. Special thanks to Peter, Mary and Patrick. We can always do with another pair of hands so please contact Peter Kelly if you would like to help.

The Community Payback Team continue to help every Saturday and are making a real difference.

Various items of equipment have been purchased over the year to enable our volunteers to complete their tasks.

The roofs on the outside toilet and shed have been replaced as they were leaking beyond repair.

We have purchased new noticeboards for the church and the hall. A charity has given us bike stands which will be situated outside the church hall. We hope that this will encourage those who are considering cycling to church to make use of them.

Church Hall

It has been a real joy to make use of the back rooms and kitchen, as well as the main hall, for various activities in the past year. The gas hot water boiler in the kitchen was proving not cost effective to keep repairing and has been replaced by an electric heater.

A new flush system has been fitted in the gent's loos which is much more eco-friendly and should save a lot of water.

PAT testing and fire safety equipment testing is all in order.

Huge thanks are due to Jane for her hard work cleaning both our church halls and to Sue, Peter and Geoff for all they do to maintain the hall and the churchyard.

Reverend Canon Louise Williams (on behalf of our Church Warden!)

THE CHILDREN'S SOCIETY

This year's box collection resulted in a total of £339 being paid to the society and an acknowledgement has been received from them. This total is lower than last year and may be a reflection of the current cost of living crisis coupled with the further advance of the cashless society.

Following the Christingle Service a donation of £105.72 was sent to the society.

Geoff Price – Box Coordinator

TUESDAYS AT TWO

We have had a full programme of weekly meetings during the past year with the usual breaks at Christmas, Easter and throughout August. I am pleased to report that our membership has increased and we all look forward to meeting up for a chat and refreshments. We had special cakes at Christmas and Easter and pancakes on Shrove Tuesday. One of our members, Georgie Swann, celebrated her 102nd Birthday with us in late September.

Geoff Price

PARISH MAGAZINE

The Parish Magazine continues to be well supported and enjoys a wide readership as many people tell me they pass on their copy to friends and relatives once they have read it! Also we get through quite a large number at St Andrew's as people visit the church. At the end of 2022, Geraldine Hansford decided that it was time to relinquish her editorship of the magazine and we extend our grateful thanks for all her hard work in producing the magazine over a number of years. We are pleased to welcome Rev Louise as caretaker editor and thank her for taking over whilst a new editor is sought.

Geoff Price

ST ANDREW'S CHURCH HALL

Since the refurbishment and installation of Wi-Fi the hall is doing well with bookings, once the Notice Boards are installed outside we could get more interest.

Sue Kelly- Church Hall Manager

ST PETER'S CHURCH HALL

The last year has seen some improvement in use for parties since covid. I am sure this will continue to improve and time passes and we all become accustomed to living with covid. Those who do use the hall are always pleased with its condition and facilities. One family used it for their Christmas gathering as their numbers had increased beyond any of their homes. They enjoyed it making full use of the double oven 8 ring cooker in the kitchen.

The regular hall users have changed slightly. We lost Hartbeeps due to lack of numbers as well as Silver Circle. Margaret Hammond was unable to continue and could find no replacement. Sadly Margaret Hammond passed away recently. There are many who have fond memories of the Silver circle meetings including my own mother and would have liked to have thanked her for all her hard work.

Slimming world are going strong under new leadership as Lin left. The Fifty Choir are still going strong as well as Beavers and Cubs. Rainbows have increased their hours to include

Brownies now. The Shoebury Society changed the day and hours but are still going strong. We have gained a few new groups Yoga (2 sessions) and Singing lessons. Libby Barnes has also brought Cake Club to us on Thursday mornings. This is a group to support young mothers in a variety of ways.

Our own group Tea, Toast and Toddlers on Tuesday mornings is doing well under the leadership and hard work of Mary Fane with the help of Geraldine and Nikki. It is proving very popular. We are trying to start another group for the more mature among us on the 3rd Thursday of every month. It's a group for those that would like to chat over a cuppa and cake. Bring along a bit of knitting or something creative if you wish but it's not essential.

We, with help of some Hinguar Street residents, hosted the party for the Platinum Jubilee for the late Queen Elizabeth II for members of the congregation and our local neighbours. This proved a great success. So much so we are organising a similar party for the Coronation of King Charles III.

A great thanks goes to Mary who helps in ways too numerous to mention. Also thanks to Jane who cleans and Alan and Karen who look after the garden and do more than the odd job around.

Den Askew- Hall Manager

PARISH BIRTHDAY CARDS

A Birthday card is sent to all parishioners who have given us their details to enable us to do so. We thank Kym Hazard-Garne who undertakes this year round operation.

Geoff Price

ELECTORAL ROLL

At the time of writing this report the roll is being updated and will be presented at the APCM.

Libby Barnes - Electoral Roll Officer

CURATE'S REPORT

In June last year, I moved over to St Mary's North Shoebury to take over from Revd David Pierce as the lead minister after he retired. It has been a challenging but extremely rewarding time. The church wardens and I formed a solid team very quickly and every Monday after morning prayer we go off to the Parsons Barn for breakfast and to have a weekly meeting.

In September we began Xplore a science based family service, the young people and parents get to have a go at science experiments. These have ranged from Walking on Custard, gravity and dactylology – where the young people had to solve the mystery of who ate the biscuit, by finding and studying fingerprints.

We also, in partnership with Asda and SAVS community builders, started a community hub once a month, where people from the community can come and meet up with different community agencies. One of the best things that has come out of the hub after a meeting with a COPD sufferer, is a COPD support group with a specialist nurse.

Once a month we also hold an evening social and they have had many different formats, from the joint Harvest Fish and Chip Supper and Beetle drive with South Shoebury – thank you to everyone who came - to a talent sharing evening where the young people from Xplore stole the evening with a dance from Matilda the Musical. Since Christmas we have been using our monthly socials to raise money for new vestments, this fundraiser was kicked off in the January all age service, which ended with me receiving a shaving foam pie in the face! We have also held a quiz night and a St Mary Berry – pudding evening and bake off contest where I got to be a proud wife as Peter won with what I must add, in a non-biased way, was an amazing coffee cake! I have been blown away that we're already half way towards our target.

As has been recently announced, Peter and I are moving to Chelmsford, where I will take up the role of Priest in charge of St John's Moulsham and Chaplain to ARU University Chelmsford. Peter and I have very much enjoyed our time with you. Though you have not seen me much this year, I still hear all you have been up to through Peter and you have very much been in my prayers.

Can I take this opportunity to thank you all, for helping me grow into the priest I am today, and putting up with awkwardness and stumbling through the services at the beginning. Especially to Louise for teaching me so well and putting up with my 101 questions.

Thank you

Hannah Robinson- Assistant Curate

CHURCHWARDEN'S REPORT

St Peters Church

Quite a bit of work has been done this year at St Peters. To start with the roof repairs after storm Eunice caused a tree to punch a hole in it. The ceiling inside the hall also had to be repaired. The north windows have been allowing rainwater to soak through the walls for some time now. These have all been sorted out now with thanks to Jason Worrell.

We have also had a problem in the rear corner near the font with water damage around the windows. This has been investigated at various times but rising damp was discovered by Jason. The work required stripping back the walls to treat it then replastering the whole area. It currently awaits redecoration. A faculty has been submitted for decorating the whole Church and renew the carpet. It also includes removing the old organ carcass from the rear of the church. It currently just houses the audio equipment. This still awaits permission.

The disabled toilet had cracked tiles which was dangerous. These have been removed and the wall replastered. The Mens' urinals have had a PIR flushing system fitted. This means

they will only flush once an hour if the sensor has been activated. The previous system meant the water continued to fill up the cistern which then flushed whether required to or not 24 hours a day. The new system is obviously more eco-friendly and saves water.

There is also a new fence between the lawn area and car park. The old fence was being held together with prayers and wishes. The rotting gate at the end of the building has also been replaced. My Thanks to Alan and Karen for organising this with Lemon fencing and for removing the old fence and gate.

We have a new noticeboard waiting to go up along with some cycle racks supplied by a cycling charity to encourage people to cycle to church. They are soon to be erected at the front of the church where the current notice board is placed.

Church Warden

We have done much work this year looking at ways we can plan for caring for the heritage of our churches but trying to make them accessible to all for the future. It is important that we move with what is required for the future to help the congregation continue to attend and grow for centuries to come.

I am particularly glad we found the services of Jason Worrell. A fine young builder who has done much work for us this year and will I hope continue to do so this next year. God bless him and his young family.

As church warden I would like to give an enormous thank you to all those who help by doing the jobs around the churches and grounds you currently undertake. Even if it's just telling me something needs refilling. These all make my life as church warden so much easier and help keep me on track. You all know who you are but a particular thanks to Geoff and Keith at St Andrews and Mary, Karen and Alan at St Peters. And of course to Sandra and Louise who have incredible patience with me.

Denise Askew - Churchwarden

SOUTHEND DEANERY SYNOD MEETINGS

These are held 3 times a year at different churches within the deanery.

The June meeting was held at St Peter's, Westcliff and included a video presentation about the work of 'Lifestreams', the ongoing mission at St Peter's, St Cedd's and St Stephen's. This was followed by an informative presentation by John Tipping on the new Parish Share. In the November meeting, held at St Mary's North Shoebury, the focus was on Children, Family and Youth work. Lois Blakey, the Children and Family worker from St Mary's Prittlewell, spoke about her work, and parishes shared their varying experiences. The January meeting was held at St Mary's Prittlewell and included a sharing of the variety of Bible study, home groups, prayer, reflection, etc. available at different churches in the Deanery.

We also held a joint Deanery service and picnic at St Augustine's on 12th June to celebrate the Queen's Diamond Jubilee.

Sandra Baines

ST ANDREW'S AND ST PETER'S CHOIR

This group is open to anyone with a joy of singing.

We were delighted to meet together in November and December to prepare songs for both the Service of Light and Carols by Candlelight (A pleasure we had been denied for the previous two years, due to Covid restrictions).

At the time of writing, we are meeting on a Monday evening to prepare songs for services over the Easter weekend.

Sandra Baines

CHURCH FUN CLUB

We continue to meet 3.30-4.30pm on Tuesdays in term-time. It's a happy group with approximately 8 children who are accompanied by a parent or carer. We have energetic games for about 10-15 minutes. These are often led by our Duke of Edinburgh award volunteer, Deanna. She is a great asset and does a wonderful job. We are grateful to her. We are also delighted that Kyla has recently started coming along to help.

We have circle time and think about the things that are important to us. We often have a time of singing and we always have some prayers. Worksheets, colouring, craft and discussion help us to learn Bible stories and to understand more about our faith.

Twice each term we have a service of Holy Communion in St Andrew's at 6pm. This is always a very special time. The children help to choose the songs and the things we pray for. Over the past few months, they have read the Bible readings and acted out the story. Other members of the congregation are most welcome.

We currently have 3 children preparing to receive Holy Communion (before Confirmation). This will happen on July 2nd at our 9.30am service. Instead of Family Service, it will be Family Communion. I hope we will have a really good attendance that day to support the children in this new step in their journey with Jesus.

Louise Williams

YOUTH GROUP

During the past year we have restarted the provision we offer for our young people. Our youth group meet weekly for young people aged 11 and over.

Activities available include table tennis, hockey and board games. We offer milkshakes and snacks. We end each week with a quiet, more reflective time.

Feedback from parents has been positive as they appreciate having a safe space for their children. The group is led by Sandra and Debs. Kyla and Maggie, our young leaders, also support.

Debbie Oakley

BIBLE STUDY GROUP

Our evening Bible Study groups on both zoom and in person were not well-attended so we thought it was worth seeing if a daytime meeting was more popular. This has proved to be a good decision.

We meet most Monday afternoons at 2pm in the back room of St Andrew's Hall. Before Lent we were watching some DVDs about the life of St Peter and then looking at various Bible passages associated with him. During Lent we discussed Failure, Sin and Forgiveness...which was more enjoyable than it sounds!

This group is open to all. It isn't an academic study but an opportunity to be encouraged in our Christian life.

We have also held a Pilgrim Group during which we learnt more about the Lord's Prayer. We hope to offer another evening study group later in the year.

LICENCED LAY MINISTRY (LLM)

Having completed three years of study, I was licensed as a lay minister on 25th June, in a moving service at Chelmsford Cathedral. This has enabled me to continue to serve in our parish by leading services and preaching, as well as supporting or facilitating various activities during the week.

I have also been able to help out at Holy Trinity during their interregnum, by leading their evensong on a few occasions.





Sandra Baines

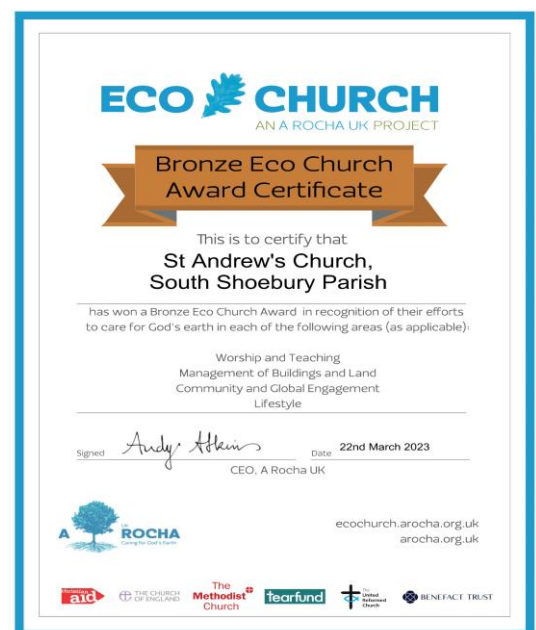
ECO CHURCH

As a PCC, we have been conscious of the need to reduce our carbon footprint. Recycling and compost bins are now provided in both of the halls; we use eco-friendly cleaning products, Fair Trade beverages and recycled toilet paper; and cycle racks are being erected at both venues.

I am pleased to report that we have achieved the Bronze Eco Church Award in both churches.

Details of this award, provided by A Rocha can be found at ecochurch.arocha.org.uk/

Sandra Baines



COURSE IN CHRISTIAN STUDIES

We're nearing the end of our Course in Christian Studies (CCS). In the last year we have looked at topics ranging from what 'We Believe' (looking at the Trinity) and 'Baptism & Eucharist', via 'The Church, the World, and Essex' (an overview of Church history around the world, with some extra focus closer to home) to 'Living Spirituality' and 'Christian Decision Making' (reflecting on how our faith affects our lives, and how we can make 'good' decisions).

During Lent, rather than meeting in our usual groups, the diocese offers various courses. I chose the 'Development of Holy Communion'. Starting with a Latin mass from the pre-Reformation era, via three versions of the 'Book of Common Prayer' and wrapping up with the 'Common Worship', each week we learnt a little about each service, then celebrated communion in that style (yes, the first service was entirely in Latin!), and then as a group we reflected a little on what we'd experienced.

I'm looking forward to reuniting with our online group for the final module 'Mission and Vocation', which I'm sure will see more laughter and learning, as well as giving up more food for thought.

Peter Robinson

MISSIONARY REPORT – LATIN LINK

Since last year both our ministries have developed in different ways.

Cesia's work with Connected Hearts has continued to grow. There are a couple of new members in the team (Deborah and Maggie) and they have started using the "Crossroads" discipleship and Bible Study course. A big reason to be thankful is that all the visits for 2023 have been pre-approved. Additionally, Connected Hearts has been working more in supporting ex-prisoners' reintegration into society. They currently work with around 90 current prisoners and a few ex-prisoners.

Since last year Geoff has been working in developing his role in Latin Link as Team Leader for Guatemala and Mexico, and has gained leadership of the team in Costa Rica and Nicaragua as well. He continues to teach classes in Old Testament at the Seminary and this year will teach on different history books (Judges, Ruth and Joshua) as well as an in depth course on Isaiah.

Sofía is growing up way too fast! She loves being out in nature and getting dirty and is taking her first steps. Her favourite words at the moment are "cat", "water" and "no". We are truly blessed to have such an amazing child.

As always we love hearing from you, please feel free to email either of us with any questions you may have.

God bless,

Geoff Baines

Minutes of the Annual Parochial Church Meeting held on Sunday 24th April 2022 in St Andrew's Hall

26 members of the Electoral Roll were present

VESTRY MEETING:

1. Prayer and Welcome

Louise welcomed everyone to the meeting, opened with a prayer at 11.20am and outlined the programme for the APCM.

2. Thanks to Churchwardens

Louise thanked Denise Askew for her work as Churchwarden over the last 12 months since her election at last year's APCM when Bob Hemmings was also elected to serve with her. Unfortunately, Bob was able to serve for only 1 month before he had to retire due to ill health and Denise had stepped-up and looked after the parish in her capacity as solo warden for the remaining 11 months and for which we are very grateful to her.

Denise Askew would now stand for re-election as Churchwarden and it had been hoped that Paul Thomas would also stand for election. Paul has a medical problem and is currently awaiting test results, the outcome of which will determine his ability to stand for election. We wish him well in the hope that he will be able to join us as Churchwarden for which we will call an extraordinary Vestry Meeting to elect him.

Following this, Denise Askew was unanimously re-elected as Churchwarden and will serve, ex officio, on the PCC.

This concluded the Vestry Meeting and the Annual Parochial Church Meeting then took place.

ANNUAL PAROCHIAL CHURCH MEETING:

The meeting commenced at 11.25am with apologies from Gareth Abbott, Julie, Jon and Chris Hardy, Libby Barnes, Susan and Keith Phipps, Mike and Caroline Dedman, Heather Bush, Brian and Jennifer Whymark, Pat Campling, Bette Latter and Brian Theedom

The minutes from last year's APCM were then presented and comments were invited. There being no comments or corrections requested, the 2021 APCM minutes were duly signed by Louise.

1. Questions and comments on the 2022 reports submitted

The reports had been available for approx. 2 weeks before the meeting date both via e-mail and in hard copy. There were no specific questions on any of the reports submitted, hence all were accepted and Louise thanked all contributors. Keith Barham added "congratulations to all on what you have achieved over the year".

2. Elections

a Election of PCC Members

Nominations for PCC members were received as follows:

Gareth Abbott, Max Barnes, Dean Dollman, Patrick Dromgoole, Geraldine Hansford, Julie Hardy, Susan Phipps, Geoffrey Price and Lisa Thomas.

Since we have more vacancies than nominations, all were duly elected.

Ex-officio Members are Louise Williams and Andy Clipsham, together with Sandra Baines and Keith Barham (Deanery Synod Representatives), Denise Askew (Churchwarden). Also, Ex-officio is Hannah Robinson our curate.

Louise thanked retiring member Maureen Pottinger for her service over the past 20 years.

b. Deanery Synod Representatives

Sandra Baines and Keith Barham were elected 2 years ago and stand for a 3 year term. As already stated, they are ex-officio members of the PCC.

2. Treasurer's Address

Patrick addressed the meeting and presented the accounts. He started by advising the meeting that we are now registered as a charity with the Charity Commission and PCC members are trustees of that charity. With reference to the accounts, he stated that overall, we are "doing really well". Although income from hall hire was down due to Covid our income of £95,975 for the year was very good. Legacies in 2021 were lower than for 2020 but legacies in the current year will exceed £100,000 (the point at which we are required to declare charity status). Patrick said that this year we will:

- i) Inform the Charity Commission of our activities.
- ii) Set an investment strategy (£227,000 assets are available).
- iii) Claim back Tax and VAT from government where possible.

Keith Barham proposed, seconded by Max Barnes, that the meeting accept the accounts and the motion was carried unanimously.

Louise thanked Patrick for all his hard work on the finances.

3. Appointment of Independent Examiner for the next APCM

Joanne Tsang was re-appointed as the Independent Examiner. Louise had sent her some flowers to acknowledge her hard work in going through our accounts and Jo had contacted Louise to thank her.

4. Electoral Roll Report

Our Electoral Roll Officer Libby Barnes was not able to attend the meeting but her husband and PCC member Max reported that the total on the roll is now 131 and 7 names had been removed.

5. Rector's Address

Louise gave thanks for all that is done in the parish and brought the following to our attention:

- i) Safeguarding is very high on our priorities and is addressed throughout all our parish activities.
- ii) Plans are well in place for the Jubilee with a Fair at St Andrew's on the Saturday and an event at St Peter's on the Sunday which is being organised in conjunction with Hinguar Street residents.

iii) Heating at St Andrew's "is to be tackled" and floor levelling looked at.

iv) If you cannot physically do things – Pray!

v) Louise would like to appoint a secretary / administrator to assist her. This would be for just a few hours a week and £30 - £40 per month payment would be available. The funding is provided by the Diocese to enable her to carry out her responsibilities as Area Dean.

6. Any Other Business

Ted Lester asked about the possibility of installing solar panels on St Andrew's hall roof. Sandra Baines responded that she will be addressing this as part of her ECO survey.

7. Closing Prayer

There being no other business, the meeting ended with prayers at 12.15pm.

Compiled: Geoffrey Price 25th April 2022

The Parish of St Andrew & St Peter, South Shoebury

ANNUAL REPORT AND FINANCIAL STATEMENTS

For the year ended 31st December 2022

Incumbent:

Revd. Canon Louise Williams
The Rectory
42 Church Road
Shoebury
Essex SS3 9EU

Bankers:

Barclays Bank
127 High Street
Southend-on-Sea
Essex SS1 1LT

Independent Examiner:

Joanne Tsang
31 Hornbeam Close,
Norwich,
Norfolk
NR7 8LN

Independent Examiner's Report

To the Parochial Church Council of St Andrew & St Peter South Shoebury

I report to the trustees on my examination of the accounts of the Parochial Church Council of St Andrew & St Peter, South Shoebury for the year ended 31st December 2022.

Respective responsibilities of the Trustees and the examiner

As Trustees of the Charity, the members of the PCC are responsible for the preparation of the financial statements. You consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

I report in respect of my examination of the Trust's accounts carried out under in accordance with the General Directions given by the Charity Commission. That examination includes a review of accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

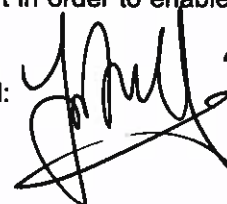
1. which give me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with s.130 of the 2011 Act; or
 - to prepare accounts which accord with these accounting recordshave not been met; or
2. to which, in my opinion, attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Joanne Tsang

31 Hornbeam close, Norwich, Norfolk NR7 8LN

Date: 1st April 2023

Signed:



YVONNE LEUNG

CHARTERED ACCOUNTANT

The Parish of St Andrew & St Peter, South Shoebury

Year ended 31st December 2022

Overview and Notes to the Accounts

2022 Highlights

2022 has been an important year for us as we move through the COVID challenge and look to the future. The impact on our hall income in particular and some of our other revenue was significant through the COVID-19 period but it has been immensely encouraging to see that our voluntary giving has largely been unaffected throughout this time. We are very fortunate to have committed and loyal givers who have supported us throughout and enabled us to maintain a healthy financial position.

Hall income has recovered quite well with over £16,000 of hall income in 2022 compared to £8,000 in 2021. We should be aiming to secure at least £20,000 of annual revenue from the halls in the coming year or two.

We have benefited from some very significant legacies this year totalling £236,288. This creates opportunities for us, which the PCC are currently assessing. Whilst these legacies clearly entail a sad loss, they are nonetheless extremely important to us and we remain most grateful to all who have remembered us in their wills and to those of you who have made provision to do the same.

This legacy income has allowed us to have lengthy conversations about a number of capital expenditure projects that will make a difference to us. This includes looking at the heating at St Andrew's, making St Andrew's in particular more accessible to all and looking at a general refurbishment of St Peter's church. We are also mindful of our desire to be an eco church and what that may entail.

We have continued to invest in the repair and maintenance of our various buildings, including the Parish house, which is a welcome development as it is preserving the fabric of our buildings but also making them more attractive and usable for all concerned.

As agreed with the PCC, we are now registered with the Charity Commission as our income is over the £100,000 requirement threshold. This is an important step. There are no material implications or extra onerous responsibilities but it is something we are legally required to do. Members of the PCC are Trustees of the Charity.

Overall our financial position remains strong and we continue to 'pay our way' and make a financial difference to the wider community through our missionary fund.

1) Financial Statements Overview

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with the applicable accounting standards and the “Statement of Recommended Practice” (SORP) 2015 issued by the Charity Commissioners.

Accounting Basis

In 2020 the PCC made the decision to move from the accruals basis of accounting to the receipts and payments basis. This is a simpler basis of accounting which makes it easier to manage the accounts. The key difference is that the receipts and payments basis covers only income and expenditure that has actually gone through the bank accounts whereas the accruals basis requires provisions to be made for income and expenditure that has been incurred even though it may not have passed through the bank accounts. The Charity Commission allows us to do this where our gross income is below £250,000 (section 133 of the 2011 Act).

However in 2022 our gross income was above the £250,000 threshold due to the generous legacies we have received. As a result the 2022 accounts are presented on an accruals basis. The PCC will make a decision during the course of 2023 whether to revert back to a receipts and payments basis for 2023 if the revenue drops back below the threshold (which we anticipate it will).

Accounting Software

As a reminder we are now using church accounting software for our accounts provided by Data Developments who are one of the leading providers in this field. The software makes it easier to manage the accounts and can produce any required reports automatically. This is the third full year of accounts for which we have used this software.

Funds

The accounts are split into separate funds. The main funds of the Council are described in terms of their purpose and restrictions at the end of this report. Funds can be Unrestricted, Designated, Restricted or Endowment in nature.

- *Unrestricted – these are general funds and can be used by the PCC for any purpose.*
- *Designated – these are general funds but with a specific purpose in mind. They can be transferred back to unrestricted funds at any time.*
- *Restricted – these are monies donated or allocated for a specific purpose only.*

- *Endowment – the capital must be maintained – only income / interest arising from the endowment may be used. We do not currently have any endowment funds.*

Bank Accounts

Our main bank account is with Barclays Bank. In addition we have two smaller accounts with RBS (the Royal Bank of Scotland). We are still in the process of moving or closing these accounts (at the request of RBS) although this has proved difficult to do so to date.

We also have an account with the CBF (Central Board Of Finance – Church of England). In addition we have two 'cash in hand' tins – one at each church. These are represented separately in our accounts.

Investment Strategy

The PCC are reviewing our investment strategy to ensure that we are managing our money appropriately and in line with the Charity Commission's expectations. Having received some significant legacies in to our accounts in 2022 we are looking to invest some of this with additional financial institutions to spread our risk and ensure that our assets are protected by the Financial Services Compensation Scheme which fully protects assets of up to £85,000 in each financial institution.

We are considering investing some money with the Chelmsford Diocesan Board of Finance in one of their managed funds. This will give us a greater spread of our financial assets and will give us better medium to long term growth. We will document this fully once it is agreed. However we are first assessing what our spend will be on the various projects that the PCC have been reviewing.

Reserves Policy

It is important that we have an established reserves policy to ensure that we can meet our future commitments, for example repairs to the buildings. We will be documenting our reserves policy in 2023 and will include anticipated future significant expenditure in relation to the various buildings that we are responsible for. We are currently working on these numbers in conjunction with our investment strategy.

Income

We collect a meaningful amount of fees for funerals and weddings during the course of the year. Most of this is collected on behalf of the diocese and remitted to them. A small amount is clergy expenses often at the discretion of the funeral director. We now put both of these elements into an agency fund rather than in the incoming resources as we are collecting on behalf of a third party.

Expenditure

We show the full Parish Share in our accounts. We have an arrangement with the Diocese where they reduce our Parish Share monthly contribution by £765 a month as their contribution for the parish house rent. We show the rent as investment income and show the Parish Share in full.

For the last couple of years we have broken down quite a bit of the expenditure to a more granular level than we historically have done. This enables the PCC to see exactly where our expenditure goes and to consider any adjustments that they might feel appropriate.

Fixed Assets

Consecrated property is not included in the accounts in accordance with Section 10(2)(a) and (c) of the Charities Act 2011.

The Rectory will appear as an asset of the Chelmsford Diocesan Board of Finance in their financial statements and therefore are not be in the accounts of the PCC.

We have included the church house in our assets based on a valuation of £40,000 which was the purchase price in 1985.

Moveable church furnishings

Movable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property and are not included in the Balance Sheet

Other movable church furnishings are capitalised at cost and depreciated over their useful economic life as per the list in the following section.

For anything acquired prior to 2013 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Since 2013 no individual item has cost more than £1,000.

Tangible fixed assets for use by charity

Assets are capitalised if they can be used for more than one year, and cost at least £1,000. They are valued at cost. Any items below £1,000 are included as an expenditure item not an asset on the balance sheet.

Depreciation

Depreciation is calculated to write off the capitalized cost of fixed assets less their currently anticipated residual fair value over their estimated useful lives. Assets over £1,000 are depreciated on a straight line basis as follows:

- Fixtures & Fittings 10 years
- Electronic equipment 3 years
- Other functional equipment 5 years

Investments

Investments are valued at market value as at 31st December 2022.

2) Income

- Incoming Resources were up by £234,674 from 2021 increasing from £95,975 to £330,649.
- Income in 2022 included £236,288 of legacies whereas in 2021 legacies were £27,750 an increase of £208,538.
- Excluding legacies, voluntary income has increased a little from 2021 going from £41,719 to £46,166 in 2022.
- Fees for services (e.g. weddings and funerals) was largely unchanged at £6,812 in 2022 compared to £7,001 in 2021. As mentioned in the previous Annual Report, we now account for the Diocesan and clergy elements through an agency collection code as they are not income to us, we are just handling the money on behalf of the Diocese / clergy.
- Our fundraising grew in 2022 from £2,239 in 2021 to £2,861 in 2022.
- Income from the halls increased significantly in 2022 following a few years of significant COVID impact. Hall income was £16,585 in 2022 compared to £7,565 in 2021. The increase in bookings is very welcome and we hope it will continue to grow in 2023 particularly with the work we have done to make the halls more attractive to potential hirers. For context, in 2019 the income was almost £24,000. This is what we will endeavour to get back to over the next few years.
- Investment income increased from £9,070 in 2021 to £12,091 in 2022. This was partly due to a modest increase in parish house rent from £750 to £765 per month but was mostly due to increases in interest rates that saw our bank interest rise from £70 to £2,911 year on year. It is likely that this will rise further in 2023 as we see a full year return on the increased interest rates and on a larger investment base.

3) Expenditure

- a. Total expenditure increased significantly in 2022 up by £35,185 to £144,205. This increase was planned expenditure, mostly concerning our various buildings including:
 - a) £19,720 towards the significant works we completed on the parish house to fix the heating, sort the windows, replace the front door, resolve the damp and replace the radiators in addition to painting the exterior. Whilst the work was commissioned in late 2021, most of the cost fell in to 2022.
 - b) £6,550 on repairs to St Peter's church.
 - c) £4,940 on the renovation work to St Andrew's hall.
- b. The Parish Share continues to be our biggest single expenditure. Although it had reduced a little in 2022 the PCC elected to contribute an additional one of £5,000 in 2022 to reflect our healthy financial position. This meant the Parish Share in our accounts went from £48,340 in 2021 to £51,133 and was paid in full.
- c. Utility expenditure, specifically in relation to electricity and gas, increased very significantly in 2022. A major contributor to this increase has been the global rise in wholesale energy prices that has been well documented. Additionally, we had an exceptional year in 2021 with some very low bills as a result of bill corrections due to a long standing over charging on our electricity night rate at St Andrew's and inaccurate estimates on our bills. This is now resolved. However this makes year on year comparisons difficult.
 - a) In 2022 we spent £10,099 on electricity and gas across our properties (excluding the Parish House).
 - b) 2023 pricing is likely to continue to be high and may increase further but there is the possibility of reductions as the wholesale energy prices have come off their peak in 2022. How much will be passed to consumers such as ourselves remains to be seen.
- d. With regard to equipment purchased and received, we made two purchases of note in 2022:
 - a) A new microphone for £179.
 - b) A folding lectern and silverware boxes at £543.
- e. With regard to equipment purchased not yet received, we made two purchases of note in 2022:

- a) A new photocopier for £2,874.
- b) New noticeboards at £2,636.
- f. Our charitable giving was £8,986 in 2022. This includes our support for CMS, Latin Link and a number of local charities.
- g. There were no other material variations in expenditure year on year to which attention needs to be drawn.
- h. Remuneration is not paid to PCC members, persons closely connected to them or any related parties.
- i. The Independent Examiner has waived any remuneration for the work carried out on these accounts.
- j. The PCC made donations of £8,986 to other charitable organisations in 2022.
- k. The annual report which appears earlier in this booklet forms part of these accounts.
- l. The attached accounts include the following:
 - a) Statement of Financial Activities (SOFA) – Summary
 - b) Analysis of Income and Expenditure – Detailed
 - c) Balance Sheet
 - d) Statement of Assets and Liabilities
 - e) Summary Statement of Funds
 - f) Definition of Funds

4) Transfers between funds

- a. £7,170 was transferred between funds in 2022. This was largely in relation to transfers from the general fund to the Missionary Grant fund in line with our policy of giving 10% of our voluntary income to other charitable organisations and appeals.
- b. No amounts were assigned between restricted funds or to/from restricted funds during 2022.

5) Transfers between accounts

- a. We transferred £200,000 from the Barclays current account to the CCLA account in 2022 upon agreement of the PCC. There were no other significant movements between bank accounts in 2022.

6) Funds

- a. Our various funds are documented at the end of this report.
- b. There are no funds in deficit in 2022.

7) Balance Sheet

- a. The balance sheet is a simple summary of our assets and liabilities.
- b. Assets include all the monies in our various accounts and the parish house.
- c. Liabilities are the fees we have collected which are due to the diocese. We pay these in arrears, typically quarterly, rather than 'pay as paid' which is easier for both parties.

8) Statement of Assets and Liabilities

- a. This shows what monies are in the four accounts we operate and our 'cash in hand' and our fixed assets.
- b. Our fixed asset is the Parish House which is included at the purchase price in 1985 of £40,000.
- c. The amount held in our Barclays current account has reduced but is still a little too high and we will consider moving some into an interest bearing account.
- d. The amount we have in the CCLA (CBF) Deposit Account is too high and we are looking to open additional bank accounts in order to ensure that we have no more than £85,000 invested in any one institution.
- e. As mentioned earlier, we will continue to work with RBS to close our two accounts in 2023. We will likely now move this into the Barclays current account.
- f. The Agency collections has monies due to the Diocese which were paid over in 2023.
- g. Creditors amount to £9,110. This is where we have received services or items, or committed to them, but have not yet paid. This is made up of:

- a) New photocopier £2,874
 - b) New noticeboards £2,636
 - c) Tree Fella cost of removing tree at St Peter's £3,600
- h. The nine funds we operate are included in the Assets and Liabilities report. Most of our funds are in the 'general fund' which is unrestricted and can be used for any purpose.

9) Other notes

- a. **Ex Gratia payments made by the council** - small gifts to a total of £215 were given to individuals during the course of the year in recognition of voluntary service.
- b. **Institution or body corporate connected with the council** - there are no institutions or bodies corporate connected with the council.
- c. **Guarantees given by the council** - the council have given no guarantees.
- d. **Loans outstanding** - there are no loans outstanding.
- e. **Contingent liabilities** - there are no recognised contingent liabilities.
- f. **Other material financial commitments** - there are no other known material financial commitments over and above those shown in the accounts or notes to the accounts.

Patrick Dromgoole

Treasurer

St Andrew & St Peter, South Shoebury

Definition of Funds

Name	Purpose	Restrictions	Designation
Building Fund – St Andrew’s	To fund significant maintenance and future developments concerning the Church and Hall buildings	Only for the purposes of church and hall significant maintenance and development projects at St Andrew’s	Designated and some is Restricted
Building Fund – St Peter’s	To fund significant maintenance and future developments concerning the Church and Hall buildings	Only for the purposes of church and hall significant maintenance and development projects at St Peter’s	Designated
Churchyard Fund	To provide for the maintenance and upkeep of the St Andrew’s Churchyard	Only for the upkeep and maintenance of the churchyard	Restricted
General Fund	The main fund we have for the general activities of the Parish	None	Unrestricted
Magazine Fund	To hold funds for magazine related activity including production costs	Only for magazine related activities and expenditure	Designated
Missionary Grant Fund	To hold funds for distribution to Christian charities and other organisations &/or to respond to disaster appeals calculated on 10% of our voluntary income.	For distribution to charities / organisations as directed by the PCC during the financial year or in the first quarter of the following year	Designated
Parish House Fund	To provide for the maintenance and upkeep of the Parish House	Only for the upkeep and maintenance of the Parish House	Designated
Youth Fund	To hold funds given for youth work	To be used for youth work only	Designated
Agency Collections	To hold monies collected for third parties e.g. CDBF Fees, Charity collections etc.	Amounts to be paid over only to the parties for whom they have been collected	Restricted

Type	Definition
Unrestricted	these monies can be used for any purpose
Designated	these monies have been set aside by the PCC for a specific purpose
Restricted	these monies have been given for a specific purpose and can only be used for that purpose

Parish of St Andrew & St Peter South Shoebury
Statement of Financial Activities
For the period from 01 January 2022 to 31 December 2022

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
<i>Income and endowments from:</i>					
Donations and legacies	282,034	420	—	282,454	69,469
Income from charitable activities	6,652	160	—	6,812	7,001
Other trading activities	19,910	—	—	19,910	10,338
Investments	12,091	—	—	12,091	9,070
Other income	9,380	—	—	9,380	95
Total income	330,069	580	—	330,649	95,975
<i>Expenditure on:</i>					
Raising funds	23,689	—	—	23,689	8,236
Expenditure on charitable activities	99,248	16,616	—	115,864	98,722
Other expenditure	4,651	—	—	4,651	2,061
Total expenditure	127,589	16,616	—	144,205	109,020
Net income / (expenditure) resources before transfer	202,479	(16,036)	—	186,443	(13,045)
<i>Transfers</i>					
Gross transfers between funds - in	—	7,170	—	7,170	12,509
Gross transfers between funds - out	(7,170)	—	—	(7,170)	(12,509)
<i>Other recognised gains / losses</i>					
Gains / losses on investment assets	—	—	—	—	—
Gains on revaluation, fixed assets, charity's own use	—	—	—	—	—
Net movement in funds	195,309	(8,865)	—	186,443	(13,045)
<i>Reconciliation of funds</i>					
Total funds brought forward	157,061	20,267	—	177,328	190,373
Total funds carried forward	352,370	11,401	—	363,772	177,328

There may be minor discrepancies in the totals if the pence are not being shown

Parish of St Andrew & St Peter South Shoebury

Analysis of income and expenditure Selected period: 01 January 2022 to 31 December 2022

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
Income and endowments						
<i>Donations and legacies</i>						
0101 - Gift Aid - Bank	1,461	—	—	—	1,461	5,000
0110 - Gift Aid - PGS	17,060	—	—	—	17,060	17,734
0160 - Non-Gift Aid	3,713	—	—	—	3,713	2,220
0201 - Other collections	459	—	—	—	459	—
0301 - Loose plate collections St A	12,014	—	—	—	12,014	7,453
0302 - Loose plate collections St P	3,045	—	—	—	3,045	2,363
0420 - Flowers	376	—	—	—	376	330
0430 - Churchyard	—	—	420	—	420	390
0501 - One-off Gift Aid gifts	730	—	—	—	730	—
0510 - Gift Day	—	—	—	—	—	—
0550 - Donations appeals etc	2,192	—	—	—	2,192	1,682
0601 - Tax recoverable on Gift Aid	4,566	—	—	—	4,566	4,213
0701 - Legacies	236,288	—	—	—	236,288	27,750
0901 - Other funds generated	127	—	—	—	127	331
<i>Donations and legacies Totals</i>	282,034	—	420	—	282,454	69,469
<i>Income from charitable activities</i>						
1101 - Fees for weddings	732	—	—	—	732	1,318
1111 - Fees for funerals	5,920	—	—	—	5,920	4,280
1121 - Fees for baptisms	—	—	—	—	—	20
1131 - Fees for churchyard	—	—	160	—	160	1,383
1245 - Hire of the church	—	—	—	—	—	—
<i>Income from charitable activities Totals</i>	6,652	—	160	—	6,812	7,001
<i>Other trading activities</i>						
0910 - Fundraising events	2,861	—	—	—	2,861	2,239
1230 - Church hall lettings - St Andrew	8,808	—	—	—	8,808	4,337
1240 - Church hall lettings - St Peter	7,777	—	—	—	7,777	3,328
1250 - Magazine income - advertising	315	—	—	—	315	230
1260 - Parish magazine sales	97	—	—	—	97	183
1270 - Sundry	51	—	—	—	51	20
<i>Other trading activities Totals</i>	19,910	—	—	—	19,910	10,338
<i>Investments</i>						
1020 - Bank and building society interest	2,911	—	—	—	2,911	70
1030 - Rent from parish house	—	9,180	—	—	9,180	9,000
<i>Investments Totals</i>	2,911	9,180	—	—	12,091	9,070
<i>Other income</i>						
1310 - Insurance claims	6,300	—	—	—	6,300	—
1315 - Other	3,080	—	—	—	3,080	95
<i>Other income Totals</i>	9,380	—	—	—	9,380	95
Income and endowments Grand totals	320,889	9,180	580	—	330,649	95,975

There may be minor discrepancies in the totals if the pence are not being shown

	Unrestricted	Designated	Restricted	Endowment	Total	
					This year	Last year
Expenditure						
<i>Raising funds</i>						
1730 - Costs of fundraising events	10	—	—	—	10	—
1740 - Investment management costs	—	—	—	—	—	—
2466 - St Andrew hall waste collection	1,805	—	—	—	1,805	1,539
2486 - St Peter Hall waste collection	1,805	—	—	—	1,805	1,612
2600 - Parish house maintenance	—	19,720	—	—	19,720	4,431
2610 - Parish house insurance	—	—	—	—	—	255
2620 - Parish house utilities	347	—	—	—	347	398
2650 - Parish house council tax	—	—	—	—	—	—
<i>Raising funds Totals</i>	3,969	19,720	—	—	23,689	8,236
<i>Expenditure on charitable activities</i>						
1801 - Missionary grants	—	—	8,986	—	8,986	10,015
1901 - Parish share	51,133	—	—	—	51,133	48,340
2101 - Working expenses of incumbent	368	—	—	—	368	324
2120 - Rectory council tax	—	—	—	—	—	—
2130 - Rectory expenses	115	—	—	—	115	177
2301 - Insurance St Andrew	2,584	—	—	—	2,584	2,169
2302 - Insurance St Peter	1,156	—	—	—	1,156	1,088
2330 - Church maintenance St Andrew	757	—	—	—	757	335
2331 - Church maintenance St Peter	7,009	—	—	—	7,009	1,360
2333 - Major repairs St Andrew Church	765	—	—	—	765	11,193
2335 - Major repairs St Peter Church	6,550	—	—	—	6,550	6,324
2401 - St Andrew Church electric	4,411	—	—	—	4,411	(301)
2411 - St Peter Church electric	63	—	—	—	63	—
2461 - St Andrew Hall electricity	1,002	—	—	—	1,002	(28)
2463 - St Andrew Hall gas	884	—	—	—	884	25
2465 - St Andrew Hall water	232	—	—	—	232	105
2481 - St Peter Hall electricity	930	—	—	—	930	326
2483 - St Peter Hall gas	2,809	—	—	—	2,809	476
2485 - St Peter Hall water	36	—	—	—	36	114
2560 - St Andrew Hall maintenance	4,940	—	—	—	4,940	8,199
2561 - St Peter Hall maintenance	2,720	—	—	—	2,720	352
2563 - St Andrew Hall cleaning	1,155	—	—	—	1,155	80
2565 - St Peter Hall cleaning	995	—	—	—	995	80
2590 - Upkeep of churchyard	—	—	7,630	—	7,630	5,121
2700 - Magazine expenses	—	—	—	—	—	—
2710 - Postage, printing, stationery	1,134	—	—	—	1,134	768
2720 - Website	—	—	—	—	—	—
2765 - Church activities	6,825	—	—	—	6,825	1,585
2767 - Music	502	—	—	—	502	433
2780 - Governance costs	164	—	—	—	164	53
<i>Expenditure on charitable activities Totals</i>	99,248	—	16,616	—	115,864	98,722
<i>Other expenditure</i>						
2750 - Equipment	3,596	—	—	—	3,596	1,113
2760 - Flowers	635	—	—	—	635	469
2790 - Fees	136	—	—	—	136	72
2800 - Sundries	282	—	—	—	282	406
<i>Other expenditure Totals</i>	4,651	—	—	—	4,651	2,061
Expenditure Grand totals	107,869	19,720	16,616	—	144,205	109,020

There may be minor discrepancies in the totals if the pence are not being shown

Parish of St Andrew & St Peter South Shoebury

Balance Sheet detailed

		As at 31/12/2022	As at 31/12/2021
Fixed assets			
	6630: Parish House	40,000.00	40,000.00
	Total Fixed assets	40,000.00	40,000.00
Current assets			
	6501: Barclays current account	62,317.89	69,446.03
	6505: Royal Bank of Scotland Current Account	519.33	519.33
	6506: Royal Bank of Scotland High Interest Acc	2,531.89	2,531.89
	6510: CCLA (CBF) deposit account	267,922.39	65,011.21
	6590: Cash in hand St A	17.46	3.32
	6591: Cash in hand St P	22.16	40.75
	Total Current assets	333,331.12	137,552.53
Liabilities			
	6699: Agency collections	448.44	224.00
	Z04: Accounts Payable	9,110.40	—
	Total Liabilities	9,558.84	224.00
	Net Asset surplus (deficit)	363,772.28	177,328.53
Reserves			
	Excess / (deficit) to date	186,443.75	18,225.63
	Z01: Starting balances	177,328.53	159,102.90
	Total Reserves	363,772.28	177,328.53

Represented by Funds		
Unrestricted	292,526.79	86,677.19
Designated	59,844.08	70,384.08
Restricted	11,401.41	20,267.26
Endowment	—	—
Total	363,772.28	177,328.53

Parish of St Andrew & St Peter South Shoebury

Statement of Assets and Liabilities (by fund)

As at: 31 December 2022

			Balance	Previous balance
<hr/>				
Tangible assets				
6630: Parish House - Asset				
Parish House	Designated		40,000.00	40,000.00
			<hr/>	<hr/>
			40,000.00	40,000.00
			<hr/>	<hr/>
	Tangible assets		40,000.00	40,000.00
			<hr/>	<hr/>
Cash at bank and in hand				
6501: Barclays current account - Asset				
Youth fund	Designated		50.00	50.00
General fund	Unrestricted		30,763.96	18,710.69
Churchyard Fund	Restricted		10,357.83	16,861.68
Missionary Grant Fund	Restricted		960.77	3,322.77
			<hr/>	<hr/>
Building Fund St Andrew	Designated		30.00	30.00
Building Fund St Andrew	Restricted		1,516.81	1,516.81
Building Fund St Peter	Designated		482.57	482.57
Parish House	Designated		17,026.98	27,566.98
Magazine	Designated		2,254.53	2,254.53
Agency collection	Restricted		(1,125.56)	(1,350.00)
			<hr/>	<hr/>
			62,317.89	69,446.03
			<hr/>	<hr/>
6505: Royal Bank of Scotland Current Account - Asset				
General fund	Unrestricted		379.33	379.33
Churchyard Fund	Restricted		140.00	140.00
			<hr/>	<hr/>
			519.33	519.33
			<hr/>	<hr/>
6506: Royal Bank of Scotland High Interest Acc - Asset				
General fund	Unrestricted		2,531.89	2,531.89
			<hr/>	<hr/>
			2,531.89	2,531.89
			<hr/>	<hr/>
6510: CCLA (CBF) deposit account - Asset				
General fund	Unrestricted		267,922.39	65,011.21
			<hr/>	<hr/>
			267,922.39	65,011.21
			<hr/>	<hr/>
6590: Cash in hand St A - Asset				
General fund	Unrestricted		17.46	3.32
			<hr/>	<hr/>
			17.46	3.32
			<hr/>	<hr/>
6591: Cash in hand St P - Asset				
General fund	Unrestricted		22.16	40.75
			<hr/>	<hr/>
			22.16	40.75
			<hr/>	<hr/>
	Cash at bank and in hand		333,331.12	137,552.53
			<hr/>	<hr/>

		Balance	Previous balance
Agency accounts			
6699: Agency collections - Liability			
Agency collection	Restricted	448.44	224.00
		448.44	224.00
	Agency accounts	448.44	224.00
Creditors: Amounts falling due in one year			
Z04: Accounts Payable - Liability			
General fund	Unrestricted	9,110.40	—
		9,110.40	—
	Creditors: Amounts falling due in one year	9,110.40	—
	Grand Total	363,772.28	177,328.53

The Parish of St Andrew & St Peter, South Shoebury

ANNUAL REPORT AND FINANCIAL STATEMENTS

For the year ended 31st December 2022

Incumbent:

Revd. Canon Louise Williams
The Rectory
42 Church Road
Shoebury
Essex SS3 9EU

Bankers:

Barclays Bank
127 High Street
Southend-on-Sea
Essex SS1 1LT

Independent Examiner:

Joanne Tsang
31 Hornbeam Close,
Norwich,
Norfolk
NR7 8LN

Independent Examiner's Report

To the Parochial Church Council of St Andrew & St Peter South Shoebury

I report to the trustees on my examination of the accounts of the Parochial Church Council of St Andrew & St Peter, South Shoebury for the year ended 31st December 2022.

Respective responsibilities of the Trustees and the examiner

As Trustees of the Charity, the members of the PCC are responsible for the preparation of the financial statements. You consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

I report in respect of my examination of the Trust's accounts carried out under in accordance with the General Directions given by the Charity Commission. That examination includes a review of accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. which give me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with s.130 of the 2011 Act; or
 - to prepare accounts which accord with these accounting recordshave not been met; or
2. to which, in my opinion, attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

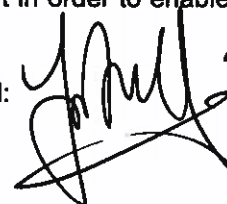
Joanne Tsang

31 Hornbeam close, Norwich, Norfolk NR7 8LN

Date:

1st April 2023

Signed:



YVONNE LEUNG

CHARTERED ACCOUNTANT

The Parish of St Andrew & St Peter, South Shoebury

Year ended 31st December 2022

Overview and Notes to the Accounts

2022 Highlights

2022 has been an important year for us as we move through the COVID challenge and look to the future. The impact on our hall income in particular and some of our other revenue was significant through the COVID-19 period but it has been immensely encouraging to see that our voluntary giving has largely been unaffected throughout this time. We are very fortunate to have committed and loyal givers who have supported us throughout and enabled us to maintain a healthy financial position.

Hall income has recovered quite well with over £16,000 of hall income in 2022 compared to £8,000 in 2021. We should be aiming to secure at least £20,000 of annual revenue from the halls in the coming year or two.

We have benefited from some very significant legacies this year totalling £236,288. This creates opportunities for us, which the PCC are currently assessing. Whilst these legacies clearly entail a sad loss, they are nonetheless extremely important to us and we remain most grateful to all who have remembered us in their wills and to those of you who have made provision to do the same.

This legacy income has allowed us to have lengthy conversations about a number of capital expenditure projects that will make a difference to us. This includes looking at the heating at St Andrew's, making St Andrew's in particular more accessible to all and looking at a general refurbishment of St Peter's church. We are also mindful of our desire to be an eco church and what that may entail.

We have continued to invest in the repair and maintenance of our various buildings, including the Parish house, which is a welcome development as it is preserving the fabric of our buildings but also making them more attractive and usable for all concerned.

As agreed with the PCC, we are now registered with the Charity Commission as our income is over the £100,000 requirement threshold. This is an important step. There are no material implications or extra onerous responsibilities but it is something we are legally required to do. Members of the PCC are Trustees of the Charity.

Overall our financial position remains strong and we continue to 'pay our way' and make a financial difference to the wider community through our missionary fund.

1) Financial Statements Overview

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with the applicable accounting standards and the “Statement of Recommended Practice” (SORP) 2015 issued by the Charity Commissioners.

Accounting Basis

In 2020 the PCC made the decision to move from the accruals basis of accounting to the receipts and payments basis. This is a simpler basis of accounting which makes it easier to manage the accounts. The key difference is that the receipts and payments basis covers only income and expenditure that has actually gone through the bank accounts whereas the accruals basis requires provisions to be made for income and expenditure that has been incurred even though it may not have passed through the bank accounts. The Charity Commission allows us to do this where our gross income is below £250,000 (section 133 of the 2011 Act).

However in 2022 our gross income was above the £250,000 threshold due to the generous legacies we have received. As a result the 2022 accounts are presented on an accruals basis. The PCC will make a decision during the course of 2023 whether to revert back to a receipts and payments basis for 2023 if the revenue drops back below the threshold (which we anticipate it will).

Accounting Software

As a reminder we are now using church accounting software for our accounts provided by Data Developments who are one of the leading providers in this field. The software makes it easier to manage the accounts and can produce any required reports automatically. This is the third full year of accounts for which we have used this software.

Funds

The accounts are split into separate funds. The main funds of the Council are described in terms of their purpose and restrictions at the end of this report. Funds can be Unrestricted, Designated, Restricted or Endowment in nature.

- *Unrestricted – these are general funds and can be used by the PCC for any purpose.*
- *Designated – these are general funds but with a specific purpose in mind. They can be transferred back to unrestricted funds at any time.*
- *Restricted – these are monies donated or allocated for a specific purpose only.*

- *Endowment – the capital must be maintained – only income / interest arising from the endowment may be used. We do not currently have any endowment funds.*

Bank Accounts

Our main bank account is with Barclays Bank. In addition we have two smaller accounts with RBS (the Royal Bank of Scotland). We are still in the process of moving or closing these accounts (at the request of RBS) although this has proved difficult to do so to date.

We also have an account with the CBF (Central Board Of Finance – Church of England). In addition we have two 'cash in hand' tins – one at each church. These are represented separately in our accounts.

Investment Strategy

The PCC are reviewing our investment strategy to ensure that we are managing our money appropriately and in line with the Charity Commission's expectations. Having received some significant legacies in to our accounts in 2022 we are looking to invest some of this with additional financial institutions to spread our risk and ensure that our assets are protected by the Financial Services Compensation Scheme which fully protects assets of up to £85,000 in each financial institution.

We are considering investing some money with the Chelmsford Diocesan Board of Finance in one of their managed funds. This will give us a greater spread of our financial assets and will give us better medium to long term growth. We will document this fully once it is agreed. However we are first assessing what our spend will be on the various projects that the PCC have been reviewing.

Reserves Policy

It is important that we have an established reserves policy to ensure that we can meet our future commitments, for example repairs to the buildings. We will be documenting our reserves policy in 2023 and will include anticipated future significant expenditure in relation to the various buildings that we are responsible for. We are currently working on these numbers in conjunction with our investment strategy.

Income

We collect a meaningful amount of fees for funerals and weddings during the course of the year. Most of this is collected on behalf of the diocese and remitted to them. A small amount is clergy expenses often at the discretion of the funeral director. We now put both of these elements into an agency fund rather than in the incoming resources as we are collecting on behalf of a third party.

Expenditure

We show the full Parish Share in our accounts. We have an arrangement with the Diocese where they reduce our Parish Share monthly contribution by £765 a month as their contribution for the parish house rent. We show the rent as investment income and show the Parish Share in full.

For the last couple of years we have broken down quite a bit of the expenditure to a more granular level than we historically have done. This enables the PCC to see exactly where our expenditure goes and to consider any adjustments that they might feel appropriate.

Fixed Assets

Consecrated property is not included in the accounts in accordance with Section 10(2)(a) and (c) of the Charities Act 2011.

The Rectory will appear as an asset of the Chelmsford Diocesan Board of Finance in their financial statements and therefore are not be in the accounts of the PCC.

We have included the church house in our assets based on a valuation of £40,000 which was the purchase price in 1985.

Moveable church furnishings

Movable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property and are not included in the Balance Sheet

Other movable church furnishings are capitalised at cost and depreciated over their useful economic life as per the list in the following section.

For anything acquired prior to 2013 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Since 2013 no individual item has cost more than £1,000.

Tangible fixed assets for use by charity

Assets are capitalised if they can be used for more than one year, and cost at least £1,000. They are valued at cost. Any items below £1,000 are included as an expenditure item not an asset on the balance sheet.

Depreciation

Depreciation is calculated to write off the capitalized cost of fixed assets less their currently anticipated residual fair value over their estimated useful lives. Assets over £1,000 are depreciated on a straight line basis as follows:

- Fixtures & Fittings 10 years
- Electronic equipment 3 years
- Other functional equipment 5 years

Investments

Investments are valued at market value as at 31st December 2022.

2) Income

- Incoming Resources were up by £234,674 from 2021 increasing from £95,975 to £330,649.
- Income in 2022 included £236,288 of legacies whereas in 2021 legacies were £27,750 an increase of £208,538.
- Excluding legacies, voluntary income has increased a little from 2021 going from £41,719 to £46,166 in 2022.
- Fees for services (e.g. weddings and funerals) was largely unchanged at £6,812 in 2022 compared to £7,001 in 2021. As mentioned in the previous Annual Report, we now account for the Diocesan and clergy elements through an agency collection code as they are not income to us, we are just handling the money on behalf of the Diocese / clergy.
- Our fundraising grew in 2022 from £2,239 in 2021 to £2,861 in 2022.
- Income from the halls increased significantly in 2022 following a few years of significant COVID impact. Hall income was £16,585 in 2022 compared to £7,565 in 2021. The increase in bookings is very welcome and we hope it will continue to grow in 2023 particularly with the work we have done to make the halls more attractive to potential hirers. For context, in 2019 the income was almost £24,000. This is what we will endeavour to get back to over the next few years.
- Investment income increased from £9,070 in 2021 to £12,091 in 2022. This was partly due to a modest increase in parish house rent from £750 to £765 per month but was mostly due to increases in interest rates that saw our bank interest rise from £70 to £2,911 year on year. It is likely that this will rise further in 2023 as we see a full year return on the increased interest rates and on a larger investment base.

3) Expenditure

- a. Total expenditure increased significantly in 2022 up by £35,185 to £144,205. This increase was planned expenditure, mostly concerning our various buildings including:
 - a) £19,720 towards the significant works we completed on the parish house to fix the heating, sort the windows, replace the front door, resolve the damp and replace the radiators in addition to painting the exterior. Whilst the work was commissioned in late 2021, most of the cost fell in to 2022.
 - b) £6,550 on repairs to St Peter's church.
 - c) £4,940 on the renovation work to St Andrew's hall.
- b. The Parish Share continues to be our biggest single expenditure. Although it had reduced a little in 2022 the PCC elected to contribute an additional one of £5,000 in 2022 to reflect our healthy financial position. This meant the Parish Share in our accounts went from £48,340 in 2021 to £51,133 and was paid in full.
- c. Utility expenditure, specifically in relation to electricity and gas, increased very significantly in 2022. A major contributor to this increase has been the global rise in wholesale energy prices that has been well documented. Additionally, we had an exceptional year in 2021 with some very low bills as a result of bill corrections due to a long standing over charging on our electricity night rate at St Andrew's and inaccurate estimates on our bills. This is now resolved. However this makes year on year comparisons difficult.
 - a) In 2022 we spent £10,099 on electricity and gas across our properties (excluding the Parish House).
 - b) 2023 pricing is likely to continue to be high and may increase further but there is the possibility of reductions as the wholesale energy prices have come off their peak in 2022. How much will be passed to consumers such as ourselves remains to be seen.
- d. With regard to equipment purchased and received, we made two purchases of note in 2022:
 - a) A new microphone for £179.
 - b) A folding lectern and silverware boxes at £543.
- e. With regard to equipment purchased not yet received, we made two purchases of note in 2022:

- a) A new photocopier for £2,874.
- b) New noticeboards at £2,636.
- f. Our charitable giving was £8,986 in 2022. This includes our support for CMS, Latin Link and a number of local charities.
- g. There were no other material variations in expenditure year on year to which attention needs to be drawn.
- h. Remuneration is not paid to PCC members, persons closely connected to them or any related parties.
- i. The Independent Examiner has waived any remuneration for the work carried out on these accounts.
- j. The PCC made donations of £8,986 to other charitable organisations in 2022.
- k. The annual report which appears earlier in this booklet forms part of these accounts.
- l. The attached accounts include the following:
 - a) Statement of Financial Activities (SOFA) – Summary
 - b) Analysis of Income and Expenditure – Detailed
 - c) Balance Sheet
 - d) Statement of Assets and Liabilities
 - e) Summary Statement of Funds
 - f) Definition of Funds

4) Transfers between funds

- a. £7,170 was transferred between funds in 2022. This was largely in relation to transfers from the general fund to the Missionary Grant fund in line with our policy of giving 10% of our voluntary income to other charitable organisations and appeals.
- b. No amounts were assigned between restricted funds or to/from restricted funds during 2022.

5) Transfers between accounts

- a. We transferred £200,000 from the Barclays current account to the CCLA account in 2022 upon agreement of the PCC. There were no other significant movements between bank accounts in 2022.

6) Funds

- a. Our various funds are documented at the end of this report.
- b. There are no funds in deficit in 2022.

7) Balance Sheet

- a. The balance sheet is a simple summary of our assets and liabilities.
- b. Assets include all the monies in our various accounts and the parish house.
- c. Liabilities are the fees we have collected which are due to the diocese. We pay these in arrears, typically quarterly, rather than 'pay as paid' which is easier for both parties.

8) Statement of Assets and Liabilities

- a. This shows what monies are in the four accounts we operate and our 'cash in hand' and our fixed assets.
- b. Our fixed asset is the Parish House which is included at the purchase price in 1985 of £40,000.
- c. The amount held in our Barclays current account has reduced but is still a little too high and we will consider moving some into an interest bearing account.
- d. The amount we have in the CCLA (CBF) Deposit Account is too high and we are looking to open additional bank accounts in order to ensure that we have no more than £85,000 invested in any one institution.
- e. As mentioned earlier, we will continue to work with RBS to close our two accounts in 2023. We will likely now move this into the Barclays current account.
- f. The Agency collections has monies due to the Diocese which were paid over in 2023.
- g. Creditors amount to £9,110. This is where we have received services or items, or committed to them, but have not yet paid. This is made up of:

- a) New photocopier £2,874
 - b) New noticeboards £2,636
 - c) Tree Fella cost of removing tree at St Peter's £3,600
- h. The nine funds we operate are included in the Assets and Liabilities report. Most of our funds are in the 'general fund' which is unrestricted and can be used for any purpose.

9) Other notes

- a. **Ex Gratia payments made by the council** - small gifts to a total of £215 were given to individuals during the course of the year in recognition of voluntary service.
- b. **Institution or body corporate connected with the council** - there are no institutions or bodies corporate connected with the council.
- c. **Guarantees given by the council** - the council have given no guarantees.
- d. **Loans outstanding** - there are no loans outstanding.
- e. **Contingent liabilities** - there are no recognised contingent liabilities.
- f. **Other material financial commitments** - there are no other known material financial commitments over and above those shown in the accounts or notes to the accounts.

Patrick Dromgoole

Treasurer

St Andrew & St Peter, South Shoebury

Definition of Funds

Name	Purpose	Restrictions	Designation
Building Fund – St Andrew’s	To fund significant maintenance and future developments concerning the Church and Hall buildings	Only for the purposes of church and hall significant maintenance and development projects at St Andrew’s	Designated and some is Restricted
Building Fund – St Peter’s	To fund significant maintenance and future developments concerning the Church and Hall buildings	Only for the purposes of church and hall significant maintenance and development projects at St Peter’s	Designated
Churchyard Fund	To provide for the maintenance and upkeep of the St Andrew’s Churchyard	Only for the upkeep and maintenance of the churchyard	Restricted
General Fund	The main fund we have for the general activities of the Parish	None	Unrestricted
Magazine Fund	To hold funds for magazine related activity including production costs	Only for magazine related activities and expenditure	Designated
Missionary Grant Fund	To hold funds for distribution to Christian charities and other organisations &/or to respond to disaster appeals calculated on 10% of our voluntary income.	For distribution to charities / organisations as directed by the PCC during the financial year or in the first quarter of the following year	Designated
Parish House Fund	To provide for the maintenance and upkeep of the Parish House	Only for the upkeep and maintenance of the Parish House	Designated
Youth Fund	To hold funds given for youth work	To be used for youth work only	Designated
Agency Collections	To hold monies collected for third parties e.g. CDBF Fees, Charity collections etc.	Amounts to be paid over only to the parties for whom they have been collected	Restricted

Type	Definition
Unrestricted	these monies can be used for any purpose
Designated	these monies have been set aside by the PCC for a specific purpose
Restricted	these monies have been given for a specific purpose and can only be used for that purpose

Parish of St Andrew & St Peter South Shoebury
Statement of Financial Activities
For the period from 01 January 2022 to 31 December 2022

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
<i>Income and endowments from:</i>					
Donations and legacies	282,034	420	—	282,454	69,469
Income from charitable activities	6,652	160	—	6,812	7,001
Other trading activities	19,910	—	—	19,910	10,338
Investments	12,091	—	—	12,091	9,070
Other income	9,380	—	—	9,380	95
Total income	330,069	580	—	330,649	95,975
<i>Expenditure on:</i>					
Raising funds	23,689	—	—	23,689	8,236
Expenditure on charitable activities	99,248	16,616	—	115,864	98,722
Other expenditure	4,651	—	—	4,651	2,061
Total expenditure	127,589	16,616	—	144,205	109,020
Net income / (expenditure) resources before transfer	202,479	(16,036)	—	186,443	(13,045)
<i>Transfers</i>					
Gross transfers between funds - in	—	7,170	—	7,170	12,509
Gross transfers between funds - out	(7,170)	—	—	(7,170)	(12,509)
<i>Other recognised gains / losses</i>					
Gains / losses on investment assets	—	—	—	—	—
Gains on revaluation, fixed assets, charity's own use	—	—	—	—	—
Net movement in funds	195,309	(8,865)	—	186,443	(13,045)
<i>Reconciliation of funds</i>					
Total funds brought forward	157,061	20,267	—	177,328	190,373
Total funds carried forward	352,370	11,401	—	363,772	177,328

There may be minor discrepancies in the totals if the pence are not being shown

Parish of St Andrew & St Peter South Shoebury

Analysis of income and expenditure Selected period: 01 January 2022 to 31 December 2022

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
Income and endowments						
<i>Donations and legacies</i>						
0101 - Gift Aid - Bank	1,461	—	—	—	1,461	5,000
0110 - Gift Aid - PGS	17,060	—	—	—	17,060	17,734
0160 - Non-Gift Aid	3,713	—	—	—	3,713	2,220
0201 - Other collections	459	—	—	—	459	—
0301 - Loose plate collections St A	12,014	—	—	—	12,014	7,453
0302 - Loose plate collections St P	3,045	—	—	—	3,045	2,363
0420 - Flowers	376	—	—	—	376	330
0430 - Churchyard	—	—	420	—	420	390
0501 - One-off Gift Aid gifts	730	—	—	—	730	—
0510 - Gift Day	—	—	—	—	—	—
0550 - Donations appeals etc	2,192	—	—	—	2,192	1,682
0601 - Tax recoverable on Gift Aid	4,566	—	—	—	4,566	4,213
0701 - Legacies	236,288	—	—	—	236,288	27,750
0901 - Other funds generated	127	—	—	—	127	331
<i>Donations and legacies Totals</i>	282,034	—	420	—	282,454	69,469
<i>Income from charitable activities</i>						
1101 - Fees for weddings	732	—	—	—	732	1,318
1111 - Fees for funerals	5,920	—	—	—	5,920	4,280
1121 - Fees for baptisms	—	—	—	—	—	20
1131 - Fees for churchyard	—	—	160	—	160	1,383
1245 - Hire of the church	—	—	—	—	—	—
<i>Income from charitable activities Totals</i>	6,652	—	160	—	6,812	7,001
<i>Other trading activities</i>						
0910 - Fundraising events	2,861	—	—	—	2,861	2,239
1230 - Church hall lettings - St Andrew	8,808	—	—	—	8,808	4,337
1240 - Church hall lettings - St Peter	7,777	—	—	—	7,777	3,328
1250 - Magazine income - advertising	315	—	—	—	315	230
1260 - Parish magazine sales	97	—	—	—	97	183
1270 - Sundry	51	—	—	—	51	20
<i>Other trading activities Totals</i>	19,910	—	—	—	19,910	10,338
<i>Investments</i>						
1020 - Bank and building society interest	2,911	—	—	—	2,911	70
1030 - Rent from parish house	—	9,180	—	—	9,180	9,000
<i>Investments Totals</i>	2,911	9,180	—	—	12,091	9,070
<i>Other income</i>						
1310 - Insurance claims	6,300	—	—	—	6,300	—
1315 - Other	3,080	—	—	—	3,080	95
<i>Other income Totals</i>	9,380	—	—	—	9,380	95
Income and endowments Grand totals	320,889	9,180	580	—	330,649	95,975

There may be minor discrepancies in the totals if the pence are not being shown

	Unrestricted	Designated	Restricted	Endowment	Total	
					This year	Last year
Expenditure						
<i>Raising funds</i>						
1730 - Costs of fundraising events	10	—	—	—	10	—
1740 - Investment management costs	—	—	—	—	—	—
2466 - St Andrew hall waste collection	1,805	—	—	—	1,805	1,539
2486 - St Peter Hall waste collection	1,805	—	—	—	1,805	1,612
2600 - Parish house maintenance	—	19,720	—	—	19,720	4,431
2610 - Parish house insurance	—	—	—	—	—	255
2620 - Parish house utilities	347	—	—	—	347	398
2650 - Parish house council tax	—	—	—	—	—	—
<i>Raising funds Totals</i>	3,969	19,720	—	—	23,689	8,236
<i>Expenditure on charitable activities</i>						
1801 - Missionary grants	—	—	8,986	—	8,986	10,015
1901 - Parish share	51,133	—	—	—	51,133	48,340
2101 - Working expenses of incumbent	368	—	—	—	368	324
2120 - Rectory council tax	—	—	—	—	—	—
2130 - Rectory expenses	115	—	—	—	115	177
2301 - Insurance St Andrew	2,584	—	—	—	2,584	2,169
2302 - Insurance St Peter	1,156	—	—	—	1,156	1,088
2330 - Church maintenance St Andrew	757	—	—	—	757	335
2331 - Church maintenance St Peter	7,009	—	—	—	7,009	1,360
2333 - Major repairs St Andrew Church	765	—	—	—	765	11,193
2335 - Major repairs St Peter Church	6,550	—	—	—	6,550	6,324
2401 - St Andrew Church electric	4,411	—	—	—	4,411	(301)
2411 - St Peter Church electric	63	—	—	—	63	—
2461 - St Andrew Hall electricity	1,002	—	—	—	1,002	(28)
2463 - St Andrew Hall gas	884	—	—	—	884	25
2465 - St Andrew Hall water	232	—	—	—	232	105
2481 - St Peter Hall electricity	930	—	—	—	930	326
2483 - St Peter Hall gas	2,809	—	—	—	2,809	476
2485 - St Peter Hall water	36	—	—	—	36	114
2560 - St Andrew Hall maintenance	4,940	—	—	—	4,940	8,199
2561 - St Peter Hall maintenance	2,720	—	—	—	2,720	352
2563 - St Andrew Hall cleaning	1,155	—	—	—	1,155	80
2565 - St Peter Hall cleaning	995	—	—	—	995	80
2590 - Upkeep of churchyard	—	—	7,630	—	7,630	5,121
2700 - Magazine expenses	—	—	—	—	—	—
2710 - Postage, printing, stationery	1,134	—	—	—	1,134	768
2720 - Website	—	—	—	—	—	—
2765 - Church activities	6,825	—	—	—	6,825	1,585
2767 - Music	502	—	—	—	502	433
2780 - Governance costs	164	—	—	—	164	53
<i>Expenditure on charitable activities Totals</i>	99,248	—	16,616	—	115,864	98,722
<i>Other expenditure</i>						
2750 - Equipment	3,596	—	—	—	3,596	1,113
2760 - Flowers	635	—	—	—	635	469
2790 - Fees	136	—	—	—	136	72
2800 - Sundries	282	—	—	—	282	406
<i>Other expenditure Totals</i>	4,651	—	—	—	4,651	2,061
Expenditure Grand totals	107,869	19,720	16,616	—	144,205	109,020

There may be minor discrepancies in the totals if the pence are not being shown

Parish of St Andrew & St Peter South Shoebury

Balance Sheet detailed

		As at 31/12/2022	As at 31/12/2021
Fixed assets			
	6630: Parish House	40,000.00	40,000.00
	Total Fixed assets	40,000.00	40,000.00
Current assets			
	6501: Barclays current account	62,317.89	69,446.03
	6505: Royal Bank of Scotland Current Account	519.33	519.33
	6506: Royal Bank of Scotland High Interest Acc	2,531.89	2,531.89
	6510: CCLA (CBF) deposit account	267,922.39	65,011.21
	6590: Cash in hand St A	17.46	3.32
	6591: Cash in hand St P	22.16	40.75
	Total Current assets	333,331.12	137,552.53
Liabilities			
	6699: Agency collections	448.44	224.00
	Z04: Accounts Payable	9,110.40	—
	Total Liabilities	9,558.84	224.00
	Net Asset surplus (deficit)	363,772.28	177,328.53
Reserves			
	Excess / (deficit) to date	186,443.75	18,225.63
	Z01: Starting balances	177,328.53	159,102.90
	Total Reserves	363,772.28	177,328.53

Represented by Funds		
Unrestricted	292,526.79	86,677.19
Designated	59,844.08	70,384.08
Restricted	11,401.41	20,267.26
Endowment	—	—
Total	363,772.28	177,328.53

Parish of St Andrew & St Peter South Shoebury

Statement of Assets and Liabilities (by fund)

As at: 31 December 2022

			Balance	Previous balance
<hr/>				
Tangible assets				
6630: Parish House - Asset				
Parish House	Designated		40,000.00	40,000.00
			<hr/>	<hr/>
			40,000.00	40,000.00
			<hr/>	<hr/>
	Tangible assets		40,000.00	40,000.00
			<hr/>	<hr/>
Cash at bank and in hand				
6501: Barclays current account - Asset				
Youth fund	Designated		50.00	50.00
General fund	Unrestricted		30,763.96	18,710.69
Churchyard Fund	Restricted		10,357.83	16,861.68
Missionary Grant Fund	Restricted		960.77	3,322.77
			<hr/>	<hr/>
Building Fund St Andrew	Designated		30.00	30.00
Building Fund St Andrew	Restricted		1,516.81	1,516.81
Building Fund St Peter	Designated		482.57	482.57
Parish House	Designated		17,026.98	27,566.98
Magazine	Designated		2,254.53	2,254.53
Agency collection	Restricted		(1,125.56)	(1,350.00)
			<hr/>	<hr/>
			62,317.89	69,446.03
			<hr/>	<hr/>
6505: Royal Bank of Scotland Current Account - Asset				
General fund	Unrestricted		379.33	379.33
Churchyard Fund	Restricted		140.00	140.00
			<hr/>	<hr/>
			519.33	519.33
			<hr/>	<hr/>
6506: Royal Bank of Scotland High Interest Acc - Asset				
General fund	Unrestricted		2,531.89	2,531.89
			<hr/>	<hr/>
			2,531.89	2,531.89
			<hr/>	<hr/>
6510: CCLA (CBF) deposit account - Asset				
General fund	Unrestricted		267,922.39	65,011.21
			<hr/>	<hr/>
			267,922.39	65,011.21
			<hr/>	<hr/>
6590: Cash in hand St A - Asset				
General fund	Unrestricted		17.46	3.32
			<hr/>	<hr/>
			17.46	3.32
			<hr/>	<hr/>
6591: Cash in hand St P - Asset				
General fund	Unrestricted		22.16	40.75
			<hr/>	<hr/>
			22.16	40.75
			<hr/>	<hr/>
	Cash at bank and in hand		333,331.12	137,552.53
			<hr/>	<hr/>

		Balance	Previous balance
Agency accounts			
6699: Agency collections - Liability			
Agency collection	Restricted	448.44	224.00
		448.44	224.00
	Agency accounts	448.44	224.00
Creditors: Amounts falling due in one year			
Z04: Accounts Payable - Liability			
General fund	Unrestricted	9,110.40	—
		9,110.40	—
	Creditors: Amounts falling due in one year	9,110.40	—
	Grand Total	363,772.28	177,328.53