



# **Staged CIO**

## Trustees Report and Financial Statements

Year Ending 31 March 2024

Charity Number: 1197974

Registered Address: 7 Towerhill Road, Brown Lees, Biddulph, ST8 6PD.

Venue Address: Biddulph Town Hall, High Street, ST8 6AR

### **Board of Trustees**

Chair: Sharon Allman

Vice Chair: James Ede

Treasurer: Elizabeth Abbotts

Trustee: Paul Thomas



## **Staged CIO**

### **Report of the trustees for the year ending 31 March 2024**

The trustees are pleased to present their annual report together with the consolidated financial statements of the charity.

The financial statements comply with the Charities Act 2022.

### **Chairs Report**

Staged CIO provides a provision of arts in Biddulph East, which is a deprived area within Staffordshire Moorlands, and benefits the local community. We are based at Biddulph Town Hall where the facilities are good and provide a safe environment to run the sessions.

We have been very lucky for all the support within our second year with charitable status, and grateful to local funding from the Community Foundation #IWILL, Biddulph Mayors Charity Fund, Awards for All, Tesco Community Fund and the Biddulph Rotary.

Throughout the past year Staged has increased the weekly classes to include the Dance and Drama which has grown from strength to strength engaging with over 30 young people, and producing fantastic end of term showcases. Theatre for the Ages which is an intergenerational project that runs January to July and focuses on all the departments within a theatre. As well as taken over the running of an established theatre group; firebirds based in Astbury for the younger ages starting at 4 years old, this group focuses on singing and dancing.

We continue to provide holiday workshops including 2 weeks of Summer Schools. This year has also seen partnership work with Biddulph Youth and Community Zone to do a Scaremaze at Halloween for the Biddulph Community.

Staged staff has increased from Ange and Katie to include Beth who had previously volunteered for over a year and has now become a paid worker

The end of the year saw our senior group write an original musical 'Swings and Roundabouts' and started the rehearsals in preparation for the Biddulph Festival 2024.

Sharon Allman  
Staged CIO Chair

### **Purposes and Activities**

To advance education in performance arts for public benefit, by providing support and activities which develop skills in theatre studies, for people of all ages, backgrounds and economic circumstances, in Staffordshire Moorlands and surrounding areas.

The vision that shapes our annual activities remains to be to the advancement of education and appreciation of the arts by the provision of facilities and recreation of the public in the fields of drama, dance and technical elements. The charity also has the general aim for contributing to the quality of life of the people in Staffordshire Moorlands by expanding their horizons through the provision of exciting, challenging and accessible performing arts for ages 4 and above.



The strategies employed to achieve the charity's aims and objectives are to:

- Provide a safe, friendly, and inclusive environment for all, by tackling aspiration and exclusion in an area of deprivation and disadvantage to the arts.
- Generate wider benefits for users, supporting them to gain confidence and acquire beneficial skills such as communication, team-working, decision making, social skills and creative thinking.
- Work in partnership with organisations to deliver quality support services to raise the aspirations of the community, through learning new skills and being creative.
- Classes and workshops for young people and parents designed to be active, informative, educational, and fun for the whole family.
- Classes and workshops aimed particularly for vulnerable groups including those with Special Educational needs (SEN) and learning difficulties and disabilities (LDD).
- Classes and workshops for more mature members of the community, to help reduce social isolation and build lasting relationships and connections within the community.
- Inter-generational projects to bridge the gap between generations building positive relationships throughout the ages.

Putting these strategies into action we have provided three performing arts holiday activity workshops and a radio play writing workshop. 4 performances with our dance and drama and Firebirds group, 2 weeks of Summer School and worked in partnership with Biddulph Youth and Community Zone to create a Scare Maze. We completed the intergenerational performance of 'We were all Young Once' at the Biddulph Festival and performed at 2 of the Town Councils Christmas light switch on events.

Most recently we have received funding from the Awards for All to continue the Theatre for the Ages project for a further 2 years. Starting with an original Musical 'Swings and Roundabouts' For this project the young people take on the role of project leaders, putting together an amateur production of an original production, to be performed at the annual Biddulph Festival in July 2024.

We endeavor to encourage all ages within our community to take part in our activities and sessions. The performances we aim to provide are enjoyed by all for a donation. Affordability and access to our groups is important to us and is reflected in our pricing.

### **Organisation**

The board of trustees, which must be more than 3 trustees, ensure all decisions be made to further the provisions of the Charity.

- Employ and pay staff
- Amendment to the constitution and policies.
- Amalgamation, transfer, dissolution of the Charity.
- Lease, purchase or acquire any asset, property or equipment,
- Work in partnership with other organisations.
- Employ or Pay a Trustee (Dependant of Clause 6\*)



All decisions must be made to further the provisions of the Charity. It is the responsibility of the Charity Trustees to ensure that we are compliant to the Charities Act 2022. Decisions must be taken either during a meeting or by resolution in writing, voted on by the majority of trustees.

It is the responsibility of the Charity Trustees to ensure compliance to the Charities Act 2022. The Charity Trustees have no liability or personal responsibility to settling debts of charity. Each Trustee must be appointed for a term of 2 years.

### **Conflict of interests**

Charity trustees must declare any conflict and remove themselves from any discussions or vote of said conflict.

\*Section 6, Clause b – The charity trustee or ‘Connected Persons’ may be employed or received benefits:

- Providing that the majority of the trustees do not benefit in this way.
- Must be contracted and agreed upon with remaining trustees.
- The trustee must withdraw from any meetings or vote of proposal or terms.
- Must have an advantage to the charity.

Recruits Trustees:

- (1) Apart from the first charity trustees, every trustee must be appointed for a term of 2 years, by a resolution passed at a properly convened meeting of the charity trustees.
- (2) In selection individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience need for the effective administration of the CIO.



CHARITY COMMISSION  
FOR ENGLAND AND WALES

STAGED CIO

1197974

## Receipts and payments accounts

CC16a

For the period  
from

01/04/2023

To

31/03/2024

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Donations	113	-	-	113	-
Grants	-	10,000	-	10,000	-
Fundraising	300	-	-	300	-
Members Subscriptions	8,176	-	-	8,176	-
Ticket Sales	1,097	-	-	1,097	-
Tuck Sales	202	-	-	202	-
Refunds	157	-	-	157	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>10,045</b>	<b>10,000</b>	<b>-</b>	<b>20,045</b>	<b>-</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>10,045</b>	<b>10,000</b>	<b>-</b>	<b>20,045</b>	<b>-</b>
<b>A3 Payments</b>					
Wage	5,825	2,002	-	7,827	-
Hire	1,198	1,043	-	2,241	-
Expenses for running Charity e.g. Insurance, Website	277	100	-	377	-
Resources for running projects	988	3,963	-	4,951	-
Tuck	115	-	-	115	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>8,403</b>	<b>7,108</b>	<b>-</b>	<b>15,511</b>	<b>-</b>
<b>A4 Asset and investment purchases, (see table)</b>					
Purchase of fixed assets	150	124	-	274	-
	-	-	-	-	-
<b>Sub total</b>	<b>150</b>	<b>124</b>	<b>-</b>	<b>274</b>	<b>-</b>
<b>Total payments</b>	<b>8,553</b>	<b>7,232</b>	<b>-</b>	<b>15,785</b>	<b>-</b>
<b>Net of receipts/(payments)</b>	<b>1,492</b>	<b>2,768</b>	<b>-</b>	<b>4,260</b>	<b>-</b>
<b>A5 Transfers between funds</b>	<b>548</b>	<b>- 548</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>138</b>	<b>7,147</b>	<b>-</b>	<b>7,284.93</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>2,179</b>	<b>9,366.40</b>	<b>-</b>	<b>11,545</b>	<b>-</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>		-	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	-	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error	OK
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Office Equipment	Staged CIO	101	72
	Technical Equipment	Staged CIO	919	402
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	