

WHVC Trustees' Annual Report – 2022/23

Our financial year runs from October 1st 2022 – September 30th 2023. During this period, we have been able to continue our regular work without interruption and from the regular emails, letters and personal comments we receive, we know that the work we do is appreciated and remains much needed.

Community

The mobile lunch club deliveries have continued without interruption. Numbers fluctuated slightly but have remained around 50 per week.

Thursday lunch club has also continued with only a short break in the summer and one week off over the Christmas period. We have an attendance of between 20-30 people every week but still are unable to get advance knowledge of attendees. (Agreed that the clientele makes it difficult to do otherwise). We also held a very successful Christmas event (60 attendees) and were able to cover the costs from our own funds with additional help from local clubs and business providing Prosecco, raffle prizes and decorations. We also held a special Coronation Lunch in May to celebrate the King's coronation, also funded by the charity and local businesses with an even higher turnout.

In the winter months, we provided the 'Warm Room Initiative' in the Village Hall. This involved maintaining tea and coffee facilities, along with snacks. Although there were very few attendees, the facility remained open. Fortunately, in this period, there was no flooding in the Villages.

Helpline

The helpline was fully manned during the year with the assistance of a new second line support. The number of calls fluctuated each week, sometimes barely being used, and other days having as many as 6-8 calls in one day. We were able to cover the majority of requests for transport with occasional use of the local taxi company. It is notable that in the winter months, some of the calls were far longer than at other times, confirming the need for communication/company.

Finances

The charity's income from coffee mornings, lunch club and mobile lunch club exceeded the food costs. For the year 2022/23, our total grants and fund raising provided just over £7,000. The Grange Garden Party was held in early September and provided a boost to our funds following a less successful event at the Wraysbury Fair in June that year. We were also lucky enough to receive a three-year award from the Yapp Trust of £2,000

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p.a., an award of £5,000 from the Berkshire Community Foundation and a salary sacrifice contribution of £75 per month from a member of the local community. Other contributions came from 'Wraysbury's got Talent' evening - £800 - and ad hoc amounts from other local groups and the charity boxes in local shops. Our bank balance has remained healthy.

Fundraising for the new kitchen project started in September. Subsequently, the Trustees took the decision to ringfence all donations and fundraising specifically for the kitchen project and to move those funds into the deposit account. This will be reflected in the 2023/2024 accounts and report.

Policies and Reporting

All our policies and procedures have been updated. There were no safeguarding issues or other reported issues.

Volunteers

Overall, we have managed to retain enough volunteers to carry out our work. A couple of new people have signed up to help with food deliveries, and new help with the invoicing and cash taking for Lunch Club. Fortunately the drivers, general helpers, cooks and kitchen helpers we have are still happy to continue but we are still advertising locally for more help to cover holidays and the inevitable fall-out of volunteer goodwill.

Plans for 2023/2024

It has become clear that whilst we have managed to continue with the meal provision using the Village Hall kitchen, having to clear out the equipment and food most weekends and re-instate on a Monday morning is an untenable overhead.

So, the Trustees took the decision to apply to the Village Hall to take over the lease of the offices and former doctor's surgery for use as kitchen premises. The space is at least double what we currently have and would still enable us to provide lunches on a Thursday since the rooms open directly onto the Village Hall Foyer. There is also an external entrance from the car park. We will be able to store more of our equipment and all the food rather than in private houses as now.

There is a substantial amount of work to be done with associated costs. The Village Hall Management Committee have agreed to carry out the main building work and we then need to raise funds for the main kitchen restoration work i.e. floor, ceiling and wall coverings, new equipment etc. At the end of the 2023/24 financial year, we are committed to a major fund-raising exercise to achieve this aim.

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As explained above, all the funds we raise specifically for the kitchen project will be moved to the deposit account and ringfenced.

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Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

WRAYSBURY & HORTON VOLUNTARY CARE (WHVC)

On accounts for the year
ended

30TH SEPTEMBER 2023

Charity no
(if any)

1197937

Set out on pages

1

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the year ended 30/09/2023

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation
of the accounts in accordance with the requirements of the Charities Act
2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have
come to my attention (~~other than that disclosed below~~*) in connection with
the examination which gives me cause to believe that in, any material
respect:

- accounting records were not kept in accordance with section 130 of
the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in order to enable a
proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

J Kennedy

Date:

20/04/2024

Name:

JAYNE KENNEDY

Relevant professional
qualification(s) or body
(if any):

ASSOCIATE MEMBER OF THE CHARTERED
INSTITUTE OF MANAGEMENT ACCOUNTANTS

Address:

5 NELLEYS ROAD

WRAYSBURY, STAINES UPON THAMES

BERKSHIRE. TW19 5DL

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.