

# GATEWAY INTO THE COMMUNITY

England & Wales · Charity number 1198034

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2022-02-23

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 3  
St. Marys Wynd  
Hexham  
Northumberland  
NE46 1LW

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**Email** [info@gatewayintothecommunity.co.uk](mailto:info@gatewayintothecommunity.co.uk)

**Website** [www.gatewayintothecommunity.co.uk](http://www.gatewayintothecommunity.co.uk)

## Activities

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**Objects:** 1. TO SUPPORT, PROMOTE AND ENCOURAGE THE PROVISION OF FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION AND OTHER LEISURE OPPORTUNITIES FOR PEOPLE LIVING IN WEST NORTHUMBERLAND WHO HAVE A NEED FOR SUCH FACILITIES BY INFIRMITY OR DISABILITY, WITH THE OBJECT OF IMPROVING THEIR QUALITY OF LIFE.2. TO SUPPORT, PROMOTE AND ENCOURAGE THE PROVISION OF EDUCATIONAL OPPORTUNITIES FOR PEOPLE LIVING IN WEST NORTHUMBERLAND WHO HAVE A LEARNING DISABILITY, WITH THE OBJECT OF IMPROVING THEIR QUALITY OF LIFE.

**Activities:** Gateway into the Community enables people with learning disabilities to take part in a broad programme of leisure and learning opportunities. The safe environment within our own 'groups' prepares our members to participate in mainstream activities in their wider communities. We work to ensure that the inclusion of people who have a learning disability is enjoyable and beneficial for everyone.

## Classification

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- **How:** Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Disability
- **Who:** People With Disabilities

## Geography

- Northumberland

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£852,228	£718,751	£634,340	34
2024-03-31	£786,002	£676,407	£500,863	38
2023-03-31	£0	£35	-	-

## Trustees

Name	Role	Appointed
Liz Holmes	Chair	2024-04-03
JOYCE ELIZABETH WINDER		2022-03-16
Paul White		2022-08-08
ROSEMARY EILEEN THEOBALDS		2022-02-23
Rachael Francis Maria May Smith		2025-10-15
Sheelagh Vivien Craven		2025-08-06

**GATEWAY INTO THE COMMUNITY**

England & Wales - Charity number 1198034

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# Accounts

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**GATEWAY INTO THE COMMUNITY**  
(A registered Charity)

**CHARITY NUMBER 1198034**

TRUSTEES REPORT AND  
UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 March 2025

Richard Alsept Chartered Accountant  
16 Burlington Terrace  
Cardiff  
CF5 1GG

## GATEWAY INTO THE COMMUNITY

### LEGAL AND ADMINISTRATIVE INFORMATION

NAME OF CHARITY: Gateway into the Community

ORGANISATION TYPE: CIO

REGISTERED No: 1198034

TRUSTEES: Rosemary Theobalds (Chair)  
Caroline Harris (resigned 3<sup>rd</sup> April 2024)  
Catherine Mousette (resigned 6<sup>th</sup> June 2025)  
Timothy Raine (resigned 3<sup>rd</sup> April 2024)  
Joyce Winder  
Paul White  
Liz Holmes (appointed 3<sup>rd</sup> April 2024)

KEY MANAGEMENT PERSONNEL: Julia Ferguson – Chief Executive

PRINCIPAL OFFICE: 3 St Marys Wynd  
Hexham  
Northumberland  
NE46 1LW

INDEPENDENT EXAMINER: Richard Alsept Chartered Accountant  
16 Burlington Terrace  
Cardiff  
CF5 1GG

BANKERS: Lloyds Bank  
98 Victoria Street  
London  
SW1E 5JL  
  
Unity Trust Bank  
Nine Brindley Place  
Birmingham  
B1 2HB

# GATEWAY INTO THE COMMUNITY

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## **TRUSTEES REPORT FOR THE PERIOD ENDED 31 MARCH 2025**

### **Introduction**

The Trustees present their report and the financial statements for the year ended 31 March 2025.

The Trustees have prepared the annual report and financial statements in accordance with the provisions of the statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in January 2019.

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Governance**

Gateway into the Community is a registered Charitable Incorporated Organisation (CIO). It registered as a CIO on 23<sup>rd</sup> February 2022. Its Governing Document was adopted on 23<sup>rd</sup> February 2022. Gateway into the Community enables people with learning disabilities to take part in a broad programme of leisure and learning opportunities. The safe environment within our own 'groups' prepares our members to participate in mainstream activities in their wider communities. We work to ensure that the inclusion of people who have a learning disability is enjoyable and beneficial for everyone.

The process of transferring to a CIO was completed on 31<sup>st</sup> March 2023 and the new CIO received all assets transferred from the unincorporated charity, Gateway into the Community (charity number 1093566), on 1<sup>st</sup> April 2023. The new CIO charity registration number is 1198034.

### **Trustees**

The Management Committee comprises a minimum of four and a maximum of twelve Trustees, who are charity trustees for the purpose of charity law. There are currently five appointed Trustees.

Membership of the Charity is open to all people with a learning disability who are resident in West Northumberland. Trustees are elected by the members at the Annual General Meeting and, if willing to stand, offer themselves for re-election each year. The officers of the Charity for the ensuing year are nominated and elected (by ballot if necessary) at every AGM.

All Trustees give their time voluntarily and receive no benefits from the Charity. No Trustee received any remuneration for services as a Trustee during the year ended 31 March 2025.

### **Trustee Induction and Training**

A Trustee Information Pack is available to potential and new Trustees. Potential Trustees are invited to attend a Trustee meeting to find out more about the workings of the Management Committee and the governance of the Charity, after which they might feel better informed to make a decision to become a Trustee.

## GATEWAY INTO THE COMMUNITY

New Trustees are introduced to the Charity, their legal obligations under charity law, the content of the governing document, the Trustees and the decision-making process, the business plan and financial performance of the charity, during an induction period soon after appointment. Trustees are also encouraged to attend appropriate training events that will support effective conduct in their role.

### **Organisation**

The Management Committee is responsible for the overall management and control of the Charity and meets approximately six times a year for full Management Committee meetings plus the Annual General Meeting. A finance sub-committee meets more regularly and reports to the Management Committee.

The Charity is run on a day-to-day basis by the Chief Executive, Julia Ferguson, supported by two senior managers, Sharyn Castelow and Joanne Armstrong. Community Support and Sessional workers, largely part-time, are employed to provide services to the Charity's members, with support from administration and finance staff.

### **Related parties and relationships with other organisations**

The Charity is not affiliated with any other organisation.

### **Remuneration Policy for key management personnel**

The remuneration of the Chief Executive and senior management team is guided by the Local Government Pay Scales agreed by the National Joint Council for Local Government Services (NJC). Points on the scale for each individual are set by reference to affordability and local market conditions for the post in question. Pay is reviewed annually by the Chief Executive and the financial Trustee; the salary of the Chief Executive is reviewed by the Chair.

### **Risk Management**

Where appropriate, policies and procedures or systems have been put in place to mitigate the risks the Charity might face. Significant external risks to funding and the nature of funding across the Community and Voluntary Sector, have led to the development of a long term strategic plan including the identification of priority activities in relation to income generation. Policies and procedures exist to ensure compliance with health and safety of all staff, volunteers and members of the Charity. This includes the provision of adequate insurance cover and risk assessment of all charitable activities. These policies and procedures are reviewed annually or more frequently, on change of circumstances, to ensure that they continue to meet the needs of the charity.

## **OBJECTIVES AND ACTIVITIES**

The principal activity of the Charity is to support, promote and encourage the provision of facilities for recreation, learning and other leisure time opportunities, for people living in West Northumberland who have a learning disability, with the object of improving their quality of life.

## GATEWAY INTO THE COMMUNITY

Gateway into the Community supports people who have learning disabilities and live in West Northumberland, to take part in a broad programme of leisure and learning opportunities.

When planning our activities for the year we have had regard to the Charity Commission's guidance on public benefit. We work to ensure that the inclusion of people who have learning disabilities is enjoyable and beneficial to everyone. We support integrated activities whenever possible.

Health and well-being is at the heart of everything we do. We meet our objectives through the delivery of our grant funded projects and activities and services. Our Gateway into Nature project, our Individual Support Service and Day Service provide opportunities for our members to develop a wide range of skills in arts and crafts, independence, independent travelling, volunteering opportunities, cooking and literacy, numeracy and money management.

### **Achievement and Performance**

After reviewing all the opportunities our members have taken part in throughout the year has highlighted the amazing activities our members take part in. The Den has been instrumental in enabling us to develop more opportunities and also increase our capacity. One year on from having purchased the building, and already we have undergone more refurbishments and developments.

Securing the loan with NorthStar Ventures also enabled us to secure a grant with Durham Community Foundation. This loan has helped us to refurbish our Hub creating an open plan kitchen with café facilities where our members are able to host events and coffee mornings along with developing skills around hospitality, in a supportive environment. We also use this amazing space for fundraising events, parties and celebrations. It has become an invaluable place that has a multitude of uses. Sometimes our members will cook or bake and share what they have made with their friends.

We have also made huge developments in our mission to become greener as an organisation. Owning the building has enabled us to do this and we now have a Bronze accreditation with Investors in the Environment. This shows our commitment to becoming greener and reducing our carbon footprint.

We monitor how electricity is used throughout the building, our waste management, our travel emissions and support our members to use public transport wherever possible. We have installed LED lights throughout the building which are 80% more efficient and have created an Environmental Policy. This outlines our commitment to going greener, this is demonstrated in our established objectives and goals. We encourage members and staff to switch lights off when they leave a room and switch off all electrical devices when not in use. We have also reduced our paper usage and only print when necessary. Our Environmental Policy outlines our key goals which demonstrates our commitment to the environment.

We are now members of NCEL whose Solar Powered Community Buildings Project funds and installs Solar Panels onto the roofs of Community buildings. We have completed our feasibility study and are now on the waiting list for the next round of funding. As members we will buy back electricity generated at 15p/kh. The Solar Powered Community Buildings

## GATEWAY INTO THE COMMUNITY

Project will also install and maintain the Solar Panels.

### **Grant Funded projects and activities:**

We have delivered **10** weekly groups ranging from sports, football, social groups, youth groups, gardening and performing arts. These are our grant funded activities and provided much needed support to so many vulnerable people.

Our grant funded projects and activities currently provide **127** places every week. These projects are critical to ensuring that we are able to provide in some cases vital support and weekly social contact for many of our vulnerable members.

It is vital that we are able to continue to fundraise and ensure that this strand of our work continues as 67% of members who access our weekly groups have little or no other support in their lives. Many do not meet the criteria needed to qualify for social care funding for social and health and well-being as they may not be deemed to be in crisis. However, without this weekly support and social contact they would indeed fall into crisis. We continue to be extremely committed to this area of work as this we feel this support helps many members from falling into crisis. Our flexible approach ensures that we continue to meet the individual needs of our members along with for many, providing a real lifeline. We do not operate 9am – 5pm and have often supported members through challenging times when they have had no one else to turn too.

### **Day Service and Individual Support:**

We are currently delivering **564** hours of Individual Support every week and **31.25** days of Day Service every week. **39** members receive an Individual Support Service every week and **17** members access our Day Service every week. This is an increase from the previous year.

We currently support 9 members to access volunteering and employment opportunities throughout the week. For these members this has been a great achievement and would not have been possible had it not been for the service they receive from Gateway. We build links with local businesses to ensure that we are able to provide as many opportunities as possible. We support our members throughout their placements to ensure they succeed, and their experiences are positive.

Our earned income services are so bespoke that no 2 members have the same package. Every member's package is individual and completely designed around their individual needs.

### **Social Enterprise:**

Our Social Enterprise continues to grow at a steady pace that does not impact the services and opportunities our member's access. It continues to enhance what we provide by providing opportunities around product development, design, production and selling a finished product. This is proving to be an amazing opportunity for our members. We have developed our facilities to include a workshop with equipment at our Gateway Garden and continue to source sustainable materials for production. We have sold our products at Hexham Christmas Fair and within our displays at the Den. Our location is ideal and

## GATEWAY INTO THE COMMUNITY

generates quite a footfall from the public. Our windows are proving to be a real asset in attracting attention and our main entrance is where we display our products.

Our main best sellers are: Bird boxes £5, garden planters £10 small £15 large and kindling boxes £5. We also produce, clocks, hearts and key holders all £5 per item.

### **Dreams and Aspirations:**

We passionately believe that everyone has the right to have dreams and aspirations and are always supporting our members to achieve their dreams. Gateway has always worked hard to ensure that our members are at the heart of everything we do. From the planning of our daily activities to the planning of our weekly groups and annual projects.

### **Working Together:**

We are proud of our strong partnerships with other organisations, all of whom have played a vital part in opening up opportunities for our members. We currently work with NUFC Foundation, Hexham Priory School, Hexham Community Partnership, Hexham Forum Cinema, The Queens Hall and Wentworth Leisure Centre, The Salvation Army and Queen Elizabeth High School. As a close community we work closely with Natural Ability to ensure that all our members receive the best support they possibly can to flourish and be the amazing people they are.

We have a successful Well-being project that provides weekly sessions around health and well being, we run yoga, pilates and bootcamps.

We have also supported our members to take part in Reason To Disability Triathlon, this involves working with Triathletes and Wentworth Leisure Centre. This is an amazing opportunity for our members who took part.

Through these partnerships we have delivered sports groups, taken part in community events, activities and coffee mornings.

We also like to support other charity's and have held coffee mornings and events for Breast Cancer Now and Macmillan.

### **Funding and Support:**

We are extremely grateful for all the support we receive from our funders and the local community. Grant funding and donations provide essential funding to enable us to provide opportunities for many of our members who do not receive funding elsewhere and greatly enhances the opportunities we can provide.

### **Organisational Development:**

Our Chief Executive Julia Ferguson provides leadership for the organisation and is supported by the Senior Management Team, Jo Robinson: Development Manager, Sharyn Castelow: Day Service Manager, Louise Humble: Finance Manager and Clare Woodley: Administrator and Fundraiser. Gateway into the Community is not an overtly top-heavy organisation, with the Senior team involved in many aspects of the organisation. There are strong links and working relationships with our Community Support Staff who directly

## GATEWAY INTO THE COMMUNITY

provide support to our members. This close working ensures that we are able to lead by example, provide daily support and model good practice which we feel is the most effective way to ensure the vision of the organisation is at the heart of everything we do. This is also embedded due to the fact that we are all based in the same building. The Chief Executive and the Senior Team have regular contact with members and staff and are able to support both staff and members through challenges and adapt to the changing needs of our members. We are greatly committed to staff development provide a wide range of online training opportunities for staff to ensure not only their development, but also the safety and development of our members. Bright Hr and CPD online continue to provide a wide range of training courses that meet our need. We also take up training opportunities through other means such as the voluntary sector to help us support our staff with development that will enhance the services we provide. We are also committed to ensuring our staff have opportunities for development.

We have also provided a range of training for all staff both mandatory and optional to support development and progression. This has included Safeguarding, Health and Safety, First Aid.

### **Volunteers**

We would like to thank all our valued volunteers who provide support within our groups and activities throughout the year. Their support makes a big difference to the lives of our members and greatly enhances our projects and activities.

### **Future Development:**

We are looking to utilise our building more in the future to help us to become even greener and reduce our carbon emissions. Through our accreditation, we have introduced a number of systems that have already helped us to achieve this. Going forward we are applying for planning to install Double Glazed UPVC windows on our first floor to help reduce our heating costs and are part of Northumberland Community Solar Panel Project. This is very exciting as it will enable us to produce sustainable electricity that we can buy back and use. Our roof is extremely well suited for this as it is flat and south facing. Our application to create a permanent accessible entrance to the building has been granted as permitted development. This means that we can go ahead and start the building. It is very important to us that this is completed as we are passionate about making the main entrance to the Den accessible for everyone, no one should have to use a side entrance or enter the building via a different entrance. Owning the building means that any improvements we make will add value providing even more stability to the Charity.

The future is very exciting.

## **FINANCIAL REVIEW**

The charity remains grateful for the help and support given by government agencies, charitable trusts and other sources of fundraising and donations.

This review covers the 12 month period to 31<sup>st</sup> March 2025.

## GATEWAY INTO THE COMMUNITY

The charity generates a significant proportion of its income from Individual Support and Day Service fees. Total income, including these fees, grants, fundraising and donations, in the year ended 31 March 2025 was £852,228 (2024: £786,002). The increase in income of £66,226 was as a result largely of increased levels of activity with higher individual support and day service income. Individual Support and Day Service fees rose significantly to £710,683 (2024: £635,297).

Grant income decreased slightly in the year to £99,931 (2024: £126,531). This income included a grant from County Durham Community Fund of £37,500, and also £26,228 from the Kellet Fund for running costs of groups supporting older members.

Total costs were £718,751 (2024: £676,407), and as a result the charity once again generated a surplus for the year of £133,477 (2024: £109,595 surplus). Payroll costs, which represent the significant part of the charity's costs, increased over the year to £548,993 (2024: £523,493) equalling 76% of total expenditure (2024: 77%).

Total funds at 31 March 2025 were £634,340, of which £507,963 was held in bank and cash balances. Of the total funds at 31 March 2025, £531,906, related to unrestricted funds (2024: £394,652). The Trustees decided to transfer on a monthly basis approximately 5% of Individual Support and Day Service income from the unrestricted general fund to a designated maintenance fund to support ongoing maintenance of the charity's premises. At 31 March 2025, this designated fund stood at £85,570 (2024: £50,014).

At the end of the period ended 31 March 2024, the charity completed the purchase for £550,000 of the freehold property at St Mary's House, Hexham, the property from which the charity operates. The acquisition was funded by a social enterprise loan of £440,000 from Northstar Ventures, with the balance funded by the Garfield Weston grant referred to above, and by the charity's own reserves.

The charity also recognises the valuable contribution made by individuals and supporters under our regular giving schemes.

### **Grant Making Policy**

The Charity does not make grants.

### **Investment Policy**

The charity holds no investments, other than reserve funds held in interest bearing bank deposit accounts, and as such has no formal investment policy.

### **Reserves Policy**

The Trustees aim to have a reserve of sufficient unrestricted funds to cover three months' operating costs, plus exit charges. This figure has been identified following consideration of the main financial risks to the charity. At 31 March 2025 free unrestricted reserves held amounted to approximately 6 months' operating costs, and therefore this policy was met.

The strategy is to continue to maintain reserves through economies of scale wherever possible, suitable cost control, and seeking additional funding to meet essential expenses which underpin the provision of service to members. The Trustees regularly review the level

## GATEWAY INTO THE COMMUNITY

of unrestricted reserves at Management Committee meetings with the aim of ensuring that a temporary shortfall in grant funding does not have an immediate impact on services for members. Funding is sought against individual projects to enable the charity to fulfil its aims and objectives without a disproportionately high drawdown of unrestricted reserves; the Trustees authorise a new project only when sufficient funds have been obtained.

### **Statement of Trustees' Responsibilities**

Charity law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charity as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year; in preparing those financial statements, the Trustees should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is not appropriate to assume that the charity will continue on that basis.

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011. The Trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

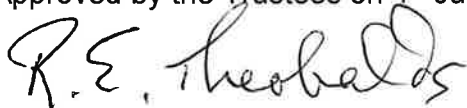
### **Responsibilities of the Trustees**

Trustees who served during the year and up to the date of this report are set out under Legal and Administrative Information. In accordance with charity law, as the charity's Trustees, we certify that:

- so far as we are aware, there is no relevant information of which the charity's examiner is unaware; and
- as Trustees we have taken all the steps that we ought to have taken in order to make ourselves aware of any relevant accounts information and to establish that the charity's examiner is aware of that information.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (issued in January 2019).

Approved by the Trustees on 4<sup>th</sup> June 2025 and signed on their behalf by:



Rosemary Theobalds, Chair

**INDEPENDENT EXAMINERS REPORT ON THE UNAUDITED FINANCIAL STATEMENTS  
TO THE TRUSTEES OF GATEWAY INTO THE COMMUNITY (the 'Charity').**

I report to the Charity Trustees on my examination of the accounts of the above Charity for the year ended 31 March 2025, which are set out on pages 10 to 19.

**Respective and basis of report**

The trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the '2011 Act').

Having satisfied myself that the accounts of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in Section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

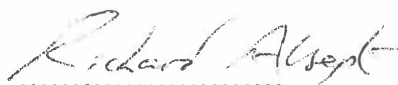
I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act;

or

- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Richard Alsept  
Chartered Accountant  
16 Burlington Terrace  
Cardiff  
CF5 1GG

4<sup>th</sup> June 2025

## STATEMENT OF FINANCIAL ACTIVITIES FOR THE PERIOD ENDED 31 March 2025

		Unrestricted Funds	Restricted Funds	Total y/e 31 March 2025	Total y/e 31 March 2024
	Note	£	£	£	£
<b>INCOME</b>					
Donations, Activities and Gifts	3	11,152	6,897	18,049	17,443
Grants received	3	-	99,931	99,931	126,517
Charitable activities	3	728,116	1,139	729,255	635,297
<i>Investment income:</i>					
Interest received		4,993	-	4,993	6,745
<b>Total Income</b>		<b><u>744,261</u></b>	<b><u>107,967</u></b>	<b><u>852,228</u></b>	<b><u>786,002</u></b>
<b>EXPENDITURE</b>					
Charitable activities	4	607,007	111,744	718,751	676,407
<b>Total Expenditure</b>		<b><u>607,007</u></b>	<b><u>111,744</u></b>	<b><u>718,751</u></b>	<b><u>676,407</u></b>
Net Income/(expenditure)		<u>137,254</u>	<u>(3,777)</u>	<u>133,477</u>	<u>109,595</u>
Transfer between funds		-	-	-	-
Net Movement in Funds		137,254	(3,777)	133,477	109,595
Funds Reconciliation: Fund balances brought forward		<u>394,652</u>	<u>106,211</u>	<u>500,863</u>	<u>391,268</u>
<b>Fund balances carried forward</b>		<b><u>531,906</u></b>	<b><u>102,434</u></b>	<b><u>634,340</u></b>	<b><u>500,863</u></b>

The statement of financial activities includes all gains and losses in the year / period. All incoming resources and resources expended derive from continuing activities.

GATEWAY INTO THE COMMUNITY

**BALANCE SHEET AS AT 31 March 2025**

	Notes	March 2025 £	£	March 2024 £	£
FIXED ASSETS	2		550,000		550,000
CURRENT ASSETS					
Debtors	5	18,067		38,020	
Cash at bank and in hand		<u>507,963</u>		<u>367,777</u>	
		526,030		405,797	
CURRENT LIABILITIES					
Amounts falling due within one year	6	(57,435)		(45,152)	
Net Current Assets			468,595		360,645
Creditor due after one year	7		(384,255)		(409,782)
NET ASSETS			<u>634,340</u>		<u>500,863</u>
Restricted Funds		62,434		66,211	
Restricted Funds - capital		40,000		40,000	
Designated Funds		85,570		50,014	
Unrestricted General Funds		446,336		344,638	
TOTAL CHARITY FUNDS	11		<u>634,340</u>		<u>500,863</u>

These financial statements were approved by the Board of Trustees on 4<sup>th</sup> June 2025 and signed on its behalf by:



Rosemary Theobalds, Chair



Liz Holmes, Vice Chair

## **1 ACCOUNTING POLICIES**

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the period and in the preceding year.

### **a. Basis of accounting**

The financial statements are prepared under the historical cost convention and in accordance with the provisions of Financial Reporting Standard 102, Section 1a Small Entities, and the Charity Statement of Recommended Practice, (Charities SORP (FRS 102) 2019), as well as the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

### **b. Fund accounting**

Unrestricted funds are incoming resources received or generated for charitable purposes. They are available for use at the discretion of the trustees in the furtherance of the general objectives of the charity. Unrestricted funds comprise the unrestricted general fund and the designated maintenance fund to support ongoing maintenance of the charity's leasehold premises.

Restricted funds can only be applied for a particular purpose as defined within their objects.

### **c. Income**

All income is included in the statement of financial activities when the charity is entitled to the income, and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Income which is received by way of grants, donations and gifts to the charity is included in full in the Statement of Financial Activities upon receipt. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- Bank interest and other investment income is included when receivable.
- Income from charitable activities is derived from contracts and service agreements, and is accounted for as the charity earns the right to consideration by its performance.

Gift Aid receivable is included in income when there is a valid declaration from the donor.

Volunteers – the value of any volunteer help received is not included in the accounts, but is described and acknowledged in the Trustees' report.

**d. Expenditure**

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes unrecoverable VAT.

- Costs of generating funds comprise the costs associated with attracting voluntary income.
- Operation and development of the charity includes all costs incurred by the charity in the delivery of its activities and services.
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include accountancy fees.

**e. Fixed assets**

Fixed assets are stated at cost less accumulated depreciation. All items with a useful life of more than one year, and a cost of at least £500 are capitalised. Depreciation is provided at rates calculated to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Plant and Equipment	-	33% straight line
Vehicles	-	33% straight line

**f. Cash and cash equivalents**

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

**g. Trade debtors**

Trade debtors are amounts due from funders for merchandise sold or services performed in the ordinary course of business. Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the company will not be able to collect all amounts due according to the original terms of the receivables.

**h. Trade creditors**

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the company does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities. Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

**2. Tangible Fixed Assets**

	<b>Fixtures, Fittings &amp; Equipment £</b>	<b>Freehold Property £</b>	<b>Total £</b>
<b>Cost</b>			
As at 1 April 2024	15,686	550,000	565,686
Additions	-	-	-
As at 31 March 2025	<u>15,686</u>	<u>550,000</u>	<u>565,686</u>
<b>Depreciation</b>			
As at 1 April 2024	15,686	-	15,686
Charge for year	-	-	-
As at 31 March 2025	<u>15,686</u>	<u>-</u>	<u>15,686</u>
<b>Net book value At 31 March 2025</b>	<u>-</u>	<u><b>550,000</b></u>	<u><b>550,000</b></u>
At 31 March 2024	<u>-</u>	<u>550,000</u>	<u>550,000</u>

In March 2024 the charity completed the purchase of the freehold property at St Mary's House, St Mary's Wynd, Hexham, the property from which the charity operates.

**3. Income**

	Unrestricted Funds	Restricted Funds	Total y/e 31 March 2025	Total y/e 31 March 2024
Activities,	£	£	£	£
<b><i>Gifts and Donations</i></b>				
Activities	1,072	917	1,989	1,253
Gifts and Donations	10,080	892	10,972	11,683
Group fees	-	5,088	5,088	4,507
	<hr/> 11,152	<hr/> 6,897	<hr/> 18,049	<hr/> 17,443
<b><i>Charitable activities</i></b>				
<i>Grants received / receivable:</i>				
Access Reach Fund	-	-	-	26,435
Baily Thomas Charitable Fund	-	-	-	15,000
Ballinger Charitable Trust	-	-	-	1,000
Barbour Foundation	-	-	-	5,000
Community Foundation:				
County Durham	-	37,500	37,500	-
Kellett Fund	-	26,228	26,228	-
Northumberland Village Homes	-	4,992	4,992	-
Ringtons	-	-	-	5,000
Prime and Reed Grass Roots	-	-	-	6,000
D'Oyly Carte Charitable Trust	-	6,000	6,000	-
Hedley Foundation	-	960	960	-
Garfield Weston (capital)	-	-	-	40,000
Hexham Town Council	-	3,223	3,223	-
James Knott Trust	-	10,000	10,000	10,000
National Lottery Community Fund	-	-	-	17,582
Prime Fund (Sparkles)	-	5,996	5,996	-
Sport England	-	5,032	5,032	-
Other small grants received	-	-	-	500
<i>Fees and other income:</i>				
Individual support	579,666	-	579,666	517,605
Day Service	131,017	-	131,017	117,692
Other income (incl rent received)	17,433	1,139	18,572	-
	<hr/> 728,116	<hr/> 101,070	<hr/> 829,186	<hr/> 761,814
<b><i>Interest receivable</i></b>				
Bank interest receivable	4,993	-	4,993	6,745
<b>Total</b>	<hr/> <b>744,261</b>	<hr/> <b>107,967</b>	<hr/> <b>852,228</b>	<hr/> <b>786,002</b>

**4. Expenditure**

	Unrestricted Funds	Restricted Funds	Total y/e 31 March 2025	Total y/e 31 March 2024
	£	£	£	£
<b><i>Charitable Activities:</i></b>				
<i>Projects:</i>				
Activities and Events	843	2,118	2,961	2,940
Other project costs	4,841	8,303	13,144	9,301
<i>Staff Costs:</i>				
Salaries and sessional costs	459,931	49,011	508,942	485,681
Employers NIC	25,581	-	25,581	24,020
Employers Pension costs	14,470	-	14,470	13,792
<i>Other Staff Costs:</i>				
Health and Safety	3,576	280	3,856	3,825
Staff Clearance	274	-	274	419
Training and recruitment	1,488	-	1,488	1,169
Travel and expenses	24,989	1,924	26,913	25,181
<i>Property Costs:</i>				
Insurance	2,704	400	3,104	4,427
Interest on Property Loan	17,468	8,609	26,077	-
Rent	-	-	-	42,000
Room Hire	-	-	-	925
Maintenance and repairs	12,847	963	13,810	6,947
Property improvements	23,037	27,965	51,002	4,836
Fixtures and fittings	-	-	-	553
Sundry	-	(88)	(88)	-
Utilities	6,110	2,181	8,291	13,010
<i>Volunteer Costs</i>	55	-	55	61
<i>Office Costs</i>	5,429	1,238	6,667	5,720
<i>Bank Charges</i>	209	-	209	154
<i>Licences and subscriptions</i>	1,688	-	1,688	892
<i>Depreciation</i>	-	-	-	-
	<b>605,540</b>	<b>102,904</b>	<b>708,444</b>	<b>653,963</b>
<i>Governance</i>				
Professional and other fees	972	8,840	9,812	21,969
Examination fees	495	-	495	475
	<b>1,467</b>	<b>8,840</b>	<b>10,307</b>	<b>22,444</b>
<b>Total</b>	<b>607,007</b>	<b>111,744</b>	<b>718,751</b>	<b>676,407</b>

GATEWAY INTO THE COMMUNITY

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 March 2025

**5. Debtors**

	<b>31 March 2025 £</b>	<b>31 March 2024 £</b>
Trade Debtors	18,067	31,020
Prepayments	-	7,000
<b>Total</b>	<u>18,067</u>	<u>38,020</u>

**6. Creditors: amounts falling due within one year**

	<b>31 March 2025 £</b>	<b>31 March 2024 £</b>
PAYE and NIC	5,892	6,001
Creditors & accruals	21,325	8,933
Loan (see note 7)	30,218	30,218
<b>Total</b>	<u>57,435</u>	<u>45,152</u>

**7. Creditors: amounts falling due after one year**

	<b>31 March 2025 £</b>	<b>31 March 2024 £</b>
Loan (note below)	384,255	409,782
<b>Total</b>	<u>384,255</u>	<u>409,782</u>

The loan of £440,000 drawn in March 2024 relates to the purchase of the charity's freehold property. It is from Northstar Ventures (part of the North East Social Investment Fund). The loan is repayable, in monthly instalments, by December 2034. The interest rate on the loan is 6%. The loan is secured by a charge over the freehold property at St Mary's House.

**8. Staff costs and numbers**

During the financial period the charity had an average of 34 (2024: 37) employees and their remuneration was made up as follows:

	<b>2025</b>
	<b>£</b>
Salary and wages	508,942
National insurance costs	25,581
Employer pension costs	14,470
Total	<u>548,993</u>

No employee received emoluments of more than £60,000.

**9. Analysis of net assets between funds**

	<b>Unrestricted Funds £</b>	<b>Designated Funds £</b>	<b>Restricted Funds £</b>	<b>Total £</b>
Tangible Fixed Assets	510,000	-	40,000	550,000
Current Assets	378,026	85,570	62,434	526,030
Creditors	(441,690)	-	-	(441,690)
Total	<u>446,336</u>	<u>85,570</u>	<u>102,434</u>	<u>634,340</u>

**10. Remuneration of management committee**

Trustees received no remuneration, other than the reimbursement of expenses properly incurred in relation to attendance at meetings and charity activities.

**11. Fund balances**

	<b>Balance 1 April 2024</b>	<b>Incoming Resources</b>	<b>Resources Expended</b>	<b>Trfs</b>	<b>Balance 31 March 2025</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Unrestricted Funds	344,638	744,261	607,007	(35,555)	446,337
Restricted Funds	66,211	107,967	111,744	-	62,434
Restricted Fund - capital	40,000	-	-	-	40,000
Designated Funds	50,014	-	-	35,555	85,569
	<b>500,863</b>	<b>852,228</b>	<b>718,751</b>	<b>-</b>	<b>634,340</b>

The designated fund represents a maintenance fund to be used to support ongoing maintenance of the charity's leasehold premises.

The restricted capital fund relates to a grant of £40,000 received in the year from the Garfield Weston Foundation. The grant was to be used for the purpose of funding the purchase of the charity's freehold premises.

**12. Transactions with trustees and other related parties**

No payments were made to Trustees or other related parties for services as a Trustee.

*Everyone Deserves to Reach Their Full  
Potential*

# Gateway into the Community Annual Report 2024 – 2025



**Gateway into the Community**

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Northumberland  
NE46 1LW

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E-mail: [info@gatewayintothecommunity.co.uk](mailto:info@gatewayintothecommunity.co.uk)

Registered Charity 1198034

# Chairs Report

From time to time, Gateway into the Community puts out a little folder to describe the Project: Access into the community for people who have learning disabilities through leisure and learning opportunities. These words, though accurate, do not begin to describe GITC.

Words such as Amazing, Inspiring, Fun, Friendship, Talents galore, Integration, Eco-aware come a little closer, but you have to be around The Den, looking first at the topical, artistic displays on the windows outside, and then get a sense of “home” on the inside to really appreciate the essence and ethos behind the day to day activities of GITC. There should be more Organisations like this throughout the Country, indeed the whole world.

The Spring Newsletter, put together by Members gives a flavour of how Gateway knows how to party! Events from February this year include a Valentine’s Disco with Day Service members preparing the food, Pancake Day with races with frying pans and pancakes the length of the Hub between members, support for Newcastle United who in March won their first domestic cup for 75 years, the Carabao Cup, against Liverpool United. Members dressed in Newcastle colours and sang Blaydon Races weekly to support the ‘Toon’! They wore blue to work in support of Autism with fundraising, and even an Easter Bonnet competition. This event included young people from Hexham Priory School, Dilston College and Tanga, some of whom are already or will become Members in the future. These events were followed by fundraising for Breast Cancer Now and more are planned. Finally for Spring, on May 8<sup>th</sup> Members kept silence at noon, and the Choir later sang songs from WW2.

I have been writing these opening words for the Annual Report for almost 25 years, but this will be my last since I plan to stand down as Chair at the upcoming AGM. I want to continue as a Trustee since I am as devoted to all the Staff, Members, and fellow Trustees as I was all those years ago. I pay tribute to our first Project Coordinator, Fiona MacDonald, and now to CEO Julia Ferguson and her inspiring Senior Team, Sharyn and Jo, not forgetting the essential admin and financial staff, Clare and Louise.

Finally, I would like to say a big thankyou to you all for the pleasure being part of Gateway into the Community has given me all this time.

**Rosemary Theobalds**

**Chair**

# Chief Executive

After reviewing all the opportunities our members have had throughout the year has highlighted the amazing activities our members take part in. The Den has been instrumental in enabling us to develop more opportunities and also increase our capacity. One year on from having purchased the building, and already we have undergone more refurbishments and developments.

Securing the loan with NorthStar Ventures also enabled us to secure a grant with Durham Community Foundation. This loan has helped us to refurbish our Hub creating an open plan kitchen with café facilities where our members are able to host events and coffee mornings along with developing skills around hospitality, in a supportive environment. We also use this amazing space for fundraising events, parties and celebrations. It has become an invaluable place that has a multitude of uses. Sometimes our members will cook or bake and share what they have made with their friends.

We have also made huge developments in our mission to become greener as an organisation. Owning the building has enabled us to do this and we now have a Bronze accreditation with Investors in the Environment. This shows our commitment to becoming greener and reducing our carbon footprint.

We monitor how electricity is used throughout the building, our waste management, our travel emissions and support our members to use public transport wherever possible. We have installed LED lights throughout the building which are 80% more efficient and have created an Environmental Policy. This outlines our commitment to going greener, this is demonstrated in our established objectives and goals. We encourage members and staff to switch lights off when they leave a room and switch off all electrical devices when not in use. We have also reduced our paper usage and only print when necessary. We are also aware of our IT.

We are now members of NCEL whose Solar Powered Community Buildings Project funds and installs Solar Panels onto the roofs of Community buildings. We have completed our feasibility study and are now on the waiting list for the next round of funding. As members we will buy back electricity generated at 15p/kWh. The Solar Powered Community Buildings Project will also install and maintain the Solar Panels.

Our next project is to create an accessible entrance to the building through the main doors. It is our dream to create an entrance that is accessible for everyone and that no one should have to use the back entrance which is where the previous disabled access was. We have submitted a pre application to planning to check if a planning application needs to be submitted.

# **Funding and Support**

We are always incredibly grateful for all the support we receive from grant funders and individual donations throughout the year. Without this support we would not be able to deliver many of our weekly social and specialist interest groups which provide valuable support to many of our members. Many of our members who attend our weekly grant funded groups do not receive any support from elsewhere which highlights even more the high level of need there is for these groups and activities.

These groups are vital in supporting some of our most marginalised members.

We would like to express our sincere gratitude for the support we have received throughout the year from both, local, regional and nationwide funders and family and friends of gateway who continue to work hard in organising events and those who give regular donations.

**Tynedale Lions**

**Tesco**

**Hexham Golf Club**

**Hays Travel**

**Egger Uk Ltd**

**Vercellis (Ryans Brownies)**

**Kubrick Investment**

**Haltwhistle Lodge No 5090**

**The Grapes Pub**

**This year we have raised :**

Regular Standing Orders: £1,496

Donations: £8,701

Family and friends fundraising: £620

Social Enterprise: £1,075

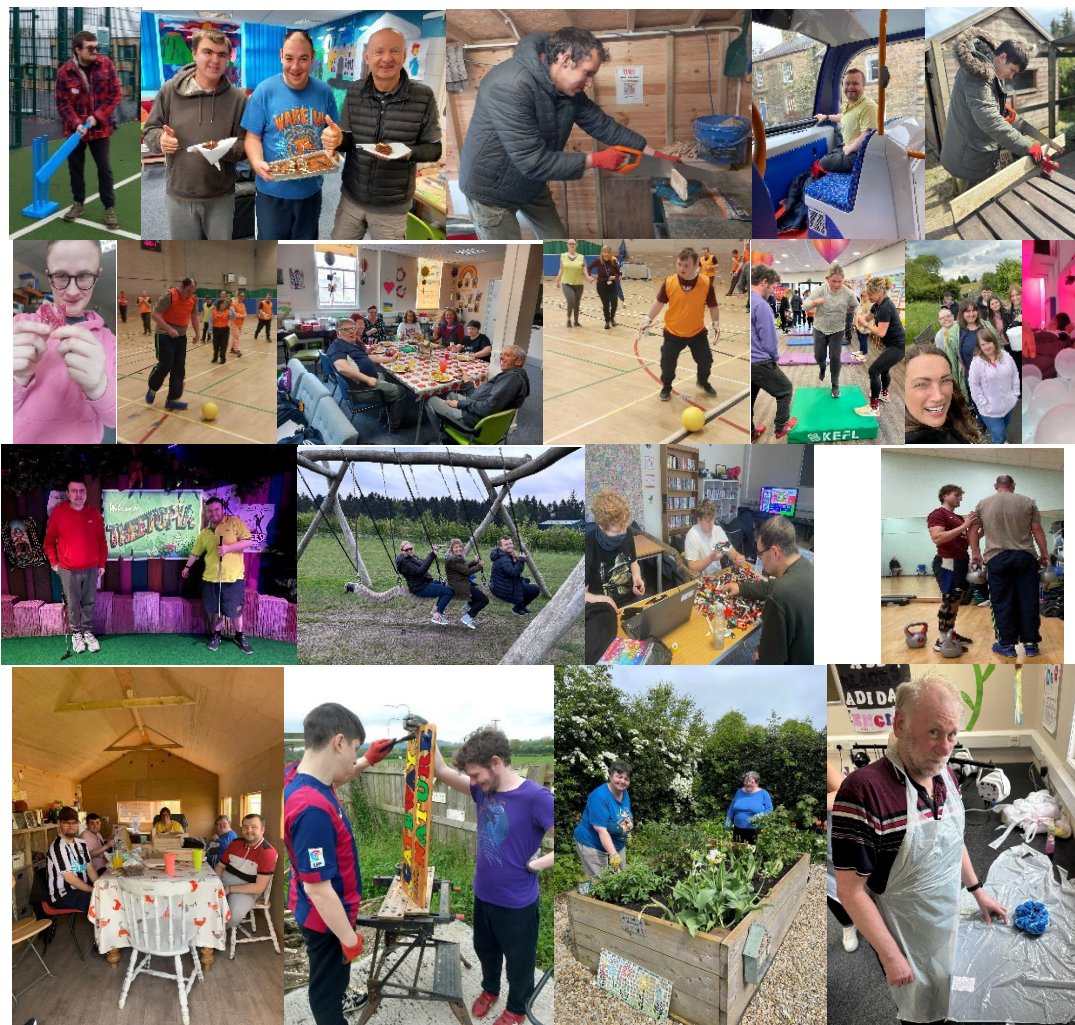
Easyfundraising: £155

## Activities Throughout the Year

Again, after reflecting on the years activities, I continue to be astounded by how bespoke our services are. No two days are the same and no two members receive the same service. Our belief has always been following the dreams and wishes of our members and that everyone has the right to reach their full potential. This is why our weekly activities are so varied as we firmly believe that our members have the right to decide how they live their lives.

Since purchasing the Den we have refurbished our Hub to create an open plan kitchen with a large peninsula. This space has a multitude of uses, we have used it for fundraising events, parties, health and well being sessions, Christmas dinners and weekly social groups.

This space is incredibly versatile and also provides an opportunity for the local community to visit Gateway



## Our Services, Projects, Groups and activities

Our Individual Support Service and Day Service continue to thrive and provide a safe, supportive environment where our members attend and take part in a wide range of activities. In addition to this we also provide 11 weekly grant funded groups that provide opportunities for all our members, especially those who are not in receipt of social care funding. These groups provide social interaction and support for many of our members, therefore it is vital that we continue to secure funding to deliver them. The weekly groups and activities provide **127** places every week for people to meet, socialise, develop new skills, they create a real sense of belonging within the community and the Den provides a real sense of home.

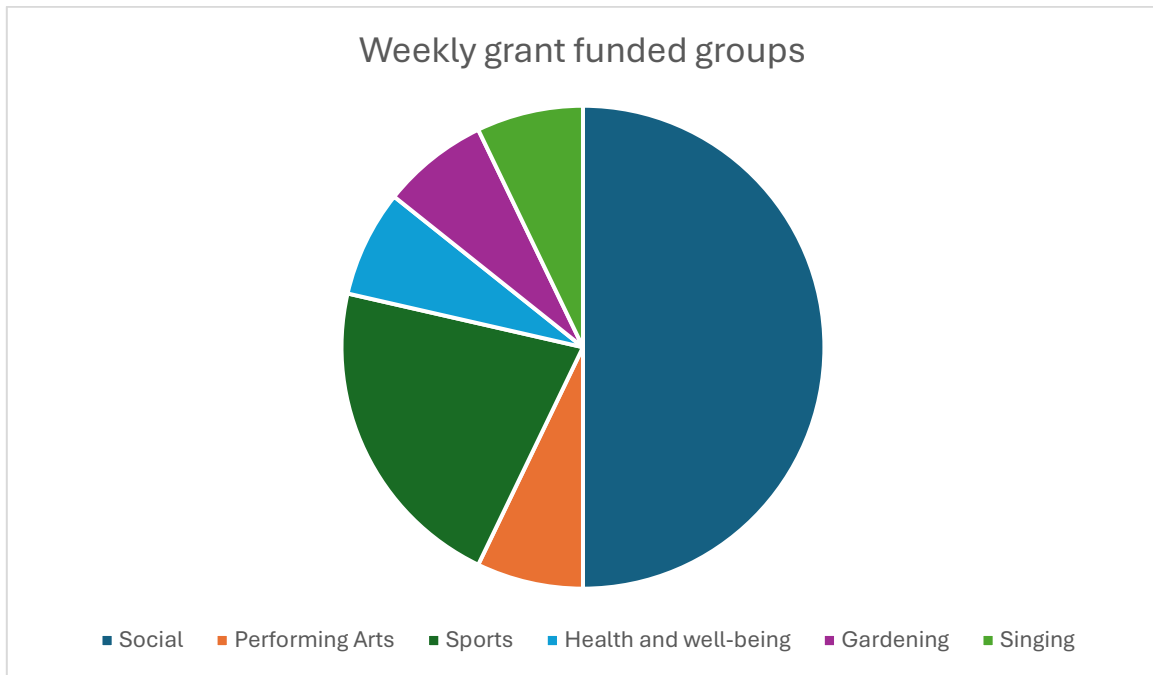
**80** people attend our grant funded activities every week, with **40%** of those receiving no other support at Gateway such as earned income services. This highlights how much of a lifeline our weekly groups are. Overall we support **93** people per week with our earned income and grant funded groups and activities.

	Individual Support Service	Day Service	Groups and activities
<b>Monday</b>	8:00 – 6:00	9:30 – 3:30	<ul style="list-style-type: none"> <li>• Monday morning coffee morning</li> <li>• Sports Group</li> <li>• The Twilight Group</li> <li>• Riddlers Youth Group</li> <li>• Performing Arts</li> </ul>
<b>Tuesday</b>	8:00 – 6:00	9:30 – 3:30	<ul style="list-style-type: none"> <li>• Newburn Sports</li> <li>• Salvation Army Cameo</li> <li>• Lads Group</li> </ul>
<b>Wednesday</b>	8:00 – 6:00	9:30 – 3:30	<ul style="list-style-type: none"> <li>• Social afternoon Priors school</li> <li>• Wellness Wednesdays</li> <li>• Wed Social Group</li> </ul>
<b>Thursday</b>	8:00 – 6:00	9:30 – 3:30	<ul style="list-style-type: none"> <li>• Football with NUFC Foundation</li> <li>• Singing group</li> <li>• Sparkles Youth Group</li> <li>• Golden Girls Women's Group</li> </ul>
<b>Friday</b>	8:00 – 6:30	9:30 – 3:30	<ul style="list-style-type: none"> <li>• Gardening Group</li> <li>• Forum Cinema</li> <li>• Funky Friday Social Group</li> <li>• Disco nights every 2 months</li> </ul>

**Julia Ferguson**

**Chief Executive**

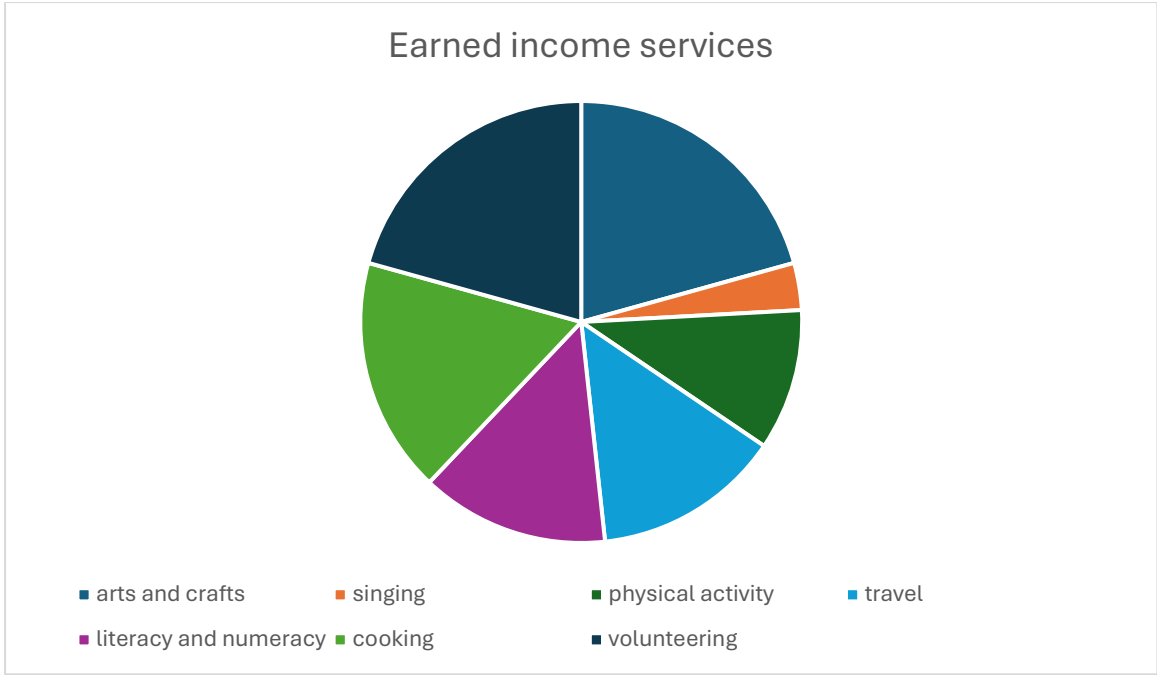
## Member Activities



Our activities are wide ranging and cover a wide range of interests ensuring that our members have access to activities that they enjoy. The chart above displays the broad range of activities that our weekly groups provide. All these groups are grant funded and provide support to many members who do not receive support elsewhere for social activities.

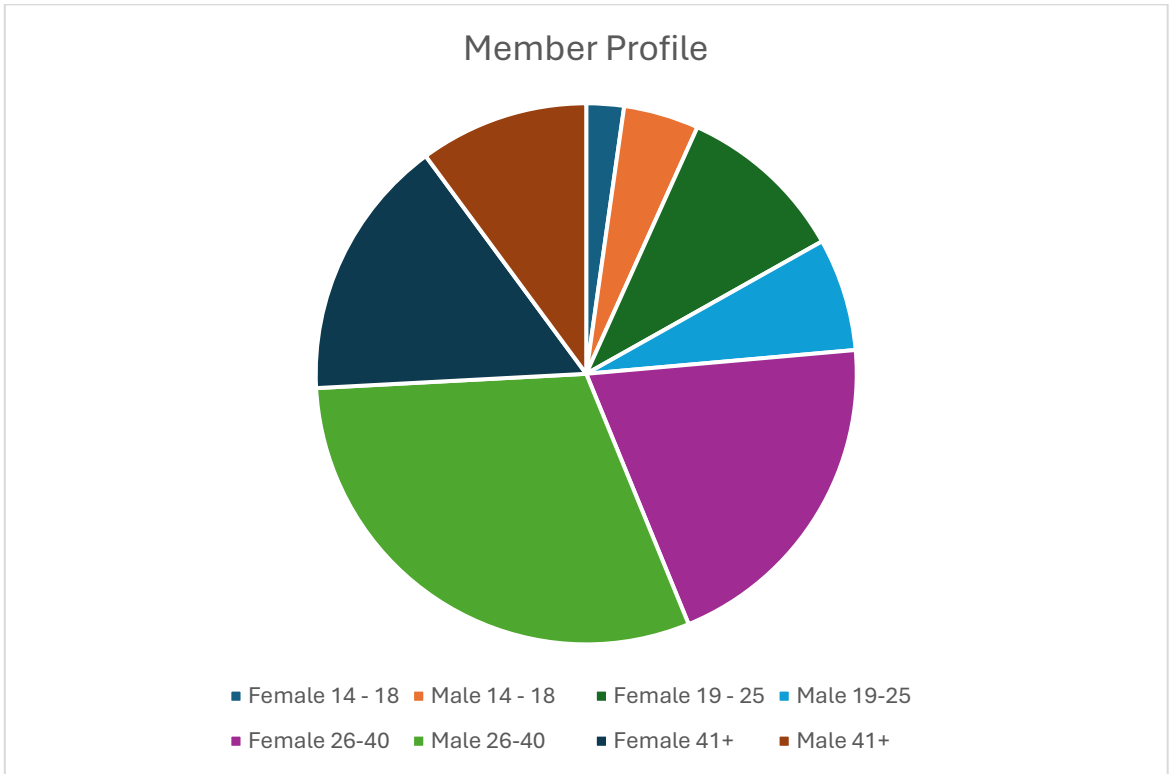
Our services also provide a broad range of activities and opportunities, and no two days are the same.

### Earned income services



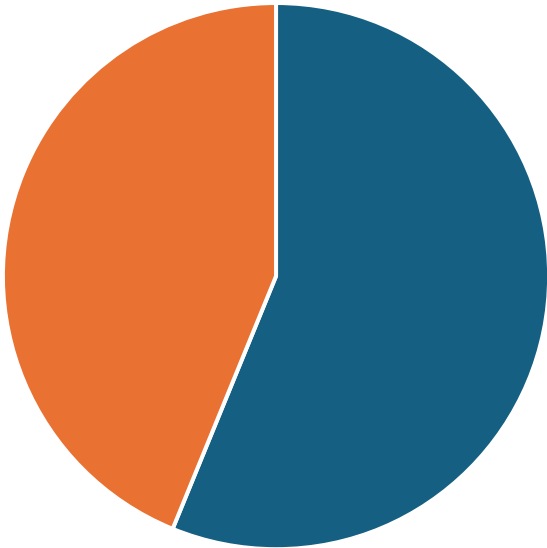
The above chart highlights the wide range of activities that our services offer.

### Member Profile



Our member profile displays the wide range of individuals we work with. Our activities are tailored to meet the needs of all our members; we firmly believe that not one box fits all and that every deserves to reach their potential.

### Members Profile



■ Male ■ Female

## Individual Support Service

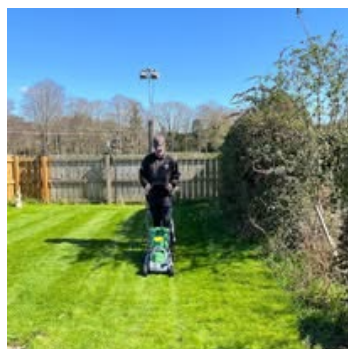
I cannot believe we have completed another year. We have had another wonderful year full of amazing activities and adventures.

We are delighted that works on the new kitchen Hub have been completed, we have purchased new crockery, cutlery, baking trays and pots and pans. In addition we have also bought a large urn for events such as community coffee mornings and the Christmas Fair. Our members use the kitchen to cook lunches, bake for coffee mornings and batch cook meals for home or at the Den. This offers our members the opportunity to gain understanding around nutrition and money management when buying ingredients and planning meals.



There have been further developments at the Gateway Garden and we are delighted that through available funding, that had been allocated to the Garden, our project is now complete. We were able to purchase the turf to make the overgrown areas accessible and we now have three grassed areas for members to sit on and just enjoy the garden. The Garden Group enjoy maintaining the garden by cutting the grass, weeding and we have been growing vegetables which we harvest and bring back to the Den for everyone to enjoy. In addition to the grass we had enough funding to build an overhead canopy next to the workshop. This also has a wood burning stove which can be enjoyed in all weather.

We are also continuing to receive a good supply of pallets from Fourstones Paper Mill. Our members are incredibly busy on Wednesdays and Fridays making items ranging from bird-houses, wooden hearts to planters and kindling.



On Friday 18<sup>th</sup> October we attended the Foscars which was hosted by the Forum Cinema. We give a special thank you to Will and Rowan for the hard work they put into making Gateway's video. Also, Doris for the amazing performances she creates with our All Stars. We are so lucky to be able to have such good relations within our local community and take part in community events and we look forward to the next Foscars event on October 24<sup>th</sup> October 2025.

Our winners were:

- Best Comedy Actor: Matthew Dennis
- Best Emotional Portrayal: Heather Robinson
- Best Support Role: Becca Killen
- Best Upcoming Professional: Stephen Castelow
- Best Comical Sketch: Rowan Simpson



On Sunday 15<sup>th</sup> September 2024 we entered a Gateway Team into the Disability Triathlon. We sold raffle tickets for the raffle which was held on the day and there were some brilliant prizes on offer. The event was hosted by Reason-to Disability Triathlon, they were incredibly generous and all the money we raised from selling tickets, sponsors and local giving went to Gateway, and we were delighted to raise over £500.

In December we once again took part in the Christmas Market and our members made some wonderful items to sell and we sold much of our stock. We provided refreshments, mice pies and shortbread and it was wonderful to be able to offer a warm place to shelter and warm up. We made £133 from donations for the refreshments and £530 in total from the Christmas Crafts, which we put towards buying equipment so that we can continue to make our wonderful items.



On Saturday 22<sup>nd</sup> March we were part of the Tyne Valley Film Festival. This year the Forum collaborated with QEHS Media Studies classes to bring films made by their students to the festival trail. It's very important to make sure that young people in Hexham are aware that the film festival is for them as well as everyone else and the Forum are trying to give them opportunities to get their films on screens for public viewing. The difference between this year and last year is that all films will be shown in all venues, so people could either choose to trail around Hexham looking for them or could just watch them all in one place, this was better for accessibility and to engage people more casually.

Our Well-being sessions are still going well and although the funding for these sessions only lasts a year, we have been incredibly lucky to be able to offer our members Yoga, Body Mobility and Boot Camp Sessions. We hope that the sessions have enabled members to continue to participate in healthy sessions such as walks with friends.



Throughout the year we have enjoyed lots of outings and trips to our local cinema. The Forum Cinema kindly let us book private showings throughout the year. This proves to be very popular and a real treat to sit wherever we want. We also buddy up with the Tynedale Centre and it's a real treat to have full use of the place.

It is wonderful to see how much we actually manage to get through over the year and we are grateful to all the people who help make this happen. We are thankful for all the support we receive from funders and volunteers to local businesses and most importantly our staff team.



**Development Manager: Jo Robinson**

## Day Service Report

Another busy year has come and gone, and I can't believe how fast it has happened. I think we've had the most productive one yet. I really don't know where to begin. So many activities, achievements and adventures. Our members are thriving and living their best lives. Day Service continues to grow with lots of people enquiring about and wanting places. We have had several social workers visit The Den and commenting on our good practice and saying that we should be a model for other services throughout Northumberland. It would be great to think that every person with a learning disability, nationwide could have an experience like ours.

The completion of the new Hub kitchen has been a god send, this means that members are able to bake, cook and eat there, freeing up our kitchen in Day Service and giving us more opportunity to practice those all-important daily living skills. We have a group who now bake on Monday morning, to keep our coffee morning visitors in freshly baked goodies, as well as enabling us to shop, prep and cook our lunches using lots of different equipment and trying out some new and interesting recipes.



April saw the second Easter Bonnet Competition held by The Tyndale Lions. The event was bigger than last year, and we were joined by Priory School, Dilston College and Tanga who entered their wonderful creations.

We have had several coffee morning fundraisers over the year, with money raised going to MacMillan and Priory school.

The summer was amazing, so many trips and days away, we must have clocked up a million miles. The Den felt quite deserted during the warm weather.

Football at Wentworth and Newburn have kept us fit and healthy along with lots of walks. Day Service members have embraced the "Wellbeing" sessions and are enjoying all the classes on offer.

We have worked with the Queens Hall on two projects this year, which have given us the opportunity to show off our amazing art / craft work. The first was The Annual

Lantern Parade. Gateway led the parade through the streets of Hexham and around the park. We carried our 40ft illuminated work of art. The creation took 7 days to make and nearly every member and staff member took part in the making. We had workshops late into the evenings. It contained over 1000 lights. We worked with several artists on the piece which in itself was amazing. On the night of the parade, we were joined by lots of supporters who walked with us. It took 8 members, 2 members of staff, a dad and a Grandson to carry our amazing train. Everyone worked so hard, and I think it was one of my proudest Gateway moments. Later in the year The Queens Hall did a project called "Windowful" where we created an illuminated window display with lights. It was during the winter, so it looked amazing in the dark. Again, we showed our artistic brilliance and shared it with the good people of the town, who just love to come and see our work.



Christmas was a super busy time, and again the Hub was invaluable, with lots of events and parties happening. Christmas lunch was the highlight, with an amazing meal and a visit from HRH Santa, courtesy of the Hexham Tynedale Lions, it was just magical. Our big Christmas party was very well attended and was a roaring success. We had a smaller party for the younger members again in the Hub, which was just lovely, apart from the end when people had to go home where we had a few tears as people didn't want the evening to end, always a sign of a good night. The All-stars Christmas play was phenomenal, the best performance to date. They just keep going from strength to strength with everyone's confidence shining.



In my last report I commented on how worried I was about ideas for our famous shop front window! I need not have worried as in true Gateway style we pulled it together and have had some amazing displays that have kept us busy and occupied.

Our windows continue to cheer up the town, showcasing our amazing creativity. It's great how everyone gets involved and the ideas keep coming. Here are a few of the best from the year.



January saw the launch of our now famous “Singing Group” we meet every Thursday in the Hub it started as a DS activity, however it has grown it the busiest and happiest hour of the week, with lots of the individual support members and others who don't have any regular funded support, enjoying the benefits of getting together with friends to have a good old sing along, it's just the best! Some

members like to do a solo which is great for building confidence and self-esteem, we also do some dancing.

We are planning on sharing our musical talents with older people's homes in Hexham.



All in all, a fantastic year with lots of fun, challenges and achievements. Here's a few pics from our year for you to enjoy.



**Day Service Manager: Sharyn Castelow**

## Our Funders

D'Oyly Carte

Hedley Foundation

MLIS – Members Local Improvement Scheme

Point North Community Foundation

Sir James Knott Trust

Sport England's Movement Fund

Proudly supported by

**point  
north**



SIR JAMES KNOTT TRUST



The D'Oyly Carte Charitable Trust

**and through the following funds at the Community Foundation North East:**

Kellett Fund

Prime Fund

Northumberland Village Homes Trust



**Community  
Foundation  
North East**

**Thank you to everyone who gave personal donations of money, time and goods and to our members who once again took part in - The Reason To – Disability Triathlon. We really appreciate all your help and support.**

**GATEWAY INTO THE COMMUNITY**

England & Wales - Charity number 1198034

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# Accounts

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**GATEWAY INTO THE COMMUNITY**  
(A registered Charity)

**CHARITY NUMBER 1198034**

TRUSTEES REPORT AND  
UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 March 2024

Richard Alsept Chartered Accountant  
16 Burlington Terrace  
Cardiff  
CF5 1GG

## GATEWAY INTO THE COMMUNITY

### LEGAL AND ADMINISTRATIVE INFORMATION

NAME OF CHARITY: Gateway into the Community

ORGANISATION TYPE: CIO

REGISTERED No: 1198034

TRUSTEES: Rosemary Theobalds (Chair)  
Caroline Harris (resigned 3<sup>rd</sup> April 2024)  
Catherine Mousette  
Timothy Raine (resigned 3<sup>rd</sup> April 2024)  
Joyce Winder  
Paul White  
Liz Holmes (appointed 3<sup>rd</sup> April 2024)

KEY MANAGEMENT PERSONNEL: Julia Ferguson – Chief Executive

PRINCIPAL OFFICE: 3 St Marys Wynd  
Hexham  
Northumberland  
NE46 1LW

INDEPENDENT EXAMINER: Richard Alsept Chartered Accountant  
16 Burlington Terrace  
Cardiff  
CF5 1GG

BANKERS: Lloyds Bank  
98 Victoria Street  
London  
SW1E 5JL  
  
Unity Trust Bank  
Nine Brindley Place  
Birmingham  
B1 2HB

# GATEWAY INTO THE COMMUNITY

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## **TRUSTEES REPORT FOR THE PERIOD ENDED 31 MARCH 2024**

### **Introduction**

The Trustees present their report and the financial statements for the year ended 31 March 2024.

The Trustees have prepared the annual report and financial statements in accordance with the provisions of the statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in January 2019.

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Governance**

Gateway into the Community is a registered Charitable Incorporated Organisation (CIO). It registered as a CIO on 23<sup>rd</sup> February 2022. Its Governing Document was adopted on 23<sup>rd</sup> February 2022. Gateway into the Community enables people with learning disabilities to take part in a broad programme of leisure and learning opportunities. The safe environment within our own 'groups' prepares our members to participate in mainstream activities in their wider communities. We work to ensure that the inclusion of people who have a learning disability is enjoyable and beneficial for everyone.

The process of transferring to a CIO completed on 31<sup>st</sup> March 2023 and the new CIO received all assets transferred from the unincorporated charity, Gateway into the Community (charity number 1093566), on 1<sup>st</sup> April 2023. The new CIO charity registration number is 1198034.

The comparative figures shown in these accounts, for the eleven month period ended 31<sup>st</sup> March 2023 relate to the activities of the unincorporated charity (charity number 1093566), and those figures were shown in the 2023 accounts for that charity.

### **Trustees**

The Management Committee comprises a minimum of four and a maximum of twelve Trustees, who are charity trustees for the purpose of charity law. There are currently five appointed Trustees.

Membership of the Charity is open to all people with a learning disability who are resident in West Northumberland and at least 50% of the Trustees are members of the Charity. Trustees are elected by the members at the Annual General Meeting and, if willing to stand, offer themselves for re-election each year. The officers of the Charity for the ensuing year are nominated and elected (by ballot if necessary) at every AGM.

All Trustees give their time voluntarily and receive no benefits from the Charity. No Trustee received any remuneration for services as a Trustee during the year ended 31 March 2024.

### **Trustee Induction and Training**

A Trustee Information Pack is available to potential and new Trustees. Potential Trustees are invited to attend a Trustee meeting to find out more about the workings of the Management Committee and the governance of the Charity, after which they might feel better informed to make a decision to become a Trustee.

New Trustees are introduced to the Charity, their legal obligations under charity law, the content of the governing document, the Trustees and the decision-making process, the business plan and financial performance of the charity, during an induction period soon after appointment. Trustees are also encouraged to attend appropriate training events that will support effective conduct in their role.

### **Organisation**

The Management Committee is responsible for the overall management and control of the Charity and meets approximately six times a year for full Management Committee meetings plus the Annual General Meeting. A finance sub-committee meets more regularly and reports to the Management Committee.

The Charity is run on a day-to-day basis by the Chief Executive, Julia Ferguson, supported by two senior managers, Sharyn Castelow and Joanne Armstrong. Community Support and Sessional workers, largely part-time, are employed to provide services to the Charity's members, with support from administration and finance staff.

### **Related parties and relationships with other organisations**

The Charity is not affiliated with any other organisation.

### **Remuneration Policy for key management personnel**

The remuneration of the Chief Executive and senior management team is guided by the Local Government Pay Scales agreed by the National Joint Council for Local Government Services (NJC). Points on the scale for each individual are set by reference to affordability and local market conditions for the post in question. Pay is reviewed annually by the Chief Executive and the financial Trustee; the salary of the Chief Executive is reviewed by the Chair.

### **Risk Management**

Where appropriate, policies and procedures or systems have been put in place to mitigate the risks the Charity might face. Significant external risks to funding and the nature of funding across the Community and Voluntary Sector, have led to the development of a long term strategic plan including the identification of priority activities in relation to income generation. Policies and procedures exist to ensure compliance with health and safety of all staff, volunteers and members of the Charity. This includes the provision of adequate insurance cover and risk assessment of all charitable activities. These policies and procedures are reviewed annually or more frequently, on change of circumstances, to ensure that they continue to meet the needs of the charity.

## GATEWAY INTO THE COMMUNITY

### **OBJECTIVES AND ACTIVITIES**

The principal activity of the Charity is to support, promote and encourage the provision of facilities for recreation, learning and other leisure time opportunities, for people living in West Northumberland who have a learning disability, with the object of improving their quality of life.

Gateway into the Community supports people who have learning disabilities and live in West Northumberland, to take part in a broad programme of leisure and learning opportunities.

When planning our activities for the year we have had regard to the Charity Commission's guidance on public benefit. We work to ensure that the inclusion of people who have learning disabilities is enjoyable and beneficial to everyone. We support integrated activities whenever possible.

Health and well-being is at the heart of everything we do. We meet our objectives through the delivery of our grant funded projects and activities and services. Our Gateway into Nature project, our Individual Support Service and Day Service provide opportunities for our members to develop a wide range of skills in arts and crafts, independence, independent travelling, volunteering opportunities, cooking and literacy, numeracy and money management.

### **Achievement and Performance**

This year we have been successful in achieving many of our endeavours one such was to secure the purchase of the building where we have been based since 2017. We were absolutely thrilled to announce that on 31<sup>st</sup> March 2024 we became the proud new owners of the Den. In August 2023, our landlord decided to sell the property. We saw this as an opportunity as the Den had become an invaluable place in helping us to meet our objectives and had become a real home for all our members. We secured a social investment loan and a capital grant from Garfield Weston to purchase the building and a grant from Durham Community Foundation to support our social enterprise activity.

It is centrally located in Hexham and is easily accessible for all our members, it has more than met our expectations and has become a real asset and part of Hexham's Community. We utilise our space to provide real opportunities for social development, impact and benefit to the local and wider community. The Den currently provides; A welcoming office, a hub/café, 6 sitting room/craft rooms, 5 bathrooms – 2 refurbished with showers, 3 kitchens, a large sensory room, a large day service room, group room, art and pool room and a lift with access to all floors. The Den provides multi-functional uses and is adaptable to be able to provide flexible spaces when member's needs change.

The funding we secured from County Durham Community Foundation to support our social enterprise is enabling us to refurbish the kitchen in our Hub to create a space that will enable our members to develop further skills in hospitality and cooking. We are also developing an area in the Hub to showcase our wooden crafts that we sell throughout the year at our coffee mornings, fairs and we are hoping to venture into online sales. As well as this huge achievement in purchasing a property we have continued to grow our successful Individual Support Service and Day Service. This work provides us with an

## GATEWAY INTO THE COMMUNITY

earned income providing sustainability as well as immense opportunities for all our members.

Over the year we have been held many events such as our much loved discos, we celebrated our 25<sup>th</sup> birthday, we have held a Macmillan coffee morning, celebrated the King's Coronation and had a stall at Hexham Christmas Market. One of our Trustees organised and completed a 12 hour Bikeathon at the Den and some of our women were catwalk models for M+Co. We have also been part of numerous sporting events supporting our members to access opportunities that would otherwise be unavailable to them such as a Triathlon with Bikeability, and inclusive rugby events with Newcastle Falcons Foundation. We also continue to work in partnership with Newcastle United Foundation and support them with their highly successful weekly Disability football sessions.

We have also developed our Wellness Wednesdays and work with Spencer Boyle who delivers freestyle fitness yoga and functional range conditioning promoting mobility and fitness. We also work with Jo Shallcross to deliver sessions in pilates, bootcamp and fitness. We are highly committed to providing the best possible opportunities around health and well-being, promoting activities that support both physical and mental health.

### **Grant Funded projects and activities:**

We now deliver **10** weekly groups ranging from sports, football, social groups, youth groups and gardening groups. These are our grant funded activities and provided much needed support to so many vulnerable people. Many of our members needs have changed as a result of the Pandemic which meant it was paramount that we were able to diversify and build our projects and activities in direct response to these changes.

Our grant funded projects and activities currently provide **127** places every week. These projects are critical to ensuring that we are able to provide in some cases vital support and weekly social contact for many of our vulnerable members.

It is vital that we are able to continue to fundraise and ensure that this strand of our work continues as 67% of members who access our weekly groups have little or no other support in their lives. Many do not meet the criteria needed to qualify for social care funding for social and health and well-being as they may not be deemed to be in crisis. However, without this weekly support and social contact they would indeed fall into crisis. We continue to be extremely committed to this area of work as this we feel this support helps many members from falling into crisis. Our flexible approach ensures that we continue to meet the individual needs of our members along with for many, providing a real lifeline. We do not operate 9am – 5pm and have often supported members through challenging times when they have had no one else to turn too.

### **Day Service and Individual Support:**

We are currently delivering **541** hours of Individual Support every week and **31.25** days of Day Service every week. **33** members receive an Individual Support Service every week and **17** members access our Day Service every week.

We currently support 9 members to access volunteering and employment opportunities throughout the week. For these members this has been a great achievement and would

## GATEWAY INTO THE COMMUNITY

not have been possible had it not been for the service they receive from Gateway. We build links with local businesses to ensure that we are able to provide as many opportunities as possible. We support our members throughout their placements to ensure they succeed, and their experiences are positive.

Our earned income services are so bespoke that no 2 members have the same package. Every member's package is individual and completely designed around their individual needs.

### **Social Enterprise:**

Alongside our existing services and activities, we are also developing our social enterprise which will provide new opportunities for skills development and volunteering opportunities. Over the last 2 years we have designed and made wooden crafts made from recycled wooden pallets that we collect from local businesses. Our members are involved planning. We have sold very successfully at 2 Hexham Christmas Markets where nearly every item was sold. We have continued to display and sell throughout the year and once the refurbishment of the Hub is complete, we will be promoting even further our wooden crafts enterprise.

### **Dreams and Aspirations:**

We are fully committed to supporting our members to not only have dreams and aspirations, but to also achieve their dreams and aspirations. We are committed to supporting a diverse workforce and staff who all offer a wide range of experiences, skills, knowledge and interests. This has helped our members to plan and take part in activities that they never thought would ever happen. Our members have achieved goals that have given them confidence, self belief and a real sense of value.

We believe that it is not only the big things in life that make a difference but also the small things, and every single member at Gateway is supported to find their own path and realise their own self worth. Over the year we have supported members in fulfilling their dreams around volunteering, having meaningful friendships, being part of a community, going to the pub with mates, playing football for a team and many more.

### **Working Together:**

Over the years we have developed strong partnerships with other organisations, projects, groups and individuals who have all played a part in opening up opportunities for our members. We currently work with NUFC Foundation, Hexham Priory School, Hexham Community Partnership, Hexham Forum Cinema, Queen Elizabeth High School, and Wentworth Leisure Centre to name but a few. Through these partnerships we have delivered sports groups, taken part in community events and activities and coffee mornings.

### **Funding and Support from our Local Community:**

We would like to express our thanks to all our supporters over the year. Support from the local community has been incredible. Some of our members over the year have taken part in challenges to raise funds for Gateway such as sponsored walks, a Triathlon and a Zipwire across The Tyne. We would also like to thank Vercelli's, Multichem, Jive Alive, The

## GATEWAY INTO THE COMMUNITY

Rotary Club of Hexham, Skipton Building Society, Saint Aidens Church, Cathy Mousette for organising a bikeathon and many individual donors all of whom have provided funding and support over the year.

### **Organisational Development:**

Our Chief Executive Julia Ferguson provides leadership for the organisation and is supported by the Senior Management Team, Jo Robinson: Development Manager, Sharyn Castelow: Day Service Manager, Louise Humble: Finance Officer and Clare Woodley: Administrator and Fundraiser. Gateway into the Community is not an overtly top-heavy organisation, with the Senior team involved in many aspects of the organisation. There are strong links and working relationships with our Community Support Staff who directly provide support to our members. This close working ensures that we are able to lead by example, provide daily support and model good practice which we feel is the most effective way to ensure the vision of the organisation is at the heart of everything we do. This is also embedded due to the fact that we are all based in the same building. The Chief Executive and the Senior Team have regular contact with members and staff and are able to support both staff and members through challenges and adapt to the changing needs of our members. We are greatly committed to staff development provide a wide range of online training opportunities for staff to ensure not only their development, but also the safety and development of our members.

### **Volunteers**

We would like to thank all our valued volunteers who provide support within our groups and activities throughout the year. Their support makes a big difference to the lives of our members and greatly enhances our projects and activities.

### **Future Development:**

Now that we have secured the Den, this has opened up further opportunities for us. Any investment in the Den going forward will be secure and will benefit future generations. Our next goal is to complete our accreditation with Investors in the Environment. We are working through the accreditation and are currently exploring opportunities around Solar energy. Owning a building within the community we want to ensure that we are able to utilise greener technology and activities that will benefit the whole community and the planet. We also want to replace all our single glazed windows with double glazing. Again, this will help us to keep bills down and also become more energy efficient. We are also continuously looking at day to activities and how we can improve what we do in the office and delivery of services to become greener.

The future is very exciting.

## **FINANCIAL REVIEW**

The charity remains grateful for the help and support given by government agencies, charitable trusts and other sources of fundraising and donations.

This review covers the 12 month period to 31<sup>st</sup> March 2024 (2023: 11 month period ended 30<sup>th</sup> April 2023).

## GATEWAY INTO THE COMMUNITY

The charity generates a significant proportion of its income from Individual Support and Day Service fees. Total income, including these fees, grants, fundraising and donations, in the year ended 31 March 2024 was £786,002 (2023: £624,811). The increase in income of 25.8% was as a result largely of increased levels of activity with higher individual support and day service income. Individual Support and Day Service fees rose significantly to £635,297 (2023: £525,679).

Grant income also increased in the year to £126,517. This included a capital grant of £40,000 received from the Garfield Weston Foundation towards the purchase of the charity's freehold property, and £26,435 from Access Reach Fund to cover legal, financing and consultancy fees relating to the property purchase.

Total costs were £676,407 (2023: £614,684), and as a result the charity once again generated a surplus for the year of £109,595 (2023: £10,127 surplus). Payroll costs, which represent the significant part of the charity's costs, increased over the year to £523,493 (2023: £467,174) equalling 77% of total expenditure (2023: 76%).

Total funds at 31 March 2024 were £500,863, of which £367,777 was held in bank and cash balances. Of the total funds at 31 March 2024, £394,652 related to unrestricted funds (2023: £335,012). The Trustees decided to transfer on a monthly basis, from May 2018 up to March 2023, 5% of Individual Support and Day Service income from the unrestricted general fund to a designated maintenance fund to support ongoing maintenance of the charity's leasehold premises. At 31 March 2024, this designated fund stood at £50,014.

At the end of the period, the charity completed the purchase for £550,000 of the freehold property at St Mary's House, Hexham, the property from which the charity operates. The acquisition was funded by a social enterprise loan of £440,000 from Northstar Ventures, with the balance funded by the Garfield Weston grant referred to above, and by the charity's own reserves.

The charity also recognises the valuable contribution made by individuals and supporters under our regular giving schemes.

### **Grant Making Policy**

The Charity does not make grants.

### **Investment Policy**

The charity holds no investments, other than reserve funds held in interest bearing bank deposit accounts, and as such has no formal investment policy.

### **Reserves Policy**

The Trustees aim to have a reserve of sufficient unrestricted funds to cover three months' operating costs, plus exit charges. This figure has been identified following consideration of the main financial risks to the charity. At 31 March 2024 free unrestricted reserves held amounted to approximately 6 months' operating costs, and therefore this policy was met.

The strategy is to continue to maintain reserves through economies of scale wherever possible, suitable cost control, and seeking additional funding to meet essential expenses

## GATEWAY INTO THE COMMUNITY

which underpin the provision of service to members. The Trustees regularly review the level of unrestricted reserves at Management Committee meetings with the aim of ensuring that a temporary shortfall in grant funding does not have an immediate impact on services for members. Funding is sought against individual projects to enable the charity to fulfil its aims and objectives without a disproportionately high drawdown of unrestricted reserves; the Trustees authorise a new project only when sufficient funds have been obtained.

### Statement of Trustees' Responsibilities

Charity law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charity as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year; in preparing those financial statements, the Trustees should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is not appropriate to assume that the charity will continue on that basis.

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011. The Trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

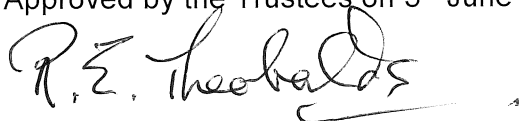
### Responsibilities of the Trustees

Trustees who served during the year and up to the date of this report are set out under Legal and Administrative Information. In accordance with charity law, as the charity's Trustees, we certify that:

- so far as we are aware, there is no relevant information of which the charity's examiner is unaware; and
- as Trustees we have taken all the steps that we ought to have taken in order to make ourselves aware of any relevant accounts information and to establish that the charity's examiner is aware of that information.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (issued in January 2019).

Approved by the Trustees on 5<sup>th</sup> June 2024 and signed on their behalf by:



Rosemary Theobalds, Chair

**INDEPENDENT EXAMINERS REPORT ON THE UNAUDITED FINANCIAL STATEMENTS TO THE TRUSTEES OF GATEWAY INTO THE COMMUNITY (the 'Charity').**

I report to the Charity Trustees on my examination of the accounts of the above Charity for the year ended 31 March 2024, which are set out on pages 10 to 19.

**Respective and basis of report**

The trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the '2011 Act').

Having satisfied myself that the accounts of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in Section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

· the accounting records were not kept in accordance with section 130 of the Charities Act;  
or

· the accounts did not accord with the accounting records; or  
· the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Richard Alsept  
Chartered Accountant  
16 Burlington Terrace  
Cardiff  
CF5 1GG

5<sup>th</sup> June 2024

## STATEMENT OF FINANCIAL ACTIVITIES FOR THE PERIOD ENDED 31 March 2024

		Unrestricted Funds	Restricted Funds	Total y/e 31 March 2024	Total p/e 31 March 2023
	Note	£	£	£	£
<b>INCOME</b>					
Donations, Activities and Gifts	3	14,158	3,285	17,443	14,171
Grants received	3	500	126,017	126,517	83,086
Charitable activities	3	635,297	-	635,297	525,679
<i>Investment income:</i>					
Interest received		6,745	-	6,745	1,875
<b>Total Income</b>		<b>656,700</b>	<b>129,302</b>	<b>786,002</b>	<b>624,811</b>
<b>EXPENDITURE</b>					
Charitable activities	4	597,060	79,347	676,407	614,684
<b>Total Expenditure</b>		<b>597,060</b>	<b>79,347</b>	<b>676,407</b>	<b>614,684</b>
Net Income/(expenditure)		<u>59,640</u>	<u>49,955</u>	<u>109,595</u>	<u>10,127</u>
Transfer between funds		-	-	-	-
Net Movement in Funds		59,640	49,955	109,595	10,127
Funds Reconciliation: Fund balances brought forward		<u>335,012</u>	<u>56,256</u>	<u>391,268</u>	<u>381,141</u>
<b>Fund balances carried forward</b>		<b>394,652</b>	<b>106,211</b>	<b>500,863</b>	<b>391,268</b>

The statement of financial activities includes all gains and losses in the year / period. All incoming resources and resources expended derive from continuing activities.

GATEWAY INTO THE COMMUNITY


**BALANCE SHEET AS AT 31 March 2024**

	Notes	March 2024 £	£	April 2023 £	£
FIXED ASSETS	2		550,000		-
CURRENT ASSETS					
Debtors	5	38,020		50,051	
Cash at bank and in hand		<u>367,777</u>		<u>347,157</u>	
		405,797		397,208	
CURRENT LIABILITIES					
Amounts falling due within one year	6	(45,152)		(5,940)	
Net Current Assets			360,645		391,268
Creditor due after one year	7		(409,782)		-
NET ASSETS			<u>500,863</u>		<u>391,268</u>
Restricted Funds		66,211		56,256	
Restricted Funds - capital		40,000		-	
Designated Funds		50,014		80,014	
Unrestricted General Funds		344,638		254,998	
TOTAL CHARITY FUNDS	11		<u>500,863</u>		<u>391,268</u>

These financial statements were approved by the Board of Trustees on 5<sup>th</sup> June 2024 and signed on its behalf by:



Rosemary Theobalds, Chair



Paul White, Trustee

## **1 ACCOUNTING POLICIES**

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the period and in the preceding year.

### **a. Basis of accounting**

The financial statements are prepared under the historical cost convention and in accordance with the provisions of Financial Reporting Standard 102, Section 1a Small Entities, and the Charity Statement of Recommended Practice, (Charities SORP (FRS 102) 2019), as well as the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

### **b. Fund accounting**

Unrestricted funds are incoming resources received or generated for charitable purposes. They are available for use at the discretion of the trustees in the furtherance of the general objectives of the charity. Unrestricted funds comprise the unrestricted general fund and the designated maintenance fund to support ongoing maintenance of the charity's leasehold premises.

Restricted funds can only be applied for a particular purpose as defined within their objects.

### **c. Income**

All income is included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Income which is received by way of grants, donations and gifts to the charity is included in full in the Statement of Financial Activities upon receipt. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- Bank interest and other investment income is included when receivable.
- Income from charitable activities is derived from contracts and service agreements, and is accounted for as the charity earns the right to consideration by its performance.

Gift Aid receivable is included in income when there is a valid declaration from the donor.

Volunteers – the value of any volunteer help received is not included in the accounts, but is described and acknowledged in the Trustees' report.

**d. Expenditure**

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes unrecoverable VAT.

- Costs of generating funds comprise the costs associated with attracting voluntary income.
- Operation and development of the charity includes all costs incurred by the charity in the delivery of its activities and services.
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include accountancy fees.

**e. Fixed assets**

Fixed assets are stated at cost less accumulated depreciation. All items with a useful life of more than one year, and a cost of at least £500 are capitalised. Depreciation is provided at rates calculated to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Plant and Equipment	-	33% straight line
Vehicles	-	33% straight line
Leasehold Improvements	-	over the term of the lease

**f. Cash and cash equivalents**

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

**g. Trade debtors**

Trade debtors are amounts due from funders for merchandise sold or services performed in the ordinary course of business. Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the company will not be able to collect all amounts due according to the original terms of the receivables.

**h. Trade creditors**

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the company does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities. Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

**2. Tangible Fixed Assets**

	<b>Fixtures, Fittings &amp; Equipment £</b>	<b>Freehold Property £</b>	<b>Total £</b>
<b>Cost</b>			
As at 1 April 2023	15,686	-	15,686
Additions	-	550,000	550,000
As at 31 March 2024	<u>15,686</u>	<u>550,000</u>	<u>565,686</u>
<b>Depreciation</b>			
As at 1 April 2023	15,686	-	15,686
Charge for year	-	-	-
As at 31 March 2024	<u>15,686</u>	<u>-</u>	<u>15,686</u>
<b>Net book value</b>			
<b>At 31 March 2024</b>	<u>-</u>	<u>550,000</u>	<u>550,000</u>
At 31 March 2023	<u>-</u>	<u>-</u>	<u>-</u>

In March 2024 the charity completed the purchase of the freehold property at St Mary's House, St Mary's Wynd, Hexham, the property from which the charity operates.

**3. Income**

<b>Activities,</b>	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total y/e 31 March 2024</b>	<b>Total p/e 31 March 2023</b>
<b><i>Gifts and Donations</i></b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Activities	1,253	-	1,253	994
Gifts and Donations	8,469	3,214	11,683	8,963
Group fees	4,436	71	4,507	4,214
	<b>14,158</b>	<b>3,285</b>	<b>17,443</b>	<b>14,171</b>
<b><i>Charitable activities</i></b>				
<i>Grants received / receivable:</i>				
Access Reach Fund	-	26,435	26,435	-
Baily Thomas Charitable Fund	-	15,000	15,000	-
Ballinger Charitable Trust	-	1,000	1,000	-
Barbour Foundation	-	5,000	5,000	-
Community Foundation:				
Blackett Family	-	-	-	2,792
Kellett Fund	-	-	-	7,258
Northumberland Village Homes	-	-	-	4,946
Ringtons	-	5,000	5,000	-
Prime and Reed Grass Roots	-	6,000	6,000	-
Thornton Family Fund	-	-	-	2,500
Willan Charitable Trust	-	-	-	6,526
EC Graham Belford Settlement	-	-	-	5,000
Egger UK Ltd	-	-	-	5,654
Garfield Weston (capital)	-	40,000	40,000	-
Hadrian Trust	-	-	-	1,500
Northumberland CC (MLIS)	-	-	-	2,658
James Knott Trust	-	10,000	10,000	-
Joicey Trust	-	-	-	3,000
Lloyds Bank Foundation	-	-	-	27,250
National Lottery Community Fund	-	17,582	17,582	-
NFU Mutual	-	-	-	3,189
Percy Bilton Charity	-	-	-	2,849
Screwfix Foundation	-	-	-	4,964
Other small grants received	500	-	500	3,000
<i>Fees and other income:</i>				
Individual support	517,605	-	517,605	429,184
Day Service	117,692	-	117,692	95,337
Other income	-	-	-	1,158
	<b>635,797</b>	<b>126,017</b>	<b>761,814</b>	<b>608,765</b>
<b><i>Interest receivable</i></b>				
Bank interest receivable	6,745	-	6,745	1,875
<b>Total</b>	<b>656,700</b>	<b>129,302</b>	<b>786,002</b>	<b>624,811</b>

**4. Expenditure**

	Unrestricted Funds	Restricted Funds	Total y/e 31 March 2024	Total p/e 31 March 2023
	£	£	£	£
<b><i>Charitable Activities:</i></b>				
<i>Projects:</i>				
Activities and Events	2,355	585	2,940	8,789
Other project costs	7,207	2,094	9,301	23,180
<i>Staff Costs:</i>				
Salaries and sessional costs	440,317	45,364	485,681	429,174
Employers NIC	22,724	1,296	24,020	26,377
Employers Pension costs	13,230	562	13,792	11,623
<i>Other Staff Costs:</i>				
Health and Safety	3,676	149	3,825	2,833
Staff Clearance	419	-	419	382
Training and recruitment	1,169	-	1,169	2,961
Travel and expenses	24,862	319	25,181	22,646
<i>Property Costs:</i>				
Insurance	3,702	725	4,427	3,681
Rent	37,360	4,640	42,000	34,099
Room Hire	925	-	925	6,821
Maintenance and repairs	14,854	473	6,947	11,110
Property improvements	2,908	1,928	4,836	10,931
Fixtures and fittings	375	178	553	358
Utilities	10,313	2,697	13,010	6,394
<i>Volunteer Costs</i>	61	-	61	177
<i>Office Costs</i>	5,097	623	5,720	7,125
<i>Bank Charges</i>	154	-	154	361
<i>Licences and subscriptions</i>	892	-	892	817
<i>Depreciation</i>	-	-	-	-
	<b>592,330</b>	<b>61,633</b>	<b>653,963</b>	<b>609,839</b>
<i>Governance</i>				
Professional and other fees	4,374	17,595	21,969	4,370
Examination fees	356	119	475	475
	<b>4,730</b>	<b>17,714</b>	<b>22,444</b>	<b>4,845</b>
<b>Total</b>	<b>597,060</b>	<b>79,347</b>	<b>676,407</b>	<b>614,684</b>

GATEWAY INTO THE COMMUNITY

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 March 2024

**5. Debtors**

	<b>31 March 2024 £</b>	<b>31 March 2023 £</b>
Trade Debtors	31,020	43,051
Prepayments	7,000	7,000
Total	<u>38,020</u>	<u>50,051</u>

**6. Creditors: amounts falling due within one year**

	<b>31 March 2024 £</b>	<b>31 March 2023 £</b>
PAYE and NIC	6,001	4,639
Creditors & accruals	8,933	1,301
Loan (see note 7)	30,218	-
Total	<u>45,152</u>	<u>5,940</u>

**7. Creditors: amounts falling due after one year**

	<b>31 March 2024 £</b>	<b>31 March 2023 £</b>
Loan (note below)	409,782	-
Total	<u>409,782</u>	<u>-</u>

The loan of £440,000 drawn in March 2024 relates to the purchase of the charity's freehold property. It is from Northstar Ventures (part of the North East Social Investment Fund). The loan is repayable, in monthly instalments, by December 2034. The interest rate on the loan is 6%. The loan is secured by a charge over the freehold property at St Mary's House.

**8. Staff costs and numbers**

During the financial period the charity had an average of 37 (2022: 31) employees and their remuneration was made up as follows:

	<b>2024</b>
	<b>£</b>
Salary and wages	485,681
National insurance costs	24,020
Employer pension costs	13,792
Total	<u>523,493</u>

No employee received emoluments of more than £60,000.

**9. Analysis of net assets between funds**

	<b>Unrestricted Funds</b>	<b>Designated Funds</b>	<b>Restricted Funds</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Tangible Fixed Assets	510,000	-	40,000	550,000
Current Assets	282,192	50,014	73,591	405,797
Creditors	(447,554)	-	(7,380)	(454,934)
Total	<u>344,638</u>	<u>50,014</u>	<u>106,211</u>	<u>500,863</u>

**10. Remuneration of management committee**

Trustees received no remuneration, other than the reimbursement of expenses properly incurred in relation to attendance at meetings and charity activities.

**11. Fund balances**

	<b>Balance 1 April 2023</b>	<b>Incoming Resources</b>	<b>Resources Expended</b>	<b>Trfs</b>	<b>Balance 31 March 2024</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Unrestricted Funds	254,998	656,700	597,060	30,000	344,638
Restricted Funds	56,256	89,302	79,347	-	66,211
Restricted Fund - capital	-	40,000	-	-	40,000
Designated Funds	80,014	-	-	(30,000)	50,014
	<b>391,268</b>	<b>786,002</b>	<b>676,407</b>	<b>-</b>	<b>500,863</b>

The designated fund represents a maintenance fund to be used to support ongoing maintenance of the charity's leasehold premises.

The restricted capital fund relates to a grant of £40,000 received in the year from the Garfield Weston Foundation. The grant was to be used for the purpose of funding the purchase of the charity's freehold premises.

**12. Transactions with trustees and other related parties**

No payments were made to Trustees or other related parties for services as a Trustee.



*Everyone Deserves to Reach Their Full  
Potential*

# **Gateway into the Community**

## **Annual Report 2023 – 2024**

**Gateway into the Community**

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Registered Charity 1198034

# Chairs Report

It is something of a cliché to describe an organisation as going from strength to strength, but it is 100% true of Gateway into the Community during the past year.

Gateway is so alive and full of activity that in staff reports to Trustees, we often read words such as, 'where has the time gone?' as one Spring turns to Summer, and Summer to Autumn and Autumn to Winter.

During the past year, we have had the Coronation of Charles 3<sup>rd</sup> in the national calendar, and the 25<sup>th</sup> Anniversary of Gateway into the Community as well. Most significantly, we have moved from being tenants of the Den to developing the last remaining part of the building (known as the Hub), to becoming the owners of the whole property when the previous owners decided to sell in August 2023. This was an amazing opportunity for us and demanded much number-crunching and nail biting over several weeks. We knew that the purchase was the way to go, there being no other building in Hexham to match so perfectly our needs. Its central, accessible location, its many rooms, large and small, more opportunities to increase our public face, not to mention much more scope for the creative talents of our staff and members with so much window space to fill were all benefits to be taken into consideration.

We were very grateful for the expertise of Paul White, our fairly new Honorary Treasurer working with Louise Humble our Finance Officer and CEO, Julia Ferguson to make the purchase happen. We have a ten year loan to secure our future well beyond that date.

Already the Hub has been used for parties, coffee mornings, a Hen party and Wedding Reception for two members.

Julia's report gives detail of the many groups and individually supported activities of members, and as usual, we have many wonderful photos recording those events, such as our first Bikeathon, the Cabin at Gateway into Nature where amazing items are crafted for sale at Christmas.

The Senior Staff Team, Julia, Joanne and Sharyn work so well together and are supported by our Sessional Staff – too numerous to mention by name. Staff feedback data has been collected, (something new) and was very positive.

Please read the rest of this Report. I speak for all the Trustees when I say how proud we are to be part of Gateway into the Community where our members are increasingly seen as valued participants in the life of this local community.

**Rosemary Theobalds**

**Chair**

## Chief Executive

What an incredible year it has been. Our Den is the building where we have been based since 2017 and has been instrumental in providing our members with a warm welcoming space where they feel a real sense of belonging. The Den has proven to be an invaluable place where we now run the majority of our services, projects, groups and activities.

In August 2023 the opportunity arose for us to purchase the whole building. This was an incredible opportunity as we knew this would provide long term sustainability. We researched many possibilities to raise the necessary funds. This led us to NorthStar Ventures, a local Social Investor who we felt shared our vision and ethos. Secured a support grant from REACH via NorthStar Ventures which provided consultancy support to help get us Investment Ready. After months of developing a business plan that set out our aims and means to purchase, I am thrilled to say that we were successful with our offer and completed the purchase on 31<sup>st</sup> March 2024.

We feel very privileged to be in this position as owners of such an asset and to be able to provide our members with real sustainability and security for the future. Our Den is located in central Hexham and is accessible for all our members being close to bus links and easily accessible by walking. It is also in the Hub of the town which means our members feel a real part of their community. We have many local businesses as neighbours and have made some valuable links which has led to many volunteering opportunities for our members. We feel that securing the Den, our home, has meant that we are visible within the community and our members and their family's have security for their future.

As well as securing the Den, throughout the year we have taken part in and completed many projects and activities that again show the individualised services and activities that we provide. Our activities have included, weekly social groups, youth groups, health and well being groups, sports, football, performing arts and coffee mornings. As well as our regular groups and activities we have enjoyed many more events throughout the year. We took part in a Triathlon, organised through Reason to Disability, Cathy Mousette organised a bikeathon to raise funds for Gateway, we celebrated the Kings Coronation, took part in and hosted the Easter Bonnet competition organised by Tynedale Lions and members of Nialls family completed the Great North Run.

### Partnerships

Many of these opportunities would not have been available had it not been for the strong partnerships we have with so many local and wider based partnerships. **Newcastle United Foundation** has been a close partner now for 15 years, Wentworth Leisure Centre since we started in 1998. **Queen Elizabeth High School**, Suzi Southern, Graeme Armstrong and their Sports Leaders who support our sports groups. **Barnability** and **Dr Spencer Boyle** who we work with to deliver accessible health and well-being sessions in boot camp fitness and Pilates. We took part in a Triathlon at the David Lloyd Centre and took a minibus for our members who took part. This was an amazing experience, one which our members would love to take part in again. We support many young people at **Priory Special School** who are just entering into transition and adult services. This is a crucial time for many young people, and we feel that we are able to offer support that will help them to develop confidence for the future. We also run youth groups for

some younger pupils as we feel this will help them with progression in a few years time. Hexham, **Forum Cinema** have been amazing in opening the cinema exclusively at specific times for our members. This has been brilliant especially for those who struggle with larger groups and noise.

We share this activity with the **Tynedale Centre** and its lovely to for us all to meet up. I am thrilled that there are so many opportunities in Hexham and surrounding areas for people with learning disabilities not only provided by Gateway but also other fabulous charities and activities all of whom play their part in providing services, activities and opportunities for people with learning disabilities.

Our youth groups and social groups are the places where our members really develop their social interaction skills with their peers. This is real life learning in social situations that cannot be learnt elsewhere. The Den has created a space that is a real home for our members. It really is their space and they feel a real sense of ownership. This has helped our members to feel a real sense of self-worth.

### **Volunteers**

Our volunteers all play a big part in our delivery and without whom, Gateway wouldn't be what it is today. I would like to say a huge thank you for their commitment throughout the year, they really do make such a difference and each and every one brings something different. We welcome new volunteers and also cherish the volunteers we have had for years. Again, thank you to all our volunteers, you don't realise what a difference you make and we are so grateful you are all part of the Gateway family.

### **Staff**

We are delighted to have such a diverse fantastic range of staff men and women of such varying ages. Every single member of staff brings something unique with a variety of skills, expertise and interests. This is essentially how we are able to provide such a broad variety of exciting activities and opportunities for our members. Again, we say thank you to each and every member of staff for everything you do to ensure that the ethos of the organisation lives on through our work.

## Funding and Support

Our grant with Lloyds Foundation has now come to an end and I have to say it has been an incredible journey with them. I do honestly feel that without the funding and additional support we received we might not be here today. Lloyds Foundation have proven to be a funder that wholly believes in strengthening local communities through supporting the infrastructure and development of charities who work in the heart of our communities. Although a nationwide funder, our support felt very local. Receiving support from a regional funding officer meant that the Foundation really got to know who we are and was able to tailor their support to meet our needs.

We are also thrilled with the support that we received from NorthStar Ventures who provided us with a Social Investment loan to purchase the Den. Not only did they provide the loan but also supported our application for Reach Funding to help us get investment ready. The Reach support funded our work with a consultant to get our business plan ready for the purchase. Along with the investment loan from NorthStar Ventures we were also able to apply for funding to help with our Social Enterprise project. We are thrilled that we were able to secure £37,500 with County Durham Community Foundation who are working in partnership with NorthStar Ventures. This was towards the refurbishment and development of our Hub to enable us to utilise this space for displaying our wooden crafts and also the kitchen area to enable our members to develop skills around independence, cooking and health and well being using produce from our garden.

We would also like to express our thanks for the continued support from both local, regional and nationwide businesses and funders.

**Tynedale Lions** – Held an Easter Bonnet competition for Gateway and Priory school. The entrants produced some beautiful bonnets, it was a special day where everyone came together.

**Tesco** – We value the support we receive from Tesco who have donated items towards our events and parties.

**Vercellis** – Provide work experience for Ryan Williams and donate £1 for every Ryan Brownie that has been sold.

**Andrew Skelton** – Who sponsors the Triathlon has donated tickets for us to take members to watch the Newcastle Eagles play basketball at the Eagles arena.

**Multichem Ltd** – Who made a generous donation towards the work of Gateway.

We are so grateful for all the support we have received over the year and this year we raised:

**£ 1566** Through regular Standing Orders

**£ 4900** Through very kind donations

**£ 5093** Through family and friends fundraising

**£ 893** Through donations towards our Gateway Crafts

Thank you to all our Gateway friends, families and supporters.

## Activities Throughout the Year

It has been another full filled packed year at Gateway. The purchase of the Den was probably one of our biggest ever achievements, which is something when there have been so many over the years. However, it has not been our only achievement this year. We have successfully secured funding and met our funding obligations to deliver a wide range of activities and projects throughout the year. This is as well as the delivery of our weekly grant funded projects. Over the year we have held discos, coffee mornings, enjoyed celebrations, taken part in local projects such as Animation Hexham, The Foscars at the Hexham Forum and weekly football sessions at Wentworth Leisure Centre.

We have also enjoyed trips to Beamish, the Beach, Derwent Reservoir, National Trust houses such as Wallington, Craggside, Derwent Reservoir, Talkin Tarn and many more local walks and Nature Spots.

## Facilities

As well as trips out, we also have the Den where many activities take place. Our Den is situated over 3 floors and currently provides:

- A welcoming office
- A hub/café space
- 6 sitting rooms/craft rooms
- Day Service room
- Large group/social room
- 5 bathrooms – 2 refurbished with showers
- 3 kitchens
- A large sensory room
- An art/games room
- A lift to access all floors

Within our sitting rooms, social rooms and the Hub we have 6 Interactive Smart Boards, laptops for IT skills development, games, arts and crafts materials, pool table, play stations and kitchens where our members are able to develop a wide range of skills supporting them into the future by building confidence, self esteem and independence.

### Gateway into Nature

Our Gateway into Nature Project is based at a farm located just 2 miles out of Hexham. This is a valuable project that enables our members to take part in activities in nature and benefit being in the outdoors. Our garden measures ½ acre and consists of:

- Wildflower garden
- Raised vegetable beds
- Classroom with electricity, fridge, kettle. large table, chairs, storage and bean bags
- Large Workshop with electricity, workbench, tools and equipment
- Accessible WC with washing facilities.

## Our services projects, groups and activities

Throughout the year we delivered an Individual Support Service, a Day Service and many weekly social groups and specialist interest groups for our members. Over 100 people attend our services, projects, groups and activities. A large proportion of our members (around 63%) attend only our weekly grant funded groups and activities. This highlight's their importance and our urgency to continue to secure funding to deliver these. For some of our members our groups are the only social activity they might take part in all week.

	Individual Support Service	Day Service	Groups and activities
<b>Monday</b>	8:00 – 6:00	9:30 – 3:30	<ul style="list-style-type: none"> <li>• Monday morning coffee morning</li> <li>• Sports Group</li> <li>• The Twilight Group</li> <li>• Riddlers Youth Group</li> <li>• Performing Arts</li> </ul>
<b>Tuesday</b>	8:00 – 6:00	9:30 – 3:30	<ul style="list-style-type: none"> <li>• Lads Group</li> </ul>
<b>Wednesday</b>	8:00 – 6:00	9:30 – 3:30	<ul style="list-style-type: none"> <li>• Social afternoon Priory school</li> <li>• Wed Social Group</li> </ul>
<b>Thursday</b>	8:00 – 6:00	9:30 – 3:30	<ul style="list-style-type: none"> <li>• Football with NUFC Foundation</li> <li>• Sparkles Youth Group</li> <li>• Golden Girls Women's Group</li> </ul>
<b>Friday</b>	8:00 – 6:30	9:30 – 3:30	<ul style="list-style-type: none"> <li>• Gardening Group</li> <li>• Funky Friday Social Group</li> <li>• Movie Night once a month</li> <li>• Disco nights every 2 months</li> </ul>
<b>Saturday</b>	-	-	<ul style="list-style-type: none"> <li>• Participation football league: Gateway Gladiators</li> </ul>

**Julia Ferguson**

**Chief Executive**

## Individual Support Report

We have had another fantastic year here at Gateway, our members have achieved so much. Our Gateway Garden has continued to thrive, our hens are still happy in the old stable and roam freely around the farm. We have decided to utilise the space where they used to be housed and are in the process of dismantling the enclosure to create a designated safe space to position a stove. We will also place the modular seating that we purchased last year, in this area. This will provide a safe area for people to sit and enjoy toasted marshmallows.

We are also delighted with how well our woodwork projects are coming along. We are continuing to collect pallets from local businesses such as Fourstones Paper Mill and Rickerby. Our members have been making some fabulous items such as wooden hearts, clocks and planters. The Christmas Fair was very successful, and our members worked very hard making wooden trees, hearts and cheese boards. We feel incredibly lucky to have such an amazing space to be able to develop and learn new skills.



Last summer we were able to use some funding that we had allocated for our garden project and Northumberland Joinery built us another cabin specifically for woodwork projects.



In June, seven of

our members took part in the Reason To – Disability Triathlon, it was hosted at the David Lloyd Centre in Newcastle. It was a glorious day, Competitors completed a swim in the pool, then they chose either the exercise bikes or a pedal bike before running around the park. Each year different charities are chosen to be one of the beneficiaries for money raised at the event. Our members also received sponsor money, and this has been put towards wellbeing sessions that we hold on two Wednesdays each month. We invite Joanna Shallcross, one of the organisers from the Triathlon to deliver a boot camp session and Spencer Boyle holds a body mobility session. We are super excited this year as the event is going to be held in Hexham at the Wentworth Leisure Centre. This is brilliant as it means we can enter a larger team and all members will be given the chance to participate if they wish.

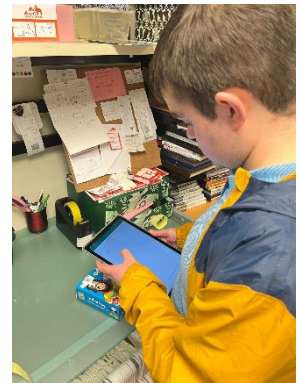
Through our contact with Jo Shallcross from the Disability Triathlon we have been introduced to



one of their main sponsors, Andrew Skelton, from SOS group. He is passionate about inclusion and very kindly offered us some tickets to go and see Newcastle Eagles women's basketball team at the arena. This was such an amazing opportunity for some of our members who love sport but may not have had the chance to go to such an event. Andrew came to visit us at Gateway, and he got a real insight into the work we do, and he was delighted to meet lots of our members.



Quite a few of our members volunteer at various shops/business and these opportunities are vital to ensure our members gain confidence and self-worth within their local community. We have volunteers working in the local Co-op in the West End of Hexham and various charity shops and it is wonderful to see our members develop working relationships with all the staff. They play a big role in helping our members unlock their potential. Thanks to Jade, a member of staff from the Co-op, Tom scans items on the till for customers and Dan checks the dates on perishable items with Finn and then puts reduced price stickers on anything that has reached its use by date. Niall helps complete an inventory of the items donated to the charity shop. We are so lucky that the kindness of staff from these businesses has enabled our members to thrive and feel valued members of their community.



We were approached by Cycling Minds last year and they asked if we had any budding cyclists who might be interested in joining them for sessions using their e-bikes. We jumped at the chance, Pete and I thought Tom and Richard would like this opportunity as both are confident cyclists. They buddy up on a Tuesday along with Doris and Pete, from Gateway, and cycling mind volunteers. This takes place up till the Autumn and then it will restart again in the spring.

It has been such a busy year, so many trips out and exciting places to visit, we feel incredibly proud of the opportunities that we are able to offer our members. Gateway is a happy place full of smiles and laughter, please enjoy the pictures below that really show everything that Gateway into the Community represents.



**Joanne Armstrong**  
**Development Management**

## Day Service Annual Report

What a busy year. It's all been going on up in Day Service. We have had some amazing experiences, and everyone continues to be happy and thrive. Lots of people achieving amazing things both big and smaller daily achievements. We have 2 new Day Service members who are enjoying their days here, we have several members who have increased their days also. We continue to receive enquiries from parent's carers and social workers for new members to attend. It's great to know our services are favoured and well sort after.

Lots of our members are continuing to access their work experience placements and doing well in their chosen fields. With over 10 weekly placements taking place, its great walking around the town and seeing our members out there making such a positive, constructive contribution to the local community.

Everyone's been busy in the kitchen cooking and improving their kitchen experiences lots of good wholesome meals using veg from the garden, amazing one pot dishes and of course our amazing cakes and bakes.

The crafty art group have again excelled themselves with brilliant artwork, amazing displays and of course our amazing windows, The Kings Coronation and the Christmas Elf extravaganza are two of my particular favourites. I will have a few sleepless nights trying to top those.

A great deal of our time this year has been spent hosting events and parties. We had our 25<sup>th</sup> birthday party which was fantastic it was lovely to reminisce with old friends and celebrate the huge success that is Gateway. The King's coronation was another highlight of the year and was celebrated in great style with our party hats, streamers and wonderful cakes, we were supported by family, friends and The Mayor, who is becoming a regular presence at our parties.

We've had a hen party, numerous birthday parties and even a Double baby shower, it's been great to have all the extra space for our members to enjoy.





Day Service members have hosted 2 fundraisers, one was our annual MacMillian Cancer Support coffee morning, and the other was to celebrate Down Syndrome awareness week proceeds with all going directly to Down syndrome North East, who have supported many of our members in the past. Our members raised just short of £600 for the 2 charity's. Both events were supported by the local community. As well as parents and carers.





Stephen and Ryan have been fundraising for Gateway. Ryan raised over £1000 with his famous Vercelli Brownies and Stehen raised over £300 with his daredevil zipwire over the Tyne. Well done and thank you lads!



2 evenings a week the Day Service room and top floor are occupied by after school groups attended by Priory School students. They are such vibrant happy sessions and there's never a dull moment. We have had an overwhelming demand for places with parents contacting us for places. Both groups are at capacity and working well.

The Riddler's and Sparkles groups enjoying themselves.



Here's some more photos of our lovely experiences in Day Service.



**Sharyn Castelow**

**Day Service Manager**

## Our Funders

Access Reach Fund  
Baily Thomas Charitable Fund  
Barbour Foundation  
David Solomon Charitable Trust  
Garfield Weston  
Haltwhistle Lodge No. 5090  
Lloyds Bank Foundation for England & Wales  
National Lottery Awards for All  
Sir James Knott  
The Ballinger Charitable Trust  
Tesco

**The Baily Thomas**  
Charitable Fund



SIR JAMES KNOTT TRUST



**And through the following funds at the Community Foundation Tyne & Wear and Northumberland:**

Blackett Family Community Fund  
Northumberland Village Homes Trust  
Prime Fund  
Ringtons Fund  
Prime Fund  
The 1989 Willian Charitable Trust  
Thornton Family Grassroots Fund



**Thank you to everyone who gave personal donations of money, time and goods and to those who took part in sponsored events to raise money for Gateway. We would like to thank the Gateway Members who took part in the Reason To – Disability Triathlon, Stephen and Sarah who zip wired over the Tyne, Team Robinson who ran The Great North Run and Cathy Mousette who did a 12 hour bikeathon, supported by members, staff and friends, in The Hub.**

**We really appreciate all your help and support.**

**GATEWAY INTO THE COMMUNITY**

England & Wales - Charity number 1198034

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# Accounts

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**GATEWAY INTO THE COMMUNITY  
(CIO)**

CHARITY NUMBER 1198034

TRUSTEES REPORT AND  
UNAUDITED FINANCIAL STATEMENTS

FOR THE TWELVE MONTH PERIOD ENDED 31 March  
2023

# GATEWAY INTO THE COMMUNITY

## LEGAL AND ADMINISTRATIVE INFORMATION

NAME OF CHARITY: Gateway into the Community

REGISTERED No: 1198034

TRUSTEES: Rosemary Theobalds (Chair)  
Caroline Harris  
Catherine Mousette  
Timothy Raine  
Joyce Winder  
  
Paul White (appointed 8<sup>th</sup> August 2022)

KEY MANAGEMENT PERSONNEL: Julia Ferguson – Chief Executive

PRINCIPAL OFFICE: 3 St Marys Wynd  
Hexham  
Northumberland  
NE46 1LW

BANKERS: Lloyds Bank  
98 Victoria Street  
London  
SW1E 5JL

# GATEWAY INTO THE COMMUNITY

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## TRUSTEES REPORT FOR THE PERIOD ENDED 31 MARCH 2023

### **Introduction**

The Trustees present their report and the financial statements for the twelve month period ended 31 March 2023.

The Trustees have prepared the annual report and financial statements in accordance with the provisions of the statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in January 2019.

## STRUCTURE, GOVERNANCE AND MANAGEMENT

### **Governance**

Gateway into the Community is a Charitable Incorporated Organisation. Its constitution was adopted on 23 February 2022. The principal activity of the Charity is to support, promote and encourage the provision of facilities for recreation, learning and other leisure time opportunities, for people living in West Northumberland who have a learning disability, with the object of improving their quality of life.

The process of transferring to a CIO completed on the 31<sup>st</sup> of March 2023 and the new CIO received all assets transferred from the unincorporated charity, Gateway into the Community (charity number 1093566), on 1<sup>st</sup> April 2023.

### Trustees

The Management Committee comprises a minimum of four and a maximum of twelve Trustees, who are charity trustees for the purpose of charity law.

Membership of the Charity is open to all people with a learning disability who are resident in West Northumberland. Trustees are elected by the members at the Annual General Meeting and, if willing to stand, offer themselves for re-election each year. The officers of the Charity for the ensuing year are nominated and elected (by ballot if necessary) at every AGM.

All Trustees give their time voluntarily and receive no benefits from the Charity. No Trustee received any remuneration for his or her services as a Trustee during the year ended 31 March 2023.

## GATEWAY INTO THE COMMUNITY

### Trustee Induction and Training

A Trustee Information Pack is available to potential and new Trustees. Potential Trustees are invited to attend a Trustee meeting to find out more about the workings of the Management Committee and the governance of the Charity, after which they might feel better informed to make a decision to become a Trustee.

New Trustees are introduced to the Charity, their legal obligations under charity law, the content of the governing document, the Trustees and the decision-making process, the business plan and financial performance of the charity, during an induction period soon after appointment. Trustees are also encouraged to attend appropriate training events that will support effective conduct in their role.

### Organisation

The Management Committee is responsible for the overall management and control of the Charity and meets approximately six times a year for full Management Committee meetings plus the Annual General Meeting. A finance sub-committee meets more regularly and reports to the Management Committee.

The Charity is run on a day-to-day basis by the Chief Executive, Julia Ferguson, supported by two senior managers, Sharyn Castelow and Joanne Armstrong. Community Support and Sessional workers, largely part-time, are employed to provide services to the Charity's members, with support from administration and finance staff.

### Related parties and relationships with other organisations

The Charity is not affiliated with any other organisation.

### Remuneration Policy for key management personnel

The remuneration of the Chief Executive and senior management team is guided by the Local Government Pay Scales agreed by the National Joint Council for Local Government Services (NJC). Points on the scale for each individual are set by reference to affordability and local market conditions for the post in question. Pay is reviewed annually by the Chief Executive and the financial Trustee; the salary of the Chief Executive is reviewed by the Chair.

### Risk Management

Where appropriate, policies and procedures or systems have been put in place to mitigate the risks the Charity might face. Significant external risks to funding and the nature of funding across the Community and Voluntary Sector, have led to the development of a long term strategic plan including the identification of priority activities in relation to income

## GATEWAY INTO THE COMMUNITY

generation. Policies and procedures exist to ensure compliance with health and safety of all staff, volunteers and members of the Charity. This includes the provision of adequate insurance cover and risk assessment of all charitable activities. These policies and procedures are reviewed annually or more frequently, on change of circumstances, to ensure that they continue to meet the needs of the charity.

## OBJECTIVES AND ACTIVITIES

The principal activity of the Charity is to support, promote and encourage the provision of facilities for recreation, learning and other leisure time opportunities, for people living in West Northumberland who have a learning disability, with the object of improving their quality of life.

Gateway into the Community supports people who have learning disabilities and live in West Northumberland, to take part in a broad programme of leisure and learning opportunities.

When planning our activities for the year we have had regard to the Charity Commission's guidance on public benefit. We work to ensure that the inclusion of people who have learning disabilities is enjoyable and beneficial to everyone. We support integrated activities whenever possible.

Health and well-being is at the heart of everything we do. We meet our objectives through the delivery of our grant funded projects and activities and services. Our Gateway into Nature project, our Individual Support Service and Day Service provide opportunities for our members to develop a wide range of skills in arts and crafts, independence, independent travelling, volunteering opportunities, cooking and literacy, numeracy and money management.

### Organisational Development

Leadership for the organisation is provided by the Chief Executive Julia Ferguson with support from the Senior Management Team, Jo Robinson, Development Manager, Sharyn Castelow, Day Service Manager, Louise Humble, Finance Officer and Clare Woodley, Administrator.

Our staffing structure shows that we are not top heavy with the Chief Executive and the Senior Team involved in all aspects of the running of the organisation from Health and Safety, HR, Fundraising, Staff Training as well as close working with our Community Support Staff who provide direct support to our members. Our Senior Staff Team have direct contact with Community Support Staff and members on a daily basis often providing support during challenging situations or when there is illness or Annual Leave.

This close working ensures that the Senior managers are able to lead by example, provide daily support and model good practice. This means that the ethos of the organisation is ever present and does not sway. The Trustees believe that this is the most effective way to ensure that the vision of the organisation is at the heart of all the Charity's activities and services.

## GATEWAY INTO THE COMMUNITY

This close contact with staff and members is also possible because all services, activities and the office are based in the same building. They are able to support both staff and members through challenges and adapt to the changing needs of the members. The charity is greatly committed to staff development and continuing professional development. The Senior Team are undertaking C D courses with Designated Safeguarding for Children and Vulnerable Adults, Mental Capacity Act, Internet safety to name but a few and mandatory training along with the whole staff team, in emergency first aid and Safeguarding. We are committed to provide as many development opportunities for our staff and provide access to online learning through Bright Safe to many different Social Care learning courses.

The Charity is greatly committed to staff development, providing a wide range of online training opportunities to improve not only the effectiveness and efficiency of individual employees, but also the safety and progression of members.

### Financial Review

This review covers the 12 month period to 31<sup>st</sup> March 2023

### Grant Making Policy

The Charity does not make grants.

### Investment Policy

The charity holds no investments, other than reserve funds held in interest bearing bank deposit accounts, and as such has no formal investment policy.

### Reserves Policy

The Trustees aim to have a reserve of sufficient unrestricted funds to cover three months' operating costs, plus exit charges.

## GATEWAY INTO THE COMMUNITY

The strategy is to continue to maintain reserves through economies of scale wherever possible, suitable cost control, and seeking additional funding to meet essential expenses which underpin the provision of service members. The Trustees regularly review the level of unrestricted reserves at Management Committee meetings with the aim of ensuring that a temporary shortfall in grant funding does not have an immediate impact on services for members. Funding is sought against individual projects to enable the charity to fulfil its aims and objectives without a disproportionately high drawdown of unrestricted reserves; the Trustees authorise a new project only when sufficient funds have been obtained.

### Statement of Trustees' Responsibilities

Charity law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year; in preparing those financial statements, the Trustees should follow best practice and:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent; and
- Prepare the financial statements on the going concern basis unless it is not appropriate to assume that the charity will continue on that basis.

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011. The Trustees are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

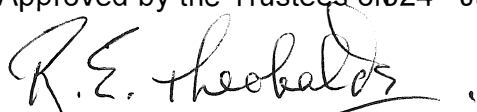
### Responsibilities of the Trustees

Trustees who served during the year and up to the date of this report are set out under Legal and Administrative Information. In accordance with charity law, as the charity's Trustees, we certify that:

- So far as we are aware, there is no relevant information of which the charity's examiner is unaware; and,
- As Trustees we have taken all the steps that we ought to have taken in order to make ourselves aware of any relevant accounts information and to establish that the charity's examiner is aware of that information.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (issued in January 2015).

Approved by the Trustees on 24<sup>th</sup> January 2023 and signed on their behalf by:



**Rosemary Theobalds, Chair**

GATEWAY INTO THE COMMUNITY

**STATEMENT OF FINANCIAL ACTIVITIES FOR THE PERIOD ENDED 31 March 2023**

	Unrestricted Funds	Restricted Funds	Total p/e 31 March 2023	Total y/e 31 March 2022
	£	£	£	£
<b>INCOME</b>				
Donations, Activities and Gifts	0	0	0	0
Grants received	0	0	0	0
Charitable activities	200	0	0	0
<i>Investment income:</i>				
Interest received	0	0	0	0
<b>Total Income</b>	<b>200</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>EXPENDITURE</b>				
Charitable activities	35	0	35	0
<b>Total Expenditure</b>	<b>35</b>	<b>0</b>	<b>35</b>	<b>0</b>
Net Income/(expenditure)	165	0	165	0
Transfer between funds	-	-	-	-
Net Movement in Funds	0	0	0	0
Funds Reconciliation: Fund balances brought forward	165	0	165	0
<b>Fund balances carried forward</b>	<b>165</b>	<b>0</b>	<b>165</b>	<b>0</b>

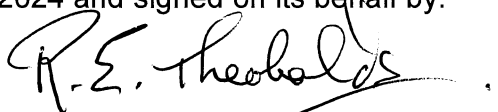
The statement of financial activities includes all gains and losses in the year / period.  
All incoming resources and resources expended derive from continuing activities.

GATEWAY INTO THE COMMUNITY

**BALANCE SHEET AS AT 31 March 2023**

	March 2023 £	£	March 2022 £	£
FIXED ASSETS		-		-
CURRENT ASSETS				
Debtors	0		0	
Cash at bank and in hand	<u>165</u>		<u>0</u>	
	165		0	
CURRENT LIABILITIES				
Amounts falling due within one year	0		0	
Net Current Assets		165		0
NET ASSETS		<u>165</u>		<u>0</u>
Restricted Funds	0			
Designated Funds	0			
Unrestricted General Funds	165			
TOTAL CHARITY FUNDS		<u>165</u>		<u>0</u>

These financial statements were approved by the Board of Trustees on 24<sup>th</sup> January 2024 and signed on its behalf by:



Rosemary Theobalds, Chair



Timothy Raine, Trustee

## 1 ACCOUNTING POLICIES

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the period and in the preceding year.

### a. Basis of accounting

The financial statements are prepared under the historical cost convention and in accordance with the provisions of Financial Reporting Standard 102, Section 1a Small Entities, and the Charity Statement of Recommended Practice, (Charities SORP (FRS 102) 2019), as well as the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

### b. Fund accounting

Unrestricted funds are incoming resources received or generated for charitable purposes. They are available for use at the discretion of the trustees in the furtherance of the general objectives of the charity. Unrestricted funds comprise the unrestricted general fund and the designated maintenance fund to support ongoing maintenance of the charity's leasehold premises.

Restricted funds can only be applied for a particular purpose as defined within their objects.

### c. Income

All income is included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Income which is received by way of grants, donations and gifts to the charity is included in full in the Statement of Financial Activities upon receipt. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- Bank interest and other investment income is included when receivable.
- Income from charitable activities is derived from contracts and service agreements, and is accounted for as the charity earns the right to consideration by its performance.

Gift Aid receivable is included in income when there is a valid declaration from the donor.

Volunteers – the value of any volunteer help received is not included in the accounts, but is described and acknowledged in the Trustees' report.

### d. Expenditure

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes unrecoverable VAT.

- Costs of generating funds comprise the costs associated with attracting voluntary income.
- Operation and development of the charity includes all costs incurred by the charity in the delivery of its activities and services.
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include accountancy fees.

### e. Fixed assets

Fixed assets are stated at cost less accumulated depreciation. All items with a useful life of more than one year, and a cost of at least £500 are capitalised. Depreciation is provided at rates calculated to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Plant and Equipment	-	33% straight line
Vehicles	-	33% straight line
Leasehold Improvements	-	over the term of the lease

### f. Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

### g. Trade debtors

Trade debtors are amounts due from funders for merchandise sold or services performed in the ordinary course of business. Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the company will not be able to collect all amounts due according to the original terms of the receivables.

### h. Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the company does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If

## GATEWAY INTO THE COMMUNITY

there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities. Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

2. Tangible Fixed Assets

	<b>Fixtures, Fittings &amp; Equipment £</b>	<b>Total £</b>
<b>Cost</b>		
As at 1 April 2022	0	0
Additions	-	-
As at 31 March 2023	<u>0</u>	<u>0</u>
<b>Depreciation</b>		
As at 1 April 2022	0	0
Charge for year	-	-
As at 31 March 2023	<u>0</u>	<u>0</u>
<b>Net book value At 31 March 2023</b>	<u>-</u>	<u>-</u>
At 31 March 2022	<u>-</u>	<u>-</u>

**3. Income**

	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total y/e 31 March 2023</b>	<b>Total y/e 30 March 2022</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Activities, Gifts and Donations</b>				
Activities	0	0	0	0
Gifts and Donations	0	0	0	0
Group fees	0	0	0	0
	<hr/>	<hr/>	<hr/>	<hr/>
	0	0	0	0
 <i>Fees and other income:</i>				
Individual support	0	0	0	0
Day Service	0	0	0	0
Other income	200	0	200	0
 <b>Interest receivable</b>				
Bank interest receivable	0	0	0	0
<b>Total</b>				

4. Expenditure

	Unrestricted Funds	Restricted Funds	Total y/e 31 March 2023	Total y/e 30 March 2022
	£	£	£	£
<b>Charitable Activities:</b>				
<i>Projects:</i>				
Activities and Events	0	0	0	0
Other project costs	0	0	0	0
<i>Staff Costs:</i>				
Salaries and sessional costs	0	0	0	0
Employers NIC	0	0	0	0
Employers Pension costs	0	0	0	0
<i>Other Staff Costs:</i>				
Health and Safety	0	0	0	0
Staff Clearance	0	0	-	0
Training and recruitment	0	0	0	0
Travel and expenses	0	0	0	0
<i>Property Costs:</i>				
Insurance	0	0	0	0
Rent	0	0	0	0
Room Hire	0	0-	0	0
Maintenance and repairs	0	0	0	0
Property improvements	0	0		0
		0		
Fixtures and fittings	0	0	0	0
Utilities	0	0	0	0
<i>Volunteer Costs</i>	0	0	0	0
<i>Office Costs</i>	0	0	0	0
<i>Bank Charges</i>	35	0	35	0
<i>Licences and subscriptions</i>	0	0	0	0
<i>Depreciation</i>	-	-	-	-
	<b>35</b>	<b>0</b>	<b>35</b>	<b>0</b>
<i>Governance</i>				
Professional and other fees	0	-	0	-
Examination fees	0	-	0	0
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total</b>	<b>35</b>	<b>0</b>	<b>35</b>	<b>0</b>

NOTES TO THE FINANCIAL STATEMENTS FOR THE  
PERIOD ENDED 31 March 2023

	<b>Unrestricted Funds</b>	<b>Designated Funds</b>	<b>Restricted Funds</b>	<b>Total</b>
	£	£	£	£
Tangible Fixed Assets	-	-	-	-
Current Assets	165	0	0	165
Creditors	0	0	0	0
	0			
<b>Total</b>	<u>165</u>	<u>0</u>	<u>0</u>	<u>165</u>

Remuneration of management committee

Trustees received no remuneration, other than the reimbursement of expenses properly incurred in relation to attendance at meetings and charity activities.

Transactions with trustees and other related parties

No payments were made to Trustees or other related parties for services as a Trustee.