

Northam Burrows Charitable Trust

Charity number 1198021

Accounts for the year ended 31st March 2025

Trustees: Northam Town Council

Address: Council Offices
Windmill Lane
Northam
Bideford
EX39 1BY

Governing Document

Charitable scheme dated 1st July 2021

Objectives of the Trust

(1) The object of the Charity is to manage and preserve for the benefit of the inhabitants of the Ancient Manor of Northam the rights of common held by the inhabitants in relation to the common land known as Northam Burrows in Devon such land being more particularly described in the schedule.

(2) If and in so far as the income of the Charity cannot be applied towards this the object specified in Sub-clause (1) above, the Trustee may apply it for the General Benefit of the inhabitants of the wards of Northam, Westward Ho! and Appledore in Devon in such charitable ways as the Trustee thinks fit.

Summary of the main activities of the charity during the year

The income of the Trust for the year amounted to £31,948.78 a decrease of £15,802.70. This was mainly due to a decrease in grant income from Manor Pass Sales, which totalled £30,4120.02 compared to £40,000 for the prior year.

The expenditure of the Trust for the year amounted to £8,679.24 a decrease of £3,763.29. This was main due to a reduction in the administration recharge from Northam Town Council.

Northam Burrows Charitable Trust
Accounts for the year ended 31st March 2025

Income and Expenditure account: General Fund

	2025	2024
Income	£	£
Grant from Northam Town Council	-	5,992.67
Manor Pass Sales	30,410.02	40,000.00
Manor Pass Reg Changes	485.00	379.63
Grazing	1,053.76	1,335.18
Admin charges	-	44.00
Total receipts	<u>31,948.78</u>	<u>47,751.48</u>
Expenditure		
Maintenance	-	-
Administration recharge Northam Town Council	7,000.00	9,774.72
Office stationery	1,142.13	1,983.19
SQUARE charges	522.11	500.52
Refunds	15.00	184.10
Total payments	<u>8,679.24</u>	<u>12,442.53</u>
Net receipts/(payments) for the year	<u>23,269.54</u>	<u>35,308.95</u>

Accounts for the year ended 31st March 2025

	2025	2024
Balance Sheet	£	£
Creditor	-	-
Total Liabilities	-	-
Debtors	-	-
Bank balance Co-Operative Bank	130,638.21	107,353.67
Cash in hand	22.50	37.50
Total Assets	<u>130,660.71</u>	<u>107,391.17</u>
Net Assets / Liabilities	<u>130,660.71</u>	<u>107,391.17</u>
Reserves	<u>130,660.71</u>	<u>107,391.17</u>

Report to the trustees of Northam Burrows Charitable Trust on the accounts for the year ended 31st March 2025

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st March 2025.

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

A handwritten signature in blue ink, appearing to read 'L. Rose'.

Kevin Rose ACMA

Date 29th January 2026

IAC Audit and Consultancy Ltd
23 Westbury Road
Yarnbrook
Wiltshire
BA14 6AG

Northam Burrows Charity Current Account

The annual financial report to the Charity Commission is to be submitted by 31st January annually.

Carried Forward 01.04.2024		£ 107,353.67			
2024-25	Description	Total	Budget	Variance	Notes
Income	Manor Passes	30,410.02	30,000.00	410.02	End of year 2023-24 and start of 2024-25 are within financial year 2024-25.
	Car Reg Changes	485.00	-	485.00	97 changes of registration.
	Grazing	1,053.76	1,000.00	53.76	-
	Transfers in	-	-	-	All transfers completed by end of previous year.
	Grants in	-	-	-	No grants sought.
	Admin charges	-	-	-	Charges made to Manor Pass purchasers who's cheques are returned unpaid.
	SQUARE charges	522.11	525.00	2.89	1.75% for each contactless, chip and PIN or swiped card transaction. 2.5% for payments manually keyed-in to the Square Point of Sale app. Square Invoices and Virtual Terminal payments.
	Total in	31,426.67	30,475.00	948.78	
Expenditure	VAT	190.35	-	-	
	Maintenance	-	7,408.00	7,408.00	Proposed fencinging works not undertaken, plans deferred to 2025-26.
	Administration	7,951.78	8,000.00	48.22	Stamps, stationery etc. Includes a charge of £9,774.72 for administration costs from NTC.
	Grants paid	-	-	-	Fund available to be confirmed.
	Refunds given	-	-	-	-
	Petty Cash	-	-	-	£37.50 carried forward from 2023-24 £22.50 on hand, £15.00 refunded to customers who's Pass envelopes were not correctly stamped.
	Transfer to Deposit	-	-	-	Deposit accounts to be opened 2025-26.
	Total out	8,142.13	15,408.00	7,456.22	
Current Account Balance 31.03.2025		£ 130,638.21			

Accounts		2024-25	
in (= sum of 1 to 4)		current account	total
1	balance 01.04.23	£ 107,353.67	£ 107,353.67
2	transfers in	£ -	£ -
3	receipts	£ 31,948.78	£ 31,948.78
4	grants	£ -	£ -
5	total	£ 139,302.45	£ 139,302.45
out (=sum of 6 to 12)			
6	VAT	£ 190.35	£ 190.35
7	maintenance	£ -	£ -
8	admin	£ 7,951.78	£ 7,951.78
9	grants made	£ -	£ -
10	Refunds given	£ -	£ -
11	Petty Cash	£ -	£ -
12	Square Charges	£ 522.11	£ 522.11
13	total	£ 8,664.24	£ 8,664.24
overalls			
14	uncleared payments	£ -	£ -
15	outcome (= 5 minus 13 plus 14)	£ 130,638.21	£ 130,638.21
16	bank balance 31.03.25	£ 130,638.21	£ 130,638.21
17	difference	£ 0.00	£ 0.00

CASHBOOK

Name: Northam Burrows Charity Current Account

Name: Northam Burrows Charity Current Account

Details				Income					Expenditure						Balance						
Date	No.	Description	Code	Ref	Minor Pass Sales	Minor Pass Reg Changes	Grazing	Transfers in	Grants in	Admin charges	SQUARE charges	Total in	VAT	Maintenance	Administration	Grants paid	Refunds given	Petty Cash	Transfer to deposit	Total out	£
24/24	1	Minor Passes x 22	Square		-10.00						1.00	39.00									107,353.07
24/24	2	Grants	Expense				20/76					20/76									107,362.67
24/24	3	Minor Passes x 11 Reg. Charge x 2 Grants x 1	Square	R24-25 1	220.00	10.00	33.00				5.00	257.04									107,415.43
34/24	4	Minor Passes x 7	Square		-10.00						3.00	136.50									107,576.47
54/24	5	Reg. Charge	Square			5.00					0.00	4.91									107,605.97
64/24	6	Reg. Charge	Square			5.00					0.00	4.91									107,611.88
94/24	7	Reg. Charge	Square			5.00					0.00	4.91									107,616.79
114/24	8	Reg. Charge	Square			5.00					0.00	4.91									107,621.70
154/24	9	Reg. Charge	Square			5.00					0.00	4.91									107,626.61
174/24	10	Reg. Charge	Square			5.00					0.00	4.91									107,631.52
194/24	11	Reg. Charge x 2	Square			10.00					0.10	9.82									107,636.43
194/24	12	INC Audit 2022-23	LMCS	P24-25 1							0.00					295.00				273.00	107,551.25
244/24	14	Reg. Charge	Square			5.00					0.00	4.91									107,556.16
261/24	15	INC Audit 2022-23 P24-25 1	LMCS								0.00	4.91									107,561.07
264/24	16	Reg. Charge	Square			10.00					0.10	9.82		5.00						59.00	107,502.07
284/24	17	Reg. Charge	Square			5.00					0.00	4.91									107,511.99
284/24	17	Reg. Charge	Square			5.00					0.00	4.91									107,516.90
15/24	18	Reg. Charge	Square			5.00					0.00	4.91									107,521.71
25/24	19	Reg. Charge	Square			5.00					0.00	4.91									107,526.62
35/24	20	Reg. Charge	Square			10.00					0.10	9.82									107,536.44
75/24	21	Reg. Charge	Square			5.00					0.00	4.91									107,541.35
105/24	22	Reg. Charge	Square			5.00					0.00	4.91									107,546.26
135/24	23	Reg. Charge	Square			5.00					0.00	4.91									107,551.17
155/24	24	Reg. Charge	Square			5.00					0.00	4.91									107,556.08
165/24	25	Reg. Charge	Square			5.00					0.00	4.91									107,560.99
175/24	26	Reg. Charge	Square			5.00					0.00	4.91									107,565.90
205/24	27	Reg. Charge	Square			10.00					0.10	9.82									107,575.72
205/24	28	NATDC grazing charge	LMCS				1,000.00				0.00	1,000.00									108,575.72
205/24	29	Reg. Charge	Square			5.00					0.00	4.91									108,580.63
34/24	30	Reg. Charge	Square			20.00					0.30	18.64									108,600.27
56/24	31	Reg. Charge	Square			15.00					0.27	14.73									108,615.00
77/24	32	Reg. Charge	Square			5.00					0.00	4.91									108,619.91
106/24	33	Reg. Charge	Square			10.00					0.10	9.82									108,629.73
116/24	34	Reg. Charge	Square			15.00					0.27	14.73									108,644.46
126/24	35	Reg. Charge	Square			5.00					0.00	4.91									108,648.37
146/24	36	Reg. Charge	Square			5.00					0.00	4.91									108,654.28
206/24	37	Reg. Charge	Square			5.00					0.00	4.91									108,659.19
206/24	38	Admin recharge 2024	LMCS	P24-25 2												7,000.00				7,000.00	181,659.19
216/24	39	Reg. Charge	Square			5.00					0.00	4.91									181,664.10
256/24	40	Reg. Charge	Square			5.00					0.00	4.91									181,669.01
266/24	41	Reg. Charge	Square			5.00					0.00	4.91									181,673.92
276/24	42	Reg. Charge	Square			5.00					0.00	4.91									181,678.83
17/24	43	Reg. Charge x 2	Square			10.00					0.10	9.82									181,688.65
27/24	44	Reg. Charge x 2	Square			10.00					0.10	9.82									181,698.47
47/24	45	Reg. Charge x 2	Square			10.00					0.10	9.82									181,708.29
57/24	46	Reg. Charge	Square			5.00					0.00	4.91									181,713.20
97/24	47	Reg. Charge	Square			5.00					0.00	4.91									181,718.11
157/24	48	Reg. Charge x 2	Square			10.00					0.10	9.82									181,727.93
167/24	49	Reg. Charge	HO Grant			5.00					0.00	5.00									181,732.93
187/24	50	Reg. Charge	Square			5.00					0.00	4.91									181,737.84
227/24	51	Reg. Charge x 2	Square			10.00					0.10	9.82									181,747.66
277/24	52	Reg. Charge x 2	Square			10.00					0.10	9.82									181,757.48

Month	10/	11/	12/	13/	14/	15/	16/	17/	18/	19/	20/	21/	22/	23/	24/	25/	26/	27/	28/	29/	30/	31/	Total	Variance	E. 10/2023
Minor Passes x 5	Card	100.00																					97.50		127,465.28
Minor Passes x 7	Card	140.00																					136.50		127,621.78
Minor Passes x 5/	Card	1,140.00																					1,111.80		128,733.58
Minor Passes x 6	Card	120.00																					117.15		128,850.73
Minor Passes x 7 Reg Change x 1	Card	140.00	5.00																				141.41		128,992.14
Minor Passes x 44	Cheques	880.00																					880.00		
Minor Passes x 7	Card	140.00																					136.50		129,008.64
Minor Passes x 8 1 reg change	Card	165.00																					160.87		129,872.14
Minor Passes x 11	Card	220.00																					214.50		130,008.64
Minor Passes x 5	Card	100.00																					97.80		130,168.51
Headings for returned Chq	Card	85.00	5.00																				87.93		130,354.81
Minor Passes x 3 Reg Change x 1	Card	20.00																					19.50		130,461.81
Minor Passes x 1	Card	40.00	10.00																				48.87		130,569.74
Minor Passes x 2 Reg Change x 2	Card	40.00																					39.35		130,585.24
TOTALS		30,410.02	465.00	1,053.76	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	31,428.67		130,638.21
Budgeted figures		30,000.00		1,000.00	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	30,410.00		130,638.21
Variance (to date)		410.02	465.00	53.76	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	948.78		130,638.21

Petty Cash 2024-25 Name: Northam Burrows Petty Cash

Details					Income			Expenditure				Balance	
Date	Transaction	Description	Ref	Code	Petty Cash Withdrawal	Carry forward	Total in	VAT	Refund to customer	tbc	tbc	Total out	£
01.04.24	0	Carried forward	Cash	-		37.50	37.50					0.00	37.50
24.03.25	1	Refund for missed postage	Cash	-			0.00		5.00			5.00	32.50
24.03.25	2	Refund for missed postage	Cash	-			0.00		5.00			5.00	27.50
24.03.25	3	Refund for missed postage	Cash	-			0.00		5.00			5.00	22.50
Number of transactions	4	TOTALS					37.50	-	15.00	-	-	15.00	22.50
budgetted figures (12 month)								-		-	-		
								-		-	-		
variance (to date)								-		-	-		
								-		-	-		
					Variance			£			-	22.50	

