

Northam Burrows Charity Current Account

First financial report to the Charity Commission needs to be submitted by 31 Jan 2025.

2023-24	Description	Total	Budget	Variance	Notes n.b. figures in red in the 'Variance' column (to the left) are negatives (costs to the budget).
Income	Manor Passes	40,000.00	30,000.00	10,000.00	the end of year 2022-23 and start of 2023-24 are within financial year 2023-24.
	Car Reg Changes	379.63	-	379.63	75 changes of registration.
	Grazing	1,335.18	-	1,335.18	1 grazier overpaid, refund given (see below).
	Transfers in	5,992.67	5,992.67	-	Final transfer from NTC accounts
	Grants in	-	-	-	
	Admin charges	44.00	-	44.00	Charges made to Manor Pass purchasers who's cheques are returned unpaid.
	SQUARE charges	500.52	-	-	1.75% for each contactless, chip and PIN or swiped card transaction. 2.5% for payments manually keyed-in to the Square Point of Sale app, Square Invoices and Virtual Terminal payments.
	Total in	47,250.96	35,992.67	11,758.81	
Expenditure	VAT	34.80	-	-	
	Maintenance	-	-	-	
	Administration	11,723.11	12,000.00	276.89	Stamps, stationery etc. Includes a charge of £9,774.72 for administration costs from NTC.
	Grants paid	-	-	-	Fund available to be confirmed.
	Refunds given	121.60	-	- 121.60	To a grazier (see above).
	Petty Cash	100.00	100.00	-	£27.50 on hand, £22.50 refunded to customers who's Pass envelopes were not correctly stamped.
	Transfer to Deposit	-	-	-	Deposit account to be considered.
	Total out	11,979.51	12,100.00	155.29	
Carried forward		£ 72,082.22			
Current Account Balance		£ 107,353.67			

Northam Burrows Charity Current Account

First financial report to the Charity Commission needs to be submitted by 31 Jan 2025.

2023-24	Description	Total	Budget	Variance	Notes n.b. figures in red in the 'Variance' column (to the left) are negatives (costs to the budget).
Income	Manor Passes	40,000.00	30,000.00	10,000.00	the end of year 2022-23 and start of 2023-24 are within financial year 2023-24.
	Car Reg Changes	379.63	-	379.63	75 changes of registration.
	Grazing	1,335.18	-	1,335.18	1 grazier overpaid, refund given (see below).
	Transfers in	5,992.67	5,992.67	-	Final transfer from NTC accounts
	Grants in	-	-	-	
	Admin charges	44.00	-	44.00	Charges made to Manor Pass purchasers who's cheques are returned unpaid.
	SQUARE charges	500.52	-	-	1.75% for each contactless, chip and PIN or swiped card transaction. 2.5% for payments manually keyed-in to the Square Point of Sale app, Square Invoices and Virtual Terminal payments.
	Total in	47,250.96	35,992.67	11,758.81	
Expenditure	VAT	34.80	-	-	
	Maintenance	-	-	-	
	Administration	11,723.11	12,000.00	276.89	Stamps, stationery etc. Includes a charge of £9,774.72 for administration costs from NTC.
	Grants paid	-	-	-	Fund available to be confirmed.
	Refunds given	121.60	-	- 121.60	To a grazier (see above).
	Petty Cash	100.00	100.00	-	£27.50 on hand, £22.50 refunded to customers who's Pass envelopes were not correctly stamped.
	Transfer to Deposit	-	-	-	Deposit account to be considered.
	Total out	11,979.51	12,100.00	155.29	
Carried forward		£ 72,082.22			
Current Account Balance		£107,353.67			

CASHBOOK				2023-24	Name:	Northam Burrows Petty Cash								
Details					Income			Expenditure					Balance	
Date	Transaction	Description	Ref	Code	Petty Cash Withdrawals	Carry forward	Total in	VAT	Refund to customer	tbc	tbc	Total out	£	-
01.04.23	0	Carried forward	Cash	-		27.50	27.50					0.00	27.50	
21.3.24	1	Refund for missed postage	Cash	PC23-24.1			0.00	0.00	5.00			5.00	22.50	
26.03.24	2	Refund for pass issued in error (2 to one household)	Cash	PC23-24.2			0.00	0.00	20.00			20.00	2.50	
27.03.24	3	Cah withdrawal	Cash	PCR23-24.3	50.00		50.00					0.00	52.50	
28.03.24	4	Refund for missed postage	Cash	PC23-24.4			0.00		5.00			5.00	47.50	
28.03.24	5	Refund for missed postage	Cash	PC23-24.5			0.00		5.00			5.00	42.50	
30.03.24	6	Refund for missed postage	Cash	PC23-24.6			0.00		5.00			5.00	37.50	
Number of transactions	7	TOTALS			50.00		77.50	-	40.00	-	-	40.00	37.50	
budgetted figures (12 month)					-		-	-	-	-	-			
variance (to date)					50.00		50.00	-	40.00	-	-			
									Variance			£	-	37.50

Reconciliation		2023-2024	
in (= sum of 1 to 4)		current	total
1	balance 01.04.23	£ 72,082.22	£ 72,082.22
2	transfers in	£ 5,992.67	£ 5,992.67
3	receipts	£ 41,758.81	£ 41,758.81
4	grants	£ -	£ -
5	total	£ 119,833.70	£ 119,833.70
out (=sum of 6 to 12)			
6	VAT	£ 34.80	£ 34.80
7	maintenance	£ -	£ -
8	admin	£ 11,723.11	£ 11,723.11
9	grants made	£ -	£ -
10	Refunds given	£ 121.60	£ 121.60
11	Petty Cash	£ 100.00	£ 100.00
12	Square Charges	£ 500.52	£ 500.52
13	total	£ 12,480.03	£ 12,480.03
overalls			
14	uncleared payments	£ -	£ -
15	outcome (= 5 minus 13 plus 14)	£ 107,353.67	£ 107,353.67
16	bank balance 31.03.24	£ 107,353.67	£ 107,353.67
17	difference	£ -	£ -

The co-operative bank

[REDACTED]

BRANCH : BUSINESS DIRECTPLUS [REDACTED]PAGE 15

[REDACTED]

TYPE : COMMUNITY DIR NORTHAM BURROWS26 APR 24

Date	Description	Withdrawals	Deposits	Balance
27 MAR 24	BROUGHT FORWARD			107,173.26
28 MAR 24	SQUARE T3FEJVHYQYR98EC		180.41	107,353.67

Northam Burrows Charitable Trust

Charity number 1198021

Accounts for the year ended 31st March 2024

Trustees: Northam Town Council

Address: Council Offices
Windmill Lane
Northam
Bideford
EX39 1BY

Governing Document

Charitable scheme dated 1st July 2021

Objectives of the Trust

(1) The object of the Charity is to manage and preserve for the benefit of the inhabitants of the Ancient Manor of Northam the rights of common held by the inhabitants in relation to the common land known as Northam Burrows in Devon such land being more particularly described in the schedule.

(2) If and in so far as the income of the Charity cannot be applied towards this the object specified in Sub-clause (1) above, the Trustee may apply it for the General Benefit of the inhabitants of the wards of Northam, Westward Ho! and Appledore in Devon in such charitable ways as the Trustee thinks fit.

Summary of the main activities of the charity during the year

The income of the Trust for the year amounted to £47,751.48 a decrease of £33,422.81. This was due to a decrease in grant income from Northam Town Council, offset by a increase in Manor Pass sales.

The expenditure of the Trust for the year amounted to £12,442.53 an increase of £3,350.46. This was due to an increase in administration cost recharged from Northam Town Council, offsetting a reduction in maintenance expenses.

Northam Burrows Charitable Trust
Accounts for the year ended 31st March 2024

Income and Expenditure account: General Fund

	2024	2023
	£	£
Income		
Grant from Northam Town Council	5,992.67	61,446.09
Manor Pass Sales	40,000.00	19,520.00
Manor Pass Reg Changes	379.63	5.00
Grazing	1,335.18	203.20
Admin charges	44.00	-
Total receipts	<u>47,751.48</u>	<u>81,174.29</u>
Expenditure		
Maintenance	-	7,408.00
Administration recharge Northam Town Council	9,774.72	-
Office stationery	1,983.19	1,481.32
SQUARE charges	500.52	202.75
Refunds	184.10	-
Total payments	<u>12,442.53</u>	<u>9,092.07</u>
Net receipts/(payments) for the year	<u>35,308.95</u>	<u>72,082.22</u>

Accounts for the year ended 31st March 2024

	2024	2023
	£	£
Balance Sheet		
Creditor	-	-
Total Liabilities	=	=
Debtors	-	-
Bank balance Co-Operative Bank	107,353.67	72,082.22
Cash in hand	37.50	-
Total Assets	<u>107,391.17</u>	<u>72,082.22</u>
Net Assets / Liabilities	<u>107,391.17</u>	<u>72,082.22</u>
Reserves	<u>107,391.17</u>	<u>72,082.22</u>

Report to the trustees of Northam Burrows Charitable Trust on the accounts for the year ended 31st March 2024

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st March 2024.

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Kevin Rose ACMA

Date 20th January 2025

IAC Audit and Consultancy Ltd
23 Westbury Road
Yarnbrook
Wiltshire
BA14 6AG