

Charity number: 1198042



**DEMENTIA SUPPORT HAMPSHIRE & IOW  
REPORT OF THE TRUSTEES AND UNAUDITED FINANCIAL STATEMENTS  
FOR THE PERIOD ENDED 28 FEBRUARY 2023**

**DEMENTIA SUPPORT HAMPSHIRE & IOW  
FINANCIAL STATEMENTS FOR THE PERIOD ENDED 28 FEBRUARY 2023**

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**REPORT OF THE TRUSTEES**

The Trustees present their report and the accounts of the Charity for the period ended 28 February 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Dementia Support Hampshire & IOW is a Charitable Incorporated Organisation (CIO), governed according to the Constitution dated 23 February 2022.

**REFERENCE AND ADMINISTRATIVE DETAILS FOR THE CHARITY, ITS TRUSTEES AND ADVISERS**

Charity name: The charity is known by the name "Dementia Support Hampshire & IOW"

Charity Number: 1198042

The trustees at the date of approval of this report and those who served during the period were:

Petina Leaver  
Simon Elliott  
Claire Applin  
Cameron Pinn  
Helen Bodiam (appointed 4 October 2022)  
Karon Walton (appointed 7 February 2023)

Registered address:

C/O One Community,  
12 Romsey Road,  
Eastleigh,  
Hampshire,  
SO50 9AL

Independent Examiner:

Paul Underwood  
Morris Crocker  
Station House  
50 North Street  
Havant  
PO9 1QU

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**REPORT OF THE TRUSTEES STATUS, GOVERNANCE AND MANAGEMENT**

**Governing document**

The charity is governed by its constitution dated 23 February 2022.

**Recruitment and appointment of new trustees**

Two new trustees were recruited during the period matching to skills audit bringing finances, and legal experience to the Board.

New trustees can be appointed by a resolution passed at a meeting of charity trustees. In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO. New trustees are inducted into the workings of the charity during meetings held on a regular basis.

**Organisational structure**

The charity is a Charitable Incorporated Organisation. Overall responsibility for the management of the charity is vested in the Trustees. The charity is managed on a day-to-day basis by Charity Director, Helen Hamblen. The charity holds trustee meetings throughout the period, these meetings are organised by the Trustees to continue with the work necessary to maintain the objects of the charity. All trustees give of their time freely and no trustee remuneration was paid in the period.

**Risk management**

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. The trustees actively review the major risks faced by the Charity on a regular basis.

All the challenges are addressed with a view to minimising the impact on delivery of information and advice services. The Board is confident that the Charity is in a fit state and able to move towards growth and continue to offer its support services over the upcoming years.

**OBJECTIVES AND ACTIVITIES**

Dementia Support Hampshire & IOW was established with the aim of supporting those affected by Dementia. TO RELIEVE THE NEEDS AND TO PROMOTE AND PROTECT THE GOOD HEALTH OF PEOPLE AFFECTED BY DEMENTIA AND THEIR CARERS THROUGH SUCH ACTIVITIES AND SUPPORT AS THE TRUSTEES DEEM FIT.

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**REPORT OF THE TRUSTEES**

**ACHIEVEMENT AND PERFORMANCE**

Following a period of research, including surveys and discussions with people with lived experience, and conversations with social prescribers and OPMH teams we identified the need for emotional support, information & signposting specifically for people living with dementia. Be it the person with dementia, their family, friends, or caregivers.

As a result of this and research on current provisions we launched our first Support & Social Group in Eastleigh, Hants, in April 2022. This was closely followed by the launch of the website and helpline in May. In July a further Support & Social Group was launched in Fareham, Hants, followed by groups in New Milton and Basingstoke in Q4 2022.

In January 2023 we launched our Musical Moments Social Group in Hedge End, in partnership with Barchester Healthcare.

Our support is provided in the heart of the community, reducing isolation, widening access to services, and removing barriers to support.

During this time the Charity has supported 275 people via 977 individual interactions. 91% of interactions were face-to-face.

**Support & Social Groups**

Our Support & Social Groups are held weekly, as routine and consistency for people with dementia is immensely important. Regular contact enables people to develop new friendships and build a support network around them.

The groups enable people with dementia and their family carers to meet others in the same situation. Being able to talk about and share your experiences with others can be highly therapeutic.

During the sessions group members can participate in arts and crafts, cognitive stimulation games, reminiscence, and conversation. All activities are designed to stimulate the mind and provide social interaction.

Group members can also request a 1:1 with staff to talk about their worries or concerns, or to ask for help to claim financial benefits that they may be entitled to, apply for Power of Attorney, or get guidance on respite, care at home, and residential care options.

Outcomes for people include reduced anxiety, less feelings of isolation and loneliness, and improved support networks.

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**REPORT OF THE TRUSTEES**

**Musical Moments Groups**

Our Musical Moments Groups are held monthly, in the care home environment, and whilst are suitable for anyone living with memory loss or dementia, these groups are particularly beneficial for people with mid-late-stage dementia as it gives them the opportunity to socialise and reminisce through music.

**Helpline**

Our helpline is available Monday to Friday 8am-6pm (excluding bank holidays). People can call at a time to suit them, to ask for information or guidance, to be signposted to other relevant services, or to enquire about our Support & Social Groups, Musical Moments Groups, and activities and events taking place in the local community hosted by other organisations and voluntary groups.

**Website**

Our website provides information about dementia, dementia services, activities, and events in the local community. The event calendar includes activities and events hosted by us, and other organisations and voluntary groups, offering a central point of reference to everyone living with dementia in Hampshire and the Isle of Wight. Having a single point of reference provides easy access to support and services and offers choice; enabling people to stay connected to their community.

**FINANCIAL REVIEW**

In April 2022 Dementia Support Hampshire & IOW employed a member of staff one day per week to manage all aspects of service delivery, fundraising, marketing and daily finance processes and payments. This was increased to three days per weeks from July and full time from September. In September a part-time staff member was recruited to co-ordinate the Support & Social Groups.

Policies and process for receiving donations to the charity was put into place during this period. All transactions and accounts are processed through QuickBooks accounting software, and we secured the services of Morris Crocker to examine the end of year accounts. The Charity is registered for Gift Aid.

During this period the Charity has hosted a sponsored walk and a Christmas Concert to raise funds and has set up a profile on Just Giving for members of the public to fundraise on our behalf.

We have secured two corporate partners who fundraise/donate throughout the year.

**Grants**

A grant was awarded from Hampshire County Council Get Going Again Fund with the objective of delivering face-to-face support and social opportunities to encourage people living with dementia to reconnect with their communities' post Covid.

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**REPORT OF THE TRUSTEES**

Grants were also awarded from Barchester's Charitable Foundation, The Albert Hunt Trust, The National Lottery Community Fund, Yorkshire Building Society Charitable Foundation, Ford Britain Trust, The Allen Lane Foundation, Arnold Clark Community Fund, Sun Life Financial of Canada, Tesco Community Grants, The Hobson Charity, Southampton City Council, Persimmon Homes, The Valentine Trust, The Childwick Trust, HIWCF, Kenwood Community Fund, McCarthy Stone Foundation, Four Lanes Trust, and Warburtons Foundation.

**Household Support Fund**

A grant was awarded by Hampshire County Council to enable us to support households living with dementia during the cost-of-living crisis, by issuing supermarket vouchers.

**Reserves policy**

In general, it is considered prudent to maintain a level of useable reserves sufficient to cover unexpected and unplanned events, so that the Charity's primary objective is preserved. At the same time the Trustees wish to ensure that it uses its funding to benefit the community.

**Investment policy and objectives**

Aside from retaining a prudent amount in reserves each year, most of the Charity's funds are spent in the short-term, so there are few funds available for long-term investment. Investment may be an option in future years, but at present, the trustees believe the Charity's money needs to remain available and be easily accessible should unforeseen expenses arise.

**FUTURE DEVELOPMENTS**

The Charity intends to recruit volunteers to help with community fundraising and to build relationships with the community by attending local events. Plans exists to increase regular donations via payroll giving and to expand the provision of face-to-face support when funds allow.

Approved by order of the Board of Trustees on 30/05/23 and signed on its behalf by:



Petina Leaver  
Chair of Trustees

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**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES**

**Independent examiner's report to the trustees of Dementia Support Hampshire & IOW**

I report to the charity trustees on my examination of the accounts of Dementia Support Hampshire & IOW (the Charity) for the period ended 28 February 2023.

**Responsibilities and basis of the report**

As the trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



P J Underwood, FCCA

Morris Crocker  
Chartered Accountants  
Station House  
North Street  
Havant  
Hampshire  
PO9 1QU

Date: 5 June 2023



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**STATEMENT OF FINANCIAL ACTIVITIES**

		<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>	<u>Total</u>
		<u>Funds</u>	<u>Funds</u>	<u>2023</u>	<u>2022</u>
	Notes	£	£	£	£
<b>Income and expenditure</b>					
<b>Total incoming resources</b>	2	<b>19,337</b>	<b>110,606</b>	<b>129,943</b>	-
<b>Expenditure on:</b>					
Project Costs	3	-	1,800	1,800	-
Direct Charitable Costs	3	-	41,461	41,461	-
Raising Funds	3	5,289	-	5,289	-
Support Costs	3	7,042	-	7,042	-
Governance	4	900	-	900	-
<b>Total expenditure</b>		<b>13,231</b>	<b>43,261</b>	<b>56,492</b>	-
<b>Net income/(expenditure)</b>		<b>6,106</b>	<b>67,345</b>	<b>73,451</b>	-
<b>Reconciliation of funds</b>					
Balance at 23 February 2022		-	-	-	-
Balance at 28 February 2023		<b>6,106</b>	<b>67,345</b>	<b>73,451</b>	-

The Statement of Financial Activities includes all gains and losses recognised in the year.  
 All incoming resources and resources expended derive from continuing activities.

The notes on pages 9-14 form part of these financial statements.

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**STATEMENT OF FINANCIAL POSITION**

	Notes	2023 £	2022 £
<b>Fixed assets</b>			
Intangible assets		3,696	-
<b>Current assets</b>			
Debtors		2,000	-
Cash at bank		76,526	-
		<u>78,526</u>	<u>-</u>
<b>Liabilities</b>			
Creditors: Amounts falling due within one year	6	8,772	-
<b>Net current assets</b>		<u>82,222</u>	<u>-</u>
<b>Total assets less current liabilities</b>		<u>73,451</u>	<u>-</u>
<b>Funds</b>			
Unrestricted funds		5,660	-
Restricted Funds		67,791	-
		<u>73,451</u>	<u>-</u>

The financial statements were approved by the Board of Trustees on 30/05/23 and were signed on its behalf by:



Petina Leaver  
Chair of Trustees

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**NOTES TO THE FINANCIAL STATEMENTS**

**Note 1 – ACCOUNTING POLICIES**

**Accounting convention**

The financial statements of the CIO, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

**Incoming resources**

All charity income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received, and the amount can be measured reliably. Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance. Other grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant. Incoming resources from other charitable activities are accounted for when earned.

**Resources expended**

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings, they have been allocated to activities on a basis consistent with the use of resources.

**Taxation**

The charity is exempt from tax on its charitable activities.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees. Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

**Going concern**

The trustees have determined that there are no material uncertainties in relation to going concern.

**Fixed Assets**

Intangible fixed assets are being amortised over a useful economic life of 5 years.

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**NOTES TO THE FINANCIAL STATEMENTS**

**Note 2 – ANALYSIS OF INCOME**

	<u>Unrestricted</u> <u>Funds</u>	<u>Restricted</u> <u>Funds</u>	<u>Total</u> <u>2023</u>	<u>Total</u> <u>2022</u>
	£	£	£	£
Charitable activities	550	-	550	-
Donations	10,429	-	10,429	-
Fundraising Events	3,067	-	3,067	-
Grants	4,500	110,606	115,106	-
Sponsorship	792	-	792	-
<b>Total expenditure</b>	<b>19,337</b>	<b>110,606</b>	<b>129,943</b>	<b>-</b>

**Note 3 – ANALYSIS OF EXPENDITURE**

**Project costs**

	<u>Unrestricted</u> <u>Funds</u>	<u>Restricted</u> <u>Funds</u>	<u>Total</u> <u>2023</u>	<u>Total</u> <u>2022</u>
	£	£	£	£
Household support fund	-	1,800	1,800	-
<b>Total</b>	<b>-</b>	<b>1,800</b>	<b>1,800</b>	<b>-</b>

**Direct Charitable Costs**

	<u>Unrestricted</u> <u>Funds</u>	<u>Restricted</u> <u>Funds</u>	<u>Total</u> <u>2023</u>	<u>Total</u> <u>2022</u>
	£	£	£	£
Support Groups & Information Services	-	6,249	6,249	-
Staff Costs	-	35,212	35,212	-
<b>Total</b>	<b>-</b>	<b>41,461</b>	<b>41,461</b>	<b>-</b>

**Raising Funds**

	<u>Unrestricted</u> <u>Funds</u>	<u>Restricted</u> <u>Funds</u>	<u>Total</u> <u>2023</u>	<u>Total</u> <u>2022</u>
	£	£	£	£
Event Costs	1,355	-	1,355	-
Staff Costs	3,934	-	3,934	-
<b>Total</b>	<b>5,289</b>	<b>-</b>	<b>5,289</b>	<b>-</b>

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**NOTES TO THE FINANCIAL STATEMENTS**

**Note 3 – ANALYSIS OF EXPENDITURE (continued)**

**Support Costs**

	<u>Unrestricted</u> <u>Funds</u>	<u>Restricted</u> <u>Funds</u>	<u>Total</u> <u>2023</u>	<u>Total</u> <u>2022</u>
	£	£	£	£
Office support	1,309	-	1,309	-
Staff Costs	5,733	-	5,733	-
<b>Total</b>	<b>7,042</b>	<b>-</b>	<b>7,042</b>	<b>-</b>

**Note 4 – GOVERNANCE COSTS**

**Governance Costs**

	<u>Unrestricted</u> <u>Funds</u>	<u>Restricted</u> <u>Funds</u>	<u>Total</u> <u>2023</u>	<u>Total</u> <u>2022</u>
	£	£	£	£
Independent Examiners Fee	900	-	900	-
<b>Total</b>	<b>900</b>	<b>-</b>	<b>900</b>	<b>-</b>

**Note 5 – STAFF COSTS**

	<u>Total</u> <u>2023</u>
	£
Wages and Salaries	43,932
Social Security Costs	0
Pension costs	940
	<b>44,872</b>

The average monthly number of employees during the year as follows was:

<u>Total</u> <u>2023</u>
1.12

**Key Management Personnel:**

The key management personnel of the Charity comprises of the Charity Director.  
The total employee employments and benefits of the key management personnel was £34,425.

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**NOTES TO THE FINANCIAL STATEMENTS**

**Note 6 – TRUSTEES REMUNERATION AND EXPENSES**

The trustees neither received nor waived any emoluments or expenses during the period.

**Note 7 – TRADE DEBTORS**

	<u>Unrestricted</u> <u>Funds</u>	<u>Restricted</u> <u>Funds</u>	<u>Total</u> <u>2023</u>	<u>Total</u> <u>2022</u>
	£	£	£	£
Trade Debtors	2,000	-	2,000	-
<b>Total</b>	<b>2,000</b>	<b>-</b>	<b>2,000</b>	<b>-</b>

**Note 8 – CREDITORS DUE WITHIN ONE YEAR 2023**

	<u>Unrestricted</u> <u>Funds</u>	<u>Restricted</u> <u>Funds</u>	<u>Total</u> <u>2023</u>	<u>Total</u> <u>2022</u>
	£	£	£	£
Trade Creditors	21	-	21	-
Accruals	900	-	900	-
Net Wages	1,292	2,559	3,851	-
PAYE/NI	1,218	2,412	3,630	-
Pensions	124	246	370	-
<b>Total</b>	<b>3,555</b>	<b>5,217</b>	<b>8,772</b>	<b>-</b>

**Note 9 – INTANGIBLE FIXED ASSETS**

	<u>Website</u> <u>20% SL</u>
	£
Cost brought forward	-
Additions	4,620
Cost carried forward	<b>4,620</b>
Amortisation brought forward	-
Amortisation charge for the year	924
Amortisation carried forward	<b>924</b>
Net book value at 28/03/2023	<b>3,696</b>
Net book value at 23/02/2022	-

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**NOTES TO THE FINANCIAL STATEMENTS**

**Note 10 – MOVEMENT IN FUNDS**

	<u>Incoming resources</u>	<u>Resources expended</u>	<u>Movement in funds</u>
	£	£	£
<b>Unrestricted funds</b>			
General	19,337	(13,231)	6,106
<b>Restricted funds</b>			
TNL Award for All	10,000	-	10,000
HCC	59,165	(40,657)	18,508
Sun Life of Canada	3,200	(680)	2,520
Charities Trust	918	(626)	292
The Ford Britain Trust	250	(250)	-
The Alice Ellen Co	5,000	-	5,000
Allen Lane Foundation	2,000	-	2,000
Groundwork UK	1,125	-	1,125
Community Chest	1,500	-	1,500
The Valentine Trust	5,000	-	5,000
Beaulieu Beaufort	2,500	-	2,500
The D'Oyle Carte Charitable Trust	3,500	-	3,500
The Childwick Trust	5,000	-	5,000
The McCarthy and Sons Co	725	(725)	-
HIWCF	10,000	-	10,000
The Hobson Charity	322	(322)	-
Warburtons Community Fund	400	-	400
	<u>110,605</u>	<u>(43,261)</u>	<u>67,345</u>
	<u>129,942</u>	<u>(56,492)</u>	<u>73,451</u>

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**NOTES TO THE FINANCIAL STATEMENTS**

**Note 10 – MOVEMENT IN FUNDS (continued)**

	<u>Balance</u> <u>b/fwd</u> £	<u>Movement</u> <u>In funds</u> £	<u>Balance</u> <u>c/fwd</u> £
<b>Unrestricted funds</b>			
General	-	6,106	6,106
<b>Restricted funds</b>			
TNL Award for All	-	10,000	10,000
HCC	-	18,508	18,508
Sun Life of Canada	-	2,520	2,520
Charities Trust	-	292	292
The Ford Britain Trust	-	-	-
The Alice Ellen Co	-	5,000	5,000
Allen Lane Foundation	-	2,000	2,000
Groundwork UK	-	1,125	1,125
Community Chest	-	1,500	1,500
The Valentine Trust	-	5,000	5,000
Beaulieu Beaufort	-	2,500	2,500
The D'Oyle Carte Charitable Trust	-	3,500	3,500
The Childwick Trust	-	5,000	5,000
The McCarthy and Sons Co	-	-	-
HIWCF	-	10,000	10,000
The Hobson Charity	-	-	-
Warburtons Community Fund	-	400	400
	-	67,345	67,345
	-	<b>73,451</b>	<b>73,451</b>

**Note 11 – RELATED PARTIES**

There were no related party transactions for the period ended 28 February 2023.